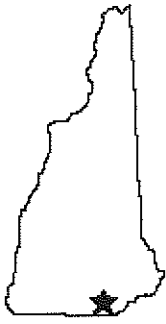




Board of Selectmen Briefing

June 23, 2020



# TOWN OF HUDSON

## EMERGENCY MANAGEMENT

12 SCHOOL STREET, HUDSON, NEW HAMPSHIRE 03051



The following is an update regarding the activities of the Hudson Emergency Operations Center in response to the COVID-19 pandemic. You will note that we review several pieces of information in an attempt to forecast our response locally. This is an ever changing event that requires a close coordination with local, state and federal partners.

### General Overview

#### International COVID-19 Timeline

*Summary of World Health Organization Data*

DATE	COUNTRIES / Territories	EVENT	COMMENTS
31 Dec 2019	Wuhan City, China	44 with pneumonia	Unknown cause China reports
7 Jan 2020	China	Coronavirus identified	China identifies the agent
14 Jan	China	Infrared thermometers in All Chinese airports, rail, bus, ferry stations	Chinese restrictions begin
20 Jan	Japan, Thailand, Korea + China 282 cases WW	Corona infections	Spread confirmed outside China
31 Jan	19 countries  2 cases in Italy 6 cases in US	9,826 cases 213 Deaths	W.H.O. recommends social distancing, detection, isolation
15 Feb	25 countries	50,580 cases 1,524 Deaths WW 1,522 Deaths / China	20,000 / week case increase. No travel advisory by WHO.
1 Mar	58 countries 1,128 cases in Italy 62 cases in US	87,137 cases 2,977 Deaths WW 2,873 Deaths / China	No travel advisory. O2 Rx is major intervention.
15 Mar	143 countries 2,157 cases in Italy 1,678 cases in US	153,517 cases 5,735 Deaths WW 3,204 Deaths / China	WW deaths now approaching China's in 10 weeks.
31 Mar	201 countries 101,739 cases Italy 164,000 cases in US 3,100 Deaths in US	803,528 cases 39,040 Deaths WW 3,310 Deaths / China	<b>In last 2 weeks:</b> ↑ in 58 countries ↑ of 162,322 / US US Deaths ~ doubled

7 April	140,510 Spain 132,547 Italy <b>369,069 US</b>	1,365,004 cases 76,507 deaths WW	
April 14, 2020	<b>US 582,634</b> Spain 172,541 Italy 159,516	1,935,646 cases 120,914 deaths WW	
April 21, 2020	<b>US 787,960</b> Spain 204,178 Italy 183,957	2,531,804 cases 174,336 deaths WW	39,643 Cases 1809 deaths Mass 3rd
April 28, 2020	<b>US 988,469</b> Spain 232,128 Italy 199,414	3,057,957 211,522 deaths WW	56,462 Cases 3,003 deaths Mass
May 5, 2020	<b>US 1,180,634</b> Spain 218,011 Italy 191,832	3,610,006 252,301 death WW	69,087 4,090 deaths Mass
May 12, 2020	<b>US 1,351,248</b> Russia 232,243 UK 227,735	4,215,514 287,809 deaths WW	78,462 5,108 deaths Mass
May 19, 2020	<b>US 1,508,957</b> Russia 299,941 Brazil 257,396	4,822,430 318,851 deaths WW	87,052 5,862 deaths Mass
May 26, 2020	<b>US 1,643,499</b> Brazil 363,211 Russia 353,427	5,428,605 345,375 deaths WW	92,675 6,372 deaths Mass
June 2, 2020	<b>US 1,811,277</b> Brazil 526,447 Russia 423,186	6,288,167 375,987 deaths WW	100,805 7,035 deaths Mass
June 9, 2020	<b>US 1,961,185</b> Brazil 707,412 Russia 484,630	7,131,261 406,913 deaths WW	103,436 7,316 deaths Mass
June 16, 2020	<b>US 2,114,026</b> Brazil 867,624 Russia 536,484	8,052,090 437,283 deaths WW	105,690 7,647 deaths Mass
June 23, 2020	<b>US 2,312,302</b> Brazil 1,106,470 Russia 598,878	9,115,398 472,521 deaths WW	107,210 7,873 deaths Mass

