

HUDSON, NH BOARD OF SELECTMEN  
Minutes of the October 10, 2017 Meeting

1. CALL TO ORDER - by Chairman McGrath the meeting of October 10, 2017 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE - led by Selectman Morin.
3. ATTENDANCE

Board of Selectmen: Marilyn McGrath, Roger Coutu, Angela Routsis, David Morin

Absent: Ted Luszey

Staff/Others: Steve Malizia, Town Administrator; Donna Graham, Executive Assistant; Kathy Carpentier, Finance Director; Cable Chairman Mike O'Keefe; Jim Barnes; Jim McIntosh

4. PUBLIC INPUT

Chairman McGrath asked does anyone in the audience wish to address the Board on any issue which the Board has control of at this time. If not, we'll go onto nominations and appointments.

5. NOMINATIONS AND APPOINTMENTS

- a) Resignation of Jeremy Griffus as a member to the Benson Park Committee

*Motion by Selectman Coutu, seconded by Selectman Morin, to accept the resignation of Jeremy Griffus as a member to the Benson Park Committee with the Board's thanks and appreciation.*

Selectman Coutu commented it is with deep regret that I make this motion. I've been in contact with Jeremy. He's been a friend for a long, long time. He's been an asset to our community. He will be sorely missed. I appreciate and I'm sure the Board does as do many of the citizens in this community all of the hard work and dedication that he's given us at no cost to us. He was an asset to the Benson Park Committee having served on the Benson Park Committee with him. I know he had a lot of input. He wasn't a yes man. He had a lot of ideas and I'm sad to see him go but he promised me he'll be back.

*Vote: Motion carried 4-0.*

- b) Resignation of Eric McDowell as a member to the Budget Committee

*Motion by Selectman Coutu, seconded by Selectman Routsis, to accept the resignation of Eric McDowell as a member to the Budget Committee with the Board's thanks and appreciation.*

Again Madame Chair if I might. Selectman Coutu remembered the first day Eric spoke to me about wanting to do something in the community. I always thought that he would be a candidate for Selectman. He thought he would start somewhere else first to get some recognition and understanding of our municipal process. As we all know because I think we all have except for you Dave - you haven't served on the Budget Committee yet have you? Selectman Morin indicated I am now. Selectman Coutu said it's a daunting task and being a member of the Budget Committee is even more daunting and to be Chair of the Budget Committee is even worse. I believe he served in all capacities. We're going to miss Eric. I wish him much luck in his new endeavors.

*Vote: Motion carried 4-0.*

6. CONSENT ITEMS

Chairman McGrath asked does any Board member wish to remove any item for separate consideration.

*Motion by Selectman Coutu, seconded by Selectman Routsis, to approve consent items A, B, C, D, E and F as noted or appropriate, carried 4-0.*

- A. Assessing Items - None

- B. Water/Sewer Items - None
- C. Licenses & Permits
  - 1) Raffle Permit - Knights of Columbus Council 5162 - Hudson
- D. Donations - None
- E. Acceptance of Minutes
  - 1) Minutes of the September 12, 2017 meeting
  - 2) Minutes of the September 26, 2017 meeting
- F. Calendar
  - 10/11 7:00 Planning Brd - Buxton CD Meeting Room
  - 10/12 7:30 Zoning Brd of Adjustment - Buxton CD Meeting Room
  - 10/17 7:00 Municipal Utility Cte - BOS Meeting Room
  - 10/17 7:00 Board of Selectmen Budget Review - BOS Meeting Room
  - 10/19 7:00 Benson Park Cte - HCTV Meeting Room
  - 10/19 7:00 Board of Selectmen Budget Review - BOS Meeting Room
  - 10/23 7:00 Sustainability Cte - Buxton CD Meeting Room
  - 10/24 7:00 Board of Selectmen - BOS Meeting Room
  - 10/25 7:00 Benson Park Landscape Cte - BOS Meeting Room
  - 10/25 7:00 Planning Brd - Buxton CD Meeting Room
  - 10/26 3:00 Trustees of Trust Fund - Buxton CD Meeting Room
  - 10/26 7:00 Board of Selectmen Budget Review - BOS Meeting Room
  - 10/26 7:30 Zoning Brd of Adjustment - Buxton CD Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on September 26, 2017:

