



TOWN OF HUDSON

Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

BOARD OF SELECTMEN MEETING

October 8, 2024

7:00 PM

Board of Selectmen Meeting Room, Town Hall

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS & APPOINTMENTS** - None
6. **CONSENT ITEMS**
 - A. **Assessing Items**
 - 1) Current Use Lien Releases:
Map 115 Lot 002 Sublot 001 – 2 A & B Acadia Drive
Map 115 Lot 002 Sublot 008 – 1 A & B Acadia Drive
 - B. **Water/Sewer Items** – None
 - C. **Licenses & Permits & Policies**
 - 1) Outdoor Gathering Permit – Trunk or Treat
 - D. **Donations** – None
 - E. **Acceptance of Minutes**
 - 1) Minutes – September 24, 2024
 - 2) Minutes – October 1, 2024
 - F. **Calendar**

10/08	7:00	Board of Selectmen	BOS Meeting Room
10/09	12pm	Supervisors of the Checklist	BOS Meeting Room
10/09	7:00	Planning Board	Buxton Meeting Room

10/10	7:00	BOS – Budget Meeting	BOS Meeting Room
10/14	** COLUMBUS DAY – TOWN HALL CLOSED **		
10/14	7:00	Cable Utility – CANCELLED	Hudson Cable Access Center
10/15	7:00	BOS – Budget Meeting	BOS Meeting Room
10/15	7:00	Municipal Utility Cmte.	Buxton Meeting Room
10/16	6:00	Library Trustees	Hills Memorial Library
10/17	7:00	BOS – Budget Meeting	BOS Meeting Room
10/17	7:00	Benson Park Cmte.	Hudson Cable Access Center
10/21	7:00	Conservation Comm.	Buxton Meeting Room
10/22	7:00	Board of Selectmen	BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on September 24, 2024

1. Selectman Roy made a motion, seconded by Selectman Morin, to accept Production Coordinator, Mike Johnson’s recommendation to hire Cameron MacDonald as a part-time HCTV Assistant at the rate of \$20.00 per hour up to 20 hours a week. Motion carried, 5-0.
2. Selectman Morin made a motion, seconded by Selectman Roy to accept Tax Collector, Christine Strout-Lizotte’s, recommendation to hire Heather Celeste for the position of Assistant Town Clerk/Tax Collector at a rate of \$20.19 per hour (step 1) in accordance with the AFSCME Support Staff Union. Motion carried, 5-0.
3. Selectman Morin made a motion, seconded by Selectman Dumont, to move Fire Captain/AEMT Martin Conlon to Step 4 (\$99,320 annually) on the Fire Captain wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract effective August 18, 2024. The employee will move to Step 5 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion carried, 5-0.
4. Selectman Dumont made a motion, seconded by Selectman Morin, to move Fire Captain/AEMT Dennis Haerinck to Step 4 (\$99,320 annually) on the Fire Captain wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract effective August 18, 2024. The employee will move to Step 5 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion carried, 5-0.
5. Selectman Morin made a motion, seconded by Selectman Dumont, to move Fire Captain Training Officer Kyle Levesque to Step 4 (\$103,292 annually) on the Fire Captain Paramedic wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract effective August 18, 2024. The employee will move to Step 5 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion carried, 5-0.

6. Selectman Morin made a motion, seconded by Selectman Roy to adjourn at 10:08 p.m. Motion carried, 5-0.

8. **NEW BUSINESS**

- A. Donation of Funds Withdrawal - Police/Decision
- B. Town Code Chapter 317 Vehicles and Traffic Hearing - Police/Decision
- C. Opioid Settlement Funds - Police/Decision
- D. Ambulance Bid Award - Fire/Decision
- E. Water Utility Grant Acceptance - Engineering/Decision
- F. Street Acceptance, Friars Drive - Engineering/Decision
- G. Street Acceptance, Terraceview Drive - Engineering/Decision
- H. Certificate of Final Completion of Work - Engineering/Decision
- I. Solid Waste Infrastructure for Recycling Grant - Engineering/Decision
- J. Town Hall Building Assessment Update - Engineering/Discussion
- K. NHDOT Road Safety Audit Update - DPW/Decision
- L. Request to Advertise - DPW/Decision
- M. Public Works/BOS Meeting - DPW/Discussion
- N. Pay-As-You-Throw Transfer Station Model - DPW/Decision
- O. Town Planner Update – BOS/Discussion

9. **SELECTMEN LIAISON REPORTS/OTHER REMARKS**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **REMARKS BY SCHOOL BOARD**

12. **NONPUBLIC SESSION**

RSA 91-A:2 (a) Strategy or negotiations with respect to collective bargaining.

RSA 91-A:3 II (b) The hiring of any person as a public employee.

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).

13. **ADJOURNMENT**

Reminder ...

Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than **12:00 noon on Thursday, October 17, 2024.**

Agenda
10-8-24

TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-886-6001

RECEIVED

10/03/2024

TOWN OF HUDSON
SELECTMENS OFFICE

October 2, 2024

MEMORANDUM

TO: Board of Selectmen
Steve Malizia, Town Administrator

FROM: Jim Michaud, Chief Assessor

RE: Current Use Lien Releases
Map 115 Lot 002 Sublot 001 – 2 A & B Acadia Drive
Map 115 Lot 002 Sublot 008– 1 A & B Acadia Drive

The attached Current Use Lien Releases are for the above referenced sites and are for the BOS's review and consideration to approve. The parcels are coming out of current use as foundation footings were installed on 9/26/2024 for 2 A & B Acadia Drive, and a foundation hole has been excavated at approx. the same time for 1 A & B Acadia Drive, activities incompatible for land to remain in the current use (RSA 79-A) program.

The Subject properties are 6.939 +/- AC and 2.001 +/- AC sites respectively and are located in an area of well/septic utilities. The larger site at 6.939 AC's is 70% +/- burdened with wetlands and wetlands setbacks so its effective building site envelope is similar to the 2 AC lots in the subdivision. We have reviewed the subdivision documents that created these parcels; reviewed vacant residential building lot land sales from 2022 forward, including; a vacant residential building lot sale (.33 AC) on Gillis Street that sold recently for \$170,000; 2 vacant residential lot sales on Speare Road for \$170,000 a piece; a land sale with demo cost burdens on Washington Street for \$192,000, as well as using the latest assessed values from the recent 2022 revaluation, as ratio adjusted. We have determined a market value estimate of \$205,000 for each subject parcel, as the unimproved sites are at time of current use program disqualification.

$\$205,000 \times 10\% = \$20,500$ – per site

DRAFT MOTION

Motion to approve the attached Current Use Penalty Lien Releases for Map 115 Lot 002 Sublot 001 and Map 115 Lot 002 Sublot 008 as recommended by the Chief Assessor.

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

STEP 1 - LAND USE CHANGE TAX TO BE BILLED TO:

PROPERTY OWNER(S) OR RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME ETCHSTONE PROPERTIES INC	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	MAILING ADDRESS 179 AMHERST ST		
MUNICIPALITY NASHUA		STATE NH	ZIP CODE 03064

STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED			
	(b) ACCESSIBLE STREET LOCATION 2 A & B ACADIA DRIVE		MUNICIPALITY HUDSON	COUNTY HILLSBOROUGH
	(c) TOTAL ACRES OF PARCEL 6.939 AC	PARCEL TAX MAP AND LOT # 115-002-001 ACCT#10996		DEED BOOK AND PAGE # 6772 1200
	(d) CHECK ONE BELOW: <input checked="" type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX			

NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Owners Name When Land Was First Recorded in Current Use: EMERY & MARION NADEAU	DEED BOOK AND PAGE # 2408 277	
(b) Total Number of Acres Originally Enrolled In Current Use	50 (S/B 45.48)	
(c) Total Number of Acres Previously Released Since The Original Recording	20.958 AC	
(d) Number of Acres Subject to the LUCT Per This Assessment	6.939 AC	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	17.583 AC	

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL
 (continued)

STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative Description of the Disqualification: FOUNDATION FOOTINGS INSTALLED	
(b) Actual Date of Change in Use (MM/DD/YYYY)	9/26/2024
(c) Full and True Market Value at Time of Change in Use	\$ 205,000
(d) Land Use Change Tax [Step 4(c) multiplied by 10%]	\$ 20,500.00

STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink) BOB GUESSFERD	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DILLON DUMONT	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DAVID S. MORIN	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) KARA ROY	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) HEIDI JAKOBY	SIGNATURE (in black or dark blue ink)	DATE

STEP 6 - BILL LAND USE CHANGE TAX TO:

(COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)

LAST NAME/CORPORATION/TRUST NAME ETCHSTONE PROPERTIES INC		FIRST NAME/CORPORATION/TRUST NAME	INITIAL
MAILING ADDRESS 179 AMHERST ST			
MUNICIPALITY NASHUA	STATE NH	ZIP CODE 03064	
(b) Actual Date of Change in Use (MM/DD/YYYY)	9/26/2024		
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)			
(d) Full and True Market Value at Time of Change in Use	\$ 205,000		
(e) Land Use Change Tax Due	\$ 20,500.00		

FORM
A-5

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL**

(continued)

STEP 7 - CHECKS PAYABLE AND MAILED TO: (COMPLETED BY MUNICIPAL TAX COLLECTOR)

(a) MAKE CHECKS PAYABLE TO: TOWN OF HUDSON		
(b) MAIL TO: TOWN OF HUDSON, C/O CHRISTINE STROUT-LIZOTTE, TAX COLLECTOR		
MAILING ADDRESS: 12 SCHOOL ST		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051
(c) MUNICIPAL TAX COLLECTOR PHYSICAL OFFICE LOCATION: 12 SCHOOL STREET HUDSON NH 03051		
(d) MUNICIPAL TAX COLLECTOR OFFICE HOURS: 8 AM - 4:30PM MONDAY THRU FRIDAY		
(e) LAND USE CHANGE EXEMPT FROM RECORDING RSA 79-A:7, 1 (c): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(f) RECORDING FEE: INCLUDE A SEPARATE CHECK IN THE AMOUNT OF \$ 20.68		
PAYABLE TO: HILLSBOROUGH COUNTY REGISTRY OF DEEDS		
(g) PAYMENT OF THE LAND USE CHANGE TAX IS DUE NO LATER THAN 30 DAYS AFTER MAILING OF THIS BILL. INTEREST, AT THE RATE OF 18% PER ANNUM, SHALL BE DUE IF THE TAX IS NOT PAID ON OR BEFORE: _____		

STEP 8 - ACKNOWLEDGEMENT OF PAYMENT (COMPLETED BY MUNICIPAL TAX COLLECTOR)

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE OF MUNICIPAL TAX COLLECTOR (in black or dark blue ink)	DATE OF PAYMENT
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FORM
A-5W

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
WARRANT FOR LAND USE CHANGE TAX**

STEP 1 - TAX COLLECTOR'S WARRANT FOR LAND USE CHANGE TAX IN THE MUNICIPALITY OF:

NAME OF MUNICIPALITY TOWN OF HUDSON NH		
STREET ADDRESS 12 SCHOOL ST		
MAILING ADDRESS		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051

STEP 2 - COLLECTION OF LAND USE CHANGE TAX

(a) State of New Hampshire, County of: HILLSBOROUGH	
(b) To: CHRISTINE STROUT-LIZOTTE	Municipal Collector of taxes
(c) for the municipality of: HUDSON	in said County.
(d) In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of:	\$ 20,500.00
Interest at 18% will be assessed after 30 days.	
(e) Given under our hands at 7 PM	
(f) This day of OCTOBER 8, 2024	
(g) LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY ETCHSTONE PROPERTIES INC.	
LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY MAILING ADDRESS 179 AMHERST ST, NASHUA NH 03064	
(h) MUNICIPAL TAX MAP 115-002-001	LOT NUMBER ACCT # 10996

STEP 3 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink) BOB GUESSFERD	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DILLON DUMONT	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DAVID S. MORIN	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) KARA ROY	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) HEIDI JAKOBY	SIGNATURE (in black or dark blue ink)	DATE

FORM
A-5

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL**

STEP 1 - LAND USE CHANGE TAX TO BE BILLED TO:

PROPERTY OWNER(S) OR **RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:**

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME ETCHSTONE PROPERTIES INC	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	MAILING ADDRESS 179 AMHERST ST		
MUNICIPALITY NASHUA		STATE NH	ZIP CODE 03064

STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED			
	(b) ACCESSIBLE STREET LOCATION 1 A & B ACADIA DRIVE		MUNICIPALITY HUDSON	COUNTY HILLSBOROUGH
	(c) TOTAL ACRES OF PARCEL 2.001 AC	PARCEL TAX MAP AND LOT # 115-002-008	DEED BOOK AND PAGE # ACCT#11254 6772 1200	
	(d) CHECK ONE BELOW: <input checked="" type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX			

NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Owners Name When Land Was First Recorded in Current Use: EMERY & MARION NADEAU	DEED BOOK AND PAGE # 2408 277	
(b) Total Number of Acres Originally Enrolled in Current Use	50 (S/B 45.48)	
(c) Total Number of Acres Previously Released Since The Original Recording	27.897 AC	
(d) Number of Acres Subject to the LUCT Per This Assessment	2.001 AC	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	15.582 AC	

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL
 (continued)

STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative Description of the Disqualification: FOUNDATION HOLE EXCAVATION	
(b) Actual Date of Change in Use (MM/DD/YYYY)	9/26/2024
(c) Full and True Market Value at Time of Change in Use	\$ 205,000
(d) Land Use Change Tax (Step 4(c) multiplied by 10%)	\$ 20,500.00

STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink) BOB GUESSFERD	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DILLON DUMONT	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DAVID S. MORIN	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) KARA ROY	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) HEIDI JAKOBY	SIGNATURE (in black or dark blue ink)	DATE

STEP 6 - BILL LAND USE CHANGE TAX TO: (COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)

LAST NAME/CORPORATION/TRUST NAME ETCHSTONE PROPERTIES INC		FIRST NAME/CORPORATION/TRUST NAME	INITIAL
MAILING ADDRESS 179 AMHERST ST			
MUNICIPALITY NASHUA	STATE NH	ZIP CODE 03064	
(b) Actual Date of Change in Use (MM/DD/YYYY)		9/26/2024	
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)			
(d) Full and True Market Value at Time of Change in Use		\$ 205,000	
(e) Land Use Change Tax Due		\$ 20,500.00	

FORM
A-5

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL**

(continued)

STEP 7 - CHECKS PAYABLE AND MAILED TO: (COMPLETED BY MUNICIPAL TAX COLLECTOR)

(a) MAKE CHECKS PAYABLE TO: TOWN OF HUDSON		
(b) MAIL TO: TOWN OF HUDSON, C/O CHRISTINE STROUT-LIZOTTE, TAX COLLECTOR		
MAILING ADDRESS: 12 SCHOOL ST		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051
(c) MUNICIPAL TAX COLLECTOR PHYSICAL OFFICE LOCATION: 12 SCHOOL STREET HUDSON NH 03051		
(d) MUNICIPAL TAX COLLECTOR OFFICE HOURS: 8 AM - 4:30PM MONDAY THRU FRIDAY		
(e) LAND USE CHANGE EXEMPT FROM RECORDING RSA 79-A:7, I (c): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(f) RECORDING FEE: INCLUDE A SEPARATE CHECK IN THE AMOUNT OF \$ 20.68		
PAYABLE TO: HILLSBOROUGH COUNTY REGISTRY OF DEEDS		
(g) PAYMENT OF THE LAND USE CHANGE TAX IS DUE NO LATER THAN 30 DAYS AFTER MAILING OF THIS BILL. INTEREST, AT THE RATE OF 18% PER ANNUM, SHALL BE DUE IF THE TAX IS NOT PAID ON OR BEFORE: _____		

STEP 8 - ACKNOWLEDGEMENT OF PAYMENT (COMPLETED BY MUNICIPAL TAX COLLECTOR)

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE OF MUNICIPAL TAX COLLECTOR (in black or dark blue ink)	DATE OF PAYMENT
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FORM
A-5W

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
WARRANT FOR LAND USE CHANGE TAX

STEP 1 - TAX COLLECTOR'S WARRANT FOR LAND USE CHANGE TAX IN THE MUNICIPALITY OF:

NAME OF MUNICIPALITY TOWN OF HUDSON NH		
STREET ADDRESS 12 SCHOOL ST		
MAILING ADDRESS		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051

STEP 2 - COLLECTION OF LAND USE CHANGE TAX

(a) State of New Hampshire, County of: HILLSBOROUGH	
(b) To: CHRISTINE STROUT-LIZOTTE	Municipal Collector of taxes
(c) for the municipality of: HUDSON	in said County.
(d) In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of:	\$ 20,500.00
Interest at 18% will be assessed after 30 days.	
(e) Given under our hands at 7 PM	
(f) This day of OCTOBER 8, 2024	
(g) LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY ETCHSTONE PROPERTIES INC.	
LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY MAILING ADDRESS 179 AMHERST ST, NASHUA NH 03064	
(h) MUNICIPAL TAX MAP 115-002-008	LOT NUMBER ACCT # 11254

STEP 3 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
BOB GUESSFERD		
DILLON DUMONT		
DAVID S. MORIN		
KARA ROY		
HEIDI JAKOBY		

Agenda
10-8-24

RECEIVED

SEP 26 2024

TOWN OF HUDSON
SELECTMENS OFFICE



OUTDOOR GATHERING PERMIT
(Chapter 253 of the Hudson, NH Town Code)

Type of Activity Trunk or Treat

Date & Time of Activity 10-25-24 5:30 - 7:30

Site (address) of Activity 102 Derry St Hudson, NH 03051

Name & Address of Company conducting Activity Sensory Seekers LLC

102 Derry St Hudson, NH 03051

I certify that all state regulations regarding this request have been met:

[Signature] 9-12-24
Signature of Officer of Company conducting Activity Date

Name, Address & Phone No. of President/Manager April Campbell

1 Pine Acres Rd Allenstown, NH 03275

State of Incorporation (if incorporated) New Hampshire

Name & Address of Registered Agent (if corporation) _____

Name of Local Organization sponsoring Activity Sensory Seekers LLC

[Signature] 102 Derry St Hudson, NH 03051
Signature of Officer of Local Organization sponsoring Activity Address

603-718-8871 acampbell@sensoryseekers.org
Phone Number e-mail Address

+ Signed letter of authorization from establishment where the event will be held must be provided with application. (BOS consensus 7/22/08)

+ Proof of Insurance—Certificate must be provided w/application, setting forth policy limits, activity & location of activity.

!! Please note that the application, with attachments, must be submitted at least 30 days prior to the event !!

e-mail completed form to lweissgarber@hudsonnh.gov or FAX to 603-598-6481

For Office Use Only

Attachments to permit application: 1) Report of town Building Inspector/Health Officer, ensuring site of proposed activity is suitable, with minimum sanitary and safety requirements having been met, with signoff/clearance from the Fire Chief and Police Chief; 2) Signed letter of authorization; 3) Proof of insurance certificate.

Proof of public notice.

Date approved by Board of Selectmen

Chairman, Board of Selectmen

OFFICE USE ONLY

Applicant _____ Date of Event _____
Map _____ Lot _____ Building Permit Req'd _____ Street _____

SANITARY APPROVALS

Stipulations _____

Health Officer/Date David R. Nelson 9/26/24

FIRE SAFETY

Stipulations _____

Fire Dept./Date David R. Nelson 9/26/24

ZONING

Stipulations NONE

Zoning Administrator/Date CL Selt 9/26/24

BUILDING

Stipulations _____

Building Inspector/Date M V 9/26/24

POLICE DEPARTMENT

Stipulations If over 100 people, then need Police Detail.

Police Chief/Date [Signature]

Cliff Antonell
102 Derry Street

Subject: Permission for Trunk-or-Treat Event

I am writing to confirm that I, Cliff Antonell, owner of 102 Derry Street in Hudson NH, grant permission for the business, Sensory Seekers, to host a Halloween themed event (Trunk-Or-Treat) at the property on 10-25-24 from 5:30-7:30.

Please let me know if you need any additional information.

Best regards,

A handwritten signature in cursive script that reads "Cliff Antonell". The signature is written in black ink and is positioned above a horizontal line.

Cliff Antonell

Owner



SENSSEE-01

YFANARAS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Davis & Towle Morrill & Everett, Inc. 115 Airport Road Concord, NH 03301	CONTACT NAME Yvette Fanaras PHONE (A/C, No, Ext): (803) 715-9741 FAX (A/C, No): (803) 225-7935 E-MAIL ADDRESS: yfanaras@davistowle.com
	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: United States Liability Insurance INSURER B: AmTrust North America, Inc. INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Sensory Seekers LLC 85 Manchester St Concord, NH 03301	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS LTR	TYPE OF INSURANCE	ADDL SUBS (A/C, No, Ext)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		CP1857887	8/13/2024	8/13/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any 9th person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per person) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OR FINGER-IN-THE-RING EXCLUDED (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	SWC1481498	3/9/2024	3/9/2025	<input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Workers Compensation: 3A States NH - Excluded Officer April Campbell
 RE: 102 Derry Street, Hudson NH - Trunk or Treat Event

CERTIFICATE HOLDER Town of Hudson NH	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

Minutes of the September 24, 2024 Meeting

1. NONPUBLIC SESSION - RSA 91-A:2 I (b) Consultation with legal counsel
2. CALL TO ORDER – by Chairman Guessferd the meeting of September 24, 2024 at 7:26 p.m. in the Selectmen Meeting Room at Town Hall.
3. PLEDGE OF ALLEGIANCE – Fire Chief, Scott Tice.
4. ATTENDANCE
Board of Selectmen: Bob Guessferd, Heidi Jakoby, Dave Morin, Dillon Dumont and Kara Roy.
Staff/Others: Jim Michaud - Acting Town Administrator; Elvis Dhima - Town Engineer; Scott Tice - Fire Chief; Tad Dionne - Police Chief; Christine Strout-Lizotte - Tax Collector; HCTV Production Coordinator - Mike Johnson; Paul Inderbitzen - Town Moderator; Lorrie Weissgarber - Executive Assistant.

5. PUBLIC INPUT –

John Hayes, Secretary for the Southern New Hampshire Radio Control Club, Litchfield
 I just wanted to give you an update and make some other points that to continue where we're at. As far as progress goes, we were asked to remove everything from the top of the landfill so that the shelters could be taken down and moved off to the offsite. And, I do have to ask a question. And that's why do they have to be removed off site when you could dig down beside them. I know that there was a statement of work put to the state saying we're going to dig them up and what not. But, the results to the state would be the same whether dug down beside and found out how far down it is vs. removing them. I think it's a fair question. You know I come from an engineering background, I know I can get the same answers. I'll leave that for you guys to think about. Chairman Guessferd: Yes, because this isn't the dialogue here but, I get your question. John Hayes: You know moving on from there, when we were at the polls we had a lot of people come past us and stop and talk to us. Most of them said they didn't know we were up there. And that's because we were asked to keep a low profile, long ago. And we did that perhaps way too well. They were glad to know we were there and they really wanted to get themselves or the kids involved and you know, they were coming out of the polling area giving us the thumbs up and they were very enthusiastic. And you know, I have to ask if a decision has been made that we're not aware of? Because based on Elvis' email it sounds like when the shelters go down below they're not going to come back up if they're not removed in certain period of time they're going to be destroyed. And I don't understand that. If a decision hasn't been made I don't know how that statement can be made. Chairman Guessferd: Well I don't know if that statement has been made. But, the bottom line is I think you're going to have to work with Elvis to get the answer to that question. John Hayes: OK, but the Board has not made a decision. Chairman Guessferd: This isn't, this isn't the form for that. John Hayes: OK, alright. So you I'd still like to say that we're very willing to coexist with the solar farm and I think we can do that quite well. It's like we pointed out before, it's been done in other places. Basically, at the end of this, if we are no longer able to use this site, which I really hate to see, we'll be a homeless club. And I don't know what we're going to do from there. I know what happened to the Barnstormers, they just disappeared. They became nonexistent. I'd hate to see that happen to our club like ours that's been around so long. And the for the RC community, it's been a major southern New Hampshire fixture. Chairman Guessferd: Well I will say this, there is an ongoing study of effects on the cap and it's ongoing. So, the Board can't make any decisions until that is complete. And once based upon the results of that, there will be, we'll be talking about it, probably in public session here once we have that information. We just don't have that information yet. I will answer that to you at this point. And any details beyond that, you'll have to work with our Town Engineer to work through. John Hayes: Alright, very good. Thank you. Chairman Guessferd: Thank you for coming.

James Crowley – 4 Fairway Drive

I have to write mine out because I can't remember everything. First, thanks for having a scheduled public input on every Board of Selectmen agenda. Just so you are aware, not all Boards are compliant with a recent petition warrant article approved by voters for all Boards to have an open to public input on things a Board has general control over on each agenda. Hopefully the Board of Selectmen will explore that in the near future like they are for another petition warrant article approved by voters concerning a need for an infrastructure study. On

October 1st, you should know, the BOS has scheduled a meeting to hear the public, from the public on that. The BOS is stepping up to the plate and I hope the general public takes advantage of this opportunity to do so as well. The other reason I'm here tonight is even with public input allowed on agenda, not everything runs smoothly. Case in point is last BOS meeting on September 3rd where the New Hampshire DOT gave an excellent presentation on a Dracut Road intersection, they even recommended near and long-term improvements. They noted some near-term improvements can even be done by the Town of Hudson. You will be voting on approving the minutes for the September 3rd meeting tonight in agenda item 6E. At the start of the September 3rd BOS meeting, two members of the public spoke during allowed public input. I was the second person. In the minutes to be approved please read the first sentence of what I said. I quote, per the published minutes the first sentence I said was "I'd like to hear the presentation first then I'll have a bunch of questions." I can't say my English is the greatest, but hopefully the intent got there. At the end of the New Hampshire DOT presentation the BOS asked them what I thought were good questions. However, after that the NHDOT got up and left the room. The public, even though they tried to reserve time for public questions for the NHDOT to answer never was allowed to happen. I want the BOS to be fully aware and hope that scenario is avoided in the future that the public has asked for allowance to ask questions at the end of an agenda presentation item. So during item nine on tonight's agenda for Selectmen Liaison reports/other remarks, please do the following or consider it. Agree to request the Town Engineer to submit at earliest possible opportunity a time and cost report on near-term items of improvements that the NHDOT said Hudson could do and be responsible for. I generally like the working together and proactive positions the BOS is currently taking on petition warrant articles in the past tragedy on Dracut Road. Please keep up the good work and keep trying to prevent things from slipping through the cracks and forgotten. Usually no matter what the BOS does on most anything you get criticism more frequently than praise. In spite of that, please keep having the courage to do the best you can in performing your elected duties. Again, I want to thank the BOS member for all your efforts. Thank you.

6. RECOGNITIONS, NOMINATIONS & APPOINTMENTS - None

7. CONSENT ITEMS

Chairman Guessferd asked if any board member wished to remove any item for separate consideration. Selectman Jakoby: I just wanted to modify something for the consent items, if the Chair would allow me. On the calendar item F of consent items, just a reminder that the Highway Safety Committee is at 8:30 a.m. And I believe the ZORC meeting that supposed to happen didn't happen, so can we add that to this as well? I don't if Selectman Dumont knows when it is. Selectman Dumont: September 30th, this coming Monday. Selectman Jakoby: So September then just add September 30th for ZORC at seven? Selectman Dumont: Yes. Selectman Jakoby: Thank you. Chairman Guessferd: Just an edit to that calendar. Selectman Jakoby: Ya, those two edits. Because I know someone keeps showing up at the ZORC meetings and then there's no one there, so. Selectman Dumont: So this past one was a scheduling conflict that just happened. I wasn't notified until later in the day. And there was also a problem without email server. Multiple people were experiencing that. That is why that happened. I met Mr. Crowley outside unaware myself, so. It happened to multiple people. Selectman Jakoby: Thank you for that clarification. I appreciate it. So other than that I have no issue. Selectman Jakoby: We just corrected it. Chairman Guessferd: OK, so we will not remove it, we'll get a motion and we'll include that in a bunch of new ones who want to make a motion? Selectman Jakoby made a motion, seconded by Selectman Morin, to approve consent items 6A-F, as amended. Motion carried, 5-0.

A. Assessing Items – None

B. Water/Sewer Items – None

C. Licenses & Permits & Policies

- 1) Knights of Columbus Raffle Permit

D. Donations

- 1) Fire Department Donation – Digital Credit Union
- 2) Police Department Donation – Digital Credit Union

E. Acceptance of Minutes

- 1) Minutes September 24, 2024

F. Calendar

09/24	7:00	Board of Selectmen	BOS Meeting Room
09/25	7:00	Planning Board	Buxton Meeting Room
09/26	7:00	Zoning Board	Buxton Meeting Room
09/30	7:00	Zoning Board – ZORC	Buxton Meeting Room
10/01	7:00	Board of Selectmen	Hills Memorial Library
10/02	8:30am	Highway Safety Cmte.	BOS Meeting Room
10/02	7:00	Budget Cmte.	Buxton Meeting Room
10/08	7:00	Board of Selectmen	BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on September 3, 2024

1. Selectman Dumont made a motion, seconded by Selectman Roy, to accept Director of Community Media, Jim McIntosh's recommendation to hire Brenden Nault as a full-time Production Coordinator with a starting salary of \$25.21 per hour (Step 1). Motion carried, 5-0.
2. Selectman Morin made a motion, seconded by Selectman Roy to accept Production Coordinator Johnson's recommendation to retain on-call services of retiring Director of Community Media, Jim McIntosh, at a rate of \$45.00 per hour, as needed, effective November 1, 2024 until the end of the current fiscal year, as amended. Motion carried, 5-0.
3. Selectman Roy made a motion, seconded by Selectman Jakoby, to accept Fire Chief Tice's recommendation to hire Isaiah Whiteside for the position of Firefighter/EMT in the Fire Department at the contracted salary of \$22.00 per hour (Step 1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as recommended by the Fire Chief. Motion carried, 5-0.
4. Selectman Morin made a motion, seconded by Selectman Jakoby, to authorize the Fire Chief to enter into an MOU with the Professional Firefighters of Hudson Local #3154 which would allow Firefighter Gavyn Torres to remain on probationary status until either he satisfies Hudson Fire Department training and certification requirements and obtains his AEMT, or March 11, 2025, whichever comes sooner. Further stating, if Firefighter Torres does not obtain AEMT certification prior to March 11, 2025, he will be terminated and this termination will not be grievable, as recommended by the Fire Chief. Motion carried, 5-0.
5. Selectman Morin made a motion, which was not seconded, to move Fire Captain/AEMT Martin Conlon to Step 5 (\$102,051 annually) on the Fire Captain wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract. There is no retro pay associated with this move and the employee will move to Step 6 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion failed.
6. Selectman Morin made a motion, which was not seconded, to move Fire Captain/AEMT Dennis Haerinck to Step 5 (\$102,051 annually) on the Fire Captain wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract. There is no retro pay associated with this move and the employee will move to Step 6 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion failed.
7. Selectman Morin made a motion, which was not seconded, to move Fire Captain Training Officer Kyle Levesque Dennis Haerinck to Step 5 (\$106,133 annually) on the Fire Captain Paramedic wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract. There is no retro pay associated with this move and the employee will move to Step 6 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion failed.
8. Motion to adjourn at 10:03 p.m. by Selectman Roy, seconded by Selectman Morin. Motion carried, 5-0.

B. NHMA 2025-2026 Legislative Policy – Administration/Discussion

Chairman Guessferd recognizes Acting Town Administrator, Jim Michaud to be talking about the NHMA2025-2026 Legislative Policy. Jim Michaud: So the Board had appointed me at the last meeting September

3rd, to be Hudson's voting delegate. And then the Board had expressed some desire to go over the policy positions to see if the Board had any direction they wanted to provide me on any of these NHMA policy positions. And that's the purpose of this being on the calendar under Old Business. Chairman Guessferd: OK, has the Board reviewed the policies? Does the Board have any questions or concerns? Selectman Jakoby: I didn't have any, the positions were clear. Chairman Guessferd: Yes, it was good to have the opportunity, though, for us to ... Selectman Jakoby: To review and give it some thought. So thank you for that opportunity. Jim Michaud: So I will go forward on Friday morning and voice support for... Selectman Dumont: I did have one question. And it's not really whether I'm for it or against, but just for more information. On one of the things where it comes to education funding that says that they oppose is education funding changes that would directly result in a reduction of the amount of municipal state aide. I was just wondering if that was related to Education Freedom Accounts that was signed, in which if they were, if that was what they were opposing, or? I mean you may not know that but that was just a question of mine. I just wanted more information if possible. Jim Michaud: I don't believe it was directed at education funding accounts. It more about if you're reducing funding going at the local level, then we know who's going to pay more. Local taxpayers. Selectman Dumont: Thank you, that was all I had. Chairman Guessferd: Anything else? Alright, moving on.

C. Employee Vacancies and Town Hall Status Update – Administration/Discussion

Chairman Guessferd recognizes Acting Town Administrator, Jim Michaud. Jim Michaud: Thank you. I believe at the last meeting this first part of the memo the Board wanted it to be stated the Board of Selectman named Steve Malizia as Acting Town Administrator beginning Tuesday, October 2024 until a new Town Administrator is hired. Beyond that, I've given you an update that I got from MRI, Town Administrator search. I talked to the Chairman Guessferd, he wanted to make sure that previous candidates had been notified MRI had notified me that they have been notified. Search 2.0 recruitment update, as of some point last week, MRI had reviewed about a half dozen candidates that had sent in their information and they spoke to a potential applicant that has now applied. So right now, it's still pretty early, but they had one candidate say last week that might be, that is viable. Deadline to apply for that is October 7th. So, it's kind of like right around the corner. Just looking at NHMA's website over the month of September through today, there's seven on there, including ours between Town Administrator's and Town Managers. I don't know if that's more or less it seems like a lot. IT Director search, the ads started being placed. I sent that out to the Board I think earlier this week, earlier last week I should say. There's one applicant from in-house, that's an update from what you have in front of you. So one person has applied from in-house, not me. That one, October 14th is the deadline to apply on that. Town Planner search. So, we thought we were going to interview two folks on a Friday and then on a Thursday one accepted another position and the other one was going out of the country and just decided they wanted to notify us after they came back. So, I asked MRI have you done any placements for a Planners, and they said maybe one or two a year, tops. They said it's a difficult position to recruit because you're not coming from the civilian side per se. So you're grabbing an associate planner from somewhere else or someone from another state. You're grabbing one from a regional planning commission. It's really hard. On the NHMA website there's about four in the month of September, including ours, that are looking for a planner and planner types. I didn't know if the Board of Selectmen wanted to entertain a similar recruitment process for this and give it a try with MRI. Have a similar IT Director kind of search that's a less expensive search. We've been doing it, we've been trying to for a while and I don't know, do you want to do something different? I don't know. Is it a waste of \$1500 to try it? I don't know, we haven't tried it. Chairman Guessferd: I think, I think we've got to go beyond where we are now. That's my view. Selectman Dumont: I was going, initially I was thinking the same thing. But I'm just wondering should we wait and see how the IT Director search pans out and how we fair on that and could put it into? Depending on how we feel how that search went, maybe use it for the Town Planner and that way you'd have a better feel or, I'm just throwing it out there for conversation. Selectman Roy: Yes, I think that it's been too long. We've been going too long without a Planner. I know we have a part-time person in there but, I don't think that that's adequate for our needs. Chairman Guessferd: Yes, long-term obviously. Selectman Roy: Yes, yes. But I, it's been since November of last year. Chairman Guessferd: We're almost on a year. I have another possible question here. Not a question. You state here that the person hasn't followed up since. I was aware they were on vacation or something, out of the country until the 16th or something. Did we try to contact them since the 16th? Jim Michaud: We have not and out of the two this was not the strongest candidate. Chairman Guessferd: OK, so which kind of ... Jim Michaud: People that are in the business. Chairman Guessferd: Which kind of framed, are not following up. Jim Michaud: We have not followed up. Chairman Guessferd: OK, should we? I don't know, sometimes, like I think we have to, I think we have to go out and do something here. Regardless of whether we follow up with them or not. So, I think the general consensus seems to

be here that we do a search. Selectman Jakoby: So, just for clarification, we're talking about right now possibly doing, contracting with MRI similarly as we did for the IT Director. Chairman Guessferd: Yes. Selectman Jakoby: So there's that level and then there's the uber level where we did the Town Administrator. Is there anything between those two? Selectman Roy: I'm sure there is. Selectman Jakoby: I don't know. You know if, to your point, is like how is this \$1,500 working for the IT Director? I mean it's a fair point. But then if that doesn't work, then are we talking about going further with MRI? Or, what were your thoughts. If you just want to take that one more step. Selectman Dumont: My only thoughts with that, I mean the \$1,500 they way it's going with me, they're pulling a pool of candidates together for us. So in my opinion by spending more money you're not going to get anymore candidates, you're going to get more services out of, possibly cutting them down or weeding out the bad ones. Which I think that we could probably do that on our own for this position. I don't think we need to go any further than that. I was just more or less curious how big is that pool going to get with that \$1,500 spent. Is it going to change? Chairman Guessferd: There's not a lot of candidates out there. Selectman Dumont: The only reason I even raise waiting to see how the IT Director one is because quite frankly right now Planning is fairing pretty well. Jay from NRPC is doing a good job on the interim. I get it's not where we want to be, but we're also not in hot water where you're back is against the wall, need to make a decision. I'm not against with going with MRI to do it. I was just seeing what you guys thought about how that \$1,500 is getting spent and how we thought the IT Director was working out. Selectman Jakoby: That's fair, thank you. Chairman Guessferd: Yes, I tend to kind of agree that, I mean from the fact that we know we're not going to get a lot of candidates. I mean this particular position, you know it's been advertised in a lot of different regional media. And maybe even Nashua, I'm not sure if we went Nashua or not. Again, New Hampshire is kind of, like we were talking about with the Administrator, it's unique. But, as you said, Jim, you're not going to get somebody from the commercial side, most likely. Unless, they have no experience at all. You know, you get somebody in who's young and you're probably not going to want that, you're not probably going to want an inexperienced person taking the Planner position in this town. So, the concern is that there's just not a lot of candidates out there. There just aren't. So, I don't mind spending the \$1,500, maybe we do use, when is the 14th? You said the 14th of October for the IT? Jim Michaud: Correct. Chairman Guessferd: Do we wait until the 14th and see what we got. Or, do we just go ahead right now? I know you're in favor of going ahead right now. Selectman Roy: Yes. I mean realizing there's not going to be a lot of candidates. It's just not a position we're going to get a lot of candidates. But, again, I think waiting, we've waited long enough, it's almost a year now. Chairman Guessferd: I mean if we're planning to do, to do this anyway, and maybe, you know like I said, maybe MRI will have some other aspects of, or other sources to go to find somebody. So maybe, hopefully that's what you're getting for that \$1,500. Because we might get a couple candidates. I just can't see us getting more than a couple or few candidates. Given everything we've done. I mean we've gone out many times in the last ten months, 11 months, ten months. And it's, you know, one here, one there. And yes, you're seeing things out there where certain towns are getting theirs filled, you know. But we're still not seeing more than one or two. I mean one of the ones we just had on, applied found a job somewhere else. They for us, I think, once find and identify somebody, we've got to go quick and interview them quick. We're going to have to make sure that if we do employ MRI that we are very closely in touch with them. They are the candidate that we, you know, we don't wait necessarily. If they're viable, we interview them. You know that may be the message to MRI if we go out for this \$1,500. Is to, basically do a rolling search, not wait like we did for the Town Administrator. Because we're not going to get the same level of interest, we're just not. Jim Michaud: We are going to need some flexibility on the interview panel. Because some of that hung up was I can't make it, I can't make it, she can't make it. It's whoever can be there. That's it. Chairman Guessferd: Right, and I've said in the past if I'm not able to make it, but everyone else can on, because it's myself, Selectman Dumont, Mr. Malley, the Board the Chair and yourself, I believe. Steve when he comes back. Selectman Jakoby: Well the other thing too is if, I know it is difficult to get a group together like that if we're concerned with how long it's taking then, you know, get someone to do the initial interview and have, even if it's one or two of the committee. And then they can recommend, OK, let's go to the next round and they interview with the other group. I think we have to look outside the box a little bit. Selectman Dumont: I will say that is what we did the last time, we picked that Friday and even that wasn't quick enough. Selectman Jakoby: Oh, OK. Chairman Guessferd: Yes, it was pretty quick and we were all able to make that one. Selectman Dumont: I would definitely agree. If has to even come down to seeing what days work for them, I'm normally pretty flexible as long as I get at least 24 hours. Chairman Guessferd: And so, I think so, is Chairman Malley. Selectman Dumont: I know you guys have been great, I haven't so. Selectman Morin: I think we're not going to get much. And being the state we're in and Massachusetts, the information's getting out there we're looking for somebody. No matter what MRI does, they're professional they could probably do a few different ways than we do. But, three weeks isn't going to kill us to see how the IT one does. Selectman Jakoby: Oh, OK. Selectman Morin: You know what I mean? Three weeks is ... Selectman Roy: It's

another three weeks without a plan. Selectman Morin: No, I understand that. But, we've gone this long, it's got to be out there. We've been since November, people know we're looking for it, they're just not coming here for some reason. Because people that in a small town and want to move into a bigger, you know, and improve their career, this would be the place to jump to. Why aren't they? That's the question. Selectman Jakoby: That's fair. Chairman Guessferd: And the other thing is MRI will also give us a more outside view of that why. Maybe it's salary? Maybe, well you know that's the elephant in the room. I mean, or maybe it's something else, you know. Selectman Dumont: Could be the guy laughing over there. Chairman Guessferd: We're not paying attention to that. So, we had some, I think we all agree we need to do this. Selectman Jakoby: Can I just ask one other question? What is the expectation of the IT Director? So, if we feel that we've gotten a good pool from MRI, you know, what five to ten candidates? Then we feel good about moving forward with them for the Planning position? Selectman Morin: I think a good pool is two people to tell you the truth. Selectman Jakoby: Alright, that's it, I'm good. Chairman Guessferd: We have one now. And we'll see about that. Selectman Jakoby: I just wanted to put that, you know ... Chairman Guessferd: MRI will also do some of that vetting that will, you know ... Selectman Morin: Eliminate so of them before we even get there. Chairman Guessferd: Right, right to get to the viable one or ones because you know it's going to be more than one. So, I guess the bottom line is we want to do it, the question is the timing. So, I think there's a couple others that think we should wait, maybe we should do it right away. Selectman Morin: Again, I just think we've been going since November and we've gotten nowhere, three weeks isn't going to kill us. Just to make sure. Chairman Guessferd: I tend to lean there but I do understand the fact that it's been. And the point is well made Mr. Minkarah has been doing a great job. You know ... Selectman Roy: No doubt, he's only part-time. Chairman Guessferd: So it's, I don't like to lean on that, but at the same time, you know, we can see, you know, we're going to come back on the eighth. So, in two weeks we're going to come back. So, my view would be let's wait for the two weeks and let's see what's come up. If we got anymore candidates on the IT search there. If not, and that's just me, so we can vote on this if we want, we can do a motion. To immediately initiate the search or to make a decision at the next meeting. Or, we can just table it for the next meeting. But, I want to give everybody a chance to vote on their preference here. So, do we have a motion? We don't have a motion. So, I think the bottom line is for right now we'll table is until the next meeting, I'll put it on the agenda. I think the bottom line is we want to do the search, but the question is at that point we'll pull the trigger or not. We'll probably pull the trigger at that point. In the meantime if you could let us know how things are going or at least let me know how the IT position is going, do we have more candidates? Because this may be one of the ones where pull in some, if we've only gotten one, and another week goes by and we've only gotten one, maybe we bring that one in and interview the one. And then we'll go, you know, if there's another one, because there's not a lot of vetting that you're going to be doing at that point. OK. So we'll move on into new business then. Jim Michaud: I did have two other things in the memo, if I could. Human Resources discussion, that was in the minutes. There wasn't a lot of backup documentation in the minutes about this. I think the focus had been on the Assistant Town Administrator position. There was talk about well that one's kind of going to be kind of in charge of Land Use division. But, no we want to make sure they have some Human Resource, I think the ad was changed a little bit to add Human Resource background. I don't know if were preferred, I forget what the right word was. So, it was talked about in the minutes so I just wanted to address it briefly here. Selectman Roy: Personally I'd like to see a stronger, than just preferred Human Resources. Like somebody that actually has Human Resources background. I think we're in desperate need of somebody that has Human Resources background. Selectman Morin: And I believe we put that off, the Assistant Administrator, until we got our Administrator. Selectman Roy: And then we can discuss it with the new Administrator like how we want to ... Selectman Morin: Right. Chairman Guessferd: Based on who they were, what kind of background they had. So, yes I think we're still in a holding pattern there, but, understanding that that is a key skill that we need. OK. Jim Michaud: The last item that I cleaned from the minutes was Town Hall Assessment Study. So we're still pending a study, the results of that study from NorthPoint Construction. We're supposed to get a draft deliverable by the end of September, which is pretty soon into next week. And then a discussion and that draft document would come up at the October 8 Selectman's meeting is the intent. So, my phraseology there was a little off where I talked about the budget process but it's really bringing it up at the October 8th meeting. It's back to (inaudible), don't have it yet, it's pending, hope to have it by the end of September. Chairman Guessferd: OK, and that's just a draft basically. Jim Michaud: Correct. Chairman Guessferd: So we would then review the draft and if we do get that in, would the idea be to distribute it to the Board through an email? Jim Michaud: Yes. Chairman Guessferd: And we have, we can come prepared to the eighth meeting. Jim Michaud: That's all I have under Old Business. Chairman Guessferd: OK, thank you. Appreciate that, Jim.