Ref: World Health Organization, Novel Coronavirus Situation Updates

## U.S. COVID-19 Data

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### Summary of Centers for Disease Control (CDC) Data

Date	# of U.S. Cases	
1/22/20	1	
1/31/20	7	
2/15/20	13	
2/29/20	24	
3/15/20	3,487	
3/18/20	10,442	
3/21/20	24,583	60 Days from 1 <sup>st</sup> US case
3/24/20	54,453	
3/28/20	122,653	
3/31/20	164,000	3,100 deaths (now exceeds 9/11 toll)
4/07/20	369,069	10,993 deaths
4/14/2020	582,634	23,654 deaths
4/21/2020	787,960	42,364 deaths
4/28/2020	988,469	56,253 deaths
5/5/2020	1,180,634	68,934 deaths
5/12/2020	1,347,936	80,684
5/19/2020	1,508,957	90,396
6/2/2020	1,811,277	105,147
6/9/2020	1,961,185	111,007
6/16/2020	2,114,026	116,127
6/23/2020	2,312,302	120,402

### Current Data:

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#### New Hampshire:

5,558 Positives                      339 deaths                      3,134 Hillsborough County  
104 estimated to be in Hudson.

## **Incident Goals**

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As presented to the Board of Selectmen during the March 24, 2020 meeting the following goals were established;

- Provide for employee health and safety.
- Create a plan that would provide services to the community during the NH State of Emergency.
- Continue to implement the Town of Hudson Re-Opening Plan

## **Incident Update**

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This week we have started to implement the re-opening efforts for the Town of Hudson. As we continue to monitor active case numbers we are see positive results in our hospitalization numbers. This is a good sign for our progression towards reopening efforts.

On Monday of this week the Town Clerks office opened to the public for the first time since the middle of March. This has been a large effort on multiple parts. Safety and Health have worked to identify egress and foot traffic efforts, additionally setting up signage and mask distribution efforts for town hall. The Town Administrator has worked diligently with the maintenance staff to have the hallways cleared to make sure maximum hallway widths were available for social distancing. The Town Clerk and staff have worked through training efforts to support the activities of the office. Certainly we continue to adjust and improve the environment every day.

One of the major undertakings this week has been to identify the next round of Care Act projects. As a brief reminder we are discussing the \$600,000 that the State of New Hampshire made available to look at long term solutions to improve our environment to create long term success. Tonight we are bringing forward two specific areas for consideration;

- Information Technology
  - The second phase of the IT upgrade we discussed now surrounds upgrading our collaboration software and move us to Microsoft SharePoint. This will allow for better collaboration efforts by staff. This will be a large upgrade for EOC activities in the future. This cost is estimated to come in at \$57,938.
- Facility Upgrades
  - After reviewing the facilities we have highlighted several areas of adjustment that need to be accomplished for long term operational changes.
  - We are looking at upgrading five different counter areas found in Town Hall and Fire Administration.
  - Additionally, we are looking to upgrade ventilation systems to integrate additional air purifying systems by utilizing UV and sterilizing cassettes onto the existing systems.
  - Plumbing upgrades would consist of the installation of touchless fixtures in all laboratories at town hall.
  - This would be a design build project that would be completed by North Point Construction and Smith Plumbing. Both contractors have been utilized by the town before. Estimated cost for this work would come in at \$255,750.
- Both of the upgrades will accomplish the majority of the improvement efforts for town infrastructure.

Additionally we are examining guidance documents from the State of New Hampshire areas under review surrounding the basketball hoops at Greely Park, the Dog Park and playgrounds. It is the

recommendation of the EOC Command staff that we revisit these at the July 14, 2020 Board of Selectmen's meeting.

The Town of Hudson's Emergency Operation Center continues to work diligently as we work through the recovery mode of the incident. We have started to plan for long term practices that will reengineer processes and policy to improve service delivery for the future. Please remember our goals provide for employee health and safety and to create a plan that would provide services to the community during the NH State of Emergency.

A reminder to continue good health and safety practices.

