



TOWN OF HUDSON

Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

BOARD OF SELECTMEN MEETING

November 12, 2024

7:00 PM

Board of Selectmen Meeting Room, Town Hall

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS & APPOINTMENTS** - None
6. **CONSENT ITEMS**
 - A. **Assessing Items** - None
 - B. **Water/Sewer Items**
 - 1) Water Abatement W-UTL-24-04 (10/10/24), Acct.#3500306101
 - C. **Licenses & Permits & Policies**
 - 1) Raffle Permit – Hudson Fish and Game
 - 2) Pole License – Two (2) new poles on Barretts Hill Road
 - D. **Donations**
 - 1) Alex Taylor, Eagle Scout - Fire Pit
 - E. **Acceptance of Minutes**
 - 1) October 8, 2024
 - 2) October 10, 2024
 - 3) October 15, 2024
 - 4) October 17, 2024

F. Calendar

11/12	7:00	Board of Selectmen	BOS Meeting Room
11/12	7:00	Planning Board – ZORC	Buxton Meeting Room
11/13	7:00	Budget Committee	BOS Meeting Room
11/13	7:00	Planning Board	Buxton Meeting Room
11/14	7:00	Zoning Board	Buxton Meeting Room
11/18	7:00	Conservation Comm.	Buxton Meeting Room
11/19	7:00	Municipal Utility	BOS Meeting Room
11/20	6:00	Library Trustees	Hills Memorial Library
11/21	7:00	Budget Committee	Buxton Meeting Room
11/21	7:00	Benson Park Committee	Hudson Cable Access Center
11/25	7:00	Sustainability Committee	Buxton Meeting Room
11/26	7:00	Board of Selectmen	BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on October 22, 2024

- 1) Motion by Selectman Morin, seconded by Selectman Dumont, to seal the October 22, 2024 non-public minutes. Motion carried, 5-0.
- 2) Selectman Roy made a motion, seconded by Selectman Morin to adjourn. Motion carried, 5-0.

B. Town Hall Building Assessment Follow Up - Engineering

8. NEW BUSINESS

- A. Sewer Administrative Aide Retirement – *Tax Collector/Decision*
- B. Public Hearing: Mattress Fee – *Public Works/Decision*
- C. Public Hearing: Street Acceptances – *Engineering/Decision*
- D. Public Hearing: Robinson Pond Beach Restriction – *Engineering/Decision*
- E. Occupational Physicals & Screenings – *Fire/Decision*
- F. Approval to Sell 2008 Chevrolet Express Van – *Police/Decision*
- G. Acceptance of Office of Highway Safety FY25 Motor Vehicle Enforcement Grant – *Police/Decision*
- H. Grant Approval: Operation Underground Railroad Rescue Grant – *Police/Decision*
- I. FY 2026 Proposed Warrant Articles – *Administration/Decision*
- J. FY 2026 Moderator Budget Poll Pads – *Administration/Decision*
- K. Application for Payment from Capital Reserve Funds – *Administration/Decision*
- L. Revenues and Expenditures – *Administration /Discussion*

9. **SELECTMEN LIAISON REPORTS/OTHER REMARKS**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **REMARKS BY SCHOOL BOARD**

12. **NONPUBLIC SESSION**

RSA 91-A:2, III, for the purpose of discussing or acting upon a matter or matters over which the public body has supervision, control, jurisdiction, or advisory power. A chance, social, or other encounter not convened for the purpose of discussing or acting upon such matters shall not constitute a meeting if no decisions are made regarding such matters. "Meeting" shall also not include:

(a) Strategy or negotiations with respect to collective bargaining;

RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. **(b)** The hiring of any person as a public employee. **(e)** Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).

13. **ADJOURNMENT**

Reminder ...

Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than **12:00 noon on Thursday, November 21, 2024.**



TOWN OF HUDSON Water Utility



Agents 6B1

11-12-24

12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-1311

RECEIVED

OCT 22 2024

TOWN OF HUDSON
SELECTMENS OFFICE

10/23/2024

The Municipal Utility Committee recommends to the Board of Selectman that the following application(s) for abatement(s) from water utility charges be

APPROVED:

W-UTL-24-04 (10/10/2024) James Gardner Acct # 3500306101

The Municipal Utility requests abatement on the basis that customer was billed in error because of a technical error. The committee recommends abatement in the amount of \$108.90.

The Committee voted to recommend approval of this abatement due to technical error.

Date: _____

7B



TOWN OF HUDSON Water Utility



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-3944

APPLICATION FOR WATER UTILITY ABATEMENT

ABATEMENT # W-VTL-24-04

***** APPLICANT MUST FILL IN ALL SPACES BELOW AND SIGN *****

Water Account #: 3500 306101 Date: 10/10/24
 Name of Applicant: Valerie Marquez
 Name of Property Owner: James Gardner
 Address of Property: 2 Spruce Street
 Parcel ID: 197 052 000 Amount: \$ 108.90

I/We request an Abatement of water charges on the property listed above for the billing period

7/31- 8/30, for the following reason(s): DPW hit the water line at this property. After repairs were made by WhiteWater they turned the hose on to check on pressure and left it on. Customer did not notice until next day.