10. NEW BUSINESS

A. Town Code Chapter 317 Vehicles and Traffic – Police/Public Hearing

Chairman Guessferd recognizes Chief Dionne. So here I will say a few things, here so. The hearing addresses truck, commercial vehicle and heavy vehicle limitations on Speare Road. Based on RSA41:11-b, we are required to hold a Public Hearing to take any additional public input. Do we want to say anything first? Chief Dionne: Yes, sure. Obviously what this was looking to do was a no-through truck traffic on Speare Road from Kimball Hill to Bush Hill both directions. Exemption to that is anybody doing business on that road or any side streets that are required to get to by that road. There's a couple of side roads off of Speare Road that that would incorporate as well. And I think Selectman Dumont, we last met on this in August, so. Selectman Dumont had mentioned, you're looking at a ton and a half vehicle that would, even a Tesla is 4,500 lbs. so I was looking into that. When we actually scheduled this, we can indicate what part of that schedule. We can actually say well its heavy trucks because heavy trucks are defined in the ordinance and they refer to the RSA 259 which gives us definition of certain types of heavy vehicles. We'd be able to indicate in that schedule it'll be the street and particular times, so that would be all the time. What directions, that would be both sides, both directions, and then we can indicate what type of traffic. And we indicate heavy vehicle that'll cover the stuff that's in 259 which would be like semis, semis, things like that. It won't be the tone and a half trucks. So, to your point when you had said that I knew I had to figure that out for the next meeting. Selectman Dumont: I appreciate that. Chairman Guessferd: OK, good. So, at this point we're going to open the Public Hearing. So, we will open the Public Hearing at 8:03 p.m. Is there anyone present who would like to speak on this matter? Seeing none. We will close the Public Hearing at 8:03 p.m.

B. Proposed Sewer Rates Increase – Engineering/Public Hearing

Chairman recognizes Town Engineer, Elvis Dhima. Elvis Dhima: Thank you Mr. Chairman, good evening everyone. As you recall on the last meeting facing the budget season we're looking at making some necessary adjustments to pay as we go for what we need for operations. Averages resulted in two increases that's been proposed. One in January and one later on. Ten percent each which is going to result for an average family that currently pays about \$45 to \$50 (inaudible) a 10% increase per quarter which is about \$3.30 per month. With that said we have a Public Hearing tonight to see if anyone has any questions about it. I will tell you before you open that, I have not received any calls, anything related to this, we typically do. I just wanted to put it out there, I have not received anything related to this on my end. So, we'll go from there. Chairman Guessferd: OK, so the hearing addresses truck, commercial ... addresses the proposed sewer rate increases. Sorry about that. Based on RSA 149-I, we are required to hold a Public Hearing to take any additional public input. Opening the Public Hearing at 8:05 p.m. Is there anyone present who would like to speak on this matter? Seeing none, we will close the Public Hearing at 8:05 p.m. Selectman Jakoby: Can I ask one question? Chairman Guessferd: You can. Selectman Jakoby: So the only question that I heard from this and I thought two people were coming tonight. Was these sewer rates apply to both residents and commercial? Elvis Dhima: Correct. To everyone across the board. Selectman Jakoby: So the commercial rate, everybody is raising because someone asked me that and my understanding was everybody's sewer rate is going up. Elvis Dhima: No, only to the residents. We're going to give the businesses a break. We're looking out for them. Selectman Jakoby: It's across the board. So I just wanted to clarify that, that was the question that was asked of me. Elvis Dhima: And they will feel it a little bit more than the residents because their rates are slightly a little bigger. You know when it comes to the meter size, they're the ones that have the bigger meters. So their rates from a flow rate will be the same as the residents. But, from a meter rate, because they have the bigger meters for water, they will be applying a higher rate for that so they will feel it a little more than the residents. But, residents which represents over 90 something percent of the base, they will not see much of an increase. Selectman Jakoby: Right. So, everybody's rate is going up. Elvis Dhima: Correct. Selectman Roy: So, I just want to be clear because you said you talked about water in that little, it's just the sewer rate that's going up. Elvis Dhima: Just the sewer. The water we're not touching, you are correct. Selectman Roy: OK. I just wanted to make sure that we're clear on that. Elvis Dhima: Yes, we based the meter on basically the meter that they use for the water itself and then there's the flow itself. But as far as the water goes, we're not touching the water. Selectman Roy: OK. Elvis Dhima: Only the sewer as of tonight. Chairman Guessferd: OK, any other questions? Yes. Selectman Dumont: Someone brought it up last time and I'm going to ask you again, is there any chance, or did we look into using any part of the sewer connection fee to create a savings or offset this cost in the future? Most likely obviously through a warrant article that would have to change but. Elvis Dhima: So we did look into that and we talked to the auditors as well. So, if you choose to go and start using basically capital reserve funds instead of the savings that you had. You're basically not, you're not resolving this issue which is basically you're spending more than you're bringing in. And what you would do is basically doing the same thing you've been doing which is borrowing from another account. It's not good practice, it doesn't look good on the books.

So, the recommendation is being forwarded in front of you tonight is basically stick with what has been proposed which is adjust the rates. If you include some savings here through this increase, leave it there to offset in the future. But, leave the capital reserve funds for capital reserve projects, don't touch that account. There's no other accounts right there. But to your point, if this particular increase results in some savings for us down the road for x, y, and z reason, which I don't see, let's just say it does, you can use that for future offsetting the rate in the future. Does that make sense? Selectman Dumont: It makes sense but, I would honestly look at using some of that sewer connection as a savings to offset that no different than using some of these proposed savings if they were to happen that way. Elvis Dhima: No, I hear you. Selectman Dumont: I'm not talking about using the entire sewer connection fee because I understand that there's other things that that has to go to. But, I think a little bit of it would eventually go a long way as we're probably going to run into problems in the future. Elvis Dhima: Yes, we went through the exercises and I said we asked, we went internally and we felt that basically leave everything as is with the accounts that we have right now. The sewer connections go for capital reserve funds and other things as well. The capital reserve funds is the only money you really have you can tap into. That's your big bank right now. It's about nine or ten million dollars in there. That would be the only one that would make sense. Some of those connection fees goes to that, the rest goes for paying for other things. The water kind of works the same way. But there's nothing there that you can really tap into to really offset this. This is a long time coming, we just put it off. This could have been started two or three years ago. I guessed it last time, we do things here because we can't do them anymore the way we do and I show up here and I tell you we can't do it any longer and this is what we need to do. But, we did go through the exercise, I did ask the questions. We talked to finance, we did get some feedback and this is the proper way of doing it to balancing the books. Selectman Morin: To speak on Selectman Dumont's question. We've got some other things coming forward that we've done this at long time and now we're paying \$245,000 that are coming out of a budget to make up. So ... Elvis Dhima: We're in a hole. Selectman Morin: That's going to be coming it's the same type of thing. We've waited so long and got ourselves into such a problem that now we're going to have to, unfortunately the rates are going to have to go up and higher than we normally would. Because instead of doing it over time, we're doing it all in one shot. Selectman Dumont: No, I agree. I'm not against that, I'm talking about trying to prepare for something for the future so that don't continue to do that. Selectman Morin: The future would be to do it in increments where we should instead of waiting so long. Selectman Roy: Because it's been 20 something years since the sewer rate went up. Elvis Dhima: And our sewer rates are still one of the lowest and our sewer rate is still lower than 1993, 1994. So, we're still, we're about half of what Nashua and Manchester charges. So, we still provide one of the lowest. But, we still did make some adjustments. It's not because of us either. It's because the cost is being put on us because the treatment is not happening in Hudson. We don't have a treatment facility, we send it to Nashua. So, it's not that what we're doing is something wrong, we're not. We're simply being handed over a bill and we've been absorbing that for years now and we used the savings that we had and now we no longer have any more money that we can use for this. We don't want to use another account for this which is the capital reserves that we use because it's not really changed in the books. But, what we're doing is making some necessary adjustments to the rate that we don't have to be in the situation for a while. And hopefully, we go through this every three to five years to make sure we don't see and increase like this. But, we as I've said and I'm going to say it again tonight, the rules when it comes to the waste water treatment are changing. With that, what that means is cost and it's only going to get more expensive. Hopefully we continue to enjoy these rates, but as I said I think the good times are over and we're going to have to have some difficult decisions ahead of us. Chairman Guessferd: Do we have any other questions? We're good? Selectman Jakoby: I just wanted to say thank you Selectman Morin. That's the important thing I think for our citizens to know is that the cost of sewer has increased over the years. We used an offset over the years and now that offset has dried up. Now we have to come to terms with that for all our sewer, all our people who have sewer and we're going to try and have a better process and visit this more often going forward. Elvis Dhima: That's correct. Chairman Guessferd: Alright. Elvis Dhima: Actually, you should have a motion for this. You have to adopt them tonight. So you had the Public Hearing. Chairman Guessferd: You're right. So do we have a motion? Elvis Dhima: The motion would be to adopt the proposed sewer rates, as recommended by the Town Engineer and Finance Director. That would be the motion. Selectman Morin made a motion, seconded by Selectman Roy, to adopt the proposed sewer rates, as recommended by the Town Engineer and Finance Director. Motion carried, 5-0.

C. Melendy Road Bridge Over First Brook/Transfer of Funds – Engineering/Decision

Chairman Guessferd recognizes Town Engineer, Elvis Dhima. Elvis Dhima: Thank you Mr. Chairman. As you all recall recently we completed, we successfully completed Lowell and First Brook Bridge rehabilitation. I don't know if you saw it or not, because we're under the bridge, we were being sneaky, we were so good that you won't

even see us as we do bridge rehabs. Believe it or not we were under budget on this one by \$16,000. So, when I got the call I thought it was over budget, I said oh God who's going to tell them? But, it was negative. So, long story short, we have closed books on this project and this is ARPA funds that we received during COVID. The ARPA funds was used for infrastructure projects and what we're proposing for you tonight is to take the leftovers from this project and move it to Melendy Bridge which is the next project in line. As you recall we got approval at the last minute to get on the bridge aide. We started with a million, right now its \$1.14 million that they have dedicated to the town of Hudson with 80% match from the state and 20% from us. We have money from the bridge aide, we're going to use this account and then we have \$100,000 the Hudson taxpayer paid for through a warrant article to make the delta. So, that project will be in front of you in November because it's out to bid right now. And I'm hoping you transfer these funds to be used for that project. Chairman Guessferd: Do we have any questions? Selectman Dumont made a motion, seconded by Selectman Jakoby, to approve the transfer of excess funds of \$16,318.85 from Lowell Road Bridge over First Brook to Melendy Road Bridge over First Brook (114/083), account #: 7212, as recommended by the Town Engineer and Finance Director. Motion carried, 5-0

D. Energy Efficiency and Conservation Block Grant Closure – Engineering/Discussion

Chairman Guessferd recognizes Town Engineer, Elvis Dhima: Thank you Mr. Chairman. As you recall, last year early last year we were notified there was about \$75,000 available from New Hampshire Department of Energy related to conservation, energy conservation related projects in our buildings. We selected the Town Hall. We filed for it, we got it, we got about \$75,000 and we utilized \$73, 525 and change. Out of that, which is about 97%, I'm pleased to tell you that we met all the requirements and we got full reimbursement from the state on that. So, with that \$73,000 that was paid by grants, we were able to replace 41 windows at the Town Hall, add additional insulation for 6300 sq. feet of the ceiling and replace 75 LED installation, new LED lights at the Town Hall. This room was one of them because you guys deserve it. Off with the old LED lights here. This was a great project to get done basically through a grant. I can tell you the first year my ten years here I noticed the AC keeping up for the first time especially on the flat roofs. We had no insulation in some areas on the top and with the new improved features we installed, you can tell the difference. So, that's going to help us with the electrical bill, heating bill and everything else goes. And we didn't have to pay for it, even better. So it was a win, win. With that said, this particular item in front of you tonight will serve as a time stamp in the process basically saying we recognize that we completed it. It's closed, we're done, game over. In case someone asks down the road saying is this still open, did you close this up? When we can say at this meeting, Board of Selectmen meeting we closed it. I'll take any questions you may have but no action is required by you at this time. Selectman Jakoby: I just wanted to say thank you for all the work that was done through this grant. And to all the many people that were hired and here. I was here during some of the window installations and stuff and it seemed to go really well with little disruption of Town Hall. I don't know if that's true but that was my perception. So, I thought it was a very well done project. So thank you. Elvis Dhima: There wasn't a lot of complaints and that's unusual for the Town Hall. So it was good, you're right, you're right. Chairman Guessferd: Any other further discussion. Do we have a motion? Selectman Dumont: We don't need one. Selectman Jakoby: No action necessary. Elvis Dhima: No action required. Selectman Jakoby: It's just officially in the public minutes. Chairman Guessferd: There we go, OK.

E. Water Utility Grant Acceptance/Marsh Road Booster Station – Engineering/Decision

Chairman Guessferd recognizes Town Engineer, Elvis Dhima. Thank you Mr. Chairman. This was a very pleasant surprise at the last minute Senator Carson reached out to Selectman Morin recently about \$6 million dollars available at the state level from ARPA funds during COVID. They were trying to reassign this projects for any infrastructure projects related in New Hampshire and they focused on water related infrastructure projects. Selectman Morin reached out to me, I started making calls. I didn't even know where to go, it was one of those things, there's \$6 million out there go for it. I'm like where? It was very, this one was different. Long story short, we ended up submitted a request to GOFER agency, which is the one State of New Hampshire agency they handled all the ARPA funds related to COVID relief programs. And I am pleased to tell you that we were selected out of bunch of, actually a lot of projects submitted. We were one of the four that got the full amount of \$109,350.00. So with that said, you need a Public Hearing with a 10 day notification which will happen on the 8th. I'm just here to let you know that we are in, we got it, and hopefully on the next meeting we accept the grant if there's no, no one has any issues and I'll be asking you to assign me as the principle for this and we'll be submitting the paperwork on the 9th which is ready to go. That's it, I'll take any questions you might have. Chairman Guessferd: Do we have any questions? Selectman

Dumont made a motion, seconded by Selectman Morin, to advertise a public notice related to this grant and schedule a Public Hearing for October 8, 2024 Board of Selectman meeting. Motion carried, 5-0.

F. NH State Parks Land & Water Conservation Fund Request Grant – Engineering/Decision

Chairman Guessferd recognizes Town Engineer, Elvis Dhima: Thank you Mr. Chairman, another grant because we haven't had enough of those. You guys are just addicted to them, I think you need help. Get yourself some help. I don't know, we've been very lucky, we just, I don't know. We've done pretty well. So, as you recall I came in front of you not too long ago to ask you to submit an intent for a grant related to \$1 million related to Parks & Rec. In this particular case Robinson Pond Road which has had a lot of support from Conservation and the Town trying to improve water quality there and assets that we have. We have come across this \$1 million grant which is a 50/50 match related to the beach area for residential use, the parking area related to it and the boat launch. Please to tell you that we got notification to move forward. To do that we need to figure out what we are going to do. So, what we have so far in front of us is the fact that Conservation Commission has dedicated about \$110,000 related to the design and the permitting related to the beach area and the boat launch which is great. We have an opportunity for the construction phase of this project to go for this particular grant we're talking about. The one thing we have to figure out tonight is more of a restriction that's out there. The boat launch is open to everyone. The beach area at that the time it was established was open to everyone. Sometime in the 70s the Board at the time decided to close that up only for residential use only. I don't know why, the beach area only. So that's close now to only residential use. As you know it's not much use there because we have a water quality issue. It's always closed all the time, there's not a lot of love being put there right now. Not a lot of effort or resources. For us to go for the grant, we have two options. We can open up the beach to everyone and to do that you need to have two Public Hearings to change the code of the Town. And the second one is just to say no, we're going to leave it as is. We're not going to be able to put any grant money into that, we're just going to focus on the boat launch. So there's some pros and cons to that. If you open up the beach area, you can build the parking area now to basically support the people that go to the beach. You can assign a number to it, you can close the area completely with a gate and only allow so many people to go in. Because now you're going to have a capacity for the parking lot but also the beach as well. If you have the entire area subject to this grant, it provides the ability to now to go to future grants as well that match. Some of them 100% for future development of this particular property, including anything related to recreational use of this including, full blown-out bathrooms. It's completely covered. It's a great opportunity for the town but, you as a Board have to decide which way would you like to go? And that's why you have two motions in front of you tonight. I can tell you this went in front of the Conservation Commission and that's why the first motion is coming with Conservation Commission support because they are recommending to you to make the change to the beach area, open it up and then go for the full amount of grant which is \$1 million. And again, I don't know if we're going to get it or not, this is going to be a very tough one, there's going to be a lot of elbowing action as I like to call it. But, based on the feedback we received from the state agents at the time, we have a beautiful place that can go to a whole new level there if we do this the right way. So with that said, I'll take any questions you might have and see which way you'd like to go. Selectman Morin: Three things what puts us up on the list to get the grant is we are basically shovel-ready. Because we're in the process of doing the engineering at ... Elvis Dhima: That is, that is one of them that they're just over the top basically saying this is going to be shovel-ready. And so the permitting with Army Corp. and the state and the dredge and fill and all that, that's already underway. VHB, Inc. is taking care of that through Conservation funds. Selectman Morin: Number two is we can actually charge for the use of the beach now. And they had talked about a card system or credit card whatever, however we decided. And to get in you would have to go through a gate and either you would have to have the town card or your credit card, whatever, that's something we can talk about after. Elvis Dhima: And I just want to add something to that point because that's a good point. You can charge non-residents up to three times as much as a resident. So let's just say you want to charge a resident \$5 for the season. You have the ability to charge someone who's not a resident \$15 to basically kind of offset your cost. You do have that, you don't have to but you do have that option. Selectman Jakoby: There's flexibility. Chairman Guessferd: Would it require getting the pass (inaudible) or do you have to have somebody there manning it? Elvis Dhima: You can do it either way. We talked about that. You can set up like a booth, just like you do at a parking lot when you pay and you get in. We can set it up either way and that could be subject to a grant that you can get to set it up that way. There's different options but explained it to us that that's one way to do it. Selectman Morin: You can have somebody, you could have an attendant or you can just have a gate, an electronic gate. And the third thing is we have not enforced that resident law since we haven't had lifeguards there which has been at least 20 years. So we're not doing it now. Selectman Jakoby: I am really encouraged. I really think the recommendation by the Conservation Commission to open this up. I know that

I've spoken to many people about Robinson Pond about their fond memories of being there, of swimming there. I've swam there. I, when I moved here it was a draw for me. So the idea that that can become much more of a useful recreational area makes a lot of sense to me. And to at least have the opportunity for the public to come in and voice their opinion about whether we should open it up or not. I see the first motion as a really good step in this direction. Chairman Guessferd: Anybody else? Do we want, my view is the Conservation Commission has approached this, has recommended it, done some vetting on their own. I'm certainly in support of the first motion myself. Whatever motion we want to make. Selectman Jakoby made a motion, seconded by Selectman Dumont, to pursue the grant application for the improvements for the boat launch and the beach area, as recommended by the Conservation Commission and to schedule two public hearings, at least 10 but not more than 21 days apart regarding the removal of the beach are restriction. Motion carried, 5-0. Chairman Guessferd: The only thing I'll just mention because it's been said is it's a 50% match. So if we do this we're going to have to as it says ... Elvis Dhima: That's exactly it. So this, even if it goes through the public and the taxpayers still have a chance to vote on this one way or another to see if we want to do this or not. If they vote in favor of this, then obviously we'll go through the exercise, but we will get half a million dollars back. We have to raise a million but, we're going to get ... Chairman Guessferd: So we'd have to make the warrant article for a million. Elvis Dhima: That's right. You're needing the full amount even though you know, you only have to come up with half, that is correct. Chairman Guessferd: Right, with 50% offset by... Elvis Dhima: in the warrant article it'll say exactly that. That are raising a million but we are getting 50% back or half a million. So that will be, and it will be obviously, different meetings and we can explain that to people.

Elvis Dhima: Thank you very much. And I want to thank Mr. Crowley there for assigning more work for me. Thank you I always appreciate that you know. Just kidding, have a good night.

G. September 10, 2024 State Primary Election Recap – Moderator/Discussion

Chairman recognizes Selectman Town Moderator, Paul Inderbitzen. Thank you ladies and gentlemen. I sent you the information and the statistics from the Primary on September 10th. But for the viewers there was just under 4,000 voters who voted at the primary about a 23.7% turnout. And that's pretty average if you looked at the numbers in the past State Primaries. It's about what we've done in the past. Wasn't anything unusual in terms of turnout it wasn't a bad day. We had, of course, obviously no parking problems and no access problems. There was a little bit of a glitch, not a glitch, but some maneuvering in terms of Memorial School because we're just back into that and it's a whole new ball game. There was some issues an organization, not organization, but people knowing where to go and stuff. And so we need to do more signage there and I think actually the new Town Clerk has picked up on that is going to really do a lot for the November one. So we can get a little more there. A little bit tough setting up two in the afternoon because we used to set up at the Community Center early in the morning. But, the DPW did a really fantastic job of setting up Alvirne and then getting over to Memorial and they beat everybody else over there. So, they were very quick. And then they didn't have to take that down until the next morning. Alvirne they have to take down because it's a cafeteria and the have to set up for the next day. But at Memorial they were able to go in before school started on Wednesday morning and take down the booths at Memorial. So they have that option. It does make a little bit different. A problem, not a problem but, the issue of plugs is always an issue because now that we're using poll pads we need two plugs for every pull pad and that really sets up some difficulties. You notice we only had 74 voting day registrations, which is pretty standard for a Primary. We probably will have close to 1,000 for the November election. Although, the Town Clerk and the Tax Collectors office are really aggressive when people come in to register their car, their dog or whatever. Are you registered to vote, do you want to register to vote? And they're doing a lot of that and they're getting people to register. So that I think is a plus and that may reduce that same day registration. Absentees will also be up close to 1,000, we're over 500 right now and we still got a month left. So the absentee registration, or request will be going out and that's going to take a while. I made arrangements to get two more poll pads. We're going to get two loaners for this election, but we're actually going to buy two more to do just absentees. In 2020 we had 5,000 absentee ballots to count. I had a crew of about 12 or 14 people just doing that and it took them all eight hours or 10 hours to do. It was a long day. This is a little different because with the poll pads you, after you open up the envelope and confirm that the signature is on the affidavit envelope you then have to check them into the checklist. Before we had to go down to the paper checklist and interrupt people checking people in so that we could do that. Now currently, we were taking one of the poll pads from the Supervisors and using that to do the check-in's and it took her about two hours if you looked at the numbers there in the check-in's. Took about two hours to do about 212. So, a 1,000 is going to take a while. So I realized then, because when we first went with poll pads the Supervisors at the time said oh we really don't, they're not useful for us. Well, they are useful and they're finding that out. I made arrangements I have money in this year's budget so we were able to order two poll

pads. We won't get them until next year because it's an updated operating system but they will give us two loaners because we put the order in for two. And I was able to take the money from the tabulator fund because after we approved the \$7,000 for eight tabulators the state came in and said we'll cover half of that. For the ones we own, we only own five, we rent two. So, we'll get that money back so I have, the poll pads are about, will be about \$3,600 for the two of them. So that will be able to be covered in this year's budget. I was going to put in my next year's budget. I think that will help us immensely in terms of that getting the absentees done away from everybody else. They won't interfere with the Supervisors, they won't interfere with the check-in people. I think we can do that and if in the future they need to be like if we have a big one with not a lot of absentees, we can move one down and have five check-ins instead of four. Although four check-ins, even with a big crowd, like we did in the Presidential with 7,300 people moves rather well. You know there was really not a big line. The long line is because at Alvirne was because people lined up in a single line and they don't realize they can go into four. So we're going to try to figure out how we can do that. I may just be greeters that say OK come over here you can get in this line here and that line. There's going to be, we're going to look at that. We're going to look at how we set that out especially Alvirne's a little tight because the vestibule is so small, the lobby there. At Memorial you've got most of the gym so you have a nice que, as long as you're giving people direction of where to go. I guess that was a thing that we hadn't thought of, or we thought of but we didn't think would be a problem and I guess it was. There were a few complaints about that. I understand that everything else I don't know about the outside I understand Selectman Morin was very helpful in directing people for at the electioneering section. We posted it, we have it online but, you have a lot of people who are not from Hudson who are electioneering for the different candidates. I don't know what else we could do unless we ask the Chairmen of the town committees, the two committees, Republican and Democratic to get the word out that we do have it. It's on line you can look it up, where the electioneering is, where they can park and it works well. And we have an ordinance, it's not like, technically with the ordinance we can enforce that. That's an enforceable ordinance. State law requires that all signs on the property need to be manned. So you just can't stick a sign in the ground and leave. So, we had that happen at Alvirne, somebody parked his truck there with signs on it at the presidential and so we had the police look up who it was. Called them up and said you gotta either be here or take it. You know, you have to man the signs. And if they're not manned we can remove them. Don't do anything with them, most people time the advice is take them and pile them up by a door some place so they can come and get them if they want but, you can't leave them up. I think, I think most of the parties know about that kind of stuff so we'll, we'll do that. We will need the people we have new people that we've trained during the primary. I think that will work out well and we're probably going to have to give some help to the Supervisors of the Checklist. We're going to have some people assigned to the absentees because with only the three, four people from the office and the Clerk and the Tax Collector who are helping us, that won't be enough for a 1,000 absentees so it will take them a lot longer. So some of my, if we have enough, hopefully we have enough people, we'll assign them to do that and they're going to have their own training session. We're going to be training some people again on the poll pads, especially on the Supervisors end of it because they're jobs are different in terms of registering people or doing a name change or an address change. We didn't have too many this time but, we will have registrations and more of those. Last two Presidential elections we had 70 and 73% turn out. I'm expecting at least that probably maybe even more for this one. So it'll be a very busy day but, it'll be in two locations, not one like we did in 2020. With COVID, masks, gloves and the whole bit. That was a bit of a mess. Everybody loved the fact that the Hudson Women's Club did the dinner for both locations, they did it for Alvirne this time, everybody said that was great and they really appreciated that instead of having two lunches. They did a good job with the write-ins at the end of the night, too. Like I said, there weren't that many. Hopefully, November we won't have that many write-ins there's enough choices there. And I'm planning to do a little public service announcement I think as soon as I can get that set. To talk about people wasting their vote. You get the Mickey Mouse's and I can't understand how people say they want to vote and then they throw the vote away by ridiculous names. It's really kind of disappointing that the public thinks that. They come out to vote but then they vote ridiculous names. I don't get it. So, but if anybody has any questions on how we plan. We're going to be planning again I'm going to need all your help. Two of you are on the ballot so you really can't be inside the rail. You could do you duty as a Selectman, which is required. Board of Selectmen, Selectmen members are required under the Constitution in New Hampshire to be, attend these elections. I have the ability to appoint those and those people that can't be. But there's always been complaints in the past that, they're on the ballot why are they greeting? Why are they giving directions? It's crazy. You do have the right to perform your duties. Just like I would if I was on the ballot. I have to perform the duties whether I'm running against somebody or not, doesn't make any difference. So, but I'll need all you support on this if we move forward and try and get ready for November 5th. Chairman Guessferd: I'll say, having been there, yes Selectman Morin did, got all kinds of accolades. He does a good job of getting people in and helping those that need assistance. So, if you need assistance you'll probably see him there. But beyond that, it was a very steady low-

key day for the most part. But obviously, I'm looking at the numbers, three to four times the number of people for the Presidential. And the question then becomes what else do you need if somebody wants to volunteer to help, how do they go about doing that? Paul Inderbitzen: Well we have quite a few now, we'll have to do some training. Everybody thinks well I can just come in and help. Well you can't do the poll pads. Chairman Guessferd: That's why I'm asking. Paul Inderbitzen: You can't do the Supervisors stuff unless you're trained. It's not a walk-in job you really need to. So the ones that have asked to be volunteers, we've had about 25 volunteers, we had about eight or nine party designees. They call them inspectors of elections, but basically they're ballot clerks is what they come down to. They work for the Moderator even though they've been designated by the parties and we're putting them into place. They've been doing the paper checklist which is a pain in the neck, we all know it, we just can't wait til they get rid of that. I had quite a few people trained because I didn't have much time before the primary. We trained a lot of them on the paper checklist and it worked well. Because that's going to have to happen again, too. I mean to come in at this point and say well, what can I do? I'm scheduling the meetings next week with the new people to set it up. We have had people come in, we actually had somebody who had experience as a Moderator up north. Looking forward to that person coming in. Have some experience at moderating. Chairman Guessferd: So at this point if you're going to try to help us out you're going to have to come out right away. I mean it's not like, you can't come out at the last minute. Paul Inderbitzen: Same thing with sick calls, I understand but, you know at the last minute you get, after you're sending all this stuff out and then say here's your position and then you get an email back that says oh, I'm not available. Could have let me know a little earlier. Chairman Guessferd: There's a lot to it and that's the thing. I think all of us have learned if we didn't already know, there's a lot to it, a lot of different things that have to be covered. It's rewarding work, as far as I'm concerned. Paul Inderbitzen: You have to have the dedication. Most of my workers really are dedicated to doing this, this is what they want to do. A few people have had to retire and because of either eye sight or different things and they're disappointed but, they really want to do it even though they're no longer able to. Anyway, everybody was doing well. The schools were helpful, they were very helpful. Especially Memorial, principal Bowen, well we know him, Mr. the school board rep but, I'll let the Superintendent know that they were very, very cooperative and helpful setting it up and getting stuff ready for them. Selectman Morin: With the OK of the Board I'd just like to thank you again for coming out of retirement and saving us. Paul Inderbitzen: Well let's hope by March someone, we find someone. How do you attract people? You know that it's kind of the same names, you know the Planning Board, the Zoning Board, you see the same groups of people that are interested. Other people either just don't have the time or don't want to take the time or they don't think it's that important. And yet it is. Because it's how we run, we're a citizen run community, state-wide even almost. I think when we come to budget time in a couple of weeks I've got some suggestions for the Board on what to do on terms of maybe trying to make it attractive. None of us does this for the money. I mean you guys don't probably either. It's a service, it's service and everybody should step up. But, I think I'm looking at ways of working with the new clerk who's really picked up very, very well and it's got ideas about creating a way of maybe doing it with a committee. Clerk, the Moderator, the Selectmen and a couple of the workers and say OK, you can do this part of it and divide up instead of having one person do it. The reason I did so much is because the Clerks, the Clerk Tax Collector was backed up with trying to get everything done. November 5th. End of October and the beginning of November, their office goes crazy. The end of the month and the beginning of the month, their office is just backed up. And now you're going to have all these people coming in for absentee ballots. It's a lot for the Town staff and they really put it all together. Chairman Guessferd: So if somebody's interested because as Selectman Morin said, you came of retirement to do this. We're going to need a candidate or two, a couple candidates for moderator in the spring. It's not too early to start thinking about it. If someone's out there and you know you're interested in the position, to find out more about, you know, what it is. What the duties are and you'll have somebody to help you kind of get your feet wet. Paul Inderbitzen: Working towards March I could work with somebody. The moderator has the ability to appoint a moderator pro-tem so that if he's not around that moderator can fit in. That might be an opportunity for a new moderator to say OK I'm going to appoint a pro-tem but we're going to work together and divide up some of the jobs, you might be able to do it that way. Chairman Guessferd: OK. Does anybody else have any comments, concerns, questions? Again, thank you very much for what you're doing and what you have done.

H. Request to Use Donation Funds – Police/Decision

Chairman recognizes Selectman Police Chief, Tad Dionne. Chief Dionne: Thank you. Good evening again. So, typically we try to refill our coffers for our, my guys call them swag. Bling. We give away a lot of, at community events we give away a lot of Hudson PD whether it's cups, or mugs, or beach balls, etc. Al Marcotte our Sergeant of Services put together what he wanted to do and we had a conversation about it. We're going to brand a little bit more

some of our community stuff will have our patch on it as well. It will be given to the kids at places like National Night Out, Old Home Days, many of our community outreach the juvenile, our Youth Academy etc. So we're here tonight asking you permission to utilize donations from the Community Policing Donation Fund for the purchase of all this in the amount of \$4,727.75, this should last us a couple years, few years with all our events. And I'll take any questions anybody might have. Selectman Dumont: I'd just like to say I think it's a great, obviously, what you guys do and how you pass it out is great for community events. I think it's awesome for the kids to see that stuff and get involved. So if nobody else has anything else to say I'll make a motion. Selectman Dumont made a motion, seconded by Selectman Morin, to authorize Chief Dionne to withdraw \$4,727.75 from the Police Department Community Policing donation account (4556) to be used to purchase Hudson Police Department merchandise to be handed out at community events. Motion carried, 5-0.

I. Tick Borne Illness Prevention Initiative – Fire/Decision

Chairman recognizes Fire Chief, Scott Tice. Chief Tice: Thank you Mr. Chairman and good evening everyone. I was approached by local resident, Sylvia Wilkinson, who has a very strong personal passion to protect people from tick borne illnesses and she has come forward asking for permission to post some educational materials and some small tools to help remove ticks incase somebody gets a tick bite. She's looking to post these at Town Hall and our rec areas that have kiosks so there's a place to put them. That would be like the boat launches at Robinson Pond and Ottarnic Pond, the Town Forest, Benson Park and conservation land on Pelham Road. I would also ask because we forgot, Musquash Pond also has a kiosk so I would ask to add that in as well. We have some (inaudible) I don't know if anybody wants to see it but it's a small, it's a small card with some information, there's some different sized pamphlets that would be posted as well as available for people to pick and take out. This comes from tickfreenh.org which is a non-profit that works with New Hampshire Health and Human Services to help raise awareness for tick, the dangers of tick borne illnesses. There's also a couple of scoops that are designed to help pull a tick off a person the proper way or tweezers to pull ticks off a person the appropriate way to try and make sure the entire tick is removed so the ability for it to continue to transmit disease to the person is eliminated. Selectman Morin: I just think she's done all this work we should at least have her come up so ... Chairman Guessferd: Come on up and be recognized. Alright, does anybody have any other questions? Selectman Roy: No I think it's great you volunteered to do this. Selectman Jakoby: I would just ask you to just tell us a little bit about your passion and why it's important. Sylvia Wilkinson: Oh, I wasn't expecting to cry tonight, OK. So ... Selectman Jakoby: I think it's important for people to hear the passion behind the project. Sylvia Wilkinson: So, I have chronic Lyme disease. I have a few other tick borne illnesses. Three years ago today I wouldn't be able to sit here. I had problems standing up, I had problems sitting down, I couldn't sleep. I went 11 days without sleeping one time and when I say without sleeping I mean not even an hour of sleeping. I've lost a lot of my memory I used to have a photographic memory when I was younger and right now things that used to take me an hour take about a day to do. I still don't sleep well, I get more than an hour, thank God, but it was a long pathway to go there. I had surgery on my heart last year because I have Lyme carditis, it's in my brain as well so I have neurological issues and some psychological issues as well that we're working through. But overall, that's just a glimpse over it. I'd say I'm one of the lucky ones. I've met a lot of people in this state alone who are far worse than me. I've met people that have to walk around with helmets and sunglasses on. They have seizures all the time, they response poorly to hot weather, to cold weather. I had glimpses of that, I had pseudo-seizures which means I'm completely aware of my body convulsing outside of my control. I've also had issues with temperature regulation. My body has the opposite response, for the most part, to heat and to cold, it's very interesting. It's not what I'm used to but, the issue for me is not only that I'm going through this but, it's something that we can, I don't want to say easily prevent, but it's preventable. Learn how to identify where ticks can be. Learn how to identify what ticks are the bad ticks, how to take them off properly. How to protect yourselves from going outdoors for a long time. When I got diagnosed I was scared to go outside and I grew up outside. I was raised in Litchfield, you know in the early 90s. I went outside with no shoes on, I played outside in the woods. I've been bitten by every bug you can think of but I don't remember anybody 30-35 years ago talking about ticks and telling us to check ourselves for ticks. Nobody did that. So, after tonight's meeting, if I get your approval to post these resources, my next goal is to talk to the School Board to figure out how can we get this into the curriculum, how can we get it into health education for children? Because it's, you can make it fun for kids, too, you know? The thing kids need to know is what's a tick and what do I do if I find one. It's that simple. We don't need to scare them, I don't need to tell them that they're not going to sleep one day or that they're going to have problems in their life. But, they need to know it's serious. You know I want them to be scared enough as they are of bees, hornets' nest or something, that's the goal. You know these little resources they're fun, they're just something. It wasn't until I got really ill that I wasn't aware of how little there is in our

communities about this. It's staggering because New Hampshire is an epicenter for this. You know we're essentially ground zero, New England is ground zero for Lyme disease. Lyme Connecticut is not too far away, it's only a couple hour drive. New England consistently scores in the top 15 states affected by Lyme disease and other tick borne illnesses. So, it's not going away, it's only getting worse. So I feel like this is the bare minimum we can do. And it's just an awareness as well, I don't dive into the controversy about treatments and what, you can go into that. It's just to know be aware there are ticks out there, here's what you can do if you find one. And just know that, you know, your town is looking out for you. Some of these tweezers, too, they're kind of fun, they have a little light at the end. You can see the tick, it's pretty cool. And this Tick Free New Hampshire organization, they're great I've spoken with them a lot. They've developed things that can seamlessly integrate into curriculums in schools for kids. They have packets, they have all these great things. Their organization was started, this gentleman, a friend of his he worked with got really severe Lyme disease and he saw the effects that it had on him and his family. So he started this organization and they've been doing a great job. They even, throughout the state a lot of different communities work with them, not only for posting information like this in public areas, but, like I said, in the schools systems too to get the kids started early with understanding what are the implications around, alright, this tick, this bug bites not the same as this bug bite. I need to look for this vs. I need to look for that. So really that's my passion, I don't want anybody to be like me. They don't have to go through this, it sucks. You know? Chairman Guessferd: OK. Sylvia Wilkinson: It's a long healing process and if we can avoid it, even just one kid not having to go through it. Selectman Jakoby: I just really appreciate you sharing your story. I want you to know that I too, and my husband, both were diagnosed with Lyme over ten years ago. And at the time, Hudson was the highest tick, Lyme disease town back then. So I appreciate this on levels you can't comprehend as my sister-in-law also has chronic Lyme. It's seem like such a little thing but, we live in the woods here in Hudson. We have ticks all around us. They are hard to see, they're hard to know about and our children, we need to go out and play. We all need to go out into the forest. So, thank you from the bottom of my heart and from my family for you being here and expressing this and putting this forward. I think it's, it's long overdue. And I really appreciate your efforts and wanting to, I'll see you at the School Board when you come as well. I just want to thank you for that and share that with the public. You don't realize that you have, many people won't realize that they were bitten by a tick, we didn't know. We didn't know. And we didn't know that the symptoms that we were experiencing had to do with Lyme until, I don't know, six months after. Chairman Guessferd: That's typical. I've talked to a lot of people that have gotten Lyme disease and they have gone through all kinds of other diagnoses first. Sylvia Wilkinson: You name it, I've been told that I, I can't even tell you how many doctors, again not to dip into the controversy around this, but I can't tell you how many doctors looked me in the eye and told me it was in my head. I'm a registered nurse, I know what I'm talking about. I know what's wrong, I know what's right, I know my body. And they told me you're not experiencing this, your labs are normal, you're fine. Chairman Guessferd: Right, because it doesn't show up in regular lab work and things like that. Selectman Jakoby: It's a great step so thank you, I really appreciate you sharing your story. Chairman Guessferd: Yes, and reminder I think, from what I can see here there's no cost to the taxpayer, this is ... Sylvia Wilkinson: No, I'm donating everything I've purchased, all these materials. My idea is I will monitor them as well, because I live here, I'm a resident, I go to Benson Park a lot. I frequent the different sites, my thoughts for the Town Hall again, I would come in here periodically, I have plenty of these materials I plan to continue to use the materials and work with them. So, this is no cost to the Town whatsoever. Chairman Guessferd: Excellent, very good. OK, do we have any further questions? Do we have a motion? Selectman Jakoby, made a motion seconded by Selectman Dumont, to authorize Hudson resident, Sylvia Wilkinson, to post tick borne illness prevention materials at Benson Park, Town Hall, the boat launches at Otternic Pond and Robinson Pond, and the kiosks at the town forest on Kimball Hill Road & Musquash Road and at the Town conservation land on Pelham Road, as recommended by the Fire Chief. Motion carried, 5-0.

I. Revenues and Expenditures – Administration/Discussion

Chairman recognizes Acting Town Administrator, Jim Michaud. Jim Michaud: OK, so the Board has the Revenues and Expenditures handout through August 31, 2024. So, we're only two months into the year, the FY25. It doesn't anything major to report. All the expenditures are where they should be. We've done some encumbrances, solid waste contract, legal money, paving things. So on balance the expenditures look where they should be for the first two months of the year. Doesn't usually happen until we get to winter where things get a little more fuzzy, but right now looks pretty good. Motor vehicles continue to be strong, we're already ahead of last year by about \$43,000 at this point in time. That continues to be a pretty good performer. That's it. Chairman Guessferd: OK, does anybody have any questions? I think it looks pretty good so far.

11. Selectman Liaison Reports/Other Remarks

Selectman Morin: The only thing I have is the Adams Drive culvert project was completed in one day. Went and took a look at it today because it's all cured and everything, and everything is flowing fine and they're saying up to 100 years we won't have to worry about it again. And actually while they were there another culvert had come up. Somebody had actually approached them, it wasn't the Town I believe, to do the same thing. So, they're going to be looking at another project, I don't know where it is. They were talking about that with somebody else that approached them for another project to do the same thing. That's all I have tonight.

Selectman Roy: So, the Municipal Utility Committee met. Essentially they review where they are in the budget. They're over on a couple of lines but they anticipated that. I'm sure we'll see a transfer eventually come before us to transfer some money to the correct line items. And I attended the Benson Park Committee meeting. They're going forward with doing some of the work for the dog park to prevent erosion. They're having a problem with the erosion coming down from the top of the driveway down to the dog park and washing away. So they have some ideas to fix that and they're going forward with some work for that. They're still working on getting the lions back to Benson's. And a giraffe. Yes, a giraffe statue. So, hopefully those things will get back to where they belong in Benson Park. And that's all I have.

Selectman Dumont: I had back to back meetings on the 18th Library Trustees as well as NRPC. I will say as a comment to Mr. Crowley, at NRPC we also talked about Safe Streets for All, that's a regional comprehensive safety action plan. Me and a couple of the other members also spoke about the concerns here as well as the safety audit that happened on Dracut Road and we're advocating for some more help there, hopefully we'll see that. It's going to be a little bit more of a longer process when you're working through the regional plan. But, another avenue for that. I have Zoning Board, that's coming up on 9/26 as well as a new ZORC meeting that we touched on in the beginning. That got move to the 30th. I just wanted to say I was happy to see the turnout for the Nine Eleven Memorial, I thought it was fantastic and just wanted to thank everybody involved.

Selectman Jakoby: I just wanted to start out by thanking Jim McIntosh for all of his years of service. He is retiring at the end of this month and he has taught me a great deal and has just been a great person to have at HCTV and to really build that program. So I just wanted to recognize him. I also wanted to comment on the Dracut Road DOT presentation last week. We do have a Highway Safety Committee meeting coming up on Wednesday and I do believe, if it's not on the agenda, it will be on the agenda there to also discuss what the DOT brought forward. So, if Mr. Crowley has any additional questions, he could give those to me or attend that meeting on Wednesday. The School Board did thank the Town and all the many people that were involved in the crosswalks, the lighted crosswalks that are now in front of Alvirne and the Library. So thank you to everyone involved and the School Board really appreciated everything that was done around that. At the School Board meeting they also started some discussions around the State of the Town meeting which is the meeting between the School Board and the BOS so I'm sure we'll take that up as well. So if the public has any input about that please let us know. I did also attend a Pelham Town Council meeting as they were considering a regional all peoples trail in Pelham, New Hampshire and it was interesting concept to talk about what an all peoples trail is. And I hope in the future that Hudson may consider looking at that and it really makes that accessible for all peoples, peoples of all abilities. It's a really neat concept so I look forward to hearing more about that. Because that was supported as a regional project as well. I have Budget next week and all kinds of things happening moving forward. So, thank you very much.

