



# TOWN OF HUDSON

## Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

### BOARD OF SELECTMEN MEETING

July 23, 2024

7:00 p.m.

Board of Selectmen Meeting Room, Town Hall

### AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS & APPOINTMENTS**
  - A. **Appointment**
    - 1) Conservation Commission – Christopher Cameron – *seeking alternate position*  
(1) alternate vacancy expiring December 2025
6. **CONSENT ITEMS**
  - A. **Assessing Items** – None
  - B. **Water/Sewer Items** – None
  - C. **Licenses & Permits & Policies**
    - 1) Raffle Permit – American Legion, Chester, NH
    - 2) Petition and Pole License - Eversource
    - 3) Outdoor Gathering Permit – Hudson Old Home Days
    - 4) Hawker/Peddler Permit – The Roadside Diner/Temple St. Diner
    - 5) Hawker/Peddler Permit – The Rollin’ Grille
  - D. **Donations**
    - 1) Donation of \$166.00 to Fire Department
  - E. **Acceptance of Minutes**

1) Minutes July 9, 2024

**F. Calendar**

07/23	7:00	Board of Selectmen	BOS Meeting Room
07/24	7:00	Planning Board	Buxton Meeting Room
07/25	7:00	Zoning Board	Buxton Meeting Room
07/29	7:00	Planning - Minor Site Plan	Buxton Meeting Room
08/07	8:30am	Hwy. Safety Cmte.	BOS Meeting Room
08/07	7:00	Budget Cmte.	Buxton Meeting Room
08/12	7:00	Cable Utility Cmte. - Cancelled	HCAC
08/12	7:00	Conservation Comm.	Buxton Meeting Room
08/13	7:00	Board of Selectmen	BOS Meeting Room

**7. OLD BUSINESS**

**A. Votes taken after Nonpublic Session on July 9, 2024**

- 1) Selectman Morin made a motion, seconded by Selectman Dumont, to authorize the Fire Chief to hire Hailey LaPlant as a Part-Time Provisional Call Firefighter, an unpaid position with no benefits as recommended by the Fire Chief. Motion carried, 5-0.
- 2) Selectman Dumont made a motion, seconded by Selectman Morin, to promote Lorrie Hammond-Weissgarber to the position of Executive Assistant to the Board of Selectmen at the hourly rate of \$32.32 per hour, effective July 14, 2024. Motion carried, 4-0-1, Chairman Guessferd, recused.
- 3) Selectman Morin made a motion, seconded by Selectman Dumont, to post and advertise for the position of Administrative Aide II in the Board of Selectmen's office. Motion carried, 5-0.
- 4) Motion to adjourn at 9:46 p.m. by Selectman Roy, seconded by Selectman Dumont. Motion carried, 5-0.

**8. NEW BUSINESS**

- A. Lowell and County Road Public Hearing - Engineering /Decision
- B. Webster Street – Eight Inch Water Main Extension - Engineering/Decision
- C. Fire Department Public Hearing Acceptance of Grant - Fire/Decision
- D. Fire Department Open House – Fire/Decision
- E. Retention of Staff Vehicle – Fire/Decision
- F. Emergency Medical Training Contract – Fire/Decision
- G. Revenues and Expenditures – Finance/Discussion
- H. Production Coordinator Resignation – HCTV/Decision

I. Warrant Article #29 Comprehensive Infrastructure Study - Discussion

9. **SELECTMEN LIAISON REPORTS/OTHER REMARKS**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **REMARKS BY SCHOOL BOARD**

12. **NONPUBLIC SESSION**

**RSA 91-A:3 II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. **(b)** The hiring of any person as a public employee.

*THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).*

13. **ADJOURNMENT**

**Reminder ...**

Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than **12:00 noon on Thursday, August 8, 2024.**

RECEIVED

JUN 10 2024

TOWN OF HUDSON  
SELECTMENS OFFICE



TOWN OF HUDSON  
Board & Committees Vacancy Application  
(Hudson, NH Residents Only)

Apply 5A-1  
6-25-24

Christopher Cameron Name 2 Springwood Cir Street Address

603-707-7191 Home Phone Number  Work Phone Number

Civil Engineer Occupation (or former occupation if retired) christopheriancameron@gmail.com Email Address

Bachelor of Science - Civil Engineering - Transportation Education/Special Interests

Trail Work volunteer w/ Friends of Pigeon, Chatham Trails Assoc., Belknap Range Trail Riders, Coho Trail Assoc. Professional/Community Activities

Passion for the outdoors and protecting natural resources. Desire to improve + increase public land and trails/access. Reason for Applying

John Oliver 603-520-0487, Fred Wijnen-Kiems 978-400-6101 Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
Selectmen's Office, 12 School Street, Hudson, NH 03051

Member  Alternate  Reappointment

- |  |  |
|--|--|
| <input type="checkbox"/> Benson Park Committee       | <input type="checkbox"/> Building Board of Appeals           |
| <input type="checkbox"/> Cable Utility Committee     | <input checked="" type="checkbox"/> Conservation Commission  |
| <input type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> Nashua Regional Planning Commission |
| <input type="checkbox"/> Planning Board              | <input type="checkbox"/> Recreation Committee                |
| <input type="checkbox"/> Sustainability Committee    | <input type="checkbox"/> Zoning Board of Adjustment          |

Area(s) of Expertise:

- |  |  |
|--|--|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning  |
| <input type="checkbox"/> Information Technology    | <input type="checkbox"/> Communications  |
| <input type="checkbox"/> Finance                   | <input checked="" type="checkbox"/> Other: <u>CAD, GIS mapping, road + bridge design</u> |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. Appointments are required to complete a Financial Interest Disclosure Form (FDIF) in accordance with the Town Code.

Signature of Applicant: Chris Cameron

Date: 6 / 6 / 2024



6C-1 Agenda  
7-23-24

RECEIVED

JUL 17 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

**RAFFLE PERMIT**

Hudson, New Hampshire

Name of Organization: American Legion Chester Unit 108 Auxillary  
 Address: PO Box 17 Chester, NH 03036  
 Raffle Benefit of: Legion Auxillary Veteran Programs  
 Date & Time of Raffle: Sept 28, 2024 midafternoon  
 Raffle to be held at: AJ's Sports Bar & Grill  
 Prizes: 50/50

Date of Ticket Sales: upon approval until event date  
*(must be after date of Board of Selectmen approval)*

Applicant's Signature/Address/Phone Number

Lisa Forkey Pres.  
Applicant's Signature

Lisa Forkey  
Applicant's Printed Name

175 Chester Rd Derry NH  
Address

603 548-0970  
Phone Number

Approved on: \_\_\_\_\_, by

HUDSON BOARD OF SELECTMEN

Chairman \_\_\_\_\_

Selectman \_\_\_\_\_

Selectman \_\_\_\_\_

Selectman \_\_\_\_\_

Selectman \_\_\_\_\_

(Fax completed form to 603-598-6481 or e-mail to [lweissgarber@hudsonnh.gov](mailto:lweissgarber@hudsonnh.gov), with Raffle Permit in subject line.)



# TOWN OF HUDSON

## Engineering Department




12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1142

### INTEROFFICE MEMORANDUM

DATE: July 10, 2024

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer 

RE: Petition and Pole Licenses for two (2) new Poles, 298/85Y and 298/85Z,  
on **Robinson Road** in the Town of Hudson, as per the attached for PSNH,  
dba Eversource Energy

The attached Pole Petition and Licenses from PSNH, dba Eversource Energy, is for two (2) new poles located on **Robinson Road** in Hudson.

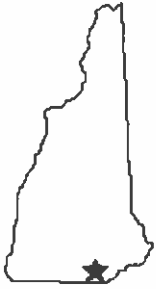
The Public Works and Engineering Departments have both reviewed them and are recommending that these Pole Licenses be approved.

Thank you.

**Motion:**

**To approve the Petition and Pole Licenses from PSNH, dba Eversource Energy, for two (2) new poles located on Robinson Road.**

Enclosures



# TOWN OF HUDSON

## Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

### INTEROFFICE MEMORANDUM

**TO:** Elvis Dhima, P.E., Town Engineer  
Jay Twardosky, DPW Director

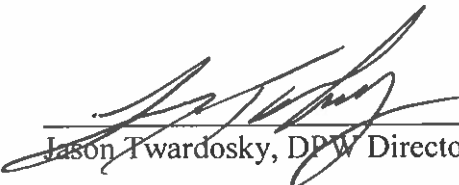
**FROM:** Doreena Stickney, Administrative Aide

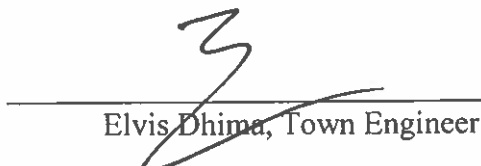
**DATE:** July 10, 2024

**RE:** Petition and Pole Licenses for two (2) new Poles, 298/85Y and 298/85Z, on **Robinson Road** in the Town of Hudson, as per attached for PSNH, dba Eversource Energy

Attached please find two (2) Pole License Petitions from PSNH, dba Eversource Energy, for two new poles on **Robinson Road** in Hudson. Please sign below to verify that you have reviewed and approve these licenses.

Thank you.

  
\_\_\_\_\_  
Jason Twardosky, DPW Director

  
\_\_\_\_\_  
Elvis Dhima, Town Engineer

Attachments

**PETITION AND POLE LICENSE  
PETITION**

Manchester, New Hampshire

July 9, 2024

To the Town of Hudson, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License two ( 2) pole(s), 298/85Y, 298/85Z on Robinson Road in the Town of Hudson.

**PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY**



BY:  
Elizabeth Jeffrey, Licensing Specialist

**LICENSE**

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

**ORDERED**

This 9th day of July, 2024, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

In accordance with the requirements of RSA 72:23, I (b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the Town of Hudson pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease or agreement by the lessor. Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the Town of Hudson pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the licensor pursuant to this license.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 23-0705, dated 7/9/2024, attached to and made a part hereof.

Town of Hudson, New Hampshire

Town of Hudson, New Hampshire

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Received and entered in the records of the Town of Hudson, New Hampshire, Book \_\_\_\_\_, Page \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Town Clerk



**PETITION AND POLE LICENSE  
PETITION**

Manchester, New Hampshire

July 9, 2024

To the Town of Hudson, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License two ( 2) pole(s), 298/85Y, 298/85Z on Robinson Road in the Town of Hudson.

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BY:  
Elizabeth Jeffrey, Licensing Specialist

**LICENSE**

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In accordance with the requirements of RSA 72:23, I (b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the Town of Hudson pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease or agreement by the lessor. Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the Town of Hudson pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the licensor pursuant to this license.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 23-0705, dated 7/9/2024, attached to and made a part hereof.

Town of Hudson, New Hampshire

Town of Hudson, New Hampshire

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Received and entered in the records of the Town of Hudson, New Hampshire, Book \_\_\_\_\_, Page \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Town Clerk

# POLE LOCATION PLAN

EVERSOURCE

DATE 07/09/2024

LICENSE NO. 23-0705

MUNICIPALITY: Hudson

STATE HWY. DIV. NO. 5

STREET / ROAD: Robinson Road

STATE LICENSE NO. \_\_\_\_\_

PSNH OFFICE: Derry

WORK REQUEST# 11711557

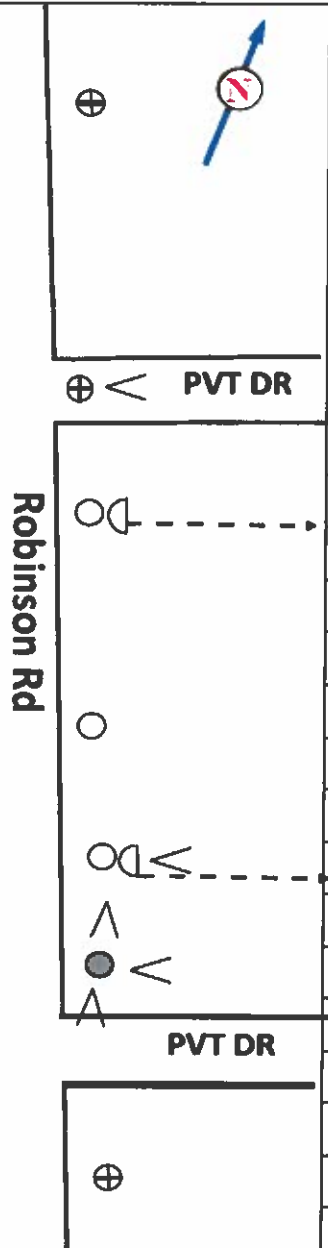
PSNH ENGINEER: Kris Nacos

WORK FINANCIAL # 80430135

TELCO ENGINEER: \_\_\_\_\_

TELCO PROJECT # \_\_\_\_\_

Pole Numbers		Pole Sz-CI	Eq BH	INSTALL POLE	REMOVE FB	REF	100% LTS	J/O	100% TEL	Span	DIST. FROM	Remarks	DOC REQ
LTS	TEL												
												EXISTING	
<u>298</u> 87	<u>2811</u> 5	45' 2003											
<u>298</u> 86	<u>2811</u> 4	45' 1979										TO BE RELOCATED LIC # 920988	
<u>298</u> 85Z		50'-1								80'		ESNH INST	L
<u>298</u> 85Y		50'-1								65'		ESNH INST	L
<u>298</u> 85		50'-1								75'		ESNH INST POLE & ANCS	
<u>298</u> 85	<u>2811</u> 3	40' 2001										ESNH REMOVE LIC # 920988	
<u>298</u> 84Y		45'										EXISTING	



In accordance with the requirements of RSA 72:23, I (b) this licensee(s) and any other entity now or hereafter using or occupying municipal property pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the licensee(s) to pay duly assessed personal and real property taxes when due shall be cause to terminate this license.

Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the municipality within the Town of Hudson pursuant to this license shall (unless otherwise exempt under RSA 72) be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the municipality within the Town of Hudson pursuant to this license.

The license granted herein, and the duty to pay properly assessed real and personal property taxes, shall apply to any other entity, now or hereafter, using or occupying municipal property pursuant to this license. The duty to pay properly assessed real and personal property taxes shall apply both to the owner and joint owner of any such pole or conduit, or an attacher to or user of said pole or conduit, pursuant to permission or by agreement of the owner of said pole or conduit. Within 90 days of the adoption of this amendment, the licensee(s) and any other users, occupying or using municipal property pursuant to this license, shall be responsible for notifying the Clerk of the Town of Hudson as to the use of the poles and conduits hereby licensed. Such notification shall include the following information: the identification number and location of all poles and conduits being used or occupied by any additional parties other than the named licensee; the property and equipment attached; and, the name and address of each such party using, attaching to, or occupying said poles or conduits.

As a condition of this license, the licensee shall, on an annual basis, beginning on February 1, 2015, provide the Clerk of the Town of Hudson with a complete list of each entity attaching to, or using any pole or conduit licensed hereunder. Said list shall be updated annually and shall include the following information: the identification number and location of all poles and conduits being used or occupied by any additional parties other than the named licensee; the property and equipment attached; and, the name and address of each such party using, attaching to, or occupying said poles or conduits. In the event that attachments and/or equipment is removed during the course of the year, written notification, containing the specifics thereof, shall be provided to the Town Clerk.

The changes to the within license set forth in the preceding paragraphs shall take effect April 1, 2014 and shall remain in effect until changed in accordance with the requirements of RSA 231:161163.

RECEIVED

Hyp 04  
7-23-24



6C-3

**OUTDOOR GATHERING PERMIT**  
(Chapter 253 of the Hudson, NH Town Code)

JUL 08 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

Type of Activity Hudson Old Home Days

Date & Time of Activity August 8, 9, 10th and 11th

Site (address) of Activity Halls House 211 Derry Rd.

Name & Address of Company conducting Activity Hudson Old Home Days Committee  
PO Box 572 Hudson NH. 03051

I certify that all state regulations regarding this request have been met:

[Signature] President 7/8/24  
Signature of Officer of Company conducting Activity Date

Name, Address & Phone No. of President/Manager Tim Malley  
4 - Saint John Street Hudson NH. 03051

State of Incorporation (if incorporated) NH.

Name & Address of Registered Agent (if corporation) Tim Malley  
4 - Saint John Street Hudson N.H. 03051

Name of Local Organization sponsoring Activity Hudson Old Home Days

[Signature] Pres PO Box 572 Hudson NH 03051  
Signature of Officer of Local Organization sponsoring Activity Address

603-865-2086 Hudson Old Home Days@gmail.com  
Phone Number e-mail Address

✦ **Signed letter of authorization from establishment where the event will be held must be provided with application.** (BOS consensus 7/22/08)

✦ **Proof of Insurance—Certificate must be provided w/application, setting forth policy limits, activity & location of activity.**

!! Please note that the application, with attachments, must be submitted at least 30 days prior to the event !!

e-mail completed form to [lweissgarber@hudsonnh.gov](mailto:lweissgarber@hudsonnh.gov) or FAX to 603-598-6481

\*\*\*\*\*

**For Office Use Only**

Attachments to permit application: 1) Report of town Building Inspector/Health Officer, ensuring site of proposed activity is suitable, with minimum sanitary and safety requirements having been met, with signoff/clearance from the Fire Chief and Police Chief; 2) Signed letter of authorization; 3) Proof of insurance certificate.

Proof of public notice.

\_\_\_\_\_  
Date approved by Board of Selectmen

\_\_\_\_\_  
Chairman, Board of Selectmen

OFFICE USE ONLY

Applicant \_\_\_\_\_ Date of Event \_\_\_\_\_

Map \_\_\_\_\_ Lot \_\_\_\_\_ Building Permit Req'd \_\_\_\_\_ Street \_\_\_\_\_

SANITARY APPROVALS

Stipulations Portable Toilets are Required

Deputy HO Health Officer/Date [Signature] 7/8/24

FIRE SAFETY

Stipulations Fire inspection of grounds required prior to opening

Fire Dept./Date [Signature] 7/8/24

ZONING

Stipulations \_\_\_\_\_

Zoning Administrator/Date [Signature] 7/8/24

BUILDING

Stipulations \_\_\_\_\_

Building Inspector/Date [Signature] 7/11/24

POLICE DEPARTMENT

Stipulations \_\_\_\_\_

Police Chief/Date [Signature] 7-15-24



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/08/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Financial Insurance Services Inc PO Box 950  Derry NH 03038	<b>CONTACT NAME:</b> Jamie McLaughlin <b>PHONE (A/C, No, Ext):</b> (603) 432-6414 <b>E-MAIL ADDRESS:</b> jmclaughlin@FISins.com	<b>FAX (A/C, No):</b> (603) 432-3852
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  Hudson Old Home Days Committee PO Box 422  Hudson NH 03051	<b>INSURER A:</b> Tudor Ins Co / SCU	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:** 24-24**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDD	SUBR	INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					PENDING	08/08/2024	08/11/2024	EACH OCCURRENCE	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:									
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY								COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$								EACH OCCURRENCE	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below				Y/N <input type="checkbox"/>	N/A			PER STATUTE	OTH-ER
									E.L. EACH ACCIDENT	\$
									E.L. DISEASE - EA EMPLOYEE	\$
									E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: Hudson Old Home Days

Dates: 8/8/2024 - 8/11/2024

SAU 81 is named as Additional Insured on the General Liability policy as required per written contract, agreement or permit.

**CERTIFICATE HOLDER****CANCELLATION**
 Hudson School District  
 20 Library Street

Hudson

NH 03051

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

App # 6C-4  
7-27-24

TOWN OF HUDSON  
12 School Street  
Hudson, New Hampshire 03051  
(603) 886-6024

**APPLICATION FOR HAWKER/PEDDLER/INTERANT VENDOR'S LICENSE**  
Calendar Year 2023

**RECEIVED**

JUL 09 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

Date: 7 / 9 / 24

Name: Jan Tsoronis

Address: 200 Temple Street, Nashua, NH

Description of Goods: Food

Goods sold in the interest of: The Roadside Diner / Temple St. Diner

Location of Sales: 238 Central Street



Fee:

Day--\$5.00

Week--\$25.00

Year--\$100.00

Date(s) of Operation: May - Oct. Wed - Sun. 12p.m. - 6p.m.

\_\_\_\_ Approved

\_\_\_\_ Disapproved by the Board of Selectmen on: \_\_\_\_/\_\_\_\_/\_\_\_\_

Reason for Disapproval: \_\_\_\_\_

**PLEASE NOTE:** State Food Service license must be renewed by \_\_\_\_/\_\_\_\_/\_\_\_\_.  
Applicant must bring copies of the renewed license to the Selectmen's Office prior to their expiration. Failure to comply will render this license invalid.

\_\_\_\_\_  
Chairman, Hudson Board of Selectmen

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

(This license must be retained and presented as evidence upon request.)

OFFICE USE ONLY

---

**ZONING ADMINISTRATOR'S SECTION**

Location is consistent w/Zoning regulations:

- Health License    Date of expiration: \_\_\_\_/\_\_\_\_/\_\_\_\_
- Owners Permission

X Recommended

\_\_\_\_ Not Recommended w/reasons: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



Zoning Administrator

6, 25, 24

Date

Hillsborough County Registry of Deeds #: \_\_\_\_\_

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

---

**POLICE DEPARTMENT SECTION**

X Recommended

\_\_\_\_ Not Recommended w/reasons: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



Chief of Police

7, 9, 24

Date



TOWN OF HUDSON  
12 School Street  
Hudson, New Hampshire 03051  
(603) 886-6024

APPLICATION FOR HAWKER/PEDDLER/INTERANT VENDOR'S LICENSE

Hudson Town Code, Chapter 232

Please complete the following information in full and return application to the Zoning Department.

