



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

HUDSON, NH BOARD OF SELECTMEN

June 23, 2020

7:00 p.m.

BOS Meeting Room at Town Hall

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT

Any Hudson resident who wishes to submit public input can do so by emailing BOSpublicinput@hudsonnh.gov by 5:00 p.m. the day of the meeting. Please be sure to include your name & address with your public input. Also, please include a phone number that the BOS can reach you at should they wish.

5. RECOGNITIONS, NOMINATIONS, APPOINTMENTS AND RESIGNATIONS

- 1) Nominations

Benson Park Committee (1 member vacancy which expires 4/30/23 & 2 alternate member vacancies, 1 which expires 4/30/22, 1 which expires 12/31/23)

Kevin Cormier (new applicant)

Judy Brouillette (new applicant)

- 2) Appointments

Municipal Utility Committee

Chelsea Prindiville (incumbent member, term to expire 4/30/23)

Recreation Committee

Keith Bowen (incumbent member, term to expire 4/30/23)

6. **CONSENT ITEMS**

A. **Assessing Items**

- 1) All Veterans Tax Credit: Map 116, Lot 075 - 13 Stoney Ln.
- 2) Elderly Exemptions: Map 205, Lot 024 - 44 Glen Dr.; Map 241, Lot 008 - 39 Dracut Rd.
- 3) Solar Exemption: Map 152, Lot 052 - 9 Dugout Rd.
- 4) 2019 Abatement Application - Eversource Energy: Map 100, Lot 8; Map 167, Lot 9; Map 190, Lot 192; Map 179, Lot 31; Map 107, Lot 30; Map 208, Lot 11; Map 107, Lot 3-1; Map 144, Lot 8; Map 175, Lot 153; Map 182, Lot 181; Map 162, Lot 80; Map 138, Lot 36; Map 179, Lot 11; Map 195, Lot 5; Map 175, Lot 6; Map 171, Lot 31; Map 162, Lot 16; Map 135, Lot 7; Map 135, Lot 2; Map 171, Lot 46; Map 138, Lot 56; Map 175, Lot 153-2; Map 138, Lot 86
- 5) Residence in Industrial or Commercial Zones: Request for Approvals - Map 198, Lot 17 - 89 Lowell Rd.; Map 198, Lot 148 - 104 Lowell Rd.; Map 234, Lot 31 - 281 Lowell Rd.; Map 234, Lot 42 - 2 Davenport Rd.; Map 251, Lot 7 - 81 River Rd.

B. **Water/Sewer Items** - None

C. **Licenses, Permits and Policies** - None

D. **Donations**

E. **Acceptance of Minutes**

- 1) Minutes of the June 2, 2020 Meeting
- 2) Minutes of the June 9, 2020 Meeting

F. **Calendar**

- 6/24 7:00 pm Planning Board - Hudson Community Center
6/25 7:00 pm Zoning Board - Hudson Community Center
7/6 7:00 pm Conservation Commission - Hudson Community Center
7/8 7:00 pm Planning Board - Hudson Community Center
7/9 7:00 pm Zoning Board of Adjustment - Hudson Community Center
7/13 7:00 pm Cable Utility Committee - HCTV
7/13 7:00 pm Conservation Commission - Hudson Community Center
7/14 7:00 pm Board of Selectmen - BOS Meeting Room

7. **OLD BUSINESS**

A. Selectman McGrath made a motion to seal the non-public meeting minutes of this evening's meeting. This was seconded by Selectman Roy. Carried 5-0.

Selectman Martin made a motion to adjourn at 9:26 pm, this was seconded by Selectman Roy. Carried 5-0.

B. BOS Cell Phone Policy - deferred from 6/9/20 BOS Meeting

8. **NEW BUSINESS**

- A. Covid-19 Update
- B. Hudson Speedway Operating License
- C. Electronic Message Sign - James A. Taylor Memorial Fire Station
- D. Request for Approval of Funds for Tax Map Update
- E. Review Outside Water Usage
- F. Sustainability Committee Roadside Cleanup Approval
- G. Accrued Time Payouts
- H. Online Transactions
- I. FY2020 Encumbrances
- J. DPW - Request to advertise Truck Driver/Laborer Position
- K. DPW - Request to advertise 2 new Truck Driver/Laborer Positions
- L. DPW - Request to go out to bid
- M. HPD - Request to Advertise Telecommunications Technician
- N. Town Hall Time Clock

9. **REMARKS BY SCHOOL BOARD**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **OTHER BUSINESS/REMARKS BY THE SELECTMEN**

12. NONPUBLIC SESSION

RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).

13. ADJOURNMENT

Reminder ... Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than noon on July 9, 2020.

Schedule for 6/23

Published on *Hudson New Hampshire* (<https://www.hudsonnh.gov>)

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MAY 21 2020

Home > Applications for Boards & Committees > Board & Committee Application > Webform results > Board & Committee Application

TOWN OF HUDSON
SELECTMEN'S OFFICE

5.1

Submission information

Form: Board & Committee Application [1]

Submitted by Visitor (not verified)

Wed, 05/20/2020 - 1:07pm

75.68.92.247

Date

Wed, 05/20/2020

First Name

Kevin

Last Name

Cormier

Street Address

10 Nevens st

Home Phone

6037651896

Work Phone

Benson Park Committee

Education

HS diploma/Some college completed

Occupation (or former occupation if retired)

Production Manager

Special Interests

Sports, Music, outdoors

Professional/Community Activities

Reference

Carolyn Cormier

Reason for Applying

I am very interested in the town and seeing the town improve and flourish. I would like to be a voice for the citizens of Hudson .

Please check the area in which you are interested in serving:

Member

Please select area of interest

- Benson Park Committee
- Citizens Traffic Advisory Committee
- Conservation Commission
- Recreation Committee
- Sustainability Committee

Areas of Expertise

Other

Are you a Hudson, NH resident?

yes

E-mail Address:

kcormier1964@gmail.com

Source URL: <https://www.hudsonnh.gov/node/42498/submission/6401>

Links

[1] <https://www.hudsonnh.gov/bc-bc/webform/board-committee-application>

Agenda
6-23-20



NEW HAMPSHIRE

Inside
Town Hall

RECEIVED
Our Community Doing Business How Do I
JUN 17 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE
How may we help you?

5.1

Submission #30

Print Resend e-mails

Previous submission Next submission

Submission information

Form: Board & Committee Application
Submitted by Visitor (not verified)
Tue, 06/09/2020 - 10:58pm
75.67.247.71

Date

Tue, 06/09/2020

First Name

Judith

Last Name

Brouillette

Street Address

183 Highland Street

Home Phone

603-883-4606

Work Phone

603-673-6709

Education

BA in Business Admin and HQT 5-12 Social Studies Certified

Occupation (or former occupation if retired)

Experienced Teacher (16+ years) in Milford, NH

Special Interests

Professional/Community Activities

Asst. Coached HYB for over 4 years/ Leader in Hudson Cub Scouts/ Past CCD Teacher / and a Coach at Tokyo Joe's Demo Team

Reference

Aaron Cox 603-327-4213

Reason for Applying

The reason I am applying for the alternate position at Benson Park Committee is I feel that the park has provided so much for our community since its opening as a park but I feel that it is important to give back. I know from teaching and other activities that I am involved with the importance of giving back and helping/donating your time for things that are important to you. I feel that Benson's is so important not only in my families life but also to our community. It is time for me to offer more than just the occasional support but to provide a more active role in supporting this beautiful Park. I request your consideration in becoming an Alternate on the Benson Park Committee.

Please check the area in which you are interested in serving:

Alternate

Please select area of interest



Benson Park Committee

Areas of Expertise

Other

Are you a Hudson, NH resident?

yes

E-mail Address:

jbrulett@comcast.net

Previous submission Next submission



*Agent
6-23-20*

Published on *Hudson New Hampshire* (<https://www.hudsonnh.gov>)

Home > Applications for Boards & Committees > Board & Committee Application > Webform results > Board & Committee Application

5.2

Submission information

Form: Board & Committee Application [1]
Submitted by Visitor (not verified)
Wed, 06/17/2020 - 3:19pm
75.68.95.69

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JUN 17 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

Date

Wed, 06/17/2020

First Name

Chelsea

Last Name

Prindiville

Street Address

6B April Ct

Home Phone

9787585360

incumbent member

Work Phone

Education

BS in Criminal Justice, minor in Legal Studies; MA in Security Studies, concentration in Economic & Industrial Security

Occupation (or former occupation if retired)

Contract Administrator

Special Interests

Professional/Community Activities

Reference

Donna Staffier-Sommers

Reason for Applying

I have served on the MUC for the past three years and would like to continue to serve on the committee. I have enjoyed learning about various town operations, and find the information valuable as a Hudson resident who utilizes both the water and sewer utilities.

Please check the area in which you are interested in serving:

Reappointment

Please select area of interest

Municipal Utility Committee

Areas of Expertise

Other

Are you a Hudson, NH resident?

yes

E-mail Address:

c.leonard66@gmail.com

Source URL: <https://www.hudsonnh.gov/node/42498/submission/8641>

Links

[1] <https://www.hudsonnh.gov/bc-bc/webform/board-committee-application>

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6-27-20
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JUN 16 2020

TOWN OF HUDSON
Board & Committees Vacancy Application
(Hudson, NH Residents Only)

TOWN OF HUDSON
SELECTMEN'S OFFICE

Date: 6/15/2020

5.2

Name Keith D. Bowen Street Address 10 Daniel Webster Dr.

Home Phone Number (603) 361-8158 Work Phone Number (603) 886-1240 ext. 65000

Occupation (or former occupation, if retired) Principal of Hudson Memorial School

Education/Special Interests B.S. Elementary Ed, Med Educational Leadership, CAS Educational Leadership

Professional/Community Activities NH Legion Baseball Committee, Lowell Spinners 18u Softball Coach, Hudson Recreation Committee, USA JD Softball, AAU Basketball Coach (SDS), Parent Ambassador B.G.H.S.

Reason for applying To continue to be involved in the community through the Rec. Dept. and as a coach and in a school setting. Share my knowledge and experience of working with kids

Reference(s) Larry Russell, Superintendent Hudson Schools, Mary Wilson, Asst. Super. Hudson Schools, Dawie Yates, Rec. Dir. and Chrissy Peterson, Rec. Dept.

Please check the area in which you are interested in serving, then return this form to:
Selectmen's Office, 12 School Street, Hudson, NH 03051

- | | | |
|--|--|---|
| Member <input type="checkbox"/> | Alternate <input type="checkbox"/> | Reappointment <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Benson Park Committee | <input type="checkbox"/> Building Board of Appeals | |
| <input type="checkbox"/> Cable Utility Committee | <input type="checkbox"/> Conservation Commission | |
| <input type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> Nashua Regional Planning Commission | |
| <input type="checkbox"/> Planning Board | <input checked="" type="checkbox"/> Recreation Committee | |
| <input type="checkbox"/> Sustainability Committee | <input type="checkbox"/> Citizens Traffic Advisory Committee | |
| <input type="checkbox"/> Zoning Board of Adjustment | | |

Area(s) of Expertise:

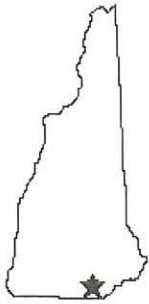
- | | |
|--|--|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Communications |
| <input type="checkbox"/> Finance | <input checked="" type="checkbox"/> Other <u>Education and working with kids</u> |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Keith D Bowen
Signature of Applicant

Hudson Resident: Yes No

kbowen12@yahoo.com
e-mail address



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

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6-A1

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JUN 17 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: June 23, 2020

FROM: Jim Michaud, Chief Assessor *JM*

RE: All Veterans Tax Credit:

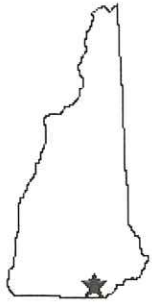
13 Stoney Ln. – map 116/ lot 075

I recommend the Board of Selectmen sign the PA-29 form granting an All Veterans Tax Credit to the property owner listed below. The resident has provided a copy of their DD-214 verifying that they qualify for the credit.

John Bean - 13 Stoney Ln. – map 116/ lot 075

MOTION: Motion to grant an All Veterans Tax Credit to the property owner referenced in the above request.

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TOWN OF HUDSON

Office of the Assessor



Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

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6A-3

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: June 23, 2020

FROM: Jim Michaud, Chief Assessor

RE: Solar Exemption:

9 Dugout Rd. – map 152/ lot 052

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TOWN OF HUDSON
SELECTMEN'S OFFICE

I recommend the Board of Selectmen sign the PA-29 form granting a Solar Exemption to the property owner listed below. The Assessing Department has verified that the property owner has installed solar panels.

Timothy Sheehan - 9 Dugout Rd. – map 152/ lot 052

MOTION: Motion to grant a Solar Exemption to the property owner referenced in the above request.



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov
www.hudsonnh.gov

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TOWN OF HUDSON
SELECTMEN'S OFFICE



*Agenda
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6A-4

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

TO: Board of Selectmen
Steve Malizia, Town Administrator

June 23, 2020

FROM: Jim Michaud, Chief Assessor

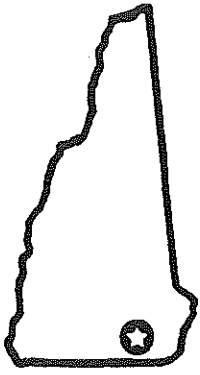
RE: 2019 Abatement Application – Eversource Energy
Map 100 Lot 8; Map 167 Lot 9; Map 190 Lot 192; Map 179 Lot 31; Map 107 Lot 30; Map 208 Lot 11; Map 107 Lot 3-1; Map 144 Lot 8; Map 175 Lot 153; Map 182 Lot 181; Map 162 Lot 80; Map 138 Lot 36; Map 179 Lot 11; Map 195 Lot 5; Map 175 Lot 6; Map 171 Lot 30; Map 171 Lot 31; Map 162 Lot 16; Map 135 Lot 7; Map 135 Lot 2; Map 171 Lot 46; Map 138 Lot 56; Map 175 Lot 153-2; Map 138 Lot 86

Please approve the signing of the attached form denying an abatement on the above referenced property. The property owner, Eversource Energy owns a distribution network of telephone poles, electric wires, transformers, substations and associated taxable real estate, in addition to land rights, throughout Hudson. The property was assessed for \$101,291,904 for the 2019 year in accordance with an appraisal received on the same from the Town's public utility valuation contractor, George E. Sansoucy.

The taxpayer representative, Attorney Allwarden, represented that their opinion of market value was based on the DRA's allocated value opinion, \$54,159,676. The information provided within the abatement application did not provide a credible value, nor a credible basis for the requested value. That value is essentially book value, an approach to value that does not represent market value for public utility property according to the recent decisions of the NH Supreme Court. The taxpayer has not proven that their property assessment was disproportionate relative to the marketplace.

Draft Motion:

Motion to deny a 2019 abatement for map/lots as in this memo, as recommended by the Chief Assessor.



TOWN OF HUDSON

Board of Selectmen



12 School Street Hudson, New Hampshire 03051 603/886-6024 FAX 603/598-6481

Eversource Energy
Attn: Attorney Allwarden
780 N. Commercial Street
PO Box 330
Manchester, NH 03105

June 23, 2020

Re: 2019 Abatement Requests ; Map 100 Lot 8; Map 167 Lot 9; Map 190 Lot 192; Map 179 Lot 31; Map 107 Lot 30; Map 208 Lot 11; Map 107 Lot 3-1; Map 144 Lot 8; Map 175 Lot 153; Map 182 Lot 181; Map 162 Lot 80; Map 138 Lot 36; Map 179 Lot 11; Map 195 Lot 5; Map 175 Lot 6; Map 171 Lot 30; Map 171 Lot 31; Map 162 Lot 16; Map 135 Lot 7; Map 135 Lot 2; Map 171 Lot 46; Map 138 Lot 56; Map 175 Lot 153-2; Map 138 Lot 86

Dear Attorney Allwarden:

This will acknowledge your request for a 2019 property tax abatement on the above referenced property. The abatement application cited that you believe that your assessment of April 1, 2019 is too high, is disproportionate, and cited a Department of Revenue allocated value of \$54,159,676.

The property was assessed for \$101,291,904 for 2019 in accordance with an appraisal received on the same from the Town's public utility valuation contractor, George E. Sansoucy. The information provided within the abatement application did not provide a credible value, nor a credible basis for the requested value. That value is essentially book value, an approach to value that does not represent market value for public utility property according to the recent decisions of the NH Supreme Court.

The data that was provided did not show a disproportionate assessment. The Town hereby denies your appeal for abatement. If you wish, a further appeal to the State Board of Tax and Land Appeals, or Superior Court, may be made, the filing deadline for that next level of appeal is September 1, 2020.

Very truly yours,

HUDSON BOARD OF SELECTMEN

David S. Morin, Chairman



George E. Sansoucy, PE, LLC
Engineers & Appraisers

Sent via email June 16, 2020
jmichaud@hudsonnh.gov

Town of Hudson
Board of Selectmen
12 School Street
Hudson, NH 03051

Dear Board:

We have received and reviewed the 2019 abatement for:

Eversource

We have reviewed the abatement application filed with the Town by Eversource regarding its valuation of electric facilities and land in the Town of Hudson. Eversource's request relies upon the value prepared by the New Hampshire Department of Revenue Administration (DRA) as the basis for their abatement request. The New Hampshire Board of Tax and Land Appeals (BTLA) has found that the DRA value does not represent true and full fair market value. The BTLA decision in this matter was upheld by the New Hampshire Supreme Court related to Eversource. Per your request for recommendation, we therefore recommend that you deny the abatement request.

Should the Company provide new information, or if the Company has misinformed the Town as to the inventory of property, we will consider those issues when and if they arise.