- 1) *Motion by Selectman Morin, seconded by Selectman Coutu, to hire Kendyl Trott as a Regular Special Shift Employee (camera operator for HCTV) at \$11 per hour with a start date of September 27, 2017, carried 4-0.*
- 2) *Motion by Selectman Routsis, seconded by Selectman Morin, to hire Naomi Busnach as a part-time Office Assistant in the Recreation Department at \$16.08 per hour, 16 hours per week, with a start date of September 27, 2017. This position is non-union, carried 4-0.*
- 3) *Motion by Selectman Morin, seconded by Selectman Coutu, to amend the following motion at the August 22<sup>nd</sup> meeting by Selectman Morin, seconded by Selectman Coutu, to hire Chrissy Peterson as a part-time Office Assistant in the Recreation Department at \$16.08 per hour effective August 23, 2017, carried 5-0. Motion to hire Chrissy Peterson as a part-time Office Assistant in the Recreation Department at \$16.08 per hour, 24 hours per week, effective August 23, 2017, carried 4-0.*
- 4) *Motion by Selectman Morin, seconded by Selectman Routsis, to hire Paul (William) Mortimer for the position of Firefighter/AEMT in the Fire Department at the contracted salary of \$19.75 per hour (step 1) effective October 15, 2017. This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154 Contract, carried 4-0.*
- 5) *Motion by Selectman Morin, seconded by Selectman Routsis, to hire Paul Olin for the position of Firefighter/AEMT in the Fire Department at the contracted salary of \$19.75 per hour (step 1) effective October 15, 2017. This assignment will be a non-exempt position*

*in accordance with the International Association of Firefighters Local #3154 Contract, carried 4-0.*

6) *Motion by Selectman Coutu, seconded by Selectman McGrath, to deny the Step 2 Grievance filed by the Hudson Highway Union, AFSCME Local 1801, for the member who was bypassed for a promotion to the position of Special Equipment Operator - Sewer, carried 4-0.*

7) *Motion to adjourn at 9:14 p.m. by Selectman Morin, seconded by Selectman Routsis, carried 4-0.*

8. NEW BUSINESS

A. Constituent Services - Representative Ann McLane Kuster

Chairman McGrath recognized Town Administrator Steve Malizia.

Steve Malizia stated Mr. Cooper-Wall represents Congresswoman Ann McLane Kuster who represents our district. He asked for a few minutes of your time to speak to you and to let you know what constituent services may be available to our citizens.

Thank you very much Sir. Sam Cooper-Wall said I appreciate you all making time to see me tonight and I know you have a full agenda so I will keep this very brief. My name is Sam Cooper-Wall. I'm a new outreach coordinator with the Congresswoman and our office has begun an effort to reach out to towns across the district to make sure constituents are aware of the services we can provide through our office. First and foremost among those services would be liaising with federal agencies on behalf of constituents. This can include veteran affairs, social security, immigration, etc., any federal agency we can act as an intermediary for that. I do have some hard copy forms of authorization forms that constituents can fill out so that our office can reach out to those federal agencies on their behalf that I'm happy to leave here at Town Hall and of course we do have our office in Nashua as well.

Mr. Cooper-Wall said we also can provide letters of support from the Congresswoman for federal grants that the town or any entities within the town apply for. We are also happy to help with any additional issues around town that our office might be able to assist with in any way. Hudson is one of the towns that I cover as part of my work with the Congresswoman. I've met with the Town Administrator before and appreciate you all making time for me tonight. Thank you.

Chairman McGrath asked where is her office located in Nashua. Sam indicated we are at 184 Main Street, Suite 222, which is just above the Pompanoosuc Mills store.