Signature of Applicant(s): Valerie Marquez Date: 10/10/24
 Date: _____

Mailing Address: Street: 12 School Street Town/City: Hudson
 State: NH Zip Code: 03051 Phone #: 603 886 6002

RETURN COMPLETED APPLICATION TO THE WATER UTILITY CLERK
 Do not write below this line- official use only

Date Received: 10/10/24 Received By: Valerie Marquez
 Type of Request: _____

Monthly Utility Rents: _____ Monthly Fire Service Fee: _____ Water Connection Fee: _____ Water Access Fee: _____
 Total Abatement Amount: \$ 108.90 Refund Amount: \$ _____

ABATEMENT RECOMMENDATION REPORT

1. Water Utility Department:

Date of Filing: 10/10/24 Utility Clerk: Valerie Magerz

Accuracy check, corrections, and deficiencies: Spoke to Elvis about issue and after verifying account history usage agreed that customer should not be responsible for extra usage.

2. Finance Director:

Finance Director Recommends: Approving Abatement: [checked] Denying Abatement: []

Comments: should abate - agreed

Signature: S. Gabriel Date: 10/10/24

3. Municipal Utility Committee:

Date Submitted and Reviewed: 10/15/24

Municipal Utility Committee Recommends: Approving Abatement: [checked] Denying Abatement: []

Comments:

Signature: Daniel G O'Brien Date: 10/18/24

Recommended Total Abatement/Refund Amount: \$ 108.90

4. Board of Selectman: Granted: [] Denied: [] Date:

5. Date Notification Letter Sent to Applicant:

6. Date Copy given to the Sewer Utility Department:

Meter History

Start Date

Town of Hudson, NH

PrintMeterHist

End Date 12/31/2099

abatement

Name: GARDNER, JAMES

Acct#: 3500306101

Loc: 2 SPRUCE STREET

Meter# 94481934

Read Date	Prev Read	Reading	Usage	Est
8/30/2024	504	542	5 38	N = 23
7/31/2024	499	504	5	N
6/28/2024	498	499	1	N
5/31/2024	496	498	2	N
4/30/2024	492	496	4	N
3/29/2024	489	492	3	N
2/29/2024	485	489	4	N
1/31/2024	481	485	4	N
12/27/2023	477	481	4	N
11/30/2023	473	477	4	N
10/31/2023	469	473	4	N
9/29/2023	466	469	3	N
8/31/2023	461	466	5	N
7/31/2023	458	461	3	N
6/30/2023	454	458	4	N
5/31/2023	450	454	4	N
4/27/2023	447	450	3	N
3/31/2023	443	447	4	N
2/28/2023	440	443	3	N
1/31/2023	436	440	4	N
12/30/2022	431	436	5	N
11/30/2022	427	431	4	N
10/31/2022	424	427	3	N
9/30/2022	421	424	3	N
9/01/2022	417	421	4	N
7/29/2022	414	417	3	N
6/30/2022	409	414	5	N
5/31/2022	406	409	3	N
4/29/2022	402	406	4	N
3/31/2022	399	402	3	N
2/28/2022	396	399	3	N
1/31/2022	392	396	4	N
12/30/2021	388	392	4	N
11/30/2021	383	388	5	N
10/29/2021	380	383	3	N
9/30/2021	376	380	4	N
8/31/2021	373	376	3	N
7/30/2021	369	373	4	N
6/30/2021	365	369	4	N
6/01/2021	360	365	5	N
4/30/2021	356	360	4	N
3/30/2021	352	356	4	N
2/26/2021	349	352	3	N
1/29/2021	345	349	4	N
12/31/2020	340	345	5	N
11/30/2020	336	340	4	N

23
 $\times 330$
10890

TOWN OF HUDSON, WATER UTILITY

12 SCHOOL STREET, HUDSON NH 03051

WATER BILL

Bill#	Bill Date:	Due Date:	Map/Lot
01809706	9/10/2024	10/04/2024	197-052-000
Reading Date	Prev Reading	Cur Reading	Usage
8/30/2024	504	542	38
Service Location		Account#	
2 SPRUCE STREET		3500306101	
Bill To:			

Description	Charges
Usage	\$125.40
5/8 Monthly	\$10.69
Total Current Charges:	\$136.09

GARDNER, JAMES
 2 SPRUCE STREET
 HUDSON, NH 03051-4729

Billing Period

Usage 7/31/2024 through 8/30/2024

PAYMENTS MADE ON OR AFTER THE ABOVE BILL DATE WILL NOT BE REFLECTED ON THIS BILL. TO AVOID SEEING OUTSTANDING AND/OR INTEREST CHARGES ON YOUR MONTHLY BILLS, PLEASE ENSURE YOUR PAYMENTS ARE MADE BY THE DUE DATE.