If you should have any questions, please do not hesitate to contact me.

Very truly yours,

GEORGE E. SANSOUCY, P.E., LLC

A handwritten signature in cursive script that reads "George E. Sansoucy". The signature is written in dark ink and is positioned below the printed name.

George E. Sansoucy, P.E.

George E. Sansoucy, PE, LLC

GES/db 148 Main Street, Lancaster, NH 03584 Tel 603.788.4000 gsansoucy@sansoucy.com
7 Greenleaf Woods Drive, Unit 102, Portsmouth, NH 03801 Tel 603.431.7636 Fax 603.431.7115 mtd@sansoucy.com
419 SR Main Street, Suite 201, Simpsonville, SC 29681 Tel 864.757.9575 msansoucy@sansoucy.com
Remittance Address 86 Reed Rd., Lancaster, NH 03584



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov
www.hudsonnh.gov

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JUN 17 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

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6A-5

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

TO: Board of Selectmen
Steve Malizia, Town Administrator

June 23, 2020

FROM: Jim Michaud, Chief Assessor

RE: Residence in Industrial or Commercial Zones
RSA 75:10 & RSA 75:11 (attached)
Request for Approvals –
Map 198 Lot 17 – 89 Lowell Rd;
Map 198 Lot 148 – 104 Lowell Rd;
Map 234 Lot 31 – 281 Lowell Rd;
Map 234 Lot 42 – 2 Davenport Rd.
Map 251 Lot 7 – 81 River Rd.

The Assessing Department has received applications from residents/owners, whose properties are located within commercial/industrial zone classifications, to have their single family residential properties appraised at residential value levels, as opposed to their properties highest and best use's at commercial/industrial values. The applicable state law (attached) states that a property can be assessed on a residential use basis, in spite of it having a plausibly different land value because of its commercial/industrial zoning classification. The intent of the law is to forestall residential property owners from being forced to sell their homes because a zoning classification has resulted in their land having a different (higher) market value under a commercial/industrial zone classification. The actual forms for the BOS to sign have also been attached to this memo. The property has to be used residentially, and the property owner has to reside on site, all of the applicants meet the statutory requirements for approval.

Motion: To approve the granting of a Residence in a Commercial/Industrial zone tax assessment classification for the properties located at; Map 198 Lot 17, 89 Lowell Road; Map 198 Lot 148 , 104 Lowell Rd.; Map 234 Lot 31, 281 Lowell Rd.; Map 234 Lot 42, 2 Davenport Road and Map 251 Lot 7, as recommended by the Chief Assessor.

75:10 Definitions. –

In this subdivision:

- I. "Industrial or commercial zone" means any district designated by a local legislative body in a zoning ordinance in which business or industry are permitted uses of property.
- II. "Residence" means the real estate which a person owns and occupies as the person's principal place of abode, and for no other purpose, together with any land or buildings appurtenant thereto, including manufactured housing if used for such purpose.

Source. 1977, 538:2. 1995, 291:3, eff. Aug. 20, 1995.

75:11 Appraisal of Residences. –

- I. The owner of record of any residence located in an industrial or commercial zone may apply on or before April 15 of each year to the selectmen or assessors, on a form prepared by the selectmen or assessors, for a special appraisal of the residence for that year, based upon its value at its current use as a residence. After the initial application, reapplication may be made on a form which shall be sent to the applicant by the assessing officials with the inventory blank. If any owner shall satisfy the assessing officials that the owner was prevented by accident, mistake or misfortune from filing said application on or before April 15, the officials may receive the application at a later date and classify the residence under this section; but no such application shall be received after the local tax rate has been approved by the commissioner of revenue administration for that year.
- II. The assessing officials shall notify the applicant on a form provided by the commissioner of revenue administration no later than July 1, or within 15 days if the application is filed after July 1, of their decision to classify or refusal to classify the applicant's residence by delivery of such notification to the applicant in person or by mailing such notification to the applicant's last and usual place of abode.
- III. Prior to July 1 each year, the assessing officials shall determine if previously classified residences have been reapplied or have undergone a change in use. A list of all classified residences and their owners in each town or city shall be filed by the respective assessing officials each year. Such list shall be part of the inventory and subject to inspection as provided in RSA 76:7.
- IV. The commissioner shall execute such other forms, procedures, and regulations as are needed to assure a fair opportunity for owners to qualify under this chapter and to assure compliance of uses on classified property.
- V. [Repealed.]
- VI. The selectmen or assessors shall make such a special appraisal of any eligible residence whose owner correctly applies in accordance with paragraph I, and shall assess the tax for that year on that special appraisal.
- VII. Whenever the owner of a residence which has been classified as an eligible residence shall fail to reapply for a current use assessment, the property shall be assessed at its RSA 75:1 value for that year.

Source. 1977, 538:2. 1995, 291:4. 2004, 242:2, eff. June 15, 2004.



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JUN 18 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

6.D.1

June 10, 2020

Greetings Selectmen,

Another year has passed and we are now all looking forward to the end of the Covid-19 crisis. We in this hobby are fortunate that it allows to enjoy what we do both at home as well as at the flying field.

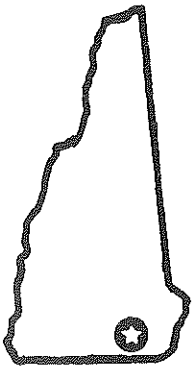
The club is truly fortunate to have a site that is safe and secure. Rest assured we will continue to respect the property and report anything that is questionable. We will continue to be the best caretakers of the site that we can.

Please accept the enclosed check as our way of saying once again "Thank You" to the Town of Hudson for the use of the site.

Sincerely,

A handwritten signature in cursive script, appearing to read "John Hayes".

John Hayes
Secretary
SNHRCC
(603)424-7125
Cell (603)345-5604



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
6-23-20



Stephen A. Malizia, Town Administrator -- smalizia@hudsonnh.gov -- Tel: 603-886-6024 Fax: 603-598-6481

8B

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: June 18, 2020

Re: Hudson Speedway Operating License

The owner/operator of the Hudson Speedway is requesting to meet with the Board of Selectmen to discuss amending Town Code Chapter 264-4 A, Racetracks, Regulations and Chapter 158-4 Alcoholic Beverages, Restrictions to allow serving of alcohol (specifically beer and wine) in a confined area of the Hudson Speedway. The Town Code, as it is currently written, does not allow for the sale or consumption of alcoholic beverages at the Hudson Speedway. I have reviewed this request with Police Chief Avery and he has no issues with it provided that any alcohol served and consumed must be within the confines of the designated area and the requirement that two (2) police officers are on site during the races stays in place. Should the Board of Selectmen choose to act on this request, two (2) public hearings are required in order to change the Town Code. The following motion would be appropriate:

Motion: To schedule two (2) public hearings on July 14, 2020 and July 28, 2020 to discuss amending Town Code Chapter 264-4 A, Racetracks, Regulations and Chapter 158-4 Alcoholic Beverages, Restrictions, to allow for the sale and consumption of alcoholic beverages in a confined area at the Hudson Speedway.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

566 HARVEY ROAD SPE LLC
40 Temple Street
Nashua, New Hampshire 03060

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JUN 15 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

June 10, 2020

Steve Malizia, Administrator
Town Hall
12 School Street
Hudson, New Hampshire 03051

Re: Hudson Speedway Operating License

Dear Mr. Malizia:

566 Harvey Road SPE LLC is the owner of the property on which the Hudson Speedway is located, 120 Old Derry Road in Hudson. The Hudson Speedway operates under a license issued by the Town pursuant to Chapter 264 of the Town Ordinances. Under §264-3, each year the operator must apply for and obtain a license from the Board of Selectmen before April 1. The application to renew the license was made by prior letter..

Under §264-4A, no alcoholic beverages shall be sold, served, dispensed, distributed or consumed at any time. Further, under §264-4B, the dates and hours of racing are limited to Sundays and holidays only, from noon to 5:45 p.m. and 4:00 to 10:00 p.m., with night and evening races permitted only after the Hudson elementary schools have closed in June and prior to the dates on which they open in September.

I would like the opportunity to discuss with the Board of Selectmen the possibility of amending the Town's Ordinances by resolution to allow serving alcohol in a confined area at the Hudson Speedway.

I am a principal in the ownership and operation of several other race tracks within the State of New Hampshire, all of which allow alcohol to be served within confined areas and have operated the same without incident. One of these race tracks is known as the Monadnock Speedway and is located in Winchester, New Hampshire. I have attached hereto a letter from the Chief of Police of the Town of Winchester attesting to the fact that his department's experience has been that there are no issues with the speedway notwithstanding that alcohol is served.

I am certainly prepared to establish a properly designated controlled area for serving beer and wine only, limited to up to 375 patrons, with police presence if requested or required by the Town until I can demonstrate that there is no public harm. I am even prepared to discuss a temporary license to serve in order to determine whether this is a reasonable modification to be made permanently.

Steve Malizia, Administrator
February 7, 2020
Page 2

As a separate matter, currently the license allows a single day of racing each week and at some time in the future, I would like the opportunity to present to the Selectmen the circumstances of hardship which are created by the single day of racing, particularly when there is bad weather on Sunday, the scheduled day. I believe that I can properly justify to the Board of Selectmen that either a Friday night or a Saturday night racing schedule, running from 4:00 to 10:00 p.m., would not create significant harm to the public health, safety or welfare.

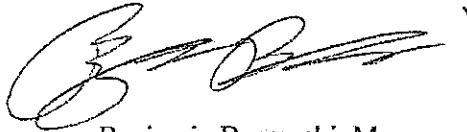
This letter is a request that the issue of amending the ordinance to allow serving of alcohol at the race track be placed on the next available agenda of a meeting of the Board of Selectmen where I might be able to present my request as contained in this letter and discuss the possibility of both an amendment to the Ordinance.

I look forward to meeting with you and the Selectmen.

Thank you.

Very truly yours,

566 HARVEY ROAD SPE LLC

A handwritten signature in black ink, appearing to read 'Benjamin Bosowski', with a small 'v' mark to the right of the signature.

Benjamin Bosowski, Manager

BB:jlh
Enclosures

TOWN OF WINCHESTER, NEW HAMPSHIRE

POLICE DEPARTMENT

Mike T. Tollett
Chief of Police

To: Steve Malizia (Hudson Town Administrator)
smalizia@hudsonnh.gov

Date: November 24, 2019

Re: Monadnock Speedway, Winchester, N.H.

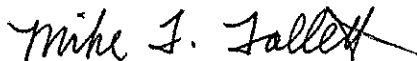
Mr. Malizia,

I am offering this correspondence as to my department's experience with the Monadnock Speedway. To put it simply, we have not had any issues with the speedway. Our relationship has open communication and mutual respect which fosters a positive environment in our town.

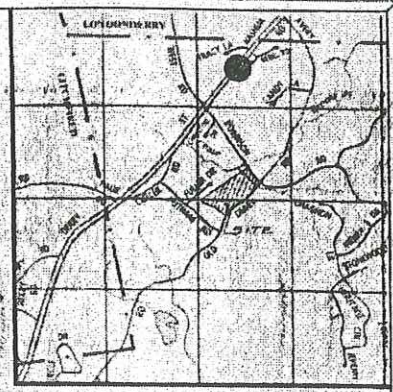
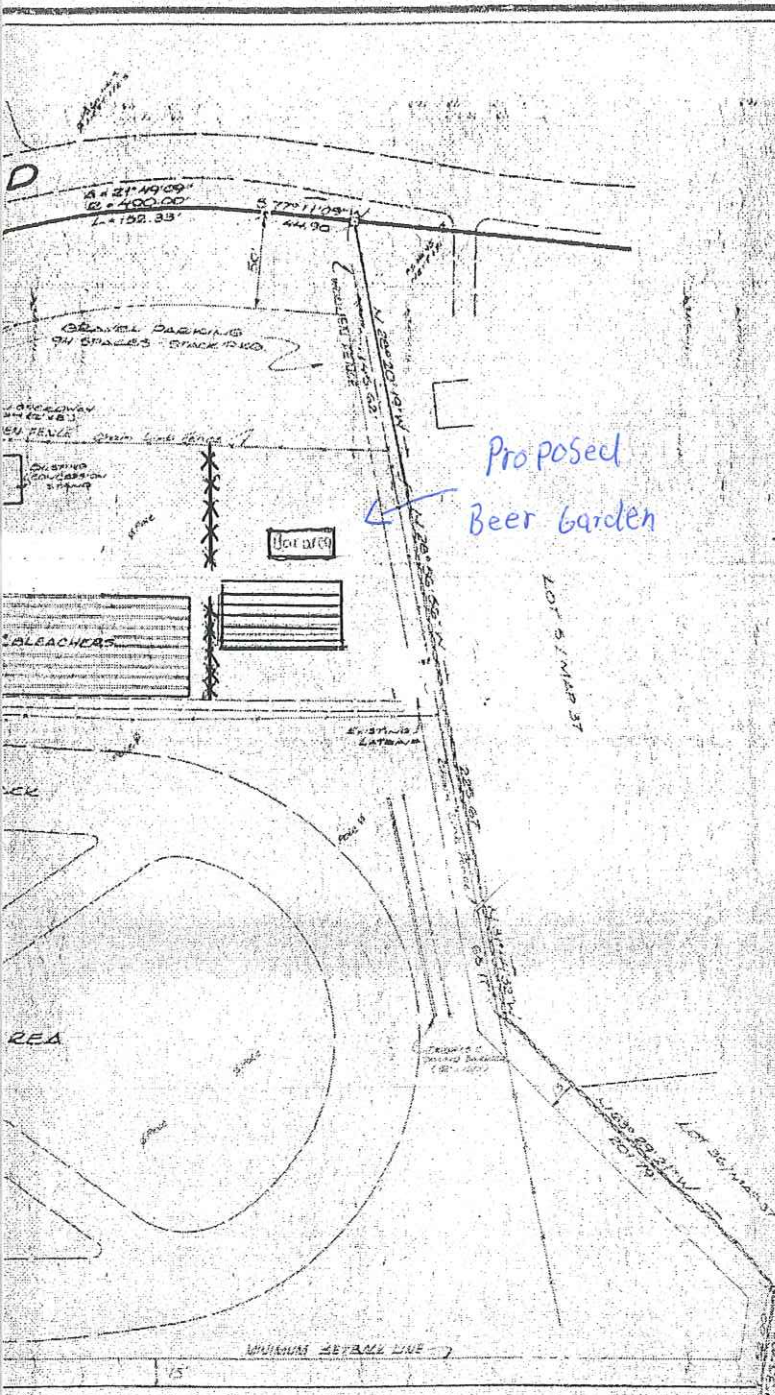
Our department does provide a police presence (single officer) at each Saturday evening race/event. This helps to serve as a deterrent and provides an opportunity for our officers to connect with the race attendees.

I hope this provides information that you and the Town of Hudson find useful. Please do not hesitate to contact me if you need anything further.

Respectfully,



Mike T. Tollett
Chief of Police



VICINITY MAP

PLAN REFERENCES:

1. SUBDIVISION PLAN OF LAND IN HUDSON, NH. SUBMITTED FOR STANLEY ALKONIS, SCALE 1" = 50', DATED MARCH 19, 1972 BY NOTTINGHAM SURVEY SERVICE
2. SUBDIVISION PLAN OF LAND IN HUDSON, NH. SUBMITTED FOR STANLEY ALKONIS, SCALE 1" = 50', DATED NOV 23, 1971 BY NOTTINGHAM SURVEY SERVICE. RECORDED HORD PLAN NO. 5538
3. PLAN OF LAND ON BUTNAM ROAD, HUDSON, NH - OWNED BY ALVIN H. RODGERS, SCALE 1" = 50', DATED MAY 1968 BY M. DAVID WALSH, SURVEYOR. RECORDED HORD PLAN NO. 3046
4. SITE PLAN HUDSON SPEEDWAY, HUDSON, NH - PREPARED FOR B.I.E. DEVELOPMENT, SCALE 1" = 30', DATED NOV 17, 1980 AND PREPARED BY ALLAN H. SWANSON, INC. RECORDED HORD PLAN NO. 13732
5. SITE PLAN HUDSON SPEEDWAY, HUDSON, NH. PREPARED FOR HUDSON SPEEDWAY ASSOC., SCALE 1" = 50', DATED MARCH 11, 1986 AND PREPARED BY ALLAN H. SWANSON, INC.

NOTES:

1. PRESENT ZONING - "RURAL D"
2. BOLT TYPE - UNK, CPC
3. NO NEW LIGHTING PROPOSED
4. SAFETY MODIFICATIONS WITHIN TRACK AREA ARE NOT SUBJECT TO PLANNING BOARD REVIEW
5. PARKING A - APPROX ON-SITE EXIST. PARKING - 222 SPACES
 B. PARKING REQUIRED - 220 SPACES
 (BASED ON SITE PLAN HUDSON SPEEDWAY, HUDSON, NH NOV 17, 1980 HORD # 13732)
 C. ON-SITE PARKING AVAILABLE ON LOT 51, MAP 37 AND LOT 52.1, MAP 37 IN EXCESS OF 75 BAYS
 D. OPEN SPACE - APPROX 15 ACRES = 15 %

Charles Elliot
 CHARLES ELLIOT
 OLD ROUTE 101
 EPPING, N.H. 03042
 11-10-86
 DATE

ALL THE CONT'D
 & DISCLOSED (NOT SHOWN) ISSUE WILL BE TAKEN UP WITH
 THE HUDSON ZBA

AS-BUILT SITE PLAN - LOT 52 / MAP 37
HUDSON SPEEDWAY
OLD DERRY & ROBINSON ROADS
HUDSON, NEW HAMPSHIRE

PREPARED FOR
HUDSON SPEEDWAY ASSOCIATION
 C/O CHARLES ELLIOT
 OLD ROUTE 101 - EPPING, NEW HAMPSHIRE

SCALE 1" = 50' DATE OCTOBER 1986

MAYNARD & PAQUETTE INC.
 CONSULTING ENGINEERS & LAND SURVEYORS
 23 EAST PEARL STREET - NASHUA, N. H. 03060 - (603) 883-8384



11-10-86
 15x2
 1031
 ROAD
 1031
 Bernard, N
 1031
 1031

This plan is based on the plans referenced above
 section made on 10-3-86 and is in accordance
 laws of the Town of Hudson.

