



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

BOARD OF SELECTMEN MEETING

October 22, 2024

7:00 PM

Board of Selectmen Meeting Room, Town Hall

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS & APPOINTMENTS** - None
6. **CONSENT ITEMS**
 - A. **Assessing Items** - None
 - B. **Water/Sewer Items** - None
 - C. **Licenses & Permits & Policies**
 - 1) Outdoor Gathering Permit – Mill Cities Alliance Road Race
 - 2) Outdoor Gathering Permit- Diwali Festival at HMS
 - 3) Petition and Pole License - Engineering
 - D. **Donations** – None
 - E. **Acceptance of Minutes** -None
 - F. **Calendar**

10/22	7:00	Board of Selectmen	BOS Meeting Room
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10/23 7:00 Planning Board Buxton Meeting Room 10/24 7:00 Zoning
Board Buxton Meeting Room 10/28 7:00 Sustainability Cmte. Buxton
Meeting Room

10/31 6:00 **** Halloween **** Trick/Treat 6:00pm-8:00pm

11/05 7:00 **** State & Presidential Election Day 7:00am-8:00pm **** 11/06

7:00 Budget Committee Buxton Meeting Room 11/07 7:00 Budget

Committee Buxton Meeting Room

11/11 7:00 **** Veterans Day – Town Hall Closed ****

11/11 7:00 Cable Utility Cmte. Hudson Cable Access Center

11/12 7:00 Board of Selectmen BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on October 8, 2024

1) Selectman Roy made a motion, seconded by Selectman Morin to adjourn at 10:32 p.m. Motion carried, 5-0.

B. Town Code Chapter 317 Vehicles and Traffic – Police/Decision

C. Comprehensive Infrastructure Study, Petition Warrant Article #29 – Discussion

8. NEW BUSINESS

A. Conservation Fund Donation - Conservation/Decision

B. Street Acceptance, Ashly Drive - Engineering/Decision

C. Clean Water Asset Management Program Grant Acceptance - Engineering/Decision

D. NH State Parks Land & Water Conservation Fund Request Grant - Engineering/Decision

E. Approval of Funds from Zone 1 & 2 Account - Engineering/Decision

F. Commission on the Environmental and Public Health Impacts Perfluorinated Chemicals Engineering/Decision

G. 2 Clement Road betterment interest *BOS/Decision*

H. Fiscal Year 2026 Budget Wrap-Up

I. Finance Director Retirement

J. IT Director Interview Committee - Administration/Decision

K. Joint School Board/Board of Selectmen Workshop - BOS/Discussion

L. Revenues and Expenditures - Administration /Discussion

M. NHMA 2025-2026 Legislative Policy Conference BOS/Discussion

N. Senior Center “Coffee with the BOS” program

9. **SELECTMEN LIAISON REPORTS/OTHER REMARKS**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **REMARKS BY SCHOOL BOARD**

12. **NONPUBLIC SESSION**

RSA 91-A:2 (a) Strategy or negotiations with respect to collective bargaining. **RSA 91-A:3 II (b)** The hiring of any person as a public employee.

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).

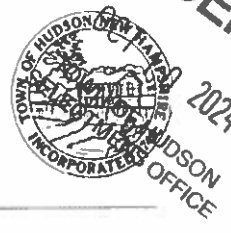
13. **ADJOURNMENT**

Reminder ...

Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than **12:00 noon on Thursday, November 7, 2024.**

Agenda
10-22-24
C1

RECEIVED



OUTDOOR GATHERING PERMIT
(Chapter 253 of the Hudson, NH Town Code)

Type of Activity ROAD RACE

Date & Time of Activity 12/8/24 (SUNDAY)

Site (address) of Activity Route Map Attached!

Name & Address of Company conducting Activity Mill Cities Alliance,

~~116 Ash Street~~ 16 Hummingbird Ln Hudson, NH 03051

I certify that all state regulations regarding this request have been met.

Signature of Officer of Company conducting Activity [Signature] Date 9/30/24

Name, Address & Phone No. of President/Manager Suzanne Barker

16 Hummingbird Lane, Hudson, NH 03051

State of Incorporation (if incorporated) N/A

Name & Address of Registered Agent (if corporation) N/A

Name of Local Organization sponsoring Activity Mill Cities Alliance / Road Runners

Club of America 2024 Signature of Officer of Local Organization sponsoring Activity [Signature] Address 16 Hummingbird Ln Hudson NH 03051

Phone Number 603-315-3686 e-mail Address S.barker4@comcast.net

♦ Signed letter of authorization from establishment where the event will be held must be provided with application. (BOS consequence 7/22/08)

♦ Proof of Insurance—Certificate must be provided w/application, setting forth policy limits, activity & location of activity.

!! Please note that the application, with attachments, must be submitted at least 30 days prior to the event !!

e-mail completed form to jweissgarber@hudsonnh.gov or FAX to 603-598-6481

For Office Use Only

Attachments to permit application: 1) Report of town Building Inspector/Health Officer, ensuring site of proposed activity is suitable, with minimum sanitary and safety requirements having been met, with signoff clearance from the Fire Chief and Police Chief, 2) Signed letter of authorization, 3) Proof of insurance certificate.

Proof of public notice

Date approved by Board of Selectmen

Chairman, Board of Selectmen

OFFICE USE ONLY

Applicant _____ Date of Event _____

Map _____ Lot _____ Building Permit Req'd _____ Street _____

SANITARY APPROVALS

Stipulations _____

Deputy Health Officer/Date David R. Helms 10/3/24

FIRE SAFETY

Stipulations _____

Fire Dept./Date David R. Helms 10/3/24

ZONING

Stipulations _____

Zoning Administrator/Date ASell 10/3/24

BUILDING

Stipulations _____

Building Inspector/Date [Signature] 10/3/24

POLICE DEPARTMENT

Stipulations Police detail has been requested w/cruiser

Police Chief/Date [Signature] 10-8-26

RECEIVED

001 03 2024

September 30, 2024

Town of Hudson
Outdoor Gathering Permit

TOWN OF HUDSON
SELECTMENS OFFICE

Dear Lorrie,

I am representing the Gate City Striders running club in the 41th annual Mill Cities Relay Road Race (from Nashua to Lawrence) occurring this year on Sunday Dec. 8, 2024. Attached is a copy of the completed 'Outdoor Gathering Permit', including route map and insurance certificate is attached.

The race will begin at the Nashua Senior Center on Temple Street starting promptly at 8:00 am. Runners will proceed into Hudson beginning ~8:05 am (Ferry St. onto Central St.), then along Lowell Road to River Rd. and exit into Tyngsboro MA before continuing to Lawrence MA. Once crossing the bridge from Nashua into Hudson, runners will begin on the right side of Lowell Road with a cross-over at Central/Ferry St.

At Pete's/Dracut Rd. the plan is to continue left up the road and cross over to Stuart, then left on River Rd. Volunteers will be stationed at all key intersections, including multiple volunteers at the Lowell Road cross-over; Market Basket, Wason Rd., Walmart and 2 at the Stuart Rd. Crossing.

A police detail, including cruiser will be hired, and positioned at the Central St./Ferry St. cross-over, and then support at Walmart followed by Pete's.

The first exchange of the relay (Relay exchange #1) is in Tyngsboro, at 68 River Rd., behind the first row of Warehouses. Participants will be instructed to park in the parking lot behind the building and NOT on Rte. 3A. Porto-potties will be delivered the morning of the event and removed the same day.

No food or drink will be prepared or provided on-site. All runners and participants will have departed by 9:30am.

Thank you kindly in advance of your support each year of this long standing and cherished community event.

If you have any questions, or need additional details, please let me know. My email and cell phone are included below. Please note I will be traveling from 10/7-10/23.

Kind regards,

Suzanne Barker

Cell: (603) 315-3686
s.barker4@comcast.net



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/02/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Management Group 959 East 4th St Marion IN 46952	CONTACT NAME: Tabitha Messersmith PHONE (A/C, No, Ext): (800) 272-8673 E-MAIL ADDRESS: tmessersmith@insmgt.com	FAX (A/C, No): (765) 664-0761
	INSURER(S) AFFORDING COVERAGE	
INSURED Road Runners Club of America/2024 and Its Member Clubs 100 W Jefferson St, Suite 202 Falls Church VA 22046	INSURER A: Granite State Insurance Company	NAIC # 23809
	INSURER B: National Union Fire Insurance Company of Pittsburgh, PA	NAIC # 19445
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

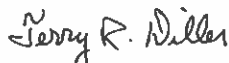
COVERAGES **CERTIFICATE NUMBER:** 2024 \$2M A.I. Liability **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Legal Liability to Participants \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Per Event Basis			AIL0003450335200	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Abuse and Molestation \$ 500,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			AIL0003450335200	12/31/2023	12/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Excess Medical & Accident (\$250 Deductible/Claim)			AID0003450335800	12/31/2023	12/31/2024	Excess Medical \$10,000 AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 12/08/24 Mill Cities Relay--Road Race INSURED RRCA CLUB/EVENT MEMBER: Mill Cities Alliance ATTN: Chip Mann, 351 Scenic Drive East, Sidney ME 04330 Processed by RMV

CERTIFICATE HOLDER 12/08/24 Town of Hudson 12 School St Hudson NH 03051	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Weissgarber, Lorrie

From: SUZANNE BARKER <s.barker4@comcast.net>
Sent: Monday, September 23, 2024 12:30 PM
To: Weissgarber, Lorrie; Laffin, Jill; McKee, Beth
Cc: SUZANNE BARKER
Subject: Mill Cities Relay 2024 - Hudson
Attachments: Police Detail Form 070123.pdf; MCR Route Hudson.pdf

Categories: Red Category

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

Hello,
My name is Suzanne Barker and I am the main contact for this year's Mill Cities Relay, taking over for Chris who has managed it for the past 5 years. Jennifer Jordan emailed Jill on 9/9 and I followed up on 9/18 but have not received a response yet. I see from this trail below from last year that perhaps Lorrie and Beth are the correct contact...

We would like to begin the permitting process for this year's race on December 8th. Attached is the course map. Could you please provide the form(s) that need to be submitted and any other information to get this submitted correctly?

Thanks,
Suzanne
603-315-3686

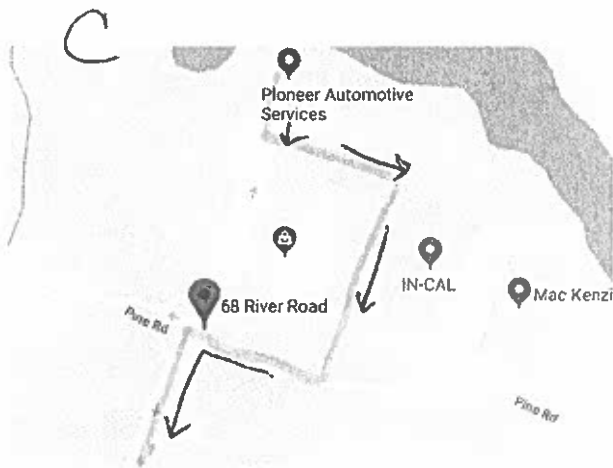
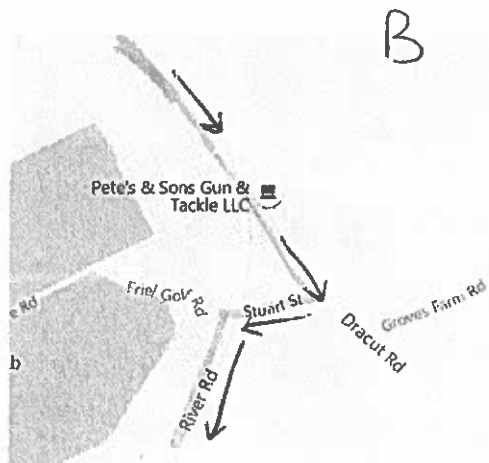
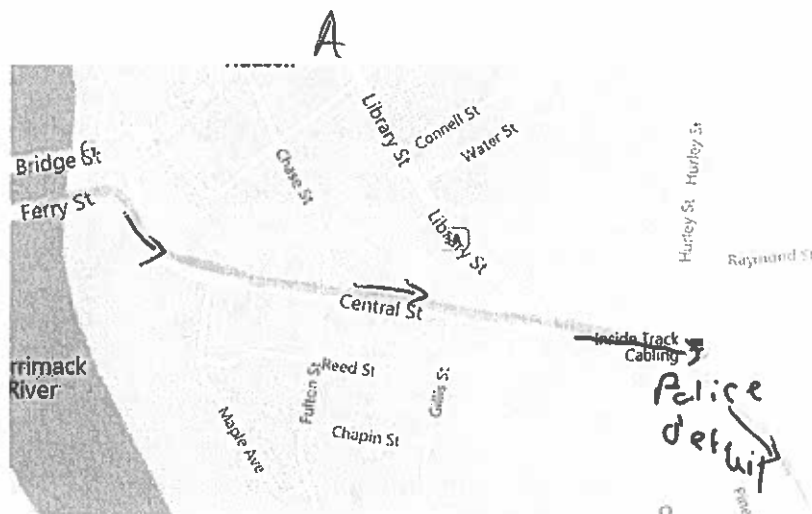
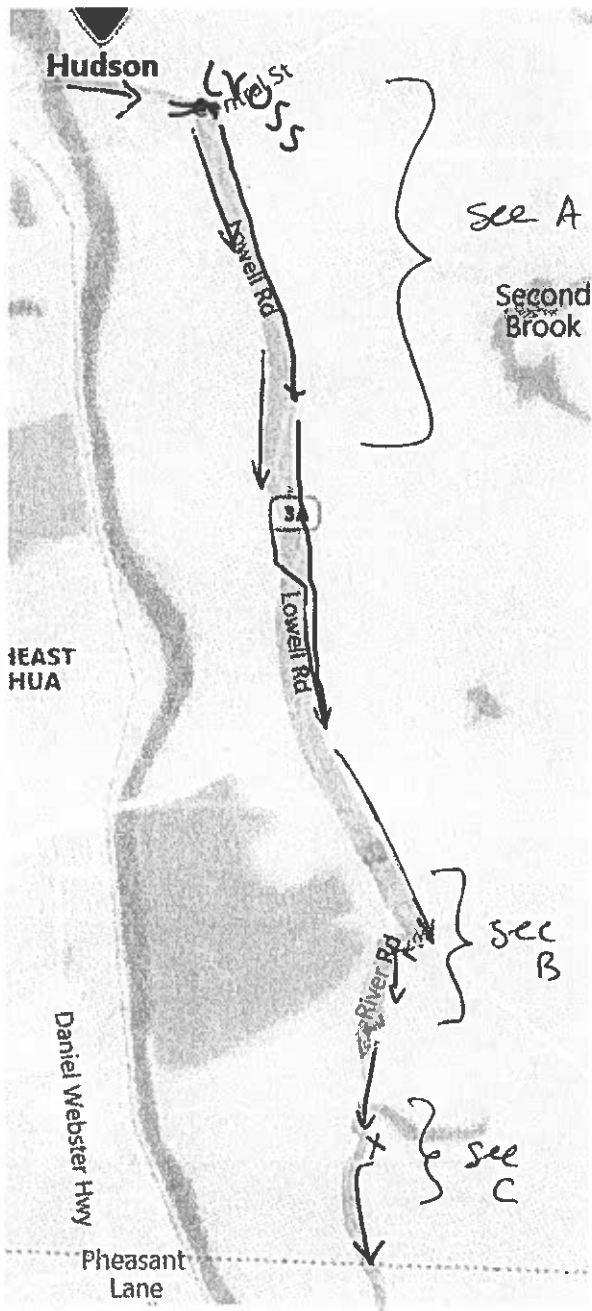
----- Original Message -----
From: Christopher Simard <cjsimard11@icloud.com>
To: "S.barker4@comcast.net" <S.barker4@comcast.net>
Date: 09/19/2024 6:15 PM EDT
Subject: Fwd: Mill Cities Relay 2023 - Hudson

- Hudson contacts:
1. Outdoor Gathering request - Lorrie Weissgarber (Clerk's Office)
 2. Police Detail - Beth Mckee (Town Accountant)

Begin forwarded message:

From: "Weissgarber, Lorrie" <lweissgarber@hudsonnh.gov>
Subject: RE: Mill Cities Relay 2023 Outdoor Gathering Request
Date: Sep 22, 2023 at 11:10 AM
To: Christopher Simard <cjsimard11@icloud.com>

FULL ROUTE





OUTDOOR GATHERING PERMIT
(Chapter 253 of the Hudson, NH Town Code)

Type of Activity NEMA DIWALI FESTIVAL with Fireworks
Date & Time of Activity OCT 26 2024 3PM to 10PM (Firework) (7 PM) (School ground)
Site (address) of Activity HUDSON MEMORIAL SCHOOL, HUDSON, NH
Name & Address of Company conducting Activity NEMA, 22 HATIKVA WAY
NORTH CHELMSFORD MA 01863

I certify that all state regulations regarding this request have been met:

[Signature] 10/10/2024
Signature of Officer of Company conducting Activity Date

Name, Address & Phone No. of President/Manager PRIYANKA RANJITH
NEMA 22 HATIKVA WAY NORTH CHELMSFORD MA 01863

State of Incorporation (if incorporated) _____

Name & Address of Registered Agent (if corporation) SREEKANTH JANARDANAN NAIR
NEMA 22 HATIKVA WAY NORTH CHELMSFORD MA 01863

Name of Local Organization sponsoring Activity NEMA (NEW ENGLAND MALAYALEE ASSOC)
22 HATIKVA WAY NORTH CHELMSFORD MA 01863

[Signature] _____
Signature of Officer of Local Organization sponsoring Activity Address
551 233 3373 nema.secretary@nemausa.org

Phone Number e-mail Address

† Signed letter of authorization from establishment where the event will be held must be provided with application. (BOS consensus 7/22/08)

† Proof of Insurance—Certificate must be provided w/application, setting forth policy limits, activity & location of activity.

!! Please note that the application, with attachments, must be submitted at least 30 days prior to the event !!

e-mail completed form to lweissgarber@hudsonnh.gov or FAX to 603-598-6481

For Office Use Only

Attachments to permit application: 1) Report of town Building Inspector/Health Officer, ensuring site of proposed activity is suitable, with minimum sanitary and safety requirements having been met, with signoff/clearance from the Fire Chief and Police Chief; 2) Signed letter of authorization; 3) Proof of insurance certificate.

Proof of public notice.

Date approved by Board of Selectmen

Chairman, Board of Selectmen

OFFICE USE ONLY

Applicant _____ Date of Event _____

Map _____ Lot _____ Building Permit Req'd _____ Street _____

SANITARY APPROVALS

Stipulations _____

Health Officer/Date Paul R. Yuba 10/10/24

FIRE SAFETY

Stipulations _____

Fire Dept./Date Paul R. Yuba 10/10/24

ZONING

Stipulations N/A

Zoning Administrator/Date DL S.M. 10/10/24

BUILDING

Stipulations N/A

Building Inspector/Date _____

POLICE DEPARTMENT

A police detail should be procured due to crowd size and fireworks.

Stipulations _____

Police Chief/Date Jack Dione 10/16/2024



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/24/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945	CONTACT NAME: Will Maddux PHONE (A/C No. Ext): (530) 477-6521 E-MAIL ADDRESS: info@theeventhelper.com	FAX (A/C No.):
	INSURER(S) AFFORDING COVERAGE	
INSURED New England Malayalee Association (NEMA)-Boston c/o Biju Kachappilly 6 Daylily Dr Nashua NH 03062	INSURER A : Evanston Insurance Company	NAIC # 35378
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Host Liquor Liability Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	3DS5475-M3529015	10/26/2024 12:01 AM	10/28/2024 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (other than fire) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 Deductible \$ 1,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 400, Event Type: Festival & Cultural Event - Indoor and/or Outdoor.

CERTIFICATE HOLDER**CANCELLATION**

Hudson School District 20 Library St Hudson NH 03051	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

<p>Name Of Additional Insured Person(s) Or Organization(s):</p> <p>Hudson School District 20 Library St Hudson, NH 03051</p>

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.



HUDSON SCHOOL DISTRICT
IN HOUSE FACILITY USE/RENTAL APPLICATION

DIRECTIONS: The Information requested is necessary for managing facility usage and to assure that your needs are met. Complete Section I and II and submit the form to the school administrative office at least 14 days prior to the proposed activity. A Certificate of Liability must accompany this form proving coverage for general liability and property damage insurance totaling \$1,000,000/\$2,000,000 aggregate with the Hudson School District listed as additional insured. The certificate holder should list the Hudson School District, 20 Library Street, Hudson, NH. THIS APPLICATION WILL NOT BE PROCESSED UNLESS THE CERTIFICATE OF LIABILITY IS ATTACHED.

SECTION I - APPLICANT INFORMATION

Name of Organization: NEW ENGLAND MALAYALEE ASSOCIATION
Contact Person and Telephone #: SREEKANTH JANARDANAN NAIR 551-233-3928
Street Address: 22 Hatikva Way
City, State, Zip Code: North Chelmsford MA 01863
E-mail address: sinair80@gmail.com
Activity Description: DIWALI CELEBRATION
Number of Anticipated Participants: 200-250 Number of Supervisors Provided: As advised by school
Estimated Hours: 7 hours Time: 3PM - 10PM
Activity Date(s): Oct 26 2024 S M T W R F (S) Saturday

- Alvirne High School, 200 Derry Road, Hudson, NH - Telephone: 886-1260
Hudson Memorial School, 1 Memorial Drive, Hudson, NH - Telephone: 886-1240
Hills Garrison School, 190 Derry Road, Hudson, NH - Telephone: 881-3930
Dr. H. O. Smith School, 33 School Street, Hudson, NH - Telephone: 886-1248
Library Street School, 22 Library Street, Hudson, NH - Telephone: 886-1255
Nottingham West School, 10 Pelham Road, Hudson, NH - Telephone: 695-1570
Hills Memorial Library, 18 School Street, Hudson, NH

Equipment requested:
I certify that I have read and understand the regulations governing the use of the Hudson School District facilities, and my organization does not engage in any activity prohibited by School District Policy. I agree to accept personal responsibility for ensuring the compliance with these regulations during use of school facilities under this request. I affirm that all statements made by me on this form are true, complete and accurate to the best of my knowledge and belief.
FACILITIES RENTERS USING ANY HUDSON SCHOOL DISTRICT BUILDING, PLEASE BE AWARE OF THE FOLLOWING RULES: NO USE OF TOBACCO PRODUCTS, NO ALCOHOLIC BEVERAGES ON SCHOOL PREMISES, AT ANY TIME, IN/OUT OF THE BUILDING. FOOD/DRINK ALLOWED IN CAFÉ ONLY.
Printed Name and Title: SREEKANTH JANARDANAN NAIR / GENERAL SECRETARY
Signature and Date: [Signature] 9/12/2024

**HUDSON SCHOOL DISTRICT
IN HOUSE FACILITY USE/RENTAL APPLICATION**

SECTION II - REQUIRED DOCUMENTATION/APPROVALS

This form will not be processed until all documentation has been submitted. If the proposed activity will fill the requested facility to more than half of capacity, the police and fire departments must be notified. This is the sole responsibility of the renter.

Set up Requirement: We dont need any special setup. The stage area needs to be cleared. Chair setup for audience. Chairs and table setup in cafeteria will provide insurance details 1 week before the program and will also take approval from fire department

SECTION III - PROCESSING ACTIONS

After this request has been received/approved at the building level it must be sent to the Central Office for processing:

School Administration Approval Signature Keith Bowen **Date** 9/26/2024
Facility Office Approval: Diana Loder **Date** 9/27/2024

All necessary documentation has been received and checked:	_____	Yes	_____	No
Facility is available on this date:	_____	Yes	_____	No
Equipment is available on this date:	_____	Yes	_____	No
Extra Personnel Coverage required for this time/date:	_____	Yes	_____	No

Hours of custodial time required: 10 hrs * 2 custodians @ \$31/hr. = \$620
Fee Total: \$2170

Business Administrator Approval: [Signature] **Date** _____

After the request has been processed by the Central Office, the original request should be filed in the Finance Office, Facilities office, and copies routed to the participating schools.

Space fees per policy

- * Cafeteria full day w/ utilities \$450
- Gym full day w/ utilities \$550
- Field w/ lights \$550

Agenda C3
10-22-24



TOWN OF HUDSON

Engineering Department

RECEIVED
OCT 16 2024




12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-7111
TOWN OF HUDSON
SELECTMEN'S OFFICE

INTEROFFICE MEMORANDUM

DATE: October 11, 2024

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer 

RE: Petition and Pole Licenses for two (2) new Poles, 21B/39X and 21B/39Y, on **Barretts Hill Road** in the Town of Hudson, as per the attached for PSNH, dba Eversource Energy

The attached Pole Petition and Licenses from PSNH, dba Eversource Energy, is for two (2) new poles located on **Barretts Hill Road** in Hudson.

The Public Works and Engineering Departments have both reviewed them and are recommending that these Pole Licenses be approved.

Thank you.

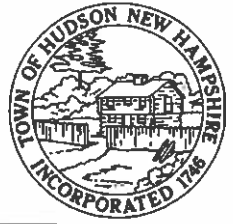
Motion:

To approve the Petition and Pole Licenses from PSNH, dba Eversource Energy, for two (2) new poles located on Barretts Hill Road.

Enclosures



TOWN OF HUDSON
Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

INTEROFFICE MEMORANDUM

DATE: October 11, 2024

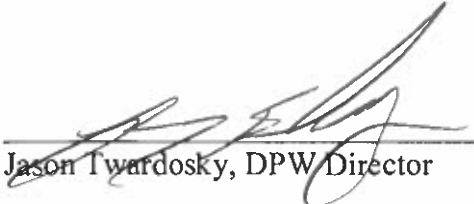
TO: Elvis Dhima, P.E., Town Engineer
Jay Twardosky, DPW Director

FROM: Doreena Stickney, Administrative Aide

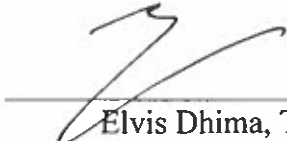
RE: Petition and Pole Licenses for two (2) new Poles, 21B/39X and 21B/39Y, on **Barretts Hill Road** in the Town of Hudson, as per attached for PSNH, dba Eversource Energy

Attached please find two (2) Pole License Petitions from PSNH, dba Eversource Energy, for two new poles on **Barretts Hill Road** in Hudson. Please sign below to verify that you have reviewed and approve these licenses.

Thank you.



Jason Twardosky, DPW Director



Elvis Dhima, Town Engineer

Attachments

**PETITION AND POLE LICENSE
PETITION**

Manchester, New Hampshire


October 10, 2024

To the Town of Hudson, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License two (2) pole(s), 21B/39X, 21B/39Y on BARRETTS HILL ROAD in the Town of Hudson.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY

BY: 
Lismary Delacruz, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 10th day of October, 2024, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

In accordance with the requirements of RSA 72:23, I (b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the Town of Hudson pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease or agreement by the lessor. Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the Town of Hudson pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the licensor pursuant to this license.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 21-1723, dated 10/9/2024, attached to and made a part hereof.

Town of Hudson, New Hampshire

Town of Hudson, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Hudson, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____

Town Clerk

**PETITION AND POLE LICENSE
PETITION**

Manchester, New Hampshire


October 10, 2024

To the Town of Hudson, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License two (2) pole(s), 21B/39X, 21B/39Y on BARRETTS HILL ROAD in the Town of Hudson.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY

BY: 
Lismary Delacruz, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

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In accordance with the requirements of RSA 72:23, I (b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the Town of Hudson pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease or agreement by the lessor. Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the Town of Hudson pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the licensor pursuant to this license.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 21-1723, dated 10/9/2024, attached to and made a part hereof.

Town of Hudson, New Hampshire

Town of Hudson, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Hudson, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____

Town Clerk

POLE LOCATION PLAN

EVERSOURCE		LICENSE NO.	21-1723
DATE	10/09/2024	STATE HWY. DIV. NO.	5
MUNICIPALITY:	Hudson	STATE LICENSE NO.	
STREET / ROAD:	BARRETTS HILL ROAD	WORK REQUEST#	18290289
PSNH OFFICE:	Nashua	WORK FINANCIAL #	82756544
PSNH ENGINEER:	Kris Nacos	TELCO PROJECT #	
TELCO ENGINEER:			

Pole Numbers		Pole Sz-Cl	Eq BH	INSTALL		REMOVE	REF	100% LTS	J/O	100% TEL	Span	LST FROM EOP	Remarks	DOC REQ
LTS	TEL			POLE	PB									
21B/37		40'-2									6	REPLACE POLE + ANC	M	
21B/39		40'-2									7	REPLACE POLE + ANC	M	
21B/39X		40'-2									7	INSTALL NEW POLE + ANC	M	
21B/39Y		40'-2									7	INSTALL NEW POLE + ANC	M	

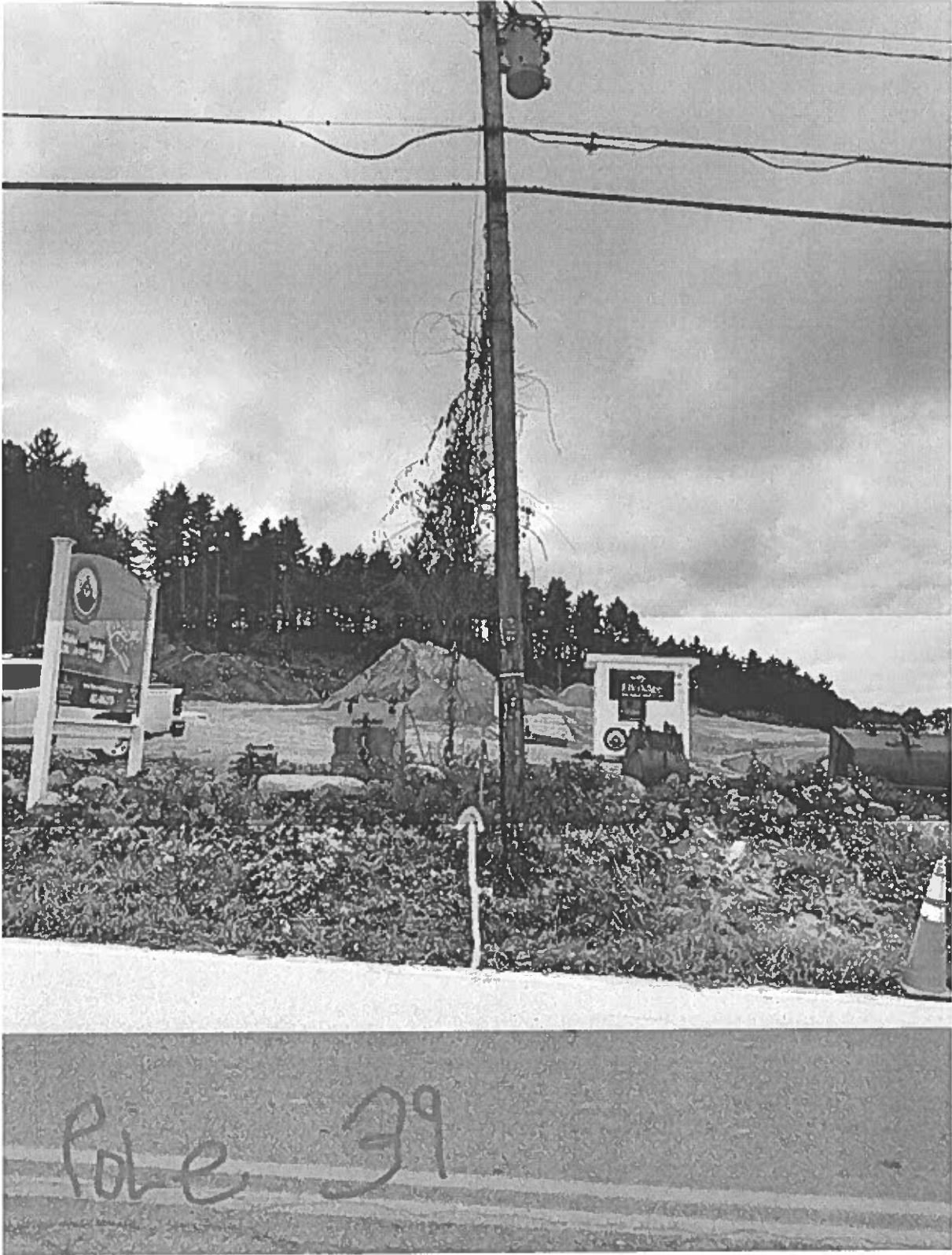
In accordance with the requirements of RSA 72:23, I (b) this licensee(s) and any other entity now or hereafter using or occupying municipal property pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the licensee(s) to pay duly assessed personal and real property taxes when due shall be cause to terminate this license.

Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the municipality within the Town of Hudson pursuant to this license shall (unless otherwise exempt under RSA 72) be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the municipality within the Town of Hudson pursuant to this license.

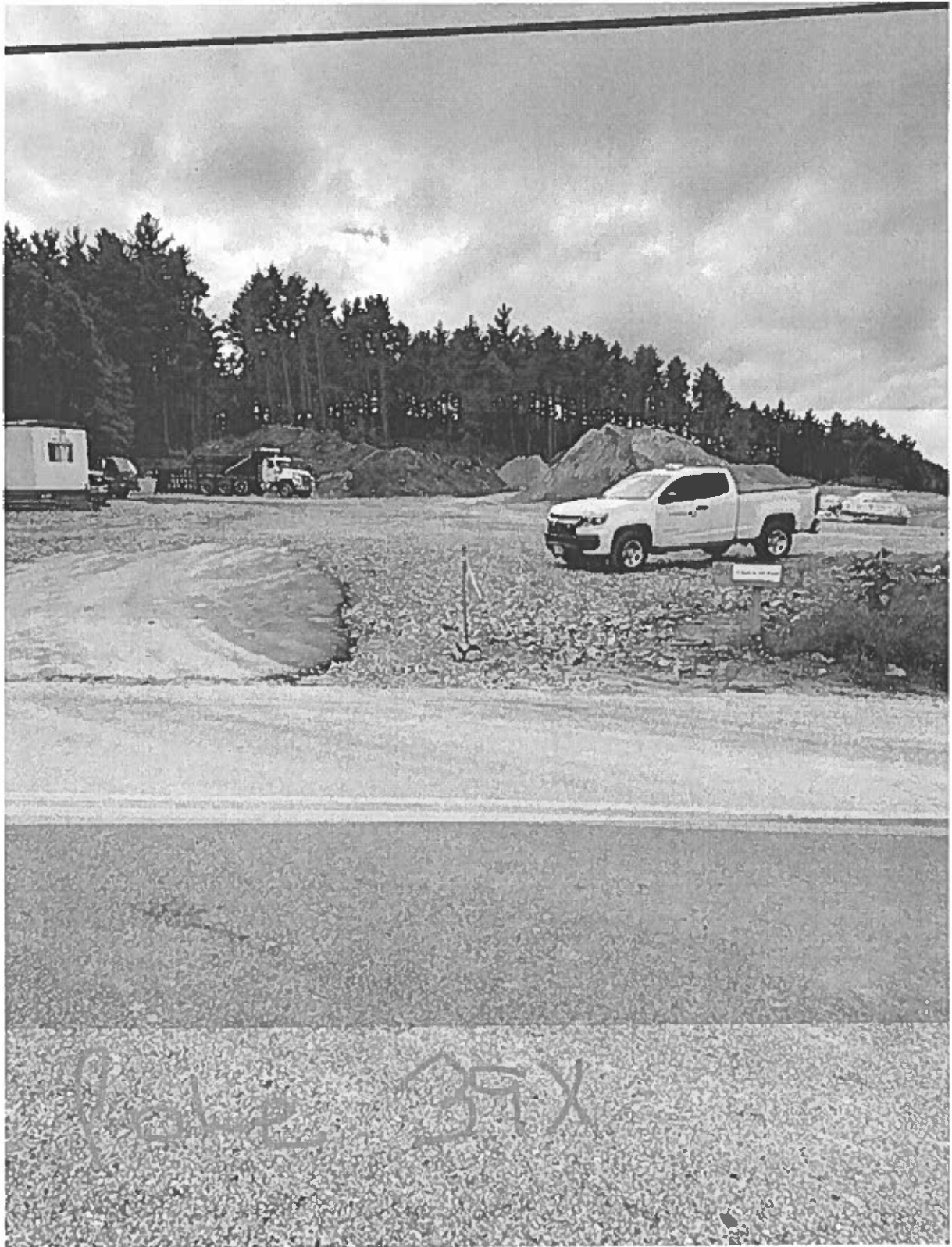
The license granted herein, and the duty to pay properly assessed real and personal property taxes, shall apply to any other entity, now or hereafter, using or occupying municipal property pursuant to this license. The duty to pay properly assessed real and personal property taxes shall apply both to the owner and joint owner of any such pole or conduit, or an attacher to or user of said pole or conduit, pursuant to permission or by agreement of the owner of said pole or conduit. Within 90 days of the adoption of this amendment, the licensee(s) and any other users, occupying or using municipal property pursuant to this license, shall be responsible for notifying the Clerk of the Town of Hudson as to the use of the poles and conduits hereby licensed. Such notification shall include the following information: the identification number and location of all poles and conduits being used or occupied by any additional parties other than the named licensee; the property and equipment attached; and, the name and address of each such party using, attaching to, or occupying said poles or conduits.

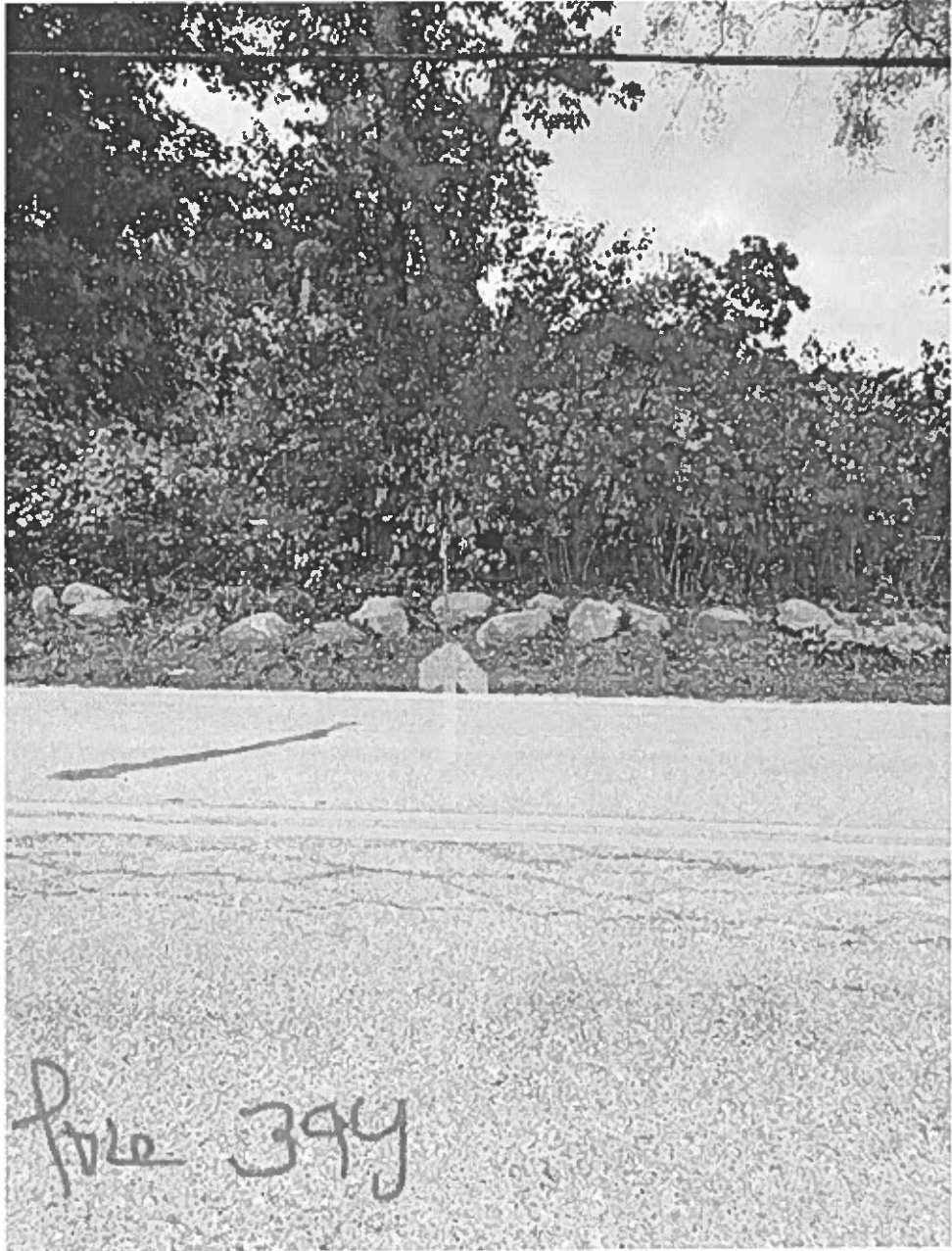
As a condition of this license, the licensee shall, on an annual basis, beginning on February 1, 2015, provide the Clerk of the Town of Hudson with a complete list of each entity attaching to, or using any pole or conduit licensed hereunder. Said list shall be updated annually and shall include the following information: the identification number and location of all poles and conduits being used or occupied by any additional parties other than the named licensee; the property and equipment attached; and, the name and address of each such party using, attaching to, or occupying said poles or conduits. In the event that attachments and/or equipment is removed during the course of the year, written notification, containing the specifics thereof, shall be provided to the Town Clerk.

The changes to the within license set forth in the preceding paragraphs shall take effect April 1, 2014 and shall remain in effect until changed in accordance with the requirements of RSA 231:161163.



Pole 39





pole 394



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
10-22-24



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 10, 2024

Re: Town Code Chapter 317 Vehicles and Traffic

The Board of Selectmen held two (2) public hearings on September 24, 2024 and October 8, 2024 to take public comment on restricting heavy vehicle traffic on Speare Road by amending Town Code Chapter 317-34, Schedule VII: Truck, Commercial Vehicle and Heavy Vehicle Limitations. Should the Board vote to amend Town Code Chapter 317-34, the following motion is appropriate:

Motion: to amend Town Code Chapter 317-34 by restricting Commercial 1 ½ tons traffic on Speare Road in both directions, all hour and days from Bush Hill Road to Kimball Hill Road.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Chapter 317. Vehicles and Traffic

Article V. Schedules

§ 317-34. Schedule VII: Truck, Commercial Vehicle and Heavy Vehicle Limitations.

In accordance with the provisions of § 317-13F, trucks shall be restricted from the following streets and parts of streets in the manner and to the extent indicated below:

Name of Street	Vehicle Type, Max. Height or Max. Weight	Prohibited Direction of Travel; hours/days	Limits
*Indicates prohibitions that shall not apply to pickup trucks, vans, recreation vehicles mounted on pickup trucks, recreation vehicles no larger than a one-ton capacity van or pickup truck.			
**Indicates prohibitions that shall not apply to heavy vehicles making specific on-call pickups from or deliveries to designated residences on the indicated streets.			
***Indicates prohibitions that shall not apply to vehicles making deliveries or pickups and so-called camping trailers.			
Barretts Hill Road [Added 5-26-1992 by Ord. No. O92-08]	Truck traffic	Both; all	From Hazelwood Road to Old Windham Road
Belknap Road [Amended 3-28-1989 by Ord. No. O89-3]	Commercial, 1 1/2 tons	Both	From Central Street/Route 111 to County Road
Blueberry Lane	Heavy vehicle	Both; all	From Dracut Road to Philbrick Street
Bockes Road [Added 10-10-1989 by Ord. No. O89-10]	Through truck traffic	East; all	From York Road to Windham Town line
Bruce Street	Heavy vehicle	Both; all	From Lowell Road to Linda Street
Campbell Avenue* [Amended 1-8-1991 by Ord. No. 090-15]	1 ton	Both; all	From Ferry Street to School Street
Central Street [Repealed 3-28-1989 by Ord. No. O89-3]			
Claveau Landing [Added 11-10-2008 by Ord. No. 08-02]	Commercial, 1 1/2 tons	South; all	Entire length
Cummings Street	Commercial, 1 1/2 tons	Both; all	Entire length

Name of Street	Vehicle Type, Max. Height or Max. Weight	Prohibited Direction of Travel; hours/days	Limits
*Indicates prohibitions that shall not apply to pickup trucks, vans, recreation vehicles mounted on pickup trucks, recreation vehicles no larger than a one-ton capacity van or pickup truck.			
**Indicates prohibitions that shall not apply to heavy vehicles making specific on-call pickups from or deliveries to designated residences on the indicated streets.			
***Indicates prohibitions that shall not apply to vehicles making deliveries or pickups and so-called camping trailers.			
Cutler Road**	Heavy vehicle	Both; all	From Route 102 to Putnam Road
Daw Street** [Added 8-24-1993 by Ord. No. O93-04]	Truck traffic	Both; all	Intersection of Daw Street and Webster Street
Dugout Road [Added 5-26-1992 by Ord. No. O92-09]	Truck traffic	Both; all	From Barretts Hill Road to Lawrence Road
Eayrs Road	Heavy vehicle	Both; all	From River Road to Laurel Street
Greeley Street [Repealed 5-26-1992 by Ord. No. O92-10]			
Highland Street [Repealed 5-26-1992 by Ord. No. O92-10]			
Highland Street	Commercial, 1 1/2 tons	East; 8:00 p.m. to 6:00 a.m./ Monday through Saturday (Permits under § 317-13B and C not applicable)	From Greeley Street to Derry Street/ Route 102
Highland Street [Added 5-26-1992 by Ord. No. O92-12]	Truck traffic	Both; all	From Greeley Street to Liberty Street
Leslie Street** [Added 8-24-1993 by Ord. No. O93-05]	Truck traffic	Both; all	Intersection of Leslie Street and Route 102
Linda Street	Heavy vehicle	All; all/all	From Steele Road to Bruce Street
Maple Avenue*** [Added 6-22-1992 by Ord. No. O92-19]	Trailers	Both; all	From Central Street to the north side of the entrance to Merrill Park
Old Derry Road [Repealed 5-26-1992 by Ord. No. O92-10]			
Old Derry Road [Added 5-26-1992 by Ord. No. O92-11]	Through truck traffic	Both; all	From Greeley Street to Robinson Road
Philbrick Street	Heavy vehicle	Both; all	From River Road to Blueberry Lane
Putnam Road**	Heavy vehicle	Both; all	From Old Derry Road to Cutter Road
Sandhill Road	Heavy vehicle	Both; all	From Dracut Road to Blueberry Lane

Name of Street	Vehicle Type, Max. Height or Max. Weight	Prohibited Direction of Travel; hours/days	Limits
<p>*Indicates prohibitions that shall not apply to pickup trucks, vans, recreation vehicles mounted on pickup trucks, recreation vehicles no larger than a one-ton capacity van or pickup truck.</p> <p>**Indicates prohibitions that shall not apply to heavy vehicles making specific on-call pickups from or deliveries to designated residences on the indicated streets.</p> <p>***Indicates prohibitions that shall not apply to vehicles making deliveries or pickups and so-called camping trailers.</p>			
School Street [Added 1-8-1991 by Ord. No. O90-15]	1 ton	Both; all	From Campbell Avenue to Chase Street
Webster Street	8 feet, 4 inches or 6 tons	South; all	From Elm Street to Ferry Street
Winslow Farm Road [Added 1-24-1989 by Ord. No. O88-15]	Heavy vehicle	All; all/all	From River Road to Pine Road



TOWN OF HUDSON
Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

PUBLIC NOTICE
Code Amendment

Please take notice that in accordance with NH RSA 41:11-b the Town of Hudson Board of Selectmen shall hold a public hearing on October 8, 2024 at 7:00 PM in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, New Hampshire to consider amendments to § 317-34 of the Hudson Town Code. This is the second hearing addressing truck, commercial vehicle and heavy vehicle limitations on Speare Road. Residents wishing to speak on the matter are invited to attend.

Town Administrator

Saturday, September 28, 2024 Telegraph edition



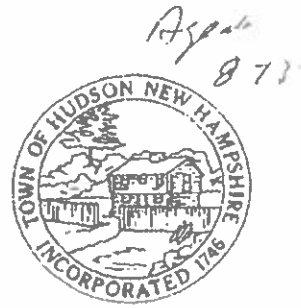
Tad K. Dionne
Chief of Police

TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011 Crime Line (603) 594-1150/Fax (603) 594-1167



RECEIVED

AUG 08 2024

TOWN OF HUDSON
SELECTMENS OFFICE

*Captain David A. Civan
Special Investigations Bureau*

*Captain Steven McElhenny
Administrative Bureau*

*Captain Patrick McStravick
Operations Bureau*

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police

Date: August 13, 2024

Re: Town Code Chapter 317 Vehicles and Traffic

§ 317-13 F: It shall be unlawful for any person to operate any truck in any manner or at any time or on any day indicated on any of the streets or parts of streets described in Schedule VII (§ 317-34), when such truck is of a type indicated in § 317-34 and defined in this section or when such truck is larger or heavier than the maximum size or weight indicated in Schedule VII for that street or part of a street.

§ 317-34 Schedule VII: Truck, Commercial Vehicle and Heavy Vehicle Limitations: In accordance with the provisions of § 317-13F, trucks shall be restricted from the following streets and parts of streets in the manner and to the extent indicated (in the schedule VII list).

Schedule VII describes the list of streets that have limited or no access, which direction of the road at to which extent.

The Highway Safety Committee has recommended prohibiting Through Truck Traffic (defined as any commercial vehicle, 1 1/2 tons or heavier, other than those commercial vehicles which are engaged in making local deliveries or pickups on a restricted street or street that is directly connected to a restricted street) in both directions of travel and at all hours of every day from Kimball Hill Road to Bush Hill Road as described in § 317-34 Schedule VII. We are also requesting that Speare Road be added to § 317-34 Schedule VII, the schedule of listed streets with Truck, Commercial Vehicle, and Heavy vehicle Limitations.

We are further requesting that a sign prohibiting such through truck travel be installed at the entrances Speare Road by Kimball Hill Road and Speare Road by Bush Hill Road.

Motion:

To forward the above-listed change proposal of § 317-34 to a public hearing.



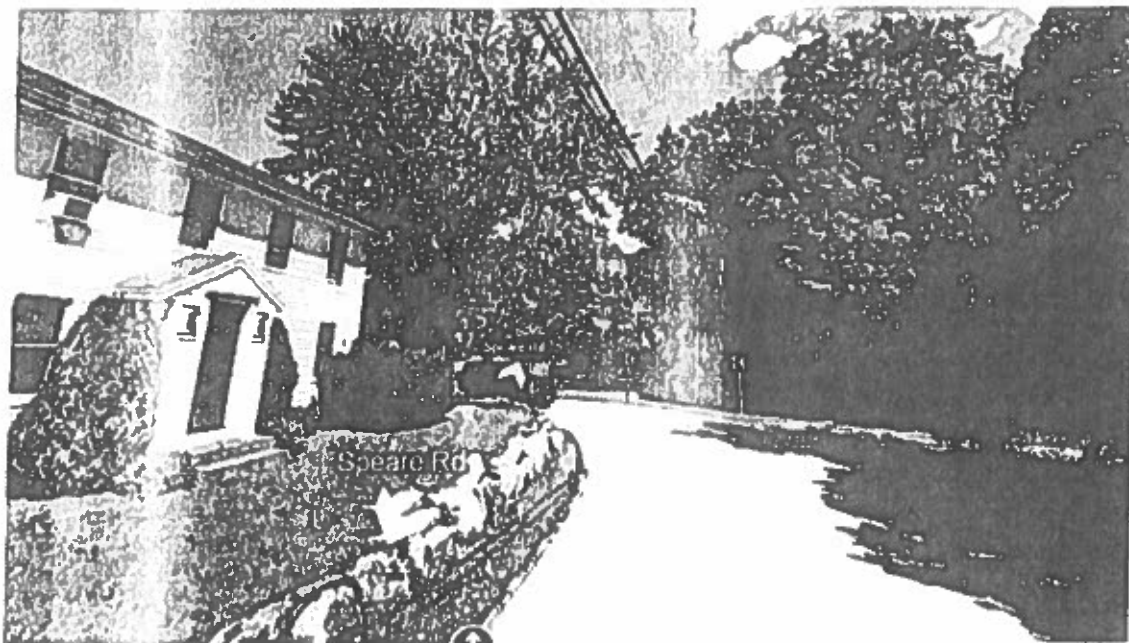
A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

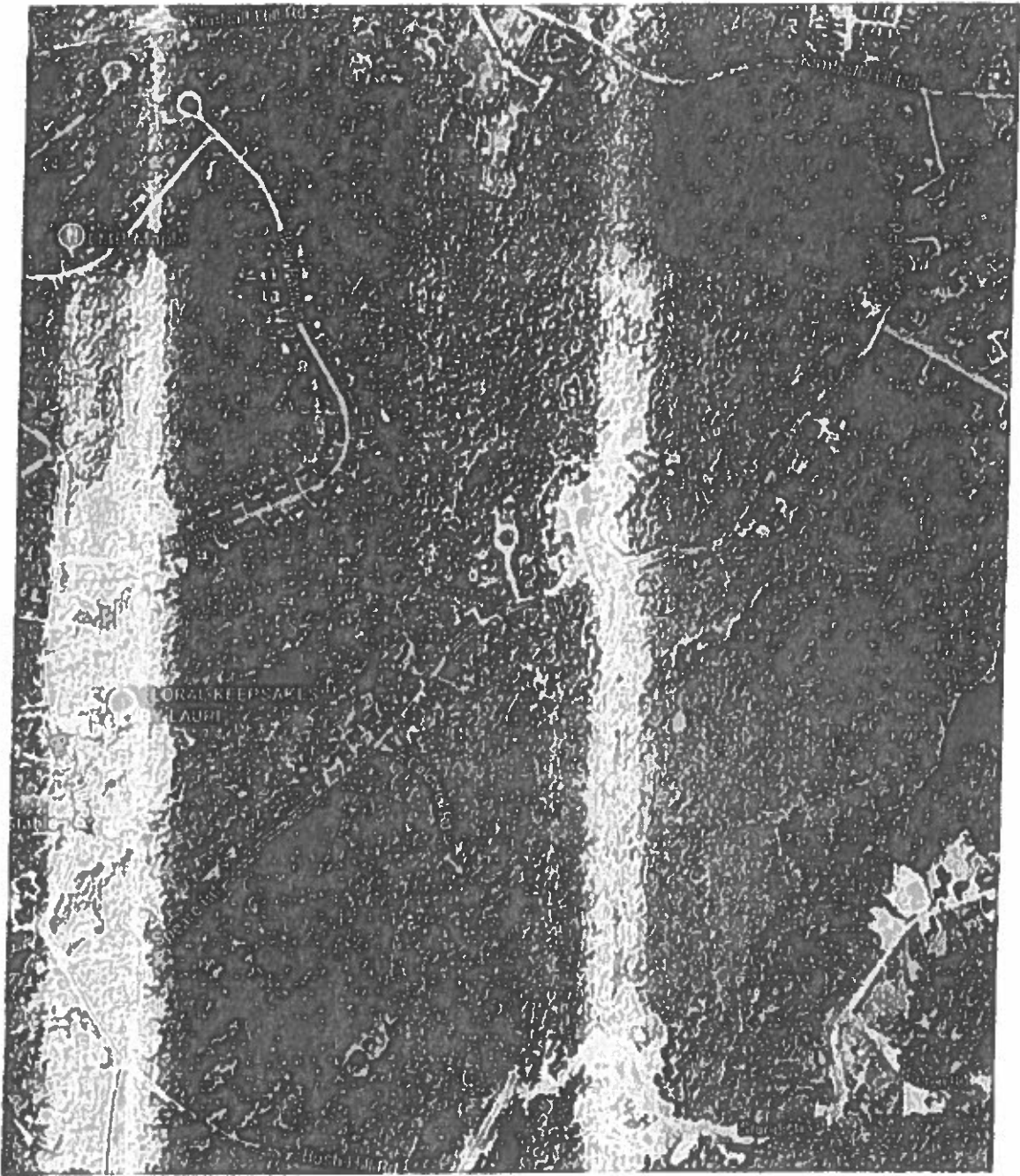
Stop Signs at Hampshire Drive and Wentworth Drive

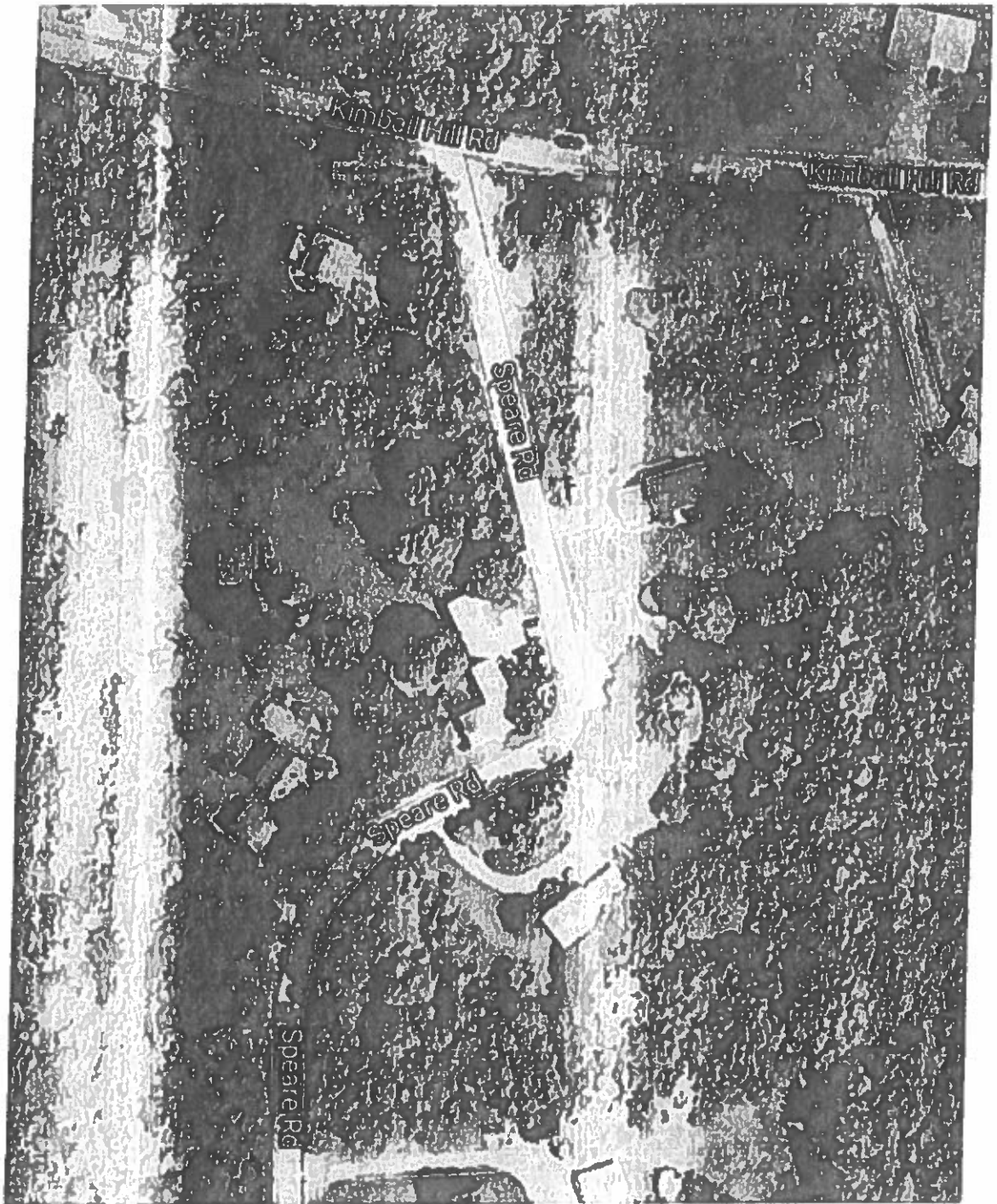
Brief History: Speare Road as one approaches Kimball Hill Road was altered decades ago to take an almost 90 degree turn on the final approach. Here, today, the road and right of way is narrow and the turn is sharp. Commercial Through Truck Traffic can make two way traffic precarious at this location.

Commercial Through Truck Traffic can utilize Lowell Road, Central Street, Route 111 and Kimball Hill Road at any hour of the day. Commercial Truck Through Traffic can also utilize Bush Hill and Wason Road during daytime hours. Speare Road is not vital for commerce because of this

New History: The residents of 89 Speare Road have requested some traffic calming measures at the same location to limit recent traffic accidents here at the 90 degree bend.









*Agenda
10-8-24*



TOWN OF HUDSON

Board of Selectmen



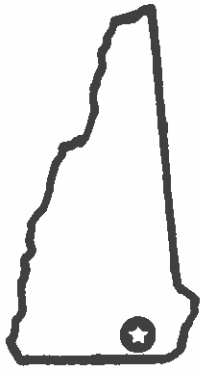
12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

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Town Administrator

Saturday, September 28, 2024 Telegraph edition



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
10-22-24



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 10, 2024

Re: Comprehensive Infrastructure Study –Petition Warrant Article #29

The Board of Selectmen held a public hearing on October 1st to take public comment on Petition Warrant Article #29 for a Comprehensive Infrastructure Study. I am placing this item on the Board of Selectmen's agenda so that the Board can discuss how they would like to move forward. I have attached a copy of the petition warrant article as well as the minutes from the October 1st public hearing for your information.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Article 29 Comprehensive Infrastructure Study (by Petition)

Should the Town of Hudson complete a comprehensive infrastructure study independently run by a qualified third-party contractor unrelated to the Town of Hudson or the Nashua Regional Planning Commission? This study will include the following:

1. Comprehensive traffic study and impact for the entire town to include all developments being built and approved to be built.
2. Emergency services review of staffing, equipment, and training needed based on the facilities and anticipated demand from all the development. This includes, Police, Fire, and DPW.
3. Impact on our schools based on the high-density housing and the housing development under construction.
4. Sewer and water needs for the town.
5. Review the current impact fees assigned to developers based on this study.
6. The study results are expected to be used to upgrade and improve the Master Plan, Zoning ordinance, Land Use regulations, and to determine the impact to budgets/taxpayers and equipment/facilities/staffing needed to function.