1. Applicant: Jan Tsoronis DOB 08/31/87
2. Applicant's Address: 200 Temple St Nashua
3. Email Address: Jtsoronis@yahoo.com
4. Home Phone #: 603-918-9030 Business Phone #: 603-521-7133
5. Goods Sold in the Name of: The Roadside Diner / Temple Street Diner
6. Address & Phone if different from self: \_\_\_\_\_
7. Type of Vending Operation/Merchandise to be sold: Food
8. Description of Stand or Vehicle (include Make/Model): Food Trailer 10x20
9. License #: Diner-2 Registration #: \_\_\_\_\_
10. Date(s) of Sales: May-Oct Wed-Sun 12pm-6pm
11. Proposed Location(s) of Sales (be specific):  
238 Central St Hudson
12. Approximate length of time at each Location: \_\_\_\_\_

- If proposed site is situated on private property, include a written statement from the owner and possessor of the property proposed to be used. This statement shall indicate consent by BOTH the owner and possessor for the proposed use and the period of time for which consent is given.
- In the case of sales relating to foods or beverages, include a copy of a valid Food Service License, issued by the State Department of Health & Human Services (271-4589).
- Applications will go before the Board of Selectmen at their next meeting following successful completion of this application, which is forwarded to the Selectmen's Office by the Zoning Administrator. If granted, applicant will be subject to all provisions of Chapter 232 of the Hudson Town Code governing Hawker/Peddler/Itinerant Vendors.
- Fees are \$5 for each day, \$25 for each week, or \$100 for each year. Annual licenses expire 12/31 each year.
- Exception for State License: Any person selling the product of his own labor, or his family, or the product of his own farm or one he tills. (RSA 320:3-II)

I, the undersigned, certify that all information provided in this application is true and complete to the best of my knowledge. I understand that any false statement will be considered sufficient grounds to refuse issuance of a license to operate within the Town of Hudson, New Hampshire.

Signature: \_\_\_\_\_

Jan Tsoronis

Date: 3/28/24



New Hampshire Department of Health and Human Services  
**FOOD PROTECTION SECTION**  
 29 Hazen Drive  
 Concord, NH 03301-6503  
 603-271-4589  
 DHHS.FoodProtection@dhhs.nh.gov

Date	06/17/2024
Time In	9:20 am
Time Out	10:45 am
Inspector	JEFFREY HUGHES

**GREEN**  
 ISSUED PROVISIONAL

**RETAIL FOOD INSPECTION REPORT**

**RECEIVED**

JUN 25 2024

Facility ID FA0009176 Establishment Name THE ROADSIDE DINER / TEMPLE STREET DINER  
 Address OPERATING IN HUDON, HUDSON Licensee JAN TSORONIS  
 Purpose LICENSING/CERTIFICATION INSPECTION Est. Type 16D3 Cook Unit  
 IN = In Compliance OUT = Out of Compliance COS = Corrected Onsite NA = Not Applicable NO = Not Observed R = Repeat Violation

TOWN OF HUDSON  
 SELECTMENS OFFICE

**Violation Summary**

3	Management and food employee knowledge, and conditional employee; responsibilities and reporting. <i>Comments:</i> 2-103.11(O) -Pf; [DUTIES OF PIC] Food employees and conditional employees are informed of their responsibility to report in accordance with law, to the person in charge, information about their health and activities as they relate to diseases that are transmissible through food, as specified under 2-101.11(A).  There was no written policy of exclusion or health reporting. Link to health handout can be found in the body of the email that contains this report.	Out of Compliance
5	Procedures for responding to vomiting and diarrheal events <i>Comments:</i> 2-501.11 -PF; [CLEAN UP OF VOMITING AND DIARRHEAL EVENTS] A food establishment shall have written procedures for employees to follow when responding to vomiting or diarrheal events. The procedure shall address the specific actions employees must take to minimize the spread of contamination and the exposure of employees, consumers, food, and surfaces to vomitus or fecal matter.  There was no written cleanup procedure for vomit and diarrheal events. A link to a sample written cleanup procedure can be found in the body of the email that contains this report.	Out of Compliance
10	Adequate handwashing sinks, properly supplied and accessible <i>Comments:</i> 6-301.12(A-D) -Pf; [HAND DRYING PROVISIONS] Each hand washing sink shall be provided with an approved means to effectively dry hands.  Paper towels needed for the hand wash sink.	Out of Compliance
47	Food/non-food-contact surfaces cleanable, properly designed, constructed, used <i>Comments:</i> 4-101.19 -C; [NONFOOD-CONTACT SURFACES] Nonfood-contact surfaces of equipment that are exposed to splash, spillage, or other food soiling or that require frequent cleaning shall be constructed of a corrosion-resistant, nonabsorbent, and smooth material.  Observed wood on top of wire shelving next to the flat top grill.	Out of Compliance

**FOODBORNE ILLNESS RISK FACTORS AND PUBLIC HEALTH INTERVENTIONS**

**Supervision**

1	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> R Person in charge present, demonstrates knowledge, and performs duties
2	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input type="checkbox"/> R Certified Food Protection Manager

**Employee Health**

3	<input type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> R Management and food employee knowledge, and conditional employee; responsibilities and reporting. <i>Comments:</i> 2-103.11(O) -Pf; [DUTIES OF PIC] Food employees and conditional employees are informed of their responsibility to report in accordance with law, to the person in charge, information about their health and activities as they relate to diseases that are transmissible through food, as specified under 2-101.11(A).  There was no written policy of exclusion or health reporting. Link to health handout can be found in the body of the email that contains this report.
4	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> R Proper use of restriction and exclusion
5	<input type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> R Procedures for responding to vomiting and diarrheal events <i>Comments:</i> 2-501.11 -PF; [CLEAN UP OF VOMITING AND DIARRHEAL EVENTS] A food establishment shall have written procedures for employees to follow when responding to vomiting or diarrheal events. The procedure shall address the specific actions employees must take to minimize the spread of contamination and the exposure of employees, consumers, food, and surfaces to vomitus or fecal matter.  There was no written cleanup procedure for vomit and diarrheal events. A link to a sample written cleanup procedure can be found in the body of the email that contains this report.



## RETAIL FOOD INSPECTION REPORT

Facility ID: FA0009176 Establishment Name: THE ROADSIDE DINER / TEMPLE STREET

FOODBORNE ILLNESS RISK FACTORS AND PUBLIC HEALTH INTERVENTIONS	
<b>Good Hygienic Practices</b>	
6	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NO <input type="checkbox"/> R Proper eating, tasting, drinking, or tobacco use
7	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NO <input type="checkbox"/> R No discharge from eyes, nose, and mouth
<b>Preventing Contamination by Hands</b>	
8	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NO <input type="checkbox"/> R Hands clean and properly washed
9	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input type="checkbox"/> NO <input type="checkbox"/> R No bare hand contact with RTE foods or a pre-approved alternate properly followed.
10	<input type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> R Adequate handwashing sinks, properly supplied and accessible  <b>Comments:</b> 6-301.12(A-D) -PI: [HAND DRYING PROVISIONS] Each hand washing sink shall be provided with an approved means to effectively dry hands.  Paper towels needed for the hand wash sink.
<b>Approved Source</b>	
11	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input type="checkbox"/> R Food obtained from approved source
12	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input checked="" type="checkbox"/> NO <input type="checkbox"/> R Food received at proper temperature
13	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input type="checkbox"/> R Food in good condition, safe and unadulterated
14	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input checked="" type="checkbox"/> NA <input type="checkbox"/> NO <input type="checkbox"/> R Required records available: shellstock tags, parasite destruction
<b>Protection from Contamination</b>	
15	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input type="checkbox"/> R Food separated and protected
16	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input type="checkbox"/> R Food-contact surfaces: cleaned and sanitized
17	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input type="checkbox"/> R Proper disposition of returned, previously served, reconditioned, and unsafe food
<b>Potentially Hazardous Foods (TCS food)</b>	
18	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input checked="" type="checkbox"/> NA <input type="checkbox"/> NO <input type="checkbox"/> R Proper cooking time and temperatures



State of New Hampshire

REGISTRATION CERTIFICATE

0816A0774592

Registration certificate not valid for title purposes. All residency taxes for which I am liable have been paid.

PLATE DINER2 TYPE ITRAI CD 1 VSN S269562 GWW 2525

MAKE SOUT MODEL UTILITY BODY STLUTLTY CLR WHI

YEAR 2002 FT AXLES 2 LP NEW 1700 VIN 1S907X1466M982342

PP# PP TYPE SP# SP TYPE

DOB/D LAST NAME SUFFIX FIRST NAME M

08/31/1987 TSORONIS JAN

EXP 08/31/2024

RETAIN FOR TAX PURPOSES

STATE FEES

REGISTRATION \$52.00  
TITLE \$0.00

TOTAL FEES \$52.00

MUNICIPAL FEES

MOSMILLS 12 3 \$5.00  
AGENT \$3.00  
CLERK \$2.00  
TRANSPORTATION \$5.00  
WASTE \$2.00

TOTAL FEES \$17.00

GRAND TOTAL FEES \$69.00

MUNICIPAL COMMENT

Pursuant to RSA 261:55, the Director must be notified in writing within 30 days when moving from the address printed on this certificate



N.H.S.D. - M.V.  
OFFICIAL DIRECTOR  
VALIDATION # 3205

RENEWAL REGISTRATION

28AUG2023 5037.0001 0816 9716 1 \$52.00

NOT VALID WITHOUT DIRECTOR'S SEAL

ATTENTION:

RSA 269:1 IV provides that newly registered vehicles and vehicles of which the ownership has been transferred must be inspected within 10 consecutive days of the registration date stamped on the registration certificate. If a new vehicle is purchased at retail from a licensed dealer the vehicle must be inspected no later than 20 days after the date of transfer.

JAN TSORONIS  
17 MEADOWBROOK RD  
DERRY NH 03038-4958

LEGAL ADDRESS  
17 MEADOWBROOK RD  
DERRY NH 03038-4958

For Commercial Motor Vehicles Only  
By signing this form, I certify knowledge of applicable federal and state motor vehicle safety regulations and laws adopted by the State of New Hampshire

X

(THIS APPLICATION IS SIGNED AND ANY ADDITIONAL INFORMATION IS OFFERED UNDER PENALTY OF UNSWORN FALSIFICATION PURSUANT TO RSA 641:3)

ROMV 344 (Rev 08/18)

OWNER'S COPY



By The Square, LLC  
143 Robinson Rd.  
Hudson, NH 03051

Re: 238 Central St. Hudson, NH 03051

To Whom it May Concern,

We authorize Jan Tsoronis to operate a Food Truck Roadside Diner on our property at 238 Central Street in Hudson, NH.

Sincerely,

---

Justin Brown, Manager  
By The Square  
617 461 6511

TOWN OF HUDSON  
12 School Street  
Hudson, New Hampshire 03051  
(603) 886-6024

**APPLICATION FOR HAWKER/PEDDLER/INTERANT VENDOR'S LICENSE**  
Calendar Year 2023

Date: 03/15/24  
Name: Christian Davolio  
Address: 3 Tamarack St Hudson NH  
Description of Goods: Food  
Goods sold in the interest of: The Rollin Grille  
Location of Sales: TBD



Fee:  
 Day--\$5.00                       Week--\$25.00                       Year--\$100.00

Date(s) of Operation: TBD

\_\_\_\_ Approved  
\_\_\_\_ Disapproved by the Board of Selectmen on: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Reason for Disapproval: \_\_\_\_\_  
\_\_\_\_\_

**PLEASE NOTE:** State Food Service license must be renewed by \_\_\_\_/\_\_\_\_/\_\_\_\_.  
Applicant must bring copies of the renewed license to the Selectmen's Office prior to their expiration. Failure to comply will render this license invalid.

\_\_\_\_\_  
Chairman, Hudson Board of Selectmen                      \_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

(This license must be retained and presented as evidence upon request.)

TOWN OF HUDSON  
12 School Street  
Hudson, New Hampshire 03051  
(603) 886-6024

RECEIVED

MAR 28 2024

**APPLICATION FOR HAWKER/PEDDLER/ITINERANT VENDOR'S LICENSE**  
TOWN OF HUDSON  
SELECTMEN'S OFFICE  
Hudson Town Code, Chapter 232

Please complete the following information in full and return application to the Zoning Department.

1. Applicant: Christian Daudio DOB: 01 / 21 / 1991
2. Applicant's Address: 3 Tamarack st Hudson NH 03051
3. Email Address: TheRollinGrille@gmail.com
4. Home Phone #: 978 735 3250 Business Phone #: 603 247 9955
5. Goods Sold in the Name of: ~~Rollin~~ The Rollin' Grille
6. Address & Phone if different from self: \_\_\_\_\_
7. Type of Vending Operation/Merchandise to be sold: Food Truck
8. Description of Stand or Vehicle (include Make/Model): 2022 Diamond Cargo (D)
9. License #: \_\_\_\_\_ Registration #: T740903 (D)
10. Date(s) of Sales: Annual
11. Proposed Location(s) of Sales (be specific): BCNH 27th Annual Show of Dreams  
Countrybrook Farms - various dates through summer/fall (D)
12. Approximate length of time at each Location: 1 day July 27th

- If proposed site is situated on private property, include a written statement from the owner and possessor of the property proposed to be used. This statement shall indicate consent by BOTH the owner and possessor for the proposed use and the period of time for which consent is given.
- In the case of sales relating to foods or beverages, include a copy of a valid Food Service License, issued by the State Department of Health & Human Services (271-4589).
- Applications will go before the Board of Selectmen at their next meeting following successful completion of this application, which is forwarded to the Selectmen's Office by the Zoning Administrator. If granted, applicant will be subject to all provisions of Chapter 232 of the Hudson Town Code governing Hawker/Peddler/Itinerant Vendors.
- Fees are \$5 for each day, \$25 for each week, or \$100 for each year. Annual licenses expire 12/31 each year.
- Exception for State License: Any person selling the product of his own labor, or his family, or the product of his own farm or one he tills. (RSA 320:3-II)

I, the undersigned, certify that all information provided in this application is true and complete to the best of my knowledge. I understand that any false statement will be considered sufficient grounds to refuse issuance of a license to operate within the Town of Hudson, New Hampshire.

Signature: 

Date: 03 / 15 / 24

ZONING ADMINISTRATOR'S SECTION

Location is consistent w/Zoning regulations:

Health License    Date of expiration: \_\_\_/\_\_\_/\_\_\_

Owners Permission

Recommended

Not Recommended w/reasons: \_\_\_\_\_

\_\_\_\_\_

  
Zoning Administrator

635  
7/11/24

3 / 21 / 24  
Date

Hillsborough County Registry of Deeds #: \_\_\_\_\_ / \_\_\_ / \_\_\_  
Date

POLICE DEPARTMENT SECTION

Recommended - SEE NOTE

Not Recommended w/reasons: \_\_\_\_\_

RECOMMENDED PROVIDED HE SUBMITS THE  
VEHICLE REGISTRATION AS REQUESTED IN APPLICATION.

  
Chief of Police

3 / 22 / 24  
Date

7510





7/11/2024

To whom it may concern,

Please be advised that the ownership of Country Brook Farms, Michelle & Jay Shattuck, located at 175 Lowell Rd, Hudson, NH, will be permitting The Rollin Grille and its owner, Christian Davolio to operate his food truck/trailer on our premises.

The Rollin Grille and its patrons will have access to our seating areas and use of our restroom facilities. This permission will be on-going with no date restrictions but will be expected to adhere to Hudson's Town ordinances.

Respectfully submitted

Michelle Shattuck

A handwritten signature in blue ink that reads "Michelle Shattuck". The signature is written in a cursive style and is positioned above a horizontal line.

Jay Shattuck

A handwritten signature in blue ink that reads "J. Shattuck". The signature is written in a cursive style and is positioned above a horizontal line.

**Weissgarber, Lorrie**

---

**From:** christian davolio <therollingrille@gmail.com>  
**Sent:** Wednesday, March 20, 2024 4:21 PM  
**To:** Weissgarber, Lorrie  
**Subject:** Fwd: BCNH 27th Annual Show of Dreams  
**Attachments:** 2024 Show of Dreams Vendor Registration Form.doc

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

---

----- Forwarded message -----

**From:** Diana Stanley <dstan1950@gmail.com>  
**Date:** Tue, Mar 19, 2024, 3:23 PM  
**Subject:** BCNH 27th Annual Show of Dreams  
**To:** christian davolio <therollingrille@gmail.com>

Hi Christian:

Hope this note finds you well.

Is the Rollin' Grille available to be a vendor at the Show of Dreams on July 27, 2024 at the Alvirne Hills House Field in Hudson.

The other food vendors will be the New Hampshire Food Bank Food Truck and Lix Ice Cream.

We would like you to prepare your barbeque menu items.

Please let me know if you are available.

Thanks so much.  
Diana



New Hampshire Department of Health and Human Services  
FOOD PROTECTION SECTION  
29 Hazen Drive  
Concord, NH 03301-6503  
603-271-4589

## Food Service License

This certificate of license has been issued to


THE ROLLIN' GRILL LLC  
known as  
THE ROLLIN' GRILL

located at  
3 TAMARACK ST in HUDSON in the state of NH

Under provisions of Chapter 143-A, New Hampshire revised statutes annotated.

This license will be in force to May 31, 2024

Establishment Type 16D3 Cook Unit  
Seating 0  
Facility ID FA0008581

  
Colleen Smith, Administrator  
Food Protection Section  
Bureau of Public Health Protection

LICENSE SHALL BE POSTED IN PUBLIC VIEW AT ALL TIMES - THIS LICENSE IS NON-TRANSFERABLE



# TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Scott J. Tice  
Chief of Department

**RECEIVED**

JUL 10 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

TO: Bob Guessferd  
Chairman, Board of Selectmen

FR: Scott Tice  
Fire Chief 

DT: July 9, 2024

RE: July 23, 2024 BOS Public Agenda - Donation Acceptance

Please place the following item on the above-indicated agenda from the Fire Department:

We received an unexpected donation of supplies from Abbott Towing on July 4, 2024 which included the following:

- One 2" x 36" with "D"Ring axel strap
- Two 2" x 6" Webbing slings with loop
- One Husky 20' x 2" Vehicle Recovery Strap
- One Badland ¾" "D-Ring" Shackle
- Two ½" "D-Ring" Shackles

The value of this donation is approximately \$166.00 based on the pricing we found online for these products.

We ask the Board to accept this donation with thanks. This equipment will be utilized in part for training, auto extrication and technical rescue.

**Motion:**

**To authorize the Fire Chief to accept the donation of supplies from Abbott Towing with a value of approximately \$166.00.**

## HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

### Minutes of the July 9, 2024 Meeting

1. CALL TO ORDER – by Chairman Guessferd the meeting of July 9, 2024 at 6:30 p.m. in the Selectmen Meeting Room at Town Hall.
2. NONPUBLIC SESSION  
Motion by Selectman Dumont, seconded by Selectman Morin, to go into non-public session under RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.  
Roll call vote, carried 5-0.

Nonpublic Session is being entered at 6:31 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda.

The Board entered Public Session at 6:55 p.m.

3. CALL TO ORDER – by Chairman Guessferd the meeting of July 9, 2024 at 7:01 p.m. in the Selectmen Meeting Room at Town Hall.
4. PLEDGE OF ALLEGIANCE – Chairman Guessferd.
5. ATTENDANCE  
Board of Selectmen: Bob Guessferd, Dillon Dumont, Heidi Jakoby, Dave Morin and Kara Roy.  
Staff/Others: Steve Malizia, Town Administrator; Elvis Dhima, Town Engineer; Jim McIntosh, Director HCTV; Gary Gasdia, School Board Representative.

6. PUBLIC INPUT

- 1) Carol and Dana Meuse, 89 Speare Road

Dana Meuse: The reason we are here, we've lived here for four years and in that four years we've had three vehicles come through our stone wall and into our fence and into the yard. Two of them all the way into the yard and down the bottom of the hill. We're asking the Town maybe to put a small piece of guard rail just at that corner there to kind of prevent my, because we've got dogs and grandchildren and stuff, a pool back there. Chairman Guessferd: It's that sharp curve right there? Carol Meuse: Yes, we have a picture of it right here, too. Chairman Guessferd: Yes, I've driven that many times. Carol Meuse: It always happens in the middle of the night. Dana Meuse: The last one was on the third. That car didn't go, it was the pick-up truck, didn't make all the way through, he got hung up on the wall. Yes, the two have and it's a dangerous situation. Somethings got to be done to be corrected. Carol Meuse: I want to mention too, our great neighbors, we have wonderful neighbors and we've been talking to them about this and they said it's been on for years. About six years ago, I guess, there was a telephone pole there with a light. That was knocked down and nothing's been replaced or anything so it continues to happen. Someone is going to get killed if it's not someone in my family or the person driving. Chairman Guessferd: Have you lived there very long? The Meuse's: Four years. Dana Meuse: And it's happened three times since we've been there. Chairman Guessferd: Yes, certainly worth looking into. Dana Meuse: We appreciate it. Carol Meuse: And if there's nothing the Board can do is this something we can take on our own without getting any... Selectman Morin: I believe that's going to have to go to the Traffic Safety Committee. Would you be able to come to that meeting and talk with that group? Dana Meuse: Of course. Chairman Guessferd: Yes, that would be important to stress. Carol Meuse: When, is that here? Mr. Malizia: Usually during the day, it's usually noticed. But, if you leave, we need an email or something so we can communicate with you. Elvis Dhima: You can submit that to me. Dana Meuse: I've talked to you before about it at the Old Home Days. Elvis

Dhima: Yes, you can submit it to me and then we'll put it on the next agenda for the Highway Safety Committee as suggested and we'll go from there. Dana Meuse: OK, great. Elvis Dhima: It's August seventh and I can send it to you if you want to attend because it's open to the public and we'll go from there. Selectman Jakoby: At 8:30 in the morning, right here. Elvis Dhima: Send me the information you have, the email is available on the website. Selectman Jakoby: I'm there, I'm the liaison. Elvis Dhima: Elvis, yes I'm the Town Engineer. Just go on the engineering department, email it to me and I'll put it in the que and then you'll be part of the agenda. The Meuse's: Perfect, thank you. Chairman Guessferd: Thank you for the input and I think we're definitely going take a look at it.