DESIGNED	VMR	CHECKED	APPROVED	SCALE & PERM.	REVISION	DATE	JOB NUMBER
						D 1836	

Malizia, Steve

From: Avery, William
Sent: Tuesday, June 16, 2020 1:48 PM
To: Malizia, Steve
Subject: RE: Hudson Speedway Request for Beer Garden

Steve,

I don't see a major problem with changing the ordinance; to allow a "beer tent". The burden will be really put on him and his staff to ensure they are not overserving patrons. If they agree to the change it must be made clear that alcohol will only allowed within the confines of the "tent".

We will still require him to hire two police officers for the races.

Again, I have no issues with the alcohol sales, and if you want me at the meeting next week please let me know.

Thank you,
Bill

-----Original Message-----

From: Malizia, Steve
Sent: Tuesday, June 16, 2020 11:09 AM
To: Avery, William <wavery@hudsonnh.gov>
Subject: Hudson Speedway Request for Beer Garden

Chief,

A couple of months ago we had a brief email exchange regarding the operator of the Hudson Speedway having a confined area at the track for the sale and consumption of beer and wine. The request was put on hold during the height of the COVID-19 pandemic but as things are now opening up, the owner has asked that the request be forwarded to the Board of Selectmen for their consideration. Could you please review the request attached and let me know if you object or approve and if you approve, what conditions should be required. I don't know how the Board members will vote on this but I think we should be prepared either way. I have attached the Speedway request to this email. Please let me know if you have any questions.

Thanks,

Steve

-----Original Message-----

From: administrator@hudsonnh.gov [mailto:administrator@hudsonnh.gov]
Sent: Tuesday, June 16, 2020 10:48 AM
To: Malizia, Steve <smalizia@hudsonnh.gov>
Subject: Message from "AD-PR-MAILRM"

This E-mail was sent from "AD-PR-MAILRM" (MP 7503).

Scan Date: 06.16.2020 10:47:34 (-0400)
Queries to: administrator@hudsonnh.gov

Town of Hudson, NH
Tuesday, June 16, 2020

Chapter 264. Racetracks, Motor Vehicle

Article I. Licensing; Rules and Regulations

[Adopted 3-26-1983 ATM, Art. 36; BOS 4-8-1983 by Ord. No. 115]

§ 264-1. Authority.

This article is enacted pursuant to the provisions of RSA 31:41-a.

§ 264-2. Definitions.

For purposes of this article, the terms below are defined as follows:

MOTOR VEHICLE

Any self-propelled vehicle, except tractors, activated by an internal-combustion engine and not operated exclusively on stationary tracks.

PERSON

Any individual, partnership, corporation or other entity proposing to or operating a motor vehicle racetrack.

§ 264-3. License to be obtained; fee.

[Amended 7-26-1988 by Ord. No. O88-3]

Annually, before April 1, any person proposing to operate a motor vehicle racetrack within the Town of Hudson shall obtain a license from the Board of Selectmen.

[1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen." The specific fees set forth in this section were removed at the request of the town. For current fees, see Ch. 205, Fees.*

§ 264-4. Regulations.

At any motor vehicle racetrack operated within the Town of Hudson, the following regulations shall apply:

- A. No alcoholic beverages shall be sold, served, dispensed, distributed or consumed at any time.
- B. ^[1]The dates and hours of operation shall be:
 - (1) Dates. Racing shall be conducted on Sundays and holidays only.
 - (2) The hours. The afternoon races shall be from 12:00 noon to 5:45 p.m., and evening races shall be from 4:00 p.m. to 10:00 p.m.
[Amended 4-8-2014 by Ord. No. 14-02]

[1] *Editor's Note: See also Art. II, Hours of Operation in June, of this chapter.*

- C. Night and evening races are only permitted during the summer season; specifically, after the Hudson public schools (elementary) have closed in June and prior to the date on which they open in September.
- D. Every motor vehicle participating in any races sponsored by a motor vehicle racetrack in Hudson will be equipped with mufflers or noise-reduction devices, which shall be approved by the Board of Selectmen.^[2]
[Amended 7-26-1988 by Ord. No. O88-3]
[2] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this subsection has been revised to replace "Executive Administrator" with "Board of Selectmen."*
- E. Any person operating a motor vehicle racetrack shall permit town officials, or their designated representatives, to conduct from time to time, at said person's expense, such noise level tests or readings as may be deemed appropriate and necessary by the Hudson Board of Selectmen.^[3]
[Amended 7-26-1988 by Ord. No. O88-3]
[3] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this subsection has been revised to replace "Executive Administrator" with "Board of Selectmen."*

§ 264-5. Restrictions in license.

Any license issued by the Hudson Board of Selectmen pursuant to § 264-3 shall contain the following:

- A. The proposed schedule of racing dates and hours of operation for which the license is requested.
- B. A requirement that the person operating the motor vehicle racetrack shall make public announcements, during and at the conclusion of a day's racing activities, requesting that spectators and participants observe local speed limits,^[2] refrain from littering and excessive noise and refrain from using streets when prohibited by local ordinance.^[3]
[2] *Editor's Note: For speed limit provisions, see Ch. 317, Vehicles and Traffic.*
[3] *Editor's Note: For street use restrictions, see Ch. 317, Vehicles and Traffic.*
- C. A requirement that the person operating the motor vehicle racetrack provide adequate trash receptacles on the premises, that said receptacles be emptied on a regular basis and that the premises constituting the racetrack be maintained in a neat and orderly fashion, including the parking areas, and that all cleanup activities be completed within 24 hours of the conclusion of any day's racing activities.
- D. A requirement that the racetrack be kept secure from unauthorized entry when not being used.
[1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

§ 264-6. Inspections.

[Amended 7-26-1988 by Ord. No. O88-3]

The Hudson Board of Selectmen, Building Inspector and Health Officer are authorized to make announced or unannounced inspections of the property to ensure compliance with the requirements of this Article and any license issued hereunder.

- [1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

§ 264-7. Insurance.

[Amended 7-26-1988 by Ord. No. O88-3]

Any person operating a motor vehicle racetrack shall be required to provide such insurance as may be deemed necessary and appropriate by the Hudson Board of Selectmen. Certificates of said insurance shall

be filed with the Board of Selectmen prior to the commencement of any racing season or meet.

- [1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

§ 264-8. Violations and penalties.

[Amended 7-26-1988 by Ord. No. O88-3]

- A. Any violation of the provisions of this Article or of a license issued by the Board of Selectmen hereunder shall be punishable by a fine not to exceed \$100 for each day that said violation exists. Any fines collected hereunder shall be paid into the general fund of the Town of Hudson.
- B. In addition to or instead of monetary fines, the Board of Selectmen is hereby authorized to revoke any permit issued hereunder where a violation of this Article or of a license issued hereunder exists and the same has not been corrected within five days of sending notice of the violation to the person operating the motor vehicle racetrack.

- [1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

§ 264-9. Variances.

[Amended 7-26-1988 by Ord. No. O88-3]

The Board of Selectmen is hereby authorized to vary the requirements set forth in § **264-4B** and **C** and the restrictions in § **264-5** if, in the opinion of the Selectmen, a significant hardship exists for the person operating the motor vehicle racetrack and no significant harm will result to the public health, safety and welfare.

- [1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

*Town of Hudson, NH
Tuesday, June 16, 2020*

Chapter 158. Alcoholic Beverages

[HISTORY: Adopted by the Board of Selectmen of the Town of Hudson: Art. I, 9-7-1977 as Ord. No. 73; Art. II, 3-31-1982 as Ord. No. 105. Amendments noted where applicable.]

GENERAL REFERENCES

Parks and recreation areas — See Ch. 259.

Motor vehicle racetracks — See Ch. 264.

Article I. Public Places

[Adopted 9-7-1977 as Ord. No. 73]

§ 158-1. Drinking restricted.

No person shall drink any alcoholic beverage or alcoholic liquor, as defined in RSA 175:1, within the limits of or upon any public highway, public sidewalks, municipal parking lots, the Town of Hudson Common or any other town property, except as covered in prior ordinances, within the limits of the Town of Hudson, New Hampshire.

§ 158-2. Violations and penalties.

Any person who violates the provisions of this Article shall be fined not more than \$100) and not less than 25 for the first offense and each offense thereafter.

§ 158-3. Exceptions.

Written exceptions, issued by the Board of Selectmen and the Police Department, shall be available upon request.

Article II. Ballfields and Racetracks

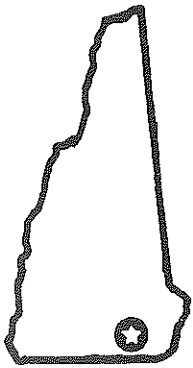
[Adopted 3-31-1982 as Ord. No. 105]

§ 158-4. Restrictions.

Unless otherwise permitted on a case-by-case basis, it shall be unlawful within the Town of Hudson at or on ballfields and racetracks and their associated parking areas, whether public or private, for any person to sell, use or possess any type of alcoholic beverage.

§ 158-5. Violation and penalties.

Any person who violates any provision of this Article shall be fined not more than \$100 but not less than \$25 for each offense.



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Ajender
6-23-20

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8C

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: June 18, 2020

Re: Electronic Message Sign – James A. Taylor Memorial Fire Station

Selectman Roy has requested that information be solicited and presented to the Board of Selectmen regarding the possible purchase and installation of an Electronic Message Sign at the James A. Taylor Memorial Fire Station located at 204 Lowell Road. I contacted Barlo Signs of Hudson and requested information and a price quote for a sign similar to the Alvirne High School sign which Barlo Signs donated and installed. I am providing a copy of the dimensions and renderings for two (2) options. The first option is for a 9 foot tall by 8 foot wide sign. The second option is for a 13 foot tall by 9'1" wide sign which is the same size as the sign at Alvirne High School. The pricing for the two (2) options is \$53,889.07 for option #1 and \$70,990.42 for option #2. With a 10% discount that has been offered, the cost for option #1 is \$48,500.16 and \$63,891.37 for option #2. The quotes include the installation costs. The company has also quoted a two (2) year maintenance contract of \$2,040.00 for either option. They have also provided quotes for a three (3) year maintenance contract (\$2,879.80), a four (4) year maintenance contract (\$3,610.80) and a five (5) year maintenance contract (\$4,005.20). They did not offer a discount on the maintenance contract. Please note that this has not been competitively bid nor is this a budgeted expenditure. If the Board chooses to proceed, the bid process would need to be waived. In regards to the funding, there is a balance of \$135,767.73 from the construction of the Taylor Memorial Fire Station (Warrant Article #6, FY 2018) that could be used toward the purchase and installation of the sign. Furthermore, I have prepared a policy regarding Electronic Message Boards for the Board's review and approval. If the Board of Selectmen would like to proceed with this project, the following motions would be needed:

Motion #1 To waive the competitive bidding requirements as outlined in Town Code 98-1(C) and purchase an Electronic Message sign from Barlo Signs of Hudson at a cost of \$_____.

Motion #2 To approve the Town Electronic Message Board Policy as prepared by the Town Administrator.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

BARLO SIGNS

158 Greeley Street, Hudson NH 03051-3422
603-882-2638 / 800-227-5674
www.barlosigns.com

PROPOSAL

Proposal #: 18266
Proposal Date: 05/20/20
Customer #: CRM024482
Page: 1 of 3
Sales Contact: Kady Harnedy

BILL-TO ADDRESS:	SITE ADDRESS:
Town of Hudson at Fire Ststion 240 Lowell Rd Hudson NH	Town of Hudson at Fire Ststion 240 Lowell Rd Hudson NH

Barlo Signs is pleased to offer signage/services as outlined below:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #6912 Option 2 in drawing (sheet 1.3/1.4) Manufacture (1) d/f free-standing sign with EMC. 9' x 8' with 2'11" x 7'6" d/f daktronics emc. Header is internally illuminated.	\$47,518.62	\$47,518.62
1	QUOTE #6912B Option 3- Manufacture (1) d/f free-standing sign with EMC. 13' x 9'1" sign with internally illuminated header and 4' x 8' Daktronics emc.	\$64,619.97	\$64,619.97
1	QUOTE #6912INS Installation of quote 6912 or 6912B	\$6,370.45	\$6,370.45

TOTAL PROPOSAL AMOUNT: N/A



Barlo installers
are OSHA-10
certified.



INTERNATIONAL
SIGN ASSOCIATION



UNITED
STATES
SIGN
COUNCIL



WE
RECYCLE

Proposal Date: 05/20/20 Customer #: CRM024482 Sales Contact: Kady Harnedy

PLEASE NOTE: PRICES QUOTED ON PREVIOUS PAGE(S) DO NOT INCLUDE PERMITS, VARIANCES, ENGINEER STAMPED DRAWINGS (ESD), POLICE OR FIRE DETAILS, INSPECTIONS, ELECTRICAL HOOKUP, REMOVAL OF EXISTING SIGNAGE, OR TAXES, UNLESS SPECIFICALLY STATED. ADDITIONAL COSTS CAN INCLUDE:

- (1) SIGN PERMIT(S), if required, will be obtained by BARLO SIGNS. You will be billed costs plus 25%.
- (2) ELECTRICAL PERMIT(S), if required, will be obtained by BARLO SIGNS. You will be billed costs plus 25%.
- (3) POLICE DETAILS AND/OR FIRE DETAILS, if required, will be billed at costs plus 25%.
- (4) VARIANCE, PLANNING BOARD, DESIGN REVIEW, AND HISTORICAL BOARD APPLICATION PROCUREMENT, if required, will be billed at \$150.00 per application, and an hourly rate of \$135.00 per hour for staff time, for all related costs necessary for procurement, which could include, but is not limited to: filing and representation of client at all hearings, creation of necessary drawings and plot plans, balloon tests, meetings, securing of abutters, advertising, gas, postage, color copies, photos; plus all city filing and application fees.
- (5) ENGINEER STAMPED DRAWING (ESD), if required, is an additional cost; prices vary depending on the specifics of the project. The design presented includes steel and concrete based on a 110-mph criteria; if there is a need beyond this, or engineered documentation is required, the cost for this work will be added to this contract. If code requires that an ESD be completed for this project, municipalities may use their discretion regarding enforcement. If an ESD is not required to obtain a permit, it is the Client's decision and assumed risk to have one or not. Barlo recommends that an ESD be completed for all pylon and specialty signage.

THE ITEMS, COSTS, AND FEES LISTED ABOVE ARE ADDITIONAL AND WILL BE INVOICED SEPARATELY.

The Seller will furnish all labor, materials, tools, equipment, workers' compensation, and liability insurance necessary to complete in a thoroughly workmanlike manner all work described.

THERE ARE NO UNDERSTANDINGS OUTSIDE OF THIS CONTRACT.

TERMS: 50.0% DUE AT SIGNING, BALANCE DUE UPON INVOICING. (INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

DELIVERY is typically 4-6 weeks (vinyls/faces) / 6-10 weeks (standard signage) / 8-10 weeks (EMCs) / 8-12 weeks (large & custom signage) after receipt of Signed Proposal, Approved Drawing, Deposit, Permits. These timelines may vary depending on the complexity of the signage project.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 10 DAYS.

PROPOSAL ACCEPTANCE

THE PRICES AND SPECIFICATIONS ABOVE, AND THE TERMS & CONDITIONS BELOW, ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: Kady Harnedy

DATE: 05/20/20

(1) CUSTOMER ACCEPTANCE:

SIGNATURE: _____

PRINTED NAME & TITLE: _____

COMPANY: _____

DATE: _____

(2) BARLO OFFICER ACCEPTANCE:

SIGNATURE: _____

PRINTED NAME & TITLE: Raymond Brayton, President/COO

COMPANY: Barlo Signs International, Inc.

DATE: _____



Barlo installers are OSHA-10 certified.



INTERNATIONAL SIGN ASSOCIATION



UNITED STATES SIGN COUNCIL



WE RECYCLE

Proposal Date: 05/20/20 Customer #: CRM024482 Sales Contact: Kady Harnedy

TERMS AND CONDITIONS OF SALE

ACCESS BEHIND WALLS for mounting hardware & electrical wiring must be provided by BUYER.

ADDITIONAL WORK: Authorized by client while crew are on site will be invoiced on a Time & Materials basis and added to final invoice.

CANCELLATION: This order cannot be cancelled except with the seller's consent, and then only upon payment of the total cost of material received or commitments made, plus labor, overhead, and engineering charges applying to this order at date of cancellation.

CHANGES: Any deviation from specifications involving EXTRA COSTS will be executed upon written change orders and become an extra charge over and above this contract.

COLOR MATCHING cannot be guaranteed. Non-standard or non-compatible colors will be at additional cost.

CREDIT CARD PAYMENTS are accepted on MasterCard, Visa, and American Express. There is a 3.4% processing fee for all credit card payments.

DELIVERY: Estimated delivery dates given herein are computed from receipt of all details pertaining to the order essential to its proper execution. Shipment dates are approximate and the seller is not responsible for delays or non-performance due to strikes or other abnormal manufacturing conditions, fires, embargoes, or other causes beyond seller's reasonable control.

ELECTRIC POWER: BUYER is responsible for bringing 120V dedicated circuit(s) to base of ground signs & within 10 feet of wall signs. The only electrical connection made by Barlo Signs shall be to the provided outside legal 120V outlets. Any other work must be outlined in the specifications of this contract or will incur additional charges.