Not Recommended by the Board of Selectmen 3-1

Tax Rate Impact is \$0.00

Advisory

Passed by Voters: 1789-1325

HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

Minutes of the October 1, 2024 Meeting

1. CALL TO ORDER – by Vice-Chairman Dumont for the meeting of October 1 2024 at 7:00 p.m. at the Hills Memorial Library.

2. PLEDGE OF ALLEGIANCE -- Todd Boyer.

3. ATTENDANCE

Board of Selectmen: Heidi Jakoby, Dave Morin, Dillon Dumont and Kara Roy.

Staff/Others: Steve Malizia - Town Administrator; Lorrie Weissgarber - Executive Assistant.

4. PUBLIC HEARING

Vice-Chairman Dumont explained the petition Warrant Article #29 – Comprehensive Infrastructure Study.

Based on RSA 40:14 XI (b) we are required to hold a Public Hearing to take any additional public input.

Vice-Chairman Dumont opened the Public Hearing at 7:02 p.m.

5. PUBLIC INPUT –

James Crowley – 4 Fairway Drive

Quite honestly the last time I was here the sound system wasn't nearly as good as it is now. Thanks for the upgrades. I wrote mine out. First off, thanks for this meeting, it's been, well kind of overdue, or, long overdue, I'm glad we are here. I want to state some summary points in my recent September 29th email to the Board of Selectmen. And some additional verbal ones that occurred to me after publishing it. I brought an extra copy if anybody wants one. I know when I submitted it just kind of scrambled all my formatting. OK, thank you. Again, like I said, I'll just. I suggest first, establishing an index of existing reports. Example, NRPC Town-Wide Transportation Study and Town Hall Study if less than, say four years old then use existing studies to reduce the cost of producing the Article 29 Comprehensive Infrastructure Study. Next, I'm just stating the obvious pretty much. Next establish a 2025 funding budget for each main category identified in Article 29 and total funding of it, what would most likely get voter approval in March. Would it be an all-encompassing report? Or, certain categories ranked both necessary to be studied by public concurrence. After voter approval of funding, I like to think positive, a completion of the authorized study the Board of Selectmen needs to periodically disclose progress or pitfalls in achieving needed infrastructure improvement. Needed will be important public relations and justification of report costs and ongoing transparency disclosure of progress. In the report, I suggest having a section for existing and future growth patterns, assessment and development analysis. Quantify why does Hudson need certain visionary and infrastructure improvements? I suggest a section to define and rank infrastructure categories needed to support residential development and a separate on ranking infrastructure categories needed to support nonresidential development. This Hudson position better to support one over the other or a logical mixture based on current zoning and land use regulations. Then in your transportation category, Hudson is a pass-through community, not a destination community for commuters. Simply look at Hudson vehicle registration compared to existing traffic counts. As I understand it, the New Hampshire Department of Transportation has recently acquired software and data collection abilities to analyze pass-through trip starts and ends. Hudson needs an assessment of who is using its roadways and where they are coming from and going to. This type of information is currently needed and lacking. The BOS should request assistance from the NHDOT to supply this already tax dollars paid for source of professional knowledge to generate data on the subject. The NHDOT seems a logical starting point at obtaining this type of information than Hudson taxpayers funding the total cost of it. Next category briefly touch on is sewer and water. An existing community well has been contaminated and shut down. Alternative water sources and future budgeting needs examination in exposure to impacts in Hudson tax payers. I think probably through the rumor mill different people have heard about this, but, is there going to be some future tax impacts? It would be nice to know. The next category was impact fees. I think the report needs to highlight and list current established impact fee categories. Also identify the analytical methods used to establish the amount. How often are they reviewed? And final authorization procedure to legally implement them. I'm not sure if a published guideline is available for easy public access and review. If not one, should be made available. I have not notice where criteria to generate impact fee components can be found on the Town website. That's me personally, could be my lack of skills, but, please consider that and all this infrastructure deal because part of Article 29 was impact fees. Finally, I wonder what benefit this comprehensive infrastructure report will be if there are no defined procedures for

future resulting actions to go with it. It will be necessary for a prime player to coordinate and be a consensus builder to get voters to approve additional funding to address identified deficiencies. The BOS should be that prime player. I think everybody will agree to step up to do that. Or, we wouldn't be here tonight. We already know an infrastructure report will identify and quantify current understaffing of emergency services personnel. The BOS will be needed to educate the public as to why understaffing exists and build a consensus as to how to address it. Since current competition for the same professional personnel by surrounding communities and even the state is intensive, it's time to start thinking outside the box of using current methods to address that void. I envision future BOS public workshops for generation of solution ideas. These ideas may range from creation of a first responders property tax credit, similar to the existing veterans one. Or, possibly something more drastic. For example, Hudson is already scheduled to get a paid for special apparatus fire truck because town zoning ordinance allowed the largest industrial expansion project ever in New Hampshire to be built within our Town borders. However, Hudson already has a problem with manning the fire and ambulance equipment already in service. The BOS needs to start public discussions on whether it's time for a moratorium on future development until the Town can adequately cover and absorb its existing built and coming approved development on the books. It appears to me future development will have to suffer because of this. A moratorium should be considered that can be legally supported by the courts until Hudson achieves sufficient emergency manpower. The public should know, the public should be informed about additional manpower required increases future property taxes. Keep in mind free, so to speak, fire equipment doesn't address required ongoing future operational costs. Anyway I wish the size of the public turnout tonight was larger, actually. Personally, I encourage the BOS use Hudson Community TV and the free local newspaper, Hudson Times, and other media to get the word out on infrastructure study. Hudson desperately needs intense guidance and vision to address its infrastructure if we wanted to be a community we are proud to live in. And that's my summary. We're happy to come back again if you hold more meetings.

Jim Dobens – 4 Eagle Drive

Why not, it's been awhile. I'm back, yes. I hope everybody had a good summer. I did. At least I tried to. I'm here because I care. I'm the one wrote the warrant article. Mr. Malizia: Name and address for the record, just to put on record please. Jim Dobens, four Eagle Drive for the last 44 years. I am here because I care. I wrote that warrant article asking for an infrastructure study because the Town needs one. And before I get into all the stuff that I read, I have been involved in infrastructure studies from the developer's point of view. Projects much larger than the stuff that's going on here. And I can tell you that it's needed. And what I'm leading into is my question to everybody, what is the vision for Hudson? I don't know if anybody can explain it to me. What do you want Hudson to look like and what needs to be done to accomplish that vision? Hudson does not have the vision today nor do we have a comprehensive master plan to accomplish one. An infrastructure study will look at all aspects of the Town as to where we are and what we must plan for in the future. The study will allow for proper town planning decisions and improve the quality of life for residents by identifying the key areas of improvements necessary for our schools, our emergency services, our DPW, water and sewerage, housing traffic, the environment and importantly zoning. The scope of this study should include: identify the current projects and developments being built, and then what is in the que for approval and in planning stages. Second, population growth and demographics. What do you understand it to be for the next decade or for the next 15 years? You can have population growth but what's going to be the demographics of that growth? School assessment of facilities, curriculum, student population trends and staffing to achieve better than average results. Clearly this needs School Board input. Police and Fire assessment of what we have today and what is needed for the next decade in terms of staffing, equipment, training, IT support. As this town expands there are going to be more emergency calls, it's a given. I know I see every time I see the Fire trucks go out Dave, hopefully they're safe, they're good. I'm not sure if we follow the two in and two out rule. Because I think we staff our trucks with what? Two? Selectman Morin: That's up to the Fire Chief at this point. Jim Dobens: OK, but I'm just saying on typically it's about two. I really would like to see us get into the two in two out rule as well as some increased staffing with Police. But that's something that can be looked at during the study. DPW assessment of equipment staff and training and IT. Is they will have to deal with more road infrastructure and what comes with it. How many more roads are in the plan for this town for the next decade? That adds more work for them. Water and sewerage usage in capacity projections. Do we have the infrastructure to support the developments that are coming? Road infrastructure in the traffic situation. This is the really big elephant in the room. I have yet to see a comprehensive traffic study that combines all the developments, current and planned, and their impact on the Town's roads. Main roads and back roads. We have become a pass-through town and I keep hearing that phrase more and more from people, but we have. We've become a pass-through town and soon there will be hundreds of tractor trailers daily plus more cars from these developments traversing all over our roads. Where are the bottle-necks today and where

will they be in 10 years and what is the plan from this town to solve them? To solve them you need to understand them. To understand them you need to study them. So get the real facts that an infrastructure study will provide for that. Ever since I moved to Hudson, every single development that's been going in has always told me there is going to be minimal impact to traffic. That has been going on since the Sanders Place went in in south Hudson. Minimal impact. It's funny how I've gone from a one lane one way one lane the other to six, seven lanes down there going to eight. Minimal impact. I'm really tired of it. Our environment. What impact do these developments have on the quality of our air, our water, the noise levels to the residents of Hudson. These all have health impacts. How is this being monitored and tracked? What about green space needs called out by residents in one of the last Master Plans discussions? Zoning. We need a complete review of all our zoning and make appropriate changes that aligns with what Town's vision should be. This study will allow planning to take place between Town leaders and its residents to accomplish which you want driven by a Master Plan that delivers this Town vision that you want. Get the study going so we can build economic prosperity and improve resident's quality of life at the same time. We need economic growth but, we also need it responsibly that's what this will do. Some not all of this can be done by various department heads and save money. However, it needs to be over watched and conducted by a qualified non-partisan company. So yes, it will cost money but, this expenditure will truly save us significant funding in the future. Thank you.

Tim Wyatt – 139 Barrets Hill Road

I'm here to speak about some ideas that I have that might think for the future of Hudson and how we go about its development. We talk about the Master Plan and I'm hoping at some point maybe there will be a scale model of Hudson with all the roads and buildings and things that we can move around and point to areas we'd like to see developed in a certain way. With that thought in mind I drew myself a map of Hudson and drew the major roads. I think one way to look at Hudson if we would like to make a wish list of what we would like to see. I think a big part of what needs to be addressed is the traffic. I feel that we're going to have to make some decisions about what we would like and what we're going to have to forego, if you will. I would like to keep as much of the green space that we have relatively green or residential. And allow those corridors that are already currently developed to continue to be so and improved for development and I think there are other areas that are not developed that we could take advantage of. The river, I think, is something that we have to, my knowledge, no benefit from in very much other than Merrill Park, I guess. I've only been down there a couple times it doesn't really seem to be that great of an access to appreciate the river. In my wish list I see an aerial on the river that does a few things. It allows for retail, a nice restaurant to see the sun set over the river I think would be, it would really put Hudson on the map in southern New Hampshire. One of the areas I think we would need to forego is Route 3 and forego in a way that it can't be taken advantage of in such a way that we continue to develop but also make better for travel. The traffic idea I have is at the Sagamore Bridge traffic coming into Hudson we create a system. In my mind it's a large traffic circle, but, you have two choices, south or north. Not east. East is local, you want to go east you're on more local roads that Lowell Road. Send them up Lowell Road take advantage of the development that we have and keep going. But the quicker way would be to come across Taylor Falls Memorial Bridges and there I'm thinking 111, when I look at the big picture of the region, that needs to be the route to 93. Maybe we'll get a bridge in Merrimack someday, I don't know but, I'm thinking of these things as a direction possibly to aim for. Allow the managed development on 111. Improve the road we know we've got problems there with traffic, the high speed then becoming lower speed is a challenge. And although it's maybe considered by many the heart of Town where the Common is, again, again another traffic circle. If you want to go south that's local, we want you to go east or north. My feeling is by controlling traffic this way people get used to what makes sense if you don't want to go north or south at the Sagamore Bridge keep going up to the Taylor Falls and in this way maybe we have a chance at controlling the traffic. This is, you know, dreaming in the future and how you get from here to there. But is a thought that maybe others could build upon. The section between the bridges along the river if that area could get another supermarket and let that neighborhood be almost a place where when you get home and you're in your car, you don't even need a car, you have access to services. And I think that of residential planning to the east and south of town currently has open space I think would benefit Hudson. Mixed development, residential some more starter homes and that work well I think for downsize. I'm one of the seniors in town who's looking to downsize, I'll bet I'm not alone and there's not a lot of inventory. If you don't want a condo or a duplex or something. If you still want your own property and you don't want to walk up two or three flights of stairs. If you have something like that please let me know. Those are the broad strokes that some of the ideas I had that maybe could be useful. Taking into account everything that the previous speakers have talked about with how to go about managing development. I can't imagine it's an easy, an easy task, but, if we were able to make a decision as a town that these are the, I guess it's going to be through zoning. Keep our industrial pretty much where it is now,

develop those corridors that are already developed. Make a decision on how we want to handle our traffic so we're not thinking about trying to develop areas that are currently not developed, save those for the residential green space. I think that pretty much covers what I hoped to say. Thank you very much.

Todd Boyer – 2 Merrill Street

Been a Hudson resident for over 45 years, own a business in town, Lowell Road. When I hear infrastructure the first thing I think about is roads, traffic so on and so forth. The other speakers talked about Fire, Police, school, things to that nature. I agree with all of it, but that wasn't my point in coming here tonight. My point in coming here tonight was to talk about the roads. Everybody wants to complain about the traffic in town. Everybody wants to say we have, you know, passing through our town. However, I believe, our Town Engineer has gone to bat for the town and has gotten the state to pony up money to do a study, on whether or not the Circumferential Highway could be put in. And I believe that it was voted down. If we are going to complain about traffic and we are going to worry about how many cars are passing through us, why wouldn't we want to at least study it and find out if the road is even capable of being done? We might find out that it can't be done. And if it can't, at least we'll know and we can allocate funds to a different direction, a different solution. But if we don't know we can't educatedly make that decision. However, if it can be done, it's going to alleviate a lot of our problems. I recently saw a post that, you know, gas stations must be a very lucrative business. There are lucrative. Why? Because we have made them lucrative. If you take the surrounding towns that are near us, Windham, Nashua, Pelham, even Merrimack go out a little further to Atkinson. If they are going to get to Nashua they have to come through Hudson. We have two major highways that run alongside us. They are going to go through Hudson. If we force all that traffic down Lowell Road, we are going to make gas stations and convenience stores incredibly lucrative. Plain and simple. So if we don't want it we need to be willing to think outside the box. Outside the box is what are we going to do? We cannot be concerned about putting in a Circumferential Highway and it opening up more land to be developed. If that is the case and that is the concern, then we come up with zoning ordinances to protect that land. We come up with a planning schedule that designates some of that land for green space for a certain period of time. We're going to have tractor trailers in town soon, down at Target. Everybody knows it. They, if I remember correctly, gave us \$1.5 million to do a boat ramp down there. They're participating in our town. They're going to redo all those intersections in town so that we have better traffic flow. They're going to redo the pavement so that we have good roads to drive on. I understand if you've been in town for over 40 years and you like a small little community seeing change is never easy. But change is going to happen. Whether we want our town to stay small or not the surrounding towns around us are not going to allow us to stay small. So if we don't bother to really think about roads and getting traffic through this town easily, we're going to have the same problem years and years to come, and it'll be worse and worse. We don't need to be concerned about the businesses on Lowell Road, all of them will be fine because we'll have some local traffic. But, we have to do something to be able to funnel the vehicles through this town. That's it.

Ed Thompson – 22 Burns Hill Road

Only 31 year's resident. I don't really have a prepared statement but, I did want to come down and speak in support of the study. I think it's probably three to five years overdue and obviously I would say the next two to ten years is going to be quite challenging for the town of Hudson. I noticed that this was an advisory warrant petition. It was approved quite sizably, 1789 to 1325 with the Board of Selectmen voting not to recommend by a vote of 3-1. I'm not really sure why it was not recommended. I did not watch the meeting I don't know if it was because of financial reasons or what. But, I certainly think its worthwhile doing. I noticed back in August a front page article in the Union Leader stated, front page, right across the front, Union Leader, Growing Pains State Wrestles with Develop Across Southern New Hampshire. Commercial and residential growth is in overdrive. Kind of an understatement, I've been around southern New Hampshire a lot. You've probably all seen it. It's taken off, this is the place to be, right? The New Hampshire advantage. And like I said, I think the next three to ten years is going to be some serious challenges. I think you need this study. I don't think Target is going to solve all our traffic problems. I don't think big developers are going to come in and solve our problems, it's not going to happen. It's going to have to happen from within. I don't know. I think the growing pains, we're already there, so. I encourage you to push forward on this wherever the money comes from, you know, just make it happen please. Thank you.

Vice-Chairman Dumont: With that I will have Selectman Jakoby read a couple of items into the record.
Selectman Jakoby: Thank you so much Chairman. We did receive two additional letters of input from the public.

Selectman Jakoby reads two emails submitted for this meeting into the record:

Janie Delano Freedom – 27 Amanda Drive

Sir,

Kindly take this email as a NO vote from me , I am opposed to the funding of any Infrastructure Proposal/Warrant etc. as the cost to us taxpayer will be exorbitant and out of reach.

It has cost \$42,000 just for town hall.

I cannot even imagine the cost to do a Total infrastructure study.

Thank you for putting this email towards public input tonight.

I am unable to attend the meeting in person.

Janie Delano Freedom

27 Amanda Drive

Hudson NH

a resident for over 47 years.

Jerry Bento – 7 Muldoon Drive

As a long-time taxpayer in the Town of Hudson, I always feel that major purchases or upgrades are brought to the taxpayers when the need is urgent as opposed to having a long term plan that is reviewed with the Taxpayers on a yearly basis. In an ideal world, there would be a plan posted by the Town that shows projected needs for up to 10 years.

At a very minimum, the areas that I feel must be studied in the Infrastructure Study are the following:

1. Population projections for Town of Hudson (for use in studying the following areas)
2. Traffic -
 1. Identify current bottlenecks
 2. Project current bottlenecks
 3. Identify short and long term solutions based on bottlenecks
3. Fire - Review staffing, software, vehicles, and create plans based on population projections
4. Police - Review staffing, software and hardware, vehicles and create plans based on population projections
5. Combined Emergency Services Dispatch - is now the right time to combine
6. DPW - Review staffing, vehicles, software and hardware, vehicles, and create plans based on population projections
7. IT -
 1. One IT Manager for the Town and School. (yes, different platforms and requirements, but a strong manager should be able to handle)
 2. Review staffing
 3. Review hardware and facilities
 4. Combine with schools to save money, cross train staff that does both areas.
 5. Shared infrastructure to save money and enhance disaster recovery for both the School and the Town.

Some of these items can be performed by current staff or NRPC (population projections for example). Also, a contract for the study should include provisions that the Department Heads will respond to the questionnaires from the company hired for the survey(s) thus reducing the amount of time required onsite by the contractor.

Costs should be reduced if much of the leg work is performed by employees of the Town of Hudson.

The end result of these studies should be an updated CIP and recommendations for each department for the future. As a result of these studies, it may be feasible to create Capital Reserve Funds to better plan for future needs so that financial impacts will be spread out over the years.

Yes, there will be costs associated with the Study, but historically this Town has not done a good job of documenting and planning for the future. With a completed study, the Taxpayers would be able to see both any deficiencies and also what future needs.

Thank you for your consideration.

Jerome J Bento
7 Muldoon Dr
Hudson, NH 03051

Selectman Jakoby: That's all I have Mr. Chairman. Vice-Chairman Dumont: I'll go back out to the public one more time. Is there anyone out there that would like to speak? With that I will close the public hearing at 7:39 p.m.

13. ADJOURNMENT

Motion to adjourn at 7:40 p.m. by Selectman Morin, seconded by Selectman Roy. Motion carried, 4-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Executive Assistant.

Absent

Bob Guessferd, Chairman

Dillon Dumont, Vice-Chairman

Kara Roy, Selectman

Heidi Jakoby, Selectman

Dave Morin, Selectman



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 10, 2024

Re: Conservation Fund Donation

Chairman Guessferd has requested that an item be placed on the Board of Selectmen's October 22nd agenda to accept a donation from Eagle Scout Christopher Darbe. Mr. Darbe recently completed his Eagle Scout project which built an information kiosk for the Pelham Road Conservation area. Mr. Darbe raised funds for the project and has a remaining balance of \$347.71, which he would like to donate to the Conservation Fund. Should the Board vote to accept the donation, the following motion would be appropriate:

Motion: To accept the donation of \$347.71 from Eagle Scout Christopher Darbe for the Hudson Conservation Fund.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Malizia, Steve

From: Guessferd, Robert
Sent: Wednesday, October 9, 2024 11:55 PM
To: Malizia, Steve
Subject: Fwd: Conservation Fund Donation

Steve:

Can we add this to the agenda of the 22nd?

Thanks.

Bob

Sent from my iPhone

Begin forwarded message:

From: Christopher Darbe <christopher.darbe@icloud.com>
Date: October 9, 2024 at 21:10:38 EDT
To: "Guessferd, Robert" <rguessferd@hudsonnh.gov>, "Michaud, Jim" <jmichaud@hudsonnh.gov>
Cc: Gary Gasdia <ggasdia@gmail.com>, William Collins <bcoll66956@comcast.net>
Subject: Conservation Fund Donation

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

Hi Mr. Guessferd and Mr. Michaud,

I am writing to request that I be added to the 10/22/24 Board of Selectmen agenda to deliver the following letter and funds.

My name is Christopher Darbe and I've just completed my goal of obtaining the rank of Eagle Scout in Troop 20, Hudson. Part of the requirements to obtain the Eagle Scout level was to plan, fund raise and complete a project that our community could benefit from. I chose to work with the Hudson Conservation Commission and built an Information Kiosk for the Pelham Road Conservation area. Through the generosity of community members during the fund raising portion of the project I have a remaining monetary balance of \$347.71 that I would like to donate to the Town of Hudson Conservation Fund. Please accept this donation on behalf of myself and the rest of Troop 20. It was a pleasure to complete this project and I hope our residents and others using the property find it helpful to their hiking needs.

Best Regards,
Christopher Darbe



TOWN OF HUDSON

Board of Selectmen



*Agenda
10.22.24*

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

PUBLIC NOTICE

Street Acceptance

In accordance with Town Meeting vote on 3/12/94 and pursuant to RSA 674-40-a, relative to Street Acceptances, the Board of Selectmen shall hold a public hearing on **October 22, 2024**, at 7:00 PM in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, New Hampshire. This is in regards receive comment from the public in the consideration of accepting 1,425 linear feet of Ashlyn Drive.

Town Administrator

Saturday, October 12, 2024 Telegraph edition



TOWN OF HUDSON
Land Use Division

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1142

RECEIVED

OCT 10 2024


TOWN OF HUDSON
SELECTMENS OFFICE



INTEROFFICE MEMORANDUM

TO: Board of Selectmen

FROM: Elvis Dhima P.E., Town Engineer
Jay Twardosky, Public Works Director

DATE: October 10, 2024 

RE: Street Acceptance
Ashly Drive (1,200 linear feet)

The Engineering Department has received a street acceptance request from KLN Construction to accept the road listed above. Enclosed please find the following:

1. Street Acceptance Application
2. As-Built plans
3. Final walkthrough form

Public Works, Engineering, Fire, Police and Planning Department have inspected the road and recommends street acceptance. The two year maintenance bond for \$57,400 is in place and this acceptance will require two public notices.

Motion:

To accept Ashly Drive as a Town road, as recommended by Town Engineer and Public Works Director

APPLICATION FOR ACCEPTANCE OF A DEDICATED ROAD AS A TOWN ROAD

DATE: September 23, 2024

NAME OF ROAD: Ashlyn Drive

NAME OF APPLICANT/AGENT: KLN Construction Co., Inc.

APPLICANT ADDRESS: 70 Bridge Street, Unit 1
Pelham, NH 03076

TELEPHONE: 603-635-0807

COMPLETED APPLICATION FORM TO INCLUDE:

LOCATION OF ROAD: Attach three (3) copies of the approved subdivision plan and indicate the length of road for which acceptance is being requested.

LENGTH OF ROAD: 1,200 Feet. +/-

STATEMENT OF DEDICATION: H.C.R.D. Plan Number: 41629

H.C.R.D. Book and Page Number which references deed or other instrument dedication road to public use: See attached Warranty Deed, K.L.N. Construction Co., Inc. to

Town of Hudson

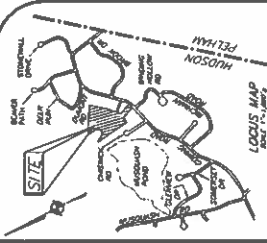
Attach three (3) copies of deed or other instrument.

STATEMENT OF APPLICANTS' INTEREST IN HAVING ROAD ACCEPTED:

Construction recently completed pursuant to
Town's requirements; Applicant requests street
acceptance pursuant to original intent of "Plan of
Land, Forest Meadows, Hudson, New Hampshire"
Definitive Subdivision Plan

FEE (\$50.00): PAID; YES NO

RECEIPT NO. 791,985 RECEIVED BY: CK#11961 DMS
Recvd. 10/1/24



- NOTES:**
- SEE SHEET 2 FOR CONSTRUCTION NOTES & SPECIFICATIONS AND SHEETS 13 & 14 FOR DETAILS OF CONSTRUCTION.
 - THE DEVELOPER IS RESPONSIBLE FOR THE ACCURACY OF THE SURVEY DATA AT THE ENTRANCE DRIVE TO THIS SUBDIVISION IN ACCORDANCE WITH SECTION 209-40 OF THE ZONING REGULATIONS. THE DEVELOPER SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE SURVEY DATA TO THE "DEAD END" BOX CITED IN NOTE 14, TO THE CENTRAL CONSTRUCTION NOTES FOUND ON SHEET 2 OF THIS PLAN.
 - PROVIDE TO STREET ACCEPTANCE AS BUILT. THE DEVELOPER SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE SURVEY DATA AT THE APPROPRIATE EXPENSE TO THE PLANNING BOARD AND THE BOARD OF SELECTMEN. THIS SECTION 238 SUBDIVISION OF LAND REGULATIONS.
 - INSTALL UNDERDRAIN (PER DETAIL ON SHEET 13) AT THE ENTRANCE DRIVE TO THIS SECTION AS NOTED - STA 10+55 TO STA 12+58. OUTLET TO DB 22.
 - CARRY OUT THE CONSTRUCTION ON THIS SITE SHOWN ON THIS SET AS NOTED AND SUBJECT TO THE APPROVED SUBDIVISION PLAN.