Chairman Guessferd: As far as I'm concerned we had a Sustainability meeting last night. Our new member Jay Keller I think is going to be a very valuable member of the committee. He's got a lot of knowledge and he does it basically for a living. So I think he's going to help out a lot with us. He's already volunteered for a couple sub-committee's so good stuff there. Transfer Station, just a reminder, we're going to add it to the website at some point here that additional passes can be purchased for \$30 apiece and you have to get those over at the DPW and right now they're only taking checks for those. They're not taking cash or credit cards yet. They see that in the future but right not that's what they're doing. As we get down toward the end of the year, if you need a pass or two, make sure you go over there during the working hours over there at the DPW and pick them up. It's not too early I suppose to be talking about holiday lights recycling. We did it for the first time last year. Kind of was a last minute thing and they collected over 250 pounds of lights. So, they've got the Cub Scouts or Boy Scouts helping them out. I think it's one of those things where they're going to try to get the word out earlier this year and again enlist the Scouts to help them collect right around that time and we're talking about disposing of trees and that sort of thing towards the end of the year. But again, just kind of putting that bug out there for now. We'll talk about roadside clean-up and again there's been a lot of collaboration between the Police Department and the Fire Department, DPW and Sustainability

Committee and really putting together a solid program so that we don't have to get approval every single time that there's a roadside clean-up from the Selectboard, there a process in place that allows for that to happen. To make sure it's the right streets, it's the right time and that sort thing, the right support. The only other thing I want to mention is the CPCNH, Community Power of New Hampshire, is published their new rates. There's 63 members now and 20 more coming. And the rates are the lowest rates among utilities in this state. So, it's working in terms of savings for folks. So, just something to, I know it's kind of not been in the news lately so I just wanted to make sure people were aware, but things are moving forward there. As far as Planning Board, we have a meeting tomorrow night. We have one site application and we will be reviewing that. Finally, the Rec Department soccer is in full swing. There's 550 kids this season. Third year in a row they're offering a Special Olympics Rec sponsored unified team for anybody to join and the participant numbers for that, talking about all people it's been doubled over the last year or two since it started. So, there's a wide range of ages and so everybody can participate in soccer. Senior Center programming, there's 22 of our seniors that are on the road to Wildwood, New Jersey and they'll be back on Thursday. They had, it's a nice trip, the weather is good so far, supposedly they're having a good time. So we'll find out more, an after action report on that one. Basketball registration is up for all. Basketball leagues again, kind of early, right? It's open on the website for the kids, first grade up to over 35 years and older league. So, we have a, we have a vibrant 35 year and older league that is quite competitive as well from everything I've heard from people I know that are involved. As far as all that's concerned, that's the committee's reports for me. And you mentioned about responding to Mr. Crowley's questions, I think it's all going to be part of the process and it's not something that's lost on us. What the problems are over there and getting them taken care of to the best of our ability. Thank you for coming forward and mentioning that. Other than that, we do not have School Board so I will go right away first to the Chairman, I'll recognize Jim Michaud our Acting Town Administrator.

10. Remarks by Acting Town Administrator: So, just a couple of things, next Tuesday October 1st the Board of Selectmen have a Public Hearing in regards to Warrant Article #29 dealing with infrastructure, so that's at the Hills Memorial Library next Tuesday at 7:00 p.m. Next regular Board of Selectmen meeting is October 8th followed subsequently by everyone's favorite time of year, budget time. First budget night is October 10th, you guys have a schedule with the remaining dates. Halloween is just around the corner and BOS action from October 8th, 1996. So the hours for Trick-or-Treating are 6:00 – 8:00 p.m. on October 31st until a future Board changes it. So, I assume you're not going to change it so we can put it out there. I think we've got a communication with WMUR, what is our dates and times, so, October 31st it is. And that's it.

Chairman Guessferd: I do want to say one thing before we close the public session. I want to thank you publically, Jim, for filling in for the month of September. This will be your last meeting as Acting and I think we can all say that we really appreciate you stepping up and doing that. Jim Michaud: I appreciate that.

Selectman Jakoby: One other item because I know the Chief is here. I know this Saturday, it's this Saturday, right? This Saturday is the Fireman's Open House right at the Central Station and the time is from 10-2 p.m. on Saturday for people of all ages. It's supposed to be a really great event.

Chairman Guessferd: Excellent, I expect to see a lot of folks there. The street's going to be closed off there, right? Right out front here? Our School Board member is excused tonight. So, I will take a motion to enter into nonpublic.

11. School Board Liaison Gary Gasdia: Excused.

12. Nonpublic Session
Motion by Selectman Morin at 9:13 p.m., seconded by Selectman Dumont to go into non-public session under RSA 91-A:2 (a) Strategy or negotiations with respect to collective bargaining. RSA 91-A:3 II (b) The hiring of any person as a public employee.

Nonpublic Session was entered at 9:13 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room.

Selectman Roy made a motion, seconded by Selectman Morin, to exit the nonpublic session. Motion carried, 5-0.

The Board entered into public session at 10:03 p.m.

Motions made after nonpublic session:

1. Selectman Roy made a motion, seconded by Selectman Morin, to accept Production Coordinator, Mike Johnson's recommendation to hire Cameron MacDonald as a part-time HCTV Assistant at the rate of \$20.00 per hour up to 20 hours a week. Motion carried, 5-0.
2. Selectman Morin made a motion, seconded by Selectman Roy to accept Tax Collector, Christine Strout-Lizotte's, recommendation to hire Heather Celeste for the position of Assistant Town Clerk/Tax Collector at a rate of \$20.19 per hour (step 1) in accordance with the AFSCME Support Staff Union. Motion carried, 5-0.
3. Selectman Morin made a motion, seconded by Selectman Dumont, to move Fire Captain/AEMT Martin Conlon to Step 4 (\$99,320 annually) on the Fire Captain wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract effective August 18, 2024. The employee will move to Step 5 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion carried, 5-0.
4. Selectman Dumont made a motion, seconded by Selectman Morin, to move Fire Captain/AEMT Dennis Haerincq to Step 4 (\$99,320 annually) on the Fire Captain wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract effective August 18, 2024. The employee will move to Step 5 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion carried, 5-0.
5. Selectman Morin made a motion, seconded by Selectman Dumont, to move Fire Captain Training Officer Kyle Levesque to Step 4 (\$103,292 annually) on the Fire Captain Paramedic wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract effective August 18, 2024. The employee will move to Step 5 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion carried, 5-0.

13. ADJOURNMENT

Motion to adjourn at 10:08 p.m. by Selectman Morin, seconded by Selectman Roy. Motion carried, 5-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Executive Assistant.

Bob Guessferd, Chairman

Dillon Dumont, Vice-Chairman

Kara Roy, Selectman

Heidi Jakoby, Selectman

Dave Morin, Selectman

HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

Minutes of the October 1, 2024 Meeting

1. CALL TO ORDER – by Vice-Chairman Dumont for the meeting of October 1 2024 at 7:00 p.m. at the Hills Memorial Library.
2. PLEDGE OF ALLEGIANCE – Todd Boyer.
3. ATTENDANCE
Board of Selectmen: Heidi Jakoby, Dave Morin, Dillon Dumont and Kara Roy.
Staff/Others: Steve Malizia - Town Administrator; Lorrie Weissgarber - Executive Assistant.
4. PUBLIC HEARING
Vice-Chairman Dumont explained the petition Warrant Article #29 – Comprehensive Infrastructure Study. Based on RSA 40:14 XI (b) we are required to hold a Public Hearing to take any additional public input. Vice-Chairman Dumont opened the Public Hearing at 7:02 p.m.
5. PUBLIC INPUT –
James Crowley – 4 Fairway Drive
Quite honestly the last time I was here the sound system wasn't nearly as good as it is now. Thanks for the upgrades. I wrote mine out. First off, thanks for this meeting, it's been, well kind of overdue, or, long overdue, I'm glad we are here. I want to state some summary points in my recent September 29th email to the Board of Selectmen. And some additional verbal ones that occurred to me after publishing it. I brought an extra copy if anybody wants one. I know when I submitted it just kind of scrambled all my formatting. OK, thank you. Again, like I said, I'll just. I suggest first, establishing an index of existing reports. Example, NRPC Town-Wide Transportation Study and Town Hall Study if less than, say four years old then use existing studies to reduce the cost of producing the Article 29 Comprehensive Infrastructure Study. Next, I'm just stating the obvious pretty much. Next establish a 2025 funding budget for each main category identified in Article 29 and total funding of it, what would most likely get voter approval in March. Would it be an all-encompassing report? Or, certain categories ranked both necessary to be studied by public concurrence. After voter approval of funding, I like to think positive, a completion of the authorized study the Board of Selectmen needs to periodically disclose progress or pitfalls in achieving needed infrastructure improvement. Needed will be important public relations and justification of report costs and ongoing transparency disclosure of progress. In the report, I suggest having a section for existing and future growth patterns, assessment and development analysis. Quantify why does Hudson need certain visionary and infrastructure improvements? I suggest a section to define and rank infrastructure categories needed to support residential development and a separate on ranking infrastructure categories needed to support nonresidential development. This Hudson position better to support one over the other or a logical mixture based on current zoning and land use regulations. Then in your transportation category, Hudson is a pass-through community, not a destination community for commuters. Simply look at Hudson vehicle registration compared to existing traffic counts. As I understand it, the New Hampshire Department of Transportation has recently acquired software and data collection abilities to analyze pass-through trip starts and ends. Hudson needs an assessment of who is using its roadways and where they are coming from and going to. This type of information is currently needed and lacking. The BOS should request assistance from the NHDOT to supply this already tax dollars paid for source of professional knowledge to generate data on the subject. The NHDOT seems a logical starting point at obtaining this type of information than Hudson taxpayers funding the total cost of it. Next category briefly touch on is sewer and water. An existing community well has been contaminated and shut down. Alternative water sources and future budgeting needs examination in exposure to impacts in Hudson tax payers. I think probably through the rumor mill different people have heard about this, but, is there going to be some future tax impacts? It would be nice to know. The next category was impact fees. I think the report needs to highlight and list current established impact fee categories. Also identify the analytical methods used to establish the amount. How often are they reviewed? And final authorization procedure to legally implement them. I'm not sure if a published guideline is available for easy public access and review. If not one, should be made available. I have not notice where criteria to generate impact fee components can be found on the Town website. That's me personally, could be my lack of skills, but, please consider that and all this infrastructure deal because part of Article 29 was impact fees. Finally, I wonder what benefit this comprehensive infrastructure report will be if there are no defined procedures for

future resulting actions to go with it. It will be necessary for a prime player to coordinate and be a consensus builder to get voters to approve additional funding to address identified deficiencies. The BOS should be that prime player. I think everybody will agree to step up to do that. Or, we wouldn't be here tonight. We already know an infrastructure report will identify and quantify current understaffing of emergency services personnel. The BOS will be needed to educate the public as to why understaffing exists and build a consensus as to how to address it. Since current competition for the same professional personnel by surrounding communities and even the state is intensive, it's time to start thinking outside the box of using current methods to address that void. I envision future BOS public workshops for generation of solution ideas. These ideas may range from creation of a first responders property tax credit, similar to the existing veterans one. Or, possibly something more drastic. For example, Hudson is already scheduled to get a paid for special apparatus fire truck because town zoning ordinance allowed the largest industrial expansion project ever in New Hampshire to be built within our Town borders. However, Hudson already has a problem with manning the fire and ambulance equipment already in service. The BOS needs to start public discussions on whether it's time for a moratorium on future development until the Town can adequately cover and absorb its existing built and coming approved development on the books. It appears to me future development will have to suffer because of this. A moratorium should be considered that can be legally supported by the courts until Hudson achieves sufficient emergency manpower. The public should know, the public should be informed about additional manpower required increases future property taxes. Keep in mind free, so to speak, fire equipment doesn't address required ongoing future operational costs. Anyway I wish the size of the public turnout tonight was larger, actually. Personally, I encourage the BOS use Hudson Community TV and the free local newspaper, Hudson Times, and other media to get the word out on infrastructure study. Hudson desperately needs intense guidance and vision to address its infrastructure if we wanted to be a community we are proud to live in. And that's my summary. We're happy to come back again if you hold more meetings.

Jim Dobens – 4 Eagle Drive

Why not, it's been awhile. I'm back, yes. I hope everybody had a good summer. I did. At least I tried to. I'm here because I care. I'm the one who wrote the warrant article. Mr. Malizia: Name and address for the record, just to put on record please. Jim Dobens, four Eagle Drive for the last 44 years. I am here because I care. I wrote that warrant article asking for an infrastructure study because the Town needs one. And before I get into all the stuff that I read, I have been involved in infrastructure studies from the developer's point of view. Projects much larger than the stuff that's going on here. And I can tell you that it's needed. And what I'm leading into is my question to everybody, what is the vision for Hudson? I don't know if anybody can explain it to me. What do you want Hudson to look like and what needs to be done to accomplish that vision? Hudson does not have the vision today nor do we have a comprehensive master plan to accomplish one. An infrastructure study will look at all aspects of the Town as to where we are and what we must plan for in the future. The study will allow for proper town planning decisions and improve the quality of life for residents by identifying the key areas of improvements necessary for our schools, our emergency services, our DPW, water and sewerage, housing traffic, the environment and importantly zoning. The scope of this study should include: identify the current projects and developments being built, and then what is in the queue for approval and in planning stages. Second, population growth and demographics. What do you understand it to be for the next decade or for the next 15 years? You can have population growth but what's going to be the demographics of that growth? School assessment of facilities, curriculum, student population trends and staffing to achieve better than average results. Clearly this needs School Board input. Police and Fire assessment of what we have today and what is needed for the next decade in terms of staffing, equipment, training, IT support. As this town expands there are going to be more emergency calls, it's a given. I know I see every time I see the Fire trucks go out Dave, hopefully they're safe, they're good. I'm not sure if we follow the two in and two out rule. Because I think we staff our trucks with what? Two? Selectman Morin: That's up to the Fire Chief at this point. Jim Dobens: OK, but I'm just saying on typically it's about two. I really would like to see us get into the two in two out rule as well as some increased staffing with Police. But that's something that can be looked at during the study. DPW assessment of equipment staff and training and IT. Is they will have to deal with more road infrastructure and what comes with it. How many more roads are in the plan for this town for the next decade? That adds more work for them. Water and sewerage usage in capacity projections. Do we have the infrastructure to support the developments that are coming? Road infrastructure in the traffic situation. This is the really big elephant in the room. I have yet to see a comprehensive traffic study that combines all the developments, current and planned, and their impact on the Town's roads. Main roads and back roads. We have become a pass-through town and I keep hearing that phrase more and more from people, but we have. We've become a pass-through town and soon there will be hundreds of tractor trailers daily plus more cars from these developments traversing all over our roads. Where are the bottle-necks today and where

will they be in 10 years and what is the plan from this town to solve them? To solve them you need to understand them. To understand them you need to study them. So get the real facts that an infrastructure study will provide for that. Ever since I moved to Hudson, every single development that's been going in has always told me there is going to be minimal impact to traffic. That has been going on since the Sanders Place went in in south Hudson. Minimal impact. It's funny how I've gone from a one lane one way one lane the other to six, seven lanes down there going to eight. Minimal impact. I'm really tired of it. Our environment. What impact do these developments have on the quality of our air, our water, the noise levels to the residents of Hudson. These all have health impacts. How is this being monitored and tracked? What about green space needs called out by residents in one of the last Master Plans discussions? Zoning. We need a complete review of all our zoning and make appropriate changes that aligns with what Town's vision should be. This study will allow planning to take place between Town leaders and its residents to accomplish which you want driven by a Master Plan that delivers this Town vision that you want. Get the study going so we can build economic prosperity and improve resident's quality of life at the same time. We need economic growth but, we also need it responsibly that's what this will do. Some not all of this can be done by various department heads and save money. However, it needs to be over watched and conducted by a qualified non-partisan company. So yes, it will cost money but, this expenditure will truly save us significant funding in the future. Thank you.

Tim Wyatt – 139 Barrets Hill Road

I'm here to speak about some ideas that I have that might think for the future of Hudson and how we go about its development. We talk about the Master Plan and I'm hoping at some point maybe there will be a scale model of Hudson with all the roads and buildings and things that we can move around and point to areas we'd like to see developed in a certain way. With that thought in mind I drew myself a map of Hudson and drew the major roads. I think one way to look at Hudson if we would like to make a wish list of what we would like to see. I think a big part of what needs to be addressed is the traffic. I feel that we're going to have to make some decisions about what we would like and what we're going to have to forego, if you will. I would like to keep as much of the green space that we have relatively green or residential. And allow those corridors that are already currently developed to continue to be so and improved for development and I think there are other areas that are not developed that we could take advantage of. The river, I think, is something that we have to, my knowledge, no benefit from in very much other than Merrill Park, I guess. I've only been down there a couple times it doesn't really seem to be that great of an access to appreciate the river. In my wish list I see an aerial on the river that does a few things. It allows for retail, a nice restaurant to see the sun set over the river I think would be, it would really put Hudson on the map in southern New Hampshire. One of the areas I think we would need to forego is Route 3 and forego in a way that it can't be taken advantage of in such a way that we continue to develop but also make better for travel. The traffic idea I have is at the Sagamore Bridge traffic coming into Hudson we create a system. In my mind it's a large traffic circle, but, you have two choices, south or north. Not east. East is local, you want to go east you're on more local roads that Lowell Road. Send them up Lowell Road take advantage of the development that we have and keep going. But the quicker way would be to come across Taylor Falls Memorial Bridges and there I'm thinking 111, when I look at the big picture of the region, that needs to be the route to 93. Maybe we'll get a bridge in Merrimack someday, I don't know but, I'm thinking of these things as a direction possibly to aim for. Allow the managed development on 111. Improve the road we know we've got problems there with traffic, the high speed then becoming lower speed is a challenge. And although it's maybe considered by many the heart of Town where the Common is, again, again another traffic circle. If you want to go south that's local, we want you to go east or north. My feeling is by controlling traffic this way people get used to what makes sense if you don't want to go north or south at the Sagamore Bridge keep going up to the Taylor Falls and in this way maybe we have a chance at controlling the traffic. This is, you know, dreaming in the future and how you get from here to there. But is a thought that maybe others could build upon. The section between the bridges along the river if that area could get another supermarket and let that neighborhood be almost a place where when you get home and you're in your car, you don't even need a car, you have access to services. And I think that of residential planning to the east and south of town currently has open space I think would benefit Hudson. Mixed development, residential some more starter homes and that work well I think for downsize. I'm one of the seniors in town who's looking to downsize, I'll bet I'm not alone and there's not a lot of inventory. If you don't want a condo or a duplex or something. If you still want your own property and you don't want to walk up two or three flights of stairs. If you have something like that please let me know. Those are the broad strokes that some of the ideas I had that maybe could be useful. Taking into account everything that the previous speakers have talked about with how to go about managing development. I can't imagine it's an easy, an easy task, but, if we were able to make a decision as a town that these are the, I guess it's going to be through zoning. Keep our industrial pretty much where it is now,

develop those corridors that are already developed. Make a decision on how we want to handle our traffic so we're not thinking about trying to develop areas that are currently not developed, save those for the residential green space. I think that pretty much covers what I hoped to say. Thank you very much.

Todd Boyer – 2 Merrill Street

Been a Hudson resident for over 45 years, own a business in town, Lowell Road. When I hear infrastructure the first thing I think about is roads, traffic so on and so forth. The other speakers talked about Fire, Police, school, things to that nature. I agree with all of it, but that wasn't my point in coming here tonight. My point in coming here tonight was to talk about the roads. Everybody wants to complain about the traffic in town. Everybody wants to say we have, you know, passing through our town. However, I believe, our Town Engineer has gone to bat for the town and has gotten the state to pony up money to do a study, on whether or not the Circumferential Highway could be put in. And I believe that it was voted down. If we are going to complain about traffic and we are going to worry about how many cars are passing through us, why wouldn't we want to at least study it and find out if the road is even capable of being done? We might find out that it can't be done. And if it can't, at least we'll know and we can allocate funds to a different direction, a different solution. But if we don't know we can't educatedly make that decision. However, if it can be done, it's going to alleviate a lot of our problems. I recently saw a post that, you know, gas stations must be a very lucrative business. There are lucrative. Why? Because we have made them lucrative. If you take the surrounding towns that are near us, Windham, Nashua, Pelham, even Merrimack go out a little further to Atkinson. If they are going to get to Nashua they have to come through Hudson. We have two major highways that run alongside us. They are going to go through Hudson. If we force all that traffic down Lowell Road, we are going to make gas stations and convenience stores incredibly lucrative. Plain and simple. So if we don't want it we need to be willing to think outside the box. Outside the box is what are we going to do? We cannot be concerned about putting in a Circumferential Highway and it opening up more land to be developed. If that is the case and that is the concern, then we come up with zoning ordinances to protect that land. We come up with a planning schedule that designates some of that land for green space for a certain period of time. We're going to have tractor trailers in town soon, down at Target. Everybody knows it. They, if I remember correctly, gave us \$1.5 million to do a boat ramp down there. They're participating in our town. They're going to redo all those intersections in town so that we have better traffic flow. They're going to redo the pavement so that we have good roads to drive on. I understand if you've been in town for over 40 years and you like a small little community seeing change is never easy. But change is going to happen. Whether we want our town to stay small or not the surrounding towns around us are not going to allow us to stay small. So if we don't bother to really think about roads and getting traffic through this town easily, we're going to have the same problem years and years to come, and it'll be worse and worse. We don't need to be concerned about the businesses on Lowell Road, all of them will be fine because we'll have some local traffic. But, we have to do something to be able to funnel the vehicles through this town. That's it.

Ed Thompson – 22 Burns Hill Road

Only 31 year's resident. I don't really have a prepared statement but, I did want to come down and speak in support of the study. I think it's probably three to five years overdue and obviously I would say the next two to ten years is going to be quite challenging for the town of Hudson. I noticed that this was an advisory warrant petition. It was approved quite sizably, 1789 to 1325 with the Board of Selectmen voting not to recommend by a vote of 3-1. I'm not really sure why it was not recommended. I did not watch the meeting I don't know if it was because of financial reasons or what. But, I certainly think its worthwhile doing. I noticed back in August a front page article in the Union Leader stated, front page, right across the front, Union Leader, Growing Pains State Wrestles with Develop Across Southern New Hampshire. Commercial and residential growth is in overdrive. Kind of an understatement, I've been around southern New Hampshire a lot. You've probably all seen it. It's taken off, this is the place to be, right? The New Hampshire advantage. And like I said, I think the next three to ten years is going to be some serious challenges. I think you need this study. I don't think Target is going to solve all our traffic problems. I don't think big developers are going to come in and solve our problems, it's not going to happen. It's going to have to happen from within. I don't know. I think the growing pains, we're already there, so. I encourage you to push forward on this wherever the money comes from, you know, just make it happen please. Thank you.

Vice-Chairman Dumont: With that I will have Selectman Jakoby read a couple of items into the record.
Selectman Jakoby: Thank you so much Chairman. We did receive two additional letters of input from the public.

Selectman Jakoby reads two emails submitted for this meeting into the record:

Janie Delano Freedom – 27 Amanda Drive

Sir,

Kindly take this email as a NO vote from me , I am opposed to the funding of any Infrastructure Proposal/Warrant etc. as the cost to us taxpayer will be exorbitant and out of reach.

It has cost \$42,000 just for town hall.

I cannot even imagine the cost to do a Total infrastructure study.

Thank you for putting this email towards public input tonight.

I am unable to attend the meeting in person.

Janie Delano Freedom

27 Amanda Drive

Hudson NH

a resident for over 47 years.

Jerry Bento – 7 Muldoon Drive

As a long-time taxpayer in the Town of Hudson, I always feel that major purchases or upgrades are brought to the taxpayers when the need is urgent as opposed to having a long term plan that is reviewed with the Taxpayers on a yearly basis. In an ideal world, there would be a plan posted by the Town that shows projected needs for up to 10 years.

At a very minimum, the areas that I feel must be studied in the Infrastructure Study are the following:

1. Population projections for Town of Hudson (for use in studying the following areas)
2. Traffic -
 1. Identify current bottlenecks
 2. Project current bottlenecks
 3. Identify short and long term solutions based on bottlenecks
3. Fire - Review staffing, software, vehicles, and create plans based on population projections
4. Police - Review staffing, software and hardware, vehicles and create plans based on population projections
5. Combined Emergency Services Dispatch - is now the right time to combine
6. DPW - Review staffing, vehicles, software and hardware, vehicles, and create plans based on population projections
7. IT -
 1. One IT Manager for the Town and School. (yes, different platforms and requirements, but a strong manager should be able to handle)
 2. Review staffing
 3. Review hardware and facilities
 4. Combine with schools to save money, cross train staff that does both areas.
 5. Shared infrastructure to save money and enhance disaster recovery for both the School and the Town.

Some of these items can be performed by current staff or NRPC (population projections for example). Also, a contract for the study should include provisions that the Department Heads will respond to the questionnaires from the company hired for the survey(s) thus reducing the amount of time required onsite by the contractor.

Costs should be reduced if much of the leg work is performed by employees of the Town of Hudson.

The end result of these studies should be an updated CIP and recommendations for each department for the future. As a result of these studies, it may be feasible to create Capital Reserve Funds to better plan for future needs so that financial impacts will be spread out over the years.

Yes, there will be costs associated with the Study, but historically this Town has not done a good job of documenting and planning for the future. With a completed study, the Taxpayers would be able to see both any deficiencies and also what future needs.

Thank you for your consideration.

Jerome J Bento
7 Muldoon Dr
Hudson, NH 03051

Selectman Jakoby: That's all I have Mr. Chairman. Vice-Chairman Dumont: I'll go back out to the public one more time. Is there anyone out there that would like to speak? With that I will close the public hearing at 7:39 p.m.

13. ADJOURNMENT

Motion to adjourn at 7:40 p.m. by Selectman Morin, seconded by Selectman Roy. Motion carried, 4-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Executive Assistant.

_____	_____
Absent	
Bob Guessferd, Chairman	Dillon Dumont, Vice-Chairman
_____	_____
Kara Roy, Selectman	Heidi Jakoby, Selectman

Dave Morin, Selectman	

TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



Tad K. Dionne
Chief of Police

RECEIVED

OCT 03 2024

TOWN OF HUDSON
SELECTMENS OFFICE

Captain David A. Cayot
Special Investigations Bureau

Captain Steven C. McElhinney
Administrative Bureau

Captain Patrick M. McStravick
Operations Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police

Date: October 2, 2024

Re: Donation Funds – Public Agenda October 8, 2024

Please place the following item on the above-indicated agenda from the Police Department:

Scope:

The Police Department is requesting to utilize \$2,707.90 of donation monies for purchasing a canopy tent with banner and table covers with the branding of the Hudson Police Department to be used at community events.

Motion:

To authorize Chief Dionne to withdraw \$2,707.90 from the Police Department Community Policing donation account (4556) to be used to purchase a Hudson Police Department canopy tent with banner and table covers to be used at community events.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



PURCHASE ORDER

(Pending Posting Process)

PO No: **POL25122**

Date: 9/17/2024

Dept. Of: Public Safety, Police

Job No:

Ship Via: Standard Shipping

Terms: Standard Terms

Comment: per MPO Cloutier

TO: Lookourway LLC
115 Val Dervin Parkway Ste A
Stockton, CA 95206

Contact:

Vendor ID: L03503

1099 Eligible: Yes


BILL TO: Town of Hudson, NH
1 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
1 Constitution Drive
Hudson, NH 03051-4249


Attention:

Requested By: skimball

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
1	Pop Up Tent Feather Flags Debit Account No: 01-4210-5671-303-000	1.0000	299.0000	299.00
			Desc: Police Support Serv. Other Office Supplies	
2	Custom Stretch Table Cover Debit Account No: 01-4210-5671-303-000	2.0000	149.9500	299.90
			Desc: Police Support Serv. Other Office Supplies	
3	Custom Canopy Tent 10 x 20 FT. Debit Account No: 01-4210-5671-303-000	1.0000	2,109.0000	2,109.00
			Desc: Police Support Serv. Other Office Supplies	
			Total	2,707.90



Department Head



Finance Director



Town Administrator



Chairman, Board of Selectmen

Board of Selectmen

Board of Selectmen

Board of Selectmen

*Agenda
10-8-24*



TOWN OF HUDSON

Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

PUBLIC NOTICE

Code Amendment

Please take notice that in accordance with NH RSA 41:11-b the Town of Hudson Board of Selectmen shall hold a public hearing on October 8, 2024 at 7:00 PM in the Selectmen’s Meeting Room at Town Hall, 12 School Street, Hudson, New Hampshire to consider amendments to § 317-34 of the Hudson Town Code. This is the second hearing addressing truck, commercial vehicle and heavy vehicle limitations on Speare Road. Residents wishing to speak on the matter are invited to attend.

Town Administrator

Saturday, September 28, 2024 Telegraph edition



Tad K. Dionne
Chief of Police

TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011 / Crime Line (603) 594-1150 / Fax (603) 594-1162



RECEIVED

AUG 08 2024

TOWN OF HUDSON
SELECTMENS OFFICE

Captain David A. Cavot
Special Investigations Bureau

Captain Steven McElhinney
Administrative Bureau

Captain Patrick McStravick
Operations Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police

Date: August 13, 2024

Re: Town Code Chapter 317 Vehicles and Traffic

§ 317-13 F: It shall be unlawful for any person to operate any truck in any manner or at any time or on any day indicated on any of the streets or parts of streets described in Schedule VII (§ 317-34), when such truck is of a type indicated in § 317-34 and defined in this section or when such truck is larger or heavier than the maximum size or weight indicated in Schedule VII for that street or part of a street.

§ 317-34 Schedule VII: Truck, Commercial Vehicle and Heavy Vehicle Limitations: In accordance with the provisions of § 317-13F, trucks shall be restricted from the following streets and parts of streets in the manner and to the extent indicated (in the schedule VII list).

Schedule VII describes the list of streets that have limited or no access, which direction of the road at to which extent.

The Highway Safety Committee has recommended prohibiting Through Truck Traffic (defined as any commercial vehicle, 1 1/2 tons or heavier, other than those commercial vehicles which are engaged in making local deliveries or pickups on a restricted street or street that is directly connected to a restricted street) in both directions of travel and at all hours of every day from Kimball Hill Road to Bush Hill Road as described in § 317-34 Schedule VII. We are also requesting that Speare Road be added to § 317-34 Schedule VII, the schedule of listed streets with Truck, Commercial Vehicle, and Heavy vehicle Limitations.

We are further requesting that a sign prohibiting such through truck travel be installed at the entrances Speare Road by Kimball Hill Road and Speare Road by Bush Hill Road.

Motion:

To forward the above-listed change proposal of § 317-34 to a public hearing.



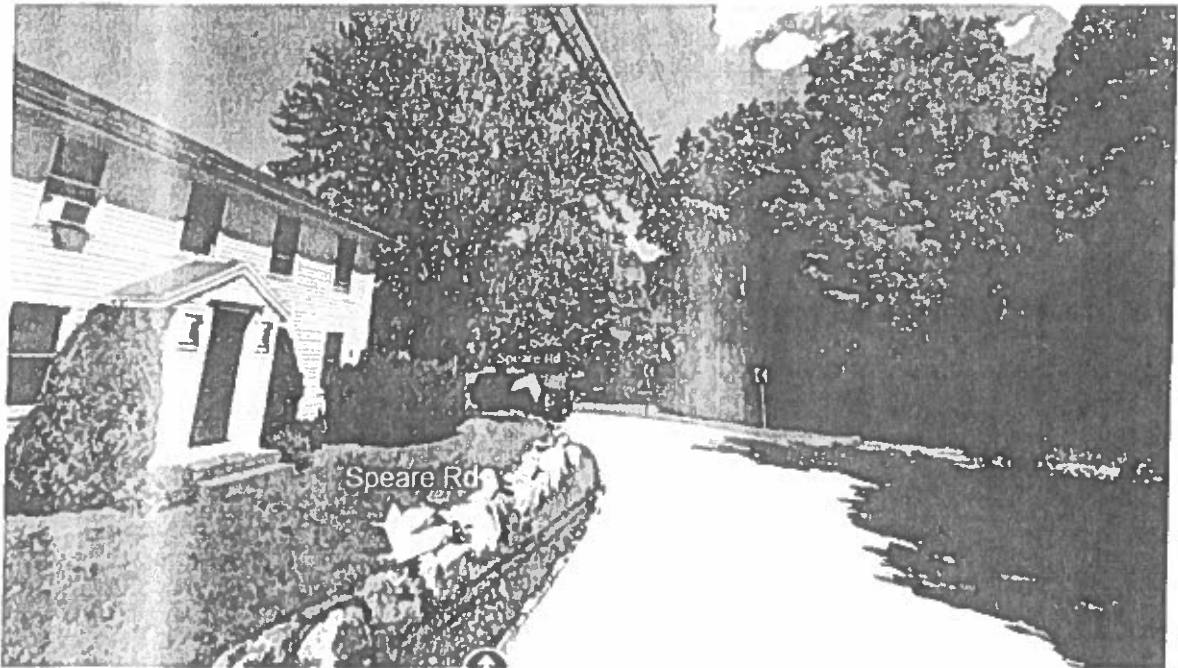
A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Stop Signs at Hampshire Drive and Wentworth Drive

Brief History: Speare Road as one approaches Kimball Hill Road was altered decades ago to take an almost 90 degree turn on the final approach. Here, today, the road and right of way is narrow and the turn is sharp. Commercial Through Truck Traffic can make two way traffic precarious at this location.

Commercial Through Truck Traffic can utilize Lowell Road, Central Street, Route 111 and Kimball Hill Road at any hour of the day. Commercial Truck Through Traffic can also utilize Bush Hill and Wason Road during daytime hours. Speare Road is not vital for commerce because of this.

New History: The residents of 89 Speare Road have requested some traffic calming measures at the same location to limit recent traffic accidents here at the 90 degree bend.







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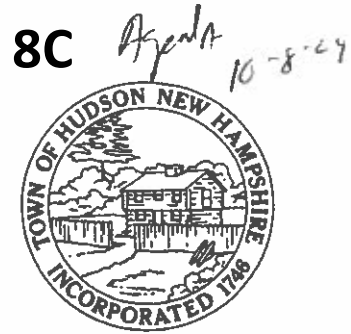
Tad K Dionne
Chief of Police

TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



Captain David A. Cayot
Special Investigations Bureau

Captain Steven McElhinney
Administrative Bureau


Captain Patrick McStravick
Operations Bureau

RECEIVED

OCT 03 2024

TOWN OF HUDSON
SELECTMENS OFFICE

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad Dionne, Chief of Police 

Date: October 2, 2024

Re: Agenda Item – 8 October 2024

Scope:

The Police Department is requesting to meet at the next scheduled Board of Selectmen meeting on Tuesday, 8 October 2024 to request approval to apply for available Opioid Settlement Funds for critical Fentanyl, Xylazine, Heroin, and other Opioids Drug Interdiction Technology. The requested funds would be in the amount of \$39,900 to cover the cost of a DetectaChem Apex SeekerPro Combo Kit. The DetectaChem technology uses an advanced 785nm Raman spectrometer for identification and analysis of unknown substances. This grant does not require matching funds.

Motion:

To authorize the Hudson Police Department to apply for available Opioid Settlement Funds for critical Fentanyl, Xylazine, Heroin, and other Opioids Drug Interdiction Technology in the amount of \$39,900.

DetectaChem Information

DetectaChem Opioid and Drug detection products are critical to our agency:

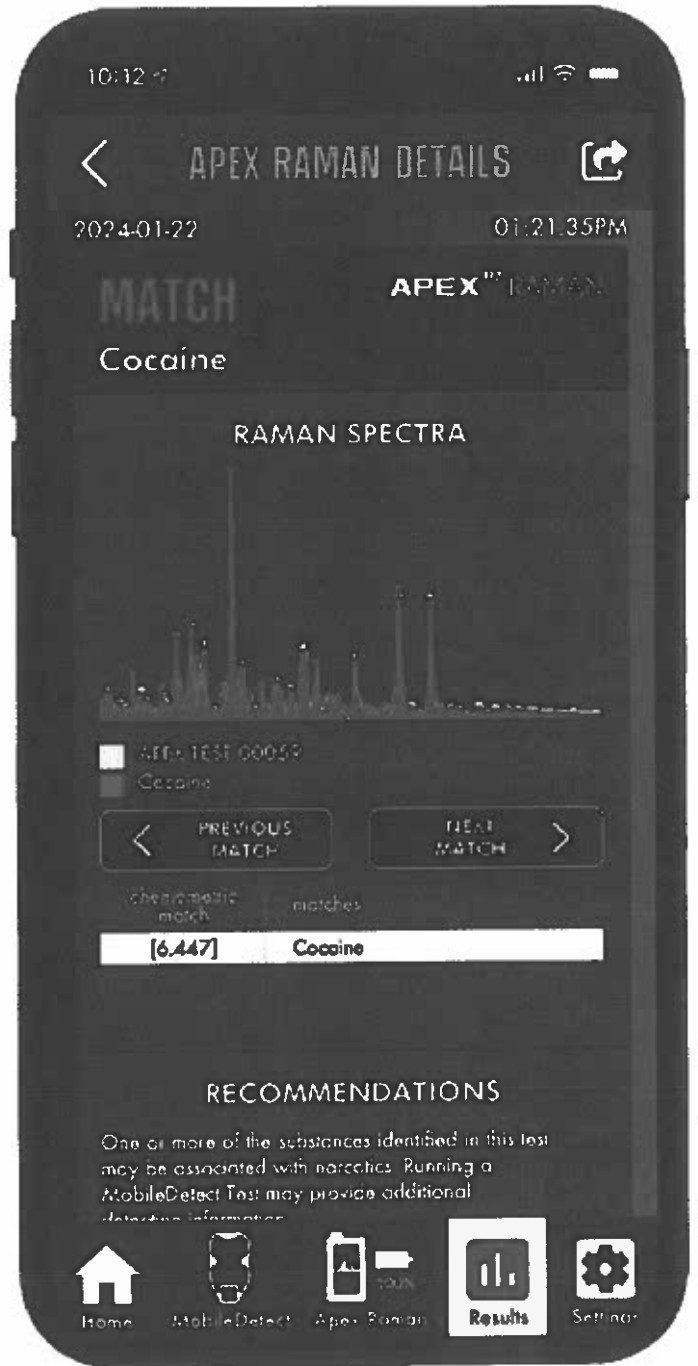
- Fast, simple, accurate means for mass-deployable detection of fentanyl, methamphetamine, cocaine, xylazine, synthetic drugs and more.
- Greatly enhanced officer safety due to trace detection and non-contact identification capabilities.
- Interdicting fentanyl and other opioid before illicit distribution on the street will 100% save lives from fatal overdoses.
- Products meet NIJ standards for probable cause drug detection and uphold in court cases.
- Will position our agency as an example to be modeled for other regional agencies in regards to effective opioid and drug interdiction.
- Products can also support regional narcotics teams, task forces, EMS, harm reduction and any other agency requiring support for field fentanyl, opioid and drug detection.

DetectaChem Opioid Assessment Kits will provide:

- Advanced 785nm Raman spectrometer for identification and analysis of unknown substances.
- Full library includes over 24,000 drugs, narcotics, chemicals, explosives and more.
- Identification analysis and results in 10 seconds or less.
- Unique swab trace detection sampling, adding to increased safety for users.
- MDT (Multi Drug Test) Pouch detects cocaine, methamphetamine, MDMA and mixtures in a single colorimetric test.
- FYL test kit can detect trace amount of fentanyl down to non-visible 20 nanograms.
- Ability to create automated probable cause result reports as PDF via text, email, Dropbox and more with the optional MobileDetect app.
- Ability to take pictures, take notes and map GPS coordinates for each result within the app.
- Lifetime product library and software updates included at no cost.
- Unique Cross Peak Correlation algorithm for high accuracy matching of scan spectra to library spectra for optimized substance identification and mixture analysis.
- Orthogonal algorithms with use of MobileDetect test kits for added trace detection results.
- 24/7/365 Reachback support at no additional cost.
- DetectaChem Inc. holds a DEA license #RD0531663 and validates all tests against standards.

New MobileDetect App available now! [Click for more info.](#)

[Home](#) [Handheld Screening Devices](#) [Apex R7](#) [Apex R7 Raman Spectrometer](#)



Apex R7 Raman Spectrometer

Introducing the Apex R7 Raman Spectrometer, the epitome of portable identification.

With unmatched speed and accuracy, the Apex R7 surpasses all other Raman spectrometers on the market for a **fraction of the price**.

Developed in collaboration with the esteemed US Department of Defense, the Apex R7 offers a compact, **pocket-sized solution** for substance analysis, empowering users with an unbeatable **library of 24,000** items for comprehensive identification capabilities.

[Request a Quote](#)

Description Additional information

Discover the Apex R7 Raman Spectrometer, a groundbreaking innovation that redefines the standards of substance analysis. With its unparalleled **speed, accuracy, and portability**, this state-of-the-art device outshines all other Raman spectrometers on the market. Developed in collaboration with the esteemed US Department of Defense, the Apex R7 embodies cutting-edge technology in a compact, **pocket-sized** form factor, providing users with an exceptional solution for on-the-go substance identification.

Equipped with advanced features and an expansive substance library, the Apex R7 delivers unrivaled performance in identifying and analyzing a wide range of substances. Its enhanced speed ensures rapid results, allowing for quick decision-making and **efficient screening processes**. By harnessing the power of Raman spectroscopy, the Apex R7 offers high precision in substance identification, ensuring accurate and reliable analysis every time.

The Apex R7's crowning glory lies in its **unbeatable library**, housing an impressive collection of **24,000 items**. This comprehensive database encompasses an extensive range of chemicals, pharmaceuticals, narcotics, explosives, and more, enabling users to identify substances with utmost confidence. From law enforcement agencies combating drug trafficking to security professionals mitigating potential threats, the Apex R7 equips individuals with a robust toolkit for effective substance analysis.

Designed with versatility in mind, the Apex R7 is crafted to be pocket-sized, ensuring convenience and ease of use in various environments. Its compact form factor allows for

effortless portability, making it the ideal companion for field operations, inspections, and on-site testing. The device's **user-friendly interface** and intuitive controls further enhance its accessibility, enabling both seasoned professionals and novices to utilize its capabilities with ease.

Through collaboration with the US Department of Defense, the Apex R7 has undergone rigorous testing and refinement, meeting the stringent requirements of the most demanding applications. This partnership ensures that the device is built to withstand the challenges of **real-world scenarios**, making it a reliable and dependable tool for critical missions and security operations.

Elevate your substance analysis capabilities with the Apex R7 Raman Spectrometer. Embrace the **future of portable identification technology**, backed by the expertise of the US Department of Defense, and empower yourself with the confidence to make informed decisions in the face of uncertainty.

SKU: Apex R7 Category: Apex R7



SUPPORT

Customer Support & FAQ



TRAINING

Online Training Portal



MADE IN USA

Proudly Made in USA



GLOBAL PRESENCE

DetectaChem GmbH



CHEM

Portable Explosive and Drug Detection and
Chemical Identification

+1-855-573-3537

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Get the latest deals and exclusive discounts from
DetectaChem. Opt-out at anytime.

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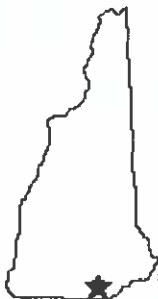
[RESOURCES](#)

[NEWS & EVENTS](#)

[CONTACT US](#)

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TOWN OF HUDSON

Finance Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

To: Board of Selectmen
Steve Malizia, Town Administrator

From: Lisa Labrie, Finance Director

Date: October 3, 2024

Subject: Ambulance Bid Award

RECEIVED

OCT 03 2024

TOWN OF HUDSON
SELECTMENS OFFICE

Please accept this recommendation to be placed on the Board of Selectmen's next agenda.

Recommendation:

To award the purchase of one (1) or two (2) 2025 Ford F-550 4x4, Type I Ambulances
To Sugarloaf Ambulance/Rescue Vehicles of Wilton ME

Information:

Bidding for one (1) 2025 Ford F-550 4x4, Type I Ambulance was advertised in the Union Leader and on the Town of Hudson website. The bid was also solicited by direct email to five (5) vendors and a formal bid was held on September 16, 2024.

One (1) bid was received by:

Sugarloaf Ambulance/Rescue Vehicles, Wilton ME	\$427,616.00
(PL Custom Emergency Vehicles)	

Financial:

Fire currently has a fund balance of \$413,496 available in the EMS Revolving Fund.

Motion 1: To authorize the Town of Hudson Fire Department to award the purchase of a 2025 Ford F-550 4x4, Type I Ambulance to Sugarloaf Ambulance/Rescue Vehicles in the amount of \$427,616.00.

Motion 2: To authorize the Town of Hudson Fire Department to award the purchase of two (2) 2025 Ford F-550 4x4, Type I Ambulances to Sugarloaf Ambulance/Rescue Vehicles in the amount of \$851,232.00.

Cc: Scott Tice, Fire Chief



TOWN OF HUDSON

FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911
Business 603-886-6021
Fax 603-594-1164

Scott J. Tice
Chief of Department

TO: Bob Guessferd
Chairman, Board of Selectmen

FR: Scott Tice 
Fire Chief

DT: October 3, 2024

RE: October 8, 2024 BOS Public Agenda – Ambulance Bid Award

Please place the following item on the above-indicated agenda from the Fire Department:

The Hudson Fire Department has been working on a formal bidding process for a new 2025 Type 1 Ambulance.

In accordance with the Town of Hudson purchasing policies the following steps were completed;

1. Advertisement
 - a. Posted on the Town of Hudson Website
 - b. Posted in the Union Leader
 - c. Emailed direct solicitations to vendors

2. Solicitations of vendors
 - a. Autotronics (Braun)
 - b. FleetMasters (Excellance)
 - c. Specialty Vehicles Inc. (Lifeline Emergency Vehicles)
 - d. Sugarloaf Ambulance/Rescue Vehicles (PL Custom)
 - e. Greenwood Emergency Vehicles (Horton)

3. Formal Bid Opening
 - a. A formal bid opening was conducted by Town Clerk Michelle Brewster on Monday, September 16, 2024. Upon the bid opening one bid was received;
 - i. Sugarloaf Ambulance/Rescue Vehicles
 - b. No other bids were received

After reviewing the submitted bid against the required specifications, it is our recommendation that the bid for the 2025 Ford F-550 4x4, Type I Ambulance be awarded to Sugarloaf Ambulances, Wilton, Maine (dealer of PL Custom Emergency Vehicles, Manasquan, New Jersey). This project will be funded out of the EMS revolving fund and will not impact the tax rate.

The current lead / order time for fire apparatus and ambulances is at a stunning average of three (3) years, or longer. This means, if we order an ambulance today, we could be looking at a delivery date of May 2027, over 2 ½ years after the truck is due to be replaced.

Our current ambulance replacement plan has us replacing T43/Ambulance 4, a 2017 Ford/AEV next year (2026).

That could mean we could be looking at:

- a) Cost increase of \$50,000 to \$70,000 (based on trends of last 3 years)
- b) A delivery date of May 2028, 2 years after the truck is due to be replaced.