## **Accomplishments**

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- The Continuity of Operations plan supported by the Board of Selectmen has been put into place and adjusted to make sure we were meeting the intent of Governor Sununu's stay at home order. This was issued effective Friday, March 27, 2020.
- The following guidelines and messaging has been developed
  - Remote working guideline
  - Earned time usage guideline
  - Secondary employment guideline
  - Emergency order review
  - Development of messaging regarding virtual recreation programs
  - Development of messaging regarding available conservation areas
  - CDC Guideline review
  - Implementation of Convenient MD program
- We continue to monitor and adjust protective clothing updates.
- We are reviewing and implementing new CDC guidelines for both employment and public use.
- Public Messaging regarding COVID-19 information and town impacted services have been made available to the public through the Town of Hudson webpage, social media platforms and Hudson Community Television programs.
- We have issued an updated Incident Action Plan for this week.
- Develop Employee health and safety plans
- Continue to develop virtual meeting platforms
- Implementation of localized testing
- Implementation of wellness programs for town employees
- Continue implementation of the six goals created by the command staff to further develop the EOC Operation
- Implementation of Emergency Order #40 Stay at Home 2.0
- Implementation of a hot line for questions from Hudson Residents
- Continue to pursue and identify funding opportunities
- Implementation of plan to improve workspace safety levels
- Start the development phase of the suggested re-opening plan
- Implemented a long term solution for collecting public input during Board of Selectmen's meetings
- Develop a mass vaccination program
- Implementation of recreational and committee meeting safety protocols
- We continue FEMA ICS 214 Activity forms, tracking department activities to support the disaster declaration authorized by the President of the United States.

## Concerns

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- United States has 23 states that are experiencing significant increases in case numbers. The highest numbers currently are in the Deep South and western areas of the country.
- Public Health Officials are predicting a second wave of infection to come
- With 80% of infections having mild symptoms it appear that there is difficulty maintaining vigilant surrounding protective measures.

## Financial Review

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As established in the Emergency Operations Plan, we have established a Finance branch led by Kathy Carpentier Finance Director. Early on we established this organizational branch so we could track all purchases undertaken to support our efforts to meet the challenges of the COVID-19 incident. To date our expenditures have totaled \$423,079.34.

## Weekly Goals

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The following goals are being established;

- Continue to work towards the reopening of Town Hall
- Review and consider EOC guidelines for sun setting or reconsideration
- Continue to monitor guidance documents from the State of New Hampshire regarding the COVID 19 event
- Develop long term efforts to increase the health and safety of the Town of Hudson Infrastructure
- Monitor and process recovery money efforts to support long term solutions to combat COVID 19

This report is a synopsis of the activities that have taken place to meet the challenges of COVID-19. As we have reviewed, this event is constantly evolving and information is usually outdated prior to a briefing being written. I am thankful for the support of our partners and staff who have a tremendous amount of time invested into the event. If it was not for our team we would severely be hampered in our efforts.

**COVID-19 Cost Recovery Summary Page**  
**As of Weekending 6/20/2020**

<u>Description</u>	<u>Purchases</u>	<u>Payroll</u>	<u>Total</u>
Fire	\$ 73,548.14	\$ 69,912.95	\$ 143,461.09
Police	\$ 1,024.28	\$ 4,870.05	\$ 5,894.33
Public Works	\$ 7,179.50	\$ 1,268.47	\$ 8,447.97
IT	\$ 22,472.84	\$ 6,880.02	\$ 29,352.86
Other Depts	\$ 44,943.46	\$ -	\$ 44,943.46
First Responder Stipends		\$ 190,979.63	\$ 190,979.63
<b>Total Expenses Incurred</b>	<b>\$ 149,168.22</b>	<b>\$ 273,911.12</b>	<b>\$ 423,079.34</b>

**Grants Receivable**

DOJ - CESF	submitted 4/17/2020	\$ (38,098.81)
AFG-S	submitted 5/15/2020	\$ (27,785.01)
GOFERR	submitted 5/29/2020	\$ (8,135.76)
First Responder Stipends	received 6/11/2020	\$ (188,250.00)

**Total Funds Requested/Received**

**\$ (262,269.58)**

**Potential Cost Recovery**

**\$ 160,809.76**