Selectman Coutu asked Mr. Malizia would it not be appropriate to have Sam Cooper-Wall's name, and his title, and the variety of constituent services that are being provided by the Congresswoman posted on HCTV. Mr. Malizia said we can post it. Typically we see them on the bulletin boards at Town Hall. I'm sure if there is some sort of posting up there or if there is something they can make available, we could certainly do that. Selectman Coutu said I can speak from first-hand experience not as a Selectman but as a private citizens many, many years ago. I had a problem with the Internal Revenue Service. It was a tax problem and it was quite costly. My accountant said even though you don't owe it, you better pay it because the interest rate mounts quickly. If you know anybody, call them and see if they can help you. I said like who? He suggested that I call either a congressman or a senator. I called Senator Kennedy's office and got no response. I called Senator Kerry's office and they told me that they would get back to me and John Kerry called me personally and it was a 3-way conversation between me, Senator Kerry, and the Director of the IRS in Andover at the time. It was resolved then and I got all my money back plus 28 percent interest on the money. It does work. There's a lot of phone calls that have to be made but if you're having a serious problem that you need assistance with and especially in this day and age with citizenship and things of that nature, don't hesitate to call whether it's Annie Kuster or any of our State or national leaders. They can be of great assist. I was shocked by the response that I got and I was very pleased as a result of his making an effort to call me personally to do that. They don't necessarily call you personally. In this case he did. I was just a local businessman in the Town of Dracut. He didn't know me from a hole in the wall and he was able to solve the problems. I was always appreciative of that.

Selectman Routsis wanted to speak for the good of your services as well. I had to use them personally for my husband a few years ago for his social security disability. We had hired an attorney, kept getting turned down, and we decided as a last chance to try congress. Within two weeks, we suddenly got approved. If you are out there struggling with anything no matter how long of the process that you've been in, absolutely reach out to them. You don't know what help there may be available for you until you try.

B. Revenue Enhancement Option

Chairman McGrath recognized Town Administrator Steve Malizia.

Steve Malizia noted this came through the Assistant Assessor. It's basically I believe the Board discussed this 4 or 5 years ago. Basically the State law allows the town to charge up to \$5 for every registration to put it into a dedicated fund for transportation, i.e. transportation of the town. That could mean paving, road improvement, bridges, sidewalks, that sort of thing. In order to do that, you need to have a warrant article approved by the voters. This came in basically through the Assistant Assessor and his research for lack of a better word. The Board can either deliberate it now, or deliberate it during budget season, or not do it at all.

Chairman McGrath said one of the things he mentioned in the correspondence was that other towns such as Nashua, Londonderry I believe...Steve Malizia said actually Amherst, Derry, Nashua, and Manchester. Chairman McGrath said as communities that are...

Selectman Coutu asked could we have a draft drawn up of what the warrant article would look like and put it in the warrant books so we can discuss it at budget time. Steve Malizia indicated if that's the consensus yes.

Chairman McGrath thought it was a worthwhile to at least discuss.

C. Healthcare Committee Recommendation

Chairman McGrath recognized Town Administrator Steve Malizia.

Steve Malizia noted Ms. Carpentier is here. As you are all well aware, we have a Joint Labor Management Healthcare Committee to review items of mutual concern in the healthcare area. This year starting in January actually our prescription plan is going to change. It's being driven by costs. The dollar mail in program that we currently have is going away so the committee of management and labor - all the unions represented - met and discussed options. Ms. Carpentier is here tonight to speak about the option that we've selected going forward.

Kathy Carpentier indicated we have about 102 employees who currently use the RX plan that will be discontinued on 1/1/18 by our health insurance carrier. We have opted to replace it with the RX5/15/30 plan which means \$5 for generic prescriptions, \$15 for non-preferred, and \$30 for preferred. This would be a town savings of approximately \$24,000 and a small savings of about \$6,000 for the 102 employees. The employees would have more out-of-pocket expenses for mostly their mail-in prescriptions. Currently we pay \$1 no matter what type it is. The committee met and unanimously voted to add the RX5/15/30 prescription plan to the town's option which would be the only option as of 1/1/18.

Ms. Carpentier just wanted to also say I said 102 employees. That also does impact our retirees but there is no cost differential to the town. It's the cost savings to the retirees themselves because they have the same plan we have.

*Motion by Selectman Routsis, seconded by Selectman Morin, to add the RX5/15/30 prescription plan to the Town's plan options as a replacement for the current prescription plan that is being discontinued. This change does not affect the health insurance options being offered effective January 1, 2018, carried 4-0.*

D. Moose Plate Grant Acceptance - Benson Office Building Sill Repair Project

Chairman McGrath recognized Town Administrator Steve Malizia.

Steve Malizia said the Board of Selectmen approved the application for this grant at their meeting on April 25<sup>th</sup>. There was up to \$10,000 available to help defray the cost of us replacing the sill and the beams I believe at the office building at Benson Park. The town went out and got a bid and actually awarded a contract in a not to exceed amount of \$13,620 for that work. This \$9,000 will bring that down to \$4,620. I recommend that you accept this grant. You don't need a hearing because it's under \$10,000 but there are a couple of lengthy motions you need because the agency that's giving you the money is requiring that you show a resolution that you approved me to sign the grant paperwork.