Our recommendation is to place an order for two (2) identical ambulances. The benefits to this include:

- a) Lock in pricing at today's price (PL Custom does not increase pricing later if the economy changes)
- b) Get us back closer to staying on the replacement schedule instead of paying for costly maintenance on vehicles overdue for replacement
- c) Receive a two thousand (\$2,000.00) dollar discount off each ambulance
- d) Ensure Hudson Fire Ambulances remain standardized (these ambulance designs closely match our current new ambulances)

The following information is submitted for your review for recommendation of this request:

1. PL Custom Ambulance has a very large presence in NH (90 ambulances) and ME (450 ambulances) and has a reputation of quality products with excellent customer service. Communities using these vehicles comparable with our size and call volume include: Concord, Hooksett, Bedford, Dover, Franklin, New London Hospital, Hampton, Pelham
2. PL Custom met our specification with only two (2) minor exceptions, meaning this truck will be built specifically for the Hudson Fire Department's needs, and not extras or options we do not require.
3. Features include:
 - a. Lifetime Structural Warranty – Modular Body
 - b. 100,000 Warranty – Electrical Equipment
 - c. 3 year Warranty – General Conversion
 - d. 10 year Warranty – Paint
 - e. 5 year Warranty – Crevice Corrosion, Dissimilar Metals
 - f. PL Custom ambulances designed for remount options
 - g. Part of HGAC purchasing program

Thank you for your time spent reviewing this material and for your continued support of the Hudson Fire Department.

Depending on the path the Board of Selectmen would like to pursue, one of the two motions below would be appropriate. Additionally, we will work on finalizing the payment plan, which may include lease/purchasing upon the award of the purchase.

Motion #1

Motion to authorize the Town of Hudson Fire Department to award the purchase of a 2025 Ford F-550 4x4, Type I Ambulance to Sugarloaf Ambulance/Rescue Vehicles in the amount of \$427,616.00.

Motion #2

Motion to authorize the Town of Hudson Fire Department to award the purchase of two, 2025 Ford F-550 4x4, Type I Ambulances to Sugarloaf Ambulance/Rescue Vehicles in the amount of \$851,232.00.



TOWN OF HUDSON

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481



Request for Proposal/Bid Checklist

Department: Fire Department

Project Name: New Ambulance

Date: 09/19/2024

Budget: _____

Was This Project Advertised? Yes^x _____ No _____

Where? Union Leader and Town of Hudson Website

Was it delivered to four vendors/contractors? Yes^x _____ No _____

If No, reason why: _____

If Yes, list of vendors/contractors delivered to:

- 1.) Fleetmasters (Excellance)
- 2.) Sugarloaf Ambulance/Rescue Vehicles (PL Custom)
- 3.) Specialty Vehicles Inc. (Lifeline Emergency Vehicles)
- 4.) Greenwood Emergency Vehicles (Horton) 5.) Autotronics (Braun)

Selected Contractor/Vendor: Sugarloaf Ambulance/Rescue Vehicles (PL Custom)

Award Amount: 1 Ambulance \$427,616.00 or 2 Ambulances \$851,232.00



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

PUBLIC NOTICE

Grant Acceptance

Pursuant to RSA 31:95-b and in accordance with Article 36 of the March 12, 1994 Town Meeting, the Hudson Board of Selectmen shall hold a public hearing in conjunction with its regularly scheduled meeting on October 8, 2024, which starts at 7:00 p.m. held in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, NH. This is the first hearing addressing the acceptance of the American Rescue Plan Act (ARPA) funding for the Marsh Road Booster Station Rehabilitation Project in the amount of \$109,350. Any Hudson, NH resident who wishes to speak on this matter is invited to attend.

Town Administrator

Saturday, September 28, 2024 Telegraph edition

Agenda
10-8-24



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Board of Selectmen
FROM: Elvis Dhima, P.E., Town Engineer
DATE: September 26, 2024
RE: Water Utility Grant Acceptance – Marsh Road Booster Station

RECEIVED
SEP 30 2024
TOWN OF HUDSON
SELECTMENS OFFICE

We were made aware of a funding opportunity, at the last minute, regarding some state ARPA funds related to water infrastructure projects. We immediately submitted a request for assistance related to the ongoing Marsh Road booster station rehabilitation project, for the amount of \$109,350.

The Town of Hudson was selected to receive the full amount of this request and this grant will be managed by the New Hampshire Department of Environmental Services (NHDES).

The acceptance process requires a public notification/hearing on October 8th, 2024 and Board of Selectmen approval.

First Motion:

To approve and accept the Hudson Water Asset Management Grant for the amount of \$109,350, funded by state ARPA funds.

Second Motion:

To authorize the Town Engineer to be the principal for this grant.



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner

*Agenda
10-8-24*



September 16, 2024

Jim Michaud, Acting Town Administrator
Town of Hudson
12 School Street
Hudson, NH 03051
Via email: jmichaud@hudsonnh.gov

RECEIVED

SEP 30 2024
TOWN OF HUDSON
SELECTMENS OFFICE

Subject: American Rescue Plan Act of 2021
Hudson Water Department; PWS# 1201010

Dear Mr. Malizia,

The purpose of this letter is to inform you that the Town of Hudson has been selected to receive American Rescue Plan Act of 2021 (ARPA) grant funds of up to \$109,350 for the Marsh Well Booster Station Project.

The next step is to obtain authority to accept the funds and submit a final application on or before October 4, 2024. Once the required documents are submitted the Town of Hudson will enter into a grant agreement, which must be approved by the Governor and Executive Council. Please note, ARPA funds must be expended by the deadline established in the grant agreement but no later than December 31, 2026, which is the deadline established in the US Department of the Treasury Interim Final Guidance.

If you have any questions, please contact me at (603) 271-4170 or by email at kim.c.kelliher@des.nh.gov.

Sincerely,

Kim Kelliher
Drinking Water Funding Program Manager
Drinking Water and Groundwater Bureau

ec: Johnna McKenna, NHDES
Mike Unger, NHDES



TOWN OF HUDSON
Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

PUBLIC NOTICE
Street Acceptance

In accordance with Town Meeting vote on 3/12/94 and pursuant to RSA 674-40-a, relative to Street Acceptances, the Board of Selectmen shall hold a public hearing on October 8, 2024, at 7:00 PM in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, New Hampshire. This is the first of two meetings to receive comment from the public in the consideration of accepting Friars Drive and Terraceview Drive.

Town Administrator

Saturday, September 28, 2024 Telegraph edition

Agenda
10-8-24



TOWN OF HUDSON

Land Use Division



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1142

INTEROFFICE MEMORANDUM

TO: Board of Selectmen

FROM: Elvis Dhima P.E., Town Engineer
Jay Twardosky, Public Works Director

DATE: September 23, 2024

RE: Street Acceptance
Friars Drive (1,048 linear feet)

RECEIVED

SEP 30 2024

TOWN OF HUDSON
SELECTMENS OFFICE

The Engineering Department has received a street acceptance request from Lowell Road Property Owner D, LLC to accept the road listed above. Enclosed please find the following:

1. Street Acceptance Application
2. As-Built plans
3. Final walkthrough form

Public Works, Engineering, Fire, Police and Planning Department have inspected the road and recommends street acceptance. The two year maintenance bond for \$60,010 is in place and this acceptance will require two public notices.

Motion:

To accept Friars Drive as a Town road, as recommended by Town Engineer and Public Works Director

APPLICATION FOR ACCEPTANCE OF A DEDICATED ROAD AS A TOWN ROAD

DATE: September 16, 2024

NAME OF ROAD: Friars Drive

NAME OF APPLICANT/AGENT: Lowell Road Property Owner DE, LLC/ Hayley Palazola

APPLICANT ADDRESS: 133 Pearl Street Suite 300 Boston, MA 02110

TELEPHONE: 617-292-0101

COMPLETED APPLICATION FORM TO INCLUDE:

LOCATION OF ROAD: Attach three (3) copies of the approved subdivision plan and indicate the length of road for which acceptance is being requested.

LENGTH OF ROAD: 1,048 Feet. +/-

STATEMENT OF DEDICATION: H.C.R.D. Plan Number: 40568

H.C.R.D. Book and Page Number which references deed or other instrument dedication road to public use: Book 9298 Page 1074 and Book 9298 Page 1077


Attach three (3) copies of deed or other instrument.

STATEMENT OF APPLICANTS' INTEREST IN HAVING ROAD ACCEPTED:

Road construction has been completed in accordance with the approved site plan. Request is per approvals of site plan.

FEE (\$50.00): PAID; YES DMS NO

RECEIPT NO. 790,876 RECEIVED BY: DMS . 9/20/24
CK # 18204



The Dubai Group, Inc.
 Engineers
 Planners
 Surveyors
 TheDubaiGroup.com
 101-15-0442



1 INCH = 30 FEET

NO.	DATE	REVISION	BY
1	11/20/24	REVISED FOR AS-BUILT	JAC
2	11/14/24	ISSUED FOR CONSTRUCTION	JAC

DESIGNED BY: JAC
 CHECKED BY: SEPT 27, 2023
 SCALE: 1"=30'
 PROJECT: 257 ROAD AS-BUILT
 DATED: RET.

**FRIARS COURT
 MAP 209 LOT 1**
 151 LOMELL ROAD
 HANSDON, MN

**FOR
 DAKOTA
 PARTNERS, INC.**
 1284 MAIN STREET
 WALTHAM, MA 02451

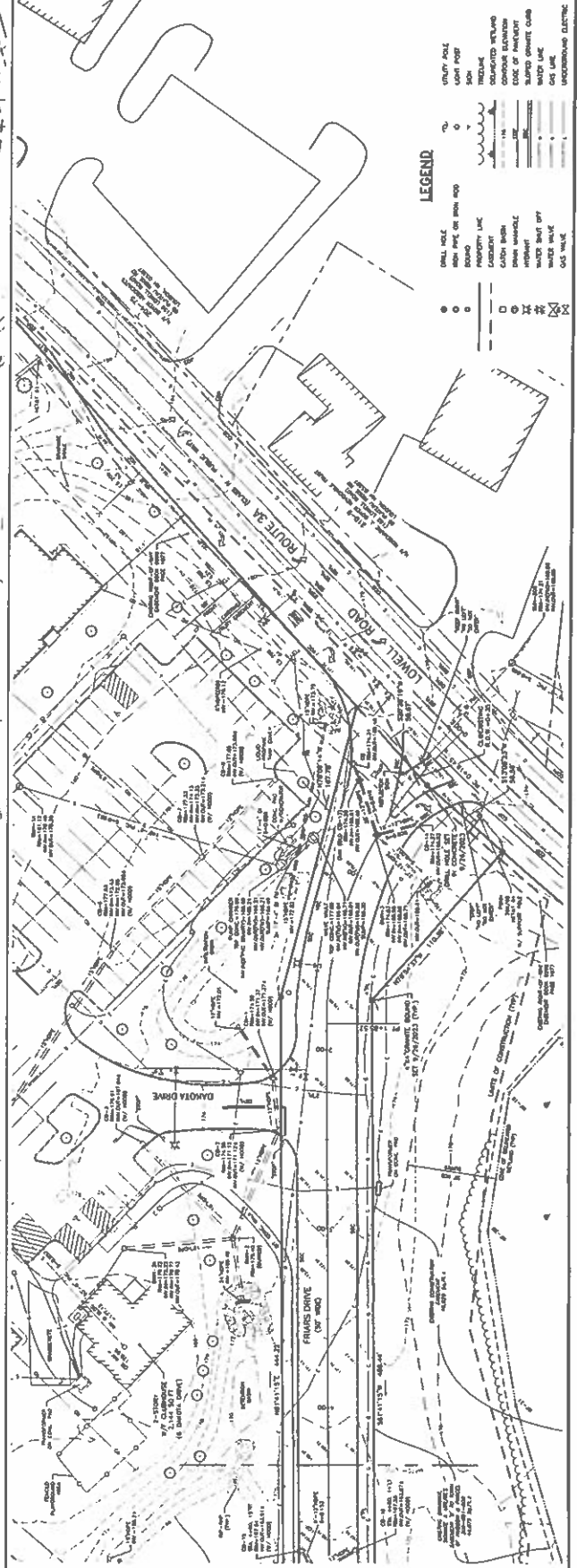
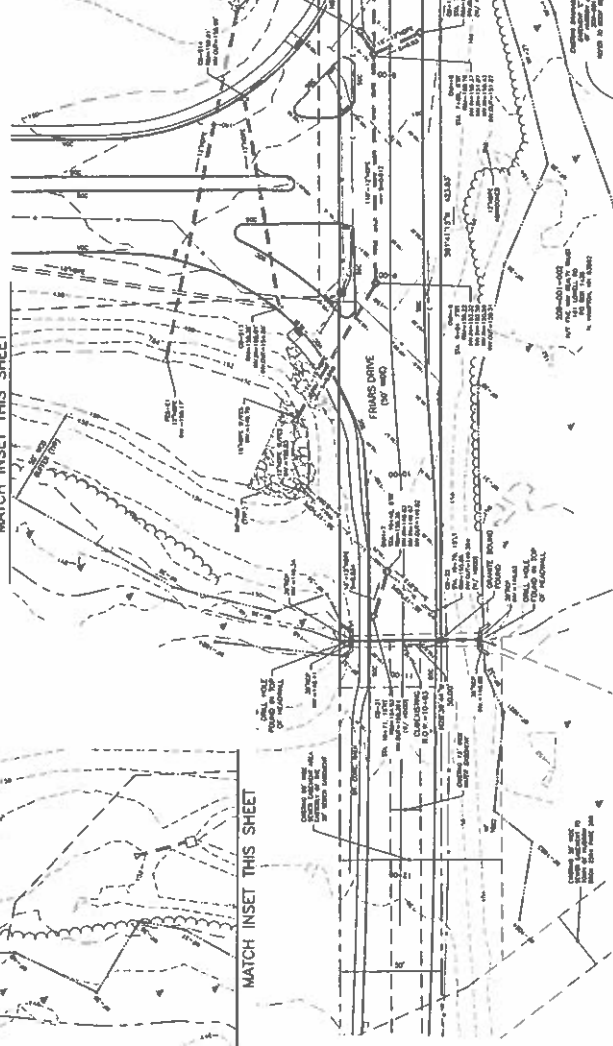
SHEET TITLE:
**AS-BUILT
 ROADWAY
 IMPROVEMENTS
 PLAN**

PROJECT 1527 SHEET 1 OF 2

CERTIFICATION:
 I, CERTIFY THAT THIS SURVEY AND PLAN WERE PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF MINNESOTA. I AM NOT PROVIDING ANY SERVICE OR OPINION ON THE ACCURACY OF ANY INFORMATION OR DATA THAT I HAVE NOT PERSONALLY OBTAINED OR VERIFIED.

DATE: 9/14/2024
 BY: JAC

- NOTES:**
- THE INTENT OF THIS PLAN IS TO RECORD THE AS-BUILT CONDITIONS OF THE ROAD AND RECORD THE EXTENSION OF THE ROADWAY TO THE CENTERLINE OF THE ROADWAY.
 - VERTICAL CURVES IS BASED ON THE DATA PROVIDED BY THE CLIENT ON FEBRUARY 11, 2019.
 - UNDERGROUND UTILITIES SHOWN HEREON ARE BASED ON RECORD DRAWINGS, FIELD SURVEY AND INFORMATION PROVIDED BY THE TOWN OF HANSDON, MN, AND ARE NOT GUARANTEED TO BE ACCURATE. THE ENGINEER HAS CONDUCTED VISUAL SURVEYS TO THE EXTENT OF HIS REASONABLE DILIGENCE.
 - DATA TO ROAD BOUNDARIES 1974 & 1977 FOR POINTS CONNECTED TO THE TOWN OF HANSDON.
 - THIS PLAN SHOWS A PORTION OF THE ROAD AND BOUNDARIES FROM AN AS-BUILT RECORD DRAWING AS A TOWN ROAD, AND PORTION OF ROAD IS FROM APPROXIMATE STATION 0+30 TO THE CENTERLINE OF THE ROAD. THE ROAD BOUNDARIES TO THE TOWN OF HANSDON ARE SHOWN IN THE PART OF THE RECORD DRAWING PORTION OF THE ROAD (TOWN 1/31).

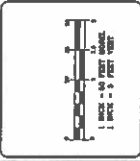


LEGEND

- ROADWAY
- PROPERTY LINE
- CATCH BASIN
- UTILITY
- WATER SHED OFF
- WATER VALVE
- ONE WAY
- UTILITY POLE
- UTILITY POLE ON ROAD
- ROADWAY
- PROPERTY LINE
- CATCH BASIN
- UTILITY
- WATER SHED OFF
- WATER VALVE
- ONE WAY
- UNDERGROUND UTILITY



The Doherty Group, Inc.
 100 Main Street
 Hudson, NH 03051
 603-882-4442
 Engineers
 Planners
 Surveyors
 TheDohertyGroup.com



NO.	DATE	REVISION	BY
1	11/07/24	REVISED FOR AS-BUILT	MS
2		AS-BUILT	MS

NO.	DATE	REVISION	BY
1	11/07/24	REVISED FOR AS-BUILT	MS
2		AS-BUILT	MS

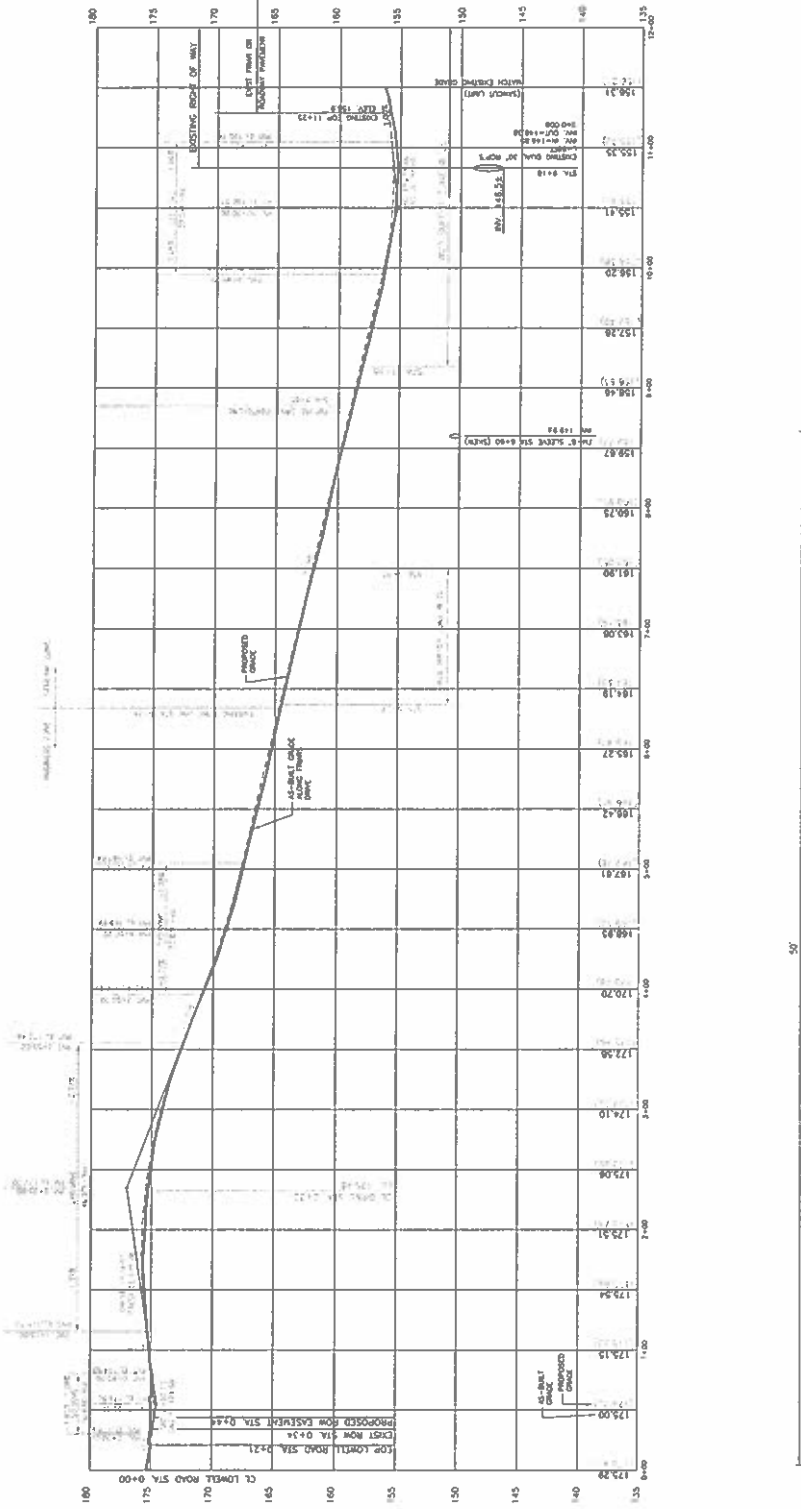
Drawn By: MC
 Checked By: SEPT 27, 2023
 Scale: 1"=50'-0" H, 1"=5'-0" V
 Project: 24-01-001-1-ROADWAY
 Sheet: 24-01-001-1-ROADWAY

FRIARS COURT
 MAP 209 LOT 1
 141 LOWELL ROAD
 HUDSON, NH

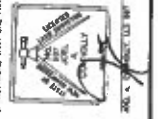
DAKOTA PARTNERS, INC.
 1264 MAIN STREET
 WALTHAM, MA 02451

AS-BUILT ROAD
 RECONSTRUCTION
 PROFILE
 &
 TYPICAL SECTION

SHEET 2 OF 2



CERTIFICATION:
 I, the undersigned, being duly sworn, depose and say that the above is a true and correct copy of the original drawing as shown to me by the engineer in charge of the project, and that the same is a true and correct copy of the original drawing as shown to me by the engineer in charge of the project.



9/16/2024

Final Walk Through for Street Acceptance

Page 1 of 2

STREET NAME: FRIAR DRIVE
INSPECTOR : DON KIRKLAND, ERIC DIONNE
DATE: SEPTEMBER 5, 2024

CHECKLIST:

- | | | |
|-------------------------------------|---|--------------------------|
| <input checked="" type="checkbox"/> | Finish Pavement | Small Patch |
| <input checked="" type="checkbox"/> | Street Sign | |
| <input checked="" type="checkbox"/> | Pavement Markings | |
| <input checked="" type="checkbox"/> | Sidewalk (5') / Handicap Ramps (3)/ Done (<u>Yes</u> / No) | |
| <input checked="" type="checkbox"/> | Right of Way Boundary Markings | |
| <input checked="" type="checkbox"/> | Water Gate Valve | |
| <input checked="" type="checkbox"/> | Catch Basins / Drain Pipes Clean Out | Jetted and Vacuumed 9/23 |
| <input checked="" type="checkbox"/> | Sewer Manholes | |
| <input checked="" type="checkbox"/> | Drainage Manholes | |
| <input checked="" type="checkbox"/> | Sewer Acceptance | |
| <input checked="" type="checkbox"/> | Water Acceptance | |
| <input checked="" type="checkbox"/> | AS-BUILT PLANS | |
| <input type="checkbox"/> | Access Roads to Drainage Structures and Ponds | Not Applicable |
| <input checked="" type="checkbox"/> | Detention Basins | Private |
| <input checked="" type="checkbox"/> | Erosion control | Still in Place |
| <input checked="" type="checkbox"/> | Compaction Tests | |
| <input checked="" type="checkbox"/> | Pavement quantities | |
| <input checked="" type="checkbox"/> | Curb | |
| <input type="checkbox"/> | Restoring Common Area / Staging Area (When Associations are involved) | Not Applicable |
| <input type="checkbox"/> | Fire Cistern – Inspected and tested (48 hour test) | Not Applicable |
| <input type="checkbox"/> | OTHER | |

Final Walk Through for Street Acceptance

Page 2 of 2

ATTENDEES:

Eric Dionne, Hudson DPW
Don Kirkland, Hudson Engineering

Outstanding Items



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

PUBLIC NOTICE

Street Acceptance

In accordance with Town Meeting vote on 3/12/94 and pursuant to RSA 674-40-a, relative to Street Acceptances, the Board of Selectmen shall hold a public hearing on October 8, 2024, at 7:00 PM in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, New Hampshire. This is the first of two meetings to receive comment from the public in the consideration of accepting Friars Drive and Terraceview Drive.

Town Administrator

Saturday, September 28, 2024 Telegraph edition

Agenda
10-8-24



TOWN OF HUDSON

Land Use Division



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1142

INTEROFFICE MEMORANDUM

TO: Board of Selectmen

FROM: Elvis Dhima P.E., Town Engineer
Jay Twardosky, Public Works Director

DATE: September 23, 2024

RE: Street Acceptance
Terraceview Drive (2,173 linear feet)

RECEIVED

SEP 30 2024

TOWN OF HUDSON
SELECTMENS OFFICE

The Engineering Department has received a street acceptance request from K&M Developers to accept the road listed above. Enclosed please find the following:

1. Street Acceptance Application
2. As-Built plans
3. Final walkthrough form

Public Works, Engineering, Fire, Police and Planning Department have inspected the road and recommends street acceptance. The two year maintenance bond for \$149,465 is in place and this acceptance will require two public notices.

Motion:

To accept Terraceview Drive as a Town road, as recommended by Town Engineer and Public Works Director

APPLICATION FOR ACCEPTANCE OF A DEDICATED ROAD AS A TOWN ROAD

DATE: July 22, 2024

NAME OF ROAD: Terrace view Drive

NAME OF APPLICANT/AGENT: K & M Developers, LLC

APPLICANT ADDRESS: 46 Lowell Road, Hudson, NH 03051

TELEPHONE: 603-880-7799

COMPLETED APPLICATION FORM TO INCLUDE:

LOCATION OF ROAD: Attach three (3) copies of the approved subdivision plan and indicate the length of road for which acceptance is being requested.

LENGTH OF ROAD: Full Length: ~2,173-FT Feet. +/-

STATEMENT OF DEDICATION: H.C.R.D. Plan Number: 41121

H.C.R.D. Book and Page Number which references deed or other instrument dedication road to public use: Refer to Attached Warranty Deed

Attach three (3) copies of deed or other instrument.

STATEMENT OF APPLICANTS' INTEREST IN HAVING ROAD ACCEPTED:

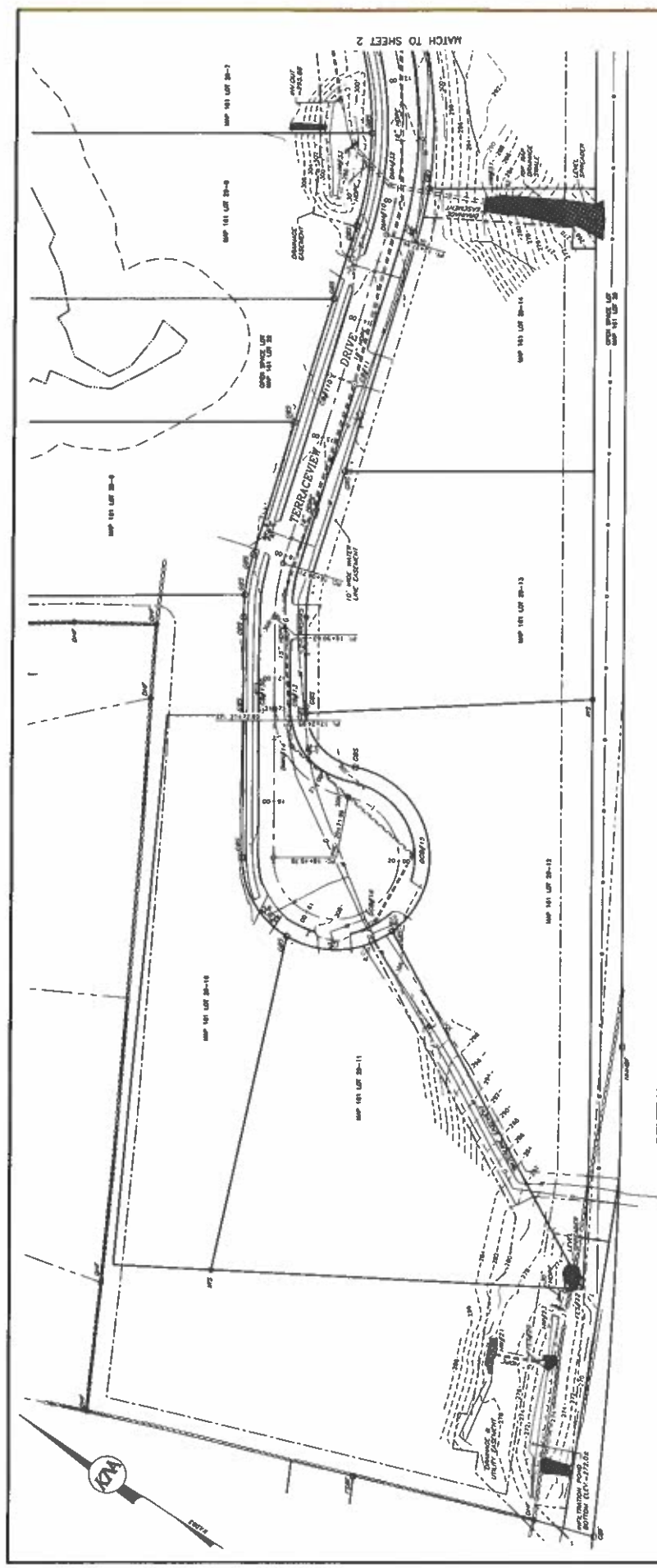
Road construction has been completed. Applicant requests

street acceptance pursuant to the original intent of the

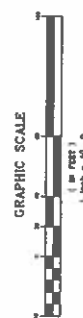
"Granite Heights Subdivision".

FEE (\$50.00): PAID; YES 9/11/24 ~~NO~~ 34291

RECEIPT NO. 789, 829 RECEIVED BY: DMS



MATCH TO SHEET 2



**AS-BUILT ROADWAY PLAN
GRANITE HEIGHTS**

MAP 101 LOT 29
334 CENTRAL STREET
HUDSON, NEW HAMPSHIRE
HILLSBOROUGH COUNTY

OWNER AND ADDRESS
K & M DEVELOPERS, LLC
100 W. CENTRAL STREET
HUDSON, N.H. 03051
NH 9150 PC 2608



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF NEW HAMPSHIRE. ANY FALSIFICATION OF THIS INFORMATION IS A VIOLATION OF THE PROFESSIONAL SEAL AND IS SUBJECT TO THE PENALTIES OF THE PROFESSIONAL SEAL ACT OF 1994.

DATE	SCALE	SHEET	OF
JUNE 10, 2014	1" = 40'		
PROJECT NO.	10-0008-1		
DATE			
SCALE			
SHEET			
OF			

AS-BUILT	PROPOSED	AS-BUILT	PROPOSED
11/2/10 11/2/10 11/2/10 11/2/10	11/2/10 11/2/10 11/2/10 11/2/10	11/2/10 11/2/10 11/2/10 11/2/10	11/2/10 11/2/10 11/2/10 11/2/10
11/2/10 11/2/10 11/2/10 11/2/10	11/2/10 11/2/10 11/2/10 11/2/10	11/2/10 11/2/10 11/2/10 11/2/10	11/2/10 11/2/10 11/2/10 11/2/10

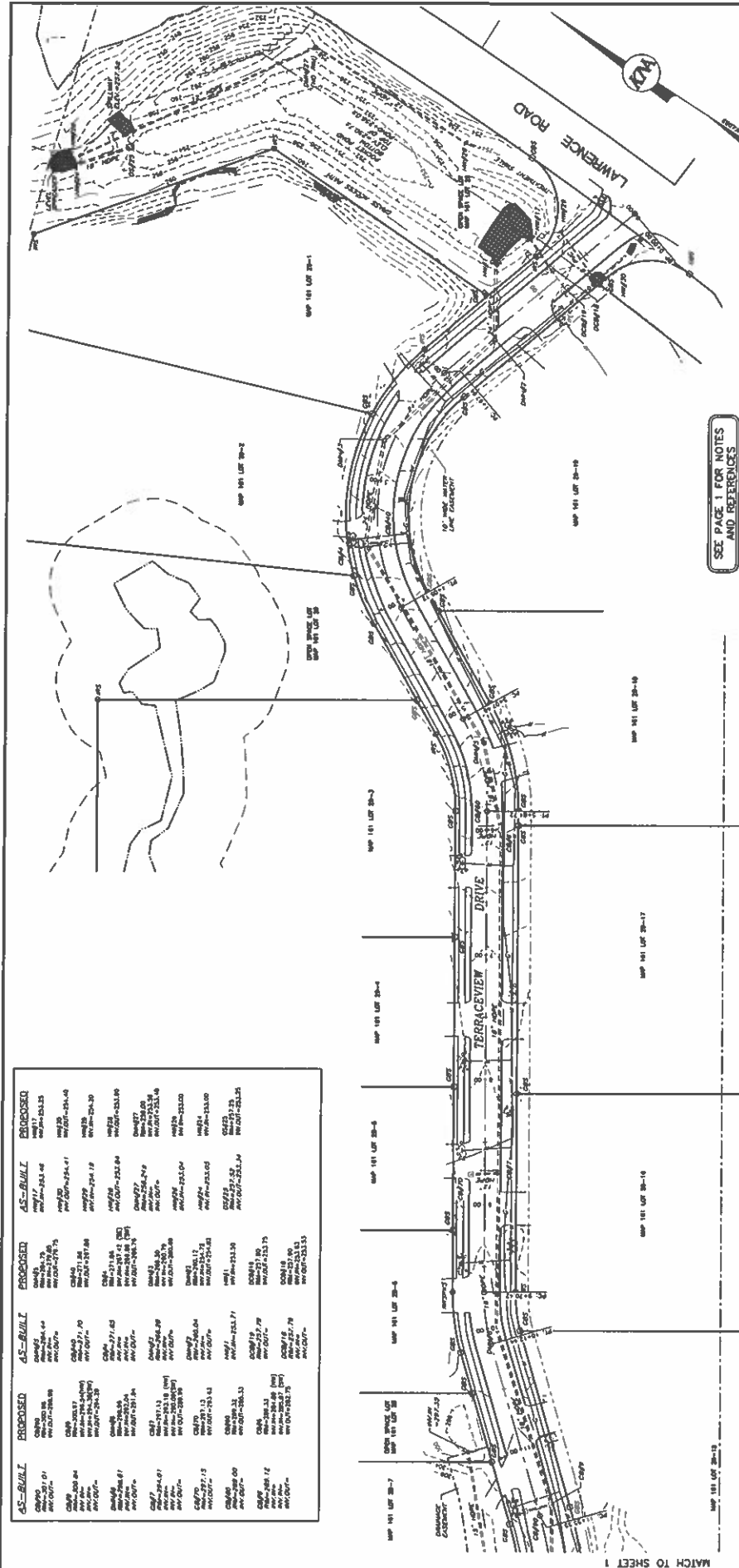
- NOTES:**
- THIS PLAN IS TO BE USED TO LOCATE ALL UTILITIES SHOWN ON THIS PLAN AND TO BE USED TO LOCATE ALL UTILITIES SHOWN ON THIS PLAN.
 - THIS PLAN IS THE RESULT OF AN ACTUAL FIELD SURVEY MADE ON THE GROUND BY THE OFFICE IN THE MONTH OF APRIL, 2014.
 - UTILITY LOCATIONS SHOWN ON THIS PLAN ARE BASED ON THE INFORMATION PROVIDED BY THE UTILITY OWNERS AND ARE NOT TO BE USED AS A BASIS FOR ANY OTHER PURPOSES.

REFERENCE PLAN:

- AS-BUILT ROADWAY PLAN, MAP 101 LOT 29, GRANITE HEIGHTS, NEW HAMPSHIRE, HILLSBOROUGH COUNTY, PROJECT NO. 10-0008-1, DATE: JUNE 10, 2014.
- AS-BUILT ROADWAY PLAN, MAP 101 LOT 29, GRANITE HEIGHTS, NEW HAMPSHIRE, HILLSBOROUGH COUNTY, PROJECT NO. 10-0008-1, DATE: JUNE 10, 2014.

UTILITY NOTE

THE UNDERSIGNED HAS CONDUCTED A VISUAL SURVEY OF THE AREA SHOWN ON THIS PLAN AND HAS FOUND NO UTILITIES SHOWN ON THIS PLAN TO BE PRESENT. THE UNDERSIGNED HAS CONDUCTED A VISUAL SURVEY OF THE AREA SHOWN ON THIS PLAN AND HAS FOUND NO UTILITIES SHOWN ON THIS PLAN TO BE PRESENT.



AS-BUILT	PROPOSED	AS-BUILT	PROPOSED	AS-BUILT	PROPOSED
CHY1 ELEV: 33.04 REL: 24.81	CHY1 ELEV: 32.42 REL: 24.81	CHY1 ELEV: 32.42 REL: 24.81	CHY1 ELEV: 32.42 REL: 24.81	CHY1 ELEV: 32.42 REL: 24.81	CHY1 ELEV: 32.42 REL: 24.81

**AS-BUILT ROADWAY PLAN
GRANITE HEIGHTS**
 MAP 161 LOT 29
 314 CENTRAL STREET
 HUDSON, NEW HAMPSHIRE
 HILLSBOROUGH COUNTY

DESIGNED AND PREPARED BY
KNA
 H. B. DEVELOPERS, LLC
 196 Commercial Park North, Suite 203
 Hudson, N.H. 03051
 NH 9160 PG 2608

PERFORMED BY
KNA
 PERCUT-HORSTON ASSOCIATES, INC.
 18 Commercial Park North, Suite 203, Bentley, NH 03319
 Phone: (603) 897-0891

DATE: JUNE 20, 2024	SCALE: 1" = 40'
PROJECT NO: 19-0406-1	SHEET 1 OF 3

CENTRAL STREET

GRAPHIC SCALE
1 inch = 40 feet

UTILITY NOTE

THE UNDERGROUND UTILITIES SHOWN WERE FIELD LOCATED BY THE CONTRACTOR AND SHOWN AS SHOWN. THE CONTRACTOR ACCEPTS RESPONSIBILITY FOR THE ACCURACY OF THE LOCATION AND DEPTH OF ALL UTILITIES. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO ANY CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES LOCATED IN THE UNDERGROUND. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES LOCATED IN THE UNDERGROUND.

Final Walk Through for Street Acceptance

Page 1 of 2

STREET NAME: TERRACEVIEW (GRABITE HEIGHTS)
INSPECTOR : DON KIRKLAND, JEREMY FAULKNER
DATE: SEPTEMBER 26, 2024

CHECKLIST:

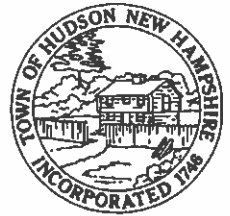
- | | | |
|-------------------------------------|---|---|
| <input checked="" type="checkbox"/> | Finish Pavement | |
| <input checked="" type="checkbox"/> | Street Sign | |
| <input type="checkbox"/> | Pavement Markings | |
| <input checked="" type="checkbox"/> | Sidewalk (5') / Handicap Ramps (# 1)/ Done (Yes / No) | |
| <input checked="" type="checkbox"/> | Right of Way Boundary Markings | |
| <input checked="" type="checkbox"/> | Water Gate Valve | |
| <input checked="" type="checkbox"/> | Catch Basins / Drain Pipes Clean Out | |
| <input type="checkbox"/> | Sewer Manholes | Not Applicable |
| <input checked="" type="checkbox"/> | Drainage Manholes | |
| <input type="checkbox"/> | Sewer Acceptance | Not Applicable |
| <input checked="" type="checkbox"/> | Water Acceptance | |
| <input checked="" type="checkbox"/> | AS-BUILT PLANS | |
| <input type="checkbox"/> | Access Roads to Drainage Structures and Ponds | Not Applicable |
| <input checked="" type="checkbox"/> | Detention Basins | |
| <input checked="" type="checkbox"/> | Erosion control | Still in Place (mulch) |
| <input checked="" type="checkbox"/> | Compaction Tests | |
| <input checked="" type="checkbox"/> | Pavement Quantities | Base & Finish Exceed Calc. Tonnage |
| <input checked="" type="checkbox"/> | Curb | |
| <input type="checkbox"/> | Restoring Common Area / Staging Area (When Associations are involved) | Not Applicable |
| <input type="checkbox"/> | Fire Cistern – Inspected and tested (48 hour test) | Not Applicable |
| <input type="checkbox"/> | OTHER | |

Final Walk Through for Street Acceptance

ATTENDEES:

Jeremy Faulkner, Hudson DPW
Don Kirkland, Hudson Engineering

Outstanding Items

Agenda
10-8-24

TOWN OF HUDSON

Engineering Department

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

TO: Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: September 23, 2024

Subject: **Certificate of Final Completion of Work
Hudson, 17-01 CMAQ, State # 41754**

RECEIVED

SEP 30 2024

TOWN OF HUDSON
SELECTMENS OFFICE

The Town of Hudson, in early 2018, received approval for the above listed project through an 80% (State) / 20 % (local) program. In March 2018, the voters voted in favor of this project and in 2024 we completed this project.

All the work has been completed in accordance with our rules and requirements and we need to acknowledge this by completing and submitting the Certificate of Final Completion Work form, as part of project close out.

First Motion:

To approve the Certificate of Final Completion of Work forms, as recommended by Town Engineer and to authorize him to sign the forms.

CERTIFICATE OF FINAL COMPLETION OF WORK
(page 1 of 2)

OWNER'S CONTRACT NO.: 41754/X-A004(742) ENGINEER' PROJECT NO.: 20211009.A10
AGREEMENT DATE: June 21, 2023

CONTRACT TITLE: Construction Services for Hudson Local Public Agency Project, Lowell Road to Sagamore Bridge Transportation Improvements

FINAL COMPLETION DATE PER AGREEMENT AND CHANGE ORDERS: August 30, 2024
ACTUAL DATE OF FINAL COMPLETION: July 14, 2024

FINAL CERTIFICATION OF CONTRACTOR

I hereby certify that the Work as identified in the Final Payment Request dated 9/15/24 for the above-noted construction Contract represents full compensation for the actual value of work completed. Additionally, all work completed conforms to the terms of the Agreement and authorized changes.

Continental Paving, Inc.

CONTRACTOR

9/23/24
Date

Authorized Representative's Signature

Eric A. Jones, Project Manager
Name & Title

FINAL CERTIFICATION OF ENGINEER

I have reviewed the Contractor's Final Payment Request dated 9/15/24 and hereby certify that to the best of my knowledge, the cost of the work identified on the Final Payment Request represents full compensation for the actual value of work completed and that the work has been completed in accordance with the terms of the Agreement and authorized changes.

Fuss & O'Neill, Inc.

ENGINEER

9/26/24
Date

Authorized Representative's Signature

Steve Reichert, Project Manager
Name & Title

CERTIFICATE OF FINAL COMPLETION OF WORK

PROJECT CLOSE-OUT FORMS

(page 2 of 2)

FINAL ACCEPTANCE OF OWNER

I, as representative of the Owner, accept the above Final Certifications and authorize Final Payment in the amount of \$ 1,901.50 and direct the Contractor's attention to the General Conditions. The guaranty for all Work completed subsequent to the date of Substantial Completion, expires one(1) year from the date of this Final Acceptance.

At a meeting of the _____ (Town Council/Selectmen/Alderman), the Owner, Town of Hudson (Name of the community) has accepted the constructed project.

Town of Hudson
OWNER

Date

Authorized Representative's Signature

Name & Title

END OF SECTION

Appendix C

Materials Certification for Municipally Managed NHDOT Project

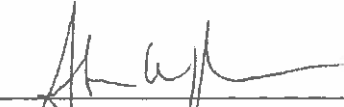
Completion Date: July 14, 2024
Project Name & Number: Lowell Road to Sagamore Bridge Transportation
Improvements
X-A004(742)/41754

This is to certify that:

The results of the tests used in the acceptance program indicate that the materials incorporated in the construction work, and the construction operations controlled by the sampling and testing, were in conformity with the approved plans and specifications. Exceptions to the above statement are explained in the attachment to this certification.

Duly Authorized Municipal Official

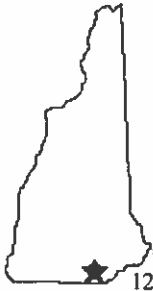
Date



Resident Engineer

9/3/24

Date



TOWN OF HUDSON

Engineering Department



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-816-1291

October 9, 2024

Mr. Bruce Bauer
Project Manager
Continental Paving, Inc.
1 Continental Drive
Londonderry, NH 03053

Re: Project #41754/X-A004(742) – Lowell Road to Sagamore Bridge Transportation
Improvements
Town of Hudson
Fuss & O’Neill Reference No. 20211009.A10
Completion and Acceptance

Dear Mr. Bauer:

You are hereby advised that construction of the above referenced project was completed by Continental Paving, Inc. on July 14, 2024, and accepted by the Town of Hudson on October 8, 2024.

All outstanding punch list items have been adequately addressed, and by copy of this letter the project work has been turned over to the Town of Hudson for maintenance. It is the responsibility of the Contractor to file the required Notice of Termination forms when applicable with the EPA and with the Department.

If you have any questions or comments, please feel free to contact me.

Very truly yours,

Elvis Dhima, P.E.
Town Engineer

Cc: Steven W. Reichert, P.E., Fuss & O’Neill, Inc.