IRREGULAR PAYMENTS: The seller may accept late payments, partial payments, or any checks or money orders marked as being payment in full or as being a settlement of any dispute without losing any of their rights under this contract or under the law. If seller accepts such payments, this does not mean an agreement to change this contract in any way. A service charge of 1.5% per month will be added to delinquent accounts.

LANDLORD APPROVAL: Permission for use of any building facilities and/or land for the installation of proposed signage is the responsibility of the BUYER.

LEDGE/FROST CLAUSE: if unusual digging conditions, i.e. ledge, water, heavy frost, unmarked water and/or gas lines, etc. are encountered in ground installations, this contract is binding; however, an additional cost based on additional labor, plus 20% on subcontract labor and materials, will be added to the final price.

OVERAGES/SHORTAGES: We will follow the practice of the graphics industry in shipping (and invoicing) 10% overage or shortage whenever this takes place on printing press runs. EXACT amounts requested are subject to a 5% surcharge.

RELAMPING at time of install is charged on a Time & Materials basis; ballasts only as needed.

REMOVAL/DISPOSAL: Removed signs/letters will be disposed of, if not instructed otherwise. Electric will be capped, holes plugged with paintable silicone This proposal DOES NOT include building repair, painting, or restoration unless outlined specifically. STORAGE of old signs is NOT part of this contract unless specifically stated.

ROOF PENETRATIONS: Rubber roof penetrations are the responsibility of the BUYER and must be executed by a Certified Roofing Contractor. Barlo's only responsibility is to coordinate with the roofer for the LOCATION of the penetrations.

SHIPPING PRICES are quoted on the estimated delivery dates. We reserve the right to recalculate the sale price if order is not completed within twelve months of date of order execution. Deliveries delayed by the BUYER will be invoiced at time display is ready for shipment, and payment made within ten days.

SIGNATURES: Electronic or facsimile copies of this Agreement signed by the parties shall be considered for all purposes as originals.

SITE DAMAGE: It is understood that heavy equipment is involved in sign installations and that tire ruts, outrigger indentations, and other incidental damage may occur. Landscaping repairs are not included unless specifically stated.

SITE LOCATION: it is the responsibility of the BUYER to determine the boundaries for proper location of ground signs.

SITE MEETINGS: Expenses incurred due to mandated site meetings will be added to contract value.

SITE READINESS: Sign installation date will be confirmed with responsible site

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY; ONCE SIGNED THIS PROPOSAL WILL EXPIRE AFTER 45 DAYS.

personnel 48 hours in advance of dispatching equipment. It is the BUYER'S responsibility to ensure that the site is clear of obstructions and other subcontractors who would hinder Barlo's installation, and all preparation required by others is completed prior to Barlo's arrival. Should Barlo's personnel be turned away due to the site being unprepared, costs will be incurred for all lost time, including travel, at a minimum of four hours. If only a portion of the scheduled work can be completed, then charges for the return trip will be added to the final invoice.

SOIL CONDITIONS & TOXIC CLEANUP: The parties hereby agree that the contract price is based on the presence of normal soil conditions at the sign location. Buyer hereby warrants that he knows of no unusual soil conditions or underground obstructions at said site, and agrees that in the event that such conditions are encountered, the contract price will be adjusted based on the additional labor or materials required to complete installation.

SPECIAL EQUIPMENT REQUIREMENT: Any signs installed over a height of 70 feet or requiring special equipment, i.e. white tire or interior use lifts, will incur an added cost for "After Sale Servicing," including the time during Barlo's standard warranty period of one year. This cost will be billed separately and carry a 25% mark-up to cover servicing and procurement. Buyer may elect to have these charges billed directly to themselves, however Barlo reserves the right to approve the selection of the vendor and the equipment required.

TAXES: All taxes assessed for this sale are the responsibility of the BUYER; this includes, but is not limited to, Local, State, and Federal USE and SALES taxes. These amounts will be computed according to the regulations mandated by the governing bodies and applied to your final invoice.

TERMS: The terms of this contract shall be subject to and enforceable under the laws of the state of New Hampshire. The parties expressly waive their rights to enforce their rights hereunder in any jurisdiction other than New Hampshire and agree and consent that any dispute arising out of this contract shall be decided by a New Hampshire Court and that trial by jury is specifically waived by each party hereto for themselves or their assigns. In the event a lawsuit for collection of funds unpaid is filed, the debtor agrees that the contract interest rate of 18% shall prevail over any statutory interest rate. The debtor agrees to pay all costs of collection, including reasonable attorneys' fees.

TITLE: Ownership of Display shall at all times remain with Barlo Signs, and Buyer hereby grants Barlo Signs a security interest in Display until all of the payments are made and all of the conditions herein contained are fully satisfied, at which time Buyer shall be vested with full title to Display. Buyer shall bear all risk of loss of Display after delivery or installation has been completed (where installation is part of this Agreement). At the request of Barlo Signs, Buyer will execute and deliver to Barlo Signs for filing wherever it may be required a financing statement evidencing Barlo Signs' security interest in Display. In the event of such removal, BUYER shall be liable to seller for all labor costs and expenses for the removal of the signage. Removal of the signage shall not constitute a waiver of any rights and remedies existing at law for the breach of this agreement, and the seller expressly reserves all such rights. Upon breach of this agreement BUYER agrees to pay all costs of collection including reasonable attorneys' fees.

UNFORESEEN OBSTRUCTIONS/REINFORCEMENT: Buyer shall be responsible and pay for all necessary reinforcement to building or any other structures on which display is installed, for relocating power lines or other obstacles, and for any additional installation cost incurred by Barlo Signs due to unforeseen obstructions. Barlo Signs is not responsible for damage to underground utilities or other unforeseen objects. Every possible effort will be made to determine wall thickness and drilling requirements prior to installation cost estimation. However, Barlo Signs will not be held responsible for unknown wall obstructions such as beams, re-bar, extreme wall thickness and/or density. The additional labor and materials required to complete installations due to these obstructions will be added to the installation price at final invoicing.

UTILITY/DIG SAFE SERVICES: Any costs incurred for services provided to cover overhead lines or verify location of underground utility/sewer/water/phone/gas or other obstructions will be an additional charge at time of billing. Barlo Signs obtains a DigSafe report before penetrating the ground and is therefore not liable for disturbance of any objects underground.

WARRANTY: Signage furnished by Barlo Signs is warranted to be free of manufacturing defects for 3 years, effective from date of substantial completion. EMCs: 5 years; LEDs & power supplies, 3 year labor; excludes PC/radio/fiber, repairs due to damages caused by power failure, surges, or lightning strikes. Warranty is VOID if account is delinquent or if sign is serviced by anyone other than Barlo Signs, or if tampered with by others.



Barlo installers are OSHA-10 certified.



INTERNATIONAL SIGN ASSOCIATION





158 Greeley Street, Hudson NH 03051-3422
 603-882-2638 / 800-227-5674
 www.barlosigns.com

PROPOSAL

Proposal #: 18290
 Proposal Date: 05/28/20
 Customer #: CRM024482
 Page: 1 of 4
 Sales Contact: Kady Harnedy

BILL-TO ADDRESS:	SITE ADDRESS:
Town of Hudson at Fire Ststion 240 Lowell Rd Hudson NH	Town of Hudson at Fire Ststion 240 Lowell Rd Hudson NH
REQUESTED BY:	

Barlo Signs is pleased to offer signage/services as outlined below:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #6912MT Two Year Maintenance Contract for quote 6912-either option.	\$2,040.00	\$2,040.00

TOTAL PROPOSAL AMOUNT: \$2,040.00



Barlo installers
are OSHA-10
certified.



PROPOSAL #: 18290

Page: 2 of 4

Proposal Date: 05/28/20

Customer #: CRM024482 Sales Contact: Kady Harnedy

PLEASE NOTE: PRICES QUOTED ON PREVIOUS PAGE(S) DO NOT INCLUDE PERMITS, VARIANCES, ENGINEER STAMPED DRAWINGS (ESD), POLICE OR FIRE DETAILS, INSPECTIONS, ELECTRICAL HOOKUP, REMOVAL OF EXISTING SIGNAGE, OR TAXES, UNLESS SPECIFICALLY STATED. ADDITIONAL COSTS CAN INCLUDE:

- (1) SIGN PERMIT(S), if required, will be obtained by BARLO SIGNS. You will be billed costs plus 25%.
- (2) ELECTRICAL PERMIT(S), if required, will be obtained by BARLO SIGNS. You will be billed costs plus 25%.
- (3) POLICE DETAILS AND/OR FIRE DETAILS, if required, will be billed at costs plus 25%.
- (4) VARIANCE, PLANNING BOARD, DESIGN REVIEW, AND HISTORICAL BOARD APPLICATION PROCUREMENT, if required, will be billed at \$150.00 per application, and an hourly rate of \$135.00 per hour for staff time, for all related costs necessary for procurement, which could include, but is not limited to: filing and representation of client at all hearings, creation of necessary drawings and plot plans, balloon tests, meetings, securing of abutters, advertising, gas, postage, color copies, photos; plus all city filing and application fees.
- (5) ENGINEER STAMPED DRAWING (ESD), if required, is an additional cost; prices vary depending on the specifics of the project. The design presented includes steel and concrete based on a 110-mph criteria; if there is a need beyond this, or engineered documentation is required, the cost for this work will be added to this contract. If code requires that an ESD be completed for this project, municipalities may use their discretion regarding enforcement. If an ESD is not required to obtain a permit, it is the Client's decision and assumed risk to have one or not. Barlo recommends that an ESD be completed for all pylon and specialty signage.

THE ITEMS, COSTS, AND FEES LISTED ABOVE ARE ADDITIONAL AND WILL BE INVOICED SEPARATELY.

The Seller will furnish all labor, materials, tools, equipment, workers' compensation, and liability insurance necessary to complete in a thoroughly workmanlike manner all work described.

THERE ARE NO UNDERSTANDINGS OUTSIDE OF THIS CONTRACT.

TERMS: 50.0% DUE AT SIGNING, BALANCE DUE UPON INVOICING. (INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

DELIVERY is typically 4-6 weeks (vinyls/faces) / 6-10 weeks (standard signage) / 8-10 weeks (EMCs) / 8-12 weeks (large & custom signage) after receipt of Signed Proposal, Approved Drawing, Deposit, Permits. These timelines may vary depending on the complexity of the signage project.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 10 DAYS.

PROPOSAL ACCEPTANCE

THE PRICES AND SPECIFICATIONS ABOVE, AND THE TERMS & CONDITIONS BELOW, ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: Kady Harnedy

DATE: 05/28/20

(1) CUSTOMER ACCEPTANCE:

SIGNATURE: _____

PRINTED NAME & TITLE: _____

COMPANY: _____

DATE: _____

(2) BARLO OFFICER ACCEPTANCE:

SIGNATURE: _____

PRINTED NAME & TITLE: Raymond Brayton, President | COO

COMPANY: Barlo Signs International, Inc.

DATE: _____

rev 1.23.19



Barlo installers are OSHA-10 certified.



INTERNATIONAL SIGN ASSOCIATION



UNITED STATES SIGN COUNCIL



WE RECYCLE

TERMS AND CONDITIONS OF SALE

ACCESS BEHIND WALLS for mounting hardware & electrical wiring must be provided by BUYER.

ADDITIONAL WORK: Authorized by client while crew are on site will be invoiced on a Time & Materials basis and added to final invoice.

CANCELLATION: This order cannot be cancelled except with the seller's consent, and then only upon payment of the total cost of material received or commitments made, plus labor, overhead, and engineering charges applying to this order at date of cancellation.

CHANGES: Any deviation from specifications involving EXTRA COSTS will be executed upon written change orders and become an extra charge over and above this contract.

COLOR MATCHING cannot be guaranteed. Non-standard or non-compatible colors will be at additional cost.

CREDIT CARD PAYMENTS are accepted on MasterCard, Visa, and American Express. There is a 3.4% processing fee for all credit card payments..

DELIVERY: Estimated delivery dates given herein are computed from receipt of all details pertaining to the order essential to its proper execution. Shipment dates are approximate and the seller is not responsible for delays or non-performance due to strikes or other abnormal manufacturing conditions, fires, embargoes, or other causes beyond seller's reasonable control.

ELECTRIC POWER: BUYER is responsible for bringing 120V dedicated circuit(s) to base of ground signs & within 10 feet of wall signs. The only electrical connection made by Barlo Signs shall be to the provided outside legal 120V outlets. Any other work must be outlined in the specifications of this contract or will incur additional charges.

IRREGULAR PAYMENTS: The seller may accept late payments, partial payments, or any checks or money orders marked as being payment in full or as being a settlement of any dispute without losing any of their rights under this contract or under the law. If seller accepts such payments, this does not mean an agreement to change this contract in any way. A service charge of 1.5% per month will be added to delinquent accounts.

LANDLORD APPROVAL: Permission for use of any building facilities and/or land for the installation of proposed signage is the responsibility of the BUYER.

LEDGE/FROST CLAUSE: If unusual digging conditions, i.e. ledge, water, heavy frost, unmarked water and/or gas lines, etc. are encountered in ground installations, this contract is binding; however, an additional cost based on additional labor, plus 20% on subcontract labor and materials, will be added to the final price.

OVERAGES/SHORTAGES: We will follow the practice of the graphics industry in shipping (and invoicing) 10% overage or shortage whenever this takes place on printing press runs. EXACT amounts requested are subject to a 5% surcharge.

RELAMPING at time of install is charged on a Time & Materials basis; ballasts only as needed.

REMOVAL/DISPOSAL: Removed signs/letters will be disposed of, if not instructed otherwise. Electric will be capped, holes plugged with paintable silicone This proposal DOES NOT include building repair, painting, or restoration unless outlined specifically. STORAGE of old signs is NOT part of this contract unless specifically stated.

ROOF PENETRATIONS: Rubber roof penetrations are the responsibility of the BUYER and must be executed by a Certified Roofing Contractor. Barlo's only responsibility is to coordinate with the roofer for the LOCATION of the penetrations.

SHIPPING PRICES are quoted on the estimated delivery dates. We reserve the right to recalculate the sale price if order is not completed within twelve months of date of order execution. Deliveries delayed by the BUYER will be invoiced at time display is ready for shipment, and payment made within ten days.

SIGNATURES: Electronic or facsimile copies of this Agreement signed by the parties shall be considered for all purposes as originals.

SITE DAMAGE: It is understood that heavy equipment is involved in sign installations and that tire ruts, outrigger indentations, and other incidental damage may occur. Landscaping repairs are not included unless specifically stated.

SITE LOCATION: it is the responsibility of the BUYER to determine the boundaries for proper location of ground signs.

SITE MEETINGS: Expenses incurred due to mandated site meetings will be added to contract value.

SITE READINESS: Sign installation date will be confirmed with responsible site

personnel 48 hours in advance of dispatching equipment. It is the BUYER's responsibility to ensure that the site is clear of obstructions and other subcontractors who would hinder Barlo's installation, and all preparation required by others is completed prior to Barlo's arrival. Should Barlo's personnel be turned away due to the site being unprepared, costs will be incurred for all lost time, including travel, at a minimum of four hours. If only a portion of the scheduled work can be completed, then charges for the return trip will be added to the final invoice.

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TERMS: The terms of this contract shall be subject to and enforceable under the laws of the state of New Hampshire. The parties expressly waive their rights to enforce their rights hereunder in any jurisdiction other than New Hampshire and agree and consent that any dispute arising out of this contract shall be decided by a New Hampshire Court and that trial by jury is specifically waived by each party hereto for themselves or their assigns. In the event a lawsuit for collection of funds unpaid is filed, the debtor agrees that the contract interest rate of 18% shall prevail over any statutory interest rate. The debtor agrees to pay all costs of collection, including reasonable attorneys' fees.

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THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY; ONCE SIGNED THIS PROPOSAL WILL EXPIRE AFTER 45 DAYS.

(rev 3.19.20)



Barlo installers are OSHA-10 certified.



INTERNATIONAL SIGN ASSOCIATION



UNITED STATES SIGN COUNCIL



WE RECYCLE

Malizia, Steve

From: Kady Harnedy <Kady.Harnedy@BARLOSIGNS.COM>
Sent: Thursday, June 11, 2020 1:45 PM
To: Malizia, Steve
Cc: Roy, Kara
Subject: RE: Signage request

Hi Steve,

Additional Maintenance contract options:

24 Month- \$2040.00
36 Month- \$2879.80
48 Month- \$3610.80
60 Month- \$4005.20

Let me know if you have any other questions.

Thank You,



KADY HARNEDY

ACCOUNT EXECUTIVE

P: 603-882-2638 x348

C: 603-718-9630

F: 603-882-7680

www.barlosigns.com

<http://www.barlosigns.com>

From: Malizia, Steve <smalizia@hudsonnh.gov>
Sent: Thursday, June 4, 2020 4:37 PM
To: Kady Harnedy <Kady.Harnedy@BARLOSIGNS.COM>
Cc: Roy, Kara <kroy@hudsonnh.gov>
Subject: RE: Signage request

Kady,

Would it be possible to get a 36 month, 48 month and 60 month quote for maintenance on both sign options.

Thank you,

Steve Malizia
Hudson Town Administrator

From: Kady Harnedy [<mailto:Kady.Harnedy@BARLOSIGNS.COM>]
Sent: Thursday, June 4, 2020 2:03 PM
To: Malizia, Steve <smalizia@hudsonnh.gov>
Subject: RE: Signage request

We offer 24-60 month Maintenance contracts. The longer the contract the better the pricing.

During this time, please contact me via e-mail or on my cell phone as I will be working from home until further notice.