Chairman Guessferd: Do we have anyone else who would like to provide public input? If none I will close public input.

7. RECOGNITION, NOMINATIONS & APPOINTMENTS

A. Resignation

1) Mike Catanzaro – Conservation Commission

Selectman Dumont made a motion, seconded by Selectman Morin, to accept Mike Catanzaro's resignation from the Conservation Commission with the Board's thanks and appreciation. Motion carried, 5-0.

B. Appointment

1) Susan Clement – Benson Park Committee

Selectman Dumont made a motion, seconded by Selectman Roy, to appoint Susan Clement as a member to the Benson Park Committee with a term to expire December 2027. Motion carried, 5-0.

C. Nomination

1) Christopher Cameron – Conservation Commission

Chairman Guessferd recognizes Christopher Cameron. Good evening. I am Christopher Cameron I live at 2 Springwood Circle. Chairman Guessferd: Great, thanks for coming tonight. This is for an alternate vacancy to expire December 2025. So, we're going to recognize you and why don't you start out by giving us a little bit of background about yourself and why you want be a part of the Conservation Commission. Christopher Cameron: So, I moved to Hudson about four and a half years ago. Grew up in Moultonborough, central New Hampshire. Always been an avid outdoorsman, hiking, camping, skiing. Just really passionate about protecting open space, public access to trails and approving trails, things like that. Seeing a lot of stuff being built up around here and like to do anything I can to help conserve any open space that can be conserved. That's pretty much it. Chairman Guessferd: Have you seen any meetings or any of the televised meetings of the Conservation Commission? Christopher Cameron: No, I have not. Selectman Dumont: How did you find out about the Conservation Commission? Christopher Cameron: Just through looking for trails and public land and that's how I became aware of it. I don't know too much about the position itself. Selectman Dumont: Conservation is a good place to start with, I was just curious how you found out. Christopher Cameron: Seemed like kind of a good entry way. Selectman Morin: Have you been out to any of our Conservation land? Have you walked the trails? Christopher Cameron: Yes. As many as I can. I can't say I've been to all of them but, I try to. Selectman Morin: And they have a work day every month, you'd be able to help out with that because that's one of the biggest problems that they have. They have a lot of land they have to take care of, a lot of stuff. We covered a list last night, actually, in the meeting that's going into next year. That's one of the biggest things. It's usually on a Saturday for a couple hours, but, that's one of our biggest problems, is the upkeep of the properties. Christopher Cameron: OK, yes. I'd definitely be interested in helping out with that. Selectman Jakoby: And you're aware of their meeting schedule and you'll be able to attend? Christopher Cameron: What is the meeting schedule? Selectman Morin: Once a month on the second Monday of the month. Christopher Cameron: In the evening, OK, should be fine. Selectman Morin: And it usually goes from like seven to nine o'clock. There may be a few late meetings. Last night was a late meeting, actually. But, they usually end about nine. Christopher Cameron: Ok. And what is the commitment of the alternate vs. the full member? Selectman Morin: You're a member of the Board, but if one of the regular members is out they will replace you to fill that member's position. And

then later on, if you want to become a full member you can. Chairman Guessferd: So he doesn't have voting rights initially. You're there to participate but, you may fill in for somebody who is not there to vote. So you can vote on things. Christopher Cameron: OK. Selectman Dumont: You participate in conversation, there to give feedback. Like Selectman Morin said, you might fill in for somebody here and there, but, basically it's more of like a learning roll than a participation position. Christopher Cameron: Perfect. Chairman Guessferd: Like Selectman Dumont said before it's a great place to start to get involved in town politics. Maybe not politics, but ... Great place for you and your interest is to be involved with the Town and we certainly appreciate it. Anybody else? Alright, so what we do here is we will talk to you tonight. We'll make a decision at the next meeting. So, we'll vote on it at the next meeting. You don't have to be here for that, you can watch from home, you can come if you want. We'll let you know, probably the next day. So that will be the 23<sup>rd</sup> and the 24<sup>th</sup> you'll probably know. Thank you again, very much for coming and being willing to step up and volunteer. Christopher Cameron: Thank you for having me.

## 8. CONSENT ITEMS

Chairman Guessferd asked if any board member wished to remove any item for separate consideration.

Selectman Jakoby: Item 8E and 8F. Chairman Guessferd: 8E and 8F, OK. And as a matter of fact, I was also going to ask to remove 8E as well, as I was not at the last meeting, so I won't have to do that separately. Do we have a motion to approve everything else?

*Selectman Dumont made a motion, seconded by Selectman Morin, to approve consent items A-D. Motion carried, 5-0.*

### A. Assessing Items:

- 1) Solar Exemption: 169 Central St. – map 175/ lot 162

### B. Licenses & Permits & Policies

- 1) Raffle Permit – Sparkling River Condo Association
- 2) Raffle Permit – Hudson Kiwanis Charitable Foundation
- 3) Block Party Permit – Leor Circle
- 4) Tag Day Permit – Teen Challenge New Hampshire

### C. Water/Sewer Items

- 1) Water Abatement W-UTL-24-03, Acct #3507944706

### D. Donations – None

### E. Acceptance of Minutes

- 1) Minutes June 11, 2024

Chairman Guessferd: So let's start with 8E. Selectman Jakoby: I had a question, I had asked the revised policy to be added, just because I wanted to make sure I followed our motion correctly. And I think in the correspondence notification part of the policy is written incorrectly. So, it says correspondence notifications, it says a determination has been made by the proper authority, a notification will be sent to the Board of Selectmen to notify them of the decision and it will include the landfill property, the reason and other available information. If you look at the above it, it says under proposed changes and activities, it says no proposed activities will be valid until four parties including Engineering, Public Works department, the Board of Selectmen have approved and signed off on the proposed activity. So, we would have been notified previously. So, is the correspondence notification really for the applicant? Like should it read when a determination has been made by the proper authority, the four that are above it, a notification will be sent to the applicant with the reasons for the decision and any other pertinent information? I think that was the intent. Selectman Morin: That was related to the landfill policy. Selectman Jakoby: Yes, it is the landfill policy. Selectman Morin: Can we ask the engineer to come up and just clarify? Chairman Guessferd: Yes, I think that makes sense, based on what I'm seeing here. Elvis Dhima: Hi everyone, I guess I started a little earlier than scheduled, as usual. This is so mean. Selectman Jakoby: I just want it correct. Elvis Dhima:

So, what was typed in there is exactly what the motion was on the minutes. Nothing was changed. Now if the intent was a little different than you expected, you know, we can work on that again, obviously. Selectman Jakoby: We said as amended that was my expectation of the amendment. Elvis Dhima: The amendment was that you add a notification in and what would be coming in. That was my understanding. So that's the amendment that the additional paragraph that was added below the appeal. Selectman Jakoby: That doesn't make sense given. The amendment that I, that my understanding was no proposed was the second paragraph of the proposed change in activities. Giving the Board of Selectmen also a voice on that decision. Elvis Dhima: Right. You do have a voice in the decision based on that. So, maybe it was a lot that night and we didn't understand each other, but, my understanding is if someone submits something that you guys wanted to be notified, I think that is the intent still, about the notification to the Board of Selectmen. Selectman Jakoby: So then it wouldn't be after a determination it would be prior to determination. Elvis Dhima: It would be.... Selectman Dumont: It would be of that individual department. So, if engineering says yes, you'd get that notification. If DPW said no, you'd get that notification. Instead of getting all four at the end, that's the way that I understood it. Selectman Jakoby: That needs to be clarified either way. Elvis Dhima: We can do that right now, it doesn't matter. Selectman Dumont: Because you're going to want to know each, how each department responded. Selectman Jakoby: When a determination by each department is made, a notification will be sent to the Board of Selectmen notifying them of the decision and will include the reasons. Selectman Dumont: correct. Selectman Jakoby: That's clearer. It was just based on what was above. Chairman Guessferd: Or maybe easier, even easier than that is when a determination has been made by each authority. Or each authority above, or something. That way we keep the sentence the way it is and we just, we just replace the proper with each. Does that make sense? Selectman Dumont: You could say it with the proper authorities listed on the following page. Selectman Jakoby: They're listed above. Oh yeah, or on the form. You have a point. Elvis Dhima: Do you want to do that? Selectman Jakoby: How do you want to word that? Chairman Guessferd: You said by each authority? When a determination has been made by each authority. Selectman Jakoby: OK. Selectman Dumont: I'm good with that. Selectman Jakoby: So then we'll get the form each step of the way is what we're saying. Elvis Dhima: You're going to get notification on whoever makes a decision on that one way or another. That's what you're going to get, that was the intent of that. It could have been worded differently maybe from that night, but the intent was if we get something and we make a decision, you'll be notified, either body. Selectman Dumont: The benefit of that too is that every notification that we get from those is public information. Elvis Dhima: That's right. And you have the backup. Selectman Jakoby: That's exactly what I'm looking for. Elvis Dhima: You've got the date when you got it, that was the intent. And if it was worded maybe a little different from that night, you know, that was the intent. Selectman Jakoby: That's fine like I said. It was just reiterating, it was kind of redundant. Elvis Dhima: There was a lot going on there. And I want to be talking less because I got the speech from Lorrie saying I'm sick and tired of doing minutes for you people. Selectman Jakoby: So then the correction would be, when a determination has been made by each authority, a notification will be sent to the Board, blah, blah, blah. Does that sound good to everybody? Thank you, I appreciate that. Chairman Guessferd: So do we want to make a, do we have any other concerns on the minutes? I was not there so I'm recusing myself from that. Selectman Dumont made a motion, seconded by Selectman Morin to approve the minutes of the June 25, 2024 Board of Selectmen meeting as amended. Motion carried, 4-0-1 with Chairman Guessferd recusing.

#### F. Calendar

06/25	7:00	Board of Selectmen	BOS Meeting Room
06/26	7:00	Planning Board	Buxton Meeting Room
06/27	7:00	Zoning Board	Buxton Meeting Room
07/03	8:30am	Highway Safety Cmte.	BOS Meeting Room
07/08	7:00	Planning Board – ZORC	BOS Meeting Room



07/08	7:00	Cable Utility Cmte.	Hudson Cable Access Center
07/08	7:00	Conservation Comm.	Buxton Meeting Room
07/09	7:00	Board of Selectmen	BOS Meeting Room

Chairman Guessferd: 8F, calendar. Selectman Jakoby: So, I had raised this at our last meeting, I paid closer attention this week. I understand, when I looked at the calendar today the Library Trustees, that's incorrect. Selectman Dumont: So that's been cancelled, yes. Selectman Jakoby: That needs to be amended that it's not. It was cancelled for the 17th not the 10th. Selectman Dumont: That is correct. Selectman Jakoby: So that needs to come off. Selectman Roy: The 17th is not on here. Is there a meeting on the tenth? Selectman Dumont: There is not. It was originally scheduled for the 17th they cancelled that, our next meeting is in August. Selectman Morin: They cancelled it for the month. Selectman Jakoby: So the Library Trustees meeting has been cancelled for the month so there is not one on here. Selectman Dumont: That is on the Town website because I did double check on that. I didn't follow it over to here so I'm glad you're pointing that out. But it is on the Town website. Selectman Morin: It is because I saw it there. Selectman Jakoby: So the other meeting that I heard, that I understood was this week but had been cancelled and rescheduled was the ZORC meeting. Selectman Dumont: That is correct, I have that in my notes as well. So that'll be for July 22. Selectman Jakoby: At 7p.m.? Selectman Dumont: That is correct. Selectman Jakoby: OK. So that was the other correction. And that is not on the calendar as of today. Just want to let you know. Selectman Dumont: On the website I noticed this month wasn't on there. I think last month was, if I remember right. Selectman Jakoby: It was. Selectman Dumont: Maybe a little bit of a lapse there. Chairman Guessferd: OK, so those two changes. Selectman Jakoby: Those are my two changes. Chairman Guessferd: OK, do we have a motion to approve item F as amended? Selectman Dumont made a motion, seconded by Selectman Jakoby, to approve item F as amended. Motion carried, 5-0.

## 9. OLD BUSINESS

### A. Votes taken after Nonpublic Session on June 11, 2024

- 1) Selectman Roy made a motion, seconded by Selectman Morin, to approve the remote work request for Inspectional Services Aide, Paula Orendorf, while on an FMLA approved leave. Motion carried, 4-0.
- 2) Selectman Morin made a motion, seconded by Selectman Roy, to recognize and award Attorney Nicole Clay, Lieutenant Patrick Broderick and Animal Control Supervisor Jana McMillan with a merit award of \$333 each, as recommended by the Police Chief. Motion carried, 4-0.
- 3) Selectman Roy made a motion, seconded by Selectman Morin, to hire Michelle Brewster for the position of Town Clerk at Step 1, \$54,921.00. Motion carried, 4-0.

### B. Town Administrator Interview Committee – Town Administrator

Mr. Malizia: As we talked about at the last meeting the Board decided to defer this to tonight's meeting. I think because you were absent most likely. It's come back as the Board requested for this meeting, for your discussion. Chairman Guessferd: So we do have a motion here but, I know there was some discussion at the last meeting regarding how we would like to handle. This is really for the actual interview committee who is going to be on it. We'll be having another discussion in non-public regarding other aspects of this. The question is, I think the motion as it is, is not probably the way we would like it from everything I'm saying. What do we want to do in regard to the interview committee? My understanding is that it's kind of a consensus that we want to have all of us be the interview committee. All five of us. Selectman Roy: Now that doesn't mean we can't take input from department heads. Chairman Guessferd: I think the department heads is important. Selectman Roy: I think that there participation should be minimal. Chairman Guessferd: Sure, I understand. Selectman Roy: Like reaching out to them and asking them if they have questions they want us to ask. But, kind of in the whole process, they shouldn't be part of the decision making tree. Chairman Guessferd: Any other discussion on that? We kind of feel the same way? I think it's a reasonable expectation. Selectman Dumont: For me I definitely value their input. I think it is important, those department heads work with that Town Administrator way more than we do. I understand that they are the Town Administrator's that direct, I guess, officio for us, but, quite frankly the amount of hours that we spend with them vs. the amount of hours the department heads spend with them are significantly different. But I do value what

they have to say about that position. Whether or not they need to be on the interview committee that can be up for debate but I definitely want to make that sure we're getting those questions asked and answered in reviewing that information. I don't want to see the Board, I saw the message that came through from Scott that there was 25 applicants that came in. I don't see a need for the Board to do all 25 of those, so I'd like a number that can be determined if we're going to go that route. Whether it be three or five or something when that gets narrowed down. But I think that that's more manageable than having the whole Board meet for every single one. Selectman Roy: So I think it should be like we've done other ones where we all say we want to interview, pick five. You know what I mean? Selectman Dumont: Yes. Selectman Roy: And then whatever the majority says so if four of you say we want to interview this person, one says no, we won't interview that person. Selectman Morin: Just for clarity, when I talked to MRI when they talked to all of us, he said that they were going to actually do some preliminary checking on these. So, we're actually going to get 25 people. Selectman Roy: Yes, and we may not. But whatever we get... Chairman Guessferd: So, hold a second, definitely take your input. I had a conversation with him myself and they are doing internet searches. They are doing background checks, they're initial screening and they're doing telephone interviews of all 25. Not necessarily all 25, there may be some that fall out even before a phone interview. But, the idea being to screen those that have a reasonable chance, I guess I'll say, or, meeting the requirements of the job. I don't think there's any reason why we can't see some of those other ones, even though they may not be provided to us. If we decide that maybe there's somebody that wasn't recommended to us that we'd like to talk to, I don't think there's any reason why anything should be kept from us. But, MRI is kind of working this process and it would be pretty substantial to try to go through all 25 and do the background checks our self. I know, Selectman Jakoby, why don't you provide your input here. Selectman Jakoby: What I wanted to say is, I think it's important, I know MRI is doing their preliminary, my understanding as, with you as Selectman Morin, was that we would get a graded maybe a five or six or something. So that was always my expectation. But, then once we get those then for us to make a plan on how we want to go about doing that. I do agree with also Selectman Dumont about getting feedback and information from department heads and I don't we're going to have the conversation once we decide on a committee and then we're going to decide on the process. Because right now what is often done is that you have opportunities for people even department heads to interview people in a different setting and to give feedback. But, it would still be, I still think the deciding group and the committee should be the five of us. And then how we take that input we can create a process for that. And I think it's extremely important for the reasons that you spoke about. So, I think as inclusive as we can be in the process with all of our employees and maybe even giving the public an opportunity to say we think these questions are important. It still comes down to our decision. So I feel strongly about the five of us being that committee. And then we can discuss other ideas and that process going forward and to use MRI to their fullest ability because none of us need to be doing all of that. Chairman Guessferd: OK, I get a consensus here that we would like to establish the interview committee as the five of us. Selectman Morin: So, if nobody's got anything we had a motion anyway. Selectman Morin made a motion, seconded by Selectman Roy, for the Town Administrator Interview Committee consist of all five Board of Selectman members. Motion carried, 5-0.

Selectman Dumont: With every other interview committee the Town Administrator is always a part of that. Now, if we don't include the other department heads, would it be appropriate, does this Board feel appropriate to have Steve be part of these interviews as well? I honestly would value that information. Selectman Jakoby said we should have the input. I think he should be here when we talk to them because he knows the job. But, if he could he lead or have one selectman assigned to the department heads when they do their, we could try to do that all in the same night. Or we can do one interview here and one in another room so we're not holding these people up multiple. But, I agree too, that the department heads should have some input in this. Chairman Guessferd: Sure. They've got to live with the decision. Selectman Roy: I think your point is good too that one selectman should get all the input and then kind of spread it out among the rest of the Board. Chairman Guessferd: From that department. Because we're all liaisons to the departments. So whatever, those, wherever they come from there, we would bring it to the rest of the Board. Selectman Jakoby: And I think it's important for us to invite Mr. Malizia or anyone else to our committee meetings or to the interviews we deem necessary at the time. Chairman Guessferd: I think it's extremely important because, you know, it's a great suggestion because I really do think that Steve needs to be a part of this. He knows the job. He knows what the expectations are, he knows what all the various pieces are involved that may not be 100% obvious to some interviewing for the job. I think it's important. You feel ... Mr. Malizia: I assumed I would be sitting in the room whenever you interviewed anybody. I had just assumed that. Chairman Guessferd: We had a motion and a second on the table here. Do we have any for the discussion? Selectman Morin: Do we need an amendment to include the Town Administrator? Mr. Malizia: No, I'm just staff, you're the Committee. Chairman Guessferd: The Interview Committee, but, he'll be here. Selectman Morin: OK, just so it's clear. Selectman Roy: If you have any questions for him that will clarify. Chairman Guessferd:

OK, without any further discussion, all in favor. Selectman Dumont: Real quick. One question just real quick. We've established that the Committee, how do you envision structuring multiple interviews? Is the Board's plan to have us interview and then have another interview follow directly after with that same individual and the department heads? I just want to make sure that I'm clear on that. Selectman Morin: Just before, I agree with you, but, shouldn't we do that in non-public so there's no information on how this is going to, that's why we're going into non-public later, to do the process. Chairman Guessferd: I think we can talk about it initially in non-public but think it's probably important that the public understands. Selectman Morin: Yes, after we make a decision. Absolutely. Selectman Jakoby: Just for clarification because I have this question, too. So we're now the selection committee for the Town Administrator. We will then meet and discuss a process for the Committee to move forward. And then we will put that out to the public. Chairman Guessferd: And the public will know exactly what we're doing. Selectman Jakoby: And what our process is and what we've decided upon. Chairman Guessferd: Excellent. Mr. Malizia: I wouldn't recommend conducting the interviews in public, though. Board collectively agrees. Selectman Jakoby: How everyone has an opportunity to be a part. Selectman Dumont: I just want to make sure that individual too, knows what they can expect when coming in here, who they're going to be talking with. How it's going to be. Chairman Guessferd: And we can, quite frankly, let Scott know. Let MRI know that this is what our plan is when you bring some names to us. Which we should be expecting toward the end of the month. Hopefully, it's going to take a couple weeks for them to sort through everything and get all the information and screen things a little bit. So that sounds good. Anything else? Moving onto the New Business agenda.