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

October 9, 2024

Mr. Thomas Jameson, PE
NH Department of Transportation
Bureau of Planning and Community Assistance
P.O. Box 483
Concord, NH 03301-0483

RE: Lowell Road to Sagamore Bridge Transportation Improvements Project
Hudson - NHDOT Project #41754/X-A004(742)
Final Construction and Construction Services Project Completion Documents and
Checklist

Dear Mr. Jameson:

Enclosed for your file are documents related to the completion and close-out of the above referenced project. The following is included in this submission:

- Project Closeout Checklist.
- Contractor's Final Lien Waiver.
- Certificate of Final Completion.
- Consent of Surety Company to Final Payment.
- As-Built/Record Drawings.
- Before and After Photos.
- Materials Certification for Municipally Managed Project.
- Completion and Acceptance Letter from Town of Hudson to Continental Paving, Inc.
- Financial Summary showing funding breakdown by phase.
- Final engineering disbursement request.

Please advise if any additional information is needed.

Very truly yours,

Elvis Dhima, P.E.

Enclosures

cc: Steve Reichert, P.E., Fuss & O'Neill, Inc.



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-886-6009

RECEIVED

OCT 03 2024

TOWN OF HUDSON
SELECTMENS OFFICE

TO: Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: October 3, 2024

RE: Solid Waste Infrastructure for Recycling (SWIFR) Grant Program

We have an opportunity to apply for a federal grant related to solid waste/recycling facilities and operations. The minimum amount is \$500,000 and the maximum is \$5,000,000 and the total amount available is \$58,000,000. There is no mandatory cost match/share requirements from the Town. Last year, 334 applications were submitted and only 25 applicants received grants.

In addition to the grant, we have an opportunity to utilize the existing transfer station at a much greater scale by our solid waste contractor, and request to explore opportunities that could result in generating revenue through a lease agreement or significant cost reductions to our current waste removal contract and future contracts.

We recommend the following options for Board of Selectmen to consider.

First Motion

To authorize the Town Engineer to file for the grant and be the principal for this grant application.

Second Motion

To authorize the Town Engineer, Public Works Director and Town Administrator to start discussions with Casella Waste Systems regarding financial possibilities at the transfer station, which will be subject to final Board of Selectmen approval.

Dhima, Elvis

From: SWIFR <SWIFR@epa.gov>
Sent: Tuesday, October 1, 2024 2:19 PM
To: SWIFR
Subject: Solid Waste Infrastructure for Recycling (SWIFR) for Communities - Funding Round 2

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

Hello,

We hope you are doing well!

We just launched the second round of the Solid Waste Infrastructure for Recycling (SWIFR) for Communities grant program! The grants for communities will provide approximately \$58 million in awards ranging from \$500,000 to \$5 million each. The entities eligible to apply under this announcement are political subdivisions of states and territories (such as counties, cities, towns, parishes, and similar units of government). The deadline to apply for the SWIFR Grants for Communities is December 20, 2024. For the full details, please visit EPA's [SWIFR Grants for Communities](#) web page.

Informational Webinars:

EPA will post two pre-recorded webinars to assist potential applicants under this competitive funding opportunity. The webinars below cover an overview of the funding opportunity, key sections of the application, and the application process. EPA anticipates posting these webinars on EPA's [Solid Waste Infrastructure for Recycling Grants for Communities](#) webpage in October 2024.

Here is the [press release](#) for more information. Learn more about EPA's efforts to [transform U.S. recycling and waste management under the Bipartisan Infrastructure Law](#).

Thank you for your continued leadership and collaboration as we work together to transform solid waste management infrastructure nationwide! If you have any questions please email SWIFR@epa.gov.

Thank you,
SWIFR Team



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

RECEIVED

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: September 30, 2024

RE: Town Hall Building Assessment Findings and Recommendations

SFP 30 2024

TOWN OF HUDSON
SELECTMENS OFFICE

In 2023, the Board of Selectmen held a public meeting regarding the need for a new Town Hall building, and the feedback from the public was that the existing building needs to be further evaluated first, before a new Town Hall is justified. Based on that feedback, the Board of Selectmen moved forward with the assessment of the existing Town Hall building, which was awarded to NorthPoint Construction, Hudson, NH.

The report covers a lot of ground and the main concerns are:

1. Our existing bathrooms don't comply with current handicap requirements.
2. Lack of handicap access on lower level of the building to the Board of Selectmen area.
3. ADA noncompliance throughout the building, including customer's countertop.
4. Lifting elevator is in need of repairs/replacement.
5. Inadequate working space and customer/reception area in the Land Use / Inspectional Services Department.
6. Inadequate working space for the Sewer Department Clerk.
7. Inadequate working space for the Town Clerk's Office service window, their working area, and their vault area.

The above items could be addressed by four recommendations, as follows:

Option 1

Renovations throughout the building for \$165/square foot, for approximately 1.0 – 1.7 million dollars for the entire Town Hall.

Option 2

Renovations throughout the building for \$165/square foot and building addition for \$185/square foot. The building addition would be adjacent to the Land Use/Inspectional Services area, and approximately 2,000 square feet in total including 1,000 square feet for the Buxton Meeting Room expansion and 1,000 square feet for the first floor. The cost would be 1.5 – 2.3 million dollars for the entire Town Hall.

Option 3

Demolition of the existing Town Hall, 12,000 s.f., and building a new Town Hall, 17,000 s.f., with additional parking spaces for \$350/square foot, for approximately \$6 million, not including site work, which will be approximately \$1 million.

Option 4

Lease a building for \$14/s.f. / month and retrofit it for up to \$150/s.f. to meet our needs. The cost to lease will be approximately \$168,000/year and \$1.8 million for retrofitting.

Hudson Town Hall Municipal Facility Building Assessment Study



Hudson Town Hall
12 School St, Hudson NH 03051



22 Hampshire Drive, Hudson NH 03051
603.546.2000 / F. 603.546.2002
www.northpointcm.com



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Final Assessment Conclusion:..... 79

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Overview/Disclaimers:

This assessment, completed in September 2024, analyzed the existing spaces of the Hudson Town Hall building located on 12 School Street. The study provides a comprehensive report on the findings based on RFP dated May 10, 2024. In addition, provides recommendations to correct deficiencies with space, codes, ADA, adjacencies as well as recommendations to alternate solutions. Current codes and Local jurisdictions should be considered with the final layout/ solutions at the time of 'updates' to prevent further deficiencies.

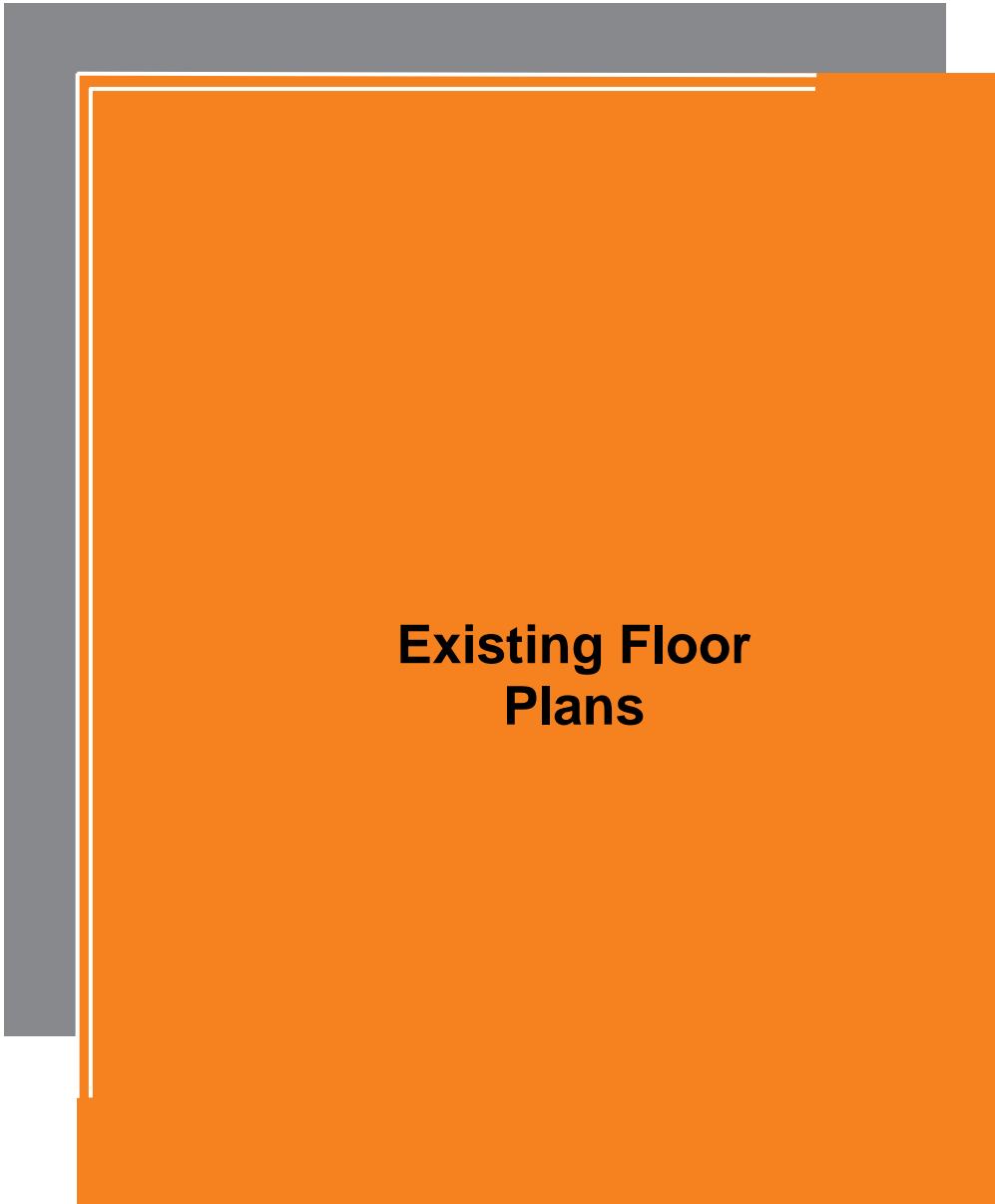
Existing Land Use and Code Conditions:

- Zone B – Business (Community Facility)
- Zond B – Setback requirement;
 - 50'-0" Front of Building
 - 15'-0" Rear and Sides of Building
- Building Height 38'-0"
- Floor Zone – No
- Built 1952
- 50 Existing Parking Spaces
 - 2 of total are ADA *
- Building Total Area: 12, 632 Sf
 - First Floor – 6,316 SF
 - Basement – 6,316 SF
- Fully Sprinklered*

Disclaimers:

- This study analyzes the existing conditions with reference to:
 - 2018 International Building Code (IBC)
 - 2021 NFPA 101 – Life Safety Code
 - 2010 ADA Design Standards.
 - Local Jurisdictions and Municipal Codes.
 - * Recommended office/cubical sizes are based off the common square footage used in design and are not based off any specific code and used for reference purposes only in space planning.
- Pricing provide within this assessment is for reference estimating purposes as final scope is not determined. Additionally, pricing is estimated at the time of this assessment and not reflective of any inflation/ material and or labor cost increases at the time of construction. Excludes General Conditions and Site Work.



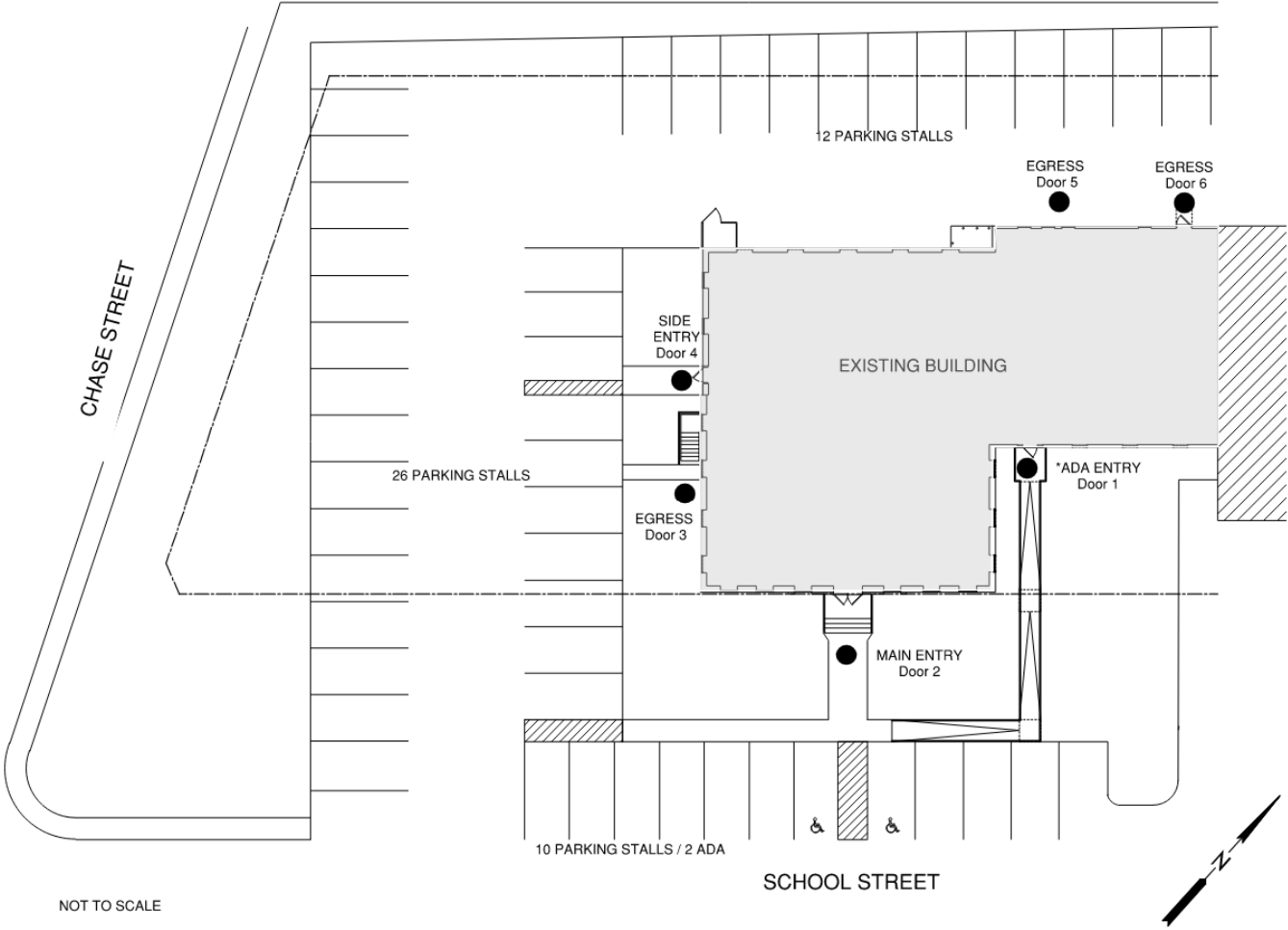


Existing Floor Plans





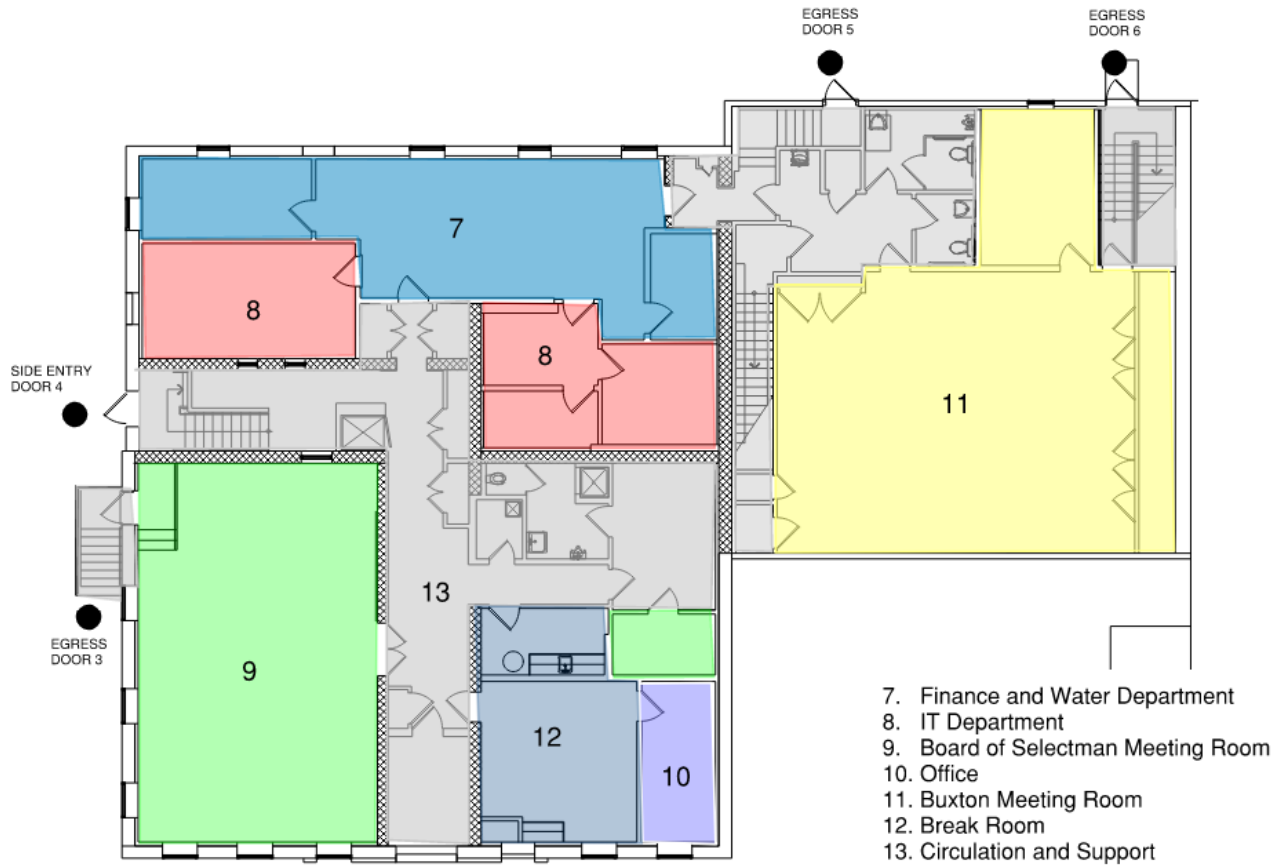
Existing Building Footprint with Site Context Plan:



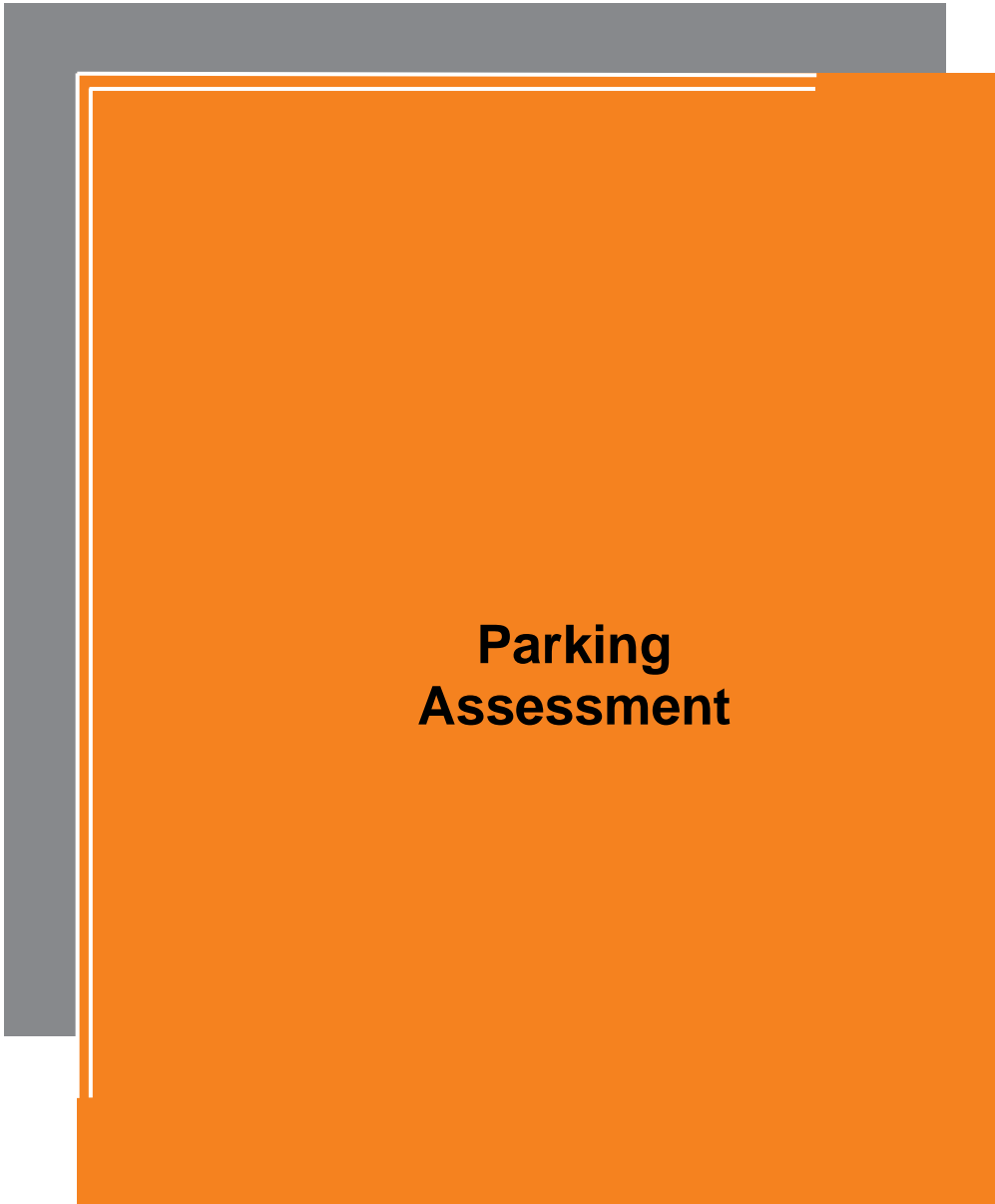
Existing First Floor Plan:



Existing Basement Floor Plan







Parking Assessment





Existing Site Parking:

Currently there are 51 parking spaces at the Hudson Town Hall.

There are an estimated +/-41 employees in the building at any given time. Leaving only ten (10) parking spaces for customers.

Hudson Code (Chapter 275: Site Plan C.2.(M)) Professional offices and business services need to have 1 spot for every 300 sf of gross leasable area or the total square footage of the entire building. Hudson chapter 275: Site Plan Review: 6(a) states that there needs to be 1-2 off street loading space(s) for the building. Currently, the Hudson Town Hall has no off-street loading spaces.

The square footage of the town hall is +/-12,632 sf. Per code the town hall only requires 43 spaces.

If the max occupancy of the building was used to calculate the required no of parking spaces; there would be a shortage as experienced with the Town Hall Public Meeting.

Currently, there is no designated off-street loading space. There is however a service drive that runs the back of the building that could be utilized.

Parking	
Existing	Requirements
	Based off Building Area
51	+/-43

Table 1: Parking Assessment

Existign ADA Parking:

IBC states in Table 1106.1, Appendix 12, a certain number of spots are to be allocated to the handicapped based off how many spots are required or provided. Section 1106.5 in the IBC also states that for every six or fraction of six accessible parking spaces, at least one shall be a van-accessible parking space. Based on the numbers stated in Table 24, the town hall only needs 1 van-accessible parking spot.

Currently, the town hall has 2 handicapped spots. The required number of ADA Parking is 2 where one is required to be van accessible parking.

ADA Parking	
Existing	Requirements
	Based off Building Area
2*	2**

* 2 regular ADA spots

** 1 Regular / 1 van

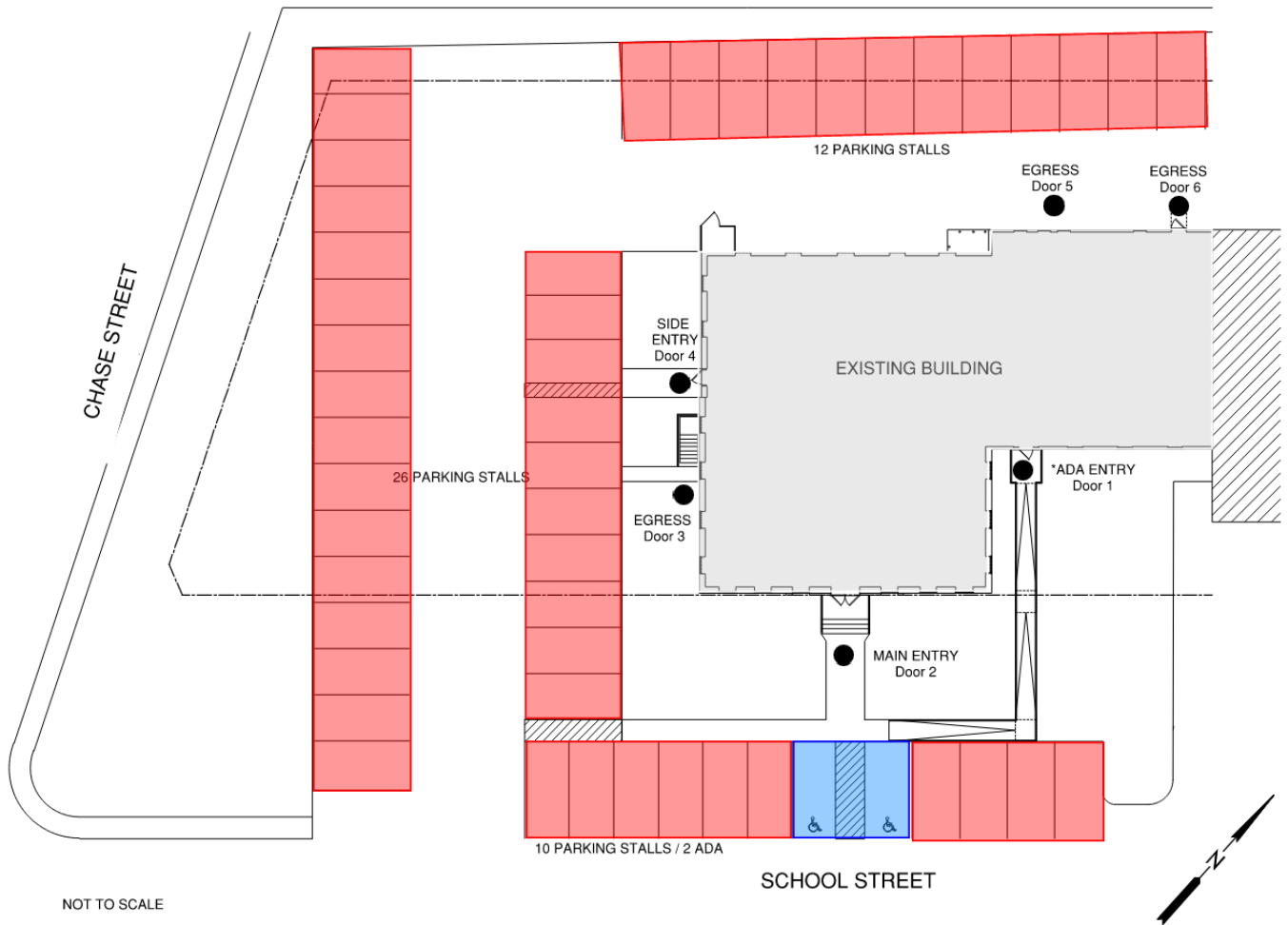
Table 2: ADA Parking Assessment

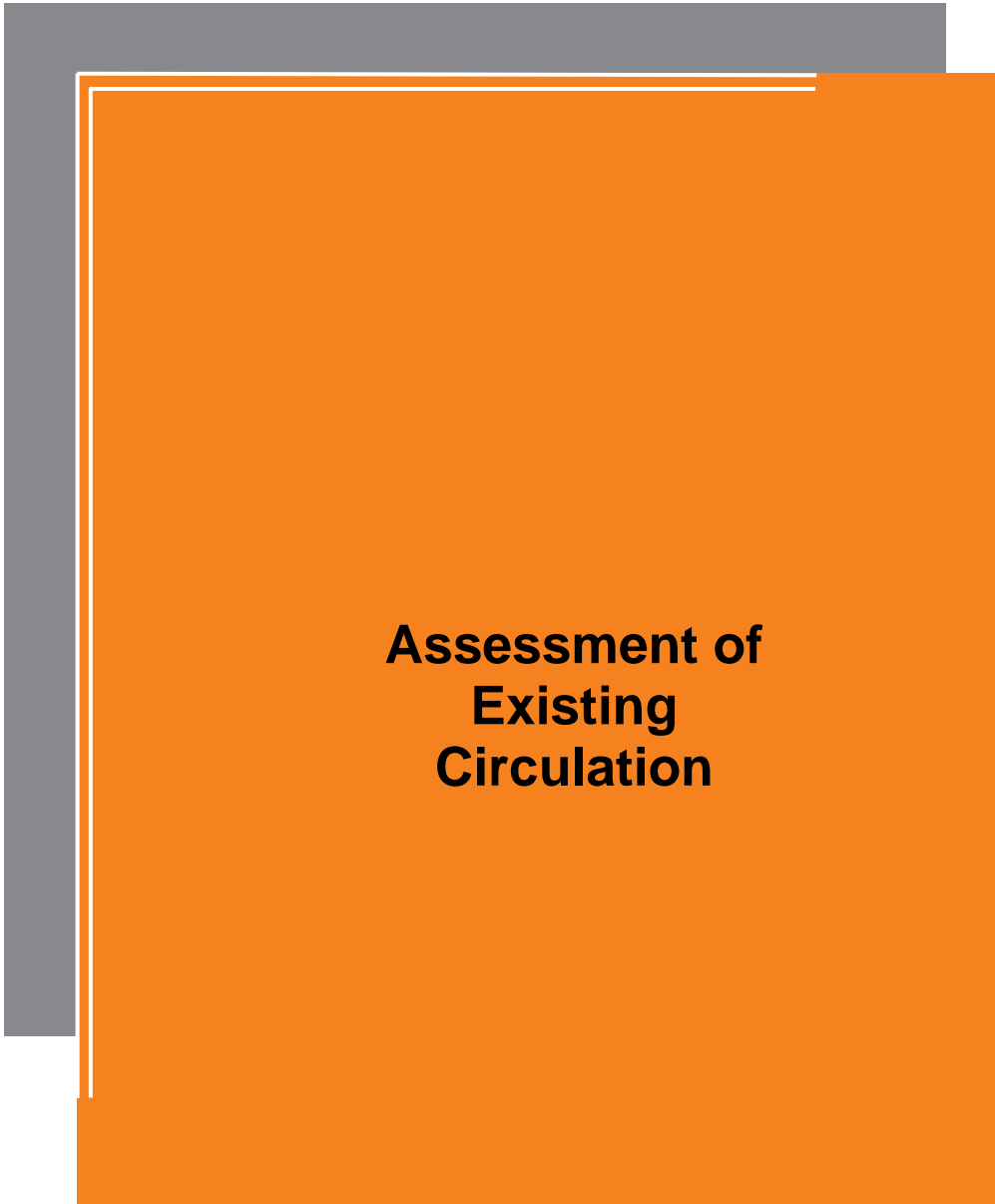
Summary of Compliance with Recommendations:

- **Parking:** Parking requirement meet the code required number but does not meet the ADA requirements.
 - Consider expanding the parking lot to accommodate the Public Town Hall Meeting as part of the future remodel.
 - Consider providing offsite parking at nearby public facility with shuttle bus service when overflow parking is anticipated.
 - Consider re-stripping parking lot to comply with ADA requirements to comply.



Existing Site Parking Plan





Assessment of Existing Circulation





Stairs:

According to the ABA (Architectural Barriers Act found on the U.S. Access Board): "Areas of refuge are not required in facilities equipped with a supervised automated sprinkler system"

Currently there are no areas within the building that are labeled / designated for an area of refuge; nor is it required as the building is fully* sprinklered throughout.

The exterior stair out of the Selectman Board room does not comply with min widths or tread compliance with the IBC. Several of the stairs do not comply with the 48" min depth of landings.

Summary of Compliance and Recommendations:

- **Stairs:** There are currently no areas within the building that are labeled/designated area of refuge required. The building is fully* sprinklered throughout. Several Stairs do not comply with full codes.
 - Consider adding area of refuge to areas to maintain clear hall egress – shown below in red
 - Consider addressing stairs with future remodel to comply with codes
 - Consider verifying Fire & Life Safety Coverage of sprinkler heads in *missing areas.



Stairs First Floor					
Space	Dimension (Width)		Riser Heights	# Risers	Tread
#1 stairs landing					
	10'-1"		7"	4	1'
	10'-1"	5'-0"	1	-	-
#2 Bottom landing Stairs					
	8'-0.5"	3'-8"	-	-	-
	8'-0.5"		Range from 7"-7.5"	3	1'-1.5"
#3 Top of stairs Landing Bottom of Stair					
	3'-10"		7"	18	11"
	4'-4"	8'-0"			
	3'-10"				
#4 Landing at top Stairs					
	3'-4.25"	4'-0"	-	-	-
	3'-4.25"		-	18	11"
#5 Top of stair Landing Bottom of Stair					
	3'-10.75"			18	11"
	3'-7"	7'-7"	-		
	3'-7.5"				

Table 3: Stair Dimensions

Stairs Basement Level					
Space	Dimension (Width)		Riser Heights	# Risers	Tread
#1 Top Landing Top of Stairs Landing Bottom of Stair					
	3'-10.5"	3'-7"	-	-	-
	3'-7.25"			6	10.5"
	3'-8.75"	3'-10"	-	-	-
	3'-7.5"			3	10.5"
#2 Landing Stair					
	4'-0.5"	3'-9"	-	-	-
	4'-0.5"		Range from 6.5"-7"	8	9.75"
#3 Landing at top Stairs					
	3'-10"	6'-7"	-	-	-
	3'-10"			3	1'
#4 Stair	3'		6.5"	1	-
T13-3	See Table 3 #3				
T13-4	See Table 3 #4				
T13-5	See Table 3 #5				

Table 4: Stair Dimensions



Ramp:

Ramp		
Section	Dimension (Width)	Dimension (Length)
Landing		
L1	4'-5"	5'
L2	4'-5"	4'-5"
L3	4'-5"	4'-5"
L4	7'-1"	6'-6"
Ramp		
R1	4'-5"	25'-11.25"
R2	4'-5"	22'-0.5"
R3	4'-5"	22'-0.5"

Table 5: Ramp Dimensions

Ramps (ADA Standards section 405 – Appendix 8):

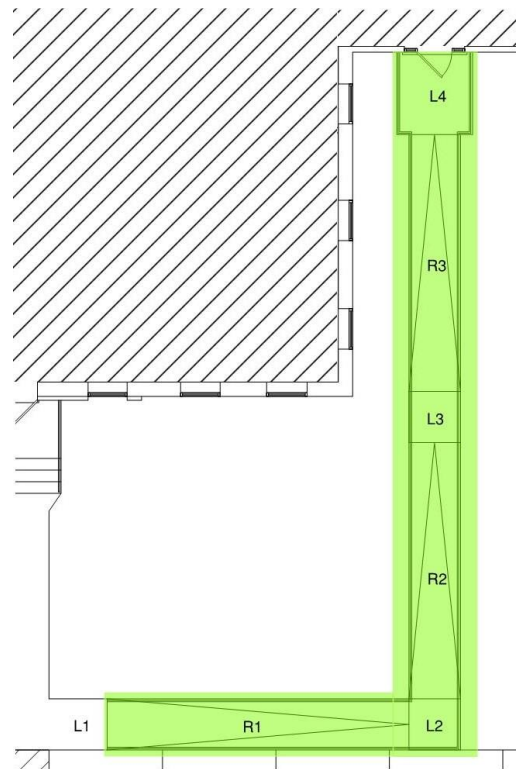
- Run should not be longer than 30'

Ramp Landings (Table 405.7 and sections 405.7.1-405.7.5 – Appendix 9)

- Landings should be as wide as ramp and minimum of 36" and minimum of 60" long
- Change in direction landings must be a minimum of 60"x60"

Ramp Slope (Section 405.2 – Appendix 10)

- Rise for ramp run has a maximum of 30"



The only ramp for the Town Hall exceeds code compliance.

Landing 1 complies, while Landing 2 does not comply with the clear width required by code for turning radius. Landing 3 does not comply with the width required by code.

Ramps 1 – 3 all fall within the allowed run. The rise of the ramp is +/- 46". Spread over 3 sections equally the runs would comply with the maximum rise. There are however inconsistencies with slope/ rise.

Summary of Compliance and Recommendations:

- **Ramps:** The ramp overall is not compliant.
 - Consider redesigning the entire ramp to coordinate with codes and future improvements.
 - Consider shorter runs and longer landings

Vertical Transportation:

Lift:

Lift		
Equipment	Dimension (width)	Dimension (length)
Lift Size	+/- 3'	+/- 4'

ADA Platform Doors and Gates Figure 410.6 – Appendix 11
Table 6: Lift Dimensions

The lift allows access to existing support offices in the basement and the Selectman Meeting room.

The lift is not in operation. Current access to the basement offices and meeting rooms are limited and not ADA accessible.

Summary of Compliance and Recommendations:

- **Lift:** Current condition of lift fails to meet code.
 - Consider repairing lift
 - Consider new lift with warranties



Chair Lift:

Stair Chair		
Equipment	Dimension (width)	Dimension (length)
Platform Size	+/- 27.5"	+/- 29.5"

Table 7: Stair Chair Dimensions
ADA Platform Doors and Gates Figure 410.6 – Appendix 11

The chair lift allows access primary to the Buxton Meeting Room

The chair lift function however is unreliable. On occasion it strands users' midflight and is not user friendly. Platform size does not meet the min requirements of 32".

Summary of Compliance and Recommendation:

- **Chair Lift:** Current condition of chair lift fails to meet code.
 - Consider installing vertical lift/ elevator in leu of stairs.
 - Consider future design of basement to allow ADA compliant access.
 - Consider new chair lift with warranties.

Circulation Assessment:

Hallways:

Hallways First Floor		
Space	Dimension (W x L)	Dead End Corridor
#1	8'-0" x 43'-11"	N
#2	3'-3" x 14'-0"	N
#3	4'-1" x 10'-10"	Y
#4	6'-1" x 24'-10"	N
#5	6'-0" x 11'-9"	N

Table 8: Hallway Clear Widths and Lengths

Hallways Basement Level		
Space	Dimension (W x L)	Dead End Corridor
#1	3'-2" x 11'-6"	N
#2	5'-5" x 35'-11"	N
#3	2'-11" x 5'-4"	Y
#4	3'-10" x 13'-9"	Y
#5	3'-1" x 10'-1"	N
#6	7'-8" x 13'-0"	Y

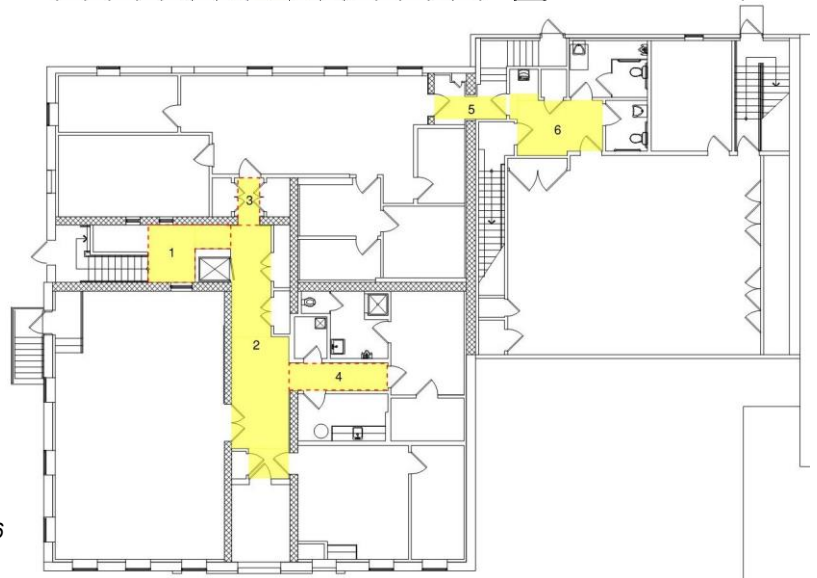
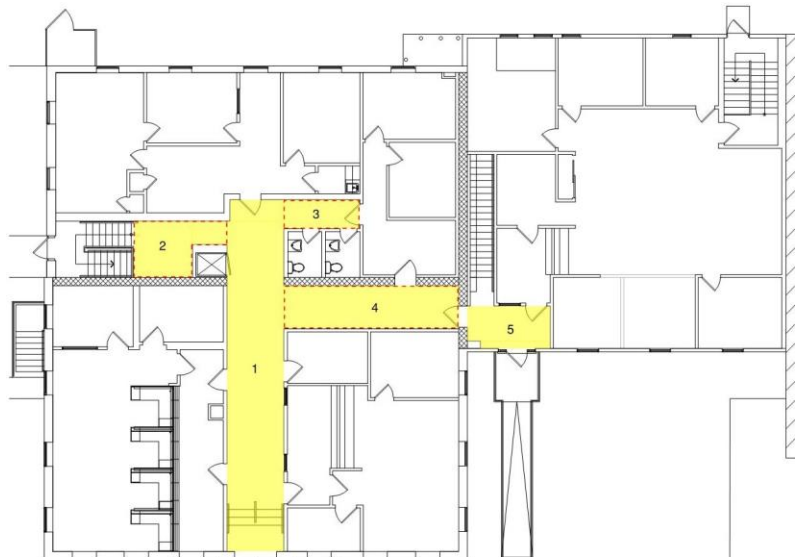
Table 9: Hallway Clear Widths and Lengths

Clear Width ADA (ADA Standards (403.51 – Appendix 5): 36" (3')
 IBC Minimum Corridor Width (Table 1020.2 – Appendix 6): 44" (3'-6"
 IBC Dead End Lengths (Section 1020.4 – Appendix 7) – 20'

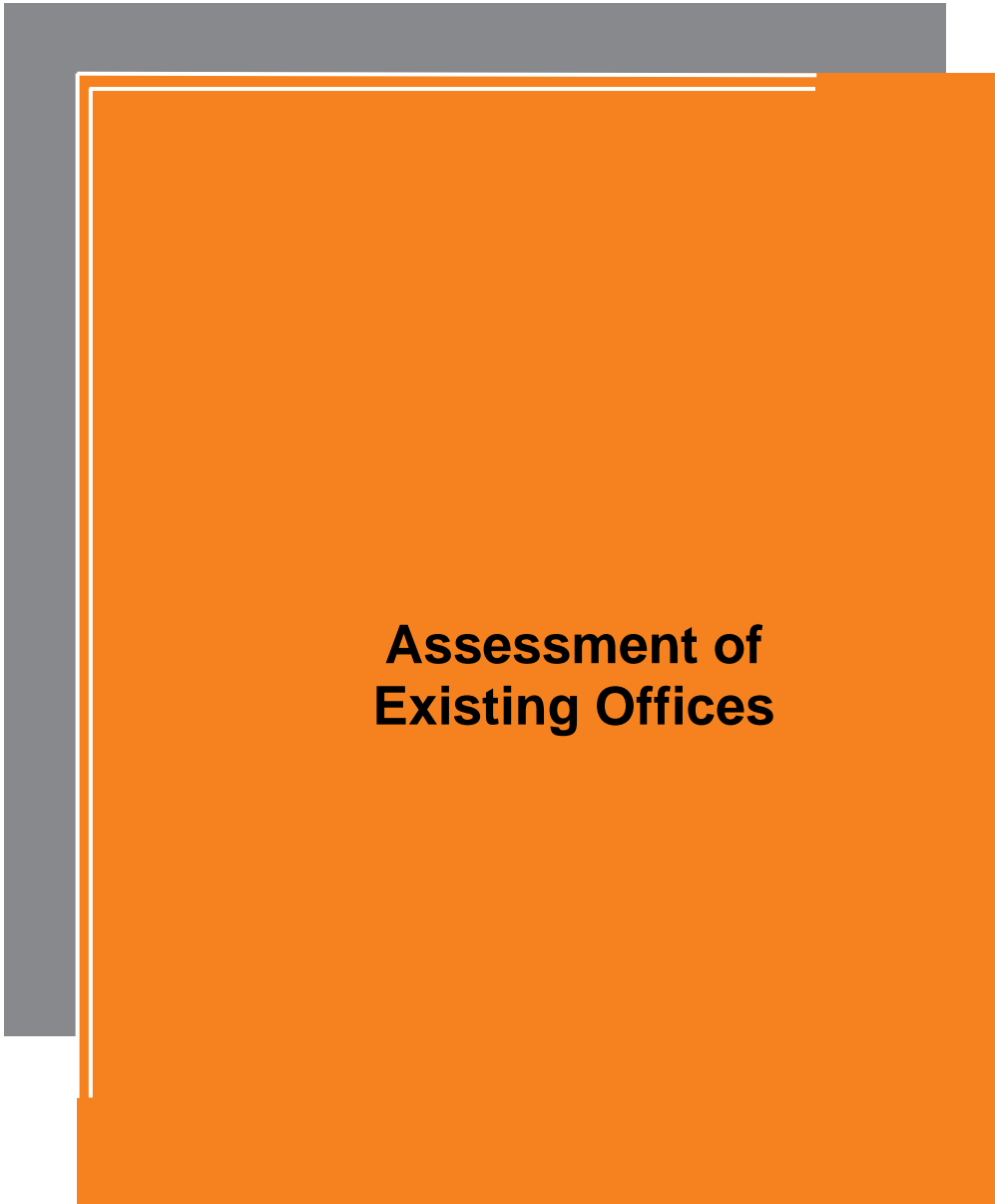
Hallways meet the IBC clear widths and IBC Dead End lengths for a corridor and ADA with the exception of Hallway 3 Basement Level, which does not comply with IBC or ADA clear width requirements.

