



TOWN OF HUDSON

Municipal Utility Committee



David Shaw, Chairman David Morin, Selectmen Liaison

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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: April 17, 2018

Attendees:

David Shaw, Chairman
Bill Abbott, Vice Chairman
Jim Lavacchia
Chelsea Leonard
Normand Martin, Selectman Guest
Elvis Dhima, Town Engineer
Donna Staffier-Sommers- Administrative Aide

Absent:

Jeff Rider, excused

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, April 17, 2018 at 7:00 pm, in the Board of Selectmen meeting room at Town Hall. Secretarial duties were provided by Donna Staffier-Sommers.

Our new Committee Selectmen liaison is Marilyn McGrath. Selectman Martin received tonight's meeting packet in error and offered to come to the meeting since Selectman McGrath did not receive the information from us. Our apologies to Selectman McGrath.

1. Acceptance of minutes

The minutes of the March 20, 2018 Municipal Utility Committee meeting were reviewed and corrections noted. A motion was made by Bill Abbott; second by Jim Lavacchia to "accept the meeting minutes for meeting dated March 20, 2018, as corrected." Motion carried with Chelsea Leonard abstaining.

3. Financial Status – Water Utility

A – D. The Cash Flow reports for February 2018 and the Expenditure & Revenue reports

for March 2018 were reviewed. Jim had some questions about a few of the expenditure lines and what they cover so it was agreed that Donna would forward him copies of the water and sewer budgets containing the explanation sheets.

The Pennichuck Operations report for March 2018 was reviewed. Jim pointed out an incorrect amount shown under the Planned Work Completed during March activity as shown on page 9. Purchase chemicals for Weinstein Well is shown at 6378. Elvis to follow up.

4. Old Business- Water Utility -None

5. New Business – Water Utility

A. Abatement

W-UTL-18-03 (3/23/18) Williams 3 Canna Path #3501381401

Customer was billed \$225.00 for an after-hours service call but the water leak was found to be on the Town's side. Request abatement of \$225.00.

Motion made by Bill Abbott; second by Chelsea Leonard "to recommend the Board of Selectmen approve abatement W-UTL-18-03 in the amount of \$225.00 for the reason given. Motion carried.

6. Financial Status – Sewer Utility

- A. The cash flow report for February 2018 and the Expenditure and Revenue reports for March 2018 were reviewed with minimal discussion.
- B. The balance of capacity is at 69,500 gpd.

7. Old Business – Sewer Utility

A. Abatement

S-CAP-18-02 Town/Trudel/Sinclair 10 Flying Rock Rd m/l 185/009 #9990

This abatement request was deferred from the last meeting to get additional legal opinion. The former owner/builder of this property entered into a payment agreement for the sewer capital assessment in 2004 and failed to make payment upon transfer of property and subsequent sales also left this unpaid. The Town Attorney has reviewed and deemed the balance as uncollectable. Request abatement of \$2131.25.

Motion made by Bill Abbott; second by Chelsea Leonard “to recommend the Board of Selectmen approve abatement S-CAP-18-02 in the amount of \$2131.25 for the reason given. Motion carried

8. New Business – Sewer Utility - None

9. Informational

- A. Bill Abbott provided the Committee with a 12 month profit and loss statement for both water and sewer.

10. Remarks by Selectman, members and staff

Selectmen Martin – Glad to be here and wants to express his appreciation to the Committee members for their dedication and volunteerism.

Jim- Has there been consideration made for setting up a capital reserve fund for water projects?

Bill – How much do we have in the capital reserve fund for the next vector truck?

Donna to request the status of the water & sewer reserve funds with the Trustees.

Dave – Sending appreciation to long term member Jeff Rider for all his years of service to both this Committee and the previous Water & Sewer Utility Committees.

Jeff Rider was a longtime volunteer to the Town of Hudson. He was a member of the Planning Board from 2002 – 2006, a member of both the Water Utility Committee from 2004 & the Sewer Utility Committee from 2011 until they merged into the Municipal Utility Committee in 2013 and remained a member serving as Vice Chairman at times through his term expiration on 4/30/18. He was also a member of the National Regional Planning Commission from 2012 – 2015. Jeff was a valuable member of this Committee bringing his wealth of knowledge of planning and engineering along with his attention to detail. He will be missed. This author wishes him well in his newest adventures.

Meeting was adjourned at 8:09 pm, with motion made by Bill Abbott; seconded by Chelsea Leonard. The next meeting is scheduled for May 15, 2018 at 7pm.

Donna Staffier-Sommers
Sewer Utility Administrative Aide