JUNE 6, 2024

[Signature]
SURVEYOR

AS-BUILT PLAN
 1- FOREST MEADOWS
 58R GOWING ROAD
 HUDSON, NEW HAMPSHIRE

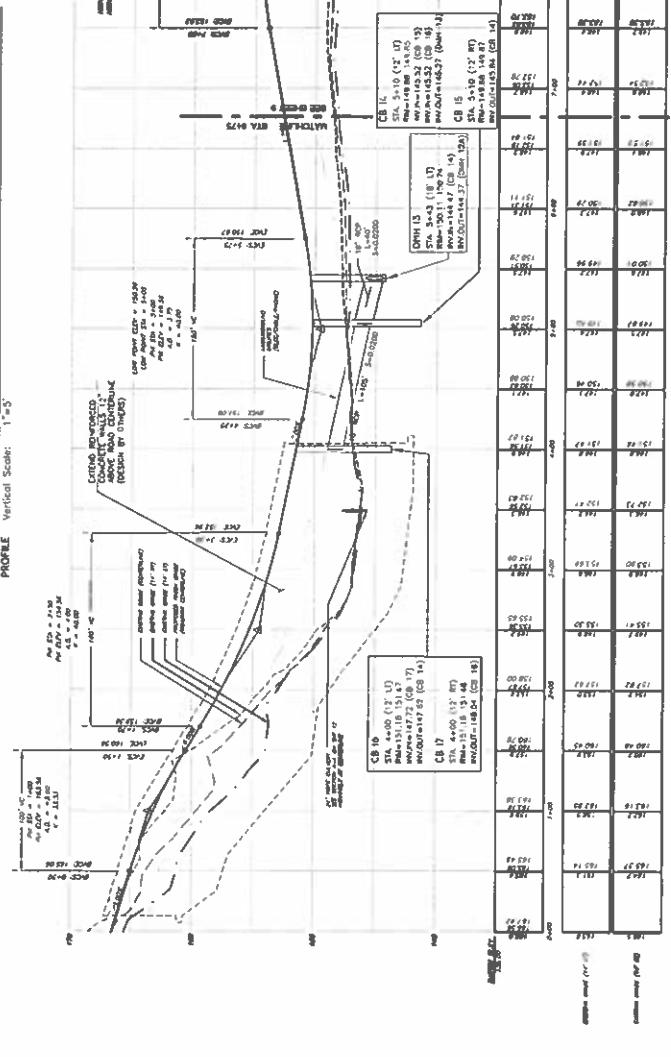
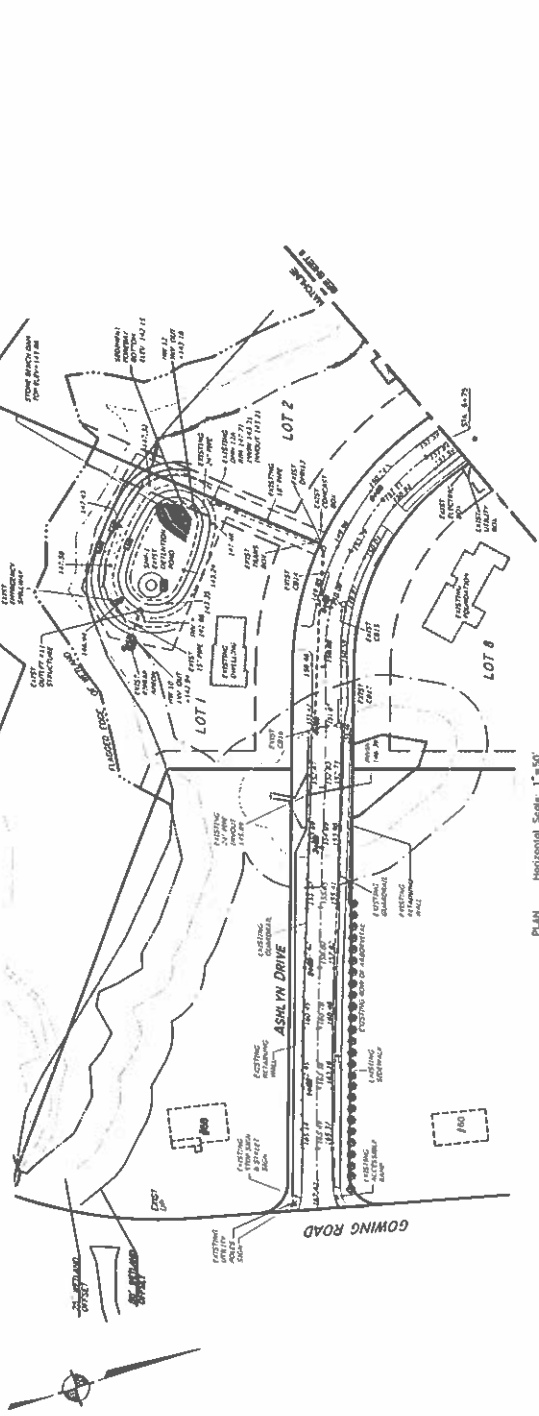
ASSISTANT: MAP 237 / LOT 032

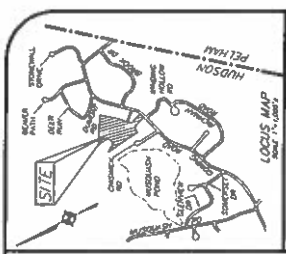
COMPILED BY: SECTION COMPANY, INC.
 1000 MAIN STREET, SUITE 101
 HUDSON, NH 03051
 TEL: 603.271.0000

APRIL 5, 2021 JUNE 5, 2024

SCALE: 1"=50'

NO.	DESCRIPTION	DATE	BY
1	AS-BUILT PLAN	06/05/24	AMC
2	1- FOREST MEADOWS	06/05/24	AMC
3	58R GOWING ROAD	06/05/24	AMC
4	HUDSON, NEW HAMPSHIRE	06/05/24	AMC
5	ASSISTANT: MAP 237 / LOT 032	06/05/24	AMC
6	COMPILED BY: SECTION COMPANY, INC.	06/05/24	AMC
7	1000 MAIN STREET, SUITE 101	06/05/24	AMC
8	HUDSON, NH 03051	06/05/24	AMC
9	TEL: 603.271.0000	06/05/24	AMC
10	APRIL 5, 2021	06/05/24	AMC
11	JUNE 5, 2024	06/05/24	AMC
12	SCALE: 1"=50'	06/05/24	AMC
13	MEASUREMENTS MADE BY	06/05/24	AMC
14	SECTION COMPANY, INC.	06/05/24	AMC
15	1000 MAIN STREET, SUITE 101	06/05/24	AMC
16	HUDSON, NH 03051	06/05/24	AMC
17	TEL: 603.271.0000	06/05/24	AMC
18	APRIL 5, 2021	06/05/24	AMC
19	JUNE 5, 2024	06/05/24	AMC
20	SCALE: 1"=50'	06/05/24	AMC





NOTES:

- SEE SHEET 2 FOR CONSTRUCTION NOTES & SPECIFICATIONS AND SHEETS 13 & 14 FOR DETAILS OF CONSTRUCTION.
- THE DEVELOPER IS RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION SHOWN AT THE ENTRANCE DRIVE TO THIS SUBDIVISION IN ACCORDANCE WITH SECTION 28B-40 OF THE ZONING ORDINANCE. THE DEVELOPER SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION SHOWN TO THE "TOGO END" SIGN CITED IN NOTE 14. OF THE GENERAL CONSTRUCTION NOTES FOUND ON SHEET 2 OF THIS PLAN.
- PROVIDE TO STREET ACCEPTANCE, AS-BUILT RECORD DRAWINGS AND RECORD PLANS TO THE APPLICANT'S EXPENSE, TO THE PLANNING BOARD FOR REVIEW AND APPROVAL IN ACCORDANCE WITH SECTION 21B SUBSECTION OF ZONING REGULATIONS.
- INSTALL UNDERDRAY (PER DETAIL ON SHEET 13) UNDER THE DRIVE IN THE MIDDLE OF THE SECTIONS AS NEEDED. STA 10+84 TO STA 12+36. OUTLET TO DB 22.
- VERIFY THAT THE CONDITIONS ON THIS SITE SHOW NO RED ARE EXISTING AND BUILD SUBDIVISION PLAN.

DATE: JUNE 6, 2024
SUPERVISOR: [Signature]

AS-BUILT PLAN Lot 1-7 of 7
Forest Meadows
 SUBDIVISION
 HUDSON, NEW HAMPSHIRE
 ASSESSOR'S MAP 237 / LOT 122

OWNER/PLANNING BOARD: MEISNER BREEM CORPORATION
 1000 BROAD STREET, SUITE 100
 ALBANY, NH 03710
 TEL: 603.938.2100

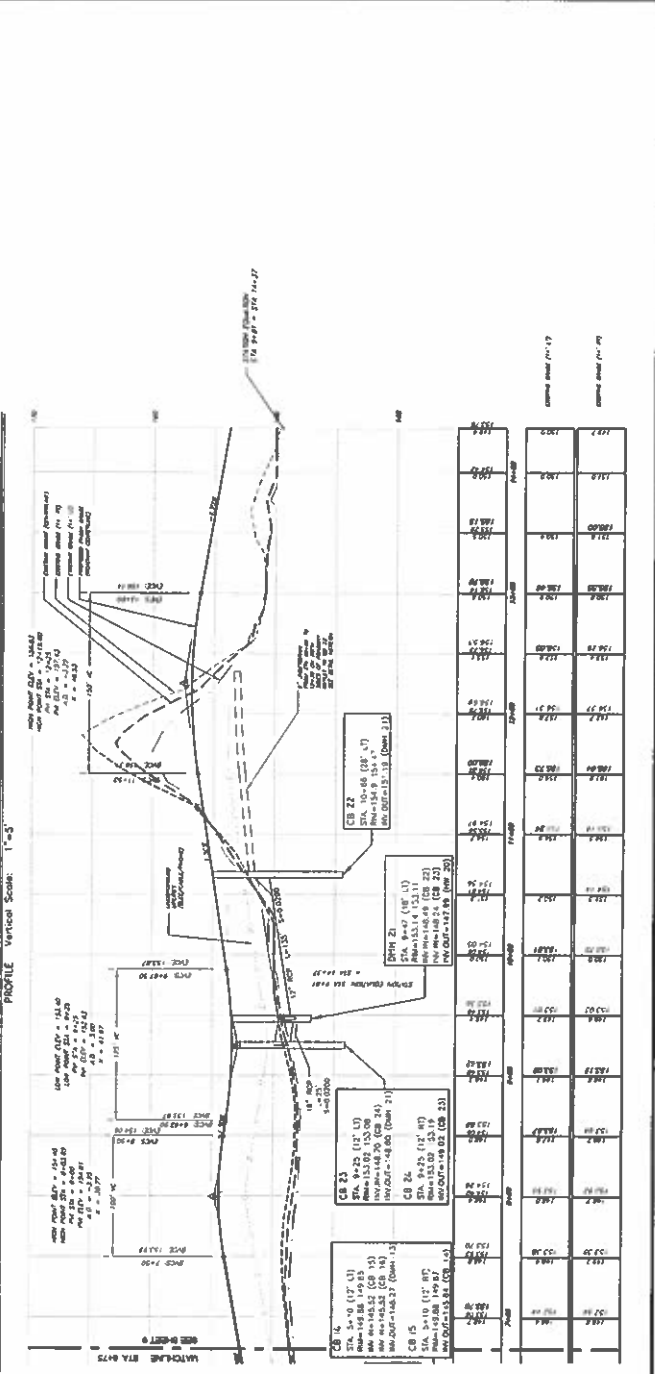
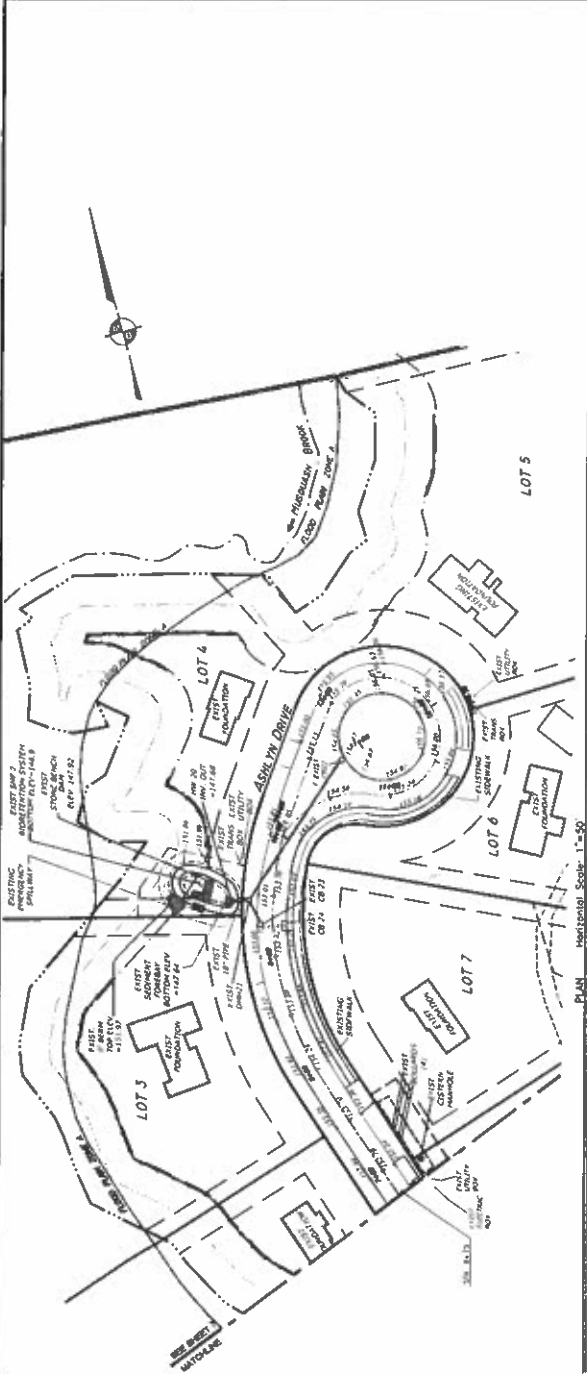
DATE: JUNE 5, 2021 / JUNE 5, 2024

SCALE: 1" = 100'

MEISNER BREEM CORPORATION
 1000 BROAD STREET, SUITE 100
 ALBANY, NH 03710
 TEL: 603.938.2100

APPROVED BY: [Signature]
 DATE: JUNE 5, 2024

PROJECT NO: 2021-001
 SHEET NO: 13 OF 18



STATION	ELEVATION	REMARKS
10+00	100.00	MANHOLE
10+10	101.00	MANHOLE
10+20	102.00	MANHOLE
10+30	103.00	MANHOLE
10+40	104.00	MANHOLE
10+50	105.00	MANHOLE
10+60	106.00	MANHOLE
10+70	107.00	MANHOLE
10+80	108.00	MANHOLE
10+90	109.00	MANHOLE
11+00	110.00	MANHOLE
11+10	111.00	MANHOLE
11+20	112.00	MANHOLE
11+30	113.00	MANHOLE
11+40	114.00	MANHOLE
11+50	115.00	MANHOLE
11+60	116.00	MANHOLE
11+70	117.00	MANHOLE
11+80	118.00	MANHOLE
11+90	119.00	MANHOLE
12+00	120.00	MANHOLE
12+10	121.00	MANHOLE
12+20	122.00	MANHOLE
12+30	123.00	MANHOLE
12+36	123.60	MANHOLE

Final Walk Through for Street Acceptance

Page 1 of 2

STREET NAME: ASHLYN DRIVE
INSPECTOR : DON KIRKLAND, JEREMY FAULKNER
DATE: AUGUST 6, 2024

CHECKLIST:

- | | | |
|-------------------------------------|---|---------------------------------------|
| <input checked="" type="checkbox"/> | Finish Pavement | |
| <input checked="" type="checkbox"/> | Street Sign | |
| <input checked="" type="checkbox"/> | Pavement Markings | |
| <input checked="" type="checkbox"/> | Sidewalk (5') / Handicap Ramps (#)/ Done (<u>Yes</u> / No) | |
| <input checked="" type="checkbox"/> | Right of Way Boundary Markings | |
| <input type="checkbox"/> | Water Gate Valve | Not Applicable |
| <input checked="" type="checkbox"/> | Catch Basins / Drain Pipes Clean Out | Jetted and Vacuumed 6/24 |
| <input type="checkbox"/> | Sewer Manholes | Not Applicable |
| <input checked="" type="checkbox"/> | Drainage Manholes | |
| <input type="checkbox"/> | Sewer Acceptance | Not Applicable |
| <input type="checkbox"/> | Water Acceptance | Not Applicable |
| <input checked="" type="checkbox"/> | AS-BUILT PLANS | |
| <input type="checkbox"/> | Access Roads to Drainage Structures and Ponds | Not Applicable |
| <input checked="" type="checkbox"/> | Detention Basins | |
| <input checked="" type="checkbox"/> | Erosion control | Still in Place |
| <input checked="" type="checkbox"/> | Compaction Tests | |
| <input checked="" type="checkbox"/> | Pavement quantities | |
| <input checked="" type="checkbox"/> | Curb | |
| <input type="checkbox"/> | Restoring Common Area / Staging Area (When Associations are involved) | Not Applicable |
| <input checked="" type="checkbox"/> | Fire Cistern – Inspected and tested (48 hour test) | Passed 48-hr test, Kirkland inspected |
| <input type="checkbox"/> | OTHER | |

Final Walk Through for Street Acceptance

ATTENDEES:

Jeremy Faulkner, Hudson DPW
Don Kirkland, Hudson Engineering

Outstanding Items



TOWN OF HUDSON

Board of Selectmen



*Agenda
10-22-24*

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

PUBLIC NOTICE

Grant Acceptance

Pursuant to RSA 31:95-b and in accordance with Article 36 of the March 12, 1994 Town Meeting, the Hudson Board of Selectmen shall hold a public hearing in conjunction with its regularly scheduled meeting on October 22, 2024, which starts at 7:00 p.m. held in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, NH. This is regarding the Clean Water State Revolving Fund grant to develop an Asset Management Program for \$30,000. Any Hudson, NH resident who wishes to speak on this matter is invited to attend.

Town Administrator

Saturday, October 12, 2024 Telegraph edition



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Board of Selectmen
FROM: Elvis Dhima, P.E., Town Engineer
DATE: September 27, 2024
RE: Clean Water Asset Management Program Grant Acceptance

RECEIVED

OCT 10 2024
TOWN OF HUDSON
SELECTMENS OFFICE

Town of Hudson has been selected by New Hampshire Department of Environmental Services for up to \$30,000 grant related to clean water asset management grant, which can be utilized for our drainage infrastructure for the following tasks:

Equipment purchases/rentals such as GPS units and tablets must follow current CWSRF procurement requirements.

Consulting fees: Consultants must be selected using the standard CWSRF QBS process for engineering services.

CCTV/Pipe and Manhole Inspections and other related contractor services.

This grant does not require a match by the Town and the acceptance process will require a public hearing and Board of Selectmen approval.

First Motion:

To approve and accept the Clean Water Asset Management Program Grant for the amount of \$30,000.

Second Motion:

To authorize the Town Engineer to be the principal for the Clean Water Asset Management Program Grant.



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



September 27, 2024

Elvis Dhima
Town of Hudson
12 School St
Hudson, NH 03051

Re: Clean Water Asset Management Program Grant

Dear Mr. Dhima,

Congratulations, your project has been selected for funding! By submitting a pre-application for a Clean Water State Revolving Fund (CWSRF) project to develop an Asset Management Program (AMP), you took your first step toward inventorying, maintaining, funding, and managing your community's valuable stormwater assets into the future. This year NHDES is offering grant funding for asset management projects. With grant funding you will need evidence of the authority to accept grant funds. Grant funds for AMP development are available if the following important steps are taken:

- 1. Project Consultation:** Contact your NHDES Project Manager Sarah Ridyard at Sarah.B.Ridyard@des.nh.gov 271-1989, no later than **October 31, 2024**.
- 2. Authority to Accept Grant Funds:** Communities must provide evidence of the authority to accept grant funds.
- 3. Qualifications-Based Selection (QBS) Procurement Process (if applicable):** When using a consultant, the grant recipient must issue a Request for Qualifications (RFQ) to select the most qualified consulting firm. The RFQ process does not consider cost as a selection criterion. After the most qualified consulting firm has been identified, the grant recipient and the consulting firm will attempt to negotiate a fair and reasonable price for the services provided. If an agreement cannot be reached, the grant recipient may move to the next most qualified consulting firm(s) until an agreement can be reached. If the grant recipient is already working with a consultant who was selected using the QBS process, the grant recipient must provide certification that the selected firm was hired using the QBS process for work related to the stormwater assets to be included in the AMP development project.
- 4. Work Scope and Contract Approval:** Prior to submitting a final grant application and prior to initiating work, the AMP work scope must be reviewed and approved by NHDES to ensure compliance with the minimum requirements of the program. Software and equipment purchases and equipment rentals must follow the current CWSRF procurement process. If any portion of the work scope budget will be used for software or equipment purchase, equipment rentals, or other outside services, these costs must be clearly identified in the project budget submitted with the draft work scope for review. The work scope should be submitted in

DRAFT form along with an engineering contract. A NHDES contract template is available for use: [Engineering Report Phase Contract for Professional Services for Treatment Works](#). The [CWSRF Asset Management Grant Guidance Document](#) outlines these requirements.

5. **Grant Application:** Completed grant applications must include the pre-approved work scope and pre-approved engineering contract. The [application forms and instructions](#) are available on the NHDES website.
 - Grant applications are due by **April 30, 2025**. Applications are considered using a rolling deadline and can be submitted any time before the due date.

Note: If you are unable to complete the above steps by the grant application deadline you must submit a new pre-application to be considered in a future year's funding round for a CWSRF asset management project.

Please submit questions about the stormwater AMP to Sarah Ridyard at sarah.b.ridyard@des.nh.gov. We look forward to working with you on this exciting project.

Sincerely,



Sarah Ridyard
Sustainability Engineer
Wastewater Engineering Bureau
NH Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, NH 03302-0095
Tel (603) 271-1989

cc: Kathleen Bourret, Grants Management Section Supervisor
Dennis Greene, Planning and Design Section Supervisor
Tom Swenson, Outreach Coordinator



TOWN OF HUDSON

Board of Selectmen



*Agenda 8D
10-22-24*

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

PUBLIC NOTICE

Grant Application

Pursuant to RSA 31:95-b and in accordance with Article 36 of the March 12, 1994 Town Meeting, the Hudson Board of Selectmen shall hold a public hearing in conjunction with its regularly scheduled meeting on October 22, 2024, which starts at 7:00 p.m. held in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, NH. This is the first hearing of two regarding the removal of the beach restriction at Robinson Pond. Any Hudson, NH resident who wishes to speak on this matter is invited to attend.

Town Administrator

Saturday, October 12, 2024 Telegraph edition



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-886-6009

RECEIVED

SEP 10 2024
TOWN OF HUDSON
SELECTMENS OFFICE

TO: Board of Selectmen
FROM: Elvis Dhima, P.E., Town Engineer
DATE: September 10, 2024
RE: NH State Parks Land & Water Conservation Fund Request Grant

The New Hampshire Department of State Parks has funds available which can be utilized for a Robinson Pond recreational boat launch and swimming beach area. In addition, these two projects will provide credit to the Town towards our MS4 permitting requirements, which are due in 2026.

Currently, the Conservation Commission is spearheading the efforts for the design and permitting of the projects. The grant ceiling is up to one million dollars, with a 50% cost match from the Town, which will require Town approval in March 2025. The funds will be used for the construction phase of the boat launch and swimming beach area, while supporting our MS4 permit obligations.

At this time, the Robinson Pond boat lunch area is open to the public, while the beach area is restricted to residents only. The grant application is due this November and the grant has a higher probability of approval if it is combined as one project and both areas are open to the public. Since the beach area is currently only open to Hudson residents, an ordinance change is required to open it to everyone. This change of restriction would make us eligible for the necessary funds for the much needed improvements now and in the future.

On August 13, 2024 we received confirmation that our projects have met the minimum requirements and we can move forward with the grant application.

Below are two motions for your consideration:

First Motion:

To pursue the grant application for the improvements for the boat lunch and the beach area, as recommended by the Conservation Commission and to schedule two public hearings, at least 10 but not more than 21 days apart, regarding the removal of the beach area restriction.

Second Motion:

To pursue the grant application for the improvements for the boat lunch only.

Dhima, Elvis

From: Gegas, Vasilios (Bill) <vasilios.n.gegas@dncr.nh.gov>
Sent: Friday, September 6, 2024 3:19 PM
To: Gegas, Vasilios (Bill)
Subject: LWCF Grant Round 35 Application Portal

Importance: High

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

Hello, everyone.

The AmpliFund application portal for LWCF Grant Round 35 is now available.

- <https://www.gotomygrants.com/Public/Opportunities/Details/85026d32-b0d3-4c67-b053-76ec5efaf67d>

You will need to register an account with AmpliFund. One primary account should be created for each applicant (applicant=municipality/district). The primary account holder can then add other authorized users. Please see the following applicant training video for instruction on how to register and apply. You will note that this was created during a previous grant round, and that only one funding opportunity is available, but the process remains the same.

- <https://share.vidyard.com/watch/B8RbU9lvxiGE7jhr9P1QoI?>

Please let me know if you have any questions or difficulties registering.

As a reminder the application workshop will be held on 9/12/2024 as noted in the previous email below.

Thank you and good luck!

Bill Gegas
LWCF Grants Coordinator
Bureau of Community Recreation
Division of Parks & Recreation
N.H. Department of Natural and Cultural Resources
172 Pembroke Road
Concord, NH 03301-5767
tel: 603-271-3035
vasilios.n.gegas@dncr.nh.gov
nhstateparks.org
dncr.nh.gov

From: Gegas, Vasilios (Bill) <vasilios.n.gegas@dncr.nh.gov>
Sent: Wednesday, September 4, 2024 3:17 PM
To: Gegas, Vasilios (Bill) <vasilios.n.gegas@dncr.nh.gov>
Subject: LWCF Grant Round 35 Application Workshop/Webinar

Greetings everyone,

The registration link for the LWCF Grant Round 35 Application Workshop Webinar is now available.

<https://events.gcc.teams.microsoft.com/event/41e38c7e-06ac-4bde-9625-42070e83b867@992deae9-1c4c-42c8-a310-5088af55ba74>

Feel free to share with your other application/project managers.

A link to the AmpliFund funding opportunity and online application platform for GR-35 will be provided shortly.

Please let me know if you have any questions or have any difficulty registering.

Bill Gegas
LWCF Grants Coordinator
Bureau of Community Recreation
Division of Parks & Recreation
N.H. Department of Natural and Cultural Resources
172 Pembroke Road
Concord, NH 03301-5767
tel: 603-271-3035
vasilios.n.gegas@dncr.nh.gov
nhstateparks.org
dncr.nh.gov

From: Gegas, Vasilios (Bill)
Sent: Tuesday, August 13, 2024 3:55 PM
To: Gegas, Vasilios (Bill) <vasilios.n.gegas@dncr.nh.gov>
Cc: Gegas, Vasilios (Bill) <vasilios.n.gegas@dncr.nh.gov>
Subject: LWCF Grant Round 35 Intent Reviews/Inspections Complete

Greetings,

Your intent-to-apply to Grant Round 35 of the Land and Water Conservation Fund, Local Assistance Program has been reviewed and a pre-application inspection of the project site has been completed.

We are pleased to inform you that your project has met the minimum requirements for program eligibility. You will be receiving an invitation to apply shortly, after some updates are made to the online application platform. Within the application you will receive further instructions, web-forms, and the process timeline.

Save the following date/time for a mandatory application workshop webinar: **9am-noon, Thursday, September 12, 2024**. The focus will be on technical requirements for narratives and attachments. At least one official representative from your city or town must register and participate. Invited applicants that do not participate will be automatically disqualified and deferred to subsequent grant rounds. Webinar registration information and link will be provided shortly.

Receiving an invitation to apply does not imply that a determination has been made by this office regarding the degree to which your final application will be sufficiently complete for review and scoring. If essential elements are missing at the time of submittal (*application deadline date to be determined*) your application will be rejected from Grant Round 35 and returned to you for possible re-submittal under subsequent grant rounds.

Please remember that for projects to be considered viable under this grant round elements of the pre-planning and design phases should already be in-progress if not completed including but not limited to concept plans and/or final plans, public comments, deed and title research, property boundary determination/affirmation, environmental reviews, environmental permitting, historic resource reviews, project timelines, and costs estimates. You should also remember that pre-application planning, engineering, and architectural costs are eligible to be included within your application budget.

New for Grant Round 35 a certificate of authority will be required for all applications, attesting that the governing board or council formally resolved for the designated project manager to submit the application on behalf of the municipality.

Thank you for your patience through this process. Please confirm that you have received this message.

If you have any questions in the meantime, please let me know.

Sincerely

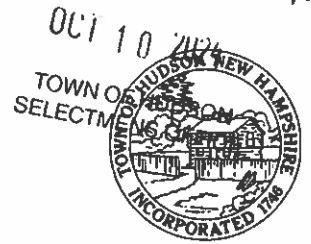
Bill Gegas
LWCF Grants Coordinator
Bureau of Community Recreation
Division of Parks & Recreation
N.H. Department of Natural and Cultural Resources
172 Pembroke Road
Concord, NH 03301-5767
tel: 603-271-3035
vasilios.n.gegas@dncr.nh.gov
nhstateparks.org
dncr.nh.gov



TOWN OF HUDSON

Engineering Department

8E
RECEIVED 10-22-24



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Board of Selectmen
FROM: Elvis Dhima, P.E., Town Engineer
DATE: October 10, 2024
RE: Request for Approval of Funds from Zone 1 & 2 Account

The Town of Hudson is planning to install one pedestrian cross walks systems, which will be located at the existing crosswalk on Lowell Road and Roosevelt Avenue intersection. This project will enhance safety for the pedestrians and increase motorist compliance at the pedestrian crossings. This project is supported and recommended by Hudson Highway Safety Committee.

This expenditure was reviewed and approved by the Planning Board at their October 9, 2024 meeting. The Town Engineer and Public Works Director’s recommendation to the BOS is to approve the expenditure.

First Motion:
To approve and hire Electric Light Co., Inc for the purchase and installation of one rectangular rapid flashing beacons Zone 1 Traffic Improvements 2070-000-701 and Zone 2 Traffic Improvements 2070-000-702, not to exceed \$19,989 (50/50).



1 Morgan Way
 Cape Neddick, ME 03902
 (207) 361-1234
 www.ElectricLight.net

QUOTE

Customer
Town of Hudson Department of Public Works 2 Constitution Drive Hudson, NH 03051

Quote	6334
Date	9/27/2024
Terms	Net due in 30 days

Project					
U...	Qty	Item	Description	Rate	Amount
	1	Sales	Supply and Install new solar flashing RRFBs w/ the towns floodlights. Double Sided RRFB Solar System To Include the following: 2- Solar Panels and Batteries 2- Push Buttons, BullDog 4- Light Bars YELLOW 2- 5 x 7 Sign frame with Push Button Mount 2- 5 x7 MUTCD Push Button Sign 2- Base Square - NATURAL 2- Signal Posts NATURAL 2- Pedestrian Sign 30 x 30" FYG YELLOW 2- Diagonal Arrow Sign 24" x 12" FYG// W16-7P YELLOW Floodlight Controls 2- Foundations (Installed by the Town) Police details or flaggers are not included. If Required	19,989.00	19,989.00
Signature _____			Date _____	Total	\$19,989.00

David Shaw 10-22-24



TOWN OF HUDSON

Municipal Utility Committee



12 School Street, Hudson, New Hampshire 03051

David Shaw- Chairman

RECEIVED

OCT 16 2024

TOWN OF HUDSON
SELECTMENS OFFICE

To: Board of Selectmen
From: Donna Staffier-Sommers *DS*
Sewer Utility Administrative Aide

Date: October 16, 2024

RE: Commission on the Environmental and Public Health Impacts of Perfluorinated Chemicals

Town Engineer, Elvis Dhima, requested that the Municipal Utility Committee make a recommendation of a Committee member to represent the Town of Hudson to the PFOA Study Commission.

The Committee voted last night "to recommend the Board of Selectmen appoint Daniel O'Brien, Municipal Utility Committee Chairman, to represent the Town of Hudson as a Committee member to the Commission on the Environmental and Public Health Impacts of Perfluorinated Chemicals." Motion made by Dave Leary; second by Dave Shaw. Motion carried.

The Board of Selectmen are to send their recommendation to the State and the recommended community member then has to be recommended by the appointed State Senators on this Committee.

Recommended motion "to appoint Daniel O'Brien to represent the Town of Hudson as a community Committee member to the Commission on the Environmental and Public Health Impacts of Perfluorinated Chemicals."

Staffier-Sommers, Donna

From: Dhima, Elvis
Sent: Wednesday, September 18, 2024 1:02 PM
To: Staffier-Sommers, Donna
Cc: Michaud, Jim
Subject: FW: HB 1114 passed - PFOA study commission

Donna

Please see below

I would like the MUC to appoint someone for this and we will have BOS send to their recommendation to the state

It appears the recommended community member will have to be recommended by the appointed senators on this committee

E

Elvis Dhima, P.E.
Town Engineer

12 School Street
Hudson, NH 03051
Phone: (603) 886-6008



Town of Hudson
NEW HAMPSHIRE 03051

From: Michaud, Jim <jmichaud@hudsonnh.gov>
Sent: Wednesday, September 18, 2024 10:43 AM
To: Dhima, Elvis <edhima@hudsonnh.gov>
Subject: FW: HB 1114 passed - PFOA study commission

FYI, I will put this on BOS agenda for 9/24

Jim

From: Michaud, Jim
Sent: Monday, July 15, 2024 11:39 AM
To: Malizia, Steve <smalizia@hudsonnh.gov>
Subject: HB 1114 passed - PFOA study commission

[pdf.aspx \(state.nh.us\)](#)- HB 1114 – signed into law 7/12/24 - extending the commission to investigate and analyze the environmental and public health impacts relating to releases of perfluorinated chemicals in the air, soil, and groundwater in Merrimack, Bedford, Londonderry, Hudson and Litchfield.

“(8) A representative from each of the affected towns of Merrimack, Bedford, Londonderry, **Hudson**, and Litchfield, appointed by the governing body of such town.