- * For billing inquiries please call the Town of Hudson Water Utility at (603) 886-6002. The hours of operation are Monday through Friday 8:00am to 4:30pm.
- * For after hours EMERGENCY service call WhiteWater at (603) 324-8318 * BE ADVISED THAT A \$250 AFTER HOURS FEE WILL BE CHARGED IF A TECHNICIAN IS REQUIRED TO GO TO PROPERTY****
- * All water passing through the meter will be charged, whether used, wasted or lost by leakage.
- * Interest of 12% per annum will be charged for all unpaid balances. Returned check fee is \$25.00 per returned check. Payments will be applied to interest and any outstanding charges prior to being applied to current charges.

Go Green - Pay Online
 Less Clutter, Better for the Environment
 Pay online 24/7 at www.hudsonnh.gov

*****WATER BAN EFFECTIVE FROM MAY 1ST 2024 TO SEPTEMBER 30TH 2024*****
 ALL RESIDENTS WITH ODD NUMBER HOUSES MAY USE OUTDOOR WATER ON ODD NUMBERED DAYS. ALL RESIDENTS WITH EVEN NUMBERED HOUSES MAY USE OUTDOOR WATER ON EVEN NUMBERED DAYS.*****

TOWN OF HUDSON, WATER UTILITY

12 SCHOOL STREET, HUDSON NH 03051

WATER BILL

Bill#	Bill Date	Due Date	Map/Lot
01809706	9/10/2024	10/04/2024	197-052-000
Reading Date	Prev Reading	Cur Reading	Usage
8/30/2024	504	542	38
Service Location		Account#	
2 SPRUCE STREET		3500306101	

Description	Charges
Total Current Charges	\$136.09

GARDNER, JAMES
 2 SPRUCE STREET
 HUDSON, NH 03051-4729

TOWN OF HUDSON WATER UTILITY
 PO BOX 9572
 MANCHESTER, NH 03108-9572

RECEIVED

NOV 04 2024
TOWN OF HUDSON
SELECTMENS OFFICE



Agenda
11/12/24

RAFFLE PERMIT

Hudson, New Hampshire

Name of Organization: Hudson Fish and Game Club

Address: 53 Pine Rd, Hudson NH 03051

Raffle Benefit of: Hudson Fish and Game Club Junior Rifle Team

Date & Time of Raffle: April 5 2025, 3pm

Raffle to be held at: Hudson Fish and Game Club

Prizes: Kimber Custom Target II - 1911 Pistol

Date of Ticket Sales: January 1 2025-April 5 2025

(must be after date of Board of Selectmen approval)

Applicant's Signature/Address/Phone Number


Applicant's Signature

William Dutton
Applicant's Printed Name

19 Hunter Dr. Derry NH 03038
Address

617-594-2194
Phone Number

Phone Number

Approved on: _____, by

HUDSON BOARD OF SELECTMEN

Chairman

Selectman

Selectman

Selectman

Selectman

{Fax completed form to 603-598-6481 or e-mail to lweissgarber@hudsonnh.gov, with Raffle Permit in subject line.}

Agenda 6C2
10-22-24



TOWN OF HUDSON

Engineering Department

RECEIVED
OCT 16 2024




12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1113
TOWN OF HUDSON
SELECTMEN'S OFFICE

INTEROFFICE MEMORANDUM

DATE: October 11, 2024

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer 

RE: Petition and Pole Licenses for two (2) new Poles, 21B/39X and 21B/39Y, on **Barretts Hill Road** in the Town of Hudson, as per the attached for PSNH, dba Eversource Energy

The attached Pole Petition and Licenses from PSNH, dba Eversource Energy, is for two (2) new poles located on **Barretts Hill Road** in Hudson.

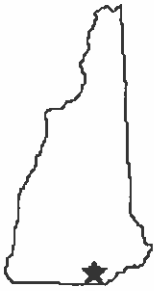
The Public Works and Engineering Departments have both reviewed them and are recommending that these Pole Licenses be approved.

Thank you.

Motion:

To approve the Petition and Pole Licenses from PSNH, dba Eversource Energy, for two (2) new poles located on Barretts Hill Road.

Enclosures



TOWN OF HUDSON
Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

INTEROFFICE MEMORANDUM

DATE: October 11, 2024

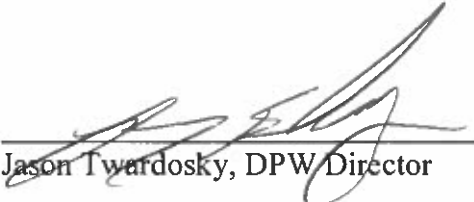
TO: Elvis Dhima, P.E., Town Engineer
Jay Twardosky, DPW Director

FROM: Doreena Stickney, Administrative Aide

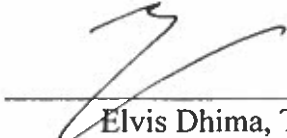
RE: Petition and Pole Licenses for two (2) new Poles, 21B/39X and 21B/39Y, on **Barretts Hill Road** in the Town of Hudson, as per attached for PSNH, dba Eversource Energy

Attached please find two (2) Pole License Petitions from PSNH, dba Eversource Energy, for two new poles on **Barretts Hill Road** in Hudson. Please sign below to verify that you have reviewed and approve these licenses.

Thank you.



Jason Twardosky, DPW Director



Elvis Dhima, Town Engineer

Attachments

**PETITION AND POLE LICENSE
PETITION**

Manchester, New Hampshire

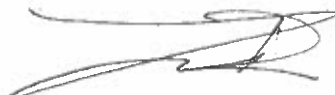
October 10, 2024

To the Town of Hudson, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License two (2) pole(s), 21B/39X, 21B/39Y on BARRETTS HILL ROAD in the Town of Hudson.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY

BY: 
Lismary Delacruz, Licensing Specialist

LICENSE




Upon the foregoing petition and it appearing that the public good so requires, it is hereby



ORDERED

This 10th day of October, 2024, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

In accordance with the requirements of RSA 72:23, I (b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the Town of Hudson pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease or agreement by the lessor. Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the Town of Hudson pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the licensor pursuant to this license.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 21-1723, dated 10/9/2024, attached to and made a part hereof.

Town of Hudson, New Hampshire
BY: 
BY: 
BY: 

Town of Hudson, New Hampshire
BY: 
BY: 
BY: _____

Received and entered in the records of the Town of Hudson, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____
Town Clerk

**PETITION AND POLE LICENSE
PETITION**

Manchester, New Hampshire


October 10, 2024

To the Town of Hudson, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License two (2) pole(s), 21B/39X, 21B/39Y on BARRETTS HILL ROAD in the Town of Hudson.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY

BY: 
Lismary Delacruz, Licensing Specialist

LICENSE

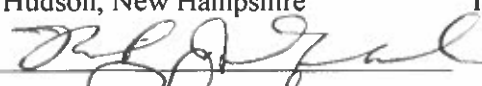

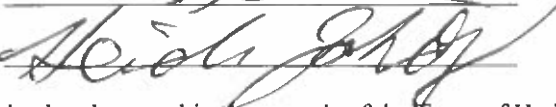
Upon the foregoing petition and it appearing that the public good so requires, it is hereby



ORDERED

This 10th day of October, 2024, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

In accordance with the requirements of RSA 72:23, I (b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the Town of Hudson pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease or agreement by the lessor. Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the Town of Hudson pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the licensor pursuant to this license.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 21-1723, dated 10/9/2024, attached to and made a part hereof.

Town of Hudson, New Hampshire
BY: 
BY: 
BY: 

Town of Hudson, New Hampshire
BY: 
BY: 
BY: _____

Received and entered in the records of the Town of Hudson, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____
Town Clerk

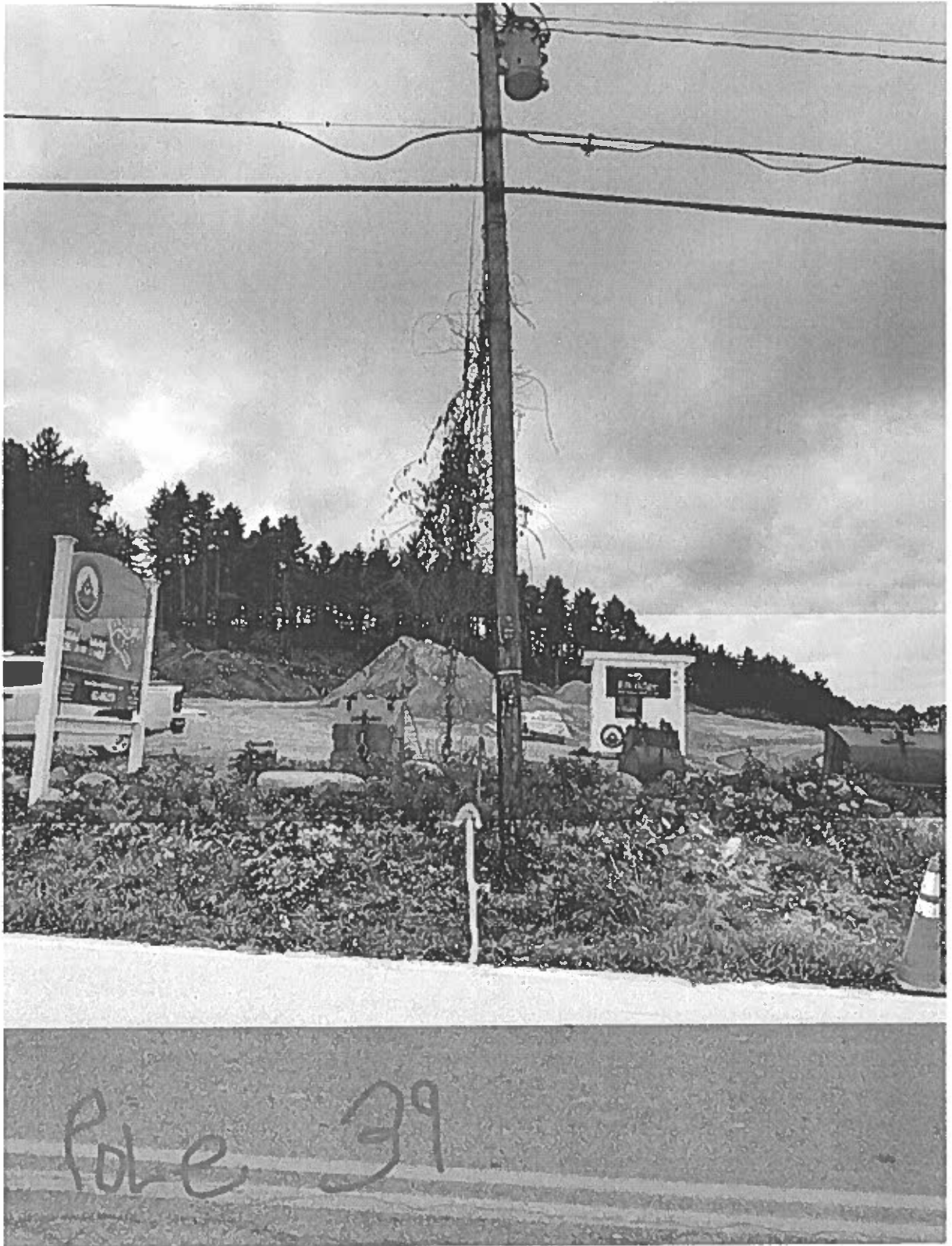
In accordance with the requirements of RSA 72:23, I (b) this licensee(s) and any other entity now or hereafter using or occupying municipal property pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the licensee(s) to pay duly assessed personal and real property taxes when due shall be cause to terminate this license.

Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the municipality within the Town of Hudson pursuant to this license shall (unless otherwise exempt under RSA 72) be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the municipality within the Town of Hudson pursuant to this license.

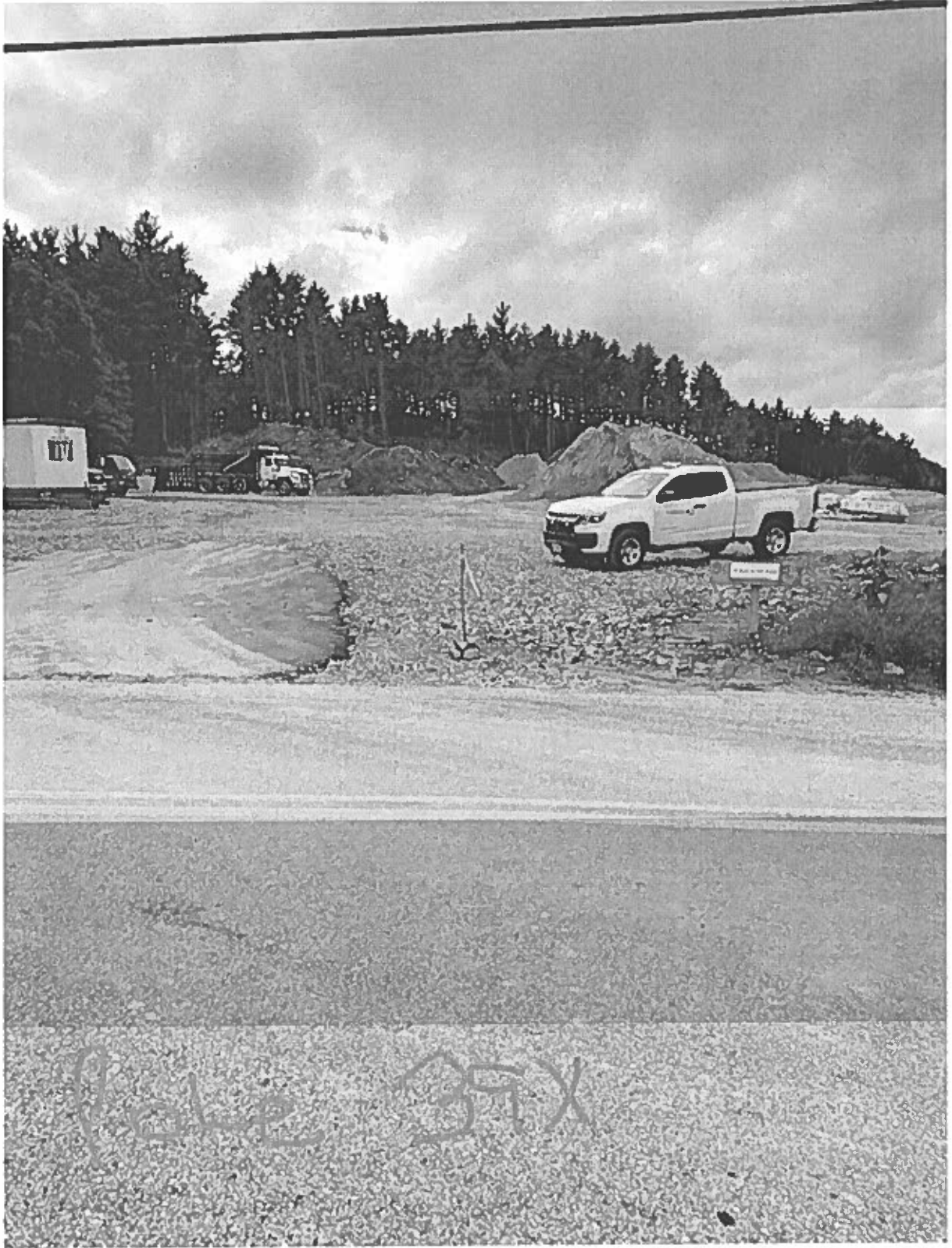
The license granted herein, and the duty to pay properly assessed real and personal property taxes, shall apply to any other entity, now or hereafter, using or occupying municipal property pursuant to this license. The duty to pay properly assessed real and personal property taxes shall apply both to the owner and joint owner of any such pole or conduit, or an attacher to or user of said pole or conduit, pursuant to permission or by agreement of the owner of said pole or conduit. Within 90 days of the adoption of this amendment, the licensee(s) and any other users, occupying or using municipal property pursuant to this license, shall be responsible for notifying the Clerk of the Town of Hudson as to the use of the poles and conduits hereby licensed. Such notification shall include the following information: the identification number and location of all poles and conduits being used or occupied by any additional parties other than the named licensee; the property and equipment attached; and, the name and address of each such party using, attaching to, or occupying said poles or conduits.