## 10. NEW BUSINESS

### A. Adam Drive Culvert Lining - Engineering

Chairman recognizes Town Engineer, Elvis Dhima. The favorite pipe in the whole wide world. Thank you Mr. Chairman, good evening everyone. As you recall on the last meeting we rejected a couple bids that were not serving what we were looking for. So we went out to bid again. We adjusted our specs and we got the same three bids, the same three vendors that bid on the last round. The low bid is still the same, \$108,000 and the other two came in a bit lower at \$114,000 and \$169,000. The low bid does meet the spec, they've done work for us in the past, they can get the work done. Again, this is going to be possible through a partnership, or a hybrid approach between Public Works and this vendor. When we started this process we were looking at \$400,000 and because of the efforts we've been putting out there and Public Works, thank God for them, and the work they're going to be putting into it. We're looking now down to \$100,000 to get this things done and put it behind us an buying us another 50 years. So, with that said, this is ready for prime time. I am making one small suggestion before we pull the trigger here and that is related to the ARPA Funds. We just ran the spreadsheet one last time before I came in front of you tonight, and it appears that this \$3,441.58 left on the ARPA. Like \$3,400. So, the exact number is \$3,441.58. If it's OK with you I'd like to roll remainder of the ARPA fund balance into this project so that way the Finance can have zero on the books. Mr. Malizia: I made it simple. 43.50 from APRA, 65.4 from the reserve fund. Shifting the money using all the ARPA money up. Elvis Dhima: So, with that said, basically, the way we're going to fund it is with the remainder of the ARPA Funds and then the rest will be coming out of the Drainage Capital Reserve Fund which was established in March. And that's all I got. Selectman Roy: It says that you're taking 40 from ... Mr. Malizia: ARPA, that's the ARPA account. Selectman Roy: No, there's only \$3,400. Mr. Malizia: No. There's \$40,000 and now we've got another \$3,500 or so left so we're going to say take all of that, make that number \$43,500. Selectman Roy: So that \$40,000, that ARPA Fund from that 7210 account? Elvis Dhima: Yes. There'll be like \$4,300 and change. Selectman Jakoby: \$43,441.58. Elvis Dhima: That's right. Mr. Malizia: I just rounded it off to \$43,500 because it's easier, but. Whatever, nothing ever .... Chairman Guessferd: Maybe for the record just so there is no confusion we just add from 7210 ARPA Funds, so people know. Selectman Jakoby: The balance of the ARPA Funds and then ... Mr. Malizia: I just made the motion for ... Elvis Dhima: its \$65,458.42 that will be the balance. So, \$65,458.42, if you wanted to be exact. Chairman Guessferd: OK. Elvis Dhima: And basically there'll be a ... Selectman Dumont made a motion, seconded by Selectman Roy, to award the contract to Vortex Services, LLC for the amount of not to exceed \$108,900.00 using \$43,441.58 from account 7210 and \$65,458.42 from the Drainage Capital Reserve Fund recommended by the Town Engineer, Public Works Director and Finance Director. Chairman Guessferd: OK, before we finalize it I just want to make sure, done all this work, so I think we've noticed this before there's a huge difference in price. That whole thing is just making sure that we're getting what we wanted. You said that we are. I just want to make sure we reinforce the fact that even though the one bid is significantly below the other two, that they're still able to provide us with exactly what we're looking for. Elvis Dhima: We did the references and as I said they've done work for us in the past. We

checked the specs for this particular product they're going to use. Everything looks OK. They're very aggressive on this particular project, they want back into Town. And, as a matter of fact, they were one of the vendors that were for the sewer and after the discussion with this they were actually willing to hold the prices from last year as well. Public Works has been notified to put them on the list. So now we have the water company and these guys as well holding the same prices as last year. I don't know what happened, I don't know if there's a projection out there, things are looking a little, things are cooling down a little bit. I don't know if it's the interest rate, I don't know just people getting a little nervous they want to start building the relationships again, but. They want back in, you know we pay our bills, you're not going to be a millionaire like I've said working here, but you know we take care of the contractors that come here and we pay our bills on time. There's a value there and it's also my understanding that they own the equipment related to UV lining which makes it a little bit more cost effective for them because they're not renting the equipment to cure this liner. So, maybe there's some value there. But, we did the homework, everything checks out and we'll find out if it's really a real deal or not when we get into it. So, it won't be like the bridge, wait a year and be like I can't do it. Chairman Guessferd: Certainly don't want to question a low bid. Elvis Dhima: I know, we can't win, right? Low bid ... Chairman Guessferd: I always like to make sure as part of these processes because again, it's kind of ... Elvis Dhima: I'm a little nervous too. I mean after that last time, you know, it's a bit nerve racking, you can't win either way. We'll keep an eye on them. Like I said, they've done work for us in the past, they did do the sewer flume, you know they do a good job. They haven't done anything that I'm concerned about since I've been working in Town. We'll give it a shot. Selectman Jakoby: I just want to thank the Town Engineer, again, the multiple bids and giving us all the information and the request for proposal bid check list. And all the work that you did on this, it's very clear and comprehensive. Thank you so much. Chairman Guessferd: OK, so we have the motion and we have the second. Any further discussion? Selectman Dumont made a motion, seconded by Selectman Roy, to award the contract to Vortex Services, LLC for the amount of not to exceed \$108,900.00 using \$43,441.58 from account 7210 and \$65,458.42 from the Drainage Capital Reserve Fund recommended by the Town Engineer, Public Works Director and Finance Director. Motion carried, 5-0.

#### B. Lowell and County Road – Engineering

Chairman Guessferd recognizes town Engineer, Elvis Dhima. So, Lowell and County Road, there's two intersections there as you're aware of, as County Road is a horseshoe. The intersection is going to be discussed tonight is the closest one to Mickey's Pizza. It's been seeing significant accidents in the past, about 14 of them since 2020. No fatalities, no injuries, but, nevertheless fair share of accidents. I'm sure Selectman Morin can talk about accidents when he was in the force. But, long story short, this keeps coming up at the Highway Safety Committee meetings. Was recently brought up through a traffic light which is not warranted there. But, it brings up the fact that something needs to be done over there or, something could be a little bit better. The main issue is you have a lot of traffic on Lowell Road and the geometry on County is just challenging, sometimes you make the wrong decision to get out, it's the wrong decision, it's not fast enough, it's too slow and they get t-boned. I know Selectman Dumont uses that all the time, he's the only brave soul that I know in Hudson that does it. Selectman Dumont: I have a little bit of patience. Elvis Dhima: I mean you'll see an opening, I think in the morning and afternoon is very difficult, but during lunch time there is an opening, you're right. If you leave at five or six o'clock in the morning you won't have a problem. You try to get out of that seven to eight or nine, good luck. So, long story short, the Highway Safety Committee looked into this and what we're bringing in front of you tonight is two things to look into and you don't have to make any decisions tonight but it's something for you to consider is do something on the temporary basis. Which is basically not making any physical changes out there as far as the road goes, but, see if we can restrict the flow through Jersey barriers to allow traffic from Lowell Road to go to County. And, two-way traffic on County Road all the way down to where the entrance for the ballpark is so we're not impacting that traffic flow, people trying to get in and out of the ballpark that's behind Mickey's. What we're proposing, basically is you can go in buy you can't get out of County Road on that particular intersection. You can go on County Road or the other side which has a little bit better sight distance and geometry working out. Or, you going to have to make a decision to basically find a different way to get out on Lowell Road, through Pelham Road or something, another side street that is obviously connected to Lowell. If it's successful, we can look into making it permanent. If it's not successful, then we get rid of the Jersey barriers and we can say we tried it and that's the end of it. In a perfect world where money is not an issues, ideally you would have Belknap Road connected to Lowell and Birch intersection and convert that three-way intersection to a four-way. That's right. But, we're looking at two to three million dollars and all and that's a big ask. That was also brought up at the Highway Safety Committee for you to consider. But we're not going to ask for that tonight. What I'll do is I'll go to the Planning Board department and see if they're willing to entertain the idea of



maybe using Corridor funds, they're available for both corridors as zone one and zone two because this particular intersection will be subject to both accounts. And I think there's some money available and I know there's a lot coming in once Target gets the CO there'll be some funds available there as well. We can look into a better solution there, a more permanent solution while using Corridor funds without having to ask the tax payers to pick up the tab here. And with that said, what is the wish of the Board? For both approaches, temporary and the other one.

Selectman Morin: I fully agree something needs to be done at that intersection, there's been some bad accidents there. My only concern is people coming out of the ballfield are going to still take a left and go out there. And no matter what we do for signage, and you know it, they're still going to going up them Jersey barriers the wrong way to go out.

Elvis Dhima: Yes, so that did come up. And what we're planning to do is put our electronic sign up saying do no enter and also the Police Chief suggested that they will be out there for a week or two to make sure that no one's going through. But you're right, someone could make a mistake but we're going to try to make this as clear as possible and we're going to have PD presence out there to make sure that people get it. Hopefully the ones that use it everyday kind of get a feel. But if not, then we don't entertain it, you don't have to take action tonight.

Selectman Morin: Just to follow up, what are the chances of just closing it at Belknap Road and say local traffic only to the ballfield and block it off totally?

Elvis Dhima: You can, it's just very tough to control that local traffic only to the ballfield.

Selectman Morin: But I understand that. But if you block it off totally, you can't get out there at all.

Elvis Dhima: Yes, there's one house there.

Selectman Morin: I understand that, but you allow one lane to go to the houses and to the ballfield and at Lowell and County it is totally blocked off.

Elvis Dhima: I mean you could convert County Road from the intersection all the way down to Belknap to one way and that way makes it, but, now you restrict a little bit of flow coming in out of the ballfield to try to force everyone to go around. But that was one of the concept that the Planning Board looked into this in 2019-2020, there was different concepts. You can turn County Road into one way completely too as well. Which just felt that without making too many drastic changes, maybe start small and do it on a temporary basis. Might not be successful, we might get a lot of what are you doing, there's nothing to fix here. It appears that the situation is not going to get any better doing nothing. I think it's a little trial and error, I guess.

Selectman Jakoby: Just because I had attended those meetings, the report was very comprehensive that was done in 2019. There was a lot of different proposals all of which we've discussed here that cost a significant amount of money. The Chiefs and Mr. Dhima and everyone really said the ideal is making that cross section creating that new road. But, what is an intermediary step? And that's why we came to, we wondered out loud should we have a public hearing about doing some changes there? Listen to the public, see what they need? Or, should we go ahead and do this temporary fix that everyone at that meeting felt was a good experiment? A good try? Because there are so many variables in this situation. So I just wanted to share that because that report that was done in 2019 was very extensive and gave a lot of information of what was spent on that.

Selectman Dumont: I definitely think it's wise for us to do the public hearing, I think that should be the first step to enter this. However, I'm telling you I'm not in favor of closing that side of Country Road down. It has nothing to do with personal use, you restrict Lowell Road more you will have more traffic at other intersections. You will back it up further, you're also going to push everybody to the northern side of County Road. And as you can already tell, if you try to take a right onto Lowell into County, there's a difficulty there so no imagine that with having backed-up traffic with everybody that was originally trying to go the other way to go south. They're not going to go, they're going to try to avoid that area as much as possible. People are going to go around and when you restrict things more you're only hurting people that obey the rules to begin with. You've seen it when they did it over at the Irving on Lowell Road, they put the no left hand turn in there with a no right hand turn, or sorry, right only, and the left hand turn happens all the time. It's less unsafe because it was never planned for it. The best bet in my opinion is try and push to get the intersection done which is think started back in 2017 on the Capital Improvements plan and then went to Planning Board in 2019. I was in favor of doing it that way then and I'm still in favor of doing it that way now. Definitely not in favor of closing down any portion of County Road I think you're going to make a bigger problem.

Selectman Jakoby: That was also discussed at the meeting and I think it will be really good to hear from the public and to have the Chiefs there so that the Chiefs can express what they expressed at our meeting directly as far as they felt about that scenario. And, the backups and the coordination of lights that they felt was, that that was a better option than doing nothing. So, I think it would be good to hear from them at that public meeting and to have the public as well.

Selectman Morin: To Selectman Dumont's point, we're just moving the accident and it's from the south to the north.

Elvis Dhima: When it comes to traffic and safety in this town, it's like an overblown balloon and it's just about to pop, right? And every time you just push one side another, there's just no way around it. It's funny, we're discussing this and I said Selectman Dumont is going to get his sign up and it's going to say hell no. And I knew it, I know there's going to be a lot of people that are going to come.

Selectman Dumont: You're going to the light, right? The guy that wants to skip the light is still going to do it and that's the guy that's going to cause the accident. You to have, drivers have to be

responsible for their own actions. It's not up to us to police that. If the traffic is the concern the best way to alleviate that by creating another hole, not by blocking something off. We pushed for that Birch intersection, I understand the price there, that is going to be your saving grace. Cutting off the intersection is just going to cause an issue somewhere else. Elvis Dhima: As I said earlier, one option that's not here is to, the usual option, not take any action on it. Tonight all you've been asking for is to have a public hearing about this and see what the feedback is and then based on that at the next meeting you can make a decision one way or another. Selectman Jakoby: I think that's an excellent point and at that public meeting to really say that the ideal is this intersection and because we've had so many concerns about that. And then that can be the beginning of building some momentum for that plan. Selectman Morin: Made a motion that we hold a public meeting in reference to this County Road intersection and take it from there. Chairman Guessferd: OK, so we have a motion regarding the public hearing on the temporary traffic pattern. Now we would do that at the next meeting, correct? Mr. Malizia: We should be able to advertise ahead of time. Elvis Dhima: 10 days, I think. 10 days. Chairman Guessferd: It would give people enough time to come out. I like to see people coming out. I'd probably make another comment during my comments to make sure at least, if anyone's watching, come on out. It is an important thing because people complain, people are concerned, we want people to come out and talk about it and tell their feelings. How else do we know if people don't come out and tell us what they're thinking. So, we'll kind of pound that one. So we have a motion and a second. Do we have any further discussion? Selectman Morin seconded by Selectman Roy, to have a public hearing regarding the temporary traffic pattern changes at the southern intersection of Lowell and County Road as recommended by the Highway Safety Committee. Motion carried, 5-0.

#### C. Change in Voting Location – Town Moderator

Chairman Guessferd recognizes Town Moderator, Alanna Stangroom. Alanna Stangroom: Good evening. For those of you who don't know me again, my name is Alanna Stangroom I'm the Town Moderator. I come before you tonight to request a change of voting location for Ward 1. For the September and November election. The Community Center which we've used for past elections does not have sufficient parking to handle the influx of voters that we anticipate for particularly the November presidential election. Input that we received from voters and the after action report from the Police department regarding the January primary confirms this issue. We are requesting that the move take place for the September election as we anticipate less turnout than November and it would allow us to handle any issues that may arise ahead of the main election. Hudson Memorial would provide better parking options. Chairman Guessferd: OK, we've had this discussion before. Alright, discussion. Selectman Morin: My first question would be to the school. Gary Gasdia: As I've said before, I think times are different now so I think we can accommodate from a day standpoint. You know I'll have to look at the calendar but I know last year we did it. We can do it again. I think the biggest thing is from a logistics of the night, how does that work? Because with Alvirne, right now, we clean up Alvirne and everything is good to go the next day. All the counting goes on at the Community Center. The last one was done, I think the last election they were there 'til midnight or one in the morning. We just need to figure that out. But I don't think that's a reason to stop it that's just a logistics thing we need to figure out, how to do and work through it. Selectman Roy: I guess why wouldn't we just permanently move it there? Moving that Ward 1 voting location. Because it gets confusing when you start, to people, when you start. Alanna Stangroom: Permanent move was the goal, yes? Paul Inderbitzen: Well, before they had brought it up in the past when I asked the Moderator maybe we should do that permanently. Police department liked that idea. Selectman Dumont: So two questions I have. During voter day, is all school locations closed? Gary Gasdia: All school locations are closed. Selectman Dumont: And do you know the parking count? How many spots are actually at Memorial? Because I don't remember that parking lot. I know they have the one off to the side but, that one directly in front there is not very big. Chairman Guessferd: People park all along that road on the exit road there. Selectman Morin: Yes. And they can park in the back. Selectman Dumont: But you don't want people to park, that's what we're trying avoid right now. You don't want people all over the place. Selectman Roy: Although if I remember correctly, at the last presidential election that location is very accommodating to the number of cars that were trying to park there. Selectman Dumont: Yes, going through it worked out very well I'm just curious are we actually gaining anymore parking. Because the last thing that you want, I mean that location, in my opinion, was a little bit, thankfully the police were there, but you had a line of people out around the door and cars moving in and around people walking, I don't envision that being the best thing. So I just want to make sure we do actually have enough area to put the cars and have the people separate. Selectman Morin: Paul, if you don't mind, correct me if I'm wrong, we didn't have the two voting spots last time. Paul Inderbitzen: No, we had all ... Selectman Morin: Everybody went to Memorial School, right. So that would be the difference. Selectman Dumont: I think it's a great idea I just want to

make sure. Paul Inderbitzen: If you really want parking there is a ... Alanna Stangroom: According to the police report it was noted there is considerably more parking at the Memorial because if we do in fact run out of parking there is a dirt overflow lot. And, it was also mentioned that it's felt we would need less strain on Public Works and police presence for the traffic issues. Chairman Guessferd: Yes, you have the parking lot as you drive in on the left, that's relatively new I'll say. Then you have the parking lot in front of the school then you have the other parking lot behind the school. And so between the three of them there's a significant amount of parking there. Selectman Dumont: And that's why I wanted to make sure utilizing and not having people park along the front there or along the exit road going to the side street. Chairman Guessferd: People are going to park along the exit road no matter what. Selectman Dumont: I know, I know. If you give them a spot, hopefully they'd rather take the spot. Selectman Morin: Again, last time we did it we didn't have the two (inaudible) points. Gary Gasdia: I think just to that point, I think similar to when it was at the Community Center. If the police are directing people into a traffic pattern, whatever that optimal pattern looks like and you can utilize all those, you'll have a lot of parking. If everyone's left for a free-for-all, and some people are going in the back and some people are going to this one and some are going to that one, that's a little different. But again, that gets into the logistics of it. But I think if you can do it in an orderly fashion there's plenty of parking. Alanna Stangroom: Yes and the police report also mentions there's a pre-established pattern at the Memorial that they could already work with. Selectman Dumont: Do you happen to have a, do they give you a copy of that? Alanna Stangroom: I do have a copy, be happy to give that to you. I sent along them but unfortunately too late. Paul Inderbitzen: Steve's got it. Selectman Dumont: If you don't maybe Steve can send it out after, I was just curious. Mr. Malizia: I'm sure you probably already got it during a meeting. Alanna Stangroom: I also sent you a copy today, but I know it was very last minute. Selectman Jakoby: If you could add that to the minutes as an addendum next time then we would all have it. Selectman Dumont: Because if you already have a traffic pattern and flow then that was my only concern. Chairman Guessferd: Yes, so to the other point of permanent, I'd like to see it eventually be that way. So I think what we need to do is just, since this is a little new, right since we have two places now, that September, as you said, is a test run. See how it all goes and then we bring it back to the Board after that point or even maybe after the November election and say, OK this makes sense let's just make this permanent. Does that sense? A two-step process here. Selectman Roy: (inaudible) Mr. Malizia: I'm just thinking what you would do it two times and then after the second time you'd say does this make sense. Because you're not going to do it in between because, are you going to change at that point or would you... Chairman Guessferd: After the November election. Selectman Roy: And then we would have time to notify everybody if we're going to make it the permanent location for March. Selectman Dumont: A question for Alanna, for Paul really. Moving all the ballots from Alvirne to the Community Center to count, at least just for me, it seems like it was kind of a process. Do you feel as though if you had to now take everything from Alvirne and form Hudson Memorial to go to that Community Center to count so that way everything could be freed up in the morning for the school, do you see any issues with that? Paul Inderbitzen: Obviously it would take a little longer. Because Community Center was already there, they started their process and we brought everything over from Alvirne. But, I don't think it would be impossible to do and just transfer everything, a lot of logistics. Selectman Dumont: Yes, just a concern I had. Obviously I want to make sure everything gets there safely. But, obviously make sure that you had, because I know volunteers are hard to come by and then keeping them there a little bit longer might be even more difficult. So that's just something to think about. Chairman Guessferd: And bring everything over to ... Selectman Dumont: Yes, because you're not going to be able to stay there 'til one o'clock in the morning counting and then try and have everything cleaned up. I just see that being a little bit of a stretch. Gary Gasdia: Yes, I think that's where we can get into the logistics. The way it works at Hudson Memorial is you have the entire gym and then, at least this is how you did it in 2020, and then you follow into that smaller room. So, if you're going to take up both of those for the next day that would be problematic. But, is it possible to do something smaller? Again, not stopping the decision but these are just things we want to think through, right? If you can get the machines out of there and all the booths out of there and then there's just a small counting space, then you can still use the gym the next day. And now it's just figuring out that small multi-purpose room as opposed to both, right? So, I think, again, logistics we have plenty of time to talk about. Paul Inderbitzen: What we did in 2020 was we moved, since we had the check-in in the big gym because we had more cube space, and all the booths were in the smaller room. What we did is we moved everything in to that smaller room and put it all in there and then the Highway came in the next morning and took everything down and got it out of there actually before school started. Which is what they do, at the Community Center they do it the next morning. Chairman Guessferd: OK, that makes some sense. Sure, again, they'll be more discussion on the logistics as we move forward. Selectman Dumont: I'm in favor, I just wanted to raise those couple concerns and make sure they were being thought of, that's all. Chairman Guessferd: OK, do we want to make a motion here? Selectman Roy: Just to move the September one this time? Selectman Roy made a motion, seconded by Selectman Morin, to change the

voting location for both the 2024 September and November elections from the Hudson Community Center to Hudson Memorial School as recommended by the Town Moderator. Motion carried, 5-0. Selectman Dumont: And, can we start to advertise that now? Because I'll tell you, there'll be a lot of people that will be going to that Community Center. Paul Inderbitzen: There were last November. When Nashua was voting on the mayors, people showed up at the Community Center and at Alvirne saying, I can't get into Alvirne, how come? I wanted to vote. Selectman Dumont: So, the more notification the better for sure.