TOWN OF HUDSON POLICY

Policy Number:

Policy Subject: **Town Electronic Message Board Policy**

Approved By:	Revision Number:
Approval Date:	Revision Date:

I. Purpose:

To establish a policy regarding the messaging on Town Electronic Message Boards

II. Statement of Policy

Town of Hudson Electronic Message Boards are for Town of Hudson approved messages only. Examples of the type of messages that will be displayed include, but are not limited to, Emergency Operations Center information, Election and voting information, Town sponsored event information, Road closure information, and Trash pickup delay information. Town message boards shall not be used for advertising private business, political candidates, promoting warrant articles, advertising private events or other messages that are not Town sponsored or approved. Messages for display will be approved by the Chairman of the Board of Selectmen or his or her designee, or the Town Administrator or his or her designee or, during activation of the Emergency Operations Center, by the Emergency Management Director or his or her designee. Messages will be not posted without the explicit approval of the afore mentioned individuals.

THIS DRAWING PREPARED EXCLUSIVELY FOR



Town of HUDSON

SHEET #	ITEM	DESCRIPTION	RV#	RV DATE
1.0	A	D/F ILUM. MONUMENT SIGN	-	-
1.1	A	SPECS	-	-
1.2	A	D/F ILUM. MONUMENT SIGN	5.14.20	
1.3	A	SPECS	5.14.20	



CUSTOMER SIGNATURE _____

DATE _____

BY SIGNING YOU ARE APPROVING ALL COLORS, FONTS, ARTWORK, MEASUREMENTS AND INSTALL LOCATIONS DEPICTED IN THIS DRAWING PACKAGE. BARLO SIGNS INTERNATIONAL, INC. IS NOT RESPONSIBLE FOR COLOR VARIATIONS BETWEEN THIS PRINT AND THE FINAL PRODUCT. ALL COLORS MUST BE APPROVED AS DEFINED OR PER PROVIDED COLOR SAMPLE(S).



INTERNATIONAL

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UL LISTED PRODUCT

PROJECT APPROVAL	
Client:	Date:
Design:	Date:
Sales:	Date:
Updating:	Date:
Production:	Date:

DESIGNER: AS
SALES REP: HARN
PM: TBD

TOWN OF HUDSON

AT FIRE STATION
240 LOWELL RD
HUDSON, NH
04.29.2020

COVER

SHEET 0.0

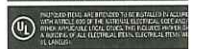
FILE NAME: Town of Hudson 200406912 1

QUOTE #:

JOB #: - - - - -



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 EST. 1993
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 ALL RIGHTS RESERVED



PROJECT APPROVAL	
Client:	Date:
Design:	Date:
Sales:	Date:
Updating:	Date:
Production:	Date:

DESIGNER: AS
 SALES REP: HARN
 PW: TBD

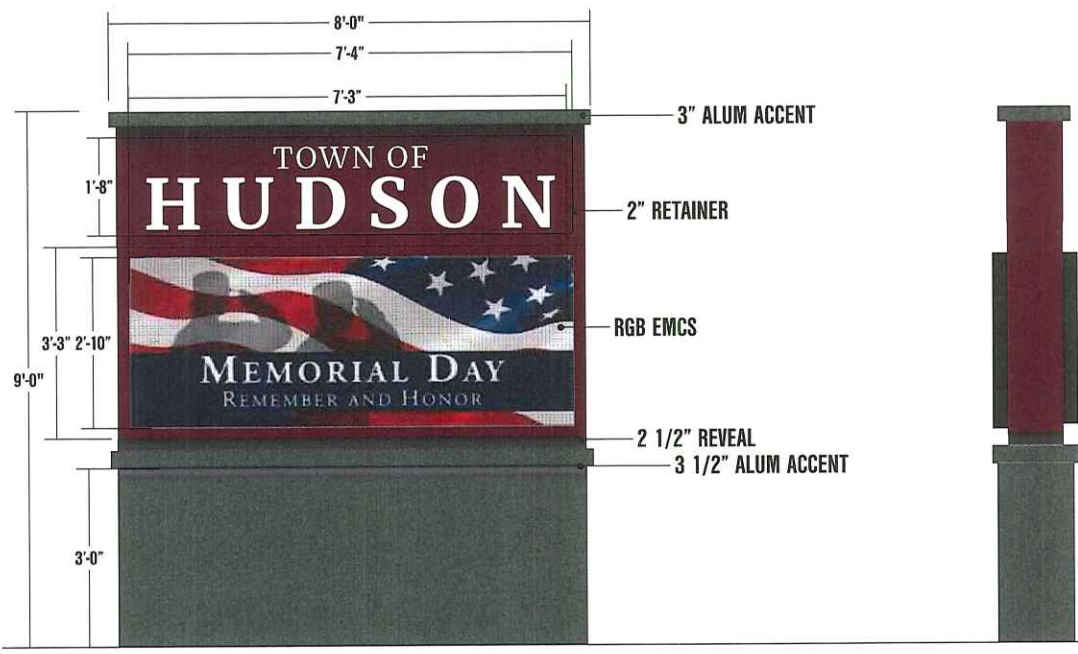
TOWN OF HUDSON

AT FIRE STATION
 240 LOWELL RD
 HUDSON, NH

04.29.2020

ITEM
A

SHEET 1.3



MFG. SPECIFICATIONS - cabinet

LED LIT WALL CABINET
 CABINET: PTM 3630-49 BURGUNDY
 FACE: 3/16" WHITE POLYCARBONATE
 RETAINER: PTM 3630-49 BURGUNDY

ILLUMINATION: WHITE LED

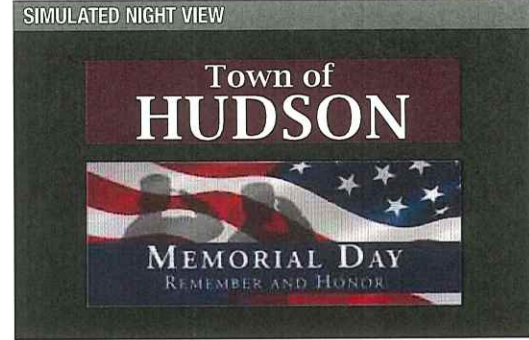
COLOR SCHEDULE - client to verify

- C1** DIGITAL PRINT
- C2** PTM PANTONE 7540 C
DK GRAY

SITE ELECTRICAL ELECTRICAL WORK BY: BARLO OTHERS

- New CIRCUITS REQ: 1 AMPS: 20 VOLTS: 120
- Existing CIRCUITS REQ: AMPS: VOLTS:
- UL REQ: YES NO LOCATION: WET DAMP DRY SERVICE SWITCH: YES NO
- TIME CLOCK REQ: YES NO PHOTO EYE REQ: YES NO

This sign is intended to be installed in accordance with the requirements of Article 601 of the National Electrical Code and other applicable local codes. This includes proper grounding and bonding of the sign.



PROJECT APPROVAL	
Client:	Date:
Design:	Date:
Sales:	Date:
Updating:	Date:
Production:	Date:

DESIGNER: AS
SALES REP: HARN
PW: TBD

TOWN OF HUDSON
AT FIRE STATION
240 LOWELL RD
HUDSON, NH
04.29.2020

SCOPE OF WORK

MANUFACTURE & INSTALL (1) D/F LED ILLUMINATED MONUMENT
SIGN W/ (2) EMCS

TOTAL SQUARE FEET: 11.4

CODE ALLOWANCE: 11.3 SQ FT

VARIANCE REQUIRED: N/A

ITEM **A**

SHEET 1.2



INTERNATIONAL

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 Your creation is the responsibility of Barlo Signs International.



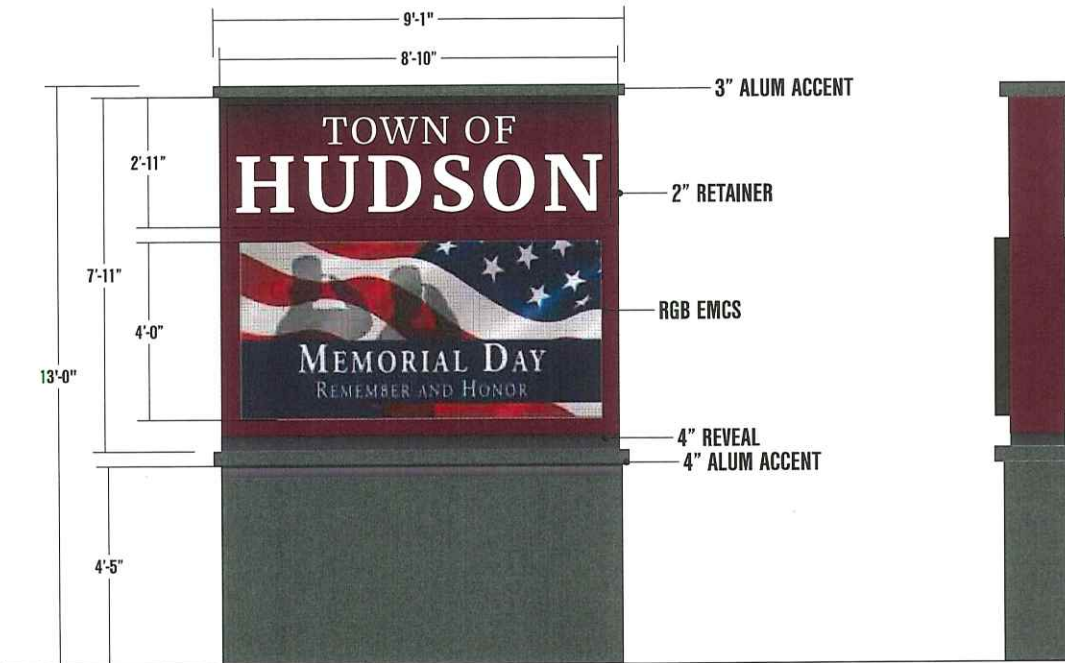
PROJECT APPROVAL	
Client:	Date:
Design:	Date:
Sales:	Date:
Updating:	Date:
Production:	Date:

DESIGNER: AS
 SALES REP: HARM
 PWI: TBD

TOWN OF HUDSON
 AT FIRE STATION
 240 LOWELL RD
 HUDSON, NH
 04.29.2020

ITEM **A**

SHEET 1.5



MFG. SPECIFICATIONS - cabinet

LED LIT WALL CABINET
 CABINET: PTM 3630-49 BURGUNDY
 FACE: 3/16" WHITE POLYCARBONATE
 RETAINER: PTM 3630-49 BURGUNDY

ILLUMINATION: WHITE LED

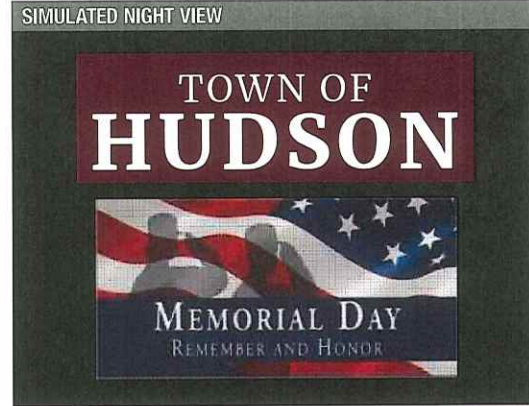
COLOR SCHEDULE - client to verify

- C1** DIGITAL PRINT
- C2** PTM PANTONE 7540 C
DK GRAY

SITE ELECTRICAL ELECTRICAL WORK BY: BARLO OTHERS

- New CIRCUITS REQ: 1 AMPS: 20 VOLTS: 120
- Existing CIRCUITS REQ: AMPS: VOLTS:
- UL REQ: YES NO LOCATION: WET DAMP DRY SERVICE SWITCH: YES NO
- TIME CLOCK REQ.: YES NO PHOTO EYE REQ.: YES NO

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes dropping and bonding of the sign.



BARLO

INTERNATIONAL
PROFESSIONAL DESIGNER AND MANUFACTURER OF SIGNAGE
© COPYRIGHT 2019
ALL RIGHTS RESERVED. NO PART OF THIS PUBLICATION MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT PERMISSION IN WRITING FROM BARLO SIGNS INTERNATIONAL.

PROJECT APPROVAL

Client:	Date:
Design:	Date:
Sales:	Date:
Updating:	Date:
Production:	Date:

TOWN OF HUDSON
 AT FIRE STATION
 240 LOWELL RD
 HUDSON, NH
 04.29.2020

DESIGNER: AS
 SALES REP: HARN
 PWI: TBD

SCOPE OF WORK
 MANUFACTURE & INSTALL (1) D/F LED ILLUMINATED MONUMENT
 SIGN W/ (2) EMCS

TOTAL SQUARE FEET: 11.4
 CODE ALLOWANCE: 11.3 SQ FT VARIANCE REQUIRED: N/A

ITEM

SHEET 1.4

THIS DRAWING PREPARED EXCLUSIVELY FOR



Town of HUDSON

SHEET #	ITEM	DESCRIPTION	RV#	RV DATE
1.0	A	D/F ILUM. MONUMENT SIGN	-	-
1.1	A	SPECS	-	-
1.2	A	D/F ILUM. MONUMENT SIGN	5.14.20	
1.3	A	SPECS	5.14.20	



CUSTOMER SIGNATURE _____

DATE _____

BY SIGNING YOU ARE APPROVING ALL COLORS, FONTS, ARTWORK, MEASUREMENTS AND INSTALL LOCATIONS DEPICTED IN THIS DRAWING PACKAGE. BARLO SIGNS INTERNATIONAL, INC. IS NOT RESPONSIBLE FOR COLOR VARIATIONS BETWEEN THIS PRINT AND THE FINAL PRODUCT. ALL COLORS MUST BE APPROVED AS DEFINED OR PER PROVIDED COLOR SAMPLE(S).



INTERNATIONAL

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 1000 Old Orchard Street, Suite 200
 Hudson, NH 03051



PROJECT APPROVAL

Client:	Date:
Design:	Date:
Sales:	Date:
Updating:	Date:
Production:	Date:

DESIGNER: AS
 SALES REP: HARN
 P/W: TBD

TOWN OF HUDSON

AT FIRE STATION
 240 LOWELL RD
 HUDSON, NH
 04.29.2020

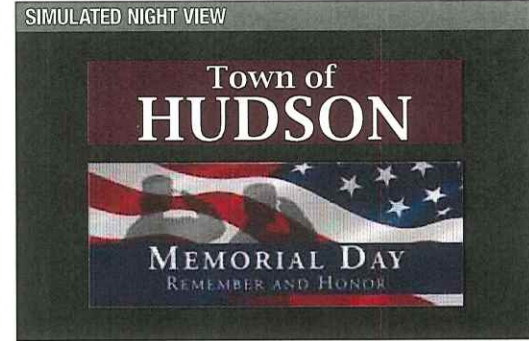
COVER

SHEET 0.0

FILE NAME: Town of Hudson 200406912 1

QUOTE #:

JOB #: - - - - -



PHOTOGRAPHS AND ILLUSTRATIONS ARE PROVIDED AS A GUIDE ONLY. THE ACTUAL APPEARANCE OF THE SIGN WILL VARY FROM THE ILLUSTRATION. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL COMMUNITY.