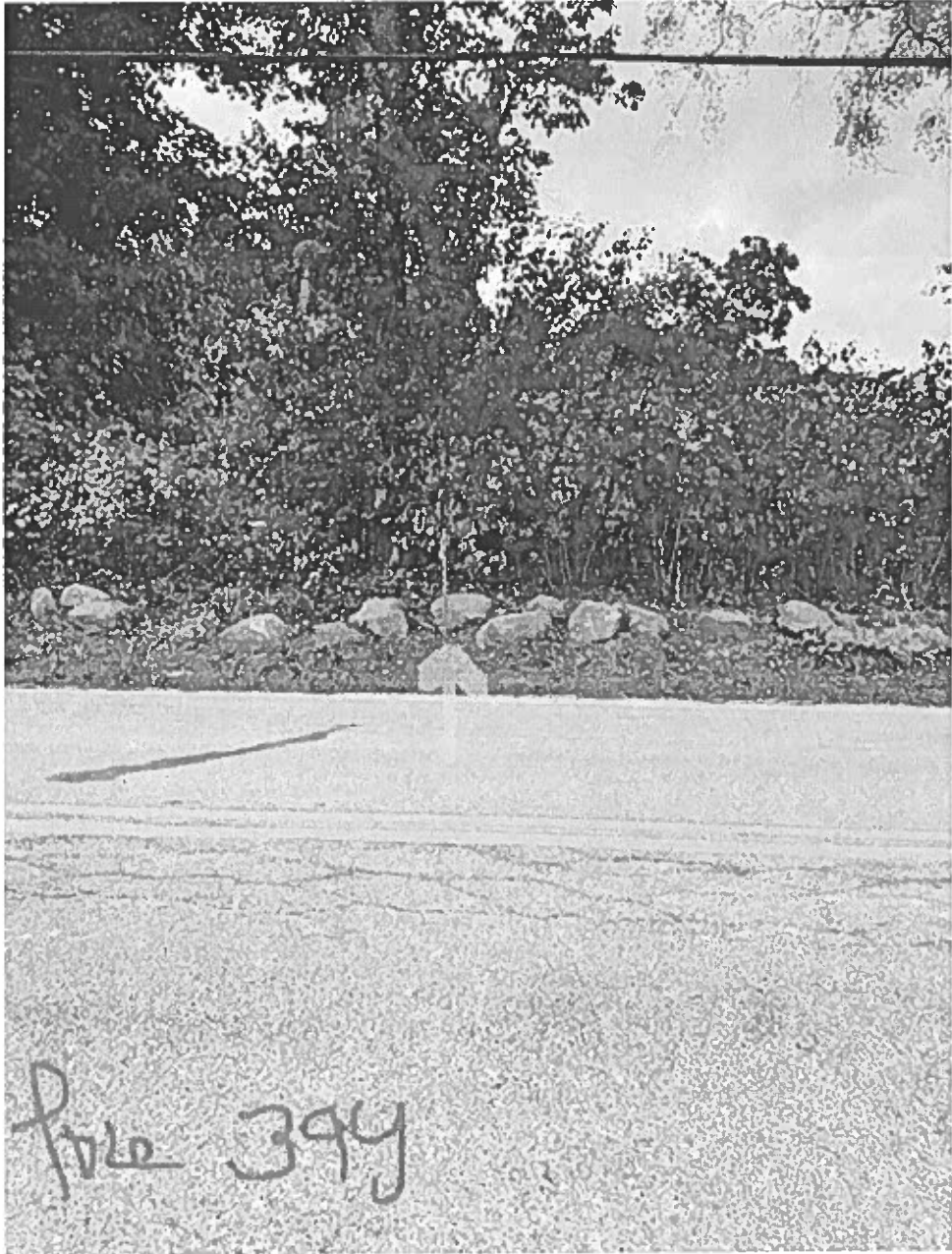
As a condition of this license, the licensee shall, on an annual basis, beginning on February 1, 2015, provide the Clerk of the Town of Hudson with a complete list of each entity attaching to, or using any pole or conduit licensed hereunder. Said list shall be updated annually and shall include the following information: the identification number and location of all poles and conduits being used or occupied by any additional parties other than the named licensee; the property and equipment attached; and, the name and address of each such party using, attaching to, or occupying said poles or conduits. In the event that attachments and/or equipment is removed during the course of the year, written notification, containing the specifics thereof, shall be provided to the Town Clerk.

The changes to the within license set forth in the preceding paragraphs shall take effect April 1, 2014 and shall remain in effect until changed in accordance with the requirements of RSA 231:161163.



File 39





*Agenda
11-12-24*

Steve Malizia
12 School Street
Hudson, NH 03051

Dear Mr. Malizia

My name is Alex Taylor. I am a Life Scout from Troop 20 in Hudson. I am writing to request to be added to the agenda of the next Board of Selectmen meeting. I recently completed my Eagle Scout Project. The project was to plan, coordinate and fundraise enough funds to complete the project which was a firepit at the Robinson Pond Recreation Area. I have attached a few photos of the completed firepit so you can see the completed project. I worked closely with the Hudson Public Works Department to make this happen. I have surplus funds in the sum of \$153.38 and would like to donate this to the Hudson Public Works Department. Please accept this donation on behalf of myself and Troop 20. It was a pleasure to complete this project for the town of Hudson. I hope it benefits the community for many years to come.

Best Regards,
Alex Taylor







HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

Minutes of the October 8, 2024 Meeting

1. CALL TO ORDER – by Chairman Guessferd the meeting of October 8, 2024 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE – Jay Twardosky.
3. ATTENDANCE
Board of Selectmen: Bob Guessferd, Heidi Jakoby, Dave Morin, Kara Roy and Dillon Dumont.
Staff/Others: Town Administrator – Steve Malizia; Town Engineer – Elvis Dhima; Fire Chief – Scott Tice; Deputy Chief – Francis Enos; Police Chief – Tad Dionne; Police Captain – David Cayot; Public Works Director – Jay Twardosky; Executive Assistant – Lorrie Weissgarber.
4. PUBLIC INPUT - None
5. RECOGNITION, NOMINATIONS & APPOINTMENTS - None
6. CONSENT ITEMS
Chairman Guessferd asked if any board member wished to remove any item for separate consideration. Selectman Dumont made a motion, seconded by Selectman Jakoby, to approve consent items A, B, C, D and F. Motion carried, 5-0.
 - A. Assessing Items
 - 1) Current Use Lien Releases:
Map 115 Lot 002 Sublot 001 – 2 A & B Acadia Drive
Map 115 Lot 002 Sublot 008 – 1 A & B Acadia Drive
 - B. Water/Sewer Items – None
 - C. Licenses & Permits & Policies
 - 1) Outdoor Gathering Permit – Trunk or Treat
 - D. Donations – None
 - E. Acceptance of Minutes
 - 1) Minutes from September 24, 2024
 - 2) Minutes from October 1, 2024
 - F. Calendar

10/08	7:00	Board of Selectmen	BOS Meeting Room
10/09	12pm	Supervisors of the Checklist	BOS Meeting Room
10/09	7:00	Planning Board	Buxton Meeting Room
10/10	7:00	BOS – Budget Meeting	BOS Meeting Room
10/14	** COLUMBUS DAY – TOWN HALL CLOSED **		
10/14	7:00	Cable Utility – CANCELLED	Hudson Cable Access Center
10/15	7:00	BOS – Budget Meeting	BOS Meeting Room
10/15	7:00	Municipal Utility Cmte.	Buxton Meeting Room
10/16	6:00	Library Trustees	Hills Memorial Library
10/17	7:00	BOS – Budget Meeting	BOS Meeting Room
10/17	7:00	Benson Park Cmte.	Hudson Cable Access Center
10/21	7:00	Conservation Comm.	Buxton Meeting Room
10/22	7:00	Board of Selectmen	BOS Meeting Room

9. OLD BUSINESS

A. Votes taken after Nonpublic Session on September 24, 2024

1. Selectman Roy made a motion, seconded by Selectman Morin, to accept Production Coordinator, Mike Johnson's recommendation to hire Cameron MacDonald as a part-time HCTV Assistant at the rate of \$20.00 per hour up to 20 hours a week. Motion carried, 5-0.
2. Selectman Morin made a motion, seconded by Selectman Roy to accept Tax Collector, Christine Strout-Lizotte's, recommendation to hire Heather Celeste for the position of Assistant Town Clerk/Tax Collector at a rate of \$20.19 per hour (step 1) in accordance with the AFSCME Support Staff Union. Motion carried, 5-0.
3. Selectman Morin made a motion, seconded by Selectman Dumont, to move Fire Captain/AEMT Martin Conlon to Step 4 (\$99,320 annually) on the Fire Captain wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract effective August 18, 2024. The employee will move to Step 5 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion carried, 5-0.
4. Selectman Dumont made a motion, seconded by Selectman Morin, to move Fire Captain/AEMT Dennis Haerinck to Step 4 (\$99,320 annually) on the Fire Captain wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract effective August 18, 2024. The employee will move to Step 5 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion carried, 5-0.
5. Selectman Morin made a motion, seconded by Selectman Dumont, to move Fire Captain Training Officer Kyle Levesque to Step 4 (\$103,292 annually) on the Fire Captain Paramedic wage scale as outlined in Appendix B-2 of the Hudson Police, Fire, Town Supervisors Association Contract effective August 18, 2024. The employee will move to Step 5 upon the next anniversary date of their promotion, as recommended by the Fire Chief. Motion carried, 5-0.
6. Selectman Morin made a motion, seconded by Selectman Roy to adjourn at 10:08 p.m. Motion carried, 5-0.