(9) [Four] Five residents, **one from** each of the affected towns of Merrimack, Bedford, Londonderry, **Hudson**, and Litchfield, who are members of drinking water related environmental advocacy citizen organizations which are not affiliated with any government or state agency, recommended by the senators appointed to the commission and appointed by the president of the senate. “

[Statutory and Study Committee Search \(state.nh.us\)](#) – committee link

[Statutory and Study Committee Search \(state.nh.us\)](#) – committee web page

Jim Michaud, CNHA

Chief Assessor

Town of Hudson



12 School Street

Hudson, NH 03051

(603) 816-1264 - Direct Line

(603) 886-6009 - Main Office Number

(603) 594-1160 (Fax)

jmichaud@hudsonnh.gov



STATUTORY AND STUDY COMMITTEES - COMMITTEE DETAILS

Prev Record

New Search

Next Record

COMMISSION ON THE ENVIRONMENTAL AND PUBLIC HEALTH IMPACTS OF PERFLUORINATED CHEMICALS

No Title

General Information

Year:	2019	Bill Number:	HB737	Effective Date:	8/16/2019
Chapter Law:	335:1	RSA Chapter:	126-A:79-a	Report Filed:	Yes
Comm. Status:	Active Statutory Committee				
Final Report Due:	11/1/2029				
Amending Bills:	HB256(2021) , HB1114(2024)				

Committee Reports: [Committee Web Page](#)

Committee Members

Maureen Mooney - House Majority	Rosemarie Rung - House Minority
Richard Lascelles - House Majority	Tanya Donnelly - House Majority
Nancy Murphy - House Minority	Denise Ricciardi - Senate
Sharon Carson - Senate	Lea Anne Atwell - DHHS Public Health Tracking
Michael Wimsatt - Department of Environmental Services	Amy Costello - UNH Institute for Health Policy and Practice
Mindi Messmer - Appt. by President of the Senate	Donald Provencher - Senate
Nancy Murphy - Town of Merrimack	Chris Bandazian - Town of Bedford
Richard Lascelles - Town of Litchfield	Tom Dolan - Londonderry: Appt. by Sen. Pres.
Michael Strand - Bedford: Appt. by Sen. Pres.	Laurene Allen - Merrimack: Appt. by Sen. Pres.
April Webber - Litchfield: Appt. by Sen. Pres.	Joseph Ayotte - United States Geological Survey

Meeting Dates

Date/Time	Meeting Location
10/11/2024 2:00 PM	REMOTE: This meeting will take place by remote conference. To listen in please follow the instructions below. Please register for the Commission on the Environmental and Public Health Impacts of Perfluorinated Chemicals meeting on October 11, 2024 2:00 PM EST at: https://attendee.gotowebinar.com/register/950400701332580188 After registering, you will receive a confirmation email containing information about joining the webinar. You also may join the meeting by phone: Call in Number: 1 (562) 247-8321 Access Code: 199-924-008 Webinar ID: 803-130-819 The following email address will be monitored throughout the meeting by someone who can assist with and alert the committee to any technical issues: Amy.E.Rousseau@des.nh.gov . You may also call Amy Rousseau at 603-271-8801. Regular Meeting
09/13/2024 2:00 PM	REMOTE: https://attendee.gotowebinar.com/register/4209136561520180573 Regular Meeting

07/12/2024 2:00 PM

REMOTE Room 000 Regular Meeting

06/14/2024 3:00 PM

REMOTE: This meeting will take place by remote conference. To listen in please follow the instructions below: Please register for the Commission on the Environmental and Public Health Impacts of Perfluorinated Chemicals meeting on June 14, 2024 2:00 PM EST at: <https://attendee.gotowebinar.com/register/7116635629976420956> After registering, you will receive a confirmation email containing information about joining the webinar. You also may join the meeting by phone: Call in Number: 1 (415) 655-0052 Access Code: 773-316-046 Webinar ID: 766-569-243 The following email address will be monitored throughout the meeting by someone who can assist with and alert the committee to any technical issues: Amy.E.Rousseau@des.nh.gov. You may also call Amy Rousseau at 603-271-8801. Regular Meeting

05/10/2024 2:00 PM

REMOTE: This meeting will take place by remote conference. To listen in please follow the instructions below: Please register for the Commission on the Environmental and Public Health Impacts of Perfluorinated Chemicals meeting on May 10, 2024 2:00 PM EST at: <https://attendee.gotowebinar.com/register/4480616974723151712> After registering, you will receive a confirmation email containing information about joining the webinar. You also may join the meeting by phone: Call in Number: 1 (562) 247-8422 Access Code: 348-629-576 Webinar ID: 832-566-787 The following email address will be monitored throughout the meeting by someone who can assist with and alert the committee to any technical issues: Amy.E.Rousseau@des.nh.gov. You may also call Amy Rousseau at 603-271-8801. Regular Meeting

04/12/2024 2:00 PM

REMOTE: This meeting will take place by remote conference. To listen in please follow the instructions below: Please register for the Commission on the Environmental and Public Health Impacts of Perfluorinated Chemicals meeting on April 12, 2024 2:00 PM EST at: <https://attendee.gotowebinar.com/register/2321453214146237534> After registering, you will receive a confirmation email containing information about joining the webinar. You also may join the meeting by phone: Call in Number: 1 (562) 247-8422 Access Code: 569-655-112 Webinar ID: 203-321-019 The following email address will be monitored throughout the meeting by someone who can assist with and alert the committee to any technical issues: Amy.E.Rousseau@des.nh.gov. You may also call Amy Rousseau at 603-848-1372. Regular Meeting

03/08/2024 2:00 PM

REMOTE: Please register for the Commission on the Environmental and Public Health Impacts of Perfluorinated Chemicals meeting on February 9, 2024 2:00 PM EST at: <https://attendee.gotowebinar.com/register/8371896376306120540> After registering, you will receive a confirmation email containing information about joining the webinar. You also may join the meeting by phone: Call in Number: 1 (562) 247-8422 Access Code: 228-532-634 Webinar ID: 201-354-699 The following email address will be monitored throughout the meeting by someone who can assist with and alert the committee to any technical issues: Amy.E.Rousseau@des.nh.gov. You may also call Amy Rousseau at 603-271-8801. Regular Meeting

02/09/2024 2:00 PM

REMOTE: <https://attendee.gotowebinar.com/register/2347194978943920726> After registering, you will receive a confirmation email containing information about joining the webinar. You also may join the meeting by phone: Call in Number: 1 (415) 655-0060 Access Code: 813-528-334 Webinar ID: 315-791-163 Regular Meeting

01/12/2024 1:00 PM

REMOTE: <https://attendee.gotowebinar.com/register/4567143039661702235> Regular Meeting

Show Previous Meetings

Committee Detail

First Meeting: The members of the commission shall elect a chairperson from among the members. The first meeting of the commission shall be called by the first-named house member. The first meeting of the commission shall be held within 45 days of the effective date of this section.

Quorum: Seven members constitutes a quorum.

Report: The commission shall submit an interim report of its findings on November 1, each year between 2020 and 2024, and a

final report of its findings and any recommendations for proposed legislation to the speaker of the house of representatives, the president of the senate, the house clerk, the senate clerk, the governor, and the state library on or before November 1, 2024.
Interim Report Filed 11/1/2022. Interim Report Filed 11/01/02023

Termination Date: November 1st, 2029

Agenda 10-22



TOWN OF HUDSON

Sewer Utility Department



12 School Street, Hudson, New Hampshire 03051

603-886-6029

To: Board of Selectmen

From: Donna Staffier-Sommers *DS*
Sewer utility Administrative Aide

Date: October 16, 2024

Re: 2 Clement Road
Betterment interest

RECEIVED
OCT 16 2024
TOWN OF HUDSON
SELECTMENS OFFICE

The property at 2 Clement Road is included the Clement Rd. Industrial Park Betterment District that was established in 1987 to cover the costs to bring sewer into the industrial park located off Route 111. This property is zoned for Industrial use and has access to the sewer line.

The property includes a residential home built in 1965 that preceded the district. The property is waived against connecting to sewer because the house is more than 100 feet away from the line.

The Property has a recorded betterment assessment at the Registry of Deeds. This states that if it should be sold or developed as commercial or industrial with a sanitary facility, its share of the betterment is due and payable at that time.

Currently, its share is \$9,973.76 plus 6% compounded interest from January 20, 1989.

The owners (Cormier) are requesting that this interest be capped and recalculated with a new interest rate of 1.5%, as was done with property at 6 Clement Rd. in 2007. The Sewer Utility would then begin billing interest only bills to keep the principal from growing. The Cormier's currently own both properties and pay an annual interest only bill for 6 Clement Rd.

At the Municipal Committee meeting of October 15, 2024, a motion was made by David Shaw; second by David Leary "to recommend the Board of Selectmen cap the betterment assessment on 2 Clement Road at \$17,861.49 and begin the new interest rate of 1.5% on May 8, 2007. The property owner is to pay interest from May 8, 2008 through May 8, 2024 in the amount of \$5,144.47 and the Sewer Utility is to begin annual interest only billings to the owner in the amount of \$267.92 in 2025." Motion carried.



TOWN OF HUDSON
Sewer Utility Department



12 School Street, Hudson, New Hampshire 03051

603-886-6029

This is consistent with the terms given by the Board of Selectmen to the property located at 6 Clement Road in 2007.

I have provided a timeline and Board minutes as informational for your review.

Recommended motion "to cap the betterment assessment on 2 Clement Road at \$17,861.49 and begin the new interest rate of 1.5% on May 8, 2007. The property owner is to pay interest from May 8, 2007 through May 8, 2024 in the amount of \$5,144.47 and the Sewer Utility is to begin annual interest only billings to the owner in the amount of \$267.92 in 2025."

Staffier-Sommers, Donna

From: dacormier@aol.com
Sent: Tuesday, September 17, 2024 2:09 PM
To: Staffier-Sommers, Donna
Subject: Betterment

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

September 17, 2024

Municipal Utility Committee

We kindly request to be placed on your October 15th meeting. We are requesting a reduction in the betterment placed on a property we own at 2 Clement Road. Years ago, the parcel was considered one joined with parcel #6. The owners at that time were Gerald and Frances Lavoie. The parcel was divided into two, so that their son, Marcel, could build a house. At that time, Marcel approached the committee and requested the interest rate to be reduced from 6% to 1.5%, retro back years. Marcel never asked for the same to be done to his parents' house.

We purchased #6 Clement and agreed to pay the interest every year so as to not let the betterment grow out of hand. In 2022, we purchased #2 Clement with a current house. The betterment does not become payable if used as residential land, but the betterment continues to grow. We would like to lower the interest rate to 1.5% retro back to the date it was done on #6. In doing so, we agree to pay the interest every year so the betterment doesn't grow and the town generates an income.

Thank you,
Mark and Donna Cormier
c 603-234-5566
o 603-886-4581

Timeline of 2 & 6 Clement Road Clement Industrial Park Betterment Assessment

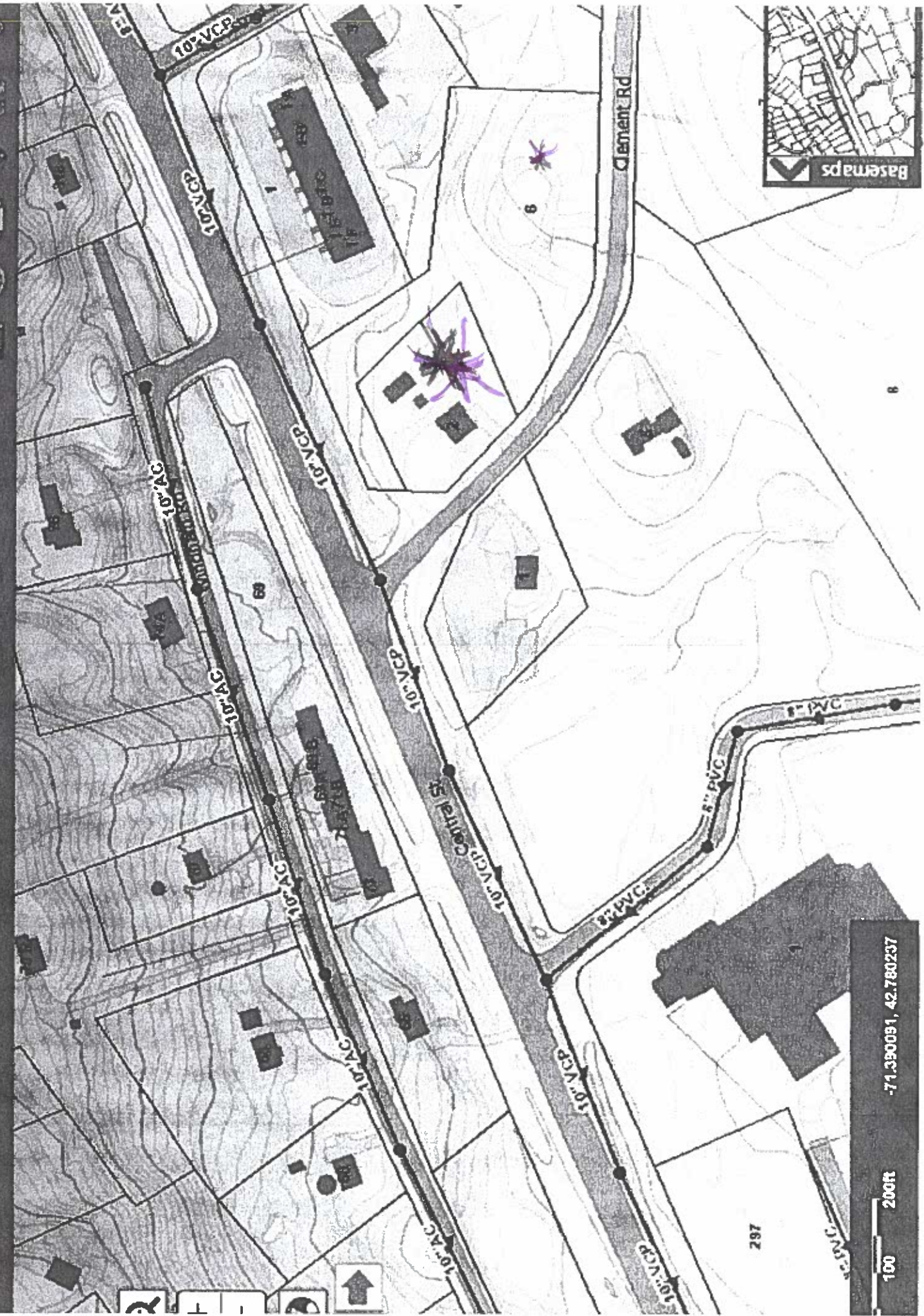
- Clement Industrial Park Betterment District was established in 1987 and assessments recorded in 1989. Sewer was brought in because some Industrial users processed wastewater unable to go into a septic system along with the presence of wetlands and ledge making septic systems more unsuitable.
- Betterment Assessments were recorded on all properties with access to this sewer line. Property at 2 Clement Rd has an existing home located in this Industrial zoning district and is included in the Betterment repayment calculations in the event that an industrial or commercial user develops the property. The assessment is due and payable ONLY if the property is developed as commercial or industrial with sanitary facilities.
- A Betterment Assessment was recorded against 2 Clement Rd on January 20, 1989 bk/pg 5081/1004 in the amount of \$37,065.60 with the stipulation “ The total amount of the assessment is \$37,065.60 plus 6% per year interest, due and payable at the time of sale, should this property be sold as commercial or industrial property.”
- In 2005, the owner of 2 Clement Rd. (Gerald Lavoie) produced deeds that indicate property the Town listed as 2 Clement Rd is actually 2 parcels – the second one is now addressed as 6 Clement Rd. The recorded betterment assessment was then split between the two parcels based on acreage (as was done with all properties in the original betterment). 2 Clement was re- assessed at \$9973.76 and 6 Clement at \$27,091.84 with the same terms of the original assessment.
- Gerald Lavoie transferred 6 Clement Rd to his son Marcel Lavoie to build a home but it was never built.
- In December of 2006, Marcel Lavoie wrote to the Sewer Utility Committee for clarification about the terms of the betterment if he leased the land to a commercial business without a structure. He also requested the Town to consider capping the amount due to a more affordable cost. At this time, the \$27,091.84 assessment had grown to almost \$73,000 after 17 years of compounded interest.
- In May 2007, the Board of Selectmen voted to cap the assessment at \$48, 517.37 and reduce the annual interest rate to 1.5% until such time the amount owed is due and paid. The capped amount includes ten years of interest and is consistent with other properties in the district having had a 10-year repayment schedule (\$27,091.84 Princ. + \$21,425.53 Int.). See betterment interest calculation for 6 Clement Rd

- A revised assessment was recorded for 6 Clement Rd in May 2007 with the capped amount and reduced interest rate. It also includes a paragraph addressing the use of wastewater disposal.
- Mark & Donna Cormier purchased 6 Clement Rd. in July 2007 and continued use as storage of equipment and materials for their tree/ landscaping business. There was some discussion in 2008-2009 by the Planning Board about requiring a porta potty on the property and if this would invoke the sewer betterment. At their 4/8/09 meeting, the Planning Board voted to not require a porta potty on the property. See Planning Board minutes 4/8/09
- At the BOS meeting of January 13, 2009, the Board directed the Sewer Utility to bill the betterment interest only of \$727.76 each year beginning in 2007 for 6 Clement Rd. This was to allow the Town to receive some return of monies paid into the betterment and to keep the balance due from escalating when it becomes payable. See BOS minutes 5/8/2007 & 1/13/09
- The owners of 2 Clement Rd (previously Lavoie, then Hafford) never requested a cap on the betterment. The \$9,973.76 assessment has grown to \$60,721.28 after 33 years (1989 – 2022) at 6% interest.
- The Cormier's purchased 2 Clement Rd. in March 2022 and are requesting the Town to consider capping the betterment with similar terms approved by the Board of Selectmen for property at 6 Clement Road.
- If the Town is considering following the same terms as were given 6 Clement Rd., the principal/balance is to be capped at \$17,861.49 as of January 20, 1999 with a grace period of no interest through May 8, 2007. This cap includes 10 years of 6% compounded interest added on to the principal (\$9,973.76 + \$7,887.73). See Betterment interest calculation for 2 Clement Rd.
- Interest at 1.5% would start as of May 8, 2007. Compounded interest through May 8, 2022 would be \$4,469.51. If this interest is paid in full, then there would be an annual billing of \$267.92 ($\$17,861.49 \times 1.5\%$) until the betterment is due.
- Another consideration would be to cap the principal/balance due at \$22,331.00 as of May 8, 2022 with an annual interest billing of \$334.97 beginning in 2023. This has similar terms as given to 6 Clement Rd. but bringing it to the current year.

11/10/22 - dlss



Basemaps



-71.390091, 42.780237

100 200ft

Town of Hudson Sewer Utility
Betterment Interest Calculation @ 6.0% for 2 Clement Road
September 23, 2022

	<u>Principal</u>	<u>Interest</u>	<u>Balance Due</u>
January 20, 1989	\$9,973.76		\$9,973.76
January 20, 1990		\$598.43	\$10,572.19
January 20, 1991		\$634.33	\$11,206.52
January 20, 1992		\$672.39	\$11,878.91
January 20, 1993		\$712.73	\$12,591.64
January 20, 1994		\$755.50	\$13,347.14
January 20, 1995		\$800.83	\$14,147.97
January 20, 1996		\$848.88	\$14,996.85
January 20, 1997		\$899.81	\$15,896.66
January 20, 1998		\$953.80	\$16,850.46
January 20, 1999		\$1,011.03	\$17,861.49
			<i>Sewer Utility Recommended Cap</i>
January 20, 2000			\$17,861.49
January 20, 2001			\$17,861.49
January 20, 2002			\$17,861.49
January 20, 2003			\$17,861.49
January 20, 2004			\$17,861.49
January 20, 2005			\$17,861.49
January 20, 2006			\$17,861.49
January 20, 2007			\$17,861.49
May 8, 2007			\$17,861.49
			<i>Interest @1.5% per year starts</i>
May 8, 2008		\$267.92	\$18,129.41
May 8, 2009		\$271.94	\$18,401.35
May 8, 2010		\$276.02	\$18,677.37
May 8, 2011		\$280.16	\$18,957.53
May 8, 2012		\$284.36	\$19,241.89
May 8, 2013		\$288.63	\$19,530.52
May 8, 2014		\$292.96	\$19,823.48
May 8, 2015		\$297.35	\$20,120.83
May 8, 2016		\$301.81	\$20,422.64
May 8, 2017		\$306.34	\$20,728.98
May 8, 2018		\$310.93	\$21,039.92
May 8, 2019		\$315.60	\$21,355.52
May 8, 2020		\$320.33	\$21,675.85
May 8, 2021		\$325.14	\$22,000.99
May 8, 2022		\$330.01	\$22,331.00
May 8, 2023		\$334.97	\$22,665.97
May 8, 2024		\$339.99	\$23,005.96
May 8, 2025		\$345.09	\$23,351.05
May 8, 2026		\$350.27	\$23,701.31
May 8, 2027		\$355.52	\$24,056.83

5144.47

6017011

2006 MAR 14 AM 11:29

RETURN TO: A73
TOWN OF HUDSON
SEWER UTILITY
12 SCHOOL STREET
HUDSON, NH 03051

FEES:	15.39
SURCHARGE:	2
CASH:	0

REPORT OF TAX SALE /TAX BETTERMENT ASSESSMENT REDEMPTIONS

CITY/TOWN: HUDSON, NH
ACCT # A73

MARCH 6, 2006

THE PROPERTY LISTED BELOW HAS BEEN REDEEMED AS FOLLOWS:

OWNER OR PERSON TAXED AND DESCRIPTION OF PROPERTY	DATE OF EXECUTION	BOOK/PAGE	DATE REDEEMED
GERALD & FRANCES LAVOIE 2 CLEMENT ROAD HUDSON, NH 03051 MAP 031 LOT 117	20-JAN-89	5081 / 1004	REASSESSED AS TWO LOTS MAP 161 LOT 48 & MAP 161 LOT 48-1

BK 7642 PG 1350

Kathryn Carpenter
Finance Director - Town of Hudson, NH

3/8/06
Date

RETURN TO:
Town of Hudson Sewer Utility
12 School Street
Hudson, NH 03051

FEES:	10.39
SURCHARGE:	2 -
CASH:	<i>[initials]</i>

TAX MAP 161 , LOT 048-000
ADDRESS: 2 CLEMENT ROAD

A 73

NOTICE OF SEWER BETTERMENT ASSESSMENT

The TOWN OF HUDSON, a Municipal Corporation of 12 School Street, Hillsborough County, Hudson, New Hampshire, has assessed a Sewer Betterment Assessment against: 2 CLEMENT ROAD , Hudson, NH : Map 161 , Lot 048-000 (Street Address)

on the Hudson Tax Map, assessed to: GERALD & FRANCES LAVOIE
(Property Owners)

according to an instrument recorded in Hillsborough County Registry of Deeds Book 1907 at Page 434.

THE TOTAL AMOUNT OF THE ASSESSMENT IS \$9,973.76 PLUS 6% PER YEAR

INTEREST BEGINNING 20-JAN-1989, DUE AND PAYABLE AT THE TIME OF SALE

SHOULD THIS PROPERTY BE SOLD AS COMMERCIAL OR INDUSTRIAL PROPERTY. Assessment is calculated as follows: ($\$37,065.60 \times 0.846 \text{ ac}$) $\div 3.144 \text{ ac} = \$9,973.76$

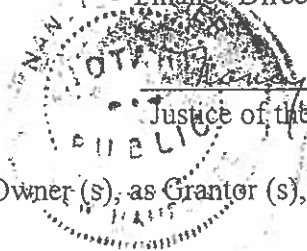
DATED: 3/8/06 By: Kathryn Carpentier
Finance Director

ACKNOWLEDGMENT

STATE OF NEW HAMPSHIRE
HILLSBOROUGH COUNTY SS.

The above instrument was acknowledged before me on

March 8, 2006 by Kathryn Carpentier
Finance Director, on behalf of the Town of Hudson.



Nancy L Meier
Justice of the Peace/ Notary Public
NANCY L. MEIER, Notary Public
My Commission Expires September 21, 2010

Record under the Property Owner (s), as Grantor (s), and the Town of Hudson, as Grantee.

BK 7642 PG 1348

RETURN TO:
Town of Hudson Sewer Utility
12 School Street
Hudson, NH 03051

FEES:	10.39
SURCHARGE:	2-
CASH:	0

TAX MAP 161 , LOT 048-001
ADDRESS: 6 CLEMENT ROAD

A 73

NOTICE OF SEWER BETTERMENT ASSESSMENT

The TOWN OF HUDSON, a Municipal Corporation of 12 School Street,
Hillsborough County, Hudson, New Hampshire, has assessed a Sewer Betterment
Assessment against: 6 CLEMENT ROAD , Hudson, NH : Map 161 , Lot 048-001
(Street Address)

on the Hudson Tax Map, assessed to: GERALD & FRANCES LAVOIE
(Property Owners)

according to an instrument recorded in Hillsborough County Registry of Deeds Book 1946 at
Page 091

THE TOTAL AMOUNT OF THE ASSESSMENT IS \$27,091.84 PLUS 6% PER YEAR

INTEREST BEGINNING 20-JAN-1989, DUE AND PAYABLE AT THE TIME OF SALE

SHOULD THIS PROPERTY BE SOLD AS COMMERCIAL OR INDUSTRIAL PROPERTY.
Assessment is calculated as follows: $(\$37,065.60 \times 2.298 \text{ ac}) \div 3.144 \text{ ac} = \$27,091.84$

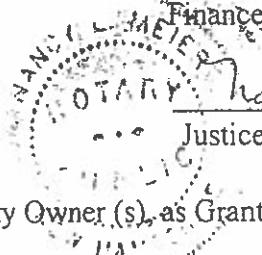
DATED: 3/8/06 By: Kathryn Carpentier
Finance Director

ACKNOWLEDGMENT

STATE OF NEW HAMPSHIRE
HILLSBOROUGH COUNTY SS.

The above instrument was acknowledged before me on

March 8, 2006 by Kathryn Carpentier
Finance Director, on behalf of the Town of Hudson.

 Nancy L Meier
Justice of the Peace/ Notary Public
NANCY L. MEIER, Notary Public
My Commission Expires September 21, 2010

Record under the Property Owner (s), as Grantor (s), and the Town of Hudson, as Grantee.

BK 7642 PG 1349

RETURN TO:
Town of Hudson Sewer Utility
12 School Street
Hudson, NH 03051

A7.3 HUDSON

FEES:	<i>10.41</i>
SURCHARGE:	<i>2-</i>
CASH:	<i>-</i>

TAX MAP 161 , LOT 048-001
ADDRESS: 6 CLEMENT ROAD

REVISED MAY 8, 2007

NOTICE OF SEWER BETTERMENT ASSESSMENT

The TOWN OF HUDSON, a Municipal Corporation of 12 School Street,
Hillsborough County, Hudson, New Hampshire, has assessed a Sewer Betterment
Assessment against: 6 CLEMENT ROAD , Hudson, NH : Map 161 , Lot 048-001
(Street Address)

on the Hudson Tax Map, assessed to: MARCEL G. & LINDA K. LAVOIE
(Property Owners)

according to an instrument recorded in Hillsborough County Registry of Deeds Book 7583 at Page 0517.

THE TOTAL AMOUNT OF THE ASSESSMENT OWED AS OF MAY 8, 2007 IS \$48,517.37.

INTEREST BEGINNING MAY 9, 2007 IS TO BE CALCULATED AT 1.5% PER ANNUM DUE AND
PAYABLE SHOULD THIS PROPERTY BE SOLD OR USED AS COMMERCIAL OR INDUSTRIAL
PROPERTY.

IN ORDER NOT TO INVOKE PAYMENT OF THE ASSESSMENT, THE USE OF THE PROPERTY SHALL
PROHIBIT ANY DOMESTIC OR PROCESS WASTEWATER DISPOSAL ON THE PROPERTY OR
CONTINUE TO BE USED AS RESIDENTIAL.

DATED: 6/4/07 By: Kathryn Carpentier
Finance Director

ACKNOWLEDGMENT

STATE OF NEW HAMPSHIRE
HILLSBOROUGH COUNTY SS.

The above instrument was acknowledged before me on June 4, 2007
by Kathryn Carpentier
Finance Director, on behalf of the Town of Hudson.

Barbara Locke
Justice of the Peace / Notary Public

Record under the Property Owner (s), as Grantor (s), and the Town of Hudson, as Grantee.

BARBARA LOCKE
★ NOTARY PUBLIC - NEW HAMPSHIRE ★
My Commission Expires July 10, 2007

7038598

2007 JUN 12 AM 8:09

BK 1859701000

Town of Hudson Sewer Utility
Betterment Interest Calculation @ 6.0% for 6 Clement Road
April 19, 2007

	<u>Principal</u>	<u>Interest</u>	<u>Balance Due</u>
January 20, 1989	\$27,091.84		\$27,091.84
January 20, 1990		\$1,625.51	\$28,717.35
January 20, 1991		\$1,723.04	\$30,440.39
January 20, 1992		\$1,826.42	\$32,266.81
January 20, 1993		\$1,936.01	\$34,202.82
January 20, 1994		\$2,052.17	\$36,254.99
January 20, 1995		\$2,175.30	\$38,430.29
January 20, 1996		\$2,305.82	\$40,736.11
January 20, 1997		\$2,444.17	\$43,180.28
January 20, 1998		\$2,590.82	\$45,771.09
January 20, 1999		\$2,746.27	\$48,517.36 <i>Sewer Utility Recommended Cap</i>
January 20, 2000			\$48,517.36
January 20, 2001			\$48,517.36
January 20, 2002			\$48,517.36
January 20, 2003			\$48,517.36
January 20, 2004			\$48,517.36
January 20, 2005			\$48,517.36
January 20, 2006			\$48,517.36
January 20, 2007			\$48,517.36
May 8, 2007			\$48,517.36 <i>Interest @1.5% per year starts</i>
May 8, 2008		\$727.76	\$49,245.12
May 8, 2009		\$738.68	\$49,983.80
May 8, 2010		\$749.76	\$50,733.55
May 8, 2011		\$761.00	\$51,494.56
May 8, 2012		\$772.42	\$52,266.98
May 8, 2013		\$784.00	\$53,050.98
May 8, 2014		\$795.76	\$53,846.74
May 8, 2015		\$807.70	\$54,654.45
May 8, 2016		\$819.82	\$55,474.26
May 8, 2017		\$832.11	\$56,306.38
May 8, 2018		\$844.60	\$57,150.97
May 8, 2019		\$857.26	\$58,008.24
May 8, 2020		\$870.12	\$58,878.36
May 8, 2021		\$883.18	\$59,761.54
May 8, 2022		\$896.42	\$60,657.96
May 8, 2023		\$909.87	\$61,567.83
May 8, 2024		\$923.52	\$62,491.35
May 8, 2025		\$937.37	\$63,428.72
May 8, 2026		\$951.43	\$64,380.15
May 8, 2027		\$965.70	\$65,345.85

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V. MINUTES OF PREVIOUS MEETING(S)

Chairman Russo stated that there were no minutes ready for review at this time.

VI. CORRESPONDENCE

Chairman Russo noted that items of correspondence received in tonight's handouts would be taken up in conjunction with the associated cases, with any remaining items being taken up under **Other Business** at the end of the meeting.

VII. PERFORMANCE SURETIES

No **Performance Sureties** items were addressed this evening.

VIII. ZBA INPUT ONLY

No **ZBA Input Only** items were addressed this evening.

IX. DESIGN REVIEW PHASE

No **Design Review Phase** items were addressed this evening.

X. CONCEPTUAL REVIEW ONLY

XI. OLD BUSINESS

- | | |
|--|--|
| A. Tip Top Tree Service (Existing Conditions)
SP# 05-08 | Map 161/Lot 48-1
6 Clement Road |
|--|--|

Purpose of plan: Site Plan Review, relative to wholesale distribution of bark mulch products. Hearing. Deferred Date Specific from the 03-11-09 Planning Board Meeting.

Chairman Russo read aloud the published notice, as repeated above.

Town Planner Cashell said he had nothing to add to the staff report.

Mr. David Buhlman, representing the applicants, distributed large -size copies of the highlighted plans to members of the Board. He identified the plan on the wall as being **6 Clement Road**, dated August 20, 2008, last revised on 02-18-09 (Rev 4), and then noted details of the site on that plan, stating that all lot -size and setback requirements had been met. He noted a berm (10 feet wide, 2 feet high) had been placed around the

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HUDSON PLANNING BOARD Meeting Minutes
April 8, 2009

Page 3

back of the property, as suggested by the Town Planner for filtering processes and retardation of runoff. He said a fence would be erected and locked to protect the property, adding that 22 trees had already been planted to provide buffering, with a 35-foot wide green area along the front of the site. He noted that particulars were highlighted in blue and orange on the plan, as developed in meetings with the Town's civil engineer, and he then discussed those, as follows:

- (1) A 5-foot-wide apron had been added to protect the road, a 50-foot-long, 10-foot wide access.
- (2) A 50-foot long by 10-foot wide stabilized entrance, graveled, to prevent deleterious material from being dragged onto Clement Road.
- (3) Some silt fencing for stabilization at the rear, with hydro seeding.
- (3) Employee parking (three spots) at the rear side of the site (with a portion of the wall needing to be removed to accommodate the parking).
- (4) He noted that some woodchips were dyed in different colors to satisfy the clients' desires, saying he had some backup material to show that some of these dyeing materials had no environmental impact.
- (5) A path was shown down the Lavoie property to a location opposite the driveway of the main property (1 Clement Road), to be used by employees needing to use toilet facilities at the residential home on the main property.

Mr. Buhlman noted that the two properties were owned by the same people, adding that installation of a porta-potty would cost \$48,000 because of a betterment requirement of the Water Utility. He said these were young people who did not need to use the toilet very often.

Chairman Russo opened the meeting for public input and comment, in favor or opposition.

Mr. Richard Maynard, Professional Engineer, of Maynard & Paquette, Engineering Associates, LLC, appearing before the Board as the engineering representative of Mr. Wallace, an abutter, said there was supposed to be a 15-foot setback, and the row of evergreens, which he described as somewhat sparse, was only ten feet behind the lot line, and he suggested that the existing trees be left in place to increase the buffering. He then asked what would happen if the sanitary accommodations were violated, questioning what the penalties would be, expressing a belief that it would be inevitable, and questioning how workmen who would be coming and going on the site would know about the accommodations. He said he felt the comment in the notes about avoiding the betterment was inappropriate. Referring to the hours of operation, he questioned why a full day was provided on Saturday, saying the woodcutting operation should be in the middle of the day. Ms. Chadwick pointed out that a note on the revised plan covered this.

Mr. Buhlman said the only people being talked about were Mr. Cormier and two employees, saying there would be no problem with people coming onto the property. He said the small trees would grow to a height of 30 feet.

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**HUDSON PLANNING BOARD Meeting Minutes
April 8, 2009**

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Atty. James Troisi, of Salem, representing the Cormiers, said the Cormiers had purchased the property in July of 2005, represented by his firm in that sale. Referring to the betterment, he read the associated text, saying it pertained to waste water and there was no intent to have that on the property. He said there had never been complaints registered at the use of the property, saying there were only up to three truck trips a day. He said this was a small family business that seemed to be caught in a back-and-forth controversy between different agencies of the town. He said the wood-chipping occurred only up to a maximum of 60 hours per year. He stated that the biggest need was common sense, saying a fully adequate toilet facility was less than 100 yards away. Saying the owners had done everything asked to be done by CLD (Costello, Lomasney, and deNapoli, Inc., the Board's engineering consultants), he said it was the purview of the Planning Board as to whether there had to be a porta-potty on the property, and he would challenge the reading of the betterment requirement, adding that the lots had been joined so that they could not operate if separated. He asked that the Board make the right decision for the citizens and decide this in their favor.

Referring to the minutes of past meetings, Atty. Troisi said everything had been going well until last November, when Mrs. Cormier was asked by Selectman Massey if they were aware of the liability if a sewer were ever connected, after which Ms. McGrath had asked if the Cormiers would accept a porta-potty, which had led to what he called "a wild ride." He reviewed minutes of Board of Selectmen and Sewer Utility Committee meetings, noting that the latter had allowed the use of the property to store materials, with the provision that the use of the property would prohibit the disposal of waste water on the property. He then quoted other minutes of later meetings, saying it had been reiterated that no toilet facility was required.

Referring to the last Board of Selectmen meeting on this matter (01-13-09), he quoted Selectman Jasper as having said a porta-potty was not required and that this would be an unnecessary expense to the owner. If a higher or more intense use later occurred on the property, he said, the Planning Board knew it could then require better facilities and trigger the betterment. At the last meeting of this Planning Board, he noted, Selectman Massey had said the path would be sufficient and Mr. Russo had said he could not understand why a porta-potty was needed or why it would trigger the betterment fee. He said the properties were joined together, so they had sanitation facilities.

Mr. J. Bradford Seabury, speaking as a member of the Zoning Board of Adjustment, said he did not know what was meant by the attorney's statement that the two properties had been put together; he noted that there had been questions raised at the previous meetings about off-site parking for the employees, stating that his reading of the Zoning Ordinance was that parking had to be provided on the property on which the use was taking place. Mr. Buhlman said there was now employee parking on the site on the revised plan.

No one else coming forward to provide input for or against, Chairman Russo closed the public hearing and asked if any members of the Board had any questions.

Selectman Maddox said the attorney may have missed that the Cormiers purchased the property with a continuing escalating cost on the betterment issue, so that all they

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had to do was apply the interest. Once it left this Planning Board, he said, it would be up to Town staff to enforce sanitation codes and other issues, and violations would be dealt with in the normal manner. He concluded by saying that it would be neighborly to make the wood-chipping operation on Monday through Friday, April through October, and not do wood-chipping on Saturday, if they were only doing 60 hours a year.

Mr. Hall said he was a little disappointed by the suggestion that any condition that the Planning Board might put on approval of the plan was somehow punitive. If the property had gone through the normal process of getting site plan approval before the use commenced, he said, the applicant would have known what the costs would be before he purchased the property. He said what the Planning Board was being asked was to approve an operation as it was because any condition applied would cost more money and that this was punitive —saying he took exception to that. He then asked to be shown the justifications for the waiver requests; Town Planner Cashell provided copies to Mr. Hall.

Selectman Maddox said he wanted to clarify that the original betterment of \$72,000 had been reduced by the Board of Selectmen; he then expressed a belief that "storage of materials and equipment," which was how the use had been described to the Board of Selectmen, was a lot different from the operation now being proposed.

Mr. Carroll questioned the meaning of waste water disposal, comparing a bucket of water against a porta-potty. If there is a \$48,000 fee, he asked, why would it be applied? He then spoke in favor of allowing a porta-potty, saying it made more sense to him.

Ms. Chadwick asked if Mr. Maynard could say whether his client had a preference for a porta-potty, saying she thought his client had said he would be satisfied with the path. Mr. Maynard said his client's house overlooked the site, and the preference would be a porta-potty, because he did not believe everyone would always walk elsewhere. Ms. Chadwick said she felt it was going to come down to whether the Planning Board wanted to encourage the Cormiers to put a porta-potty on the site, adding that she did not feel it was necessary and that she felt this few number of employees could be trusted to do as they were told, and she would take the Cormiers at their word that they would enforce it.

Selectman Maddox said a sewer betterment in that area put all of the lots under the betterment district, and the money just kept accumulating, adding that a letter from the Town Attorney had stated that a porta-potty would trigger the betterment. He said this site was not an industrial site, in his mind, but violation by truck drivers would trigger the betterment. Selectman Maddox then moved that the Planning Board not require a porta-potty on this site. Ms. Chadwick seconded the motion.

Mr. Carroll asked why this motion was being made, asking if the plan would have to be changed. Ms. Chadwick said the plan as it existed was correct, showing a path to the main property.

VOTE: Chairman Russo then called for a hand vote on the motion.
All members present voted in favor except for Mr. Hall, Mr.

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Carroll, and Mr. Russo, who all voted in opposition, and Chairman Russo declared the motion to have carried (4 –3).

Mr. Hall said he had issues with the waivers, Referring to the request for a waiver of the drainage study requirement, he noted that the applicant had purchased a lot for which a house had been presumed, saying the mounds of dirt on the property meant that there were virtually no controls against flow and there would be significant erosion, with heavy trucks and equipment constantly moving around on the site, which would continually churn up the earth, with no provisions for stormwater management on the site.

Referring to the noise waiver request, he said that the claimed justification was that no more noise than other sites would be made, which he did not think sufficient.

Referring to the request for a waiver of the 100 -foot setback from a residential use , he said he saw no indications that the applicant had done anything to mitigate that condition.

Mr. Schneiderman asked Town Planner Cashell what the scope of the traffic study would be. Mr. Cashell said the scope would be for the property owners to hire a traffic engineer to conduct a study of existing conditions. Mr. Schneiderman asked if this would pertain to all of the traffic on Clement Road. Mr. Cashell answered in the affirmative.

Mr. Buhlman said the justification for the 100 -foot buffer had been submitted separately and might not be in the package reviewed by Mr. Hall. Mr. Hall asked what was being done to mitigate the 100 -foot buffer requirement, saying the Board normally looked for a fence, a wall, etc. Mr. Buhlman said he felt the natural conditions would suffice.

Selectman Maddox said the second paragraph on the right-hand side should be removed, since, as Mr. Maynard had suggested, this really was not the Planning Board's purview.

Selectman Maddox then suggested adding a Note 17 , saying that no CAP fees were being assessed because no structures were being proposed.

Ms. Quinlan arrived 8:01 and took her regular seat at the table, although not recognized by the Chairman for the inprocess hearing.

Selectman Maddox said he thought there should be something in the notes about the trees.

Selectman Maddox asked if the applicant would eliminate the Saturday hours.

Mr. Buhlman said he thought removal of the second paragraph was a good idea.

Mrs. Cormier said the only time they made mulch was from January up to June, adding that it had to be done when the weather was cold, and they had to take advantage of the weather. Selectman Maddox said he could not see why Saturdays could not be skipped if it were only done for 60 hours per year. Mrs. Cormier said she

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respected her neighbors across the street and had agreed to wait until 10:00 a.m. Mr. Cormier then stated that they would accept May through October, with no Saturdays.

Mr. Buhlman said he saw no problem with planting more trees; the Cormiers expressed agreement. Chairman Russo suggested putting them at the 50-foot setback line; Mr. Buhlman said it would make more sense to put them at the existing line of established trees. Mr. Maynard interjected that the 35-foot setback line would be appropriate.

Mr. Carroll noted that Note 9 said no parking was proposed; he suggested that this should be removed, since employee parking was now proposed. Mr. Buhlman said it would be changed to say that there was only employee parking on the site.

Mr. Schneiderman referred to the dye used on the wood chips, asking if Mr. Buhlman had the safety data. Mr. Buhlman provided him with a copy of the specifications and provided other copies to those who wanted them.

Ms. Chadwick said she assumed that Mr. Hall did not have objections to the other waiver requests. Mr. Hall concurred.

Ms. Chadwick moved to grant the waivers for the following site plan requirements :

1. HTC §275-9 B - *Traffic Study*
2. HTC §275-9 D - *Fiscal Impact Study*
3. HTC §275-9 H - *High Intensity Soil Survey (HISS)*
4. HTC §275-8 B (26) - *Parking Calculations*

Mr. Barnes seconded the motion.

VOTE: Chairman Russo called for a verbal vote on the motion. All members voted in favor, and Chairman Russo declared the motion to have carried unanimously (7 -0).

Selectman Maddox moved to grant the request for a waiver of HTC §275-12, *100-foot Distance*. Ms. Chadwick seconded the motion.

Speaking on his motion, Selectman Maddox pointed out that there was no building being constructed, noting that this was an industrial zone and there would be buffering at the front.

VOTE: Chairman Russo called for a hand vote on the motion. All members present voted in favor except for Mr. Hall and Mr. Russo, who both voted in opposition, and Chairman Russo declared the motion to have carried (5 -2).

Mr. Maynard asked if that assumed the trees would be provided, Selectman Maddox said it would be a stipulation. Mr. Maynard said he wanted it in the record.

5/30 7:00 Conservation Commission Workshop in CD Mtg. Rm.
5/24 7:00 Open Space in BOS Mtg. Rm.
5/31 1:00 Trustees of the Trust Funds in CD Mtg. Rm.
5/31 7:00 NRPC in CD Mtg. Rm.

7. **OLD BUSINESS**

A. **Votes taken after Nonpublic Session on April 24, 2007**

▶ Motion by Selectman Massey, seconded by Selectman Robinson, to authorize the Fire Chief to increase the amount of the grant request in order to get a truck with a larger crew cab and a 2,500 gallon capacity water tank carried 5-0. (After the Board exited from nonpublic session on April 24, the aforementioned vote taken following a discussion in open session on the item.)

▶ Motion by Selectman Maddox, seconded by Selectman Nadeau, to hire Vinnie Scurini as substitute counselor/Robinson Pond gate personnel for the summer at \$8.50 per hr. effective May 26, 2007, as recommended by the Recreation Director, carried 5-0.

▶ Motion by Selectman Nadeau, seconded by Selectman Robinson, to hire Robert Buxton as Deputy Fire Chief of Support Services, an exempt position in the Supervisors' Association, Step 3, with an hourly rate of \$34.35, effective May 6, 2007, and to Step 4 after a six-month probation, as recommended by the Fire Chief, carried 5-0.

▶ Motion by Selectman Maddox, seconded by Selectman Nadeau, to adjourn at 11:00 p.m. carried 5-0.

B. **6 Clement Road Betterment Assessment**

Howard Dilworth, Jr. of the Sewer Utility Committee was recognized and he passed out the latest correspondence from the attorney about this item with the updated language. They had requested the attorney take a look at what they recommended. The difference between this legal opinion and the earlier one is the language relative to sewer use, what constitutes a type of sewer use, whether it be porta-potties, or whatever. The request tonight was from the Sewer Utility to make a change to the betterment assessment at 6 Clement Road. The owner of the property would like to be able to lease it to someone to be able to store landscaping material on it. The question was forwarded to the attorney asking if the parcel would be leased for temporary use and if that triggered the requirement in the betterment assessment that the assessment be paid upon the property being used for commercial purposes, and would the town consider capping the amount of the assessment. The committee felt that, where there would be no sewer use on it, it did not rise to the level of being a commercial use, even though it may be construed as that. They were willing to say yes, things could stay as they were, but at the time that it is used for commercial use, such as putting up a building to do a commercial activity, or that some kind of sanitary sewer activity would be put there, then they would have to pay the assessment. The other item was capping the assessment. The committee discovered that the parcels in the Clement Industrial Park were pretty much paid off after 10 years and this was originally written in such a way that there was no ending date. It was a residential property that was in a commercial district that was sewer some number of years ago, but there was no cap put on it, so this thing has been accruing charges of interest to the owner at 6% a year and is now up to \$72,000. The committee was recommending a 10-year cap on the cost of the assessment.

Selectman Maddox asked what they were getting on the investment these days, in the sewer funds. Mr. Dilworth wasn't sure, but in talking with the Town Engineer today, he said at the time this was set up, this was an interest rate you wouldn't see today. Selectman Maddox said if they put the \$48,000 in the sewer capital fund, it would be earning some amount of interest. If they say this money is capped at that, and that money doesn't go into the fund, they aren't getting anything. At some point, \$48,000 might not be worth much when this is sold in 20 years, and the town will have gotten nothing for that. He didn't think six was the right number, but wasn't sure zero was, either. Mr. Dilworth said that was fine, but the committee did not feel that, since it's up to \$72,000 they could envision that if this was to continue at this rate and the property was not developed for commercial use for another 15-20 years, this could easily be over \$100,000 which they didn't feel was an appropriate thing to do. At the time this was established, they should have put a cap on the number of years, but things weren't always done that way in the old days.

Chairman Jasper thought it's the old Clement homestead lot that has been subdivided. The house is still on one parcel, with the whole parcel being a little over three acres, so each lot is about an acre and a half. It's not part of the park, per se, so it doesn't have direct access. Somebody would have to go down Clement Road to connect, so there would be substantial additional expense for them because it's not something the town would do. They'd still have to pay \$48,000 and then go down there, so he questioned if that would be a terribly viable commercial lot. It may be at some point, but there are going to be a lot of improvements to Clement Road. It's getting expensive, but if it sits there for another 20 years, the value of the lot is going to increase substantially, but the \$48,000 is not going to—and that's his quandary. The intent was that a house would be built there, but \$48,000 per septic system per house was pretty expensive. There were a lot of factors to think about.

Mr. Dilworth agreed, saying the cost of the betterment is \$27,091 and right now, because it's being compounded, it 6% per annum, beginning in '89 with no cap, it's already up to \$72,000. In another 15 years, the \$27,000 betterment, with interest, would be over \$100,000 and the committee felt that wasn't appropriate. Chairman Jasper said if nothing happens with this in 15 years, that lot may be worth who knows what. He's not sure what a happy medium was, but at some point, it becomes totally ridiculous. Selectman Maddox said they were all trying to do the right thing, so if they reduced the \$48,000 to the 10-year number and continue it from today at 1%, at least there's something coming in and everybody walks away with a piece.

Motion by Selectman Massey, seconded by Selectman Maddox, that, subject to all applicable town zoning and site plan regulations, the storage of equipment and materials on the property located at 6 Clement Road does not invoke payment of the sewer betterment assessment on the property and directs that a revised notice of sewer betterment assessment be filed, stating that in order not to invoke payment of the assessment, the use of the property shall prohibit any domestic or process wastewater disposal on the property, as recommended by the Sewer Utility Committee, carried 5-0.

Motion by Selectman Massey, seconded by Selectman Maddox, to cap the sewer betterment assessment on the property located at 6 Clement Road at \$48,517.37, which represents \$27,091.84 of principal and \$21,425.53 of interest; the interest amount represents the original 10-year payment time period of the Clement Road sewer betterment assessment district, as recommended by the Sewer Utility Committee.

Selectman Robinson said he could see where the Chairman was going with this piece of property 50 years from now, and he could see where (Selectman Maddox) was going with 1%. He asked if splitting the baby would be keeping up with other property in town. If the average property in town goes up 2%, 3%, that's what this would go up. Chairman Jasper thought that might be a little difficult. Mr. Malizia said they'd be looking at more at what they make in interest in the bank because it's the opportunity costs. This money isn't in a bank account earning interest. It doesn't really matter what property rises or falls. Selectman Robinson suggested the prime rate, or something of that nature. Mr. Malizia suggested some investment rate. The prime rate is probably higher than this rate. Chairman Jasper said if they ignore the interest on the interest and just have an annual interest on the \$27,000 which is what the original investment was... Mr. Malizia said a district was drawn up and people had a 10-year repayment schedule, so they've got to leave the 10 years alone. Chairman Jasper said if they say the amount owed today is \$48,517, but that any future interest would be earned only on the \$27,000, that way it doesn't get out of hand because the interest would always be the same.

Amendment by Selectman Maddox, seconded by Selectman Massey, that says they start from tomorrow, accruing 1.5% interest on \$48,517.37.

Chairman Jasper restated the motion -- to reduce the amount owed on the property located at 6 Clement Road to \$48,517.37 and that, henceforth, the interest shall be calculated at 1.5 per cent per annum until such time as the amount owed is paid

Selectman Maddox thought this was a balance, being fair to the people and to the sewer users. He hoped this split the baby. Selectman Robinson asked Mr. Dilworth if this option was discussed at the committee level. Mr. Dilworth said no, but he thinks he can sell it to the committee because they are all trying to be fair to all parties involved, and this is a reasonable compromise.

Vote: Motion carried 5-0.

C. Second Public Hearing on Proposed Ordinance 07-03 Skate Park Rules
(This item was taken up earlier on the agenda, after #4.)

8. NEW BUSINESS

A. Liaison Reports

Selectman Nadeau said the Recreation Committee is trying to work with the Seniors in getting them settled for the summer.

•Movie night is Friday at 7:00 on May 11 at the Rec Center.

•Repainting of the Community Center will be done on May 12 by an Eagle Scout project, painting the front gable and trim and will install the new sign that says *Community Center*.

•Comedy Night is May 19 at the Community Center. Tickets are available at the Town Clerk's Office and at the Rec Center.
•CIP has ended.

Selectman Massey said the Board of Directors of the Hudson Seniors is meeting tomorrow night at 4:00. They are going to look at the option of the Oakwood Avenue facility. He anticipates, on the basis of that, they will have a recommendation from them to the Board of Selectmen on May 22. He asked them to do this because he wanted to make sure that whatever they get from the Seniors is a collective decision and not the decision of one or two people, so they agreed to hold the meeting tomorrow night. They are going to go over to Oakwood, look at the facility and then make a recommendation that they will vote on that will be their organization's position.

•Last Friday night, he attended the VFW annual Loyalty Day ceremony, at which they honored several town employees—Priscilla Zakos from the Highway Department, Group 3 Firefighter Marty Conlon and Sgt. Chuck Dyack and Officer Mike Niven from the Police Department. Congratulations to them for being selected as this year's Loyalty Day award recipients.

•The police conducted an alcohol compliance check Friday night, the night before the prom. They checked 24 establishments in town. Three of them failed, one of which was a repeat offender, so the Chief may be looking at some corrective action on

out there that is going to make up \$450,000 unless they are talking about cobbling something together on a temporary basis.

Selectman Maddox said this is probably a terrible time to sell, but it's not going to get any better for awhile, so to get them back on the tax rolls and provide them with whatever money there is out of this... they've asked for it and he has no problem doing it.

Vote: Motion carried 4-0.

C. Betterment Assessment, 6 Clement Road

Town Administrator Steve Malizia said it appears from correspondence received from the Sewer Utility, there has been some discussion between the owner of 6 Clement Road and the Sewer Utility—and possibly the Planning Board. Some time ago, there was an assessment on this property for an industrial district that was established at Clement Road and there are documents at the Registry that clarify/articulate the terms of which this property would be subject to that betterment assessment. There has been some discussion in front of the Sewer Utility, which has forwarded correspondence to the Board from the property owner.

Donna Cormier of 6 Clement Road said they are the owners of Tip Top Tree Service. They purchased 6 Clement Road for storage of their wood, wood chips, etc., which is a permitted use because it's an industrial zone. They started to split some firewood and process some of the wood chips into bark mulch, about 200 hours a year, on that property, which the town saw as being manufacturing good and asked them to come before the Planning Board for a site plan, which they are doing. They are on the agenda for the end of January. One of the requirements of the Planning Board is to put a porta-potty on the property. They have three employees and own the property across the street, and the employees use that bathroom. When they go out to do a tree job, they aren't allowed to use the customer's bathrooms for liability reasons. She didn't see a problem with putting a porta-potty on the property, but Selectman Massey, who sits on the Planning Board, kept reiterating about the betterment, which she knew was on the property. Because of his intensity, she decided to look into it further and found that if they put a porta-potty on the property, the betterment would become due. Quite frankly, they don't have the money to pay \$50,000 for a porta-potty. It becomes quite an expense. She asked if there was some sort of waiver that could be granted that if a porta-potty is put on the site, that the betterment does not become due. There's no building there, and there's no plan for one. They split about 40 cords of firewood a year and process some bark mulch from January to April, about 200 hours a year. The porta-potty would be used very little, if at all.

Selectman Maddox thought he read in the packet that when the property was sold, it would be dealt with. This is going to go on and on. The Board reduced this from \$75,000 down to \$48,000 because of the interest because this thing has been carrying forth. Now the property has been sold and it will continue at 1.5%. At some point, something needs to be paid towards that. As far as the porta-potty goes, the Planning Board will do what the Planning Board will do. They will be back in 10 years with all of the interest that has accrued. At some point, it needs to be paid down and he thought that selling the property would trip some of this to start to be paid.

Selectman Massey said when the Board talked about reducing the amount owed to \$48,000, it would be figured upon the use of the site for an industrial or commercial use. That's when the betterment tax would become due. Mrs. Cormier said it didn't make much sense to put a porta-potty on the property for only about 200 hours worth of work a year; there isn't a facility on the property. Selectman Jasper said it was an interesting situation and the Selectmen did reduce it to 1.5%. This goes against what they had indicated, which was there would be no type of disposal system and that included porta-potties. It was storage to begin with; it was leased property. They should at least begin to actually receive the 1.5% annual payments and that would cap it at \$48,000. That payment would be about \$700 a year. He would be willing to override the recommendation of the Sewer Utility and grant the waiver, provided that the interest was paid to the utility on an annual basis.

Selectman Massey said the reason why they came to the conclusion to cap the fee at \$48,000 was because it was not being used for either commercial or industrial use. They assumption they were all working on at the time was there was going to be a house put on that lot because the owner of the lot had subdivided it into two lots and transferred the lot in question to his son. Subsequently, the son cleared the land, but did not build. What they have here is a commercial use of that property, so at the very minimum, the 1.5% interest should be paid on this. From a purely legal perspective, because it's a commercial use, that the entire amount is due. He didn't want to go on the basis of just 1.5% without getting some sense from the attorney that if, in fact, it was a commercial use, the betterment fee is being invoked.

Selectman Jasper questioned where there were any legal ramifications on this at all. This is the Selectmen's betterment district and they have the ability to do whatever they want. There is commercial activity, yes, but he didn't see how that really has a legal bearing. He asked the Town Administrator what he thought. Mr. Malizia said there's two parts to the assessment that was filed. The first part says interest beginning May 9, 2007 shall be calculated at 1.5% per annum, due and payable, should this property be sold or used as commercial/industrial property. The next paragraph said in order not to invoke payment of the assessment, the use of the property shall prohibit a domestic or processed waste water disposal on the property. It's a dual item. It's being used as commercial/industrial, but they

don't have any wastewater. They could get away with just paying the interest. The minute someone comes in and puts a porta-potty on the property, or puts in a septic system, it triggers the assessment. That's at the Registry of Deeds; that's a betterment assessment, filed in 2007. Way back when, this was a betterment district. It was bonded and the bond has long been paid for. That was why the Board made the decision to stop accruing interest at those bond rates. The Board thought, at that time, here's what that would have cost. Because that money is still outstanding, they are going to go at a different interest rate. That's where the 1.5% came from. The only thing they are doing now is identifying the money that the Sewer Utility isn't getting by not having that money in their account. That was the whole intent of that thought process. As a district, it has long been paid off. Selectman Maddox pointed out that money is still owed to the town. At the time, they tried to split the baby and tried to be fair to all. Beginning May 9, 2007, they should have been paying towards that interest, so that need to be corrected. He would not vote to have them hook up if there was a porta-potty there.

Selectman Jasper said when the Cormiers bought the property, they should have been aware there was a liability. Mrs. Cormier said they were aware that there was a betterment against it. They were told they could store their wood and so forth on there without a problem. If they wanted to build a house on there, the betterment would still stand on the property, but not be required to be paid at that time. Selectman Jasper said the problem is interest beginning May 9, 2007 was to be calculated at 1.5% per annum, due and payable, should the property be sold, "or". This became due at the time of the sale. This discussion is really moot. Her attorney should have found that liability in the recording; she owes the town the \$48,000 now. That was a condition. Mr. Malizia said he thought only the interest piece was due, not the rest of it. Selectman Jasper agreed, saying what he suggested was already the case. With the sale, the 1.5% interest was due and given the discussion that was in the minutes, the clear intent of the Board of Selectmen was that even if a porta-potty was to be put on there, that met the definition and triggered the assessment.

Selectman Maddox said he was trying to be fair all the way around, trying to say that they reduced the price down, but they are not using the sewer system to put a porta-potty on there, so he didn't see invoking, calling in the \$48,000 if there's simply a porta-potty on there. It's good practice for those three months they are utilizing it to have it there, but that's something the Planning Board is going to do. He didn't see it being necessarily calling the \$48,000 to be paid because they are not tying in to the sewer system. Chairman Nadeau said but they would have to pay the interest. Selectman Maddox said that was a given, the trade-off of not going up 6% per year, which is where it was headed and had already gone up to 70-whatever and they backed it down. This is one way to keep it at 48, so in 10 years, it will be only \$48,000 and trying to balance their not using the sewer system with a porta-potty. He didn't see the sense in making them pay the other amount.

Chairman Nadeau asked if the Planning Board required them to put a porta-potty on the property. Selectman Maddox said that was a discussion. There was some concern about crossing Clement Road to use the facility at their home. He didn't know where the Planning Board would go with that. They will have to decide if they are going to make that the trigger. Mrs. Cormier said she was just trying to get clarification before her meeting with the Planning Board.

Selectman Massey said if Selectman Maddox were to make that as a motion, he would be persuaded to support it because his thinking was accurate.

Motion by Selectman Maddox to note that on Map 161/Lot 48001, the installation of a porta-potty will not trigger the assessment to be due for the \$48,000, seconded by Selectman Massey.

Selectman Jasper said he was going to vote against this because it is contrary to what was recorded, based on the minutes and the intent and the Attorney's letter dated in May. It is clear that even a porta-potty was thought to be a trigger. It is part of the legal recording, and that is key. To do what the motion suggests would be problematic. Unless they again change the recording, they would have violated for future boards, going back and looking at the intent of the recording. They can't read the minutes and the letters and say the intent did not include porta-potties because of the numerous times it is mentioned. Secondly, they do have a Sewer Utility Committee that has recommended against this. Not that they haven't ever been over-riden, but that recommendation, coupled with the documentation, it's wrong for the Board to take this action without first meeting with them and, perhaps, changing the recording. Moreover, this is something that's under the control of the Planning Board, and the Planning Board doesn't have to require a porta-potty and, frankly, if there was a porta-potty on one side of the road, and there was a nice bathroom on the other side of the road, he'd be crossing the road anyway and not be using the porta-potty, particularly in the summer. This is ridiculous and the Planning Board shouldn't worry about people crossing the road. They are going to be crossing the road numerous times, anyhow, from the primary worksite to the secondary worksite. He's much more at risk going across Old Derry Road to get his mail than these people are on Clement Road. The Selectmen are bending because of something the Planning Board said that might be nice, but they are putting the cart before the horse. It would be best for the Selectmen representative to the Planning Board to explain the situation and work through the planning process instead of violating the recommendation of the Sewer Utility Committee and the Selectmen's intent back in 2007.

Chairman Nadeau agreed with Selectman Jasper, saying this was an unnecessary expense to the business owner. He would also vote against the motion. Hopefully, the Planning Board does not require them to put a porta-potty on the property, but the Cormiers should pay the amount due. That would make everybody OK with this. If the deed has to be re-recorded, so be it, and have the people pay for that.

Selectman Maddox withdrew his motion and said he'd wait to see what the Planning Board does. He thought Mrs. Cormier would be better served waiting to see where the Planning Board goes before the Selectmen goes one way or the other. Mrs. Cormier said she was fine with that. She was just trying to get her ducks in a row before she goes to the Planning Board. Selectman Maddox said he could add and the vote on the motion would be 2-2, and he didn't want to make a motion that wasn't going anywhere. Selectman Massey withdrew his second. Selectman Maddox said she may have to come back to the Selectmen and they may have to rethink this, but this will give them time to get with the Sewer Utility, if that so happens.

Chairman Nadeau wished Mrs. Cormier good luck with the Planning Board.

Selectman Maddox said the Town Administrator should direct whoever to start sending them a bill for the interest. Mr. Malizia said that would be the Sewer Utility. Selectman Maddox asked if Mr. Manor heard that. Mrs. Cormier said they couldn't afford a \$50,000 porta-potty and would end up losing the property. Selectman Jasper said hopefully, Selectman Maddox would help. Selectman Maddox said he thought it was the direction of the Board of Selectmen that that's the vote they'd like him to go for, so he will present that to the Planning Board, but the Planning Board will do what the Planning Board will do. He knows where the Board would like the Planning Board to go.

D. Donation to the Recreation Department from Flash Photo Sports of \$500.

Motion by Selectman Massey, seconded by Selectman Maddox, to accept the donation, carried 4-0.

E. Donation to the town by FairPoint Communications of \$500

Town Administrator Steve Malizia suggested this be deposited in the Town Poor account, given the climate of the economics this year.

Motion to accept the donation, for the Town Poor account, seconded by Selectman Maddox, carried 4-0.

F. Designation of Selectman to post the Town Warrant

Town Administrator Steve Malizia said it has been him and Selectman Massey for years, and he was willing to continue. Selectman Massey volunteered for the duty.

Motion by Selectman Jasper, seconded by Selectman Maddox, to designate Selectman Massey to post the warrant on or before January 26, 2009, carried 4-0.

G. Dedication of Annual Report

Town Administrator Steve Malizia recommended this year's report be dedicated to the late William Arseneault and Peter Goyotte, Jr.

Motion by Selectman Jasper, seconded by Selectman Massey, to dedicate the 2008 Annual Report to the late William Arseneault and Peter Goyotte, Jr., carried 4-0.

9. OTHER BUSINESS/REMARKS BY THE SELECTMEN

Selectman Maddox said after the last meeting, they sent him off with a direction on the Planning Board and the signage in town. After a lot of discussion, at this point, it looks like there will be a number of articles on the warrant for signs. Unfortunately, it is tough to remove something from the warrant, so they are going to be on there, confusing people, but the sign industry wants to work with the Planning Board to bring the regulations up to today's technology, so it will be a little confusing, but they will manage through it.

➤Selectman Maddox asked the Board's legislative liaison, Selectman Jasper, to look at doing something to help poor SB-2 towns and the filing of petitioned articles. The Planning Board receives something they've seen once, one person presents and there's nobody on the other side. It's tough to make a recommendation with very little knowledge. There were a number of petitioned warrant articles before the Planning Board that were asking for rezoning or asking for whatever. There's no time to get an answer to questions. That was the night they had to make the decision. He hoped they could move that back so people had to file like a month from where it is right now so there would be the ability to have a public hearing and then a follow-up public hearing, if there were questions. The Planning Board made some decisions that were no, based on they didn't have any facts to go on. He understands that's the statute. Somebody can submit something that day and it just shows up. If Selectman Jasper could work on something that would give them a little more time to be able to make an intelligent decision, they could do a better job.

Selectman Coutu was not present because he was at the Budget Committee as the Selectman member.

Selectman Massey was happy to have heard during the public hearing on the budget that Benson's has officially been transferred to the town. The easy work is done; now, the real work begins. It's incumbent upon this Board to reinvigorate the

HUDSON SEWER UTILITY COMMITTEE

MEETING MINUTES

April 12, 2007

1. Call to Order: This meeting was called to order at 5:33 PM.
2. Roll Call:
In attendance were: Catherine Valley, Don Gowdy, Howard Dilworth Jr., William Abbott, Bernard Manor- Alternate and Tom Sommers – Coordinator.

Absent: Michele Bolton and Doug Robinson – Selectman liaison
Bernard Manor was seated for Michele Bolton.
Doug Robinson has been assigned as the Selectman Representative
3. Minutes of March 8, 2007
Motion by Don Gowdy; seconded by Howard Dilworth Jr “to accept the minutes as written.”
The motion carried unanimously.
4. Abatements and Waivers:
 - A. S-UTL-0709 Gagnon – 2 Wagner Way
Property is not connected but was billed for consumption.

Motion by Catherine Valley and seconded by Don Gowdy “to recommend abatement”.
The motion passed unanimously.
 - B. S-UTL-0710 Sparkling River LLC 13A&B Brackett Lane
Access only fees were charged for a 6-unit building. The building is in fact 4-units.

Motion by Don Gowdy and seconded by Bernard Manor “to recommend abatement”.
The motion passed unanimously.
 - C. S-UTL-0711 Scire 31 Merrimack St
This dwelling is invoiced for consumption by bedroom count. Four bedrooms have been assessed. The Assessing Department recently verified that only two bedrooms in fact exist.

C. Revenue Report – March 2007

It was noted that 4970 and 4997 fund transfers have not yet been completed. Should they be?

6. Old Business

A. Balance of Capacity is at 65,573 GPD
There is no change from last month.

B. Definitions for Policies and Procedures - deferred

C. Otarnic Pond Co-op Sewer - update

Survey and design continue. It was noted that procuring local permits would probably take about three months.

D. RiverPlace project- deferral continues.

E. NWWTP invoice – follow up

It was noted that the Board of Selectmen has approved moving forward to DRA for permission to overextend budget. The B.O.S. had also sent a memo to the Budget Committee for their approval.

~~_____~~ F. 6 Clement Road

The S.U.C. reviewed legal opinion from Attorney Steve Buckley dated March 19, 2007 and continued discussion of the requests from the owner of 6 Clement Road.

The following motions were made were made by Howard Dilworth Jr and seconded by Catherine Valley with unanimous favorable votes:

1. “to recommend that the Board of Selectmen allow the owner to use the property to store equipment and materials and without invoking said betterment assessment”. The Committee agrees with legal counsel that a lease for this use can constitute a “sale”. So they further recommend “that the ‘Notice of Sewer Betterment Assessment’ be revised to state that in order not to invoke payment, the use shall prohibit any domestic or process wastewater disposal on the parcel”.

2. "to recommend to the Board of Selectmen a cap on the accrual of interest on this assessment at 10-years (the original payment time period of the Clement Drive Betterment Assessment District).

The amount due would be therefore capped at \$48,517.37.

7. New Business:

- A. Monthly report for February and March 2007 were provided to the Committee and are attached to these minutes.

B. Betterment billing – Glen Drive

It was noted that the Munismart computer software is set up to invoice betterment bills on a quarterly basis. Once this is set up, the billing will proceed on a quarterly basis. This year, however, because the billing is so late due to software changeover, one billing will be done and the assessed homeowners will be given until November 1, 2007 to make payment. This was, by consensus, fine with the Committee.

C. Informational:

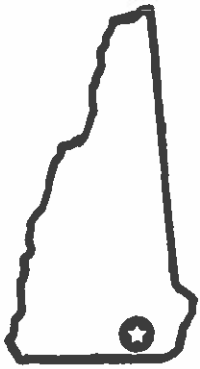
1. Response to letter from Ron Peters dated 2/20/07 regarding sewer capacity.
2. Letter regarding enforcement for 22 Easthill Drive dated 4/4/07.
3. Trustees investment invoice dated 3/20/07.

8. Closing Comments:

- A. The Sewer Utility Committee would like an attorney/client meeting next month regarding future consideration of River Place Development.
- B. Don't forget the ice cream social for volunteers on May 3rd at 7pm at the Hudson Community Center.

9. Next meeting is scheduled for May 10, 2007.
Meeting adjourned by Chairman William Abbott at 7:15pm

William Abbott - Chairman



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
10-22-24



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 10, 2024

Re: Fiscal Year 2026 Budget Wrap-up

I am placing an item on the Board of Selectmen's agenda for the wrap-up for the Fiscal Year 2026 Selectmen's budget.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Town of Hudson, NH
Fiscal Year 2026 Default Budget by Fund

<u>Fund</u>	<u>FY2025 Budget</u>	<u>FY2026 Default Budget</u>	<u>FY2026 Proposed Budget</u>	<u>Incr/(Decr)</u>
General (*)	35,527,448	37,023,475	38,319,653	1,296,178
Sewer	2,426,706	2,514,864	2,455,689	(59,175)
Water	4,371,665	3,840,188	3,973,517	133,329
Total	<u>42,325,819</u>	<u>43,378,527</u>	<u>44,748,859</u>	<u>1,370,332</u>

* includes Library and Conservation

Town of Hudson NH
Default Budget Fiscal Year 2026

Town Meeting Approved Fiscal Year 2025 **\$42,325,819**

Adjustments:

Less:	Police Facility Debt Service FY 2025	(\$504,930)	5674-497
	Town Clerk Postage Presidential Election Mailer	(\$4,272)	5031-238
	Moderator Purchase New Tabulators	(\$50,400)	5041-257
	Public Works Lease Purchase Two 6 Wheel Trucks	(\$48,000)	5552-401
	Sewer Operations - Lease Purchase Two 6 Wheelers	(\$16,000)	5562-401
	Water Debt Service FY 2025	(\$1,096,156)	5594-497,498
	Marsh Road Booster Station Rebuild	(\$375,000)	5592-401
Add:	Police Facility Debt Service FY 2026	\$491,328	5674-497
	Worker's Compensation Insurance Premium Increase	\$19,187	5910-117
	Property Liability Insurance Premium Increase	\$16,531	5910-201
	Solid Waste Contract Increase	\$71,537	5970-242
	State Retirement Increase/Decrease	(\$123,018)	xxxx-112,113,114
	Health/Dental Premium Increase/Decrease	\$589,799	xxxx-122
	Sewer Treatment	\$60,000	5562-239
	Nashua Sewer Treatment Plant (Hudson share)	\$25,000	5564-624
	Water Debt Service FY 2026	\$936,466	5594-497,498

Adjusted Town Meeting Approved Fiscal Year **\$42,317,892**

Add: Recurring Items from Approved Prior Fiscal Year's Warrant Articles:

Hire Fire Captain Training Officer Warrant Article #07	\$164,891	
Additional Paving Approved by Warrant Article #08	\$100,000	
Hudson Public Works Employees Contract WA #05	\$189,640	
Hudson Firefighters IAFF Contract WA #06	\$461,459	
Hudson Police, Fire and Town Supervisors Contract (Year 3)	\$144,645	

Total All Funds Default Budget **\$43,378,527**

Town of Hudson NH
General Fund Default Budget Fiscal Year 2026

Town Meeting Approved Fiscal Year 2025 **\$35,527,448**

Adjustments:

Less:	Police Facility Debt Service FY 2025	(\$504,930)	5674-497	4210
	Town Clerk Postage Presidential Election Mailer	(\$4,272)	5031-238	4140
	Moderator Purchase New Tabulators	(\$50,400)	5041-257	4140
	Public Works Lease Purchase Two 6 Wheel Trucks	(\$48,000)	5552-401	4312
Add:	Police Facility Debt Service FY 2026	\$491,328	5674-497	4210
	Worker's Compensation Insurance Premium Increase	\$19,187	5910-117	4196
	Property Liability Insurance Premium Increase	\$16,531	5910-201	4196
	Solid Waste Contract Increase	\$71,537	5970-242	4323
	State Retirement Increase/Decrease	(\$123,018)	xxxx-112,113,114	4323
	Health/Dental Premium Increase/Decrease	\$567,428	xxxx-122	4323

Adjusted Town Meeting Approved Fiscal Year **\$35,962,840**

Add: Recurring Items from Approved Prior Fiscal Year's Warrant Articles:

Hire Fire Captain Training Officer Warrant Article #07	\$164,891	
Additional Paving Approved by Warrant Article #08	\$100,000	
Hudson Public Works Employees Contract WA #05	\$189,640	
Hudson Firefighters IAFF Contract WA #06	\$461,459	
Hudson Police, Fire and Town Supervisors Contract (Year 3)	\$144,645	

Total General Fund Default Budget **\$37,023,475**

Town of Hudson NH
Sewer Fund Default Budget Fiscal Year 2026

Town Meeting Approved Fiscal Year 2025		\$2,426,706	
Adjustments:			
Less:	Sewer Operations - Lease Purchase Two 6 Wheelers	(\$16,000)	5562-401 4914S
Add:	Sewer Treatment	\$60,000	5562-239 4914S
	Health/Dental Premium Increase/(Decrease)	\$19,158	xxxx-122 4914S
	Nashua Sewer Treatment Plant (Hudson share)	<u>\$25,000</u>	5564-624 4914S
Adjusted Town Meeting Approved Fiscal Year		<u>\$2,514,864</u>	
 Add: Recurring Items from Approved Prior Fiscal Year's Warrant Articles:			
		<u>\$0</u>	
Total Sewer Fund Default Budget		<u>\$2,514,864</u>	

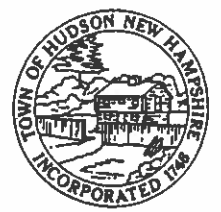
Town of Hudson NH
Water Fund Default Budget Fiscal Year 2026

Town Meeting Approved Fiscal Year 2025		\$4,371,665		
Adjustments:				
Less:	Water Debt Service FY 2025	(\$1,096,156)	5594-497,498	4711, 4721
	Marsh Road Booster Station Rebuild	(\$375,000)	5592-401	
Add:	Water Debt Service FY 2026	\$936,466	5594-497,498	4711, 4721
	Health/Dental Premium Increase/Decrease	<u>\$3,213</u>		
Adjusted Town Meeting Approved Fiscal Year		<u><u>\$3,840,188</u></u>		
 Add: Recurring Items from Approved Prior Fiscal Year's Warrant Articles:				
		<u>\$0</u>		
Total Water Fund Default Budget		<u><u>\$3,840,188</u></u>		

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Agenda
10-22-24



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 17, 2024

Re: Finance Director Retirement



Attached please find a letter from Finance Director Lisa Labrie notifying the Board of Selectmen of her intention to retire from the Town of Hudson effective November 8, 2024. I am recommending that the Board authorize the posting of this position and that the Board engage the services of Municipal Resources Inc. (MRI) to conduct a recruitment for the position. If the Board of Selectmen votes to conduct a search for the Finance Director position, the following motion is appropriate:

Motion: To post for the position of Finance Director and to hire Municipal Resources, Inc. to conduct the recruitment for the position.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



TOWN OF HUDSON

Finance Department

12 SCHOOL ST. HUDSON, NEW HAMPSHIRE 03051 (603)886-6000



RECEIVED

OCT 17 2024

TOWN OF HUDSON
SELECTMENS OFFICE

To: Board of Selectmen
Steve Malizia, Town Administrator

From: Lisa Labrie, Finance Director

Date: October 17, 2024

Subject: Notice of Resignation

This past Monday, October 14, marked my 21st anniversary working for the Town of Hudson. I have worked with many managers and employees that I have a great respect for and have made a great deal of friends throughout the years. I appreciate the opportunity to work here and feel that I have given it my all. This decision was not an easy one as I always anticipated that I would work here until full retirement age. The Municipal environment is not what it used to be and I know it's time.

I intend to retire from the Town effective 12/1/2024 and am giving a 3 week notice beginning today. My last day of employment with the Town will be 11/8/2024. I intend to take a desperately needed vacation the week of 11/4 – 11/8.

Sincerely,

Lisa Labrie

FINANCE DIRECTOR

JOB SUMMARY

Performs highly responsible administrative and supervisory work in the planning, organizing and administration of the financial activities of the Town.

SUPERVISION RECEIVED

Works under the general administrative direction of the Town Administrator; performs duties and makes decisions independently; receives guidelines from State and Federal regulations and Town ordinances; consults with Town Administrator concerning overall fiscal administrative policy decisions, budget preparations, debt management and when unusual circumstances arise that are financial in nature. Work is reviewed through periodic audits, conferences, reports and program results.

SUPERVISION EXERCISED

Provides general supervision to technical and clerical personnel in the Finance Office. Assigns work and provide training. Selects, evaluates and disciplines employees.

EXAMPLES OF DUTIES

Provides administrative direction and coordination for the financial activities of the Town, including day to day financial administration, accounting, treasury management, debt management, purchasing policies and coordination, data processing, budget preparation, analysis and management and internal audits and controls.

Develops and monitors financial policies and procedures.

Develops and monitors purchasing policies and procedures.

Monitors and provides timely reports to the Town Administrator regarding the financial condition of the Town.

Serves as a member of the budget preparation team and is staff to the Municipal Budget Act Committee.

Serves as a key staff resource in the development and management of the Capital Improvement Program.

Responsible for the preparation of periodic comprehensive financial reports and the annual audit.

Coordinates the development and sale of bond issues and other debt instruments. (Allowable under the RSA re Treasurer)

Serves as a key staff member to the Sewer Utility Committee. Participates in the development of the administrative components of the Sewer Utility, such as User Fees, Rate Structure, Ordinances and the system of accounting for billing and collecting.

Supervises various functions of the Water Utility, including customer service, the system of accounting for billing and collecting, as well as administrative components of the Water Utility, such as rate structure, financing capital improvements and inter-agency billings.

Develops and monitors the computerization of the Town's financial data systems.

Develops and monitors the Fixed Assets of the Town.

Promotes positive relations with the public, Town officials, financial institutions and newsgathering organizations.

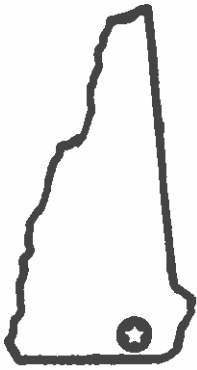
Performs other related duties as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Extensive knowledge of the principles and techniques of financial management and budgetary control; extensive knowledge of municipal and State laws, rules and regulations that apply to Town finances; thorough knowledge of the general principles of public fiscal administration, including budgeting, purchasing, use management and reporting. Ability to apply financial theory and principles to resolve problems; ability to gather, assemble and analyze facts, draw conclusions and devise techniques suitable for management, including self-funded insurance; ability to apply accounting principles.

MINIMUM QUALIFICATIONS REQUIRED

Graduation from a four-year college with specialization in Accounting, Finance or related field and progressively responsible experience in municipal accounting work with at least five years at the division or department head level or any equivalent combination of education and experience which demonstrates possession of the required knowledge, skills and abilities.



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
10-22-24



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 10, 2024

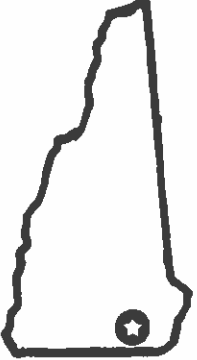
Re: IT Director Interview Committee

The job posting deadline for the IT Director position was October 14th. MRI conducted the recruitment on behalf of the Town. I am recommending that the Board form an interview committee consisting of two (2) Selectmen, and myself to conduct a preliminary interview of the candidates and recommend final candidates for the full Board to interview. Should the Board accept my recommendation, two (2) Board members will need to be appointed by the Board. The following motion would be appropriate:

Motion: To appoint Selectman _____ and Selectman _____ to the IT Director interview committee along with the Town Administrator.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

*Agenda
10-22-24*



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen
From: Steve Malizia, Town Administrator
Date: October 10, 2024
Re: Joint School Board/Board of Selectmen Workshop

Chairman Guessferd has requested that an item be placed on the Board of Selectmen's October 22nd agenda to discuss a joint School Board/Board of Selectmen State of the Town workshop. I have attached a copy of last year's workshop agenda for the Board's reference.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



TOWN OF HUDSON

Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

BOARD OF SELECTMEN - HUDSON SCHOOL BOARD WORKSHOP MEETING

September 28, 2023

6:30PM

The Barnyard Café, 200 Derry Road, Hudson NH 03051

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. NEW BUSINESS

A. State of the Town

Members of the Hudson School Board, Board of Selectmen will be present, along with Department Heads from the School District and Town for a State of the Town Workshop meeting.

5. ADJOURNMENT

Agenda
10-22-24

Town of Hudson
Revenues and Expenditures
Through September 30, 2024

07/11/24

Town of Hudson, NH
 Appropriations and Revenue Summary
 Month Ending: As of September 30, 2024

State #	Dept #	Department	Budget FY 2025	Prior Year Encumbered	Budget and PY Adjusmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
01	General Fund									
4199	5020	Trustees of Trust Funds	3,057	0	0	3,057	879	0	2,178	29%
4195	5025	Cemetery Trustees	5,050	0	0	5,050	1	0	5,049	0%
4140	5030	Town Clerk/Tax Collector	464,716	0	0	464,716	122,998	17,173	324,545	30%
4140	5031	Town Clerk	136,406	0	0	136,406	3,907	1,841	130,658	4%
4140	5041	Moderator	104,670	0	0	104,670	9,805	3,600	91,265	13%
4140	5042	Supervisors of The Checklist	6,286	0	0	6,286	1,157	0	5,129	18%
4199	5050	Town Treasurer	8,074	0	0	8,074	2,018	0	6,056	25%
4199	5055	Sustainability Committee	1,300	0	0	1,300	0	187	1,113	14%
4520	5063	Benson Park Committee	1,100	0	0	1,100	0	0	1,100	0%
4199	5070	Municipal Budget Committee	800	0	0	800	370	0	430	46%
4140	5077	IT - Town Officers	4,250	0	0	4,250	1,015	0	3,235	24%
4199	5080	Ethics Committee	100	0	0	100	0	0	100	0%
		Town Officers	735,809	0	0	735,809	142,151	22,801	570,857	22%
4130	5110	Board of Selectmen/Administrator	608,553	47,948	0	656,501	75,555	55,107	525,838	20%
4194	5115	Oakwood	2,275	0	0	2,275	399	0	1,876	18%
4194	5120	Town Hall Operations	108,823	0	0	108,823	29,079	0	79,744	27%
4442	5151	Town Pool	65,000	0	0	65,000	8,630	0	56,370	13%
4130	5177	IT - Town Administration	800	0	0	800	336	0	464	42%
		Administration	785,451	47,948	0	833,399	113,999	55,107	664,293	20%
4153	5200	Legal	120,000	0	0	120,000	21,363	42,684	55,953	53%
4150	5310	Finance Administration	211,603	0	0	211,603	60,257	21,876	129,471	39%
4150	5320	Accounting	356,230	0	0	356,230	83,926	569	271,736	24%
4150	5377	IT - Finance	2,945	0	0	2,945	137	276	2,532	14%
		Finance	570,778	0	0	570,778	144,320	22,720	403,738	29%
4150	5330	Information Technology	863,097	0	0	863,097	265,874	12,030	585,193	32%
		Information Technology	863,097	0	0	863,097	265,874	12,030	585,193	32%
4152	5410	Assessing Department	486,926	37,059	0	523,985	106,640	14,462	402,883	23%
4152	5477	IT - Assessing	12,612	0	0	12,612	161	0	12,451	1%
		Assessing	499,538	37,059	0	536,597	106,802	14,462	415,333	23%
4312	5515	Public Works Facility	61,728	0	0	61,728	13,806	9,096	38,826	37%
4312	5551	Public Works Administration	335,036	0	3,903	338,939	80,146	536	258,257	24%
4312	5552	Streets	3,713,909	203,729	122,091	4,039,729	1,282,204	1,254,343	1,503,182	63%
4312	5553	Equipment Maintenance	490,436	0	7,924	498,360	162,075	12,059	324,225	35%
4312	5554	Drainage	768,541	0	16,666	785,207	234,051	9,021	542,135	31%
4522	5556	Parks Division	249,893	0	3,576	253,469	67,486	18,632	167,351	34%
4312	5577	IT - Public Works	5,040	0	0	5,040	2,636	703	1,701	66%
		Public Works	5,624,583	203,729	154,160	5,982,472	1,842,404	1,304,390	2,835,678	53%

Town of Hudson, NH
Appropriations and Revenue Summary
 Month Ending: As of September 30, 2024

State #	Dept #	Department	Budget FY 2025	Prior Year Encumbered	Budget and PY Adjustments	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4191	5277	IT - LUD	6,580	0	0	6,580	3,409	1,443	1,728	74%
4191	5571	LUD - Planning	383,443	0	0	383,443	81,711	10,029	291,703	24%
4191	5572	LUD - Planning Board	6,350	0	0	6,350	485	0	5,865	8%
4191	5581	LUD - Zoning	237,249	0	0	237,249	58,264	2,729	176,256	26%
4191	5583	LUD - Zoning Board of Adj	16,500	0	0	16,500	814	13,703	1,983	88%
4311	5385	LUD - Engineering	478,577	2,915	0	481,492	117,948	39,279	324,265	35%
		Land Use	1,128,699	2,915	0	1,131,614	262,631	67,182	801,800	29%
4210	5610	Police Administration	400,959	0	0	400,959	71,302	20,608	309,049	23%
4210	5615	Police Facility Operations	336,128	0	0	336,128	75,027	51,166	209,935	38%
4210	5620	Police Communications	878,331	0	0	878,331	231,400	1,058	645,873	26%
4210	5630	Police Patrol	7,909,169	7,699	25	7,916,893	1,791,355	53,051	6,072,486	23%
4210	5640	Investigations	15,226	0	0	15,226	1,664	2,400	11,162	27%
4414	5650	Animal Control	160,627	0	0	160,627	37,796	594	122,237	24%
4210	5660	Information Services	202,009	0	0	202,009	67,531	0	134,478	33%
4210	5671	Support Services	100,023	14,556	(362)	114,217	40,796	21,101	52,320	54%
4210	5672	Crossing Guards	70,703	0	0	70,703	5,925	224	64,554	9%
4210	5673	Prosecutor	397,783	0	0	397,783	93,556	1,880	302,347	24%
4210	5674	Debt Service	504,930	0	0	504,930	389,215	0	115,715	77%
4210	5677	IT - Police	96,431	0	0	96,431	67,933	6,221	22,277	77%
		Police	11,072,319	22,255	(337)	11,094,236	2,873,501	158,303	8,062,433	27%
4220	5710	Fire Administration	858,585	1,974	14,251	874,810	189,213	27,043	658,554	25%
4220	5715	Fire Facilities	154,562	14,312	0	168,874	49,166	9,192	110,516	35%
4220	5720	Fire Communications	388,528	21,000	11,509	421,637	101,413	26,033	294,191	30%
4220	5730	Fire Suppression	6,497,820	81,184	383,130	6,962,134	1,912,042	231,305	4,818,788	31%
4220	5740	Fire Inspectional Services	549,255	0	0	549,255	134,139	4,541	410,575	25%
4220	5765	Fire Alarm	3,000	0	0	3,000	0	100	2,900	3%
4220	5770	Emergency Management	87,196	0	0	87,196	82,941	0	4,255	95%
4220	5777	IT - Fire	48,339	0	0	48,339	31,914	12,533	3,893	92%
		Fire	8,587,285	119,070	408,890	9,115,245	2,500,827	310,747	6,303,671	31%
4520	5810	Recreation Administration	205,888	0	0	205,888	53,577	0	152,311	26%
4520	5814	Recreation Facilities	69,879	0	0	69,879	15,414	263	54,202	22%
4520	5821	Supervised Play	153,386	0	0	153,386	99,470	11,000	42,916	72%
4520	5824	Ballfields	11,742	0	0	11,742	3,290	0	8,452	28%
4520	5825	Tennis	1,500	0	0	1,500	0	1,500	1,500	0%
4520	5826	Lacrosse	7,746	0	0	7,746	0	0	7,746	0%
4520	5831	Basketball	50,659	0	0	50,659	699	0	49,960	1%
4520	5834	Soccer	13,986	0	0	13,986	6,406	0	7,580	46%
4520	5835	Senior Activities Operations	65,453	0	0	65,453	15,981	3,478	45,994	30%
4520	5836	Teen Dances	1,200	0	0	1,200	0	0	1,200	0%
4520	5839	Community Activities	8,600	0	0	8,600	0	0	8,600	0%
4520	5877	IT - Re-recreation	8,000	0	0	8,000	161	0	7,839	2%
		Recreation	598,039	0	0	598,039	194,998	14,741	388,199	35%

Town of Hudson, NH
 Appropriations and Revenue Summary
 Month Ending: As of September 30, 2024