PROJECT APPROVAL	
Client:	Date:
Design:	Date:
Sales:	Date:
Updating:	Date:
Production:	Date:

DESIGNER: AS
SALES REP: HARN
PWI: TBD

TOWN OF HUDSON
AT FIRE STATION
240 LOWELL RD
HUDSON, NH
04.29.2020

SCOPE OF WORK

MANUFACTURE & INSTALL (1) D/F LED ILLUMINATED MONUMENT SIGN W/ (2) EMCS

TOTAL SQUARE FEET: 11.4
CODE ALLOWANCE: 11.3 SQ FT VARIANCE REQUIRED: N/A

ITEM
A

SHEET 1.2

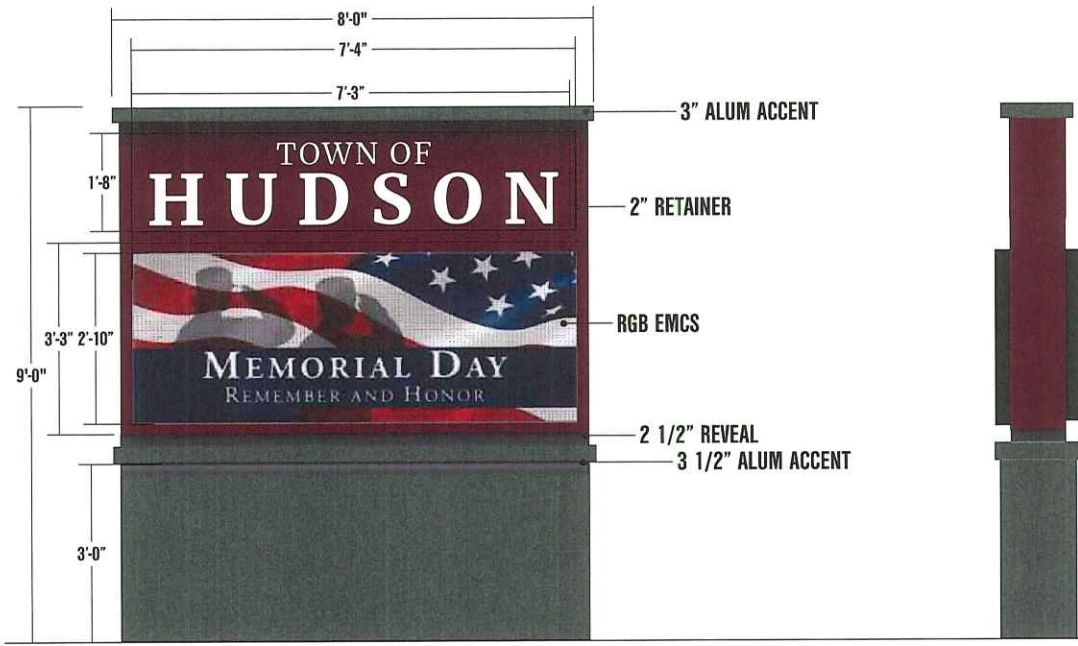


INTERNATIONAL
11111 BARLO DRIVE, SUITE 100, FARMINGTON, CT 06030
 TEL: 860.634.1234 FAX: 860.634.1235
 WWW.BARLOSIGNS.COM

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PROJECT APPROVAL	
Client:	Date:
Design:	Date:
Sales:	Date:
Updating:	Date:
Production:	Date:

DESIGNER: AS
 SALES REP: HARN
 PWI: TBD



MFG. SPECIFICATIONS - cabinet

LED LIT WALL CABINET
 CABINET: PTM 3630-49 BURGUNDY
 FACE: 3/16" WHITE POLYCARBONATE
 RETAINER: PTM 3630-49 BURGUNDY

ILLUMINATION: WHITE LED

COLOR SCHEDULE - client to verify

- C1** DIGITAL PRINT
- C2** PTM PANTONE 7540 C
DK GRAY

SITE ELECTRICAL ELECTRICAL WORK BY: BARLO OTHERS

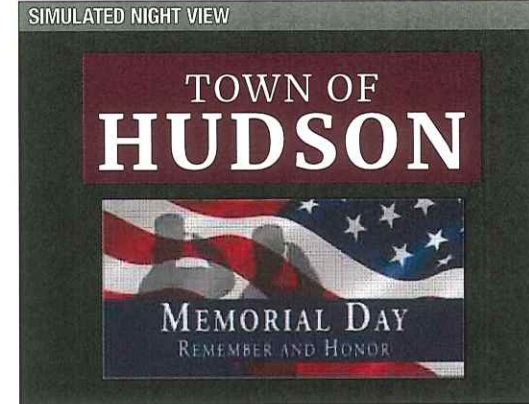
- New CIRCUITS REQ: 1 AMPS: 20 VOLTS: 120
 - Existing CIRCUITS REQ: AMPS: VOLTS:
- UL REQ: YES NO LOCATION: WET DAMP DRY SERVICE SWITCH: YES NO
 TIME CLOCK REQ.: YES NO PHOTO EYE REQ.: YES NO

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

TOWN OF HUDSON
 AT FIRE STATION
 240 LOWELL RD
 HUDSON, NH
 04.29.2020

ITEM **A**

SHEET 1.3



BARLO

 INTERNATIONAL
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PROJECT APPROVAL

Client:	Date:
Design:	Date:
Sales:	Date:
Updating:	Date:
Production:	Date:

DESIGNER: AS
 SALES REP: HARN
 PMI: TBD

TOWN OF HUDSON
 AT FIRE STATION
 240 LOWELL RD
 HUDSON, NH
 04.29.2020

ITEM A
SHEET 1.4

SCOPE OF WORK
 MANUFACTURE & INSTALL (1) D/F LED ILLUMINATED MONUMENT SIGN W/ (2) EMCS

TOTAL SQUARE FEET: 11.4
 CODE ALLOWANCE: 11.3 SQ.FT VARIANCE REQUIRED: N/A



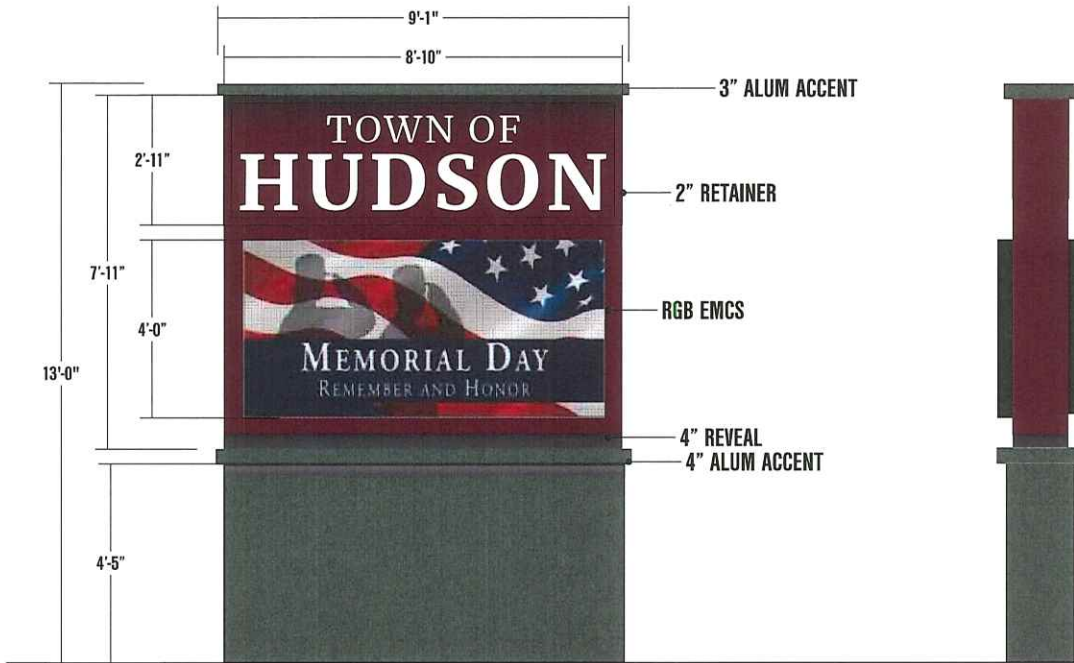
INTERNATIONAL

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 DENVER, CO 80231

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PROJECT APPROVAL

Client:	Date:
Design:	Date:
Sales:	Date:
Updating:	Date:
Production:	Date:



MFG. SPECIFICATIONS - cabinet

LED LIT WALL CABINET
 CABINET: PTM 3630-49 BURGUNDY
 FACE: 3/16" WHITE POLYCARBONATE
 RETAINER: PTM 3630-49 BURGUNDY

ILLUMINATION: WHITE LED

COLOR SCHEDULE - client to verify

- C1** DIGITAL PRINT
- C2** PTM PANTONE 7540 C
DK GRAY

SITE ELECTRICAL ELECTRICAL WORK BY: BARLO OTHERS

- New CIRCUITS REQ: 1 AMPS: 20 VOLTS: 120
- Existing CIRCUITS REQ: AMPS: VOLTS:
- UL REQ: YES NO LOCATION: WET DAMP DRY SERVICE SWITCH YES NO
- TIME CLOCK REQ.: YES NO PHOTO EYE REQ.: YES NO

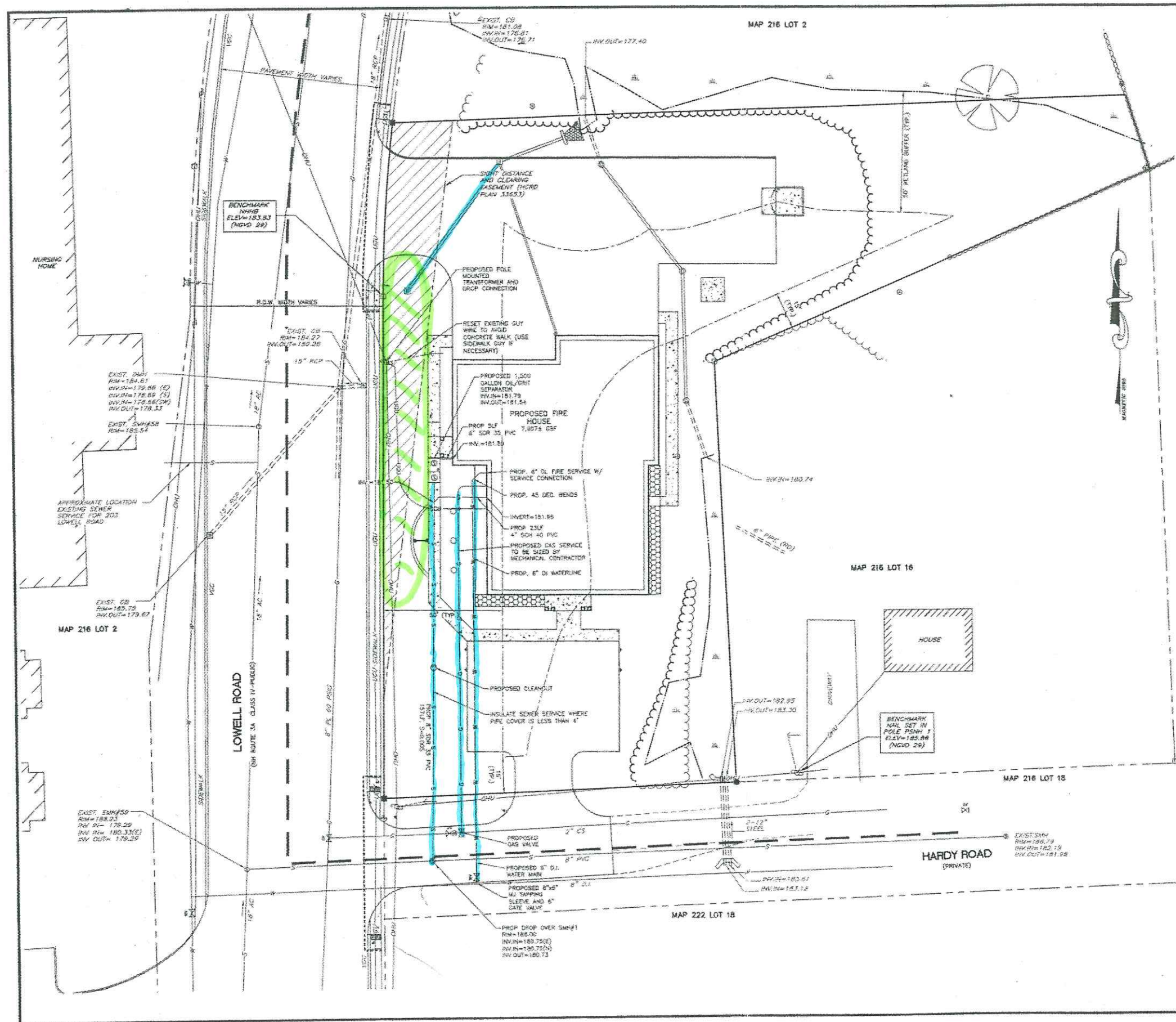
This sign is intended to be installed in accordance with the requirements of the National Electrical Code and other applicable local codes. This includes proper grounding and bonding of the sign.

DESIGNER: AS
 SALES REP: HARN
 PM: TBD

TOWN OF HUDSON
 AT FIRE STATION
 240 LOWELL RD
 HUDSON, NH
 04.29.2020

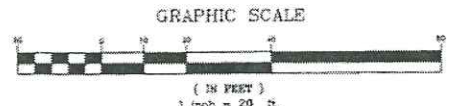
ITEM A

SHEET 1.5



- CONSTRUCTION NOTES:**
1. ALL WORK SHALL CONFORM TO THE APPLICABLE REGULATIONS AND STANDARDS OF THE TOWN OF HUDSON, AND SHALL BE BUILT IN A WORKMANLIKE MANNER IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS. THE STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, STATE OF NEW HAMPSHIRE, DEPARTMENT OF TRANSPORTATION, APPROVED AND ADOPTED 2014 ARE HEREBY INCORPORATED BY REFERENCE.
 2. ROAD AND DRAINAGE CONSTRUCTION SHALL CONFORM TO THE TYPICAL SECTIONS AND DETAILS SHOWN ON THE PLANS AND SHALL MEET THE REQUIREMENTS AND SPECIFICATIONS FOR ROAD CONSTRUCTION, PUBLIC WORKS DEPARTMENT, HUDSON, NEW HAMPSHIRE.
 3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING AND DETERMINING THE LOCATION, SIZE AND ELEVATION OF ALL EXISTING UTILITIES SHOWN OR NOT SHOWN ON THESE PLANS, PRIOR TO THE START OF ANY CONSTRUCTION. THE CONTRACTOR SHALL BE NOTIFIED IN WRITING OF ANY UTILITIES FOUND INTERFERING WITH THE PROPOSED CONSTRUCTION, AND APPROPRIATE REMEDIAL ACTION TAKEN BEFORE PROCEEDING WITH THE WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTRACTING "DIG SAFE" AT 811 AT LEAST 72 HOURS BEFORE SHOING.
 4. SEE CONSTRUCTION DETAILS FOR SPECIFIC CONSTRUCTION INFORMATION.
 5. CONTRACTOR TO COORDINATE ELECTRICAL CONDUITS TO PROPOSED BUILDING THROUGH LOCAL VENDOR.

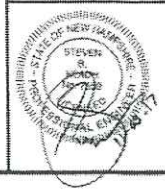
- LEGEND**
- ⊕-IN-1 IRON PIN FOUND
 - ⊕-IN-2 DRILL HOLE FOUND
 - U- UTILITY POLE
 - SPN - SIGN
 - ⊕ LIGHT
 - ⊕ SEWER MANHOLE
 - ⊕ DRAINAGE MANHOLE
 - ⊕ CATCH BASIN
 - ⊕ OVERHEAD UTILITIES
 - TREE LINE
 - RETAINING WALL
 - ABUTTER LINE
 - PROPERTY LINE
 - METLAND
 - EDGE OF PAVEMENT
 - EDGE OF GRAVEL
 - BUILDING SETBACK
 - GREEN SPACE BUFFER
 - CASEMENT
 - ZONE LINE
 - PROPOSED EDGE OF PAVEMENT
 - PROPOSED TREE LINE
 - PROPOSED 2" CONTOUR
 - PROPOSED GAS LINE
 - PROPOSED WATER LINE
 - PROPOSED SEWER LINE
 - PROPOSED SLOPED GRANITE CURB



**UTILITY PLAN
SOUTH HUDSON
FIRE STATION
MAP 216 LOT 15
204 LOWELL ROAD
HUDSON, NEW HAMPSHIRE
HILLSBOROUGH COUNTY**

OWNER OF RECORD:
TOWN OF HUDSON
12 SCHOOL STREET
HUDSON, NEW HAMPSHIRE 03051
H.C.R.D. BH. 6434 PG. 2147

KM REACH-NORDSTROM ASSOCIATES, INC.
Civil Engineering Land Surveying Landscape Architecture
10 Commerce Park North, Suite 08, Bedford, NE 03110 Phone (603) 637-2681



REVISIONS

No.	DATE	DESCRIPTION	BY
1	11/29/17	CONSTRUCTION REVISION	ASB

DATE: SEPTEMBER 15, 2017 SCALE: 1" = 20'
PROJECT NO: 17-0412-2 SHEET 5 OF 12

E:_work\170412\170412.dwg (Drawing) 11/29/2017 2:43:33 PM (1/1)

Agenda
6-23-20



TOWN OF HUDSON

Engineering Department




80XX

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

8D

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: June 18, 2020 

RE: Request for Approval of Funds from Planning Board Tax Map Update

RECEIVED
JUN 18 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

The Town of Hudson recently updated the tax maps for 2019 utilizing our GIS consultant and NRPC.

This expenditure is supported by Assessing, Planning, Zoning and Engineering Department and approved by Planning Board on June 10, 2020.

Motion:

To proceed with the upgrade of GIS tax maps using Planning Board Tax Map Update Account 1312-505 in the amount of \$2,000.



TOWN OF HUDSON
PLANNING BOARD
NOTICE OF RECOMMENDATION



12 School Street

Hudson, New Hampshire 03051

603/886-6008

June 18, 2020

Board of Selectmen
12 School Street
Hudson, NH 03051

On Wednesday, June 10, 2020, the Hudson Planning Board heard the following item;

A. Request to Release Tax Map Update Funds by Elvis Dhima, P.E., Town Engineer.

Concerning the subject matter presented before the Planning Board, you are hereby notified of the following actions:

The Planning Board moved to approve and recommend to the Board of Selectman the release of \$2,000.00 using Account # 1312-000-505 – Tax Mapping Updating Fees, for tax maps for 2019 in accordance with the written request for same from the Town Engineer & Chief Assessor (please see attached memo from Town Engineer, Elvis Dhima, and Chief Assessor, Jim Michaud, dated 22 MAY 2020).

For specific discussion relative to this decision, please consult the public minutes recorded during this Hearing.

Signed: *Brian Groth* Date: 6/18/2020
Brian Groth
Town Planner

cc: Elvis Dhima, Town Engineer



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Brian Groth, Town Planner
Planning Board

FROM: Elvis Dhima, P.E., Town Engineer
Jim Michaud, Chief Assessor

DATE: May 22, 2020

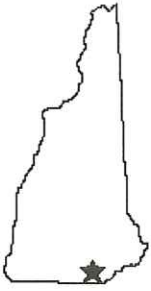
RE: Request for Approval of Funds from Planning Board Tax Map Update

Town of Hudson currently has updated the tax maps for 2019 utilizing our consultant and NRPC.

Engineering and Assessing Department is asking the Planning Board to approve and recommend the expenditure to the Board of Selectmen.

Motion:

To approve and recommend 2019 Tax Map Update using Account #: 1312-505, for the amount of \$2,000.



TOWN OF HUDSON

Engineering Department

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142



INTEROFFICE MEMORANDUM

TO: Steve Malizia, Town Administrator
Board of Selectmen

CC: Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer *ED*

DATE: June 19, 2020

RE: Revisions Related to Outdoor Water Usage



Mr. Malizia,

Town of Hudson currently has a voluntary water ban which is in effect between May 1st to September 30th. Currently there is no fine or enforcement structure in place.

For the past two weeks we have experienced a significant increase in water consumption related to irrigation demand and the system is processing approximately 4 million gallons per day in comparison to 1.2-1.3 million gallons per day during the winter months.