Summary of Compliance:

- **Hallways:** Hallways overall are in compliance.
 - Consider redesign of Hallway 3 Basement level to remove storage each side to facilitate additional circulation for water payment window.
 - Consider future re-design of basement level to create new hall (connecting Hallway 4 with Hallway 5) to allow full access to the public meeting rooms.







Assessment of Existing Offices



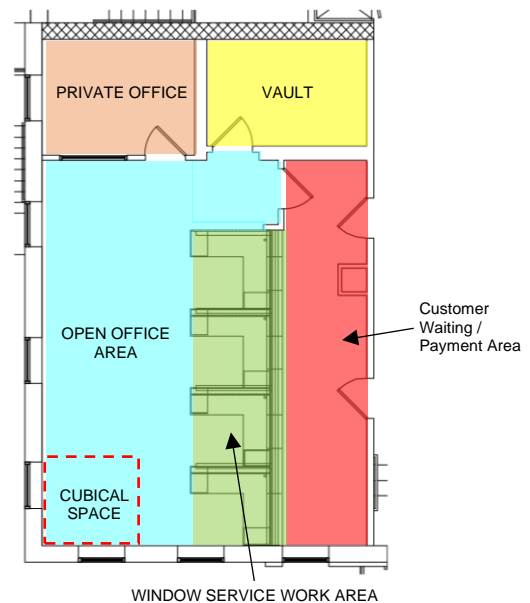


Town Clerk Department:

The Town Clerk is broken up into 5 different spaces as shown in Table 10 and currently has a total of 6 employees.

Town Clerk Department	
Space	SQ/FT
Private Office	99
Vault	95
Window Service Work Area	140
Open Office Area	354
Customer Waiting / Payment Area	188
Total	876

Table 10: Town Clerk/Tax Collector Department Square Footages



The Private Office adheres to the recommended square footage, falling within the Small Private Office range of 90-150 square feet as detailed in the enclosed Office Requirements shown in Appendix 1, and is classified as a High-Density Level office with 80-150 square feet per employee, according to Appendix 2.

The Window Service Area and Open Office Area falls within the Standard Cubicle Configurations range 16-120 square feet, as outlined in Appendix 3. The Window Service area however does not conform with the recommended requirements of 60-110 square feet per person. The window service areas are ADA compliant.

The Vault fails to meet the required 125-200 square feet for file rooms, according to Appendix 4.

The Customer Waiting / Payment area has an occupant load factor of 5 which allows an occupant load of 38. This is unrealistic for queuing and circulation in the existing space.

The occupant load factor of 150 for the Office area nets an occupant load of 4. The vault with a load factor of 300, nets 1 additional occupant. Total allowed occupant load for the Town Clerk is 5, with the additional 38 customers. Per current load factors the existing Town Clerk Office exceeds the occupant allowed.

Summary of Compliance with Recommendations:

- **Private Office:** Meets the recommended square footage and density level requirements.
- **Vault:** Does not comply.
 - Consider installing a rolling high density storage filing system
 - Consider moving and expanding the file storage area to the open work area allowing a new office in the existing vault.
 - Consider relocating seasonal items to storage facility.
- **Window Service / Open Office Area:** Does not comply with the area density requirements but does comply with the standard cubicle size range. The Open Office Area exceeds occupant code.
 - Consider re-configuring the layout and the number of cubicles to elongate into the open work area and provide upper cabinets for storage options within the allowable occupant load.
 - Evaluate the decline of in-office visits and project the number of public office visit over the next 5 years to determine if existing space could be projected for future storage/ office needs.
 - Consider a self-payment kiosk.
- **Customer Waiting/Payment Area:**
 - Consider redesigning the area for better flow and visibility by removing wall between waiting area and adjacent hallway.
- **Overall Customer Experience**
 - Consider having one area for customers to make payments and or request information. Minimizing customers exposure in the building.

Town Accessors Department:

The Town Accessors is broken up into 4 different spaces as shown in Table 11 and currently has a total of 3-4 employees.

Town Accessors Department	
Space	SQ FT
Private Office	116
File Storage	63
Open Office Area	354
Customer Waiting/ Payment Area	116
Total	649

Table 11: Town Accessors Department Square Footages

The Private Office meets the Enclosed Office Requirements outlined in Appendix 1, falling within the Small Private Office range of 90-150 square feet. Additionally, as per Appendix 2, it is classified under the High-Density level with 80-150 square feet per employee.

The File Storage room does not meet the Requirements from Appendix 4, which specify 125-200 square feet for file rooms.

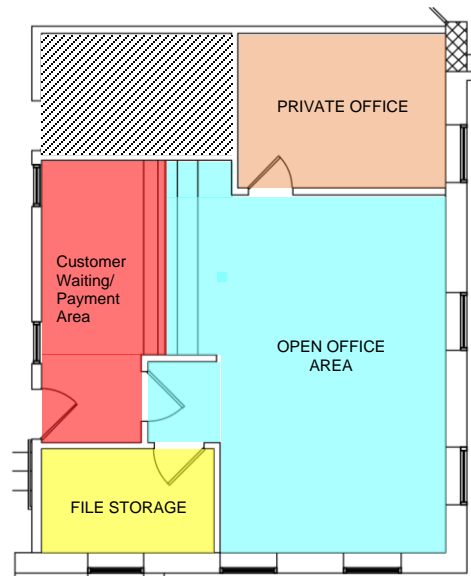
The Open Office area exceeds the requirements of 60-110 square feet per person, according to Appendix 2. The counter has two stations, one of which is ADA compliant.

The customer waiting payment area with a load factor of 5 allows an occupant load of 23 people. This is unrealistic for queuing and circulation in the existing space.

The occupant load factor of 150 for the Town Accessors office area and open work space provides 3 occupants. The File Storage with an occupant load of 300 nets an additional 1 person. Existing occupant load of 4 persons is compliant with codes.

Summary of Compliance with Recommendations:

- **Private Office:** Meets the recommended square footage and density level requirements.
 - Consider creating an office in the open space and utilize the existing space for future growth of the Town Hall offices/ support space.
- **File Storage:**
 - Consider installing a rolling high density storage filing system
- **Open Office Area:** Does not meet the density requirements but complies with the standard cubicle size range.
 - Consider the layout of cubicles to relate to customer counter area
- **Customer Waiting/ Payment Area:**
 - Evaluate the decline of in-office visits and project the number of public office visit over the next 5 years to determine if existing space could be projected for future storage/ office needs.
 - Consider redesigning the area for better flow and visibility by removing wall between waiting area and adjacent hallway.
 - Consider a self-payment kiosk.
- **Overall Customer Experience**
 - Consider having one area for customers to make payments and or request information. Minimizing customers exposure in the building.

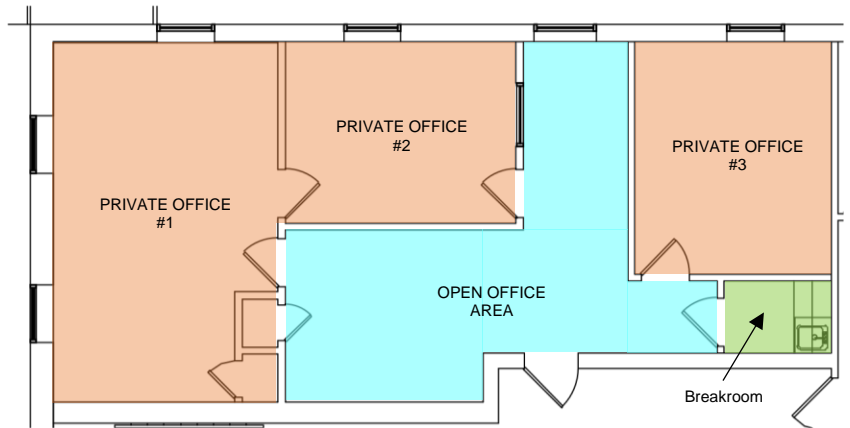


Board of Selectman Office:

The Board of Selectman is broken up into 5 different spaces as shown in Table 12 and currently has a total of 4 employees.

Board of Selectman Office	
Space	SQ FT
Private Office #1	234
Private Office #2	129
Private Office #3	140
Open Office Area	239
Breakroom	24
Total	766

Table 12: Board of Selectman Office Square Footages



Private Office #1 complies with the Enclosed Office Requirements for a Medium or Shared Office, falling within the 150-250 sq. ft. range, and aligns with the Average Density Level of 150-250 sq. ft. per employee as outlined in Appendix 2.

Private Office #2 & #3, meets the criteria for a Small Private Office of 90-150 sq. ft. per Appendix 1 and is classified under the High-Density level, requiring 80-150 sq. ft. per employee according to Appendix 2.

The Open Office Area exceeds the recommended space of 60-110 sq. ft. per employee as detailed in Appendix 2.

The occupant load factor of 150 for the Board of Selectman Offices allows 5 occupants. Existing occupant load of 4 is below the code limitation.

The kitchenette is a BOH support area and not ADA compliant.

Summary of Compliance with Recommendations:

- **Private Offices:** Meets the recommended square footage and density level requirements.
 - Consider reworking entire area to provide (3) three equal offices.
- **Open Office Area:** Exceeds the requirements
 - Consider relocating open office space to allow max file storage area.
 - Consider remaining floor space used for expansion of other Town Hall offices and or support space.
- **Breakroom:**
 - Consider relocating to allow access to all first-floor employees and minimize time lost traveling to basement level.
 - Consider making new break room ADA compliant.

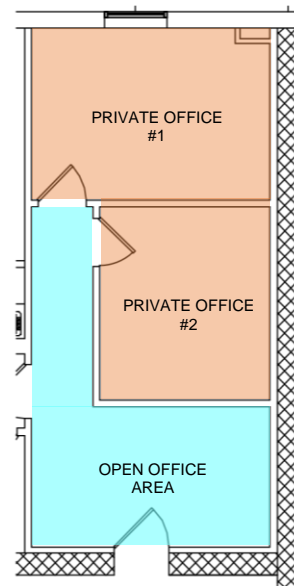


Sewer and Welfare Department:

The Sewer and Welfare is broken up into 3 different spaces as shown in Table 13 and currently has a total of 3 employees.

Sewer and Welfare Department	
Space	SQ FT
Private Office #1	126
Private Office #2	101
Open Office Area	140
Total	367

Table 13: Sewer Department Square Footages



Private Office #1 and #2 meets the Small Private Office criteria (90-150 sq. ft. per Appendix 1) and complies with the High-Density level, which necessitates 80-150 sq. ft. per employee according to Appendix 2.

The Open Office exceeds the recommended space range of 60-110 sq. ft. per employee detailed in Appendix 2, meeting the density requirements by providing more space than the minimum recommended.

The entry door doubles as a payment window for customers and is not ADA accessible and impacts the circulation of the hall.

The occupant load factor of 150 for the Sewer and Welfare allows 3 occupants. Existing occupant load of 4 is in line with the code.

Summary of Compliance with Recommendations:

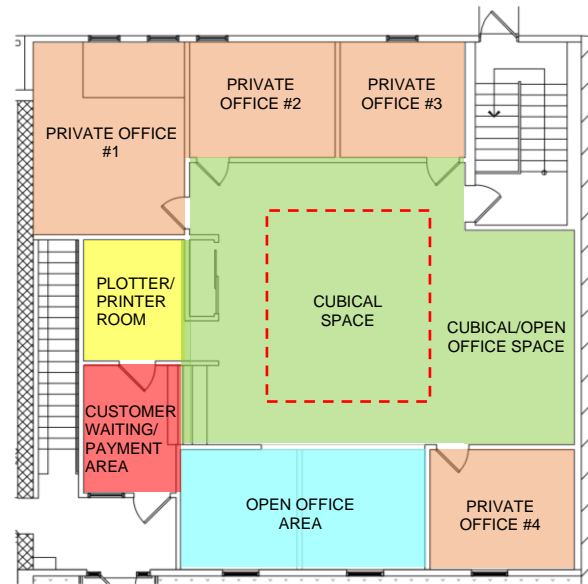
- **Private Offices:** Both Private Office #1 and #2 meet the minimum net floor area requirement and comply with the density requirements.
 - Consider expanding into the Board of Selectman's Office and rework to move Water Department into Sewer.
 - Consider relocating Picture ID
- **Open Office:** Exceeds the recommended density standards.
 - Evaluate the decline of in-office visits and project the number of public office visit over the next 5 years to determine if existing space could be projected for future office needs.
 - Consider redesigning the area for better flow and visibility by creating new ADA window at existing non-compliant toilet locations moving customers off the main circulation.
 - Consider a self-payment kiosk.
- **Overall Customer Experience**
 - Consider having one area for customers to make payments and or request information. Minimizing customers exposure in the building.

Land Use Department:

The Land Use is broken up into 8 different spaces as shown in Table 14 and currently has a total of 14 employees.

Land Use Department	
Space	SQ FT
Private Office #1	163
Private Office #2	116
Private Office #3	100
Private Office #4	120
Cubicle/Open Office Space	675
Open Office Area	203
Plotter/Printer Space	84
Waiting/Reception Space	81
Total	1542

Table 14: Land Use Square Footages



Private Office #1 meets the Enclosed Office Requirements for a Medium or Shared Office, falling within the 150-250 square feet range, and aligns with the Average Density Level of 150-250 square feet per employee as outlined in Appendix 2.

Private Office #2, #3, and #4 all comply with the criteria for a Small Private Office (90-150 square feet per Appendix 1) and are classified under the High-Density level, requiring 80-150 square feet per employee according to Appendix 2.

The Cubical / Open office space exceeds the Open Work Area Requirements of 60-110 square feet per employee, shown in Appendix 2, featuring two desk configurations and four cubicles with a current approximate size of 30 square feet each, which is within the Standard Cubical Configurations range of 16-120 square feet per Appendix 3.

The Open Office Space does not comply with the recommended 60-110 square feet per employee, with four desk configurations.

The plotter/printer space has no specific common area requirements.

The waiting/reception space does not meet the Common Area Requirements of 100-200 square feet per person for waiting areas as per Appendix 4. The customer counter is not ADA compliant.

The occupant load factor of 150 for the Land Use office area and open work space allows 10 occupants. The Customer/ Waiting area with a load factor of 5 allows an additional 16 people. Existing occupant of 14 employees exceeds the code.

Summary of Compliance with Recommendations:

- **Private Office #1:** Meets the recommended square footage and meets the Average Density Level.
 - Consider creating a storage closet in the corner.
- **Private Offices #2, #3, and #4:** Meet the criteria for a Small Private Office and comply with the High-Density level.
- **Cubical/Open Office Space:** Exceeds the recommended Open Work Area Requirements and the cubicle configurations fall within the Standard Cubical Configurations requirements.
 - Consider relocating the two desk configurations to the open office.
 - Consider relocating storage closet
 - Consider reworking cubicles to remove internal 3'-0" wide circulation. Cubicles to be back-to-back with high sound absorbing fabric panels.
 - Reworking cubicles will allow the four desk configurations to be re-worked into cubicles.
- **Open Office Space:** Does not meet the recommended square footage per occupant load.
 - Consider providing two offices for the two desk configurations in the cubicle open space.

- Consider relocating existing four desk configurations to cubical area.
- **Plotter/Printer Space:** No specific common area requirements are applicable.
 - Consider providing millwork above equipment for additional storage
- **Waiting/Reception Space:** Does not meet the recommended square footage.
 - Consider reworking counter to provide second customer service area that is ADA compliant.
 - Consider redesigning the area for better flow and visibility by creating an open Customer Waiting Area.

Copy/Printer Room:

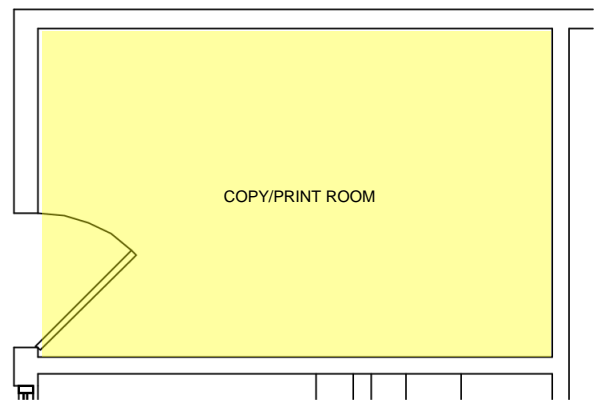
There is one supporting space located on the first floor as shown in Table 15:

Copy/Print Room	
Space	SQ FT
Copy/Print Room	83

Table 15: First Floor Supporting Spaces

There are no specific standard space requirements for this area, which remains accessible to anyone as the door stays propped open throughout the day. The room houses a large printer and copier, a Pitney Bowes mail machine, and a small label printer that fits on a shelf.

Occupant load of 150 allows 1 person. This is a BOH support space for the building.



Summary of Compliance with Recommendations:

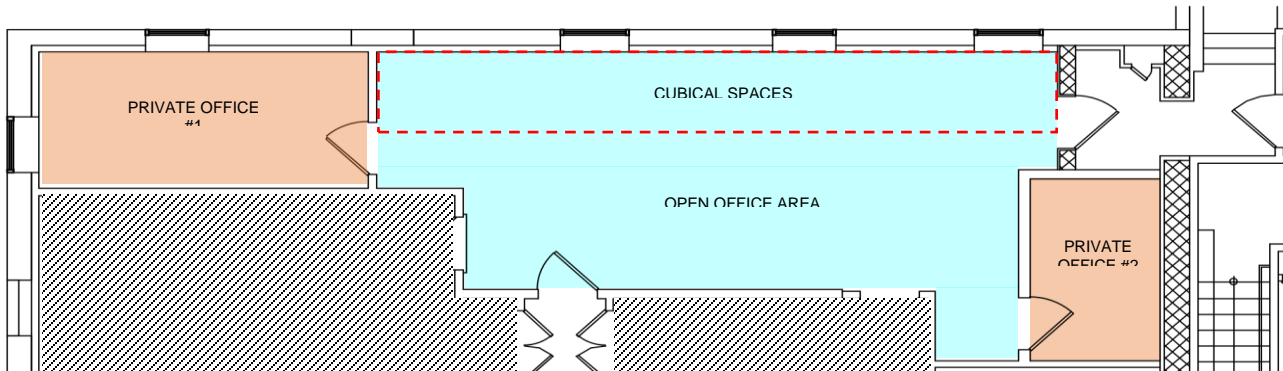
- Copy / Print Room
 - Consider closing this space off from the public by providing a key fab or punch code door access.
 - Consider reconfiguring the space and providing millwork storage cabinets
 - Consider moving cleaning supplies to janitors' closet
 - Consider providing each department with a printer to reduce size of room.

Finance and Water Department:

The Land Use is broken up into 3 different spaces as shown in Table 16 and currently has a total of 5 employees.

Finance and Water Department	
Space	SQ FT
Private Office #1	131
Private Office #2	68
Cubicle Space/Open Office Space	450
Total	649

Table 16: Finance Department Square Footages



Private Office #1 also adheres to the criteria for a Small Private Office, falling within the 90-150 square feet range per Appendix 1, and complies with the High-Density level, requiring 80-150 square feet per employee as outlined in Appendix 2.

Private Office #2 does not meet the square foot requirement and is too small to fall within any standard office size density.

The Cubicle/Open Office Space meets the minimum square foot requirement and exceeds the recommended density of 60-110 square feet per employee detailed in Appendix 2 and includes four cubicles.

Door into department doubles as a customer service window which is not ADA compliant.

The occupant load factor of 150 for the Finance and Water allows 5 occupants. Existing occupant load of 5 exceeds the code.

Summary of Compliance with Recommendations:

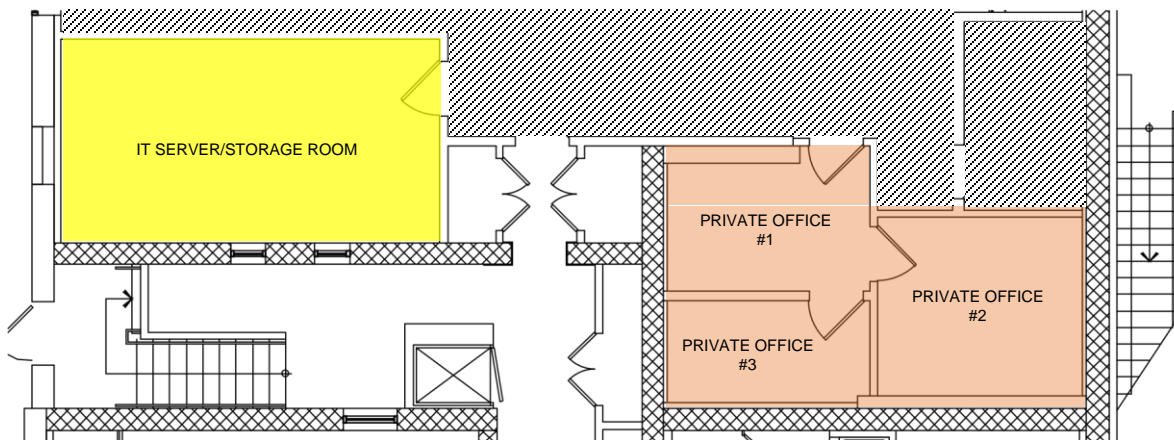
- **Private Office #1:** meets the minimum square foot requirement. Complies with the Small Private Office and the High-Density level requirements.
- **Private Office #2** does not meet the minimum required square foot and does not fit into a standard office density.
 - Consider reworking area to provide two equal size offices adjacent to each other.
- **Cubicle/Open Office Space:** Meets the minimum net floor area requirement of 70 square feet. Exceeds the recommended Open Work Area Requirements and the cubicle configurations fall within the Standard Cubical Configurations range.
 - Consider moving the Water Department upstairs with the Sewer.
 - Consider removing closet outside entrance into area to provide a larger window / access for customers.
- **Overall Customer Experience**
 - Consider having one area for customers to make payments and or request information on the main floor. Minimizing customers exposure in the building.
 - The Customer Counter is not ADA compliant. Consider reworking the counter.

IT Department:

The IT is broken up into 4 different spaces as shown in Table 17 and currently has a total of 3 employees.

IT Department	
Space	SQ FT
Private Office #1	84
Private Office #2	113
Private Office #3	63
IT Server/Storage Room	238
Total	498

Table 17: IT Department Square Footages



Private Office #1 is too small to fall under any of the standard office size categories.

Private Office #2 meets the criteria for a Small Private Office (90-150 square feet per Appendix 1) and is classified under the High-Density level, requiring 80-150 square feet per employee as per Appendix 2.

Private Office #3 is too small to fit into any of the common office size classifications.

The IT Server Room contains servers and toner boxes, but it is also used for extra storage. It holds various items such as old monitors, old printers and other equipment. The server room is not ADA accessible with a step up.

The occupant load factor of 150 for the IT office allows 2 occupants with an additional 1 occupant in the server room. Existing occupant load of 3 is in line with the code.

Summary of Compliance with Recommendations:

- **Private Office #1:** meets the recommended square foot. *Part of the office is used for circulation to other offices, putting the office under the recommend square foot at 54 SF.
 - Consider reworking this area to provide a needed work bench free from circulation to other offices
- **Private Office #2:** meets the recommended square foot.
 - Consider reworking entrance to office to minimize impact to other IT offices.
- **Private Office #3:** does not meet the recommended square feet.
 - Consider reworking area to provide an office equal in size to Office #2.
- **IT / Server Room**
 - Consider relocating storage items and or creating a storage closet with separate access.
 - Consider reworking IT offices around server room.
 - Consider providing a ramp

Trustee Office:

The Trustee has a shared office as shown in Table 18 and currently has 3 part time employees.

Trustee Office	
Space	SQ FT
Office	116

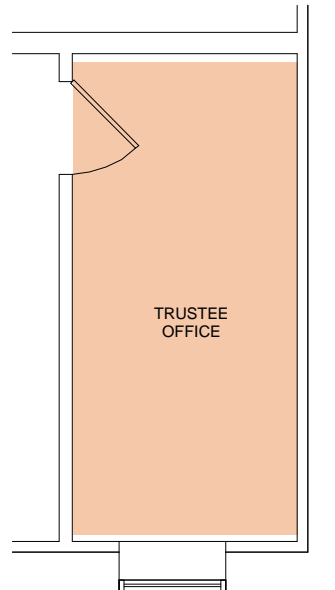
Table 18: Trustee Office Square Footages

The Trustee Office adheres to the minimum net floor area requirement. Additionally, the office meets the criteria for a Small Private Office of 90-150 sq. ft. per Appendix 1 and is classified under the High-Density level, requiring 80-150 sq. ft. per employee according to Appendix 2

The occupant load factor of 150 for the Trustee office allows 1 occupant. Existing occupant load of 3 exceeds the code, however not all part time employees are in the office at one time.

Summary of Compliance with Recommendations:

- **Trustee Office:** Meets the recommended square foot.
 - Consider relocating the office and expanding the break room / kitchen are into one space.



Board of Selectman Meeting Room:

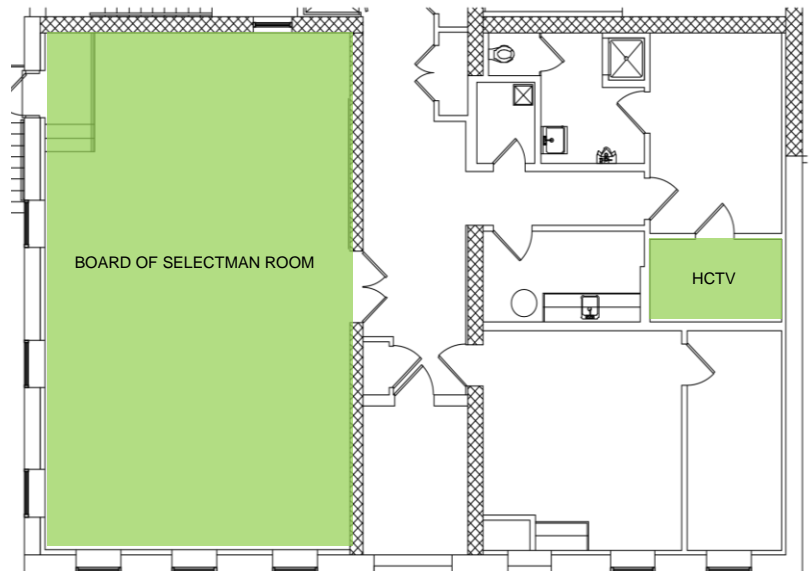
The Board of Selectman is broken up in two rooms as shown in Table 19a in the basement and currently holds a maximum of 34 people.

Board of Selectmen	
Space	SQ FT
Board of Selectmen Room	885
HCTV Room	61
Total	946

Table 19a: Meeting Room Square Footages

The Board of Selectman meeting room currently has a Place of Assembly Permit that caps out the room at 34 occupants. Using this fixed number and the common requirements, Appendix 4, the room would be required to be 900 square feet, which it does not meet.

Section 1004, IBC Chapter 10 Table 1004.5 with an occupant load factor of 15 would allow a total of 59 occupants. The Board of Selectman has the required two means of egress to comply with code.



The HCTV Room meets the minimum requirement square feet. The HCTV Room is equipped with recording/broadcast equipment for meetings in the Selectman Board Room.

Summary of Compliance and Recommendations:

- **Board of Selectman Meeting Room:** Does not comply with the IBC
 - Occupant load complies. With or without permit occupant cap.
 - Number of egress doors comply
 - Access to the space does not comply
 - Consider repairs to the vertical lift
 - Consider redesign of the stairs to allow code compliant landings and handrails.
 - Consider redesign to provide area of refuge
- **HCTV:** Complies.

Buxton Meeting Room:

The Buxton Room is broken up in two main rooms and three supporting closets as shown in Table 19b in the basement and currently holds a maximum of 34 people.

Buxton Meeting Room	
Space	SQ FT
Buxton Meeting Room	960
Audio/Visual Room	173
Buxton Closet	100
Total	1143

Table 19b: Meeting Room Square Footages



The Buxton Meeting Room and Audio/Visual Room adheres to the minimum net floor area requirement of 70 square feet for habitable rooms.

The Place of Assembly Permits that cap out the room at 34 people.

Using this fixed number and the common requirements of a conference room, Appendix 4, the rooms need to be 900 square feet to account for everyone. With this square footage Buxton Meeting Room meets this requirement is the Buxton Meeting Room.

Section 1004, IBC Chapter 10 Table 1004.5 with an occupant load factor of 15 would allow a total of 64 occupants. The Buxton Room however does not have the required two means of egress to comply with code and will require the occupant 'cap'.

Summary of Compliance and Recommendations:

- **Buxton Meeting Room:** Meets recommended square footage.
- **Audio/Visual Room:** Meets recommended square footage.

Break Room:

The Break Room is divided into 2 spaces as shown in Table 20.

Break Room	
Kitchen	75
Break Room	233
Total	308

Table 20: Staff Spaces

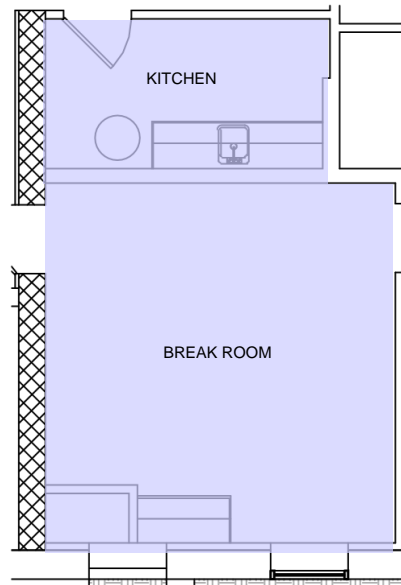
The Common Area Requirements for a break room are: 15 sq. per seated/resting person per IBC occupant load Section 1004.

Based off of the Common Area Requirements and the current square footage of the room the allowed occupancy of the room which is 16 people.

The Break Room do not meet ADA requirements

Summary of Compliance and Recommendations:

- **Break Room:** Not ADA compliant.
 - Consider combining the kitchen and break room area into one room.
 - Consider re-designing the millwork to comply with ADA codes.
 - Consider turning the existing kitchen area into mechanical/ storage closet with racking system for employees' seasonal items.



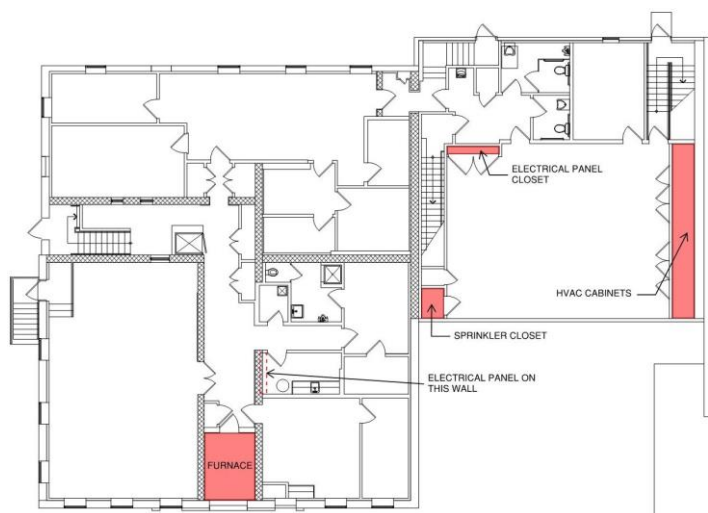
Mechanical and Electrical Spaces:

There are 4 Mechanical and Electrical Spaces as shown in Table 21:

Mechanical and Electrical Spaces	
Space	SQ. FT
HVAC Cabinets	100
Furnace	87
Elec. Panel Closet	11
Sprinkler Closet	18
Total	216

Table 21: Mechanical and Electrical Spaces

There are no standard requirements for these rooms.



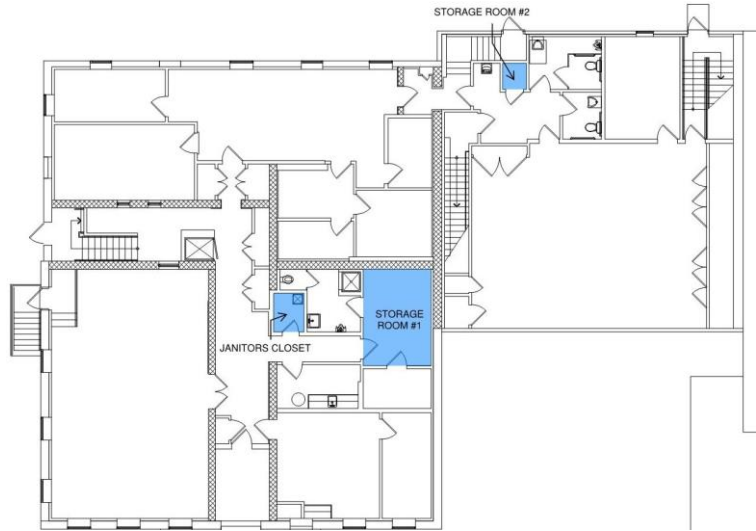
Janitor Spaces:

There are 3 Janitor Spaces as shown in Table 12:

Janitor Spaces	
Janitor Closet	27
Storage Room #1	147
Storage Room #2	14
Total	188

Table 12: Janitor Spaces

There are no standard requirements for these rooms.



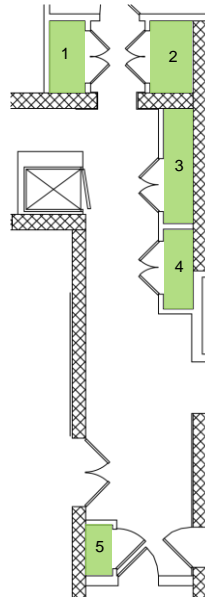
Closets:

There are 5 Closets as shown in Table 13:

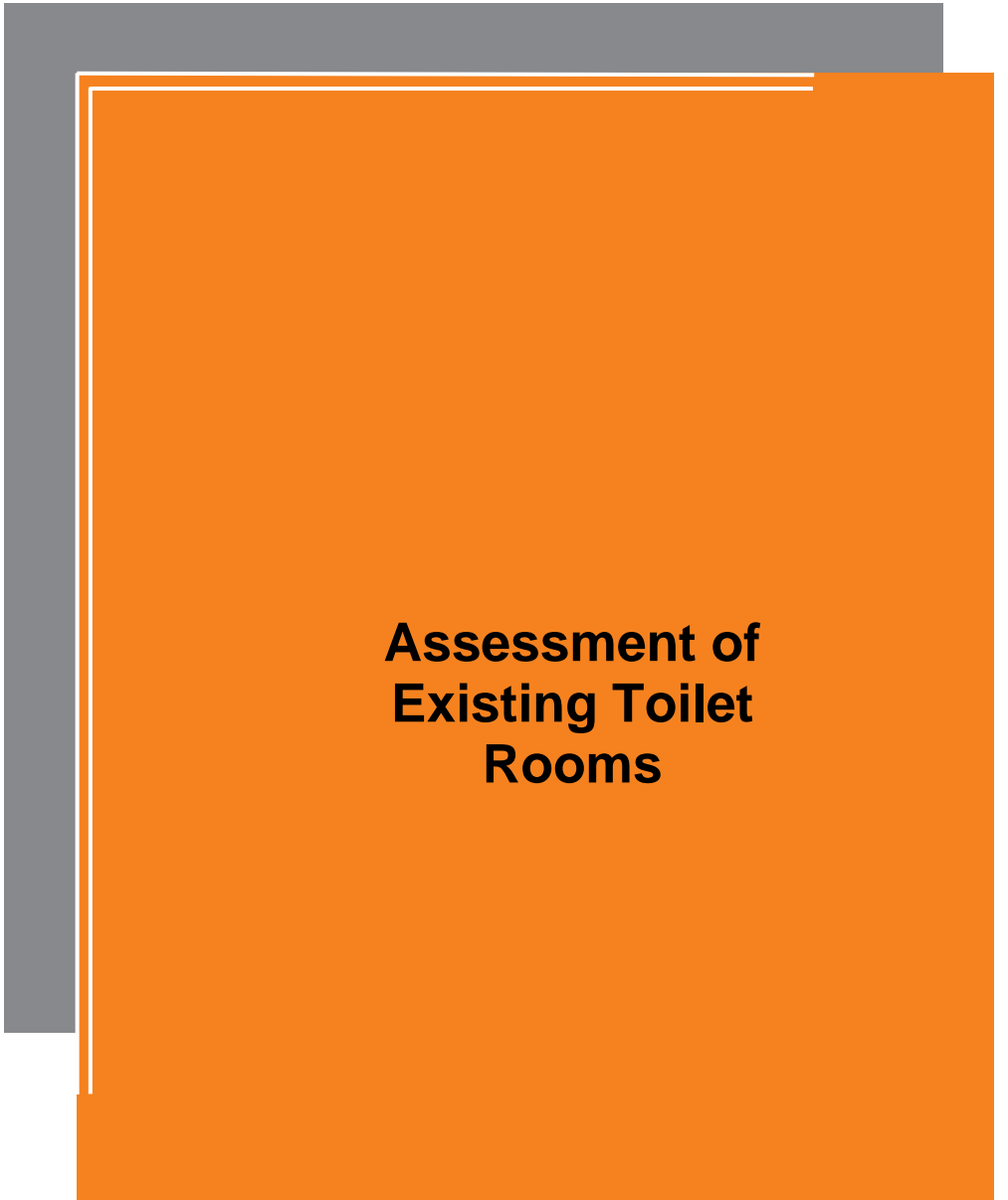
Closets	
Space	SQ. FT
#1	15
#2	17
#3	19
#4	13
#5	8
Total	72

Table 13: Closets

There are no standard requirements for these rooms.







Assessment of Existing Toilet Rooms





ADA Toilets:

Occupant Load:

First Floor	66
Basement	101
Total	167

Table 24: Occupancy Load

Toilet Count:

	Existing	Required
First Floor	2	3
Basement	3	3
Total	5	6

Table 25: IBC Toilet Count

IBC code, Table 2902.1, states, for a business occupancy, that there should be 1 [toilet] per 25 for the first 50 and 1 per 50 for the remainder exceeding 50. To see ADA Codes please reference Appendix 13-19.

Table 26 (pg. 44) breaks down the ADA codes and identifies which bathrooms currently do and do not have when it comes to ADA Standards

The First Floor of the building currently has 2 non-compliant ADA toilets. Toilets are installed closer than 18" on center to the wall and the required floor clearances / turning radius are not met.

The Basement level currently has three toilets, shower room all non-compliant ADA.

The toilets are not installed per standards to the adjacent wall/ partition and required floor clearances / turning radius are not met.

The building overall has 5 toilets, according to the IBC a total of 6 toilets as shown in Table 25 are required. One each male, female are required to meet full ADA Compliance. A shower is not required, but if provided in a new location would be required to meet ADA compliance.

Summary of Compliance and Recommendations:

- Toilets: Existing Town Hall is not compliant with current toilet counts and is not compliant with ADA requirements.
 - Consider renovating the existing toilet rooms to meet current codes and ADA compliance.

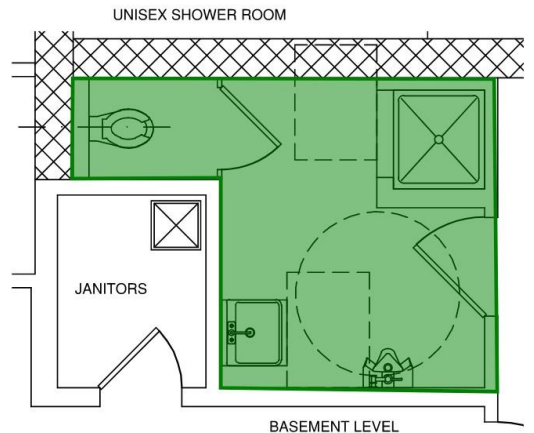
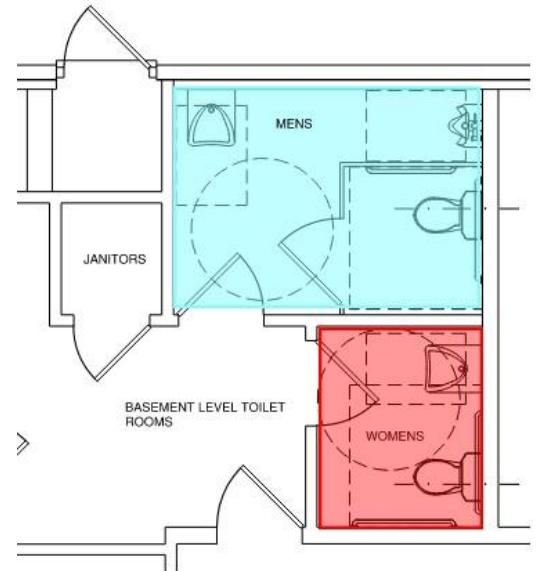
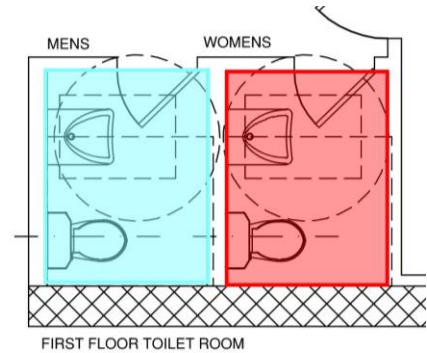
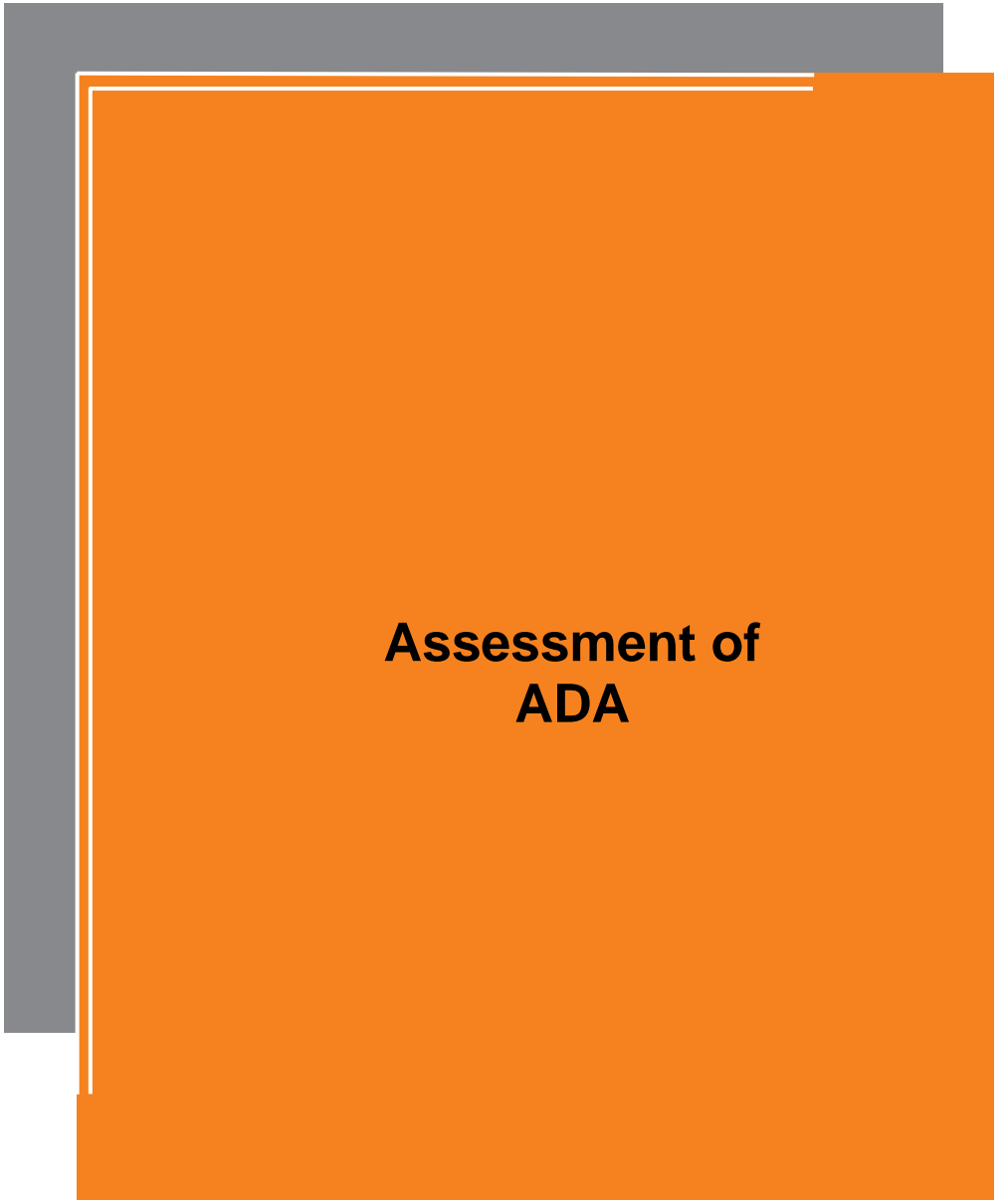


Table 24: Existing Bathrooms and if they are to ADA Standards

		First Floor										
		Primary Requirements for Assessment				Secondary Requirements for Assessment						
		Turning Radius (60" Diameter Circle)	Toilet (16" 18" off the wall)	Toilet Clearance (min of 60"x56")	Sink Clearance (min of 30"x48")	Grab Bars	Toilet Paper Dispenser (7"-9" away from toilet, 15"-48" A.F.F., not behind grab bars)	Mirror (Bottom max 40" A.F.F., top min of 74" A.F.F.)	Coat Hooks and Shelves (15"-48" unobstructed)	ADA Compliant		
Men's		No	Yes	No	Yes	No	Due to primary ADA requirements not being met, secondary assessment N/A.			NO		
Woman's		No	Yes	No	Yes	No				NO		
		Basement										
		Primary Requirements for Assessment				Secondary Requirements for Assessment						
		Turning Radius (60" Diameter Circle)	Toilet (16" 18" off the wall)	Toilet Clearance (min of 60"x56")	Sink Clearance (min of 30"x48")	Grab Bars	Shower (seat in shower, way to enter shower, min of 36"x36" for transfer shower or 60"x30" for roll in)	Urinal (17" max off ground)	Toilet Paper Dispenser (7"-9" away from toilet, 15"- 48" A.F.F., not behind grab bars)	Mirror (Bottom max 40" A.F.F., top min of 74" A.F.F.)	Coat Hooks and Shelves (15"-48" unobstructed)	ADA Compliant
Men's		Yes	No	Yes	Yes	Yes	N/A	Yes	Due to primary ADA requirements not being met, secondary assessment N/A.			NO
Woman's		No	No	No	Yes	No	N/A	N/A				NO
Bathroom With Shower		Yes	No	No	No	No	No	Yes				NO



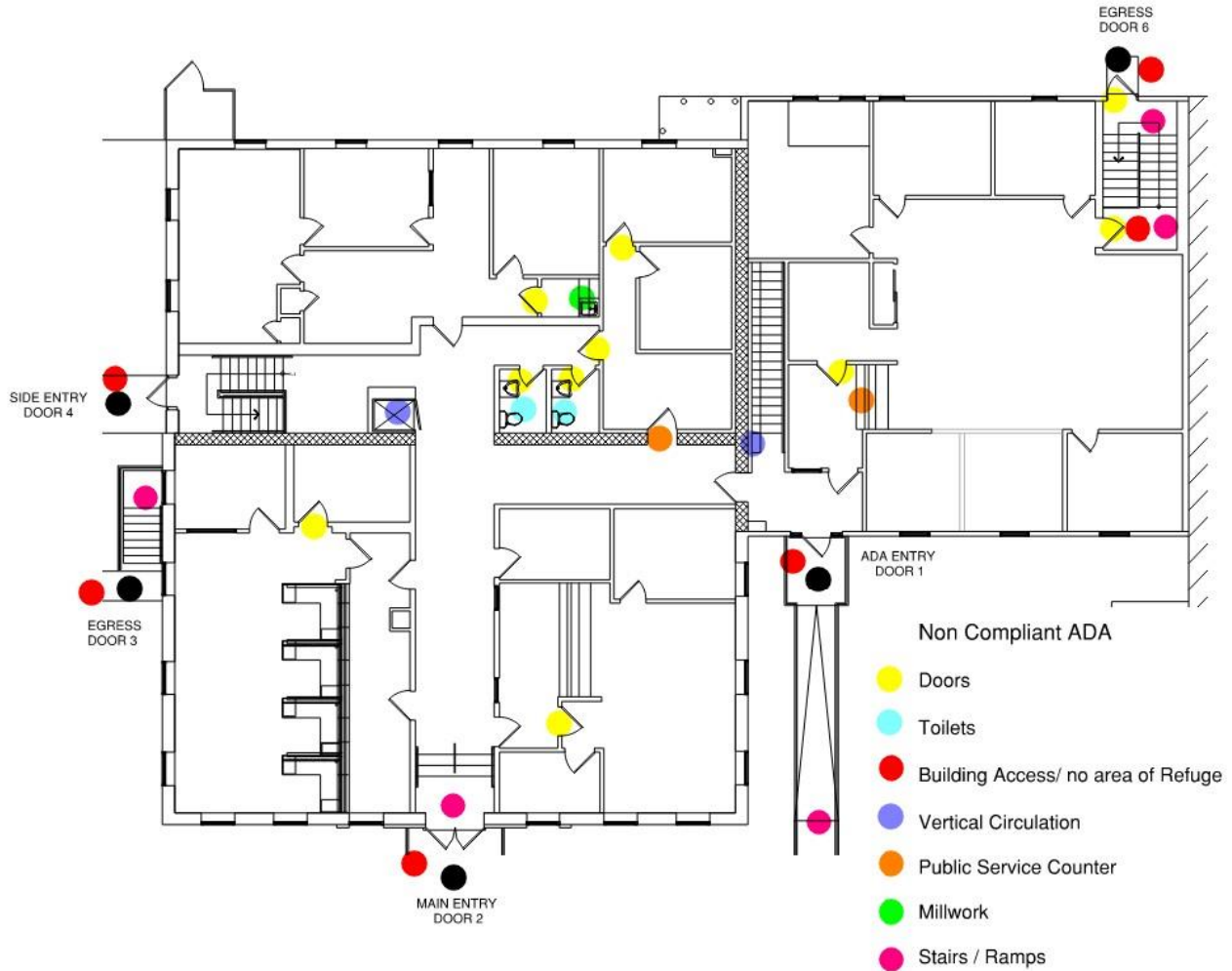
Assessment of ADA



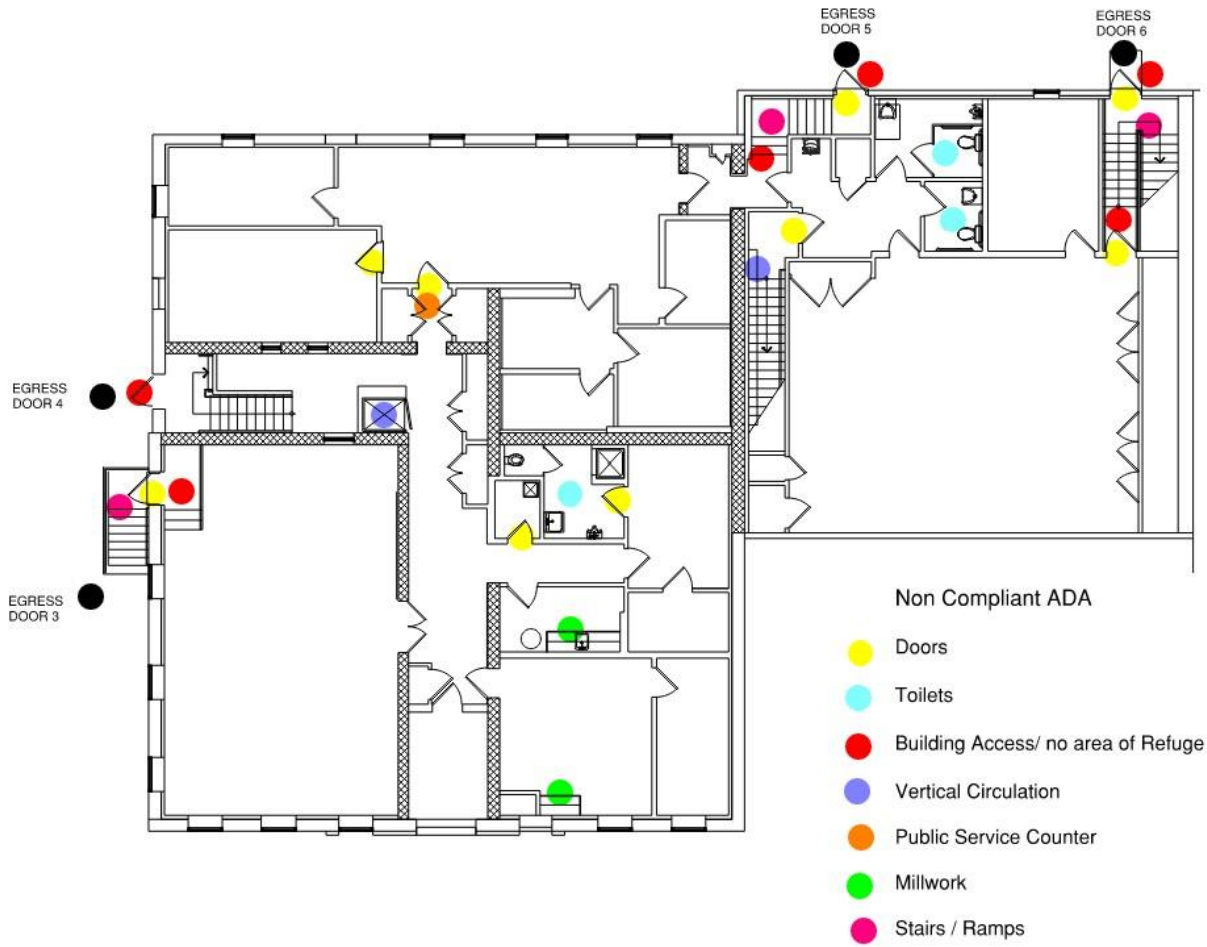


Non-Compliant ADA

First Floor Plan



Basement Level Floor Plan



Meeting Rooms

ADA Standards section 216.10

- *Assistive Listening Systems states that each assembly area required by 219 to provide assistive listening systems shall provide signs informing patrons of the availability of the assistive listening system.*

Currently, there are no assistive listening systems in the meeting rooms, per Table 219.3 located in Appendix 20, states that there needs to be a minimum of 2 in both the Selectman and Buxton Room.

Access to either of the meeting is no ADA complaint. A chair lift and lift as stated is prior are not operable.

Within each space wheelchair clearance are provided.

Recommendations:

- Consider repairing the vertical circulation.
- Consider connecting both meeting spaces with future re-design

Door Clearances

Please refer to Appendix 21 for push/pull clearances for a door.

10 doors on the first floor do not meet door clearances and 9 doors in the basement do not meet door clearances as well. A total of 19 doors for the entire building do not meet door clearances.

Recommendations:

- Consider redesign of door layouts with future re-design.

Kitchen/Breakroom

2010 ADA Standards.

The kitchen is not ADA compliant with millwork and reaches requirements.

The pull side of the door does not meet the proper clearances (Appendix 21), there is no turn radius for a wheelchair, the sink does not allow access for a wheelchair, and the shelving is too high for someone in a wheelchair.

The breakroom millwork does not meet ADA compliances. The push and pull side of the door meets clearances and there is a turning radius for a wheelchair.

Recommendations:

- Consider redesign/relocate kitchen to meet ADA standards.

Signage

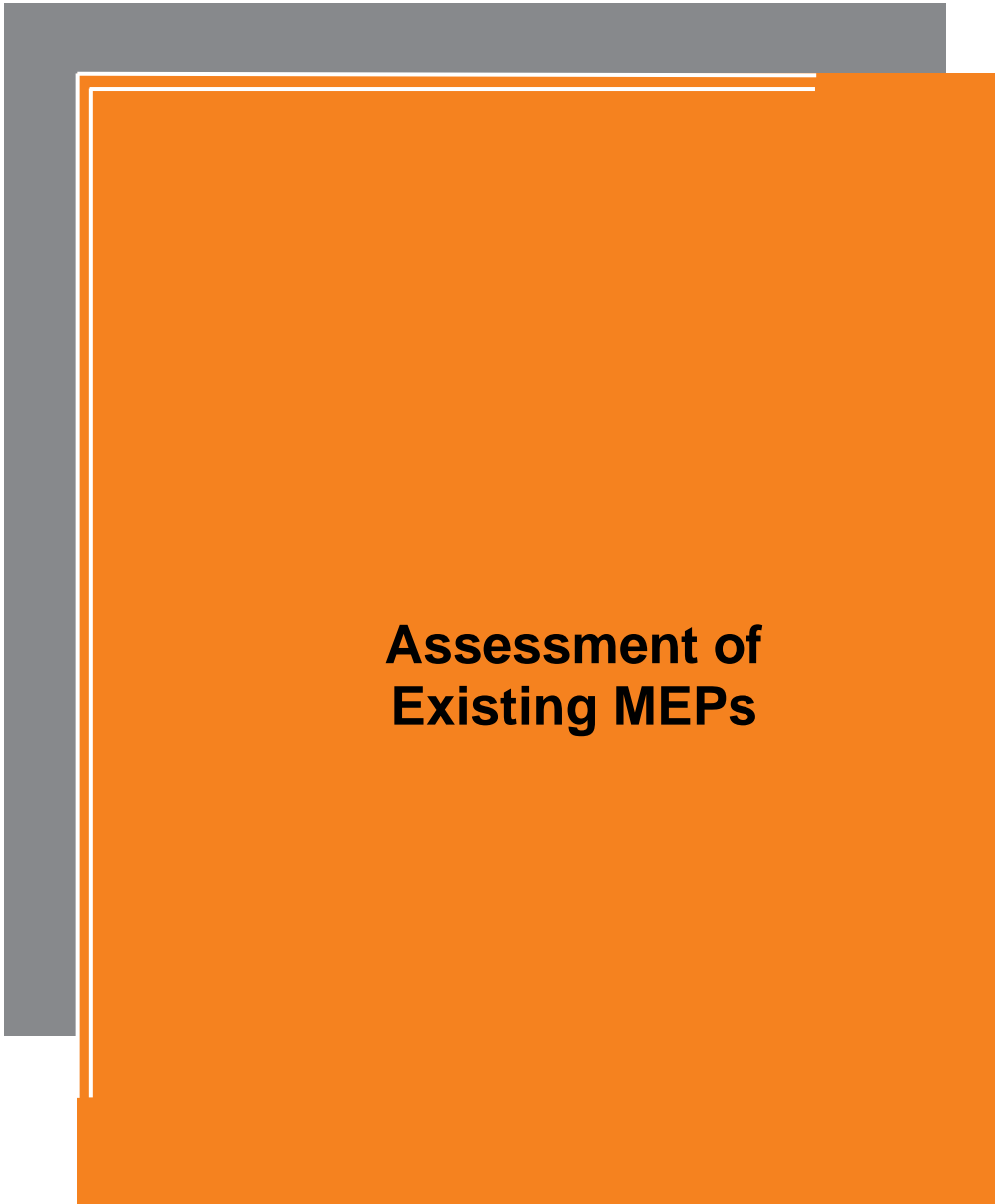
2010 ADA Standards Section 216 and 703

- 216.2 Designations. Interior and exterior signs identifying permanent rooms and spaces shall comply with 703.1, 703.2, and 703.5. Where pictograms are provided as designations of permanent interior rooms and spaces, the pictograms shall comply with 703.6 and shall have text descriptors complying with 703.2 and 703.5
- 216.3 Directional and Informational Signs. Signs that provide directions to or information about interior spaces and facilities of the site shall comply with 703.5.
- 216.4.1 Exit Doors. Doors at exit passageways, exit discharge, and exit stairways shall be identified by tactile signs complying with 703.1, 703.2, and 703.5.216.4.3 Directional Signs. Signs required by section 1003.2.13.6 of the International Building Code (2000 edition) or section 1007.7 of the International Building Code (2003 edition) (incorporated by reference, see "Referenced Standards" in Chapter 1) to provide directions to accessible means of egress shall comply with 703.5.
- 216.8 Toilet Rooms and Bathing Rooms. Where existing toilet rooms or bathing rooms do not comply with 603, directional signs indicating the location of the nearest toilet room or bathing room complying with 603 within the facility shall be provided. Signs shall comply with 703.5 and shall include the International Symbol of Accessibility complying with 703.7.2.1.

The building has signs that indicate locations and or offices, however, none of them are to ADA standards. No raised characters (703.2), braille (703.3) provided. Additionally, instillation and height (703.4) are not compliant.

Recommendations:

- Consider providing signage to meet ADA standard requirements.



Assessment of Existing MEPs





Existing Mechanical, Electrical and Plumbing Assessment

HVAC System:

Due to the age of the existing mechanical / heating equipment in the building, we would advise one or two options for during the renovations.

- Option-1 – Replace the existing boiler unit and the heating and cooling exchange units, along with the addition of some new VAV style heat exchange devices in order to create additional Zones in the facility. This would allow for additional thermostat controls thru-out the facility and will heat or cool departments thru-out. The average or typical cost for a system or exchange of this nature, can usually run about \$30 to \$35 per sq foot.
- Option-2 – Abandon in place, the existing ductwork, steam piping or heat/cool exchange manifolds. This would also include, abandoning the existing boiler equipment in place. This option would have you putting a new, multi-tap, VRF system with surface mounted wall pack units or, ceiling mounted heads for each department or areas in the facility. The average or typical cost for a system or exchange of this nature, can usually run about \$35 to \$45 per sq foot.
This system though more costly, does have various upsides during the shoulder seasons as they can run both heating and cooling immediately and thru-out various departments at any given time.

Plumbing:

We would assume that all of the existing toilets, urinals and sinks, would be removed and replaced during the renovation process and would fall under the cost per sq foot as mentioned in this document. Additionally, breakrooms and kitchens will be outfitted with new sinks and equipment as specified within any approved design renovations.

Unforeseen issues will be addressed at time of exposure and typically not part of the cost per sq foot.

Electrical:

We would assume that all of the existing power feeding into the facility is adequate for what the use has been and will continue to be.

During the renovations under the proposed cost per sq foot, we would assume new LED lighting, switching, power outlets for everything including offices, cubicles, equipment, copy machines, etc.

Unforeseen issues will be addressed at the time of exposure and typically not part of the cost per sq foot.

Fire Alarm:

We would assume that all of the existing Fire Alarm and its panels would need to be replaced under the proposed cost per sq foot mentioned in this document

During the renovations under the proposed cost per sq foot, we would assume the entire facility would be upgraded for all life safety devices such as Exit signs, Emergency lighting, Horn Strobe devices, etc.

**NOTE AT THE TIME OF THE ASSESSMENT NO EXPLORITY WORK WAS DONE TO EXPOSE ANY DEFIECIENCIES OR HIDDEN CONDITIONS, INFORAMTION IS FROM A VISUAL REVIEW AND SUBJECT TO CHAGE SHOULD RENOVATIONS MOVE FORWARD AND CONDITIONS BECOME EXPOSED.*





Assessment of Existing Life Safety – Means of Egress





Egress:

Looking at the means of egress of the building, Hudson Town Hall has plenty of exits out of the building to comply with the occupant load.

Life Safety Elements:

- The building provides the minimum exit directional signs for an emergency.
- Pull Fire Alarm:
 - One is located at every exterior door on the first floor.
 - One is located in the egress stairway off of Buxton Room.
 - One is located near the Finance / Water door near the Buxton Room.
 - One is located at the exterior door of the Selectman Meeting Room.
- Fire Alarms are located throughout the building
 - Lights and audio
- Fire extinguisher:
 - Located in every main hallway.
 - Located by the exterior doors near Land Use, Town Clerk / Debt Collector and Selectman Offices.
 - Located in the Buxton Room
 - Located in the IT Server / Storage Room
 - Located in the Selectman Meeting Room
 - Located in the Kitchen
- Smoke Detectors
 - Located throughout the building.
- Sprinklers
 - *Located throughout the building.
 - Finance Department, Water, Breakroom and the Kitchen do not have sprinklers.

Recommendations:

- Consider relocating and or adding exit signs for better public visibility.
- Consider adding sprinklers as required.
- Consider adding additional Pull Fire Alarms as required to coordinate with renovations.

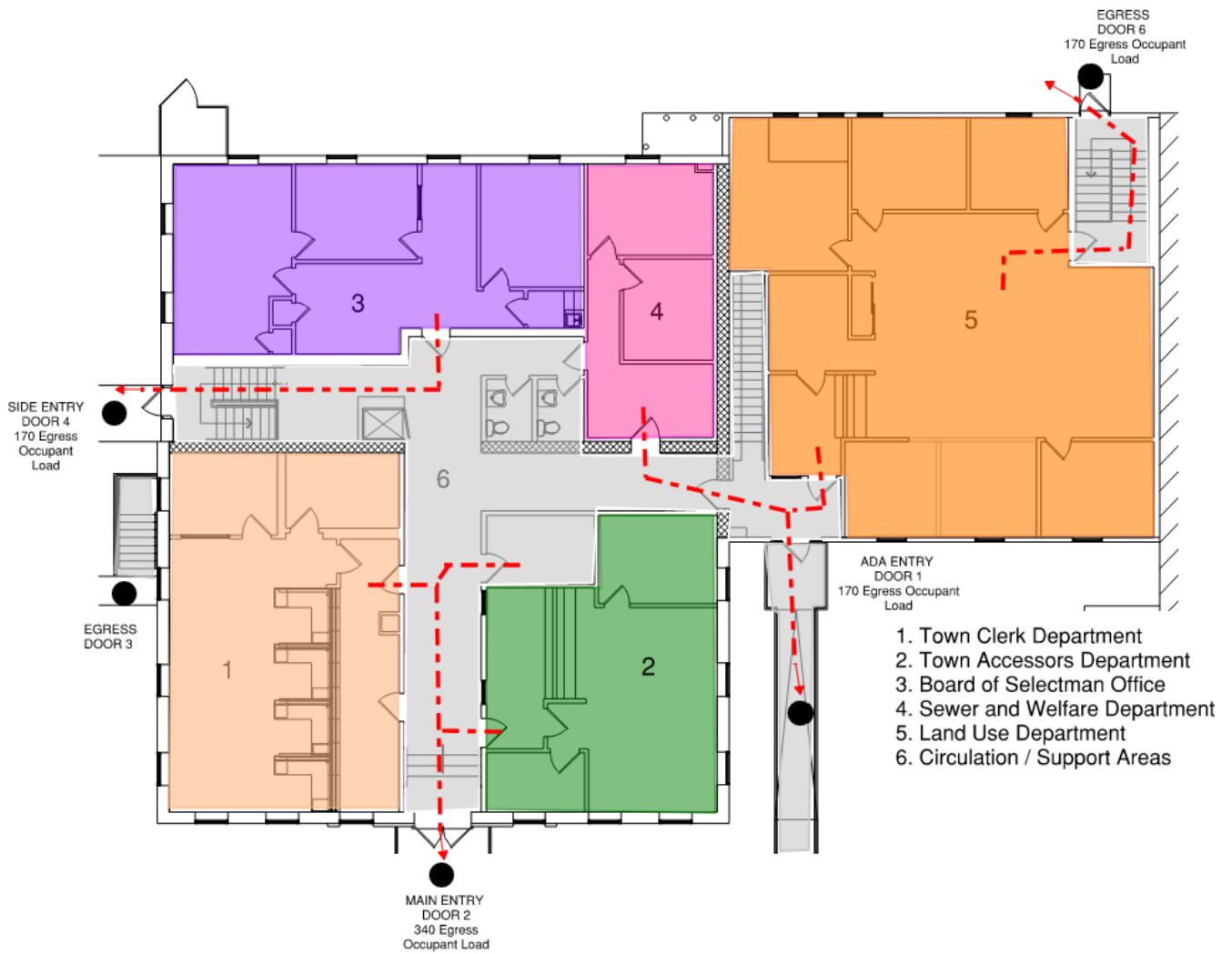
Public access into the building and emergency exits for both the public and employees are fair. No area of refuge is provided nor required. ADA access to the building and within is compromised and not compliant.

The interior of the building does not maintain 'controlled' access to the public. Interior support offices like the mail copy room are accessible to the public as is the employee break room and several other BOH storage areas and spaces.

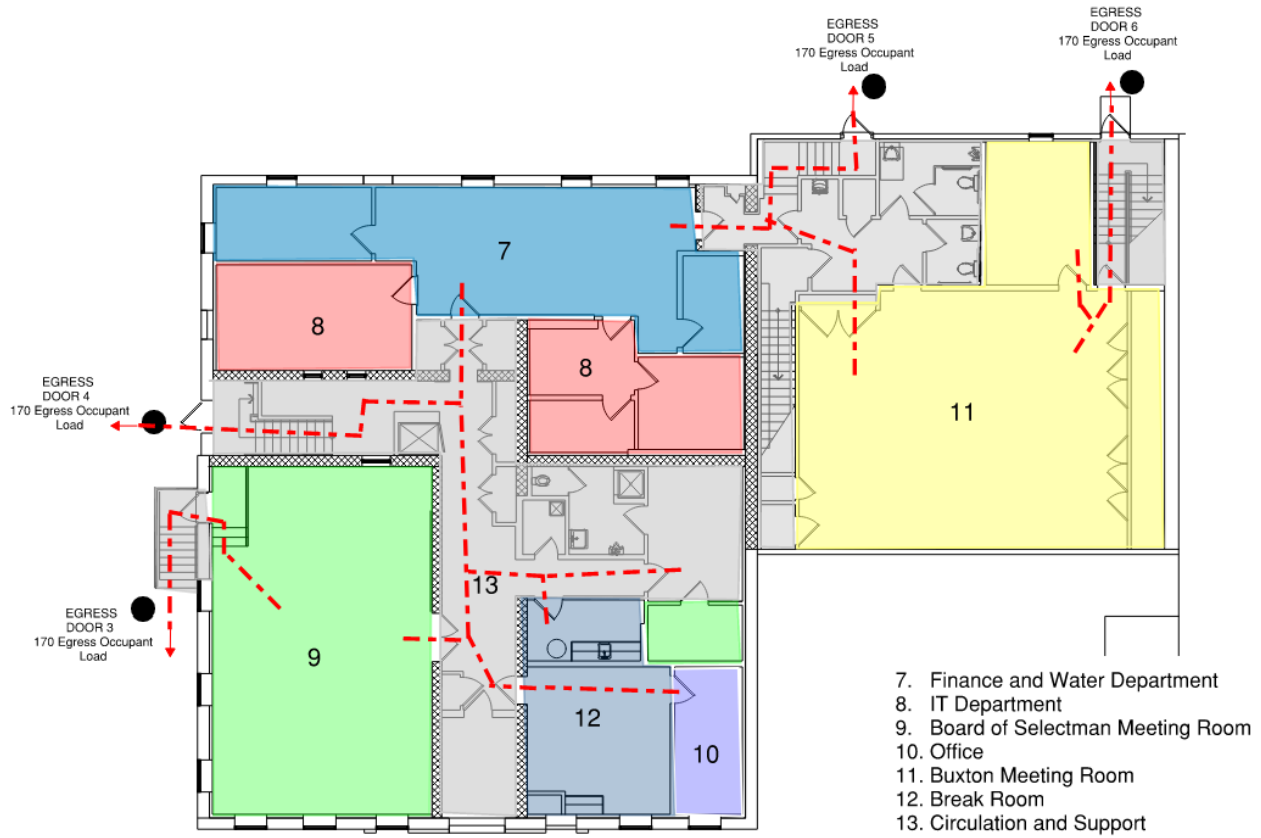
Recommendations:

- Consider redesign of spaces that prevent the public from being able to access employee-only marked areas.
- Consider installing a lock or passcode device to employee-only marked areas.

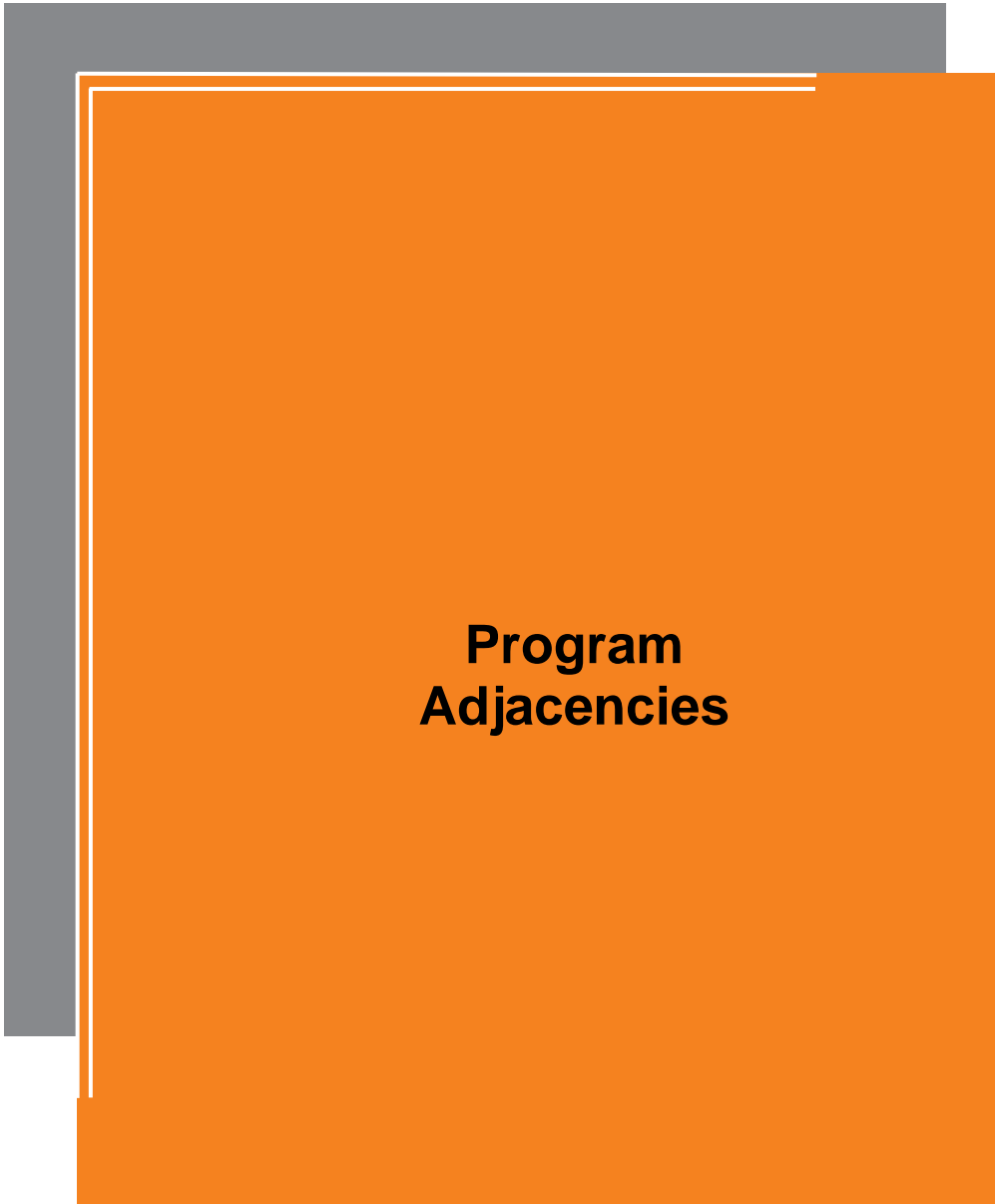
First Floor Path of Egress



Basement Floor Path of Egress





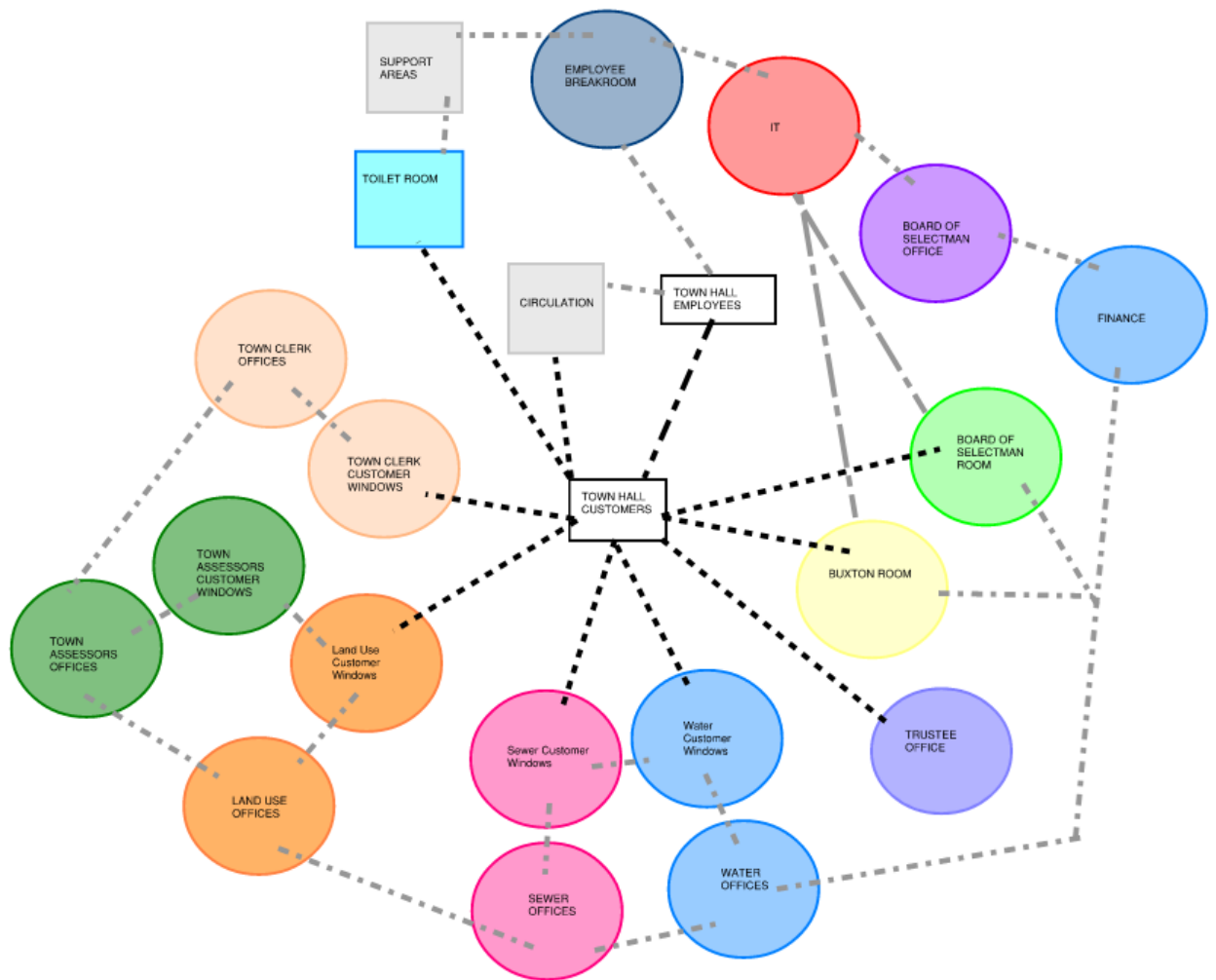


Program Adjacencies

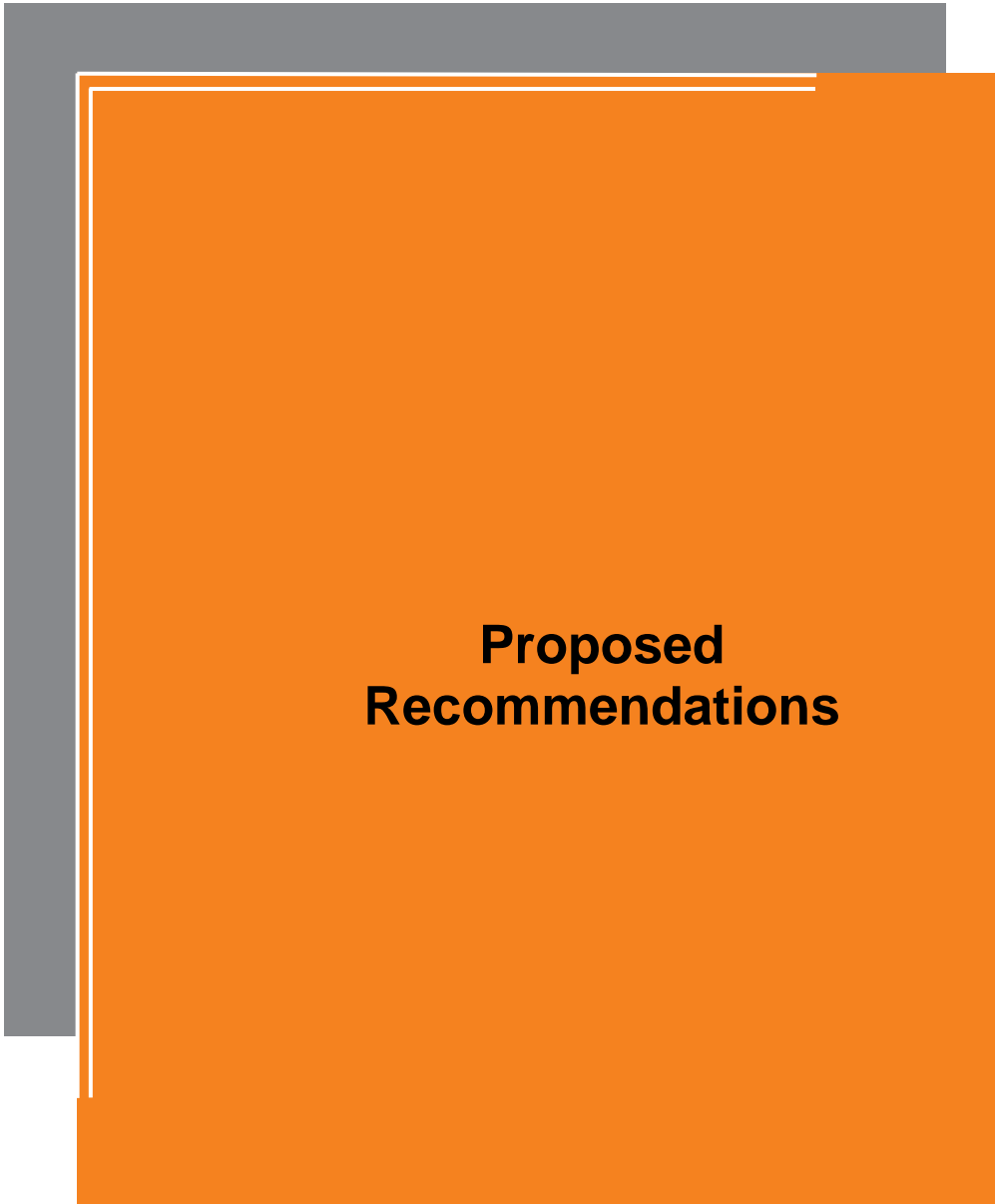




Proposed Customer & Employee Adjacencies:







**Proposed
Recommendations**



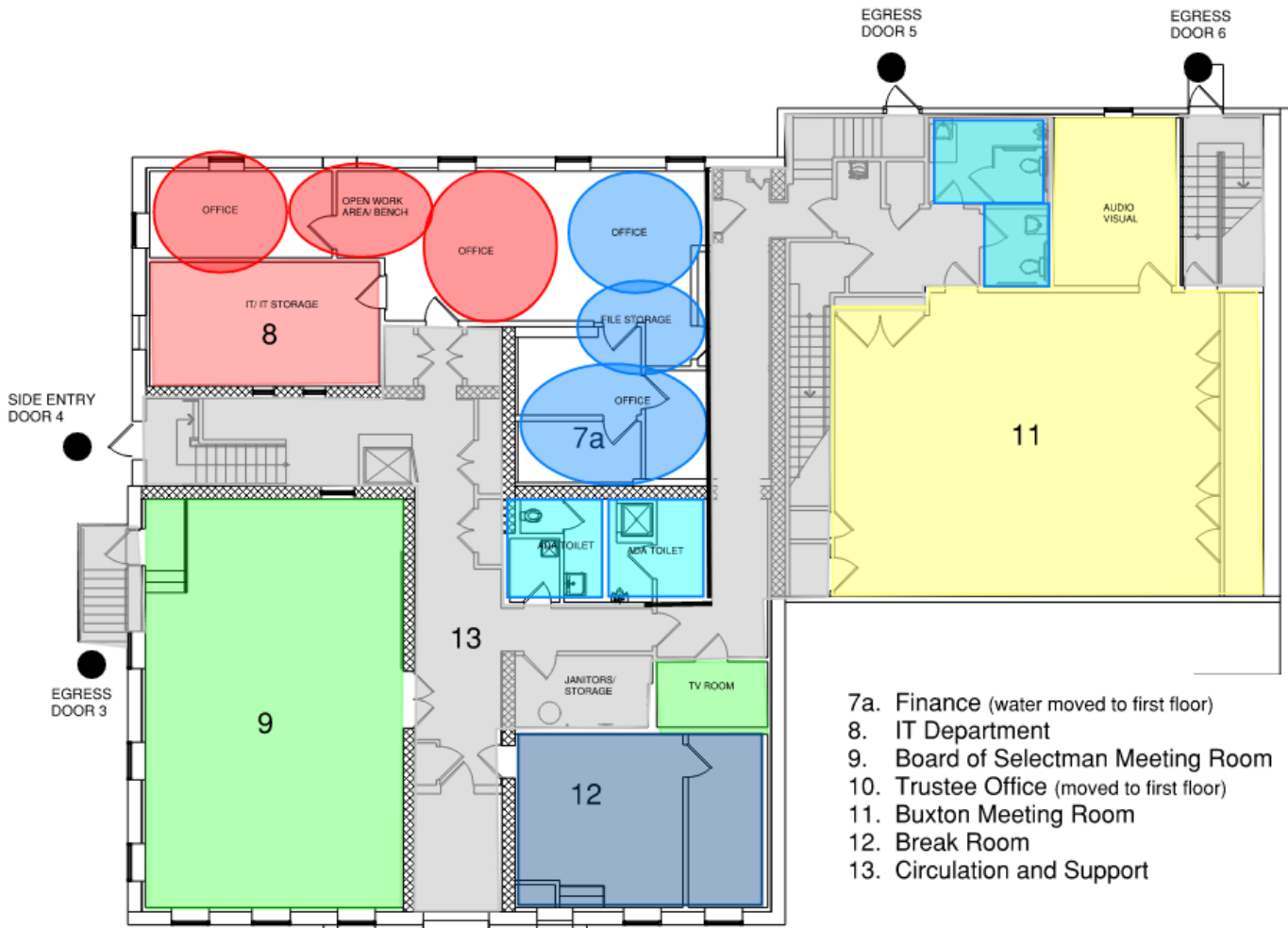


Proposed Interior Remodel Option 1:

Proposed First Floor



Proposed Basement Level



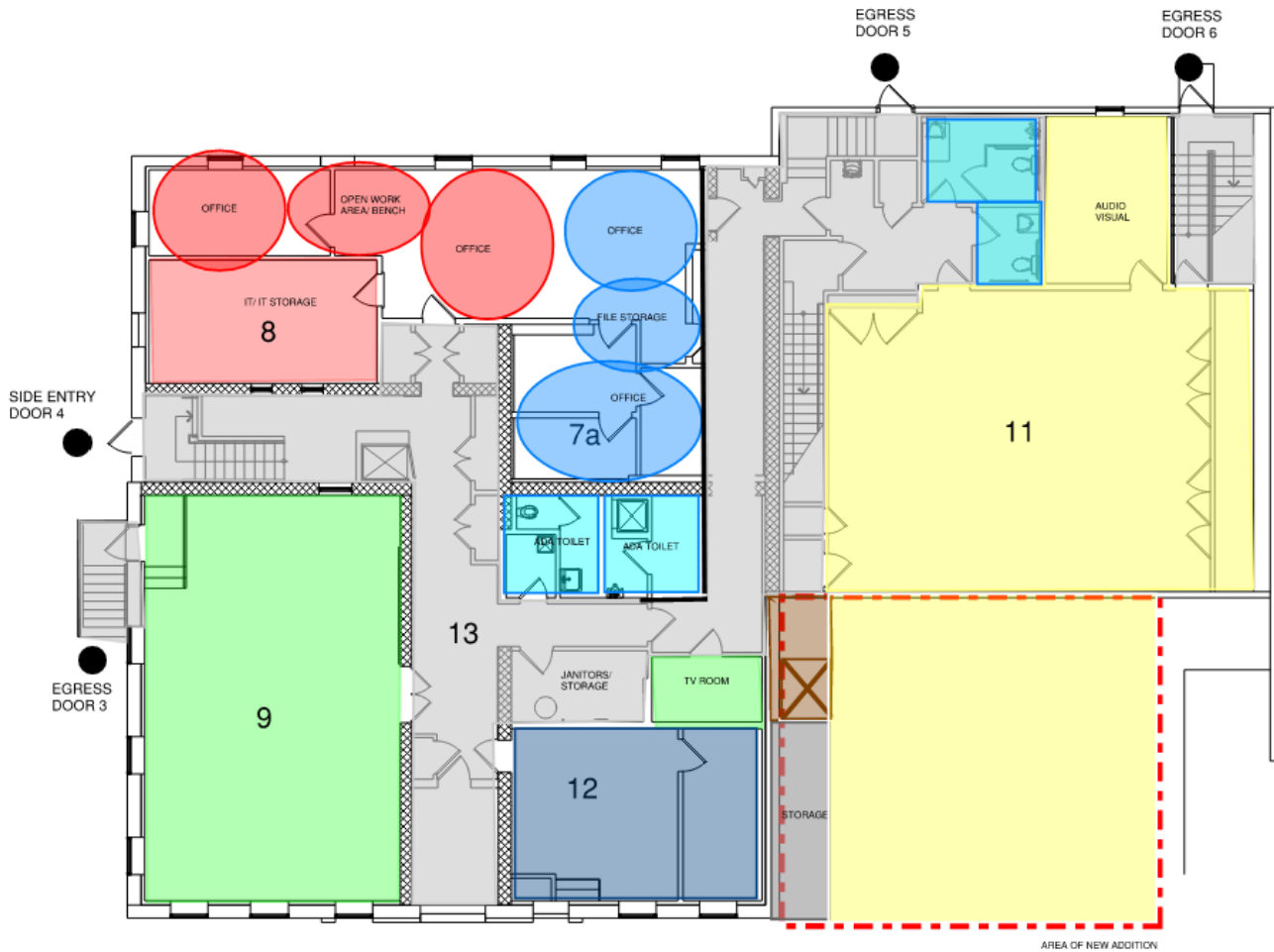
Estimated Rough Order of Magnitude for pricing - Remodel \$165.00 p/sf.
 With various phases of moving departments around approximate remodel time is 10 to 12 months.

Proposed Addition & Remodel Option 2:

Proposed First Floor



Proposed Basement Level



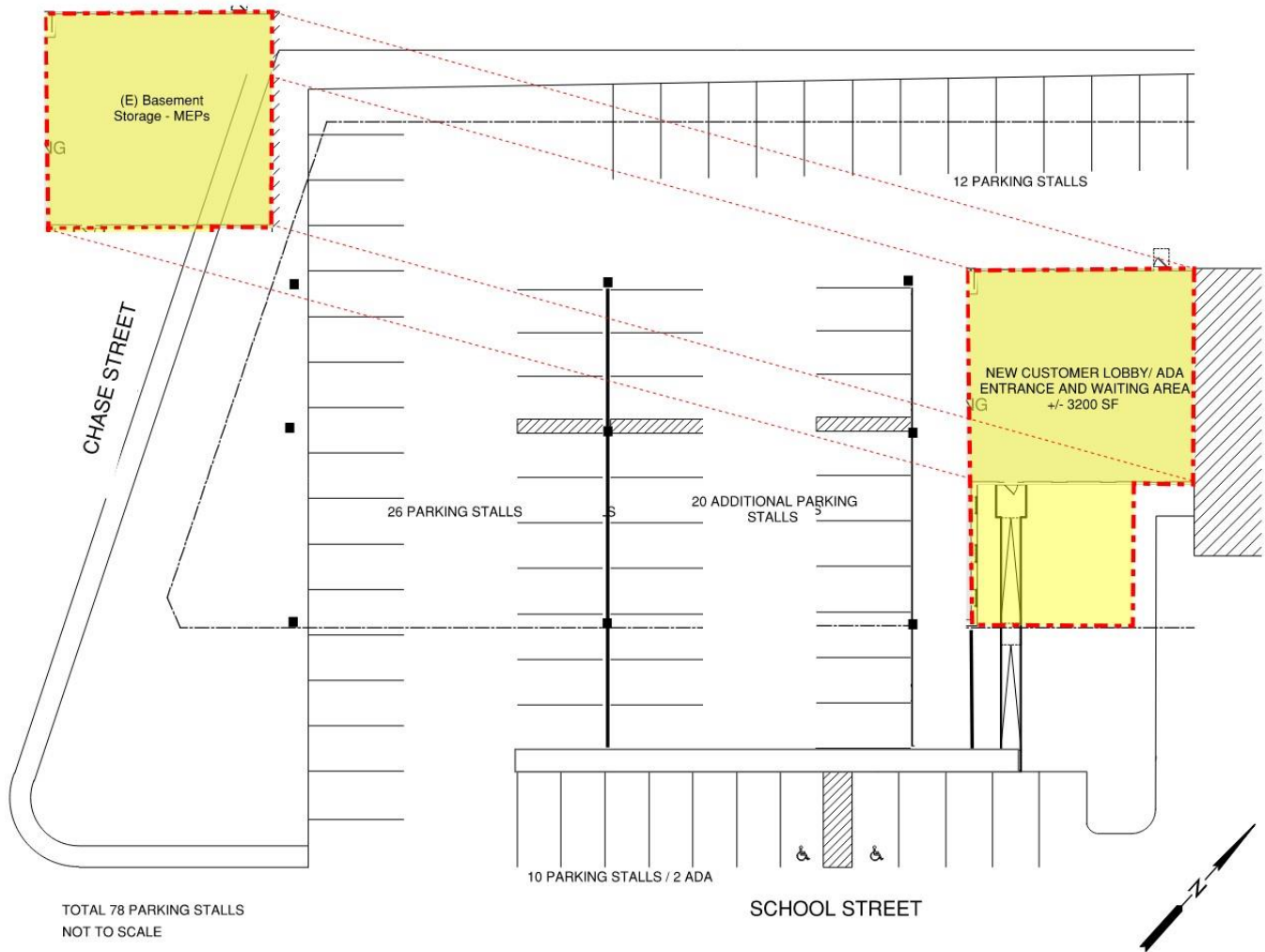
- 7a. Finance (water moved to first floor)
- 8. IT Department
- 9. Board of Selectman Meeting Room
- 10. Trustee Office (moved to first floor)
- 11. Buxton Meeting Room
- 12. Break Room
- 13. Circulation and Support

Estimated Rough Order of Magnitude for pricing – Addition and Remodel \$165.00 to \$185.00 p/sf w/ elevation.

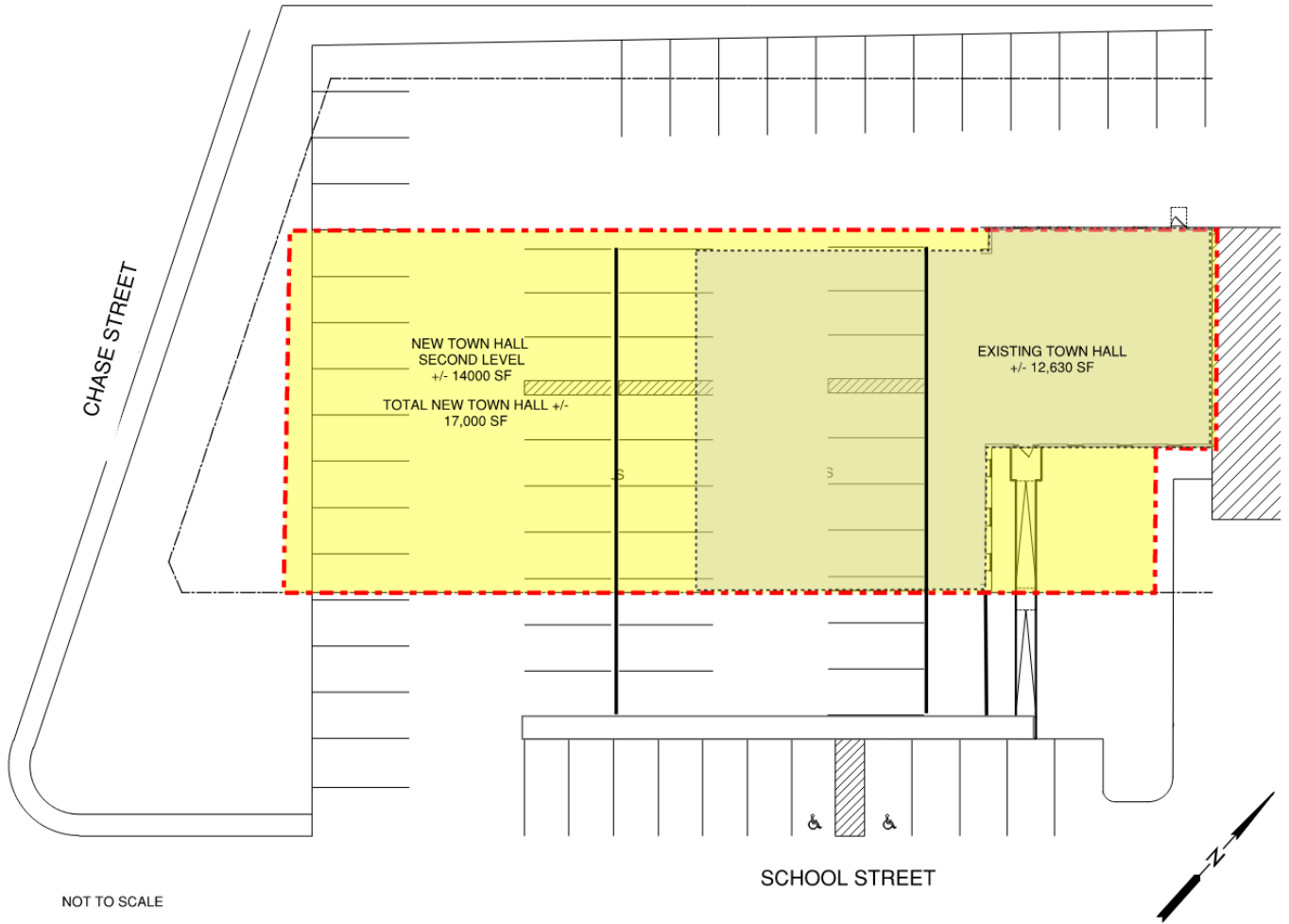
Approximate construction time for addition and remodel TBD.

Proposed New Option 3:

Proposed First Floor w/ Existing Basement



Proposed Second Floor



Estimated Rough Order of Magnitude for pricing – New Construction \$300.00 to \$350.00 p/sf.
Approximate construction time TBD.

Proposed Lease Option 4:

*Note lease options are for reference purposes only. No guarantee options will be available at time of review.
 Estimated Rough Order of Magnitude for pricing - \$125.00 to \$150.00 p/sf.



PROPERTY HIGHLIGHTS

The Boulos Company is pleased to present the availability of 5 Executive Drive, located in Hudson, New Hampshire with 14,160± SF of industrial space available for lease. The building is situated in Sagamore Industrial Park, a designated Economic Revitalization Zone, offering incentives and business tax credits to qualifying companies.

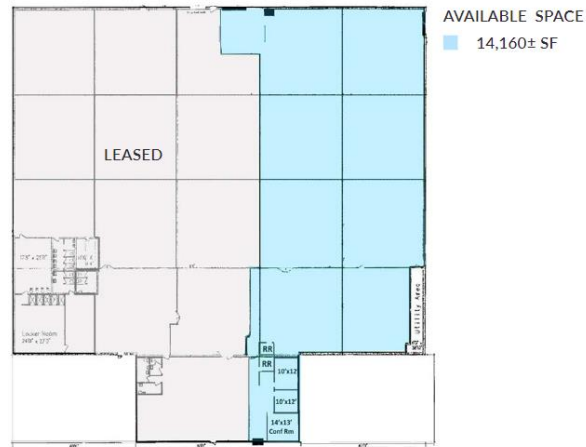
The property is conveniently located within 1.8 miles of Exit 2 off the Everett Turnpike, offering quick and easy access to the Massachusetts border. The Manchester-Boston Regional Airport is within a 20-minute ride. Retail neighbors include Market Basket, Walmart, Sam's Club, DCU, Starbucks, Dunkin' Donuts, Burger King, McDonald's, Jersey Mike's and others.

FEATURES

- 14,160± SF available
- 18'-20' clear height
- Suitable for R&D/light manufacturing
- 1600 amps, 3-phase power
- 1 tailboard dock and 1 drive-in door
- Ample parking
- Quick & easy highway access
- Minutes to the Massachusetts border
- Retail and restaurants nearby
- Lease rate: \$11.00-\$12.00/SF NNN



FLOOR PLAN



PROPERTY OVERVIEW

5 Flagstone Drive is a 25,400± SF industrial warehouse building with the entire space available for lease. Built in 1976, the building features 16' warehouse clear height, four loading docks and two 8'x10' drive-in doors. The building is serviced by municipal water & sewer and is heated by natural gas. The office space is fully air-conditioned. There are 52 parking spaces.

The property is conveniently located in Sagamore Industrial Park, one of Southern New Hampshire's premier locations. 5 Flagstone Drive is only 1.8 miles off the Everett Turnpike, offering quick access to points north and south. The Massachusetts border is about a 5 minute drive. The Manchester-Boston Regional Airport is within a 20 minute ride. Industrial neighbors include, BAE systems, Comcast, Quay Pharma, Onsemi, kSaria, Getinge, as well as the future homes of Life is Good and Target Distribution Center. Retail neighbors include Market Basket, Walmart, Sam's Club, DCU, Starbucks, Jersey Mike's, Dunkins, McDonald's and Burger King to name a few.

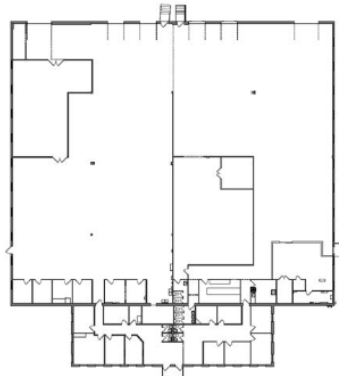
Exit 2 has been designated as an Economic Revitalization Zone by the State of New Hampshire, which makes tax credits available to companies that locate or expand within the park.



BUILDING SPECIFICATIONS

BUILDING SIZE	25,400± SF	UTILITIES	Municipal water & sewer; gas
AVAILABLE SPACE	25,400± SF	LOADING	4 docks, 2 drive-in
BUILDING TYPE	Industrial	CLEAR HEIGHT	16'
YEAR BUILT	1976	ZONING	Industrial
PARKING RATIO	2.05/1,000 SF	LEASE RATE	\$12.00-\$14.00/SF NNN

FLOOR PLAN



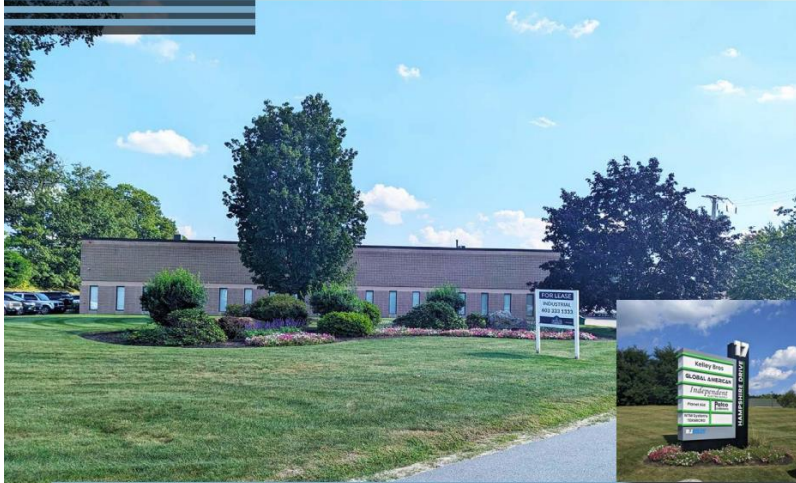
FOR LEASE INDUSTRIAL/FLEX BUILDING

AVAILABILITY
 Two 12,000 SF (ea.)
 Non-contiguous units
 available 9/1/24

 One 3,000 SF unit
 available 11/2025

17 HAMPSHIRE DRIVE

Hudson, NH 03051



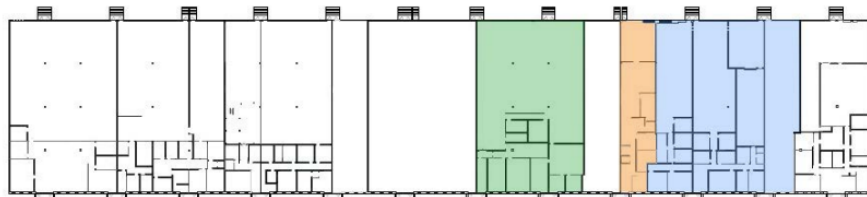
1 DOCK/3,000 SF

18' CLEAR HEIGHT

QUICK & EASY
HIGHWAY ACCESS

BUILDING SPECIFICATIONS

BUILDING SIZE	±70,000 SF	PARKING RATIO	1.8/1,000 SF
AVAILABLE SPACE	(2) 12,000 SF non-contiguous units available 9/1/24 (1) 3,000 SF unit available 11/1/25	UTILITIES	Municipal water & sewer; gas
BUILDING TYPE	Industrial/Flex	LOADING	1 dock/3,000 SF
YEAR BUILT	1987	CLEAR HEIGHT	18'
		ZONING	Industrial
		LEASE RATE	\$12.00-\$14.00/SF NNN



- 12,000± SF AVAILABLE 9/1/24
- 12,000 SF AVAILABLE 9/1/24
- 3,000 SF AVAILABLE 11/1/25







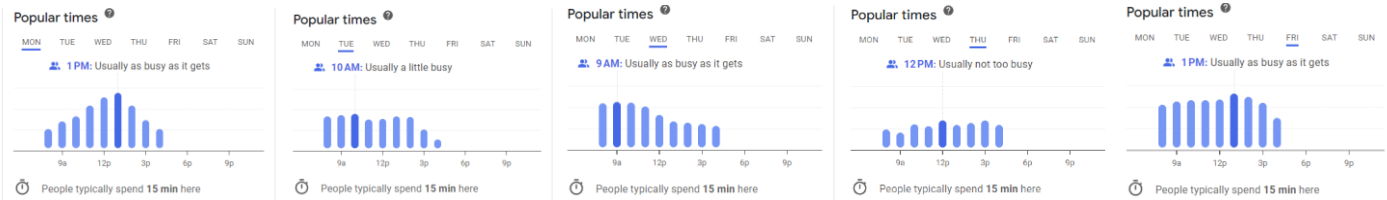
Final Assessment Conclusion





Final Assessment Conclusion:

The Hudson Town Hall with an estimated staff of 41 employees operates Monday – Friday between the hours of 8 AM – 4:30 PM. The average customer typically spends 15 minutes inside. Peak days are Monday, Wednesday and Friday. Peak hours fluctuate day to day but customers are consistent throughout the day.



INFORMATION FROM GOOGLE WEB REGARDING POPULAR TIMES

Customers have access to parking directly off School Street or in the Town Hall Parking Lot. While there are accommodations for ADA parking directly off School Street, they are not updated with current codes. Additionally, customer parking is shared with employee parking.

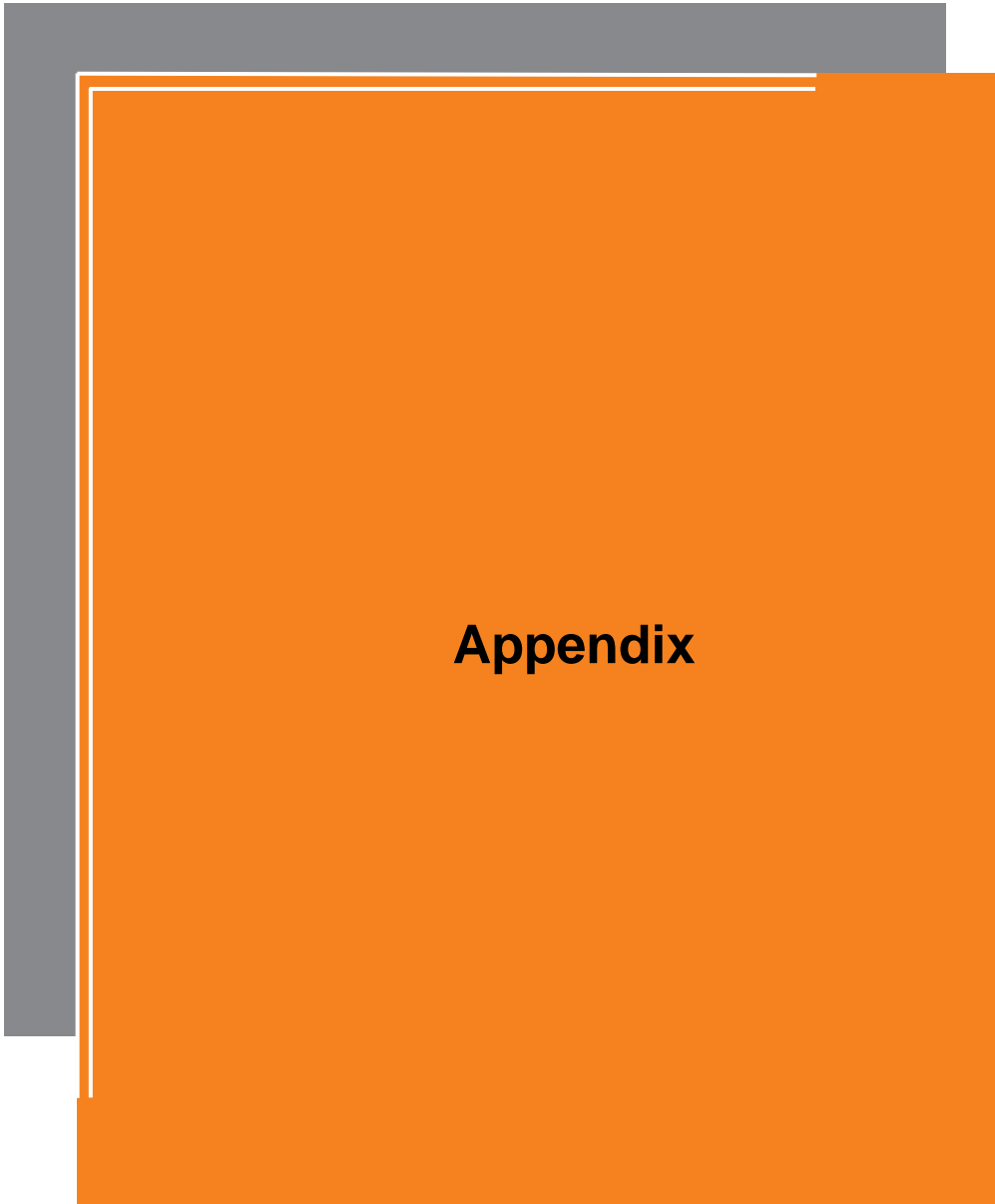
Within the Town Hall there are 7 Departments, 2 Town Meeting Halls and support services for both employees and customers. Customers and employees share the same entry points to the building.

Over the years renovations within the departments have taken place in an effort to accommodate the growing needs of the employees, customer service and storage without the proper updates relating to codes and space requirements.

- Currently 3 departments exceed their occupant load in the provide allocated space.
- Occupancy Cap signage is required to comply with Life Safety Codes in the Buxton Meeting Hall.
- There is no exterior accessibility to the existing building that complies with current codes.
- Once inside there is no working accessibility vertical transportation that would allow customers and or employees to move about the building efficiently from level to level or to access the meeting rooms.
- Per current occupant loads, toilet counts are under the code allowances.
- There is not one toilet room that is ADA Compliant.
- Break Rooms and Kitchens for the employees are not ADA Compliant.
- Security for the building and access to employee BOH spaces is limited.
- Doors, ramps, stairs and circulation have been impacted by the growth.
- Departments are not located with adjacencies that would allow a better customer experience and or internal work flow.
- A few departments have Customer Service counters that are not ADA Compliant.
- Shared work spaces do not currently factor in sound buffers for employees and or customers.
- Storage is limited in the building and additional files are kept off site, incurring additional Town expenses.
- Access to BOH spaces is not secure from the Public.
- Offsite parking is needed for Town Meetings to handle the turn out from residence.
- Sprinklers are missing from a few offices.
- Mechanical, Electrical and Plumbing all need updating

It is the opinion from this assessment that current conditions at the Hudson Town Hall compromise and limit the safety and enjoyment not only for the customers but the employees.





Appendix





Appendix 1: Enclosed Office Requirements

Enclosed Office Requirements	
Small Private Office	90-150 sq. ft
Medium or Shared office	150-250 sq. ft
Large Private Office or Shared Office	200-400 sq. ft

Appendix 2: Common Density Levels of Office Spaces

Common Density Levels of Office Spaces	
Low Density (spacious layout that consist of large private offices)	250-500 sq. ft per employee
Average Density (traditional mix of private offices & open cubicles or commercial work areas)	150-250 sq. ft per employee
High Density (few private offices with the majority of space being used for rows of small desks)	80-150 sq. ft per employee
Open Work Area Requirements (cubicles or commercial work areas)	60-110 sq. ft per person

Appendix 3: Standard Cubical Configurations

Standard Cubicle Configurations			
Type of Cubicle	Width (Inches)	Length (Inches)	Area (sq. ft)
Standard Cubicle	48-72	48-72	16-36
Administrative Cubicle	72	96	48
Executive Workstation Cubicle	120	144	120
Call Center Cubicle	24	48	16
L-Shaped Management Workstation Cubicle (square modular dimensions – see below)	96	96	64
Management Workstation Cubicle	96	144	96
Task Workstation Cubicle (square modular dimensions – see below)	72	72	36
U-Shape Management Workstation Cubicle	96	96	64
Utility Task Workstation Cubicle	48	72	24
Common Square Modular Dimensions			
5x5	60	60	25
6x6	72	72	36
7x7	84	84	49
8x8	96	96	64

Appendix 4: Common Area Requirements

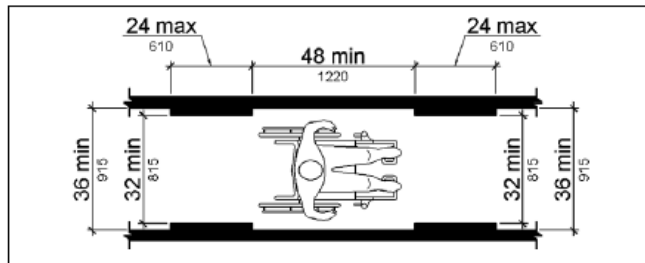
Common Area Requirements	
Reception or Waiting Area	100-200 sq. ft per person waiting
Conference Room	50 sq. ft plus 25 sq. ft per seated person
Breakroom	75 sq. ft plus 25 sq. ft per seated/resting person
Mail or File Room	125-200 sq. ft
Hallways	20-30% of total useable sq. footage

Appendix 5: ADA Minimum Corridor Width

403.5.1 Clear Width. Except as provided in 403.5.2 and 403.5.3, the clear width of walking surfaces shall be 36 inches (915 mm) minimum.

EXCEPTION: The clear width shall be permitted to be reduced to 32 inches (815 mm) minimum for a length of 24 inches (610 mm) maximum provided that reduced width segments are separated by segments that are 48 inches (1220 mm) long minimum and 36 inches (915 mm) wide minimum.

Figure 403.5.1



Clear Width of an Accessible Route

Appendix 6: IBC Minimum Corridor Width

TABLE 1020.2 MINIMUM CORRIDOR WIDTH

OCCUPANCY	MINIMUM WIDTH (inches)
Any facility not listed in this table	44
Access to and utilization of mechanical, plumbing or electrical systems or equipment	24
With an occupant load of less than 50	36
Within a <i>dwelling unit</i>	36
In Group E with a <i>corridor</i> having an occupant load of 100 or more	72
<i>In corridors and areas serving stretcher traffic in ambulatory care facilities</i>	72
Group I-2 in areas where required for bed movement	96

Appendix 7: Dead End Hallways

1020.4 Dead ends. P

Where more than one *exit* or *exit access doorway* is required, the *exit access* shall be arranged such that *dead-end corridors* do not exceed 20 feet (6096 mm) in length.

Exceptions:

1. In in Group I-3, Condition 2, 3 or 4, occupancies, the dead end in a *corridor* shall not exceed 50 feet (15 240 mm).
2. In occupancies in Groups B, E, F, I-1, M, R-1, R-2, S and U, where the building is equipped throughout with an *automatic sprinkler system* in accordance with Section 903.3.1.1, the length of the *dead-end corridors* shall not exceed 50 feet (15 240 mm).
3. A *dead-end corridor* shall not be limited in length where the length of the *dead-end corridor* is less than 2.5 times the least width of the *dead-end corridor*.

Appendix 8: Ramp Dimensions

Ramp		
	Min	Max
Clear Width	36"	As big as you want
Rise for ramp run	No Min.	30"
Horizontal run	No Min.	30' (360")

Appendix 9: Ramp Landings

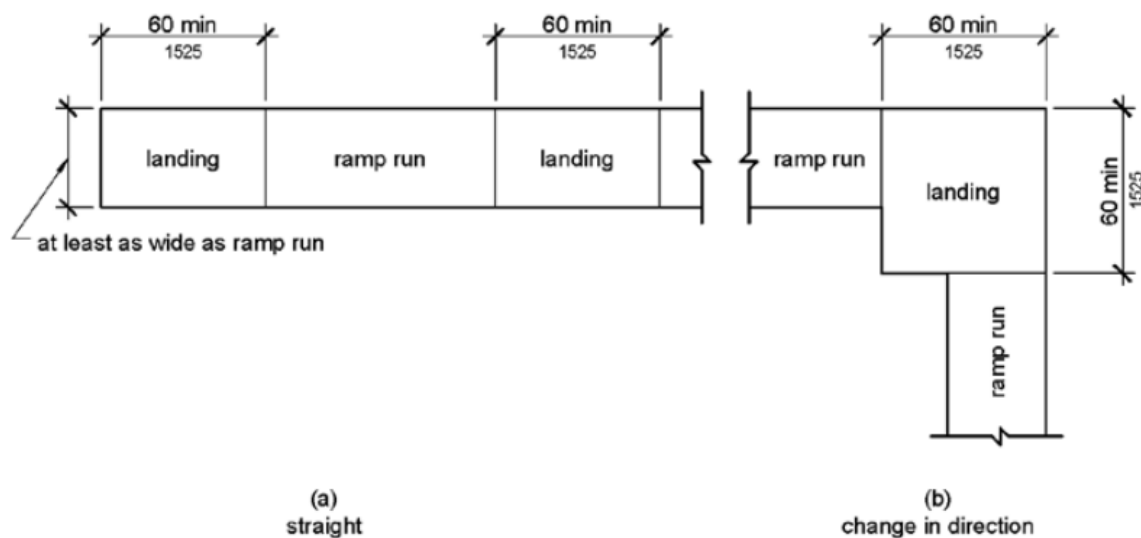


Figure 405.7
Ramp Landings

Appendix 10: Slope

Table 405.2 Maximum Ramp Slope and Rise for Existing Sites, Buildings, and Facilities

Slope ¹	Maximum Rise
Steeper than 1:10 but not steeper than 1:8	3 inches (75 mm)
Steeper than 1:12 but not steeper than 1:10	6 inches (150 mm)

1. A slope steeper than 1:8 is prohibited.

405.6 Rise. The rise for any *ramp* run shall be 30 inches (760 mm) maximum.

Appendix 11: Platform Lift and Doors

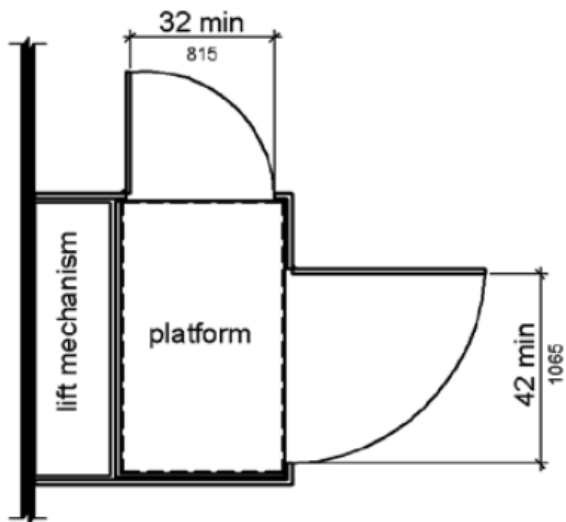


Figure 410.6
Platform Lift Doors and Gates

Appendix 12: Accessible Parking Spaces

TABLE 1106.1 ACCESSIBLE PARKING SPACES

TOTAL PARKING SPACES PROVIDED IN PARKING FACILITIES	REQUIRED MINIMUM NUMBER OF ACCESSIBLE SPACES
1 to 25	1
26 to 50	2
51 to 75	3
76 to 100	4
101 to 150	5
151 to 200	6
201 to 300	7
301 to 400	8
401 to 500	9
501 to 1,000	2% of total
1,001 and over	20, plus one for each 100, or fraction thereof, over 1,000

Appendix 13: ADA Toilet Clearances

603.2 Clearances. Clearances shall comply with 603.2.

603.2.1 Turning Space. Turning *space* complying with 304 shall be provided within the room.

603.2.2 Overlap. Required clear floor *spaces*, clearance at fixtures, and turning *space* shall be permitted to overlap.

603.2.3 Door Swing. Doors shall not swing into the clear floor *space* or clearance required for any fixture. Doors shall be permitted to swing into the required turning *space*.

EXCEPTIONS: 1. Doors to a toilet room or bathing room for a single occupant accessed only through a private office and not for *common use* or *public use* shall be permitted to swing into the clear floor *space* or clearance provided the swing of the door can be reversed to comply with 603.2.3.

2. Where the toilet room or bathing room is for individual use and a clear floor *space* complying with 305.3 is provided within the room beyond the arc of the door swing, doors shall be permitted to swing into the clear floor *space* or clearance required for any fixture.

Advisory 603.2.3 Door Swing Exception 1. At the time the door is installed, and if the door swing is reversed in the future, the door must meet all the requirements specified in 404. Additionally, the door swing cannot reduce the required width of an accessible route. Also, avoid violating other building or life safety codes when the door swing is reversed.

Appendix 14: ADA Mirrors

603.3 Mirrors. Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (1015 mm) maximum above the finish floor or ground. Mirrors not located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 35 inches (890 mm) maximum above the finish floor or ground.

Advisory 603.3 Mirrors. A single full-length mirror can accommodate a greater number of people, including children. In order for mirrors to be usable by people who are ambulatory and people who use wheelchairs, the top edge of mirrors should be 74 inches (1880 mm) minimum from the floor or ground.

Appendix 15: Coat Hooks and Shelves

603.4 Coat Hooks and Shelves. Coat hooks shall be located within one of the reach ranges specified in 308. Shelves shall be located 40 inches (1015 mm) minimum and 48 inches (1220 mm) maximum above the finish floor.

Appendix 16: Toilet Specifications

a. Location:

604.2 Location. The water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (405 mm) minimum to 18 inches (455 mm) maximum from the side wall or partition, except that the water closet shall be 17 inches (430 mm) minimum and 19 inches (485 mm) maximum from the side wall or partition in the ambulatory *accessible* toilet compartment specified in 604.8.2. Water closets shall be arranged for a left-hand or right-hand approach.

b. Seat Height

604.4 Seats. The seat height of a water closet above the finish floor shall be 17 inches (430 mm) minimum and 19 inches (485 mm) maximum measured to the top of the seat. Seats shall not be sprung to return to a lifted position.

EXCEPTIONS: 1. A water closet in a toilet room for a single occupant accessed only through a private office and not for *common use* or *public use* shall not be required to comply with 604.4.
2. In *residential dwelling units*, the height of water closets shall be permitted to be 15 inches (380 mm) minimum and 19 inches (485 mm) maximum above the finish floor measured to the top of the seat.

Appendix 17: Grab Bars

a. Side Wall

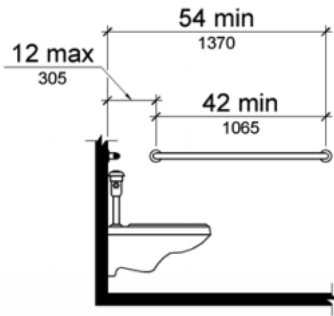


Figure 604.5.1
Side Wall Grab Bar at Water Closets

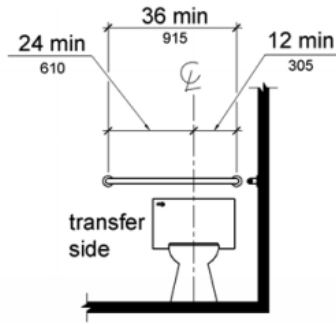


Figure 604.5.2
Rear Wall Grab Bar at Water Closets

b. Rear Wall

Appendix 18: Toilet Paper Dispensers

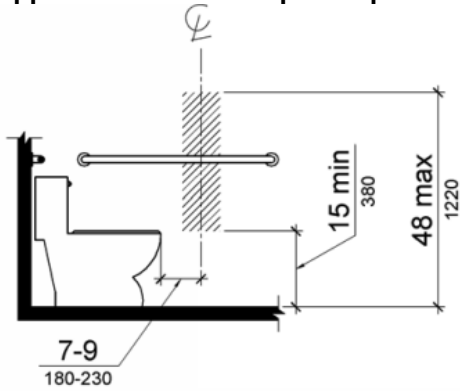


Figure 604.7
Dispenser Outlet Location

Appendix 19: Urinals

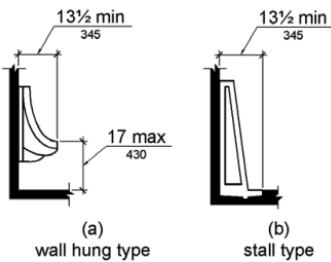


Figure 605.2
Height and Depth of Urinals

Appendix 20: Assistive Listening Systems

Table 219.3 Receivers for Assistive Listening Systems

Capacity of Seating in Assembly Area	Minimum Number of Required Receivers	Minimum Number of Required Receivers Required to be Hearing-aid Compatible
50 or less	2	2
51 to 200	2, plus 1 per 25 seats over 50 seats ¹	2
201 to 500	2, plus 1 per 25 seats over 50 seats ¹	1 per 4 receivers ¹
501 to 1000	20, plus 1 per 33 seats over 500 seats ¹	1 per 4 receivers ¹
1001 to 2000	35, plus 1 per 50 seats over 1000 seats ¹	1 per 4 receivers ¹
2001 and over	55 plus 1 per 100 seats over 2000 seats ¹	1 per 4 receivers ¹

1. Or fraction thereof.

Appendix 21: Push/Pull Door Clearances

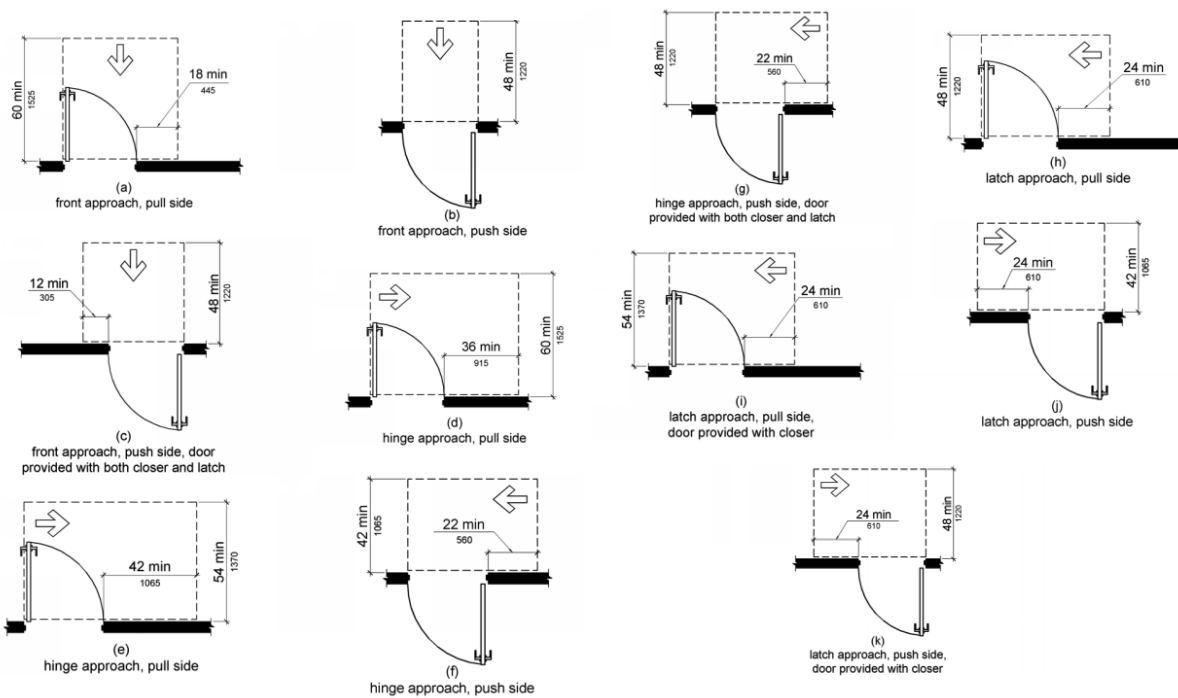
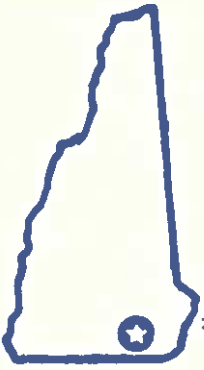


Figure 404.2.4.1
Maneuvering Clearances at Manual Swinging Doors and Gates

Figure 404.2.4.1
Maneuvering Clearances at Manual Swinging Doors and Gates



TOWN OF HUDSON

RECEIVED

Ajank
10-8-24

Public Works

OCT 02 2024

8K

TOWN OF HUDSON
SELECTMENS OFFICE

2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



To: Board of Selectmen

From: Jason Twardosky, Director of Public Works

Date: October 1, 2024

RE: Cost and implementation of near term improvements for the intersection of Dracut Road, Pine Road, and Sanders Road as identified by the NHDOT Road Safety Audit.

1) Sightline Improvements

Dracut Road South of Pine Road: Vegetation would be cleared utilizing DPW personnel and equipment.

Pine Road: Vegetation would be cleared utilizing DPW personnel and equipment.

Dracut Road South of Sanders Road: Trees would be removed utilizing DPW personnel along with outside hire. Tree removal \$6000.00 and Police detail \$880.00 which would come out of 5552-248

Relocate Hudson Monument mailbox: This mailbox is already 8 feet off the edge of pavement. If it does require moving, DPW would relocate it.

2) Pavement Markings and Signs

Repaint pavement markings on Pine and Sanders: This is done on a yearly basis and will be completed shortly.

Shift Pine Road Stop Bar: This would be performed utilizing DPW personnel along with outside hire. Cost to grind stop bar \$1200.00 which would come out of 5552-262.

Add stop ahead sign on Pine Road: DPW has replaced the original sign that appeared to have been knocked down.

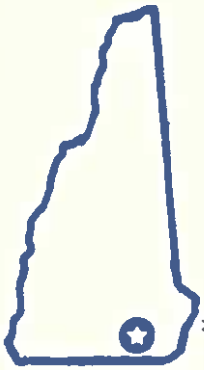
All improvements will be limited to town and state ROW.

Improvements on Pine Rd, owned by the town, will commence immediately unless otherwise directed.

Improvements on Dracut Rd, owned by NHDOT, will be completed at the will of the BOS.

Motion 1: To authorize the Public Works Director to execute the improvements on Pine Road and to expend out of account 5552-262 street line marking an amount not to exceed \$1200.00

Motion 2: To authorize the Public Works Director to execute the improvements on Dracut Road and to expend out of account 5552-248 street overlay an amount not to exceed \$6880.00



TOWN OF HUDSON

Public Works

Agenda 8L
10-8-24


2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



RECEIVED

OCT 3 2024

TOWN OF HUDSON
SELECTMENS OFFICE

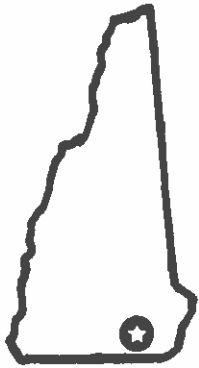
To: Board of Selectman
From: Jay Twardosky, Public Works Director 
Date: October 3, 2024
Re: Request to advertise for a truck driver laborer

I am requesting permission to advertise for a truck driver laborer due to a resignation. Public Works will advertise in the NHMA, PW.net, Indeed and the town's website and Facebook pages. This position is in the Teamsters Local 633 union with a starting pay of \$ 24.25 per hour. I would like to continue to advertise until the position is full.

cc: Steve Malizia

8M

Agenda
10-8-24



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 3, 2024

Re: Public Works Department Meeting

Selectman Morin requested that an item be placed on the Board of Selectmen's agenda to discuss the Board coming to the Public Works garage to examine some of the department's trucks before the Public Works Department budget review.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Weissgarber, Lorrie

From: Twardosky, Jason
Sent: Thursday, September 26, 2024 11:29 AM
To: Weissgarber, Lorrie
Subject: Selectmen to visit DPW

Good afternoon Lorrie,

Selectman Morin wanted me to send you an email for the next meeting. He wants to discuss the board coming to DPW on 10/10 at around 5:30 to examine some of the trucks before my budget review. Does this need to be in the form of a memo?

Jason Twardosky



*Director of Public Works
Town of Hudson
Department of Public Works
Phone: 603-886-6018
Fax: 603-594-1143
E-mail: Jtwardosky@hudsonnh.gov*



TOWN OF HUDSON

Public Works

Agenda 8N
10-8-24

2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



To: Board of Selectman
From: Jay Twardosky, Public Works Director
Date: October 3, 2024
Re: Pay-as-you-throw Transfer Station Model

RECEIVED

13 2024

TOWN OF HUDSON
SELECTMENS OFFICE

Over the years, our West Road transfer station has seen a number of transformations to the model we have today which utilizes a pass program limiting the number of trips a resident can make in a calendar year. This model has always been funded out of the solid waste budget using tax dollars. Every year, the number of residential homes increase which in turn increases the amount of solid waste the town generates. Currently, approximately 20% of residents utilize the transfer station. Every year the cost per ton for solid waste, whether from curbside collection or the transfer station, continues to increase. Making the transfer station pay-as-you-throw will turn it into a user based system which will help offset increasing costs. In an effort to cut down on tax increases, I am bringing forward the Pay-as-you-throw model for your consideration.

Pay-as-you-throw:

Volume based implementation:

Without installing vehicle scales, we could implement this plan as early as 7/1/25 pending state permitting.

Residents would pay a per load fee, based on the vehicle type and size, at the transfer station.

Residents would no longer need to obtain passes, just show proof of residency.

Residents would no longer be limited number of trips.

Fees would cover the cost of hauling and disposal making it user based rather than tax based.

Residents would have the option to bring refrigerant containing appliances, televisions, computer monitors, and bulky goods to the transfer station for a fee, or schedule a curbside pickup as they do now.

Motion: To authorize the Public Works Director to move forward with implementing a pay-as-you-throw transfer station model with a tentative start date of 7\1\2025 and to further authorize the implementation of a fee schedule to be approved after a public hearing.

Agenda 80
10-8-24



TOWN OF HUDSON

Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

To: Board of Selectmen

Date: October 8, 2024

Re: Town Planner Update

Town Planner search –

The Town has been doing this search on its own. The two interviews scheduled for 9/6 did not occur as one of the candidates had accepted a position in a MA community and the other candidate stated that they were going to be out of the country, and that person has not followed up since.

Inquiry made to MRI regarding any prior recent experience they have in recruiting planners, they indicated that they may place one every two years or so. MRI stated that planners are tough to recruit in as much as there are almost no “civilian” contemporary positions that would morph into a planner position well. The BOS may wish to entertain a similar recruitment contract with MRI for this one as the BOS did with the IT Director search process.