State #	Dept #	Department	Budget FY 2025	Prior Year Encumbered	Budget and PY Adjustments	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4196	5910	Insurance	644,198	0	0	644,198	640,113	0	4,085	99%
4199	5920	Community Grants	108,491	0	0	108,491	97,656	0	10,835	90%
4583	5930	Patriotic Purposes	7,100	0	0	7,100	0	0	7,100	0%
4199	5940	Other Expenses	149,169	0	(14,850)	134,319	6,590	0	127,729	5%
4220	5960	Hydrant Rental	276,971	0	0	276,971	46,162	0	230,809	17%
4321	5970	Solid Waste Contract	2,398,989	0	0	2,398,989	433,452	1,967,646	(2,109)	100%
		Non-Departmental	3,584,918	0	(14,850)	3,570,068	1,223,973	1,967,646	378,449	89%
		General Fund Appropriation Subtotal	34,170,516	437,975	547,863	35,151,355	9,692,843	3,992,814	21,465,697	38.9%
4194	6013	Generator Replace/Repair	10,000	0	0	10,000	10,000	0	0	100%
4901	6015	Widening Lowell Rd from Wason	0	53,536	0	53,536	23,162	30,374	0	100%
4901	6032	Development of Benson Property	10,000	0	0	10,000	10,000	0	0	100%
4152	6040	Future Prop. Revaluation CRF	25,000	0	0	25,000	25,000	0	0	100%
4220	6053	Fire Captain Training Officer	164,891	0	(164,891)	0	0	0	0	0%
4220	6055	Fire Apparatus CRF	50,000	0	0	50,000	50,000	0	0	100%
4220	6057	Fire Apparatus Refurb & Repr CRF	100,000	0	0	100,000	100,000	0	0	100%
4220	6059	Fire Fighters Union Contract	230,106	0	(230,106)	0	0	0	0	0%
4130	6062	Public Works Union Contract	54,160	0	(54,160)	0	0	0	0	0%
4220	6072	Fire Equipment CRF	25,000	0	0	25,000	25,000	0	0	100%
4210	6073	Estab. Police Safety Equipment CF	105,000	0	0	105,000	105,000	0	0	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
4909	6099	Town Wide Paving	100,000	0	(100,000)	0	0	0	0	0%
4909	6211	Bridge Repair State	0	157,900	0	157,900	182,955	402	(25,457)	116%
4909	6212	Taylor Falls & Veteran Bridge Ref	0	0	0	0	0	0	0	0%
4909	6212-500	Taylor Falls/Veteran Bridg (State)	0	0	0	0	0	0	0	0%
4909	6214	Melandy Rd Bridge Rehab	100,000	0	0	100,000	0	0	100,000	0%
0000	6434	Operating Transfer to Library	0	0	0	0	274,220	0	(274,220)	0%
0000	6436	Operating Transfer to Cons Co.	0	0	0	0	0	0	0	0%
		General Fund Warrant Articles	989,157	211,436	(549,157)	651,436	820,337	30,776	(199,677)	131%
		General Fund Total Budget	35,159,673	644,411	(1,294)	35,802,791	10,513,180	4,023,590	21,266,021	41%
02	4326	Sewer Fund								
	5561	Sewer Billing & Collection	184,184	0	0	184,184	82,806	15,214	86,163	53%
	5562	Sewer Operation & Maintenance	1,332,522	186,637	10,195	1,529,354	331,651	89,615	1,108,088	28%
	4326	Sewer Capital Projects	910,000	126,848	0	1,036,848	71,209	115,372	850,267	18%
	6013	Generator Replace/Repair CRF	10,000	0	0	10,000	10,000	0	0	0%
	6062	Public Works Union Contract	36,107	0	(36,107)	0	0	0	0	0%
	6085	Drainage CRF	100,000	0	0	100,000	100,000	0	0	0%
	4326	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	0%
	4326	Sewer Fund	2,587,813	313,485	(25,912)	2,875,386	610,666	220,202	2,044,519	29%

Town of Hudson, NH

Appropriations and Revenue Summary
Month Ending: As of September 30, 2024

State #	Dept #	Department	Budget FY 2025	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
03		Water Fund								
4332	5591	Water - Administration	324,598	900	(100)	325,398	138,465	31,121	155,813	52%
4332	5592	Water - Ops & Maintenance	1,644,803	274,292	1,000	1,920,095	330,939	1,203,846	385,309	80%
4335	5593	Water - Supply	1,306,108	29,536	0	1,335,644	153,603	386,035	796,005	40%
4721	5594	Water - Debt Service	1,096,156	0	0	1,096,156	45,578	0	1,050,578	4%
4194	6013	Generator Replace/Repair CRF	10,000	0	0	10,000	10,000	0	0	0%
		Water Fund	4,381,665	304,727	900	4,687,292	678,585	1,621,003	2,387,705	49%
04	5060	Library	1,304,179	13,924	(1,496)	1,316,606	340,525	2,574	973,507	26%
06	5586	Conservation Commission	52,753	162,329	0	215,082	35,420	148,647	31,015	86%
			1,356,932	176,253	(1,496)	1,531,688	375,945	151,221	1,004,523	34%
		Total General, Sewer, Water Funds	43,486,083	1,438,877	(27,803)	44,897,157	12,178,375	6,016,015	26,702,768	41%
			Budgeted Revenue		Supplemental Budget	Adjusted Revenue	Revenues	Use of Fund Balance	Balance	
		General Fund Revenue	12,096,832	0	25	12,096,857	2,399,513	0	9,697,344	20%
		Sewer Fund Revenue	2,451,706	0	0	2,451,706	316,964	0	2,134,742	13%
		Water Fund Revenue	4,381,665	0	1,000	4,382,665	1,217,286	0	3,165,379	28%
		Total General, Sewer, Water Funds Revenue	18,930,203	0	1,025	18,931,228	3,933,763	0	14,997,465	21%
		Other Funds								
State #	Dept #	Department	FY 2025	Encumbered	PY Adjustmts	Appropriation	Expended To Date	Encumbered	Available	Expended
14	5630	Police Forfeiture Fund	0	12,937	0	12,937	0	34,962	(22,025)	100%
35	5845	Senior Activities Revolving Fund	0	0	0	0	35,014	13,986	(49,000)	0%
45	5045	Community TV Revolving Fund	0	0	0	0	87,449	3,759	(91,208)	100%
50	5750	EMS Revolving Fund	453,517	20,520	0	474,037	23,467	247,997	202,573	57%
		Other Funds	453,517	33,457	0	486,974	145,930	300,704	40,340	92%
			Budgeted Revenue		Supplemental Budget	Adjusted Revenue	Revenues	Use of Fund Balance	Balance	
		Sr. Revolving Fund	0	0	0	0	45,016	0	(45,016)	0%
		Community TV Revolving Fund	0	0	0	0	87,452	0	(87,452)	0%
		EMS Revolving Fund	0	0	0	0	33,694	0	(33,694)	0%
		Total Expenditures All Funds	43,939,600	1,472,334	(27,803)	45,384,132	12,324,305	6,316,719	26,743,107	41%

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Revenue Report Month End Revenue

Town of Hudson, NH
As Of: September 2024, GL Year 2025

Page: 1
bmckee
Report Sorted Revenue
All

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
General Fund					
01-0000-4913-000-000	0.00	0.00	0.00	0.00	0.000
01-0000-4914-000-000	2,261.00	0.00	0.00	2,261.00	0.000
01-3110-4100-000-000	0.00	0.00	0.00	0.00	0.000
01-3110-4101-000-000	0.00	0.00	0.00	0.00	0.000
01-3185-4120-000-000	8,000.00	0.00	5.50	7,994.50	0.069
01-3186-4115-000-000	12,816.00	0.00	0.00	12,816.00	0.000
01-3189-4121-000-000	5,000.00	0.00	0.00	5,000.00	0.000
01-3189-4127-000-000	8,000.00	198.36	1,607.96	6,392.04	20.100
01-3190-4203-000-000	5,000.00	6.70	262.69	4,737.31	5.254
01-3190-4204-000-000	160,000.00	2,579.14	9,269.89	150,730.11	5.794
01-3220-4201-000-000	6,000,000.00	538,588.20	1,616,528.70	4,383,471.30	26.942
01-3230-4216-000-000	15,000.00	1,200.00	4,200.00	10,800.00	28.000
01-3230-4218-000-000	400,000.00	36,898.65	75,817.68	324,182.32	18.954
01-3230-4381-000-000	6,000.00	900.00	2,100.00	3,900.00	35.000
01-3290-4209-000-000	5,000.00	3,000.00	3,075.00	1,925.00	61.500
01-3290-4214-000-000	2,000.00	150.00	500.00	1,500.00	25.000
01-3290-4217-000-000	0.00	50.00	150.00	-150.00	0.000
01-3290-4221-000-000	2,500.00	140.00	210.00	2,290.00	8.400
01-3290-4233-000-000	0.00	0.00	0.00	0.00	0.000
01-3290-4238-000-000	2,800.00	0.00	15.00	2,785.00	0.536
01-3290-4239-000-000	2,000.00	100.00	290.00	1,710.00	14.500
01-3290-4254-000-000	1,500.00	159.00	395.00	1,105.00	26.333
01-3290-4312-000-000	3,000.00	2,225.63	2,919.63	80.37	97.321
01-3290-4313-000-000	120,000.00	0.00	1,403.26	118,596.74	1.169
01-3290-4315-000-000	3,000.00	50.00	50.00	2,950.00	1.667
01-3290-4322-000-000	7,000.00	0.00	1,440.00	5,560.00	20.571
01-3290-4323-000-000	10,000.00	887.00	4,255.00	5,745.00	42.550
01-3290-4325-000-000	0.00	0.00	0.00	0.00	0.000
01-3290-4326-000-000	10,000.00	3,177.50	7,112.50	2,887.50	71.125
01-3290-4326-000-000	100.00	0.00	0.00	100.00	0.000

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: September 2024, GL Year 2025

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3290-4327-000-000	1,000.00	0.00	20.00	980.00	2.000
01-3290-4328-000-000	0.00	100.00	100.00	-100.00	0.000
01-3290-4334-000-000	20,000.00	4,480.00	13,160.00	6,840.00	65.800
01-3290-4335-000-000	1,100.00	0.00	0.00	1,100.00	0.000
01-3290-4343-000-000	1,500.00	0.00	74.25	1,425.75	4.950
01-3290-4347-000-000	2,500.00	58.69	392.38	2,107.62	15.695
01-3290-4356-000-000	10,000.00	300.00	800.00	9,200.00	8.000
01-3290-4421-000-000	2,000.00	-154.00	1,244.00	756.00	62.200
01-3290-4422-000-000	1,000.00	10.00	240.00	760.00	24.000
01-3290-4427-000-000	0.00	0.00	0.00	0.00	0.000
01-3290-4428-000-000	0.00	20.00	20.00	-20.00	0.000
01-3290-4430-000-000	0.00	0.00	0.00	0.00	0.000
01-3290-4450-000-000	18,000.00	968.50	3,542.50	14,457.50	19.681
01-3290-4451-000-000	1,000.00	250.00	250.00	750.00	25.000
01-3351-4840-000-000	0.00	0.00	0.00	0.00	0.000
01-3352-4841-000-000	1,793,865.00	0.00	0.00	1,793,865.00	0.000
01-3353-4610-000-000	549,000.00	0.00	169,084.59	379,915.41	30.799
01-3359-4656-000-000	26,000.00	2,553.20	12,399.15	13,600.85	47.689
01-3359-4657-000-000	0.00	0.00	15,315.62	-15,315.62	0.000
01-3359-4659-000-000	10,000.00	5,258.00	17,203.00	-7,203.00	172.030
01-3359-4660-000-000	0.00	0.00	0.00	0.00	0.000
01-3379-4300-000-000	44,000.00	0.00	44,000.00	0.00	100.000
01-3379-4301-000-000	66,000.00	0.00	66,000.00	0.00	100.000
01-3401-4324-000-000	7,000.00	1,000.00	2,245.00	4,755.00	32.071
01-3401-4342-000-000	500.00	0.00	514.50	-14.50	102.900
01-3401-4708-000-000	1,000.00	0.00	0.00	1,000.00	0.000
01-3401-4716-000-000	0.00	0.00	0.00	0.00	0.000
01-3401-4720-000-000	200,000.00	9,448.97	31,652.08	168,347.92	15.826
01-3401-4721-000-000	0.00	1,455.00	6,470.00	-6,470.00	0.000
01-3401-4729-000-000	30,000.00	0.00	0.00	30,000.00	0.000
01-3401-4730-000-000	400,000.00	0.00	36,800.99	363,199.01	9.200

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: September 2024, GL Year 2025

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3401-4731-000-000	0.00	0.00	-3,106.77	3,106.77	0.000
01-3401-4732-000-000	500.00	60.00	150.00	350.00	30.000
01-3401-4745-000-000	77,000.00	0.00	21,841.46	55,158.54	28.366
01-3401-4746-000-000	0.00	0.00	0.00	0.00	0.000
01-3401-4748-000-000	90,000.00	5,191.11	22,170.22	67,829.78	24.634
01-3401-4756-000-000	525.00	179.62	204.62	320.38	38.975
01-3401-4757-000-000	500.00	0.00	0.00	500.00	0.000
01-3401-4758-000-000	0.00	0.00	0.00	0.00	0.000
01-3401-4759-000-000	10,000.00	-5,069.01	-2,213.86	12,213.86	-22.139
01-3401-4761-000-000	45,000.00	21,420.00	21,420.00	23,580.00	47.600
01-3401-4762-000-000	165,000.00	0.00	54,254.00	110,746.00	32.881
01-3401-4763-000-000	3,000.00	0.00	0.00	3,000.00	0.000
01-3401-4764-000-000	36,500.00	270.00	5,865.00	30,635.00	16.068
01-3401-4765-000-000	1,500.00	-240.00	130.00	1,370.00	8.667
01-3401-4766-000-000	4,400.00	0.00	0.00	4,400.00	0.000
01-3401-4767-000-000	15,490.00	0.00	700.00	14,790.00	4.519
01-3401-4768-000-000	6,000.00	0.00	0.00	6,000.00	0.000
01-3401-4769-000-000	12,000.00	0.00	0.00	12,000.00	0.000
01-3501-4704-000-000	55,000.00	0.00	3,535.35	51,464.65	6.428
01-3502-4702-000-000	-10,000.00	-340.00	-1,784.37	-8,215.63	17.844
01-3502-4703-000-000	300,000.00	44,325.75	122,533.10	177,466.90	40.844
01-3503-4373-000-000	3,000.00	0.00	0.00	3,000.00	0.000
01-3508-4556-000-000	0.00	0.00	0.00	0.00	0.000
01-3508-4557-000-000	0.00	0.00	0.00	0.00	0.000
01-3508-4558-000-000	0.00	98.00	98.00	-98.00	0.000
01-3508-4559-000-000	0.00	100.00	100.00	-100.00	0.000
01-3914-4996-000-000	205,000.00	0.00	0.00	205,000.00	0.000
01-3915-4922-000-000	0.00	0.00	0.00	0.00	0.000
01-3916-4925-000-000	0.00	0.00	0.00	0.00	0.000
01-3934-4998-000-000	0.00	0.00	0.00	0.00	0.000
01-3939-4999-000-000	1,100,000.00	0.00	0.00	1,100,000.00	0.000

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: September 2024, GL Year 2025

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-4324-4330-000-000	0.00	240.00	480.00	-480.00	0.000
Extra Dump Passes					
Totals	12,096,857.00	682,294.01	2,399,512.62	9,697,344.38	19.836

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: September 2024, GL Year 2025

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Sewer Fund					
02-3190-4180-000-000	14,000.00	95.59	3,472.00	10,528.00	24.800
02-3190-4181-000-000	728.00	0.00	0.00	728.00	0.000
02-3401-4716-000-000	0.00	0.00	0.00	0.00	0.000
02-3401-4759-000-000	0.00	0.00	238.86	-238.86	0.000
02-3403-4780-000-000	577,000.00	0.00	142,655.02	434,344.98	24.724
02-3403-4781-000-000	573,717.00	-41.67	142,955.92	430,761.08	24.917
02-3409-4783-000-000	50.00	0.00	0.00	50.00	0.000
02-3500-4773-000-000	24,911.00	0.00	0.00	24,911.00	0.000
02-3500-4782-000-000	75,000.00	670.70	27,830.70	47,169.30	37.108
02-3502-4702-000-000	-3,700.00	0.00	-188.82	-3,511.18	5.103
02-3508-4561-000-000	0.00	0.00	0.00	0.00	0.000
02-3509-4786-000-000	0.00	0.00	0.00	0.00	0.000
02-3915-4922-000-000	910,000.00	0.00	0.00	910,000.00	0.000
02-3939-4999-000-000	255,000.00	0.00	0.00	255,000.00	0.000
02-4915-4915-000-000	25,000.00	0.00	0.00	25,000.00	0.000
Totals	2,451,706.00	724.62	316,963.68	2,134,742.32	12.928

Sewer Fund

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: September 2024, GL Year 2025

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Water Fund					
03-3190-4794-000-000	10,000.00	0.00	779.84	9,220.16	7.798
03-3290-4394-000-000	36,000.00	10,070.00	14,535.00	21,465.00	40.375
03-3290-4395-000-000	234,000.00	1,150.00	3,955.00	230,045.00	1.690
03-3290-4396-000-000	12,000.00	152.00	2,360.36	9,639.64	19.670
03-3290-4397-000-000	3,500.00	0.00	625.00	2,875.00	17.857
03-3359-4659-000-000	0.00	33,602.00	42,881.20	-42,881.20	0.000
03-3401-4716-000-000	0.00	0.00	0.00	0.00	0.000
03-3401-4748-000-000	0.00	0.00	0.00	0.00	0.000
03-3401-4759-000-000	1,000.00	1,000.00	2,206.69	-1,206.69	220.669
03-3402-4390-000-000	65,500.00	6,676.18	21,891.66	43,608.34	33.422
03-3402-4391-000-000	78,000.00	6,496.20	19,488.60	58,511.40	24.985
03-3402-4392-000-000	224,000.00	21,259.78	67,481.94	156,518.06	30.126
03-3402-4790-000-000	970,200.00	83,811.33	251,483.34	718,716.66	25.921
03-3402-4791-000-000	2,165,965.00	210,309.00	714,503.12	1,451,461.88	32.988
03-3402-4792-000-000	215,000.00	16,584.67	49,754.01	165,245.99	23.141
03-3402-4799-000-000	25,000.00	0.00	0.00	25,000.00	0.000
03-3502-4702-000-000	-2,500.00	0.00	-1,122.39	-1,377.61	44.896
03-3502-4703-000-000	0.00	0.00	25,662.88	-25,662.88	0.000
03-3509-4793-000-000	10,000.00	275.00	800.00	9,200.00	8.000
03-3915-4922-000-000	60,000.00	0.00	0.00	60,000.00	0.000
03-3939-4999-000-000	265,000.00	0.00	0.00	265,000.00	0.000
03-4915-4915-000-000	10,000.00	0.00	0.00	10,000.00	0.000
Totals	4,382,665.00	391,386.16	1,217,286.25	3,165,378.75	27.775

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: September 2024, GL Year 2025

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	% Coll
Sr Activities Revolving Fund					
35-3401-4735-000-000	0.00	4,457.00	7,060.00	-7,060.00	0.000
Misc Rev - Senior Activities					
35-3401-4736-000-000	0.00	1,410.00	7,060.00	-7,060.00	0.000
Membership Fees					
35-3401-4737-000-000	0.00	8,155.00	30,895.80	-30,895.80	0.000
Senior Rev - Field Trips					
Totals	0.00	14,022.00	45,015.80	-45,015.80	0.000
Sr Activities Revolving Fund					

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: September 2024, GL Year 2025

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Community TV Revolving Fund					
45-3401-4745-000-000 Cable Franchise Fees	0.00	0.00	87,365.86	-87,365.86	0.000
45-4199-4759-000-000 Misc Rev - Other	0.00	0.00	86.39	-86.39	0.000
Totals	0.00	0.00	87,452.25	-87,452.25	0.000

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: September 2024, GL Year 2025

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
EMS Revolving Fund					
50-0000-4729-000-000	0.00	0.00	0.00	0.00	0.000
50-0000-4730-000-000	0.00	0.00	36,800.99	-36,800.99	0.000
50-0000-4731-000-000	0.00	0.00	-3,106.76	3,106.76	0.000
Totals	0.00	0.00	33,694.23	-33,694.23	0.000
EMS Revolving Fund					

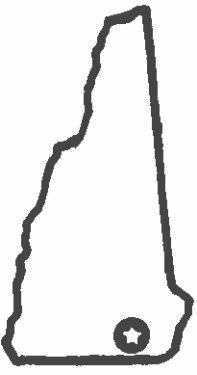
**TOWN OF HUDSON
AUTOMOBILE REGISTRATION BY MONTH
FISCAL YEARS 2020, 2021, 2022, 2023, 2024, 2025**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half</u>						<u>2nd half</u>	<u>Actual</u>		<u>Budget</u>	
							<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>		<u>Fiscal Year</u>	<u>Fiscal Year</u>	<u>Fiscal Year</u>	<u>Total</u>
FY2020	\$437,974	\$485,183	\$410,994	\$530,162	\$446,610	\$470,237	\$2,781,159	\$638,551	\$515,784	\$416,309	\$331,136	\$452,398	\$745,339	\$3,099,517	\$5,880,675	\$5,420,000	
vs. Budget	8.1%	17.0%	24.6%	34.4%	42.6%	51.3%	51.3%	63.1%	72.6%	80.3%	86.4%	94.7%	108.5%	57.2%	vs. Budget	108.5%	
FY2021	\$516,858	\$430,094	\$461,725	\$494,524	\$440,822	\$489,084	\$2,833,106	\$542,186	\$502,930	\$627,048	\$523,883	\$518,796	\$571,111	\$3,285,953	\$6,119,060	\$5,420,000	
vs. Budget	9.5%	17.5%	26.0%	35.1%	43.2%	52.3%	52.3%	62.3%	71.6%	83.1%	92.8%	102.4%	112.9%	60.6%	vs. Budget	112.9%	
FY2022	\$433,575	\$488,988	\$450,479	\$504,693	\$429,947	\$435,191	\$2,742,872	\$536,311	\$513,594	\$552,932	\$539,268	\$528,792	\$551,548	\$3,222,444	\$5,965,316	\$5,420,000	
vs. Budget	8.0%	17.0%	25.3%	34.6%	42.6%	50.6%	50.6%	60.5%	70.0%	80.2%	90.1%	99.9%	110.1%	59.5%	vs. Budget	110.1%	
FY2023	\$462,768	\$505,396	\$453,460	\$563,076	\$441,048	\$474,930	\$2,900,677	\$538,783	\$474,370	\$555,183	\$582,626	\$543,124	\$586,057	\$3,280,142	\$6,180,819	\$5,500,000	
vs. Budget	8.4%	17.6%	25.8%	36.1%	44.1%	52.7%	52.7%	62.5%	71.2%	81.3%	91.8%	101.7%	112.4%	59.6%	vs. Budget	112.4%	
FY2024	\$415,289	\$608,209	\$485,953	\$620,595	\$453,948	\$436,072	\$3,020,064	\$565,455	\$478,453	\$553,050	\$677,480	\$561,085	\$563,258	\$3,398,781	\$6,418,845	\$5,600,000	
vs. Budget	7.4%	18.3%	27.0%	38.0%	46.1%	53.9%	53.9%	64.0%	72.6%	82.4%	94.5%	104.6%	114.6%	60.7%	vs. Budget	114.6%	
FY2025	\$565,542	\$512,399	\$538,588				\$1,616,529							\$0	\$1,616,529	\$6,000,000	
vs. Budget	9.4%	18.0%	26.9%				26.9%							0.0%	vs. Budget	26.9%	

**TOWN OF HUDSON
GENERAL FUND INTEREST BY MONTH
FISCAL YEARS 2020, 2021, 2022, 2023, 2024, 2025**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half</u> <u>Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half</u> <u>Fiscal Year</u>	<u>Actual</u> <u>Fiscal Year</u> <u>Total</u>	<u>Budget</u> <u>Fiscal Year</u> <u>Total</u>
FY2020	\$0	\$42,580	\$39,013	\$33,695	\$24,052	\$13,649	\$152,989	\$6,066	\$35,128	\$32,541	\$8,141	\$5,937	\$21,179	\$108,992	\$261,981	\$361,000
vs. Budget	0.0%	11.8%	22.6%	31.9%	38.6%	42.4%	42.4%	44.1%	53.8%	62.8%	65.1%	66.7%	72.6%	30.2%	vs. Budget	72.6%
FY2021	\$0	\$0	\$12,143	\$0	\$0	\$3,909	\$16,052	\$0	\$611	\$210	\$204	\$198	\$142	\$1,365	\$17,417	\$261,000
vs. Budget	0.0%	0.0%	4.7%	4.7%	4.7%	6.2%	6.2%	6.2%	6.4%	6.5%	6.5%	6.6%	6.7%	0.5%	vs. Budget	6.7%
FY2022	\$147	\$147	\$195	\$350	\$175	\$102	\$1,115	\$96	\$86	\$388	\$1,460	\$2,602	\$3,060	\$7,691	\$8,806	\$20,000
vs. Budget	0.1%	1.5%	2.4%	4.2%	5.1%	5.6%	5.6%	6.1%	6.5%	8.4%	15.7%	28.7%	44.0%	38.5%	vs. Budget	44.0%
FY2023	\$3,546	\$4,916	\$4,878	\$7,048	\$8,684	\$4,055	\$33,127	\$3,578	\$3,302	\$27,860	\$36,767	\$39,973	\$41,799	\$153,279	\$186,407	\$25,000
vs. Budget	14.2%	33.8%	53.4%	81.6%	116.3%	132.5%	132.5%	146.8%	160.0%	271.5%	418.5%	578.4%	745.6%	613.1%	vs. Budget	745.6%
FY2024	\$69,731	\$67,900	\$54,979	\$53,812	\$22,245	\$17,611	\$286,278	\$40,270	\$67,127	\$70,648	\$56,737	\$33,496	\$32,162	\$300,440	\$586,717	\$25,000
vs. Budget	278.9%	550.5%	770.4%	985.7%	1074.7%	1145.1%	1145.1%	1306.2%	1574.7%	1857.3%	2084.2%	2218.2%	2346.9%	1201.8%	vs. Budget	2346.9%
FY2025	\$31,060	\$47,147	\$44,326				\$122,533							\$0	\$122,533	\$300,000
vs. Budget	10.4%	26.1%	40.8%				40.8%							0.0%	vs. Budget	40.8%

Agenda
10-22-24



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator - smalizia@hudsonnh.gov - Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 17, 2024

Re: NHMA 2025-2026 Legislative Policy Conference

Acting Town Administrator Jim Michaud attended the NHMS 2025-2026 Legislative Policy Conference on September 27, 2024. Attached is his update from the meeting.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Malizia, Steve

From: Michaud, Jim
Sent: Thursday, October 17, 2024 11:10 AM
To: Guessferd, Robert; Malizia, Steve
Subject: FW: Agenda Items for October 22nd, 2024

1. "Other old business from previous meetings:

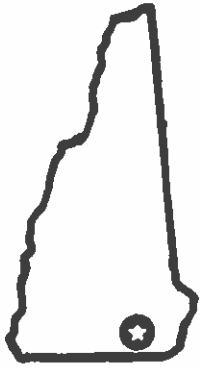
Update on NHMA 2025-2026 event Jim Michaud attended 2025-2026 NHMA Legislative Policy Conference on September 27, 2024"

UPDATE:

I attended, all the proposed policies were adopted, with 1 of them being amended with a very minor sentence change.

The floor proposals, both of them, were NOT adopted. We are awaiting NHMA posting of the 2025-2026 policies to their website, once posted I can email to Steve/BOS.

Jim



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
10-22-24



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 17, 2024

Re: Senior Center “Coffee with the BOS” Program

Selectman Jakoby as requested that an item be placed on the Board of Selectmen’s October 22, 2024 agenda to discuss a “Coffee with the BOS” at the Hudson Senior Center.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Malizia, Steve

From: Peterson, Chrissy
Sent: Thursday, October 17, 2024 2:38 PM
To: Malizia, Steve
Subject: FW: September 24th Agenda Item

Importance: High

Steve,

Please see email chain below.... Initial email from Selectman Jakoby is at the bottom, followed by Chairman Guessferd response, and then mine.

Thank you,

Chrissy Peterson | Recreation Director
Town of Hudson, NH



12 Lions Ave
Hudson, NH 03051
Phone: 603-880-1600
Email: cpeterson@hudsonnh.gov
Website: www.hudsonnh.gov/recreation



From: Peterson, Chrissy
Sent: Thursday, September 19, 2024 12:06 PM
To: Guessferd, Robert <Rguessferd@hudsonnh.gov>; Jakoby, Heidi <hjakoby@hudsonnh.gov>
Cc: Weissgarber, Lorrie <lweissgarber@hudsonnh.gov>; Michaud, Jim <jmichaud@hudsonnh.gov>; Bowen, Lori <lbowen@hudsonnh.gov>
Subject: RE: September 24th Agenda Item

Good morning everyone,

Thank for you giving me some time to consider the idea and weigh in, Chairman Guessferd.

Selectman Jakoby stopped by this morning and we had an open-ended conversation regarding the potential concept of the, "Coffee with the BOS", at our Senior Center building once a month. This resulted in a better understanding of the idea on my end. *Please note that Lori Bowen and I also spoke in depth about the idea last night as well.*

I feel that offering the patrons an opportunity to talk and get to know the BOS in a casual setting, while having the opportunity to ask questions, would be beneficial to our senior residents. It would also bring in a sense of "community" which is always a goal of the Recreation Department. With that said, I am on board with adding a scheduled one-hour monthly meeting, or even every other month if it is better, to our calendar of events at the center if the BOS are in agreement.

If the BOS discuss the concept and are on board, we would plan to begin in the December/January timeframe. This would allow time for us to work out the logistics and to advertise it to our patrons. We would recommend the BOS decide the guidelines in regards to it being a general Q & A, or if your goal is to have a topic. That way the patrons know what to expect if they choose to attend and so that there is no confusion on our end. Years ago, we had our then, Recreation Selectman liaison offer a similar program but it fizzled out due to a lack in purpose and direction. *We would want to prevent that from happening again and I strongly feel that establishing guidelines will help to accomplish that.*

Any questions please let me know. I appreciate everyone's time!

Thank you,

Chrissy Peterson | Recreation Director
Town of Hudson, NH



12 Lions Ave
Hudson, NH 03051
Phone: 603-880-1600
Email: cpeterson@hudsonnh.gov
Website: www.hudsonnh.gov/recreation



From: Guessferd, Robert <rguessferd@hudsonnh.gov>
Sent: Wednesday, September 18, 2024 7:50 PM
To: Jakoby, Heidi <hjakoby@hudsonnh.gov>
Cc: Weissgarber, Lorrie <lweissgarber@hudsonnh.gov>; Michaud, Jim <jmichaud@hudsonnh.gov>; Peterson, Chrissy <cpeterson@hudsonnh.gov>; Bowen, Lori <lbowen@hudsonnh.gov>
Subject: Re: September 24th Agenda Item

I like the concept, but thinking about this more, since this falls within the purview of the rec department, I'd like to give Chrissy Petersen and Lori Bowen the opportunity to look at this and make a recommendation to the board on how to proceed. So I'm going to defer this to a later meeting to give that time to happen and work through the details a bit more. For myself, this should be a more informal q&a instead of a specific topic presentation or the like.

Heidi: great idea but let's give Chrissy as the department head some time to address this and bring it to the board.

Thanks.

Bob

Sent from my iPhone

On Sep 17, 2024, at 22:42, Jakoby, Heidi <hjakoby@hudsonnh.gov> wrote:

Please add to the September 24th BOS meeting agenda the following:

Discussion of creating a "Meet the Selectmen" coffee hour program once a month to be held at the Senior Center similar to "Coffee with the Cops".

I floated the idea to Lori Bowen today, and after reviewing the Senior Center calendar, we selected the 3rd Monday of the month at 10 AM as a mutually convenient time (except when a holiday is in conflict) Chrissy Peterson would also need to approve this program. Monday October 21st would be the first opportunity to begin this program.

The goal is to share the activities of the BOS and to answer questions from the Seniors in attendance.

I hope my fellow selectmen see this as an opportunity to be accessible to the community.

Thank you,

Heidi Jakoby