At this time, based on the demand and consumption from the past the two weeks, our storage tanks are recovering at the same rate as consumption, which is not unsustainable and concerning.

In conclusion, to protect the integrity and ensure availability for domestic use and fire protection throughout the Town, the following steps are recommended:

Make the voluntary ban mandatory through a two tier approach, based on the climate conditions:

Tier 1 – Add / Even Lawn Restricts

All residents with odd number houses may use outdoor water on odd numbered days.

All residents with even numbered houses may use outdoor water on even numbered days.

First offense: Written warning hand delivered to site of violation

Second offense: \$100 fine

Third offense: \$250 fine

Subsequent offense: \$500 fine and shut off water service.
All current fees will be applicable in addition to fines including but not limited to fees for water shut-off and turn-on.

Tier 2 – Total Ban on Outside Water Usage

All outside water usage is banned with the exception of:
Hand held water cans for use in vegetable and flower gardens on any day.

First offense: Written warning hand delivered to site of violation

Second offense: \$100 fine

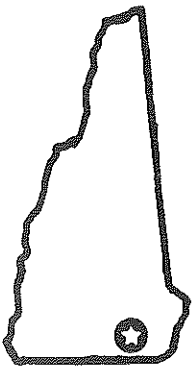
Third offense: \$250 fine

Subsequent offense: \$500 fine and shut off water service.

All current fees will be applicable in addition to fines including but not limited to fees for water shut-off and turn-on.

First Motion:

To accept and adopt the revised outdoor water usage as recommended by the Town Engineer and to send the fee/fine schedule to a public hearing on July 14, 2020.



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051




Agenda
6-23-20



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8F

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

Date: June 18, 2020

Re: Sustainability Committee Roadside Cleanup Approval

Debbie Putnam, Chairman of the Hudson Sustainability Committee, has requested that a place be reserved on the Board of Selectmen's June 23, 2020 agenda for the Sustainability Committee to discuss their next roadside cleanup day. The Sustainability Committee had postponed their April 18, 2020 Roadside Cleanup due to the COVID-19 pandemic. A tentative date of October 3, 2020 has been picked with the cleanup taking place on Wason Road. Due to the high traffic on this road, a Police escort will be provided. Both the Police Chief and Public Works Director are ready to assist with the roadside cleanup project.

Should you have any questions, please feel free to contact me. Thank you.

Weissgarber, Lorrie

From: hudsonsustainability@gmail.com
Sent: Wednesday, June 17, 2020 11:38 AM
To: Malizia, Steve; Weissgarber, Lorrie
Subject: FW: Roadside Cleanup - Sustainability Committee

RECEIVED
JUN 17 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

Dear Steve and Lorrie,

Below is the message from Chief Avery confirming the Hudson Police Department support.

Jess Forrence called me this morning upon receipt of my email. Jess has confirmed support of the DPW on this project!

Jess noted that his plan is for the DPW staff to pick up all as the volunteers work along whichever side of Wason Rd. that he and Chief Avery chose.

Normally all items and bags would be picked up by DPW staff on Monday morning.....but clearly having a Police Escort is greatly preferred especially along this particular road.

Thank you for adding this item to the June 23rd Agenda for the BOS.

Take care,

Debbie Putnam
Hudson Sustainability Committee, Chairman

From: Avery, William <wavery@hudsonnh.gov>
Sent: Wednesday, June 17, 2020 10:58 AM
To: Deborah Putnam <Hudsonsustainability@gmail.com>; Forrence, Jess <jforrence@hudsonnh.gov>
Subject: RE: Roadside Cleanup - Sustainability Committee

Good morning Debbie:

Absolutely, once you know the definitive date and times I will ensure HPD assist your committee with the Roadside Cleanup.

Thank you,
Chief Bill Avery

From: hudsonsustainability@gmail.com [<mailto:hudsonsustainability@gmail.com>]
Sent: Wednesday, June 17, 2020 10:42 AM
To: Avery, William <wavery@hudsonnh.gov>; Forrence, Jess <jforrence@hudsonnh.gov>
Subject: Roadside Cleanup - Sustainability Committee

Hi Chief Avery and Jess,

The Sustainability Committee will be resuming the monthly meetings starting June 22, but at the Community Center.

One key topic is the Roadside Cleanup scheduled for April that had to be canceled due to COVID-19.

I am thinking optimistically that the COVID-19 protocols in place this fall will allow this outdoor activity (where volunteers can easily stay well over 6 feet from each other).

I just talked with Lorrie in the Town Administration about checking with Steve Malizia...as to whether the approval granted by the BOS for the April Roadside Cleanup can be applied to a tentative date – October 3, 2021.

Of course, not only do we need to get approval from the BOS but, equally important, we need to check with both of you – Hudson Police and DPW.

The Committee needs to confirm that an officer and cruiser can assist that morning from 9:30am – 12:30- 1pm. The availability of a DPW truck and a staff member is also key to the safety of the activity...which will be along one side of Wason Rd.

The side the volunteers are to work on will be determined by a decision jointly made by the two of you.

I am going to include “Roadside Cleanup” in the Agenda for the Monday meeting. If you could each respond by this Friday afternoon, with your thoughts and suggestions, that would be greatly appreciated.

Take care,

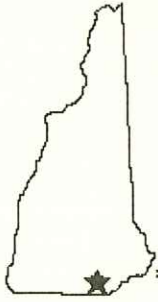
Debbie Putnam
Hudson Sustainability Committee, Chairman

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TOWN OF HUDSON
Finance Department

RECEIVED

JUN 18 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE




Agenda
6-23-20

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

85
XX

8G

To: Board of Selectmen

Info: Steve Malizia, Town Administrator 

From: Kathy Carpentier, Finance Director

Date: June 18, 2020

Subject: **Accrued Time Payouts**

I am sending this memo to give you a snapshot of the funds paid out in fiscal year 2020 and the fund balance in the Capital Reserve Fund. We have had fifty (75) accrued time payouts through June 2020. We had ten (10) employees leave employment and twelve (12) ET Max Payouts. The fiscal year 2020 year-to-date costs are \$347,785 which is the amount that has been booked into the salary and benefit accounts within the departments.

I have also included a worksheet titled Employees' Earned Time Analysis outlining our prior fund balance and a projection of the fund. This analysis also includes a five year history of the percent funded as it pertains to our gross liability. Currently the Capital Reserve Fund (CRF) is 41% funded based on last year's compensated absence liability. The balance in the CRF is \$802,698.

**Town of Hudson, NH
FY20 Accrued Time Buyouts**

	Depart. #	Employee	Vested or Not Vested	Hours	Hourly Rate	Earnings	Pension	Taxes	TOTAL COST	Type	
1	5030	BATTY, PATTI	NV	80	29.275	2,342.00	-	179.16	2,521.16	VAC BUYOUT	
2	5030	MELANSON, DONNA	V	120	21.910	2,629.20	293.68	201.13	3,124.02	ET Buyout	5,645.18 Patti
3	5060	GAGNON, ROBERT	V	40	23.440	937.60	104.73	71.73	1,114.06	VAC BUYOUT	1,114.06 Linda
4	5110	GRAHAM, DONNA	V	166.4717	28.870	4,806.04	536.83	367.66	5,710.53	TERM VAC	
5	5110	GRAHAM, DONNA	V	131.9229	28.870	3,811.17	425.71	291.55	4,528.44	TERM SICK	
6	5110	MALIZIA, STEVE	V	80	59.302	4,744.15	529.92	362.93	5,637.00	VAC BUYOUT	15,875.97 Steve
7	5310	CARPENTIER, KATHRYN	V	80	48.333	3,866.65	431.90	295.80	4,594.35	VAC BUYOUT	4,594.35 KC
8	5330	BEIKE, JOHN	NV	60	44.545	2,672.70	-	204.46	2,877.16	ET Buyout	
9	5330	GUARINO, VINCENT	N	85.0008	44.545	3,786.36	-	289.66	4,076.02	MAX PAYOUT	6,953.18 Lisa
10	5410	MICHAUD, JIM	V	80	46.512	3,720.92	415.63	284.65	4,421.20	ET Buyout	
11	5410	PIETRASKIEWICZ, MIKE	V	397.5072	33.053	13,138.73	1,467.60	1,005.11	15,611.43	Term ET	20,032.63 Jim
12	5551	CHARTIER, CHERYL	NV	80	27.570	2,205.60	-	168.73	2,374.33	ET Buyout	
13	5552	CIALEK, JOHN	NV	80	24.370	1,949.60	-	149.14	2,098.74	ET Buyout	
14	5552	CLARKE JR, DAN	NV	40.7504	23.550	959.67	-	73.41	1,033.09	MAX PAYOUT	
15	5552	DAIGLE, BRUCE	V	133.75	28.540	3,817.23	426.38	292.02	4,535.63	MAX PAYOUT	
16	5552	FAULKNER, JEREMY	NV	140.5	33.590	4,719.40	-	361.03	5,080.43	MAX PAYOUT	
17	5552	FULLER, SCOTT	NV	80	27.570	2,205.60	-	168.73	2,374.33	ET Buyout	
18	5552	FULLER, SCOTT	NV	90.2504	27.570	2,488.20	-	190.35	2,678.55	MAX PAYOUT	
19	5552	HATFIELD, BRAD	NV	109.5933	21.130	2,315.71	-	177.15	2,492.86	TERM ET	
20	5552	HUSSEY JR, KEVIN	V	80	24.370	1,949.60	217.77	149.14	2,316.51	ET Buyout	
21	5552	HUSSEY JR, KEVIN	V	200	24.370	4,874.00	544.43	372.86	5,791.29	ET Buyout	
22	5553	DIONNE, ERIC	V	120	33.590	4,030.80	450.24	308.36	4,789.40	ET Buyout	
23	5554	BUXTON, MICHAEL	NV	166.5058	23.550	2,352.73	-	179.98	2,532.71	TERM	
24	5554	COSTA, MATTHEW	NV	80	27.570	1,323.36	-	101.24	1,424.60	ET Buyout	
25	5554	GREENWOOD, TIMOTHY	NV	80	28.540	1,369.92	-	104.80	1,474.72	ET Buyout	
26	5554	PILAT, LOUIS	NV	22.7958	18.750	256.45	-	19.62	276.07	TERM	
27	5556	EDWARDS, JOSHUA	NV	80	28.920	2,313.60	-	176.99	2,490.59	ET Buyout	
28	5556	EDWARDS, JOSHUA	NV	40	30.090	1,203.60	-	92.08	1,295.68	ET Buyout	45,059.51 Jess
29	5615	CLARKE SR, DAN	V	118	22.670	2,675.06	298.80	204.64	3,178.51	MAX PAYOUT	
30	5620	ALLEN, ANGELA	V	80	24.860	1,988.80	222.15	152.14	2,363.09	ET Buyout	
31	5620	DEPLOEY, BRIAN	V	111	24.860	2,759.46	308.23	211.10	3,278.79	MAX PAYOUT	
32	5620	JEFFERSON, COLLEEN	NV	80	24.860	1,988.80	-	152.14	2,140.94	ET Buyout	
33	5620	JEFFERSON, COLLEEN	NV	80	25.233	2,018.63	-	154.43	2,173.06	ET Buyout	
34	5620	MADI, SABRINA	NV	80	21.850	1,748.00	-	133.72	1,881.72	ET Buyout	
35	5620	POOLE, HEATHER	V	40	24.860	994.40	111.07	76.07	1,181.55	ET Buyout	
36	5620	SIMMONS, TRACEY	NV	40	24.860	994.40	-	76.07	1,070.47	ET Buyout	
37	5630	BIANCHI, DAVID	V	70	46.921	3,284.48	933.78	47.63	4,265.89	ET Buyout	
38	5630	BIANCHI, DAVID	V	100	46.921	4,692.12	1,333.97	68.04	6,094.13	ET Buyout	
39	5630	BRODERICK, PATRICK	NV	40	35.530	1,421.20	-	20.61	1,441.81	ET Buyout	
40	5630	BRODERICK, PATRICK	NV	40	35.530	1,421.20	-	20.61	1,441.81	ET Buyout	
41	5630	CAYOT, DAVE	NV	70	46.921	3,284.48	-	47.63	3,332.11	ET Buyout	
42	5630	CAYOT, DAVID	NV	60	48.588	2,915.28	-	42.27	2,957.55	ET Buyout	
43	5630	DAVIS, MICHAEL	V	19.8495	40.485	803.60	228.46	11.65	1,043.71	MAX PAYOUT	
44	5630	DIONNE, TAD	V	80	46.921	3,753.70	1,067.18	54.43	4,875.30	ET Buyout	
45	5630	DIONNE, TAD	V	186.5008	46.921	8,750.84	2,487.86	126.89	11,365.59	MAX PAYOUT	
46	5630	GOLNER, ALEC	NV	80	26.060	2,084.80	-	30.23	2,115.03	ET Buyout	
47	5630	MARCOTTE, ALAN	NV	40	33.580	1,343.20	-	19.48	1,362.68	ET Buyout	
48	5630	MEGOWEN, RACHELLE	V	40	33.580	1,343.20	381.87	19.48	1,744.55	ET Buyout	
49	5630	MORGAN, BRIAN	NV	48.585	33.580	1,631.48	-	23.66	1,655.14	TERM	
50	5630	MORRISSEY, PATRICK	NV	314.9977	33.580	10,577.62	-	153.38	10,731.00	TERM	
51	5631	DAVIS, MICHAEL	V	209.0006	41.921	8,761.45	2,490.88	127.04	11,379.37	MAX PAYOUT	
52	5660	VACHON, MICHELLE	V	109	24.860	2,709.74	302.68	39.29	3,051.71	MAX PAYOUT	
53	5673	CARNEY, TRACY	V	160	24.860	3,977.60	444.30	304.29	4,726.18	ET Buyout	90,851.69 Bill

54	5710	BUXTON, ROBERT	V	100	56.249	5,624.90	1,692.53	81.56	7,398.99	VAC BUYOUT	
55	5710	O'BRIEN, JOHN	NV	48.6706	49.924	2,429.83	-	35.23	2,465.06	TERM	
56	5710	PAQUETTE, JAMES	V	150	45.253	6,787.94	2,042.49	98.43	8,928.85	ET Buyout	
57	5710	PAQUETTE, JAMES	V	150	46.921	7,038.18	2,117.79	102.05	9,258.02	ET Buyout	
58	5720	GLENN, WARREN	NV	17.1241	21.330	365.26	-	27.94	393.20	TERM	
59	5730	BERUBE, TODD	NV	240	31.890	7,653.60	-	110.98	7,764.58	ET Buyout	
60	5730	BERUBE, TODD	NV	100	33.480	3,348.00	-	48.55	3,396.55	ET Buyout	
61	5730	BRADISH, GLEN	NV	80	24.970	1,997.60	-	28.97	2,026.57	ET Buyout	
62	5730	BRIDEAU, DAVID	V	400	24.970	9,988.00	3,005.39	144.83	13,138.22	ET Buyout	
63	5730	CRANE, BENJAMIN	NV	150	27.380	4,107.00	-	59.55	4,166.55	ET Buyout	
64	5730	CRANE, BENJAMIN	NV	100	27.380	2,738.00	-	39.70	2,777.70	ET Buyout	
65	5730	DELOS REYES, SARAH	NV	100	24.970	2,497.00	-	36.21	2,533.21	ET Buyout	
66	5730	DELOS REYES, SARAH	NV	120	24.970	2,996.40	-	43.45	3,039.85	ET Buyout	
67	5730	DUBE, ALLAN	V	200	33.520	6,704.00	2,017.23	97.21	8,818.44	ET Buyout	
68	5730	GANNON, STEVE	V	520	42.433	22,065.00	6,639.36	319.94	29,024.31	ET Buyout	
69	5730	GREBINAR, KEVIN	NV	80	42.433	3,394.62	-	49.22	3,443.84	ET Buyout	
70	5730	GREBINAR, KEVIN	NV	80	42.433	3,394.62	-	49.22	3,443.84	ET Buyout	
71	5730	HAERINCK, DENNIS	NV	266.9985	30.390	8,114.08	-	117.65	8,231.74	TERM	
72	5730	MAMONE, SEAN	V	360	37.872	13,633.85	4,102.42	197.69	17,933.96	ET Buyout	
73	5730	PROVENCAL, TOBY	NV	70	31.920	2,234.40	-	32.40	2,266.80	ET Buyout	
74	5730	SULLIVAN, THOMAS	V	348.45	27.380	9,540.56	2,870.75	138.34	12,549.65	ET Buyout	
75	5730	WINSOR, ALAN	V	26	24.970	649.22	195.35	9.41	853.98	MAX PAYOUT	153,853.90 Bill
	SF 5562	BUXTON, MICHAEL	NV	166.5058	23.550	1,568.48	-	119.99	1,688.47		
	SF 5562	COSTA, MATTHEW	NV	80	27.570	882.24	-	67.49	949.73		
	SF 5562	GREENWOOD, TIMOTHY	NV	80	28.540	913.28	-	69.87	983.15		
	SF 5562	PILAT, LOUIS	NV	22.7958	18.750	170.97	-	13.08	184.05		3,805.40 Sewer
						295,551.16	41,139.39	11,095.32	347,785.87		

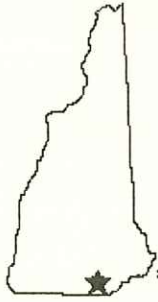
**Town of Hudson, NH
Employees' Earned Time Analysis**

Rollforward

As of May 31, 2020	847,698
Due to General Fund from FY19	(45,000)
Fiscal Year 2020 Funding	-
Projected FY20 Balance (before any payouts)	<u>802,698</u>
Estimated % Funded	41%

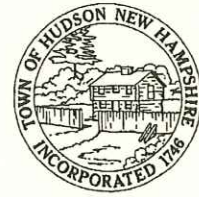
Percent Funded

As of June 30, 2019	
Compensated Absence Liability	1,953,126
Capital Reserve Fund Balance	831,202
Percent Funded	43%
As of June 30, 2018	
Compensated Absence Liability	1,992,487
Capital Reserve Fund Balance	773,354
Percent Funded	39%
As of June 30, 2017	
Compensated Absence Liability	1,913,383
Capital Reserve Fund Balance	685,831
Percent Funded	36%
As of June 30, 2016	
Compensated Absence Liability	1,811,736
Capital Reserve Fund Balance	578,130
Percent Funded	32%
As of June 30, 2015	
Compensated Absence Liability	1,617,640
Capital Reserve Fund Balance	527,389
Percent Funded	33%



TOWN OF HUDSON

Finance Department



Agendas
6-23-20

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JUN 18 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

XX

8H

To: Steve Malizia, Town Administrator

From: Kathy Carpentier, Finance Director 

Date: June 18, 2020

Subject: Online Transactions

Please accept this request to be put on the Board of Selectmen's next agenda.