Motion by Selectman Coutu, seconded by Selectman Routsis, - Resolved that this municipality shall enter into a contract with the State of New Hampshire, acting by and through the Department of Cultural Resources providing for the performance by this Municipality of certain services as documented within the foregoing grant application, and that the official listed, Town Administrator Stephen Malizia, on behalf of this Municipality, is authorized and directed to enter into the said grant agreement with the State of New Hampshire, and that they are to take any and all such actions that may be deemed necessary, desirable or appropriate in order to execute, seal, acknowledge and deliver any and all documents, agreements and other instruments on behalf of this Municipality in order to accomplish same.

Selectman Morin thanked the committee and Mr. Barnes and all those that were involved to getting this grant. That building does need the work desperately and they did a very good job getting it. It's quite a savings to the town.

Vote: Motion carried 4-0.

Motion by Selectman Coutu, seconded by Selectman Routsis, - Resolved that the signature of the above authorized party or parties of this Municipality, when affixed to any instrument or document described in, or contemplated by this resolution, shall be conclusive evidence of the authority of said parties to bind this Municipality, thereby, carried 4-0.

Motion by Selectman Coutu, seconded by Selectman Routsis, - to accept the Moose Plate Grant from the New Hampshire Division of Historical Resources in the amount of \$9,000 for the Benson Office Building Sill Repair and Drainage Improvement Project, carried 4-0.

E. Request to expend \$750 for architectural drawings of restrooms at Benson Park

Chairman McGrath recognized Selectman Morin.

Selectman Morin stated a few months ago the Board tasks the Benson Committee to come up with a total cost of installing the restrooms at Benson Park. Since then, they've been working very hard to get this together and part of that task for us to come up with some drawings that could be used to send out to get prices on the construction. They do have those drawings. The person that put them together said if we used them it would be \$750. At this time, the committee has voted to accept these drawings and the plan as it was drawn. They would just like to get the \$750 to take care of the cost of the plans.

Chairman McGrath asked if the vote to accept the drawings was it unanimous. Do you know? Selectman Morin said they have that in their own budget to expend the \$750 out of their budget to pay for the drawings yes.

Motion by Selectman Morin, seconded by Selectman Coutu, to approve the expenditure of \$750 from the Benson Park budget for architectural drawings of restrooms at Benson Park, carried 4-0.

Selectman Morin had one other thing to bring up on the bathrooms. They have put together a cost of the construction of the bathrooms and Mr. Barnes and myself moved forward to get that out to get some costs. Speaking of Mr. Malizia, he believes it's too early to ask for anybody to bid on this because the prices will go up between now and the time that we're ready to build. My question to the Board is how would you like the committee to proceed? Do you want them to get a cost or just give us a number for a warrant article?

Selectman Coutu told Selectman Morin you're the liaison to the Benson Park Committee. You've been involved in some of these discussions. It's been ongoing for quite some time. It's no longer portable toilets. It's about building permanent toilets. Is this related to building at the gorilla cage? Selectman Morin said yes. Selectman Coutu said this is the proposal that they would like us to consider? Selectman Morin said

yes but they have to submit before the budget with a total cost to include the running of the bathrooms for one year, utilities, plus the cost of the building. We have a plan to put forward to get bids for the price on the building. They're still working on the utilities and the costs it's going to be.

Selectman Coutu asked does this include the cost of maintenance of the facility for the full year. Selectman Morin said no. All they're looking to do is the plan that we just voted for the \$750, they want to get a price on that and then they're working on getting a price for the utilities and they're putting together a plan for the maintenance and the running of the bathrooms which will all come to you for a warrant article. They're looking to go out for a bid just for the building at this time to get a cost but Mr. Malizia said it's probably not worthwhile doing.

Steve Malizia stated the concern is if you do the bid now, you're asking somebody to bid on something that's not going to happen until July if it passes. People are working right now to probably get their work for next year. So you're possibly going to get an inflated number if you get numbers from anybody. The issue is you don't have anything that you could award somebody something without getting approved yet. If you're trying to get competitive bids, that could be an issue. If you're just trying to get a cost estimate or a reasonable estimate to give you a warrant article if that's a different calculation. To get bids now, you're very premature.

Selectman Coutu had no objection with them researching and numbers for a warrant article.

Selectman Morin asked do you want an actual cost or do you just a number. We tasked them to getting a cost but at this point, it doesn't look like we will come in close enough or it may be well inflated than what the real cost will be. They're trying to come in as close as possible to cover what we tasked them with and hopefully getting it passed through the voters.

Selectman Routsis said we get estimates on other things that we have built or buildings without putting stuff out to bid beforehand. Do we know of a company that has built a bathroom like this before or say find out what the cost of Nashua's was, or who Nashua used and see if you could get an estimate from them saying these are the plans we have what's your rough idea instead of going out for the process.

Good evening. Jim Barnes, Chairman of the Benson Park Committee. So I might have something to offer here. Last winter we approached two contactors in town with this draft plan that Selectman Morin was talking about before with this draft of a plan just to get some kind of ballpark estimates. We did get two. They were substantially different from the other but we did get two estimates. That's all they are at this point. They're not quotes. They're not anything we could hold the contractors to or be willing to sign a contract with them to build these. We have that information. We could try to use that part but it's not going to be a formal quote.

Selectman Coutu asked what was the differential between the two bids. Mr. Barnes thought it was something like \$30,000 maybe \$40,000. Selectman Coutu indicated if we split the difference and call it a day.

Chairman McGrath asked how can we present anything to the voters if we don't have a firm bid and if it's too early. We'd be giving them maybe unrealistic numbers. I think just to continue my thought about this is that I don't think that it is fair to the voters to just present a number for the actual construction of the bathrooms. They're going to need to take into consideration the cost for the maintenance of those facilities on a weekly, monthly, yearly basis, any additional employees that we're going to have to utilize and what that is going to do to the tax rate. I think that we need to have I think a very comprehensive plan that includes all of those costs - costs of materials, cost of construction, cost of employees, and the maintenance. That's my opinion.

Jim Barnes said the specific thing we're talking about here is the construction costs. We do have to go out to bid on that. We are working to bringing in the other information as well. The maintenance, the labor associated with it for the first year. I think that was the standard that was requested and that's what we're going to be doing. Also we have some utilities that have to come down which is separate from the actual construction of the restroom facility itself. All of that would be included in the bottom line project that would be submitted through the Board of Selectmen in preparation for the warrant article. While we're talking about specifically here is the construction piece of it for the restroom facility itself.

Selectman Routsis stated when you look at those two options that you got obviously you said there was a \$30,000 to \$40,000 spread. Does that higher one seem like it's intentionally inflated? Are they apples for what they're going to have done? Jim Barnes noted there were some differences as I recall. I don't have all the details. So there are some differences and they were working from a conceptual that we had given them. We would have to try to judge are there significant differences that we would have to go one way or the other on and that kind of thing.

Selectman Morin said if I remember correctly, the fire station didn't have an exact cost. It was an estimate. We had tasked them to come in with a cost and that's why I'm bringing this forward tonight. This plan as Mr. Barnes said there's three parts to this warrant article that are going to be combined at a final total which is the construction of the building which we're talking about now, the utilities that have to come from the elephant barn down to the gorilla house where this will be located, and then the costs for maintenance for one year. All they're looking to do as you said was to go (inaudible) construction. They're still working on the other two parts.

Selectman Routsis said this is just me and I could be incorrect. I don't know that we said we needed to have a 100 percent solid number. I think it was more like the fire station it's a not to exceed. Maintenance and things like that, you can kind of get an average of what you think you're going to use along with the utilities. There's no way to know exactly what it's going to be but the cost of bringing it down and what they're going to cost. I think it's having that and you're not to exceed type is what I remember.

Selectman Morin indicated here was the question (inaudible) because we were told (inaudible) Mr. Malizia for an RFP which is to get a bid. That's how it was written. That's why we're going that route. Steve Malizia said I'm sorry I think that was in the August meeting that that occurred. I actually wasn't at the August meeting. Selectman Morin said yes that's how it was worded. That's why we had met with Mr. Malizia because that's how it was written. Steve Malizia said if you're trying to do a bid now, again, you're in October. You're looking at the earliest to construct in July. If I'm giving you a bid and I don't know that I'm going to get it awarded until after March. I'm probably going to give you a number that may not be the same number that if you give me the same opportunity to bid in March and that's the concern. What they're asking for is a reasonable cost estimate acceptable at this point in time for the Board. If you get bids, you're probably going to be inflated.

Selectman Routsis said a reasonable cost estimate absolutely.

Selectman Morin wanted to get that clear so there was no questions come budget time that's all. Thank you.

Chairman McGrath noted the majority is in favor of that. I am not.

F. Transition HCTV Facilitator Position from Contractor to Town Employee

Chairman McGrath recognized Cable Utility Chairman Mike O'Keefe.

Thank you Madame Chair and members of the Board. Mike O'Keefe indicated I'm coming here tonight to talk about changing the position that's been used to run HCTV and all the local access in Hudson from a contractor position to a staff position. In the document I prepared for you, I gave you a little bit of history. The first person to do public access here in Hudson working for the town the late Coleman Kelly was a contractor for many years in the '90s. Then we transitioned to the HCTV Facilitator. That was 12 years ago. Every year we've renewed a contract with that person with the exception of a brief hiatus in 2005. I think that same person has been filling that position for 12 years. Cable local access in Hudson has grown significantly in that time as you all know. We have our own facility that was built a couple of years ago. There's more staff. The Facilitator has an Assistant. He has a number of camera operators that work for him. We think it's appropriate at this time to bring HCTV and that person into the town as a true employee and department.

Mr. O'Keefe indicated I worked with the Finance Director to come up with the additional costs that would be associated with that because primarily what we're talking about here is the benefits associated with that position because he is at this time working full time. It's not like we're asking additional hours. We're just looking for transition. In the document I gave you, I provided that information. We've accounted for that money in our budget. There is sufficient funds to cover this. All the funding for this and everything at HCTV

comes from the franchise fees that Comcast pays to the town and is handled by a revolving fund so it's a zero impact to the tax rate. It doesn't even flow through the general funds. Basically that's what we're asking for tonight.

Selectman Coutu said I am the liaison to the Hudson Cable Community Television and Mr. O'Keefe and I have had extensive discussions as we have also with the person that we're speaking of. He is presently Mr. McIntosh. His face is not only familiar to us, we know him well. We know his work ethic. We know his work product. We know the budget well enough to know that after having gone through it with Mr. O'Keefe there are sufficient monies to cover all of the costs and this will be of no burden to the taxpayers of Hudson. Furthermore, the warrant article that provided for the revolving fund for HCTV had a mandate clause that 20 percent of the proceeds would be filtered back to our budget process and we would be the beneficiary of 20 percent. It's my pleasure and I'm sure it's Comcast's pleasure to note that the revenue stream has increased again this year and our 20 percent share is going to be I won't say a lot more but it certainly will be more than what it was last year. We won't know the final tallies until the end of the budget cycle.

Based on performance alone and the quality of work that's being provided by HCTV and Mr. McIntosh and his staff, Selectman Coutu thought it was a fine time that we have some stability in the position. Year to year, he's agreed to renew his contract for the most at no increase. He's not making much more today than he was making 12 years ago. We're not asking for a raise. We're asking that the position be recognized as a municipal position being paid for through the HCTV facility revolving account. That account is provided with our monies from the HCTV franchise fees that we collect. I hope that the Board will support a motion to do exactly that. Thank you Madame Chair.

Selectman Morin had a couple of questions. Why now instead of budget season or anything like that where there is an increase the costs. I understand the franchise fees and all that. Why now instead of just going through the process like everybody else?

Mike O'Keefe said we've actually been looking into this for quite some time. We had hoped to do it prior to the renewal of the contract which would have been July 1<sup>st</sup> but we just didn't have all the numbers we needed at that point and we hadn't gotten it fully vetted through the committee. That's kind of why we're going here right now. Like I said, we did discuss it at the budget level so we had the funds currently allocated in our budget to accommodate that. There isn't really a particular reason why we did it right now other than I think it's appropriate. We've been waiting quite a while.

Selectman Coutu asked Mr. Malizia isn't it also as a result of it being a revolving account not subject to the same budgetary scrutiny that we give all other departments. Mr. Malizia didn't believe in last year's budget you spent any time reviewing it other than you knew the numbers. The big picture number for the revenue because 20 percent comes to you. You took a cursory look at it. It's always up to the Board what level scrutiny they want to give it.

Selectman Morin understood that I'm just trying to keep the process let the voters know what's going on and things of that nature. That's my only question. My next question is is he going to be considered a department head? Selectman Coutu said that would be up to us. We can have that discussion in nonpublic. Selectman Morin asked that's my question if we still have a contract so if it's going to be a municipal position what is the position going to be because you've got a contract and you have a municipal position.

Chairman McGrath said later in the packet if you look beyond what's in front of us now under nonpublic there's a discussion item for that. I'll make a comment. I agree with you completely Selectman Coutu. I think this is a position that I can support and I have absolutely no issues at all. With that if there's no further discussion is there a motion to be made.

Selectman Coutu said we could do it now or we could do it nonpublic. Chairman McGrath noted we have a motion to eliminate the HCTV Facilitator contract position and cancel the HCTV Facilitator Contract as of October 14, 2017.

Steve Malizia commented you may want to wait to do that after you've had a debate in nonpublic and then you could make that motion. It still would be public but you'd need to make it perhaps afterwards to decide what you all want to do. If you cancel the contract and you then you don't do the second part, you don't have anybody doing it.

Selectman Coutu indicated I would rather wait until we have our discussion in nonpublic.

Chairman McGrath noted we'll defer this until later in the meeting

G. Change HCTV Assistant Position from Part-Time to Full Time

Selectman Coutu asked if Jim McIntosh and Mike O'Keefe would be available for nonpublic. This is the end. Good thank you.

Chairman McGrath noted we'll defer this until later in the meeting as well.

9. OTHER BUSINESS/REMARKS BY THE SELECTMEN

Selectman Coutu - Just one thing. We talked about budgets. On October 17<sup>th</sup> we will begin the budget review process and it will be televised live for anyone who's watching. Tell your friends and neighbors you want to know what goes into a budget and how we process a budget to watch all of the programs. There will be quite a few through the month of October. We'll be meeting with all of our department heads with their budget requests. I urge people to watch and discover how the process takes place. Hopefully they'll go to the polls with more information if they watch the whole process. Thank you Madame Chair.

Selectman Morin - Just one thing. A while back we had some discussion after a medical emergency took place in Benson Park. We did have a Boy Scout come forward that would like to do his Eagle Scout on doing the markings in the park for better identification to 911. He would be meeting with the Benson's Committee at their next meeting and hopefully moving forward from there. That's all I have tonight.

Selectman Routsis - I have nothing this evening.

Selectman McGrath - I have nothing this evening.

10. NONPUBLIC SESSION

*Motion by Selectman Coutu, seconded by Selectman Routsis, to enter Nonpublic Session pursuant to RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted; and (b) The hiring of any person as a public employee, carried 4-0 by roll call.*

Chairman McGrath entered Nonpublic Session at 7:43 p.m., thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman McGrath opened public session at 8:04 p.m.

*Motion by Selectman Morin, seconded by Selectman Coutu, to hire James McIntosh as the Full-Time Director of Community Media at a salary of \$65,000. Salary and benefits to be funded from the Hudson Community Television Revolving Fund effective October 15, 2017, carried 4-0.*

*Motion by Selectman Coutu, seconded by Selectman Morin, to eliminate the HCTV Facilitator Contract position and cancel the HCTV Facilitator Contract as of October 14, 2017, carried 4-0.*

*Motion by Selectman Routsis, seconded by Selectman Morin, to hire Michael Johnson as a Full-Time HCTV Assistant at \$15 per hour, a non-exempt position, effective October 15, 2017. Wages and benefits to be funded from the Hudson Community Television Revolving Fund, carried 4-0.*

*Motion by Selectman Morin, seconded by Selectman Coutu to hire Mary Ellis as a Regular Special Shift Employee (camera operator) at \$11 per hour effective October 11, 2017, carried 4-0.*

*Motion by Selectman Coutu, seconded by Selectman Routsis, to allow Patti Barry to buy out 80 hours of vacation time, carried 4-0.*

11. ADJOURNMENT

*Motion to adjourn at 8:06 p.m. by Selectman Coutu, seconded by Selectman Routsis, carried 4-0.*

Recorded by HCTV and transcribed by Donna Graham, Recorder.

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Marilyn E. McGrath, Acting Chairman

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Roger E. Coutu, Selectman

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Angela Routsis, Selectman

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David S. Morin, Selectman