Chairman Guessferd: OK, so we're going to move forward with that. I think we're good. Thank you for bringing that forward to us so we can address that early. Thank you for coming Paul, appreciate it. Now Selectman Liaison Reports and Other Remarks.

11. Selectman Liaison Reports/Other Remarks

Selectman Morin: Had a Conservation meeting last night, they took up two conditional use permits but they both will be coming back the next meeting so nothing came out of that. They're going to hold a Picnic at the Pond event at Musquash Pond in September, they're working on that, everything hasn't been finalized yet. For their July work day they're going to be building a bridge out on Musquash Pond because they had one wash away so they're going to be repairing that. And then as I talked about earlier, they have a very long list of things they've got to get done and they're working towards that. The second thing I've got is, I just want to make it clear that there is a 30 day grace period, but the Fire Department, Public Works, the developer and myself met at the Bensons Park today to start the plan of moving the Fire Fighters Memorial if that comes to fruition. So, what they talked about is it's going to go directly across from the 9/11 Memorial, there's just below the hill. The hill where the barn used to sit. Where the train station is. OK, it'll be at the bottom of that hill on the other side. They're actually talked about bringing power in because now you're going to have two flags there because right now the 9/11 Memorial only has a solar light on the top. So they're talking about they're going to bring power in so both parks. And what I didn't know is the actual sprinkler system for 9/11 Memorial is solar. That's how it's powered so we can power that up too and get that squared away. They'll be doing a drawing of what they're going to do before they start any work and it will be coming to the Board for approval before that happens. So we'll get to see what the plan is, they're having an architect put that together. They're going to use all the materials that are there at the Memorial now and just replace them over at Benson's. And, the Board's OK for them to just start moving on that. Again, we still have that 30 day grace period but they're going to get started so they can get that moved and get that done because the Fire Department actually held their memorial service in spring. Usually they do it in fall because they figured it was going to be in the middle of construction. They'll be doing that. They're going to meet again on Thursday just to talk about the logistics and stuff like that. And once they have a plan, again, it will come here and we'll be going to the Benson's Committee at some point so they're aware of what's going on and updating them also. So that's where we're at with that. And like I said Board's OK to keep moving with that? I mean nothing's going to get done until the grace period. But at least they can put the plan together. Selectman Roy: We can't leave it there. Selectman Dumont: It would be good to have a plan.

Selectman Roy: Last night I had a Cable Utility Committee meeting, so as always HCTV is extremely busy covering the happenings around town. Some of the highlights is they're going to have a video summer camp for middle school kids. They're drawn by lottery, that's going to happen at the end of July. They're going to teach kids how to make and edit videos and they're going to have a little show at the end to show their parents and other kids and all that stuff. So that's good. And then, they have a series of Hudson History through the Eyes of the Library and their next episode is going to be on the Alvirne fire from the perspective of a citizen. So they're going to do a whole show on the Alvirne fire from. I know they did the documentary which was sort of by the lens of a fire fighter. This is by the lens of a citizen that was there. And that's really all I have.

Selectman Dumont: So as we did talk about little bit earlier, I had it in my notes, the Library Trustees meeting had been cancelled for this month. ZORC meeting that was scheduled for yesterday will now be held on July 22<sup>nd</sup>. We do have a ZBA meeting this coming Thursday, July 11, that has been moved over to the Hills Memorial Library. We're anticipating a large crowd for that one. The Board will have a small non-public session prior to and then will be going over to Hills Memorial Library for a 7pm. Other than that, everybody have a good week and a good weekend.



Selectman Jakoby: Yes, I've attended the Highway Safety Committee meeting, but we presented that earlier and thank you to the Board allowing us to have a public hearing about those possible changes. Safety is important throughout town. I'm just going to remind people again, to walk on the left and ride on the right. And it's much safer, there's a lot of people out. I know on my road more and more as the weather gets nicer. I did want to also say to the public, just a reminder that there is public input at various meetings and to please move forward with that. I would ask the Board members, I know Planning was, the Planning Board was still looking at public input in that warrant article and hasn't taken action on that yet. And I know I've had some public feedback about that. And just if you are at a meeting just ensure that they've taken action. Or, they said no. I mean one way or the other. I think the Planning Board was taking action it was just tabled for a time. Delayed. But, I've been getting some questions about that. And then I wanted to ask the Board if we can get on our agenda some conversation about the infrastructure warrant article and what action, if any, we're going to take on that warrant article to maybe get a sense of what the cost might be. Whether we may or may not put in a warrant article moving forward. Whether we think it should be delayed a few years or not action taken. I just want to take action or not take action by the Board on that warrant. And then, question on strategic planning, because I know our goal is to do some strategic planning. How and when are we going to begin that process? And then, are there particular policies? I know there are variety of policies I would like to look at as we go forward. Especially in lieu of, you know, just different policies within our Town. How we're going to about reviewing those policies or adding policies that we may or may not have. Just for the safety and security of our citizens and of our employees. So, those are what I had on my asks. And I just look forward to having a great summer with everyone and staying safe. Just be careful driving. To Selectman Dumont's point, take your time.

Chairman Guessferd: OK, we have a planning Board meeting tomorrow night. There'll be a couple of items on the agenda, not a huge agenda tomorrow night. We will be revisiting some other plans meeting later this month. With regard to our Sustainability Committee, we are actually we have a sub-committee we formed to address, not just an individual clean-up, but actually the process. Working with the Police Department and Public Works to kind of come up with a plan if somebody wants to do a clean-up. What process do they need to go through? And they come to the Sustainability Committee, we have things that they can use. Vests and things like that and bags. And so we're sort of trying to come up with some sort of a more organized and kind of consolidated process for doing Town clean-ups. Once that's done we will have, we'll make sure it's published, it's out there so people know. Because there's a lot of places around Town we can clean up, there's a lot that we can't based on the roads safety. That's why we get the Police involved because there are certain roads we just cannot do clean-ups on because it's just too dangerous. So, look forward to that in the future. With regard to the Rec Department, let's see, we have a car show for the senior members. That was hosted recently. They had 15 antiques and/or unique cars and had DPW and HFD send vehicles down as well. I didn't bring my Mustang down, I'll have to do that next time when they have it again because I kind of fit the profile. The members really enjoyed themselves. Summer Program, that's kind of the big thing going on right now with the Rec Department and it's going great. The eight week program opened on the 24<sup>th</sup> of June and they have an all-time high amount of 530 kids in the program this year. And it's in week three, it's off to a great start. And just as a side, I've got to, I've got an email from Chrissy Peterson, the Rec Department head and she forwarded an email from a parent who had sent something in. I guess one of her kids is a counselor over there and the other one is in the program and this is a person that just had glowing reviews of everything that was going on and how, not just the attendance part of the program, but also how the program is run and how her, I think it was her son was doing. So, and how happy everybody seems to be. So the program is really running well and I think it just continues to get better every year. So there's a lot of good feedback we're getting and we'll continue to share that as we move forward. Couple other items, we talked awhile back about the possibility of doing a presentation or proclamation of making Hudson a Purple Heart Community. And now we are planning for that Proclamation that will take place at the beginning of the meeting, the 13<sup>th</sup> of August, here in the Board of Selectmen room. We will be notifying the HCTV, local paper, and trying to get the work out with the VFW and American Legion, have representatives come over and have a nice little proclamation. And then after that move forward with obtaining signs for the entrances to Town so people will know that we are also a Purple Heart communities as a lot of other communities are in New Hampshire. So we're excited about that, stay tuned. I'll make sure at the next meeting that we announce that as well. It's coming up, anybody's welcome to come to that proclamation. And, I think that's, what is the other thing that we wanted to talk about? We wanted to make sure we reinforced the elections. They're going to be at Memorial and Alvirne for the fall, for September and November. So, I'm just putting that out there again to

get people aware. I think that's all I have. Oh, one other thing. Didn't you attend an event the other night? The other day, the Cane? Selectman Roy: The Boston Post Cane. Selectman Morin: Yes, I went take pictures, but, yes. Martha Smith, she turns 100 in November. She was very, extremely happy. The crowd, they filled the Hills House between family and friends from where she lives. It was a good, it was quick, but she really enjoyed herself. She was pretty funny and she had a real good time and again, the turnout was unbelievable. I couldn't believe how many people were there. Selectman Roy: Now, she's the oldest resident. Selectman Morin: She's the oldest resident in Town. Yes. Chairman Guessferd: That's excellent. And one other thing that took place on Sunday that I happen to run into, wasn't well aware of it in the Alvirne parking lot. They had a touch-a-truck. Mr. Malizia: You took my thing. Looked like it was pretty successful. Chairman Guessferd: They had these cranes there that were probably 100 feet tall. When you drove by you knew something was going on. Thanks to the Hudson Fire Department, Hudson Police Department and some private companies brought their trucks over. Very well attended the kids ... Mr. Malizia: I believe Public Works had some stuff over there. A lot of young kids. Selectman Morin: They got to go in an armored car, never did that before. Chairman Guessferd: I did see that armored car there. Pretty cool. And, I think earlier, before I got there, they said there said there was a helicopter. That actually came and landed in the field over there. Selectman Morin: There was. Chairman Guessferd: Hung out for a little bit then took off. So, it was a real, real good event. So that was, between those two things, Sunday was a big day here in Hudson from a community perspective.

12. Remarks by Town Administrator: That's all I was going to mention was the big truck day so I'm good. Chairman Guessferd: Sorry for stealing your thunder. Mr. Malizia: That's OK. I want somebody to mention it.

13. School Board Liaison Gary Gasdia: Not too much. We obviously schools out, facility work is being done. School Board meetings, we only have one in July on the 15<sup>th</sup>. But, we did have press release the other day that was out on Facebook for those that may seen it. We have extended the Superintendent's contract, he originally came in on a two year contract, we've extended that for three additional years. He has come in and done a really nice job, he's very active in the community he's really, you know, embraced everything that's Hudson and we're making some good progress and so. Happy to have him sticking around. And at the same time we also hired Jessica Benson to be the Assistant Superintendent in charge of curriculum and instruction. We had gone through an interview process very similar to what you're all talking about earlier. Had some very, very qualified candidates, but, excited to see what she's going to bring with her experience. And so, we're very thrilled to have such good leadership team and the future looks great.

Chairman Guessferd: Excellent, very good. OK, so having gotten to the end of our public session, I will entertain a motion.

#### Nonpublic Session

*Motion by Selectman Morin at 8:19 p.m., seconded by Selectman Dumont to go into non-public session under RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. Roll call vote, carried 5-0.*

Nonpublic Session was entered at 8:19 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room. The Board entered into public session at 9:47 p.m.

#### Motions made after nonpublic session:

1. Selectman Morin made a motion, seconded by Selectman Dumont, to hire Hailey LaPlant as a Part-Time Provisional Call Firefighter, an unpaid position with no benefits as recommended by the Fire Chief. Motion carried, 5-0.
2. Selectman Dumont made a motion, seconded by Selectman Morin, to promote Lorrie Hammond-Weissgarber to the position of Executive Assistant to the Board of Selectmen at the hourly rate of \$32.32 per hour, effective July 14, 2024. Motion carried, 4-0-1, Chairman Guessferd, recused.

3. Selectman Morin made a motion, seconded by Selectman Dumont, to post and advertise for the position of Administrative Aide II in the Board of Selectmen's office. Motion carried, 5-0.

14. ADJOURNMENT

Motion to adjourn at 9:46 p.m. by Selectman Roy, seconded by Selectman Dumont. Carried, 5-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Administrative Aide.

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Bob Guessferd, Chairman

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Dillon Dumont, Vice-Chairman

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Dave Morin, Selectman

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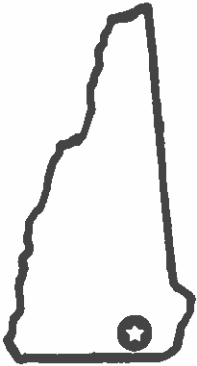
Heidi Jakoby, Selectman

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Kara Roy, Selectman

DRAFT

Agenda 8A  
7-23-24



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen



From: Steve Malizia, Town Administrator

Date: July 12, 2024

Re: Lowell and County Road Public Hearing

At their meeting on July 9, 2024, the Board of Selectmen voted to hold a public hearing on July 23, 2024 to take comment from the public regarding a recommendation from the Highway Safety Committee to enact a temporary restriction of traffic at the southern intersection of County Road and Lowell Road by utilizing jersey barriers to restrict the exit of vehicles from County Road to Lowell Road southbound. The public hearing has been scheduled for July 23, 2024. In order to hold the public hearing, the following motion is appropriate:

***Motion: To open the public hearing.***

After public input is complete, close the public hearing.

***Motion: To close the public hearing.***

After holding the public hearing, the Board may take the matter under advisement or can schedule a required second public hearing for August 13, 2024. Should the Board vote to hold a second public hearing, the following motion is appropriate:

***Motion: To hold a second public hearing on temporary traffic pattern change at the southern intersection of Lowell and County Road on August 13, 2024.***

Should you have any questions or need additional information, please feel free to contact me. Thank you.



# TOWN OF HUDSON

## Board of Selectmen



---

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

### PUBLIC NOTICE

**Please take notice that in accordance with NH RSA 41:11-b the Town of Hudson Board of Selectmen shall hold a public hearing on July 23, 2024 at 7:00 PM in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, New Hampshire to consider amendments to Chapter 317 of the Hudson Town Code. The hearing addresses a potential temporary traffic pattern change at the southern intersection of Lowell and County Road. Residents wishing to speak on the matter are invited to attend.**

**Stephen Malizia  
Town Administrator**



# TOWN OF HUDSON

## Engineering Department

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142



Agenda 11.03  
7-9-24

### INTEROFFICE MEMORANDUM

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: July 3, 2024

RE: Lowell and County Road Discussion

**RECEIVED**

JUL 03 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

The Lowell and County Road intersection (southern intersection by Mikey's Pizza) has been an ongoing discussion point in the past and continues to come up at the Highway Safety Committee. The Planning Board completed an evaluation of County and Lowell Road in 2019, which was paid with corridor funds. No action was taken at the time. Since 2020 fourteen (14) accidents have occurred at this location.

The Highway Safety Committee recently discussed this matter again at their July 3, 2024 meeting and concluded that two options, a short term and a long term solution, should be further discussed at the Board of Selectmen. The short term solution consists of a temporary restriction of traffic from County Road to Lowell Road by utilizing jersey barriers, per attachment, and it will require a public hearing to amend Town Code.

The second option, is a long term solution which consists of converting the Lowell and Birch Road intersection to a four way intersection by extending Belknap Road to Lowell Road. The first step for this option would be to seek Planning Board approval to utilize corridor funds, if any are available, for the design and environmental phase.

**Motion:**

**To have a public hearing regarding the temporary traffic pattern changes at the southern intersection of Lowell and County Road, as recommended by Highway Safety Committee.**

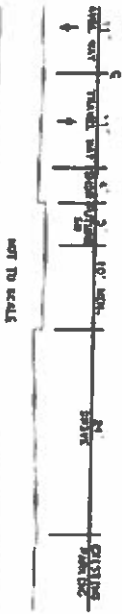
# CONCEPT 1 - SHORT TERM SOLUTION

- Internal GIS Viewer

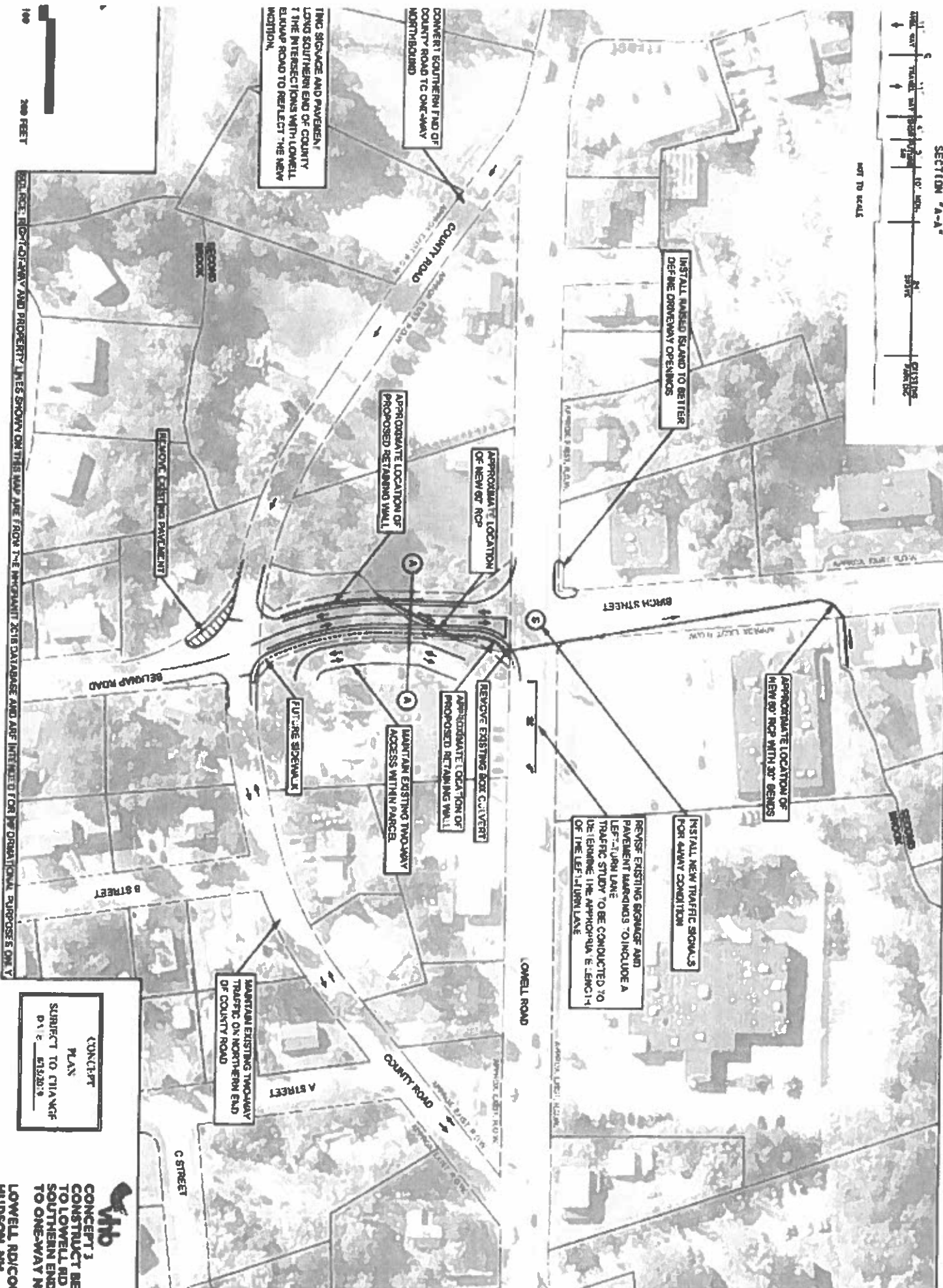




SECTION "A-A"



CONCEPT A - LOW BULK SOLUTION.



INSTALL RAISED ISLAND TO BETTER DEFINE DRIVEWAY OPENINGS

APPROXIMATE LOCATION OF NEW RCP WITH 30' GENOS

INSTALL NEW TRAFFIC SIGNALS FOR 4WAY CONDITION

REVISE EXISTING SIGNAGE AND PAVEMENT MARKINGS TO INCLUDE A LEFT-TURN LANE TRAFFIC STUDY TO BE CONDUCTED TO DETERMINE THE APPROPRIATE LENGTH OF THE LEFT-TURN LANE

APPROXIMATE LOCATION OF NEW RCP

REMOVE EXISTING BOX CULVERT

APPROXIMATE LOCATION OF PROPOSED RETAINING WALL

MAINTAIN EXISTING TOWNSHIP ACCESS WITHIN PARCEL

APPROXIMATE LOCATION OF PROPOSED RETAINING WALL

THIS SIGNAGE AND PAVEMENT LING SOUTHERN END OF COUNTY T THE INTERSECTIONS WITH LOWELL BELMONT ROAD TO REFLECT THE NEW MOTION.

REMOVE EXISTING PAVEMENT

FUTURE SIDEWALK

MAINTAIN EXISTING TOWNSHIP TRAFFIC ON NORTHERN END OF COUNTY ROAD

CONCEPT PLAN SUBJECT TO CHANG P12 03/2019

July 16, 2024

Town of Hudson  
Board of Selectmen  
12 School St  
Hudson, NH 03051

**RECEIVED**

JUL 16 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

**RE: Public Input on County Road/Lowell Road/Belknap Road**

Dear Hudson Board of Selectmen,

I am writing as resident of the Town of Hudson to provide public input to be included at the BOS meeting regarding the County Road/Lowell Road/Belknap Road intersection. I unfortunately have a prior commitment and unable to attend but wanted an opportunity share my thoughts.

I am a strong proponent of a permanent and long-term solution to this highly trafficked main throughfare of the Town of Hudson which would include extending Belknap Road to Lowell Road and convert the existing three-way intersection to a four-way intersection. I am not in agreement with the effectiveness of a temporary fix utilizing jersey barriers. A temporary stop gap of the southbound flow of cars out of County Road on to Lowell Road will inevitably push traffic to another section of the Town that would unavoidably create an alternate safety issue as well as create a more confusing situation.

The Country Road and Lowell Road intersection has been a topic of concern for many years and included in just as many Capital Improvement reports for too long to keep pushing it down the road only adding to increased costs and persistent safety concerns. The Lowell Road corridor continues to grow and expand, especially with the pending proposal of a new gas station at Atwood Avenue, and ultimately a permanent plan of action would best serve the Town by addressing it with a high level of priority.

While reviewing the 2019 conceptual plans submitted by VHB, I personally favor components of both Concept 3 and Concept 4. I am in favor of continuing to provide for north bound traffic to flow off Lowell Road onto County Road toward Belknap, ahead of the proposed four-way intersection at Belknap and Lowell Road to alleviate a backup at the proposed new intersection. I favor two-way travel on County Road with a right turn ONLY off the southern end of County Road, reinforced with the placement of a robust island and sharp turning angle to carry-out a right turn ONLY traffic exit. Two-way will allow access for County Road residents and those utilizing the ball field. I would also like to see a no left turn from Lowell Road traveling south onto the southern end of County Road (re-painting and redefining of the center lane of Lowell Road to eliminate this option) as there would be a left turning lane at the Belknap and Lowell Road intersection.

While the cost is overwhelming at this time it will only continue to rise and having an immediate and long-term plan supported and approved by voters in place would be a benefit for the Town especially with the continued growth of the Lowell Road corridor. A plan ready to roll out would also be advantageous for the Town to be considered for any Federal or State Funding/Grants for this type of infrastructure project that it may qualify for and become available.

Sincerely,



Brenda Collins  
5 Locust St., Hudson NH 03051  
(603) 930-0931









Google









**View 1**

**View 2**

**View 3**

County Rd

County Rd

County Rd

Lowell Rd

Monkey's N.Y. Pizza  
Pizzas • \$5

3A

3A

Google

Lowell Rd

3A





**Jette Field Entrance**



**Jersey Barriers**

Mickey's NY Pizza  
Pizzas • 66

Lowell Rd

County Rd

3A

3A

Google



Agala 8B  
7-23-24



# TOWN OF HUDSON

## Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

### INTEROFFICE MEMORANDUM

**RECEIVED**

TO: Steve Malizia, Town Administrator  
Board of Selectmen

JUL 17 2024

FROM: Elvis Dhima, P.E., Town Engineer

TOWN OF HUDSON  
SELECTMENS OFFICE

DATE: July 17, 2024

RE: Webster Street– 8” Water Main Extension.

Mr. Malizia

The Planning Board recently approved a site plan listed with municipality water line. This project includes approximately 325 linear feet of proposed 8 inch main connecting to the existing 8 inch mains located on Webster Street. The work includes the following:

1. Installation of approximately 325 linear of 8 inch main and one fire hydrant.

This project will be at no cost to the town and was recommended by the Municipality Utility Committee on July 16, 2024. The proposed water line extension will provide domestic and fire protection for this development and we can accommodate this request.

My recommendation at this time is to approve this waterline extension.

**Motion:**

To approve and sign the proposed 8 inch water line extension agreement, as recommended by Town Engineer.

## AGREEMENT

### TUMPNEY HURD CLEGG, LLC - WATER SYSTEM EXTENSION

THIS AGREEMENT is made this 1<sup>st</sup> day of July, 2024, by and between (*the applicant*) Tumpney Hurd Clegg, LLC, with an address of 39 Trigate Road, Hudson, NH 03051 and the Town of Hudson, a municipal corporation of Hillsborough County, New Hampshire, with offices at 12 School Street, Hudson, New Hampshire 03051 (the “Town”).

#### RECITALS:

- 1.01 (*The applicant*) is the owner of certain real estate situated in Hudson, Hillsborough County, New Hampshire, with an address of Davey Way, and shown as Map 181, Lots 001-001, 001-002, Map 174, Lots 015-002, and Map 173, Lots 057-000 on the Town of Hudson Tax Maps (the “Premises”).
- 1.02 Presently, the Town’s water system extends along Webster Street to a point approximately 8 feet from the common boundary line between the Premises.
- 1.03 Tumpney Hurd Clegg, LLC desires to extend the Town’s water system to the Premises and then further extend the Town’s water system through Davey Way as shown on the Subdivision Plan for the purpose of providing water to Map 181, Lots 001-001, 001-002, Map 174, Lots 015-002, and Map 173, Lots 057-000 as shown.

#### Agreement to do Work

- 2.01 The parties agree that the recitals set forth above are true, accurate and complete.
- 2.02 (*The applicant*) shall cause the following work to be undertaken and completed the (project) “Work”:
  - 2.02.1 The installation of an 8-inch water main from the end of the existing town water main located on Webster Street to the Premises. Such 8-inch water main shall be located on the Premises within the Proposed Access and Utility Easement as shown on the Subdivision Plan.
  - 2.02.2 (*The applicant*) shall undertake all necessary work within Webster Street and Davey Way Premises to install the water main, gate valves, service lines, with gates and fire hydrants.

installation of the water main and service lines. This work shall also include associated loaming and seeding on or adjacent to the premises. The scope of work and limits of construction shall be approved prior to the commencement of construction by the Town Engineer. All such work shall be undertaken in coordination with the Town of Hudson Town Engineer. All such work shall be approved as to quality and workmanship by the Public Works Department and the Engineering Department.

#### **Preliminary or Related Matters**

- 3.01 *(The applicant)* shall convey easements to the town of Hudson for the proposed Access and Utility Easement, if applicable, substance satisfactory to the Town of Hudson.

#### **Inspections**

- 4.01 *(The applicant)* shall pay all applicable fees and inspection costs related to the Work.

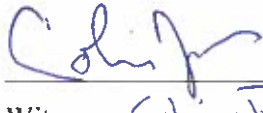
#### **Certain Fees/Bonding**

- 5.01 *(The applicant)* shall pay any and all hook-up assessments or extension fees including capital assessment fees to provide municipal water service to the Premises.
- 5.02 Prior to the commencement of Work, *(the applicant)*, the Town (through its Board of Selectmen), and the Town Engineer shall establish mutually acceptable amounts for the bonding of proposed work.
- 5.03 Prior to the commencement of Work, *(the applicant)* shall provide the Town with a bond, letter of credit or combination thereof to constitute the surety for the Work.

#### **General**

- 6.01 *(The applicant)* has appended hereto a certificate of authority confirming that it has authorized certain duly authorized agents and/or employees of Tumpney Hurd Clegg, LLC to enter into this Agreement.
- 6.02 The Town represents to *(the applicant)* that its Board of Selectmen are duly authorized to approve this Agreement on behalf of the Town and bind the Town hereto.
- 6.03 This Agreement is a complete and accurate statement of the agreement between the parties and any and all prior agreements, representations, understandings, oral or written by and between the parties with respect to the subject matter hereof, are hereby expressly superseded, and this Agreement constitutes the entire agreement of the parties with respect to the subject matter hereto.
- 6.04 This Agreement shall be governed by and construed in accordance with the law of the State of New Hampshire without regard to its conflict of law rules or principles.

IN WITNESS WHEREOF, the Town and *(the applicant)* have caused this Agreement to be duly executed by their respective representatives the date first set forth above.



Witness Colin Jean

\_\_\_\_\_

Witness

\_\_\_\_\_

Witness

\_\_\_\_\_

Witness

\_\_\_\_\_

Witness

\_\_\_\_\_

Witness

By:  \_\_\_\_\_

Its: George Hurd, Manager  
Duly Authorized Owner

**Town of Hudson its Board of Selectman**

By: \_\_\_\_\_

Its: \_\_\_\_\_  
Duly Authorized Selectmen

By: \_\_\_\_\_

Its: \_\_\_\_\_  
Duly Authorized Selectmen

By: \_\_\_\_\_

Its: \_\_\_\_\_  
Duly Authorized Selectmen

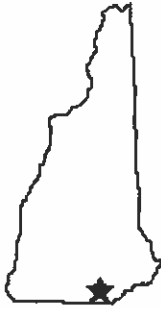
By: \_\_\_\_\_

Its: \_\_\_\_\_  
Duly Authorized Selectmen

By: \_\_\_\_\_

Its: \_\_\_\_\_  
Duly Authorized Selectmen

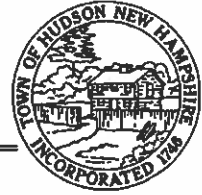




# TOWN OF HUDSON

## FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911  
 Business 603-886-6021  
 Fax 603-594-1164

Scott J. Tice  
 Chief of Department

TO: Bob Guessferd  
 Chairman, Board of Selectmen

FR: Scott Tice  
 Fire Chief

DT: July 12, 2024

RE: July 23, 2024 BOS Public Agenda - Acceptance of FY23 AFG Grant

**RECEIVED**

JUL 18 2024

TOWN OF HUDSON  
 SELECTMENS OFFICE

In March of this year, the Hudson Fire Department submitted a formal application for the 2023 Assistance to Firefighters Grant Program (AFG) for funding to support a comprehensive physical and mental health program and Safety and Survival course for our firefighters.

On July 11, 2024, we were notified by the FEMA office that our grant application has been approved for award. Tonight, we would ask for you to officially accept this grant award so we can move forward with FEMA to secure the funding.

The funding opportunity has been approved in the amount of \$429,527.27. This program does require a 10% match of \$42,952.73 for a total of \$472,480.00. The period of performance covers a span of two fiscal years (FY25 & FY26). We have identified funding within the operational budget to cover the match.

With this funding, we will be able to provide our front line personnel with a comprehensive annual physical including cardiovascular and cancer screenings, as well as annual mental health counseling and access to a clinician for any emergent needs.

Additionally, this funding will support the IAFF Fire Ground Survival (FGS) program. This is the most comprehensive survival skills and Mayday prevention program currently available within the fire service. Incorporating federal regulations, proven incident management best practices and survival techniques from leaders in the field, and real case studies from experienced firefighters, the FGS program aims to educate all firefighters to be prepared if the unfortunate happens.

I would like to thank Deputy Chief Enos, Captain Mamone and our Executive Coordinator Erika LaRiviere, who put together and prepared all the required data and information for this grant. To date, this the largest non-staff related funding award the department has received through AFG.

**Motion:**

**To authorize the Fire Chief to accept the FY2023 Assistance to Firefighters Grant in the amount of \$429,527.27 as recommended by the Fire Chief.**



# TOWN OF HUDSON

## Board of Selectmen



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12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

### PUBLIC NOTICE

**Pursuant to RSA 31:95-b and in accordance with Article 36 of the March 12, 1994 Town Meeting, the Hudson Board of Selectmen shall hold a public hearing in conjunction with its regularly scheduled meeting on July 23, 2024 which starts at 7:00 p.m. and is held in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, NH, to accept the FY2023 Assistance to Firefighters Grant of \$429,527.27 to support a comprehensive physical and mental health program and Safety and Survival course for Hudson Fire Department Firefighters. Any Hudson, NH resident who wishes to speak on this matter is invited to attend.**

**Stephen Malizia  
Town Administrator**



# TOWN OF HUDSON

## FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911  
 Business 603-886-6021  
 Fax 603-594-1164

Scott J. Tice  
 Chief of Department

### RECEIVED

JUL 18 2024

TOWN OF HUDSON  
 SELECTMENS OFFICE

TO: Bob Guessferd  
 Chairman, Board of Selectmen

FR: Scott Tice  
 Fire Chief *ST*

DT: July 18, 2024

RE: July 23, 2024 BOS Public Agenda – Fire Department Open House

Please place the following item on the above-indicated agenda from the Fire Department:

I am excited to announce that the Fire Department will be hosting an open house on Saturday, September 28, 2024 from 10:00AM to 2:00PM. We have not hosted an open house in over ten years and I am looking forward to bringing this event back for our community. We had planned an open house back in 2019 but unfortunately, Mother Nature had other plans and the event had to be canceled.

As we had planned in 2019, School Street would be closed off to traffic from the entrance on Chase Street to the intersection of Library Street. We will be utilizing School Street, Central Station, and the parking lot at Town Hall for the majority of the activities. All apparatus will be staged on School Street alongside the Early Learning Center.

This will be an interactive event for kids and adults of all ages. We will be incorporating activities to coincide with this year's Fire Prevention theme, "Smoke alarms: Make them work for you!"

While specifics are still being finalized, we anticipate Smokey Bear, Sparky, a Hazard House, Side-by-Side Burn Trailer, Hazard Kitchen and a K9 Demo for this event. We are working on other several other activities that will run throughout the duration of the open house. You will soon see us advertising for the open house as the event draws near and details are finalized.

We look forward to having the opportunity to interact with the community and have some fun.

We ask for your support with the following motion:

#### Motion #1

To authorize the closure of School Street from Chase Street to Library Street on Saturday, September 28, 2024 from 9:00AM to 2:30PM for the Fire Department Open House.

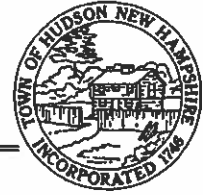




# TOWN OF HUDSON

## FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Scott Tice  
Chief of Department

### RECEIVED

JUL 18 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

TO: Bob Guessferd  
Chairman, Board of Selectmen

FR: Scott Tice  
Fire Chief 

DT: July 16, 2024

RE: July 23, 2024 BOS Public Agenda – Staff Vehicle

Please place the following item on the above-indicated agenda from the Fire Department:

The Fire Department has been approved to purchase a new staff vehicle in FY25. During my budget presentation, I stated that we would be removing Vehicle 37, a 2016 Ford Explorer from our fleet when we took delivery of the new vehicle. At that time, I neglected to take into account the need for a vehicle if the Training Captain position was approved.

Our current fleet includes a Shift Commander's vehicle, one vehicle for each Chief Officer, a spare command vehicle which is the backup for the three Chief Officers, the Shift Commander, and is also used by the duty crew for department physicals and general shift work. Inspectional Services has two vehicles which their staff share for inspections. We have the utility pickup which is used for plowing, moving equipment, as a third vehicle for ISD when needed, and for fire alarm work.

I believe we need one more vehicle for the Training Captain to use to adequately fulfill his duties. My intent was to remove vehicles from service before they became maintenance problems. While this vehicle has 110,000 miles and did raise a concern, we had this vehicle assessed and it seems to be in good condition. I have been told that while the mileage is getting high, it should not be as big of a problem as I was concerned about, as the majority of these miles have been on the highway. I recognize this is a reversal of my previous position, but this is the only option to provide a vehicle to the Training Captain.

Should the board concur with my recommendation, the following motion would be appropriate.

**Motion:**

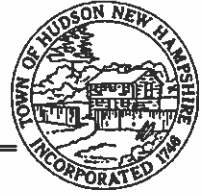
**To authorize the Fire Chief to retain Vehicle 37, a 2016 Ford Explorer.**



# TOWN OF HUDSON

## FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Scott Tice  
Chief of Department

**RECEIVED**

JUL 18 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

TO: Bob Guessferd  
Chairman, Board of Selectmen

FR: Scott Tice  
Fire Chief *ST*

DT: July 18, 2024

RE: July 23, 2024 BOS Public Agenda – Emergency Medical Training Contract

Please place the following item on the above-indicated agenda from the Fire Department:

In May, we put out a request for proposal for a two-year (2) contract to provide Emergency Medical training / education to members of the department. This two-year contract coincides with the Emergency Medical Services (EMS) re-licensing requirements for our members. It will cover the fiscal years FY25 and FY26.

A bid opening was conducted on June 19, 2024 and we received two submittals. The two submittals were as follows:

- Critical Knowledge Inc (CKI) \$37,820.00
- Emergency Education Consultants \$21,539.00

Over the past several years we have had the opportunity to work with both vendors for this training, each bringing feedback from the floor and with CKI completing the training for FY24. With the overwhelmingly positive feedback we have received from the floor regarding their EMS training with CKI, we feel it is the department's best interest to retain them as our EMS training provider. While they are the more expensive option, we feel their delivery of services and positive impact on the membership warrants the expense.

This contract is funded by the EMS Revolving Fund.

Should the board concur with my recommendation, the following motion would be appropriate.

**Motion:**

**"To award the Emergency Medical Training contract to Critical Knowledge Inc. for a period of two years for a total price of \$37,820.00" as recommended by the Fire Chief.**



# TOWN OF HUDSON

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481



## Request for Proposal/Bid Checklist

Department: Fire Department

Project Name: EMS Training Contract

Date: 5/28/2024

Budget: TBD

Was This Project Advertised? Yes<sup>x</sup>  No

Where? Union Leader and Town of Hudson Website

Was it delivered to four vendors/contractors? Yes<sup>x</sup>  No

If No, reason why: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If Yes, list of vendors/contractors delivered to:

- 1.) Critical Knowledge
- 2.) Emergency Education Consultants
- 3.) True North Group
- 4.) Life Safety Institute Manchester

Selected Contractor/Vendor: Critical Knowledge

Award Amount: \$37,820.00

# Town of Hudson

## Revenues and Expenditures

Through June 30, 2024

Preliminary - Unaudited



Steve

**\*\*Preliminary UnAudited\*\***

**Town of Hudson, NH  
Appropriations and Revenue Summary  
Month Ending: As of June 30, 2024**

State #	Dept #	Department	Budget FY 2024	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
01	General Fund									
4199	5020	Trustees of Trust Funds	2,994	0	0	2,994	3,199	0	(205)	107%
4195	5025	Cemetery Trustees	1,250	0	0	1,250	66	0	1,184	5%
4140	5030	Town Clerk/Tax Collector	424,803	0	5,000	429,803	470,941	0	(41,138)	110%
4140	5041	Moderator	42,616	0	0	42,616	46,502	0	(3,886)	109%
4140	5042	Supervisors of The Checklist	6,286	0	0	6,286	4,374	0	1,912	70%
4199	5050	Town Treasurer	8,074	0	0	8,074	8,074	0	0	100%
4199	5055	Sustainability Committee	1,300	0	150	1,450	799	0	651	55%
4520	5063	Benson Park Committee	1,100	0	0	1,100	2,967	0	(1,867)	270%
4199	5070	Municipal Budget Committee	800	0	0	800	248	0	552	31%
4140	5077	IT - Town Officers	4,170	0	0	4,170	1,271	0	2,899	30%
4199	5080	Ethics Committee	100	0	0	100	0	0	100	0%
		<b>Town Officers</b>	<b>493,493</b>	<b>0</b>	<b>5,150</b>	<b>498,643</b>	<b>538,441</b>	<b>0</b>	<b>(39,798)</b>	<b>108%</b>
4130	5110	Board of Selectmen/Administrator	408,448	1,685	41,225	451,358	475,572	47,948	(23,214)	116%
4194	5115	Oakwood	2,275	0	60	2,335	5,063	0	(2,728)	217%
4194	5120	Town Hall Operations	107,321	0	82,451	189,772	200,420	0	(10,648)	106%
4442	5151	Town Poor	65,000	0	(22,815)	42,185	28,445	0	13,740	67%
4130	5177	IT - Town Administration	800	0	0	800	330	0	470	41%
		<b>Administration</b>	<b>583,844</b>	<b>1,685</b>	<b>100,921</b>	<b>686,450</b>	<b>709,829</b>	<b>47,948</b>	<b>(71,327)</b>	<b>110%</b>
4153	5200	<b>Legal</b>	<b>120,000</b>	<b>0</b>	<b>28,465</b>	<b>148,465</b>	<b>137,942</b>	<b>0</b>	<b>10,523</b>	<b>93%</b>
4150	5310	Finance Administration	190,919	0	0	190,919	216,533	0	(25,614)	113%
4150	5320	Accounting	339,563	0	4,472	344,035	340,476	0	3,559	99%
4150	5377	IT - Finance	2,759	0	0	2,759	2,697	0	62	98%
		<b>Finance</b>	<b>533,241</b>	<b>0</b>	<b>4,472</b>	<b>537,713</b>	<b>559,705</b>	<b>0</b>	<b>(21,993)</b>	<b>104%</b>
4150	5330	Information Technology	774,036	0	13,720	787,756	808,128	0	(20,372)	103%
		<b>Information Technology</b>	<b>774,036</b>	<b>0</b>	<b>13,720</b>	<b>787,756</b>	<b>808,128</b>	<b>0</b>	<b>(20,372)</b>	<b>103%</b>
4152	5410	Assessing Department	466,104	33,695	(15,379)	484,420	441,454	37,059	5,906	99%
4152	5477	IT- Assessing	1,200	0	10,112	11,312	10,972	0	340	97%
		<b>Assessing</b>	<b>467,304</b>	<b>33,695</b>	<b>(5,267)</b>	<b>495,732</b>	<b>452,426</b>	<b>37,059</b>	<b>6,246</b>	<b>99%</b>
4312	5515	Public Works Facility	61,252	0	1	61,253	61,903	0	(651)	101%
4312	5551	Public Works Administration	313,255	0	2,609	315,864	333,852	0	(17,988)	106%
4312	5552	Streets	3,640,579	0	203,703	3,844,282	3,631,275	203,729	9,278	100%
4312	5553	Equipment Maintenance	503,608	0	7,329	510,937	429,941	0	80,996	84%
4312	5554	Drainage	670,079	0	30,936	701,015	669,873	0	31,142	96%
4522	5556	Parks Division	243,845	0	3,372	247,217	207,587	0	39,630	84%
4312	5577	IT - Public Works	4,290	0	0	4,290	4,927	0	(637)	115%
		<b>Public Works</b>	<b>5,436,908</b>	<b>0</b>	<b>247,949</b>	<b>5,684,857</b>	<b>5,339,358</b>	<b>203,729</b>	<b>141,771</b>	<b>98%</b>

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: As of June 30, 2024**

State #	Dept #	Department	Budget FY 2024	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4191	5277	IT - LUD	6,330	0	0	6,330	3,095	0	3,235	49%
4191	5571	LUD - Planning	385,118	0	19,161	404,279	332,714	0	71,565	82%
4191	5572	LUD - Planning Board	8,350	0	5,000	13,350	8,318	1,908	3,124	77%
4191	5581	LUD - Zoning	227,834	0	5,290	233,124	234,218	0	(1,094)	100%
4191	5583	LUD - Zoning Board of Adj	16,500	0	0	16,500	16,950	0	(450)	103%
4311	5585	LUD - Engineering	433,718	0	18,537	452,255	445,634	3,170	3,451	99%
		<b>Land Use</b>	<b>1,077,850</b>	<b>0</b>	<b>47,988</b>	<b>1,125,838</b>	<b>1,040,929</b>	<b>5,078</b>	<b>79,831</b>	<b>93%</b>
4210	5610	Police Administration	385,840	0	18,780	404,620	370,977	1,230	32,413	92%
4210	5615	Police Facility Operations	296,892	10,000	23,845	330,737	337,418	0	(6,681)	102%
4210	5620	Police Communications	865,535	0	0	865,535	861,655	0	3,880	100%
4210	5630	Police Patrol	7,428,749	9,432	376,961	7,815,142	7,361,298	7,699	446,146	94%
4210	5640	Investigations	15,226	7,586	0	22,812	20,721	0	2,091	91%
4414	5650	Animal Control	136,928	0	7,477	144,405	146,940	0	(2,535)	102%
4210	5660	Information Services	192,535	0	0	192,535	187,836	0	4,699	98%
4210	5671	Support Services	95,023	3,095	9,966	108,084	97,145	14,556	(3,617)	103%
4210	5672	Crossing Guards	70,703	0	0	70,703	52,777	0	17,926	75%
4210	5673	Prosecutor	396,939	0	18,985	415,924	382,187	0	33,736	92%
4210	5674	Debt Service	518,532	0	0	518,532	518,532	0	0	100%
4210	5677	IT - Police	94,871	0	182	95,053	82,048	0	13,005	86%
		<b>Police</b>	<b>10,497,773</b>	<b>30,113</b>	<b>456,196</b>	<b>10,984,082</b>	<b>10,419,535</b>	<b>23,485</b>	<b>541,063</b>	<b>95%</b>
4220	5710	Fire Administration	809,652	0	34,124	843,776	805,513	1,974	36,289	96%
4220	5715	Fire Facilities	149,418	875	11,109	161,402	191,096	14,312	(44,006)	127%
4220	5720	Fire Communications	422,701	6,877	184,086	613,664	633,450	21,600	(41,386)	107%
4220	5730	Fire Suppression	6,322,020	16,823	55,322	6,394,165	6,413,836	81,184	(100,856)	102%
4220	5740	Fire Inspectional Services	509,024	0	11,494	520,518	517,423	0	3,095	99%
4220	5765	Fire Alarm	3,000	0	0	3,000	925	0	2,075	31%
4220	5770	Emergency Management	86,868	0	121,840	208,708	194,075	0	14,632	93%
4220	5777	IT - Fire	45,578	2,970	0	48,498	57,835	0	(9,337)	119%
		<b>Fire</b>	<b>8,348,211</b>	<b>27,545</b>	<b>417,974</b>	<b>8,793,730</b>	<b>8,814,154</b>	<b>119,070</b>	<b>(139,493)</b>	<b>102%</b>
4520	5810	Recreation Administration	158,669	0	0	158,669	157,704	0	965	99%
4520	5814	Recreation Facilities	68,874	0	703	69,577	78,355	0	(8,778)	113%
4520	5821	Supervised Play	122,463	0	0	122,463	132,383	0	(9,920)	108%
4520	5824	Ballfields	11,842	0	0	11,842	11,238	0	604	95%
4520	5825	Tennis	1,500	0	0	1,500	2,000	0	(500)	133%
4520	5826	Lacrosse	8,506	0	0	8,506	6,016	0	2,490	71%
4520	5831	Basketball	51,384	0	0	51,384	47,374	0	4,010	92%
4520	5834	Soccer	13,314	0	0	13,314	11,984	0	1,330	90%
4520	5835	Senior Activities Operations	63,995	0	0	63,995	57,940	0	6,055	91%
4520	5836	Teen Dances	1,200	0	0	1,200	0	0	1,200	0%
4520	5839	Community Activities	9,190	0	0	9,190	7,863	0	1,327	86%
4520	5877	IT - Recreation	6,865	0	0	6,865	7,120	0	(255)	104%
		<b>Recreation</b>	<b>517,802</b>	<b>0</b>	<b>703</b>	<b>518,505</b>	<b>519,977</b>	<b>0</b>	<b>(1,473)</b>	<b>100%</b>

Town of Hudson, NH  
 Appropriations and Revenue Summary  
 Month Ending: As of June 30, 2024

State #	Dept #	Department	Budget FY 2024	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4196	5910	Insurance	590,938	0	0	590,938	606,177	0	(15,239)	103%
4199	5920	Community Grants	104,884	0	0	104,884	104,825	0	59	100%
4583	5930	Patriotic Purposes	5,600	0	0	5,600	4,100	0	1,500	73%
4199	5940	Other Expenses	149,169	0	(67,000)	82,169	25,634	0	56,535	31%
4220	5960	Hydrant Rental	276,971	0	0	276,971	253,890	0	23,081	92%
4321	5970	Solid Waste Contract	2,240,383	0	0	2,240,383	2,417,492	0	(177,109)	108%
		<b>Non-Departmental</b>	<b>3,367,945</b>	<b>0</b>	<b>(67,000)</b>	<b>3,300,945</b>	<b>3,412,118</b>	<b>0</b>	<b>(111,173)</b>	<b>103%</b>
<b>General Fund Appropriation Subtotal</b>			<b>32,218,407</b>	<b>93,038</b>	<b>1,251,270</b>	<b>33,562,716</b>	<b>32,752,541</b>	<b>436,368</b>	<b>373,806</b>	<b>98.9%</b>
<b>Warrant Articles</b>										
4194	6013	Generator Replace/Repair	30,000	0	0	30,000	30,000	0	0	100%
4901	6015	Widening Lowell Rd from Wason	0	1,285,754	976,317	2,262,071	1,468,414	53,536	740,121	67%
4901	6032	Development of Benson Property	10,000	0	0	10,000	10,000	0	0	100%
4152	6040	Future Prop. Revaluation CRF	25,000	0	0	25,000	25,000	0	0	100%
4210	6056	Hire New Police Officer	126,147	0	(126,147)	0	0	0	0	0%
4220	6057	Fire Apparal Refub & Repr CRF	25,000	0	0	25,000	25,000	0	0	100%
4130	6060	Police Fire Town Super Contract	190,118	0	(190,118)	0	0	0	0	0%
4130	6062	Public Works Union Contract	81,628	0	(81,628)	0	0	0	0	0%
4210	6073	Estab. Police Safety Equipment CF	100,000	0	0	100,000	100,000	0	0	100%
4326	6093	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
4721	6102	Bond - Interest	0	0	0	0	0	0	0	0%
4903	6210	Police Facility Expan and Reno	0	4,036,562	0	4,036,562	4,036,562	0	0	100%
4915	6201	Commun Equip & Infrastr CRF	0	0	0	0	0	0	0	0%
4909	6211	Bridge Repair State	0	4,823	437,764	442,587	106,218	157,900	178,469	60%
4909	6212	Taylor Falls & Veteran Bridge Ref	0	2,206	11,306	13,512	20,006	0	(6,494)	148%
4909	6212-500	Taylor Falls/Veteran Brdg (State)	0	0	247,739	247,739	0	0	247,739	0%
4199	6318	Energy Efficiency CRF	0	0	0	0	0	0	0	0%
0000	6434	Operating Transfer to Library	0	0	0	0	1,244,861	0	(1,244,861)	0%
0000	6436	Operating Transfer to Cons Co	0	0	0	0	52,753	0	(52,753)	0%
<b>General Fund Warrant Articles</b>			<b>602,893</b>	<b>5,329,345</b>	<b>1,275,234</b>	<b>7,207,471</b>	<b>7,133,814</b>	<b>211,436</b>	<b>(137,778)</b>	<b>102%</b>
<b>General Fund Total Budget</b>			<b>32,821,300</b>	<b>5,422,383</b>	<b>2,526,504</b>	<b>40,770,187</b>	<b>39,886,355</b>	<b>647,804</b>	<b>236,028</b>	<b>99%</b>
<b>02</b>	<b>Sewer Fund</b>									
4326	5561	Sewer Billing & Collection	176,531	0	0	176,531	170,848	0	5,683	97%
4326	5562	Sewer Operation & Maintenance	1,298,472	220,754	(3,141)	1,516,085	1,389,818	186,637	(60,370)	104%
4326	5564	Sewer Capital Projects	700,000	0	383,908	1,083,908	480,919	126,848	476,141	56%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
		<b>Sewer Fund</b>	<b>2,190,003</b>	<b>220,754</b>	<b>380,767</b>	<b>2,791,525</b>	<b>2,056,585</b>	<b>313,485</b>	<b>421,454</b>	<b>85%</b>
<b>03</b>	<b>Water Fund</b>									
4332	5591	Water - Administration	317,184	0	0	317,184	308,062	1,024	8,097	97%
4332	5592	Water - Ops & Maintenance	1,762,303	382,032	98,458	2,242,793	2,131,873	284,990	(174,069)	108%
4335	5593	Water - Supply	1,306,108	50,139	1,684	1,357,931	1,090,991	29,536	237,404	83%
4332	5594	Water - Debt Service	1,140,406	0	0	1,140,406	1,185,013	0	(44,607)	104%
		<b>Water Fund</b>	<b>4,526,001</b>	<b>432,171</b>	<b>100,142</b>	<b>5,058,314</b>	<b>4,715,939</b>	<b>315,550</b>	<b>26,825</b>	<b>99%</b>

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: As of June 30, 2024**

State #	Dept #	Department	Budget FY 2024	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
04	5060	Library	1,256,499	11,099	(56)	1,267,542	1,241,370	13,924	12,248	99%
06	5586	Conservation Commission	52,753	28,000	(21,640)	59,113	359,320	162,329	(462,536)	882%
Eliminate Transfers to Library & Conservation			1,309,252	39,099	(21,696)	1,326,655	1,600,690	176,253	(450,287)	134%
							(1,297,614)	0	1,297,614	
<b>Total General, Sewer, Water Funds</b>			<b>40,846,556</b>	<b>6,114,407</b>	<b>2,985,717</b>	<b>49,946,680</b>	<b>46,961,955</b>	<b>1,453,093</b>	<b>1,531,633</b>	<b>97%</b>
			Budgeted Revenue		Supplemental Budget	Adjusted Revenue	Revenues	Use of Fund Balance	Balance	
General Fund Revenue			32,171,032	0	2,535,746	34,706,286	37,326,089	0	(2,619,803)	108%
Sewer Fund Revenue			2,182,004	0	466,030	2,648,034	1,655,046	0	992,988	63%
Water Fund Revenue			4,536,001	0	100,142	4,636,143	3,705,268	0	930,875	80%
<b>Total General, Sewer, Water Funds Revenue</b>			<b>38,889,037</b>	<b>0</b>	<b>3,101,919</b>	<b>41,990,464</b>	<b>42,686,403</b>	<b>0</b>	<b>(695,940)</b>	<b>102%</b>
<b>Other Funds</b>										
State #	Dept #	Department	FY 2024	Encumbered	PY Adjustmts	Appropriation	Expended To Date	Encumbered	Available	Expended
14	5630	Police Forfeiture Fund	0	4,736	0	4,736	47,470	12,937	(55,671)	118%
35	5845	Senior Activities Revolving Fund	0	0	0	0	138,655	0	(138,655)	0%
45	5045	Community TV Revolving Fund	0	0	341	341	405,322	0	(404,981)	100%
50	5750	EMS Revolving Fund	378,850	0	12,914	391,764	381,339	20,520	(10,095)	103%
Other Funds			378,850	4,736	13,255	396,841	972,786	33,457	(609,402)	254%
			Budgeted Revenue		Supplemental Budget	Adjusted Revenue	Revenues	Use of Fund Balance	Balance	
Sr. Revolving Fund			0			0	148,245		(148,245)	0%
Community TV Revolving Fund			0		341	341	370,639		(370,298)	0%
EMS Revolving Fund			0		12,914	12,914	476,960		(464,046)	0%
<b>Total Expenditures All Funds</b>			<b>41,225,406</b>	<b>6,119,143</b>	<b>2,998,972</b>	<b>50,343,521</b>	<b>47,934,741</b>	<b>1,486,550</b>	<b>922,231</b>	<b>98%</b>



Run: 7/18/24  
11:21AM

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: June 2024, GL Year 2024

Page: 1  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>General Fund</b>						
01-0000-4913-000-000	Transfer from Land Use Change Fund	0.00	0.00	0.00	0.00	0.000
01-0000-4914-000-000	Library Revenue	1,677.00	0.00	0.00	1,677.00	0.000
01-3110-4100-000-000	General Property Taxes	21,843,262.00	0.00	22,462,857.57	-619,595.57	102.837
01-3110-4101-000-000	Overlay	-328,649.00	0.00	-21,878.44	-306,770.56	6.657
01-3185-4120-000-000	Yield Taxes and Interest	8,000.00	0.00	7,695.81	304.19	96.198
01-3186-4115-000-000	In Lieu of Taxes	12,816.00	0.00	0.00	12,816.00	0.000
01-3189-4121-000-000	Excavation Activity Tax	5,000.00	0.00	9,335.54	-4,335.54	186.711
01-3189-4127-000-000	Boat Tax	8,000.00	1,828.08	10,702.38	-2,702.38	133.780
01-3190-4203-000-000	Charges on Property Taxes	5,000.00	271.18	1,035.69	3,964.31	20.714
01-3190-4204-000-000	Interest on Property Taxes	160,000.00	6,052.97	118,579.16	41,420.84	74.112
01-3220-4201-000-000	Motor Vehicle Permits	5,600,000.00	563,258.30	6,418,845.24	-818,845.24	114.622
01-3230-4216-000-000	Certificate of Occupancy Permit	15,000.00	900.00	11,540.00	3,460.00	76.933
01-3230-4218-000-000	Building Permits	280,000.00	32,503.50	369,767.93	-89,767.93	132.060
01-3230-4381-000-000	Septic Inspection Fees	6,000.00	1,100.00	7,000.00	-1,000.00	116.667
01-3290-4209-000-000	Excavation Permits	5,000.00	150.00	2,550.00	2,450.00	51.000
01-3290-4214-000-000	Driveway Permits	2,000.00	250.00	2,100.00	-100.00	105.000
01-3290-4217-000-000	Health Permits	0.00	0.00	500.00	-500.00	0.000
01-3290-4221-000-000	Pistol Permits	2,500.00	110.00	1,162.00	1,338.00	46.480
01-3290-4233-000-000	Oil Burner/Kerosene Permits	0.00	0.00	300.00	-300.00	0.000
01-3290-4238-000-000	Police Alarm Permit	2,800.00	15.00	1,635.00	1,165.00	58.393
01-3290-4239-000-000	Fire - Place of Assembly	2,000.00	130.00	1,680.00	320.00	84.000
01-3290-4254-000-000	Fire Alarm Permits	1,500.00	156.00	2,001.00	-501.00	133.400
01-3290-4312-000-000	Zoning Application Fees	3,000.00	1,842.16	8,703.17	-5,703.17	290.106
01-3290-4313-000-000	Planning Board Fees	120,000.00	4,233.68	17,566.63	102,433.37	14.639
01-3290-4315-000-000	Sewer Service Permit	3,000.00	25.00	1,525.00	1,475.00	50.833
01-3290-4321-000-000	UCC Filings	7,000.00	0.00	6,105.00	895.00	87.214
01-3290-4322-000-000	Vital Statistics	10,000.00	245.00	11,291.00	-1,291.00	112.910
01-3290-4323-000-000	Police Fines, Court	0.00	0.00	0.00	0.00	0.000
01-3290-4325-000-000	Animal Control Fines/Fees	10,000.00	122.00	8,735.00	1,265.00	87.350
01-3290-4326-000-000	Notary Fees	100.00	0.00	0.00	100.00	0.000

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3290-4327-000-000	Parking Violation Fees	1,000.00	0.00	445.00	555.00	44.500
01-3290-4328-000-000	Street Acceptance/Opening Fee	0.00	0.00	0.00	0.00	0.000
01-3290-4334-000-000	Construction Inspection Fee	20,000.00	14,235.00	65,876.41	-45,876.41	329.382
01-3290-4335-000-000	Animal Boarding Fees	1,100.00	0.00	850.00	250.00	77.273
01-3290-4343-000-000	Copy Fees and Sale of Books	1,500.00	61.75	290.25	1,209.75	19.350
01-3290-4347-000-000	Bad Check Fees	2,500.00	217.22	1,771.40	728.60	70.856
01-3290-4356-000-000	Police False Alarm Fines	10,000.00	150.00	5,250.00	4,750.00	52.500
01-3290-4421-000-000	Marriage Licenses	2,000.00	-748.00	532.00	1,468.00	26.600
01-3290-4422-000-000	Hawker/Peddler License	1,000.00	50.00	938.40	61.60	93.840
01-3290-4427-000-000	Articles of Agreement	0.00	0.00	0.00	0.00	0.000
01-3290-4428-000-000	Pole Licenses	0.00	0.00	100.00	-100.00	0.000
01-3290-4430-000-000	Scrap Metal License	0.00	0.00	0.00	0.00	0.000
01-3290-4450-000-000	Animal Control Licenses	18,000.00	1,532.50	16,502.50	1,497.50	91.681
01-3290-4451-000-000	Drain Layers License	1,000.00	250.00	7,750.00	-6,750.00	775.000
01-3351-4840-000-000	Shared Revenue - Municipal Aid	0.00	0.00	0.00	0.00	0.000
01-3352-4841-000-000	Shared Revenue - Meals and Rental Tax Distribution	1,793,865.00	0.00	2,431,094.29	-637,229.29	135.523
01-3353-4610-000-000	Shared Revenue - Highway Block Grant	692,508.38	0.00	705,529.79	-13,021.41	101.880
01-3359-4656-000-000	Grants - Police	142,875.79	27,507.83	122,297.53	20,578.26	85.597
01-3359-4657-000-000	Grants - Fire	445,235.72	19,409.92	606,353.21	-161,117.49	136.187
01-3359-4659-000-000	Grants - Other	1,072,013.27	457,171.86	1,090,516.69	-18,503.42	101.726
01-3359-4660-000-000	Grants - Pandemic	0.00	0.00	0.00	0.00	0.000
01-3379-4300-000-000	Sewer Utility Admin Fee	44,000.00	0.00	44,000.00	0.00	100.000
01-3379-4301-000-000	Water Utility Admin Fee	66,000.00	0.00	66,000.00	0.00	100.000
01-3401-4324-000-000	Police Record Fees	7,000.00	830.00	8,348.00	-1,348.00	119.257
01-3401-4342-000-000	Sale of Checklists	500.00	22.00	22.00	478.00	4.400
01-3401-4708-000-000	Welfare Reimbursement	1,000.00	0.00	0.00	1,000.00	0.000
01-3401-4716-000-000	Cash Over/Short	0.00	-25.00	-315.00	315.00	0.000
01-3401-4720-000-000	Police Outside Detail	150,000.00	4,740.73	108,456.02	41,543.98	72.304
01-3401-4721-000-000	Police Outside Detail - Cruiser	0.00	2,880.00	28,075.00	-28,075.00	0.000
01-3401-4729-000-000	Contracted Services - Litchfield	30,000.00	18,475.00	58,293.42	-28,293.42	194.311
01-3401-4730-000-000	Ambulance Billings	400,000.00	0.00	452,609.93	-52,609.93	113.152

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01-3401-4731-000-000	Charges on Ambulance Receivables	0.00	0.00	-24,043.52	24,043.52	0.000
01-3401-4732-000-000	Fire Incident Reports	500.00	-22.00	486.00	14.00	97.200
01-3401-4745-000-000	Cable Franchise Fees	77,000.00	0.00	92,575.10	-15,575.10	120.227
01-3401-4746-000-000	Police Testing and Application Fees	0.00	0.00	0.00	0.00	0.000
01-3401-4748-000-000	Insurance Reimbursement	112,318.28	0.00	23,318.28	89,000.00	20.761
01-3401-4756-000-000	Misc Rev - Police	7,339.12	1,950.00	8,246.42	-907.30	112.363
01-3401-4757-000-000	Misc Rev - Fire	500.00	300.00	1,200.00	-700.00	240.000
01-3401-4758-000-000	Misc Rev - Recreation	0.00	0.00	0.00	0.00	0.000
01-3401-4759-000-000	Misc Rev - Other	706,376.92	12,455.82	915,688.85	-209,311.93	129.632
01-3401-4761-000-000	Rec Rev - Basketball	30,000.00	0.00	43,917.50	-13,917.50	146.392
01-3401-4762-000-000	Rec Rev - Supervised Play	97,000.00	32,005.00	203,728.00	-106,728.00	210.029
01-3401-4763-000-000	Rec Rev - Flag Football	3,000.00	0.00	0.00	3,000.00	0.000
01-3401-4764-000-000	Rec Rev - Soccer	30,000.00	8,495.00	31,400.47	-1,400.47	104.668
01-3401-4765-000-000	Rec Rev - Tennis	1,500.00	90.00	2,370.00	-870.00	158.000
01-3401-4766-000-000	Rec Rev - Teen Dances	4,400.00	0.00	0.00	4,400.00	0.000
01-3401-4767-000-000	Rec Rev - Adult Softball	11,895.00	55.00	16,652.50	-4,757.50	139.996
01-3401-4768-000-000	Rec Rev - Lacrosse	6,000.00	0.00	2,430.00	3,570.00	40.500
01-3401-4769-000-000	Rec Rev - Community Activities	11,000.00	0.00	17,828.01	-6,828.01	162.073
01-3501-4704-000-000	Sale of Town Property	55,000.00	0.00	6,800.00	48,200.00	12.364
01-3502-4702-000-000	Bank Charges	-10,000.00	-849.11	-11,587.94	1,587.94	115.879
01-3502-4703-000-000	Interest on Investments	25,000.00	32,162.29	586,717.46	-561,717.46	###.###
01-3503-4373-000-000	Rents of Town Property	3,000.00	0.00	0.00	3,000.00	0.000
01-3508-4556-000-000	Donations - Police	13,577.01	25.00	2,575.00	11,002.01	18.966
01-3508-4557-000-000	Donations - Fire	622.40	-10,000.00	625.00	-2.60	100.418
01-3508-4558-000-000	Donations - Recreation	0.00	0.00	225.00	-225.00	0.000
01-3508-4559-000-000	Donations - Other	10,169.96	0.00	32.00	10,137.96	0.315
01-3914-4996-000-000	Voted from Surplus	100,000.00	0.00	0.00	100,000.00	0.000
01-3915-4922-000-000	From Capital Reserve Fund	121,983.64	16,736.90	121,983.64	0.00	100.000
01-3934-4998-000-000	Proceeds from Bonds	0.00	0.00	0.00	0.00	0.000
01-3939-4999-000-000	Use of Fund Balance	600,000.00	0.00	0.00	600,000.00	0.000
01-4324-4330-000-000	Extra Dump Passes	0.00	0.00	0.00	0.00	0.000

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Totals	General Fund	34,706,286.49	1,253,357.58	37,326,089.29	-2,619,802.80	107.548

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Sewer Fund</b>						
02-3190-4180-000-000	Interest on Sewer Utility	15,000.00	510.87	15,533.89	-533.89	103.559
02-3190-4181-000-000	Sewer Betterment Interest	728.00	0.00	727.76	0.24	99.967
02-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
02-3401-4759-000-000	Misc Rev - Other	891.65	0.00	891.65	0.00	100.000
02-3403-4780-000-000	Sewer Base Charges	565,000.00	0.00	567,588.33	-2,588.33	100.458
02-3403-4781-000-000	Sewer Consumption Charges	564,765.00	2,567.00	530,325.89	34,439.11	93.902
02-3409-4783-000-000	Sewer Capital Assessment Other Chg	100.00	0.00	0.00	100.00	0.000
02-3500-4773-000-000	Otamic Pond Betterment Assessment	24,911.00	0.00	24,911.00	0.00	100.000
02-3500-4782-000-000	Sewer Capital Assessment	50,000.00	59,498.15	134,906.00	-84,906.00	269.812
02-3502-4702-000-000	Bank Charges	-3,500.00	-587.91	-4,343.27	843.27	124.093
02-3508-4561-000-000	Donations - Sewer	80,633.74	0.00	0.00	80,633.74	0.000
02-3509-4786-000-000	Sewer - Other Income/(Expenses)	0.00	0.00	0.00	0.00	0.000
02-3915-4922-000-000	From Capital Reserve Fund	1,084,504.81	97,162.95	384,504.81	700,000.00	35.454
02-3939-4999-000-000	Use of Fund Balance	240,000.00	0.00	0.00	240,000.00	0.000
02-4915-4915-000-000	To Capital Reserve Fund - Sewer	25,000.00	0.00	0.00	25,000.00	0.000
<b>Totals</b>	<b>Sewer Fund</b>	<b>2,648,034.20</b>	<b>159,151.06</b>	<b>1,655,046.06</b>	<b>992,988.14</b>	<b>62.501</b>



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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Water Fund</b>						
03-3190-4794-000-000	Interest on Delinquent Accounts	10,000.00	460.77	5,942.66	4,057.34	59.427
03-3290-4394-000-000	Backflow Testing Fees	36,000.00	4,560.00	59,375.00	-23,375.00	164.931
03-3290-4395-000-000	Water Hookup Fee	296,000.00	8,805.92	37,069.90	258,930.10	12.524
03-3290-4396-000-000	Water Service Fees	12,000.00	3,230.00	14,668.76	-2,668.76	122.240
03-3290-4397-000-000	Shutoff/Reconnect Fee	3,500.00	0.00	2,000.00	1,500.00	57.143
03-3359-4659-000-000	Grants - Other	94,139.51	47,791.91	94,139.51	0.00	100.000
03-3401-4716-000-000	Cash Over/Short	0.00	0.00	23.53	-23.53	0.000
03-3401-4748-000-000	Insurance Reimbursement	0.00	0.00	0.00	0.00	0.000
03-3401-4759-000-000	Misc Rev - Other	6,002.34	0.00	6,002.34	0.00	100.000
03-3402-4390-000-000	Rental Fee - Private Hydrant	65,500.00	5,744.62	66,451.28	-951.28	101.452
03-3402-4391-000-000	Rental Fee - Public Hydrant	78,000.00	6,496.20	77,954.40	45.60	99.942
03-3402-4392-000-000	Public Fire Protection	224,000.00	19,623.48	235,123.47	-11,123.47	104.966
03-3402-4790-000-000	Water Base Charges	970,200.00	82,988.07	992,077.53	-21,877.53	102.255
03-3402-4791-000-000	Water Usage Charges	2,233,301.00	163,826.48	1,859,501.18	373,799.82	83.262
03-3402-4792-000-000	Fire Access Charges	215,000.00	16,584.67	199,016.04	15,983.96	92.566
03-3402-4799-000-000	Water Sales to Pennichuck	50,000.00	3,887.76	21,771.96	28,228.04	43.544
03-3502-4702-000-000	Bank Charges	-2,500.00	-550.74	-4,887.14	2,387.14	195.486
03-3502-4703-000-000	Interest on Investments	0.00	12,324.96	35,987.28	-35,987.28	0.000
03-3509-4793-000-000	Other Income - Water	10,000.00	300.00	3,050.00	6,950.00	30.500
03-3915-4922-000-000	From Capital Reserve Fund	60,000.00	0.00	0.00	60,000.00	0.000
03-3939-4999-000-000	Use of Fund Balance	265,000.00	0.00	0.00	265,000.00	0.000
03-4915-4915-000-000	To Capital Reserve Funds	10,000.00	0.00	0.00	10,000.00	0.000
<b>Totals</b>	<b>Water Fund</b>	<b>4,636,142.85</b>	<b>376,074.10</b>	<b>3,705,267.70</b>	<b>930,875.15</b>	<b>79.921</b>

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Sr Activities Revolving Fund</b>						
35-3401-4735-000-000	Misc Rev - Senior Activities	0.00	4,411.00	40,405.00	-40,405.00	0.000
35-3401-4736-000-000	Membership Fees	0.00	80.00	9,060.00	-9,060.00	0.000
35-3401-4737-000-000	Senior Rev - Field Trips	0.00	16,108.00	98,780.00	-98,780.00	0.000
<b>Totals</b>	<b>Sr Activities Revolving Fund</b>	<b>0.00</b>	<b>20,599.00</b>	<b>148,245.00</b>	<b>-148,245.00</b>	<b>0.000</b>

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Community TV Revolving Fund</b>						
45-3401-4745-000-000	Cable Franchise Fees	0.00	0.00	370,298.46	-370,298.46	0.000
45-4199-4759-000-000	Misc Rev - Other	340.99	0.00	341.00	-0.01	100.003
<b>Totals</b>	<b>Community TV Revolving Fund</b>	<b>340.99</b>	<b>0.00</b>	<b>370,639.46</b>	<b>-370,298.47</b>	<b>###.###</b>

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>EMS Revolving Fund</b>						
50-0000-4729-000-000	EMS - Contracted Services	0.00	12,775.00	48,333.43	-48,333.43	0.000
50-0000-4730-000-000	EMS - 50% Ambulance Billings	0.00	0.00	452,610.00	-452,610.00	0.000
50-0000-4731-000-000	EMS - 50% Charges on Amb Billings	0.00	0.00	-23,983.50	23,983.50	0.000
<b>Totals</b>	<b>EMS Revolving Fund</b>	<b>0.00</b>	<b>12,775.00</b>	<b>476,959.93</b>	<b>-476,959.93</b>	<b>0.000</b>

**TOWN OF HUDSON  
AUTOMOBILE REGISTRATION BY MONTH  
FISCAL YEARS 2019, 2020, 2021, 2022, 2023, 2024**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2019	\$429,067	\$457,722	\$389,685	\$464,888	\$471,953	\$454,133	\$2,667,448	\$531,274	\$504,668	\$444,548	\$561,605	\$513,577	\$511,323	\$3,066,993	\$5,734,441	\$5,000,000
<b>vs. Budget</b>	8.6%	17.7%	25.5%	34.8%	44.3%	53.3%	53.3%	64.0%	74.1%	83.0%	94.2%	104.5%	114.7%	61.3%	vs. Budget	114.7%
FY2020	\$437,974	\$485,183	\$410,994	\$530,162	\$446,610	\$470,237	\$2,781,159	\$638,551	\$515,784	\$416,309	\$331,136	\$452,398	\$745,339	\$3,099,517	\$5,880,675	\$5,420,000
<b>vs. Budget</b>	8.1%	17.0%	24.6%	34.4%	42.6%	51.3%	51.3%	63.1%	72.6%	80.3%	86.4%	94.7%	108.5%	57.2%	vs. Budget	108.5%
FY2021	\$516,858	\$430,094	\$461,725	\$494,524	\$440,822	\$489,084	\$2,833,106	\$542,186	\$502,930	\$627,048	\$523,883	\$518,796	\$571,111	\$3,285,953	\$6,119,060	\$5,420,000
<b>vs. Budget</b>	9.5%	17.5%	26.0%	35.1%	43.2%	52.3%	52.3%	62.3%	71.6%	83.1%	92.8%	102.4%	112.9%	60.6%	vs. Budget	112.9%
FY2022	\$433,575	\$488,988	\$450,479	\$504,693	\$429,947	\$435,191	\$2,742,872	\$536,311	\$513,594	\$552,932	\$539,268	\$528,792	\$551,548	\$3,222,444	\$5,965,316	\$5,420,000
<b>vs. Budget</b>	8.0%	17.0%	25.3%	34.6%	42.6%	50.6%	50.6%	60.5%	70.0%	80.2%	90.1%	99.9%	110.1%	59.5%	vs. Budget	110.1%
FY2023	\$462,768	\$505,396	\$453,460	\$563,076	\$441,048	\$474,930	\$2,900,677	\$538,783	\$474,370	\$555,183	\$582,626	\$543,124	\$586,057	\$3,280,142	\$6,180,819	\$5,500,000
<b>vs. Budget</b>	8.4%	17.6%	25.8%	36.1%	44.1%	52.7%	52.7%	62.5%	71.2%	81.3%	91.8%	101.7%	112.4%	59.6%	vs. Budget	112.4%
FY2024	\$415,289	\$608,209	\$485,953	\$620,595	\$453,948	\$436,072	\$3,020,064	\$565,455	\$478,453	\$553,050	\$677,480	\$561,085	\$563,258	\$3,398,781	\$6,418,845	\$5,600,000
<b>vs. Budget</b>	7.4%	18.3%	27.0%	38.0%	46.1%	53.9%	53.9%	64.0%	72.6%	82.4%	94.5%	104.6%	114.6%	60.7%	vs. Budget	114.6%

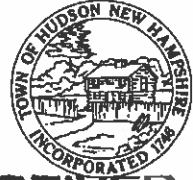


**TOWN OF HUDSON  
GENERAL FUND INTEREST BY MONTH  
FISCAL YEARS 2019, 2020, 2021, 2022, 2023, 2024**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2019	\$0	\$45,557	\$38,553	\$27,494	\$0	\$46,686	\$158,289	\$45,246	\$52,094	\$42,049	\$0	\$66,149	\$19,534	\$225,072	\$383,361	\$120,000
<b>vs. Budget</b>	0.0%	38.0%	70.1%	93.0%	93.0%	131.9%	131.9%	169.6%	213.0%	248.1%	248.1%	303.2%	319.5%	187.6%	vs. Budget	319.5%
FY2020	\$0	\$42,580	\$39,013	\$33,695	\$24,052	\$13,649	\$152,989	\$6,066	\$35,128	\$32,541	\$8,141	\$5,937	\$21,179	\$108,992	\$261,981	\$361,000
<b>vs. Budget</b>	0.0%	11.8%	22.6%	31.9%	38.6%	42.4%	42.4%	44.1%	53.8%	62.8%	65.1%	66.7%	72.6%	30.2%	vs. Budget	72.6%
FY2021	\$0	\$0	\$12,143	\$0	\$0	\$3,909	\$16,052	\$0	\$611	\$210	\$204	\$198	\$142	\$1,365	\$17,417	\$261,000
<b>vs. Budget</b>	0.0%	0.0%	4.7%	4.7%	4.7%	6.2%	6.2%	6.2%	6.4%	6.5%	6.5%	6.6%	6.7%	0.5%	vs. Budget	6.7%
FY2022	\$147	\$147	\$195	\$350	\$175	\$102	\$1,115	\$96	\$86	\$388	\$1,460	\$2,602	\$3,060	\$7,691	\$8,806	\$20,000
<b>vs. Budget</b>	0.1%	1.5%	2.4%	4.2%	5.1%	5.6%	5.6%	6.1%	6.5%	8.4%	15.7%	28.7%	44.0%	38.5%	vs. Budget	44.0%
FY2023	\$3,546	\$4,916	\$4,878	\$7,048	\$8,684	\$4,055	\$33,127	\$3,578	\$3,302	\$27,860	\$36,767	\$39,973	\$41,799	\$153,279	\$186,407	\$25,000
<b>vs. Budget</b>	14.2%	33.8%	53.4%	81.6%	116.3%	132.5%	132.5%	146.8%	160.0%	271.5%	418.5%	578.4%	745.6%	613.1%	vs. Budget	745.6%
FY2024	\$69,731	\$67,900	\$54,979	\$53,812	\$22,245	\$17,611	\$286,278	\$40,270	\$67,127	\$70,648	\$56,737	\$33,496	\$32,162	\$300,440	\$586,717	\$25,000
<b>vs. Budget</b>	278.9%	550.5%	770.4%	985.7%	1074.7%	1145.1%	1145.1%	1306.2%	1574.7%	1857.3%	2084.2%	2218.2%	2346.9%	1201.8%	vs. Budget	2346.9%



**TOWN OF HUDSON**  
Hudson Community Television



*Agenda 8H*  
*7-23-24*

19 Kimball Hill Rd., Lower Level Hudson, New Hampshire 03051 • Tel: 603-578-3959

**RECEIVED**

15 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

**To: Board of Selectmen**

**From: James S. McIntosh**  
**Director of Community Media**

**Date: July 15, 2024**

**Re: Production Coordinator resignation**

I, James McIntosh, the Director of Community Media/ Hudson Community Television, with this letter do hereby notify the Board of Selectmen that I have received a letter of resignation from Jacqueline Lemay, HCTV Production coordinator.

I would like permission to start seeking her replacement.

Regards,

James McIntosh  
Director of Community Media

Jacquelyn Lemay

[REDACTED]

Wilton, NH, 03086

[jlemay@hudsonctv.com](mailto:jlemay@hudsonctv.com)

[REDACTED]

7/15/2024

I am writing to formally resign from my position as Production Coordinator at Hudson Community Television, effective July 26.

This decision has not been easy, as I have truly enjoyed my time at HCTV and appreciate the opportunities for professional growth and development that I have experienced here. However, after careful consideration, I have decided to prioritize furthering my education as I finish attending classes at Rocky Mountain College for Art & Design as well as taking on new career opportunities.

I am committed to ensuring a smooth transition and am willing to assist in training a replacement or providing any necessary information to help ease the transition process. I am grateful for the support and guidance I have received from you and the entire team during my tenure here.

I sincerely appreciate the opportunities I have been given at HCTV and am grateful for the experience of working with such a dedicated and talented team. I look forward to maintaining our professional relationship in the future.

Thank you once again for the opportunities and support.

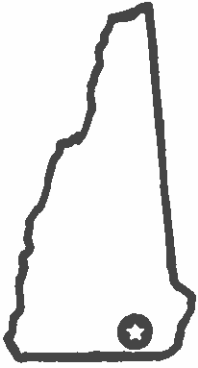
Warm regards,

Jacquelyn Lemay

**RECEIVED**

- 15 2024

TOWN OF HUDSON  
SELECTMENS OFFICE



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

*Agenda* 81  
7-23-24



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Stephen A. Malizia, Town Administrator – [smalizia@hudsonnh.gov](mailto:smalizia@hudsonnh.gov) – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: July 12, 2024

Re: Warrant Article #29 Comprehensive Infrastructure Study (by Petition)

At the July 9, 2024 Board of Selectmen meeting, Selectman Jakoby requested that an item be placed on the Board's agenda to discuss petition warrant article #29 for a comprehensive infrastructure study that was approved by the voters at the March 2024 annual meeting. I am attaching a copy of the article for your information. Please be advised that there was no appropriation for this petition warrant article.

Should you have any questions or need additional information, please feel free to contact me.



**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
HUDSON, NEW HAMPSHIRE  
MARCH 12, 2024**

BALLOT 4 OF 5

*Christina Scott*

TOWN CLERK

**ARTICLES CONTINUED**

*Passed  
1789  
+0  
1325*

**Article 29 Comprehensive Infrastructure Study (by Petition)**

Should the Town of Hudson complete a comprehensive infrastructure study independently run by a qualified third-party contractor unrelated to the Town of Hudson or the Nashua Regional Planning Commission? This study will include the following:

1. Comprehensive traffic study and impact for the entire town to include all developments being built and approved to be built.
2. Emergency services review of staffing, equipment, and training needed based on the facilities and anticipated demand from all the development. This includes, Police, Fire, and DPW.
3. Impact on our schools based on the high-density housing and the housing development under construction.
4. Sewer and water needs for the town.
5. Review the current impact fees assigned to developers based on this study.
6. The study results are expected to be used to upgrade and improve the Master Plan, Zoning ordinance, Land Use regulations, and to determine the impact to budgets/taxpayers and equipment/facilities/staffing needed to function.

YES   
NO

Not Recommended by the Board of Selectmen 3-1  
Tax Rate Impact is \$0.000

**Article 30 Change Election Day Date (by Petition)**

Shall the Town of Hudson and the School District change the date of the elections from the second Tuesday in March to the second Tuesday in April in accordance with RSA 40:14, which would also change the date of the deliberative sessions to a date between the first and second Saturdays after the last Monday in February, inclusive? This warrant will only take effect if it passes on both the town and school districts ballots.

YES   
NO

Not Recommended by the Board of Selectmen 4-0  
Tax Rate Impact is \$0.000

**Article 31 West Road Landfill So. NH RCC (by Petition)**

Allow the Southern New Hampshire Radio Control Club continued use of the West Road Landfill Wagner Field, a Federal Aviation Administration Recognized Identification Area. Per the agreement with the Board of Selectmen in July of 1999, the town of Hudson NH will grant continued use of the West Road Landfill capped areas to the Southern New Hampshire Radio Control Club 501C non-profit organization, a fully insured and chartered member of the Academy of Model Aeronautics. This club fosters community efforts related to the building and flying of model aircraft, STEM education, and enablement of skill creation related to employment in the aerospace industry, many past members have subsequently established careers in aviation and aerospace. The club is in need of continued access to a suitable site for flying activities; the current site is recognized by the Federal Aviation Administration and has been granted special permissions allowing for high altitude flights. For the past 24 year the club has donated time, expertise and money to the town of Hudson NH and wishes to remain a vibrant part of the community.

YES   
NO

Not Recommended by the Board of Selectmen 3-2  
Tax Rate Impact is \$0.000

**Article 32 Adopt Town Manager Form of Government (by Petition)**

Do you favor adoption of the town manager plan as provided in chapter 37 of the Revised Statutes Annotated? For Hudson, the current Town Administrator would assume this role until his retirement or termination of employment. A Town Manager has powers and duties afforded to it by state law whereas a town administrator does not.

YES   
NO

Not Recommended by the Board of Selectmen 3-1  
Tax Rate Impact is \$0.000

**Article 33 Amend Wetland Conservation District Boundaries**

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Article IX, Wetland Conservation District, by amending 334-35.A.3, Boundaries, to increase the wetland buffer around wetlands and surface waters from fifty (50) feet to seventy-five (75) for nonresidential uses?

YES   
NO

Recommended by the Planning Board 6-0

**TURN BALLOT OVER AND CONTINUE VOTING**