I have prepared this information as requested by the Board. I was asked if online transactions have increased. The answer is yes. I did a comparison of 2019 and 2020 for March, April, May, and half of June. You can see a steady increase of transactions and an increase in funds received. These online transactions represent residents who have paid by credit card or debit card.

As you know we will no longer be receiving face to face payments at Town Hall for Water and Sewer. I would like to take this opportunity to emphasize that there are many options to pay:

1. Mail check to our lockbox service (cost 55 cents for a stamp)
2. Mail check to Town hall (cost 55 cents for a stamp)
3. Drop check off at Town Hall in the front door mail slot (no cost)
4. Pay online with a credit card (usually a 2.95%) *
5. Pay online with a EFT check (usually 40 cents) *
6. Pay through personal online banking (usually no cost)

- * The Town is currently covering these costs with CARES grant funds

Cc: P. Barry

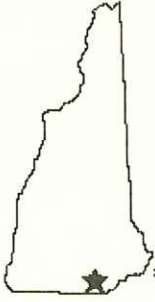
Online Transactions March 1 - June 15 Comparison

March	3/30/2019	3/30/2020	Incr/(Decr)	3/30/2019	3/30/2020	Incr/(Decr)
Real Estate Taxes	31	20	(11)	\$ 45,404	\$ 21,722	\$ (23,682)
Sewer	132	95	(37)	\$ 7,222	\$ 4,314	\$ (2,908)
Water	1,518	1,482	(36)	\$ 45,635	\$ 43,935	\$ (1,700)
Vehicle Registration Fees	98	444	346	\$ 18,799	\$ 88,241	\$ 69,442
Septic System Review Fees	2	3	1	\$ 200	\$ 300	\$ 100
Town Clerk/Tax Collector	503	406	(97)	\$ 97,878	\$ 71,218	\$ (26,660)
			166			\$ 14,592

April	4/29/2019	4/29/2020	Incr/(Decr)	4/29/2019	4/29/2020	Incr/(Decr)
Real Estate Taxes	12	36	24	\$ 38,225	\$ 74,820	\$ 36,595
Sewer	267	292	25	\$ 11,170	\$ 12,494	\$ 1,324
Water	1,300	1,659	359	\$ 37,969	\$ 48,630	\$ 10,661
Vehicle Registration Fees	96	629	533	\$ 18,069	\$ 118,877	\$ 100,808
Septic System Review Fees	2	2	-	\$ 200	\$ 200	\$ -
Town Clerk/Tax Collector	585	336	(249)	\$ 91,227	\$ 33,208	\$ (58,019)
			692			\$ 91,369

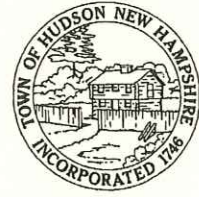
May	5/30/2019	5/30/2020	Incr/(Decr)	5/30/2019	5/30/2020	Incr/(Decr)
Real Estate Taxes	17	68	51	\$ 36,981	\$ 163,616	\$ 126,635
Sewer	654	784	130	\$ 27,463	\$ 34,484	\$ 7,021
Water	1,415	1,569	154	\$ 42,734	\$ 48,593	\$ 5,859
Vehicle Registration Fees	114	636	522	\$ 239,156	\$ 145,603	\$ (93,553)
Septic System Review Fees	1	7	6	\$ 100	\$ 700	\$ 600
Town Clerk/Tax Collector	626	619	(7)	\$ 96,399	\$ 91,404	\$ (4,995)
			856			\$ 41,568

June (half month)	6/15/2019	6/15/2020	Incr/(Decr)	6/15/2019	6/15/2020	Incr/(Decr)
Real Estate Taxes	40	72	32	\$ 177,920	\$ 237,037	\$ 59,118
Sewer	63	113	50	\$ 3,835	\$ 4,959	\$ 1,124
Water	1,001	1,174	173	\$ 32,356	\$ 37,766	\$ 5,410
Vehicle Registration Fees	40	328	288	\$ 8,280	\$ 65,584	\$ 57,304
Septic System Review Fees	-	4	4	\$ -	\$ 400	\$ 400
Town Clerk/Tax Collector	248	683	435	\$ 55,605	\$ 170,088	\$ 114,482
			982			\$ 237,838



TOWN OF HUDSON

Finance Department



Agenda
6-23-20

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SH

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JUN 18 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

81

To: Steve Malizia, Town Administrator
From: Kathy Carpentier, Finance Director 
Date: June 18, 2020
Subject: **Fiscal Year 2020 Encumbrances**

Please accept this request to be put on the Board of Selectmen's next agenda.

The attached list represents encumbrances requested by the Town of Hudson Department Heads and Committees for Fiscal Year 2020. I have also included Warrant Articles (Lapsing and Non-Lapsing) for your review and consideration. I have segregated requested encumbrances by fund (General, Sewer, Water and Conservation).

Motion:

To encumber the not to exceed amount of \$2,054,998.66 for Fiscal Year 2020 as recommended by the Finance Director.

Should you require any additional information or have any questions, please feel free to contact me.

Town of Hudson, NH
Fiscal Year 2020 Requested Encumbrances

Department Account #	Department	Description	Amount	PO#
6089	Communication Systems	Motorola Solutions, phase 1 radio system upgrade	98,850.00	CAP20000
6209	WA6 FY18 Construction of New Fire Station	remaining funds	135,767.73	
6015	WA15 FY19 Widening Lowell Rd from Wason Rd to Sagamore Bridge	VHB - Lowell Rd to Sagamore Bridge Right Turn Lane	43,585.01	CIP20004
6015	WA15 FY19 Widening Lowell Rd from Wason Rd to Sagamore Bridge	remaining funds	1,364,561.00	
		Subtotal Warrant Articles	1,642,763.74	
5110-241	BOS/Adm, Printing	Hudson School District, sample ballot mailer	2,500.00	SEL20049
5515-224	PW - Facility, Building Maintenance	Checkmate Workforce Solutions, timeclock installation	800.00	PW20460
5330-411	IT, Computer Equipment	Mosaic Technology, replacement workstations	4,598.64	FIN20109
5577-411	IT-PW, Computer Equipment	Mosaic Technology, replacement workstation	1,149.66	FIN20109
5677-411	IT-Police, Computer Equipment	Mosaic Technology, replacement workstations	5,748.30	FIN20109
5630-319	Police Patrol, Uniform Purchases	Bens Uniforms, bullet proof vest, carrier, pants	1,676.00	POL20348
5630-403	Police Patrol, Small Equipment	Global Public Safety, radar	1,970.00	POL20351
5630-325	Police Patrol, Equipment Repair Parts	Bound Tree, medical supplies	1,171.51	POL20352
5615-224	Police Facility, Building Maintenance	Northpoint, egress dispatch door	30,690.00	POL20354
5730-204	Fire - Suppression, Large Equipment Maintenance	Professional Vehicle, suspension repairs	1,655.00	FIR20364
5730-319	Fire - Suppression, Uniform purchases	Bergeron Protective Clothing, firefighter turnout gear	2,355.59	FIR20265
5730-319	Fire - Suppression, Uniform purchases	Bergeron Protective Clothing, firefighter turnout gear	7,103.14	FIR20336
5770-403	Emergency Management, Small Equipment	Northpoint Construction, barriers for Town Hall (COVID-19)	9,345.00	FIR20339
5770-403	Emergency Management, Small Equipment	Sprayer Corp, Air foggers (COVID-19)	1,500.00	FIR20367
5770-403	Emergency Management, Small Equipment	Industrial Chemical Cleaner, mister extractor (COVID-19)	5,235.00	FIR20368
		Subtotal General Fund	77,497.84	
	Sewer Fund			
5562-239	Sewer - Oper/Maint, Sewage Treatment	City of Nashua 4Q Waste Water Treatment	120,000.00	SWR20040
		Subtotal Sewer Fund	120,000.00	
	Water Fund			
5593-401	Water Supply, Lrg Operating Equipment	WhiteWater, Weinstein Well Replacement	41,537.09	WTR20012
		Subtotal Water Fund	41,537.09	
	Conservation Commission			
5586-252	Conservation, Professional Services	Solitude Lake Mgmt - Herbicide Aquatic Plant Control Robinson	18,730.00	CON20014
5586-252	Conservation, Professional Services	Solitude Lake Mgmt - Herbicide Aquatic Plant Control Ottarnic Pond	12,927.00	CON20015
5586-252	Conservation, Professional Services	Aqualogic - DASH Robinson and Ottarnic	18,000.00	CON20016
		Subtotal Consv Comm Fund	49,657.00	
	Donations			
4556	Police		46,680.87	
4557	Fire		13,571.91	
4558	Recreation		20,449.92	
4559	Cable Committee		500.00	
4559	Benson		8,182.02	
4559	Benson 911 Monument		666.26	
4559	Hudson Economic Development		11,510.21	
4559	Sustainability Committee		150.00	
4559	Conservation Commission		7,151.40	
4559	Town Poor		9,375.00	
4559	Senior Center		100.00	
4535-35	Hudson Senior Council of Aging		5,205.40	
		Subtotal Donations	123,542.99	
		Total Requested Encumbrances	2,054,998.66	

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

CARRYOVER OF APPROPRIATIONS OR ENCUMBERING FUNDS

We have received many inquiries into the appropriateness of certain carryover appropriations. In that regard and for your information, we offer the following guidelines from RSA 32:7, **Lapse of Appropriations**:

RSA 32:7 Lapse of Appropriations. Annual meeting appropriations shall cover anticipated expenditures for one fiscal year. All appropriations shall lapse at the end of the fiscal year and any unexpended portion thereof shall not be expended without further appropriation, unless:

- I. The amount has, prior to the end of that fiscal year, become encumbered by a legally-enforceable obligation, created by contract or otherwise, to any person for the expenditure of that amount; or
- II. The amount is legally placed in any nonlapsing fund properly created pursuant to statute, including but not limited to a capital reserve fund under RSA 35, or a town-created trust fund under RSA 31:19-a; or
- III. The amount is to be raised, in whole or in part, through the issuance of bonds or notes pursuant to RSA 33, in which case the appropriation, unless rescinded, shall not lapse until the fulfillment of the purpose or completion of the project being financed by the bonds or notes; or
- IV. The amount is appropriated from moneys anticipated to be received from a state, federal or other governmental or private grant, in which case the appropriation shall remain nonlapsing for as long as the money remains available under the rules or practice of the granting entity; or
- V. The amount is appropriated under a special warrant article, in which case the local governing body may, **at any properly noticed meeting held prior to the end of the fiscal year** for which the appropriation is made, vote to treat that appropriation as encumbered for a maximum of one additional fiscal year; or [emphasis added]
- VI. The amount is appropriated under a special warrant article and is explicitly designated in the article and by vote of the meeting as nonlapsing, in which case the meeting shall designate the time at which the appropriation shall lapse, which in no case shall be later than 5 years after the end of the fiscal year for which the appropriation is made.

TITLE III

TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 32

MUNICIPAL BUDGET LAW

Appropriations

Section 32:7

32:7 Lapse of Appropriations. – Annual meeting appropriations shall cover anticipated expenditures for one fiscal year. All appropriations shall lapse at the end of the fiscal year and any unexpended portion thereof shall not be expended without further appropriation, unless:

I. The amount has, prior to the end of that fiscal year, become encumbered by a legally-enforceable obligation, created by contract or otherwise, to any person for the expenditure of that amount; or

II. The amount is legally placed in any nonlapsing fund properly created pursuant to statute, including but not limited to a capital reserve fund under RSA 35, or a town-created trust fund under RSA 31:19-a; or

III. The amount is to be raised, in whole or in part, through the issuance of bonds or notes pursuant to RSA 33, in which case the appropriation, unless rescinded, shall not lapse until the fulfillment of the purpose or completion of the project being financed by the bonds or notes; or

IV. The amount is appropriated from moneys anticipated to be received from a state, federal or other governmental or private grant, in which case the appropriation shall remain nonlapsing for as long as the money remains available under the rules or practice of the granting entity; or

V. The amount is appropriated under a special warrant article, in which case the local governing body may, at any properly noticed meeting held prior to the end of the fiscal year for which the appropriation is made, vote to treat that appropriation as encumbered for a maximum of one additional fiscal year; or

VI. The amount is appropriated under a special warrant article and is explicitly designated in the article and by vote of the meeting as nonlapsing, in which case the meeting shall designate the time at which the appropriation shall lapse, which in no case shall be later than 5 years after the end of the fiscal year for which the appropriation is made.

Source. 1993, 332:1, eff. Aug. 28, 1993.

TOWN OF HUDSON

Public Works

RECEIVED

JUN 15 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE




8X

2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143

8J

To: Board of Selectman

From: Jess Forrence, Public Works Director 

Date: June 12, 2020

Re: Request to advertise for a Truck Driver/Laborer position

I am requesting permission to advertise for a truck/driver laborer position due an employee resignation effective March 14, 2020. This position is listed in the Local #1801 AFSCME union.

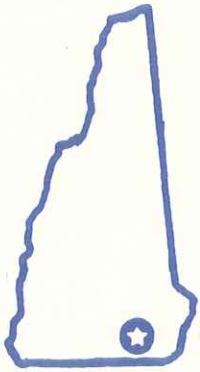
cc: Steve Malizia

TOWN OF HUDSON

Public Works

Agenda
6-23-20


8K



2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



8K

To: Board of Selectman
From: Jess Forrence, Public Works Director 
Date: June 12, 2020
Re: Request to advertise for 2 new Truck Driver/Laborer positions

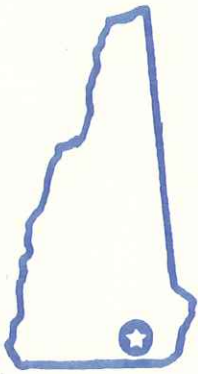
I am requesting permission to advertise for two additional truck/driver laborers. These positions were approved going through the budgeting process and approved at town meeting. These positions are listed in the Local #1801 AFSCME union.

cc: Steve Malizia

TOWN OF HUDSON

Public Works

Agenda
6.23.20



2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



~~811~~

8L

Date; June 15, 2020

To; The Board of Selectmen

From; Jess Forrence Public Works Director 

Ref; Requesting permission to go out to bid for two 6 Wheeled Dump/Plow Trucks

The Public Works is requesting permission to go to bid for the (2) two trucks that was approved in the FY21 budget process. This will be a 5yr lease purchase for the two 6 wheeled dump/plow trucks. These trucks are to be purchased without any trade-ins adding two new truck into the public works fleet. The first year funding will be coming from the account's Streets 5552-401 \$16,000, Drains 5554 -401 \$16,000, Sewer 5562- 401 \$16,000 and Parks 5556- 401 \$16,000.

Please see the attached; Notice to Bid.

Thank you

PUBLIC NOTICE

INVITATION TO BID

Two (2) Six (6) WHEEL DUMP/PLOW TRUCKS

The Town of Hudson, New Hampshire, Public Works Department is requesting sealed bids for the lease purchase of Two (2) Six (6) Wheel Dump / Plow Trucks.

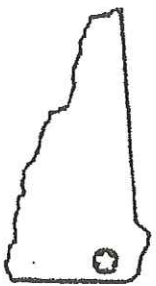
Bid specifications, or additional information, may be obtained from Jim Lavacchia, Public Works Department Supervisor, at 2 Constitution Drive, Hudson, NH at 886-6018, Monday through Friday from 7:00 a.m. to 3:00 p.m. or at jlavacchia@hudsonnh.gov

Bids must be submitted to the Town of Hudson, Office of the Town Clerk, 12 School Street, Hudson, NH 03051, by 10:00 a.m. Wednesday July 15,2020 in a sealed envelope clearly marked “ **SIX WHEEL DUMP / PLOW TRUCKS: BID**”, on the outside of the envelope.

The Town of Hudson reserves the right to waive any informalities, or to accept or reject any or all bids, to require test proving of proposed equipment by whatever means deemed necessary or to accept such bids as deemed in the best interest of the Town.

The Town of Hudson is an Affirmative Action / Equal Opportunity Employer and encourages proposals from all qualified firms

Agenda
6-23-20



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605



8XX

William M. Avery, Jr.
Chief of Police

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JUN 18 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

8M

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 18 June 2020

Re: 23 June 2020 Agenda - Telecommunications Technician

Purpose:

I am requesting authorization to advertise for the position of two (2) Telecommunications Technicians.

Scope:

The Police Department received notice from Gladys MacDonald that she is retiring effective July 12, 2020 after 21 ½ years of service to the department. Paige Tierney is resigning effective June 30, 2020 and will be relocating to the West Coast which will create two open positions. The Hudson Police request to advertise and start the testing process.

Motion:

To accept Chief Avery's request to advertise for two (2) Telecommunications Technicians.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY