



TOWN OF HUDSON

Library Board of Trustees



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Hudson Library Board of Trustees Special Meeting September 29, 2016 Accepted Minutes

Present:

Trustee Robin Rodgers, Chair
Trustee Steve Middlemiss, Vice-Chair
Trustee Arlene Creeden, Treasurer
Trustee Kara Roy
Charles Matthews, Director

Call to Order: Trustee Robin Rodgers, Board Chair called the meeting to order at 12:10 pm.

Public Input: There was no public input.

FY18 Budget Workshop:

Trustee Creeden observed that the Rodgers building is aging to the point where we are paying for repairs beyond maintenance. We've had several unexpected expenses and our carpet, tile floors, and windows require cleaning. Trustee Middlemiss asked if we know what other major systems need repair. Director Matthews was not aware of any upcoming significant repairs at this time.

Trustee Creeden recommended a 7.5% overall increase: 2% for equipment and maintenance and an additional \$6000 for heating oil for the Hills along with the rest of the Hills expenses that were removed from this year's budget. Trustee Middlemiss would support that but would like to see what the Budget Committee has to say. Trustee Creeden is comfortable with the increase, Trustee Roy would support it and Trustee Rodgers said she would support it for now. Trustee Roy will contact Len Lathrop regarding the Hills Trust Funds.

Trustee Rodgers recommended two Warrant Articles. One for a 2% salary increase for full-time employees and one to create a Capital Reserve Fund for unexpected repairs and building expenses. She will talk to Kathy Carpentier in Finance regarding wording for a Capital Reserve Fund article.

Trustee Roy moved to present a Warrant Article for a 2% increase for full-time staff. Trustee Creeden seconded. Motion passed 4-0.

Trustee Creeden will revise the FY18 budget proposal accordingly.

Next meeting:

Our next meeting is Thursday, October 6, 2016 at the Rodgers Memorial Building.

Adjourn:

Meeting adjourned at 1:20 pm

Respectfully Submitted,

Charlie Matthews
Library Director