Chairman Guessferd: We have two items that are on our New Business agenda that we are going to move over into the Old Business agenda. The first one is the Town Assessment Update.

B. Town Hall Building Assessment Update – Engineering/Discussion

Chairman Guessferd recognizes Town Engineer, Elvis Dhima. Thank you Mr. Chairman, good evening everyone. Let me get to that real quick if you don't mind. Here we go, perfect. So, as you recall last year the Board of Selectmen decided to have a public meeting about how people felt about a new Town Hall in town. At that time we had a huge turnout, about 40-45 people showed up and provided public input. And the feedback was that the Town Hall does need something but we do not need a new Town Hall. There the feedback you got that night was please go back and look at what you already have in the existing location and we can go from there. And that is exactly what you did. You went out and you tried to get a professional opinion on what we're dealing with and the options that are available to us if we want to take action on this. We went out to bid we hired NorthPointe Construction out of Hudson, NH. They have completed the assessment of the building and it's just under a hundred pages, it's very well done, it's a lot of information into it. And we're not going to get into the nitty-gritty but, I'm going to give you an overall picture to what we're dealing with based on the feedback we received from the assessment that was done. You have about seven items in front of you tonight that basically stick out on this particular report. The first one is our existing bathrooms don't comply with the current handicap requirements. That is because this building precedes the ADA compliance. Lack of handicap access on lower level of the building to the Board of Selectmen area. As you know our elevator here serving to this area is out of commission and because it's an old elevator, did not have the parts. So, we need to address that. That does not provide handicap access for this entire area, including the Board of Selectmen. So, that's an issue. We only have one handicap access right now and the other side of the building, so for anyone who needs access to this side they have to cut through working areas to get here. The fourth one is the lift elevator is in need or replacement, repair, as I stated. One through four is basically handicap access related. And that is because I said, the building it's older than the requirements that were put in place. The fifth one is adequate working space and customer reception area in the Land Use/Inspectional Services department. You've all been at that area, you know what it looks like. The one thing that I didn't see coming, and it's in the report, is that not only the working

area is cramped and it basically does not meet the requirements but, the service area is also cramped and basically we cannot serve more than one or two customers at a time. So what you see there when you come in, I know you all have, is people waiting in the hallway trying to get service because we do not have the room to provide more than two customers at a time. So that's an issue. Obviously the people that work at the Land Use/Inspectional Services, you've all seen it, it requires a bit more room. Number six is inadequate working space for the Sewer Department clerk, this is where Donna's at. I think it's basically like a closet area that's been converted to a working station and that's about it, so that's an issue. Inadequate working space for the Town Clerks office and also their working area as well and their vault area. You've all been coming to the Town Hall and you see people waiting in the hallway to be serviced, that's basically what that means. That people waiting there, you do not have adequate area there to service multiple people. But also for working staff as well. The vault area is where you keep sensitive information, sensitive stuff for the Town and that needs to be in a vault, that's an issue as well. And then another thing related to the handicap access is most of our countertops here and don't have the proper height for someone that comes here with a wheelchair. I think there was some significant improvements done at the Assessing Department during ARPA and during COVID era, we used that and we lowered it but most of the areas around here do not meet the requirements to someone who's in a wheelchair is going to have a hard time having the proper height to someone like that. So, what you have in front of you are four options that they, that they went over. You do not have any motions in front of you tonight, we're just simply going to discuss what we have, what we're dealing with and what you could be looking at if you decide to move forward with this. The first one is obviously renovate the building at about \$165/per sq. foot for about, depending what you want to do because you don't have to do the entire area. Somewhere between one and one point seven million dollars for renovating the existing Town Hall, existing footprint. The second one is renovation and an addition adjacent to the Inspectional Services. The addition will be about 2,000/sq. feet, 1,000/sq. feet at the bottom, at the lower level where Buxton Room is. So that's going to provide you bigger meeting area. It's going to accommodate additional public input or for bigger meetings so you don't have to pack your bags and go to the Library or the Rec area. That is about one point five to two point three million dollars. You'll have 1,000 feet on the first floor as well which is basically providing additional working space and additional space for the customers to come in and get, you know, building permits and things of that sort. So, that is option number two. Option number three is blowing this place up and creating basically a first story building and a second story building almost like an "L" shape. And expanding the second floor and getting about 17,000 sq. feet of new Town Hall vs. 12,000 sq. feet that you have right now. Brand new facility, the nice thing about that layout is you're creating additional parking spaces now under the rest of the building. So this will be stretching out from basically where the handicap ramp is all the way down to where the parking area is right now. And a significant amount of the parking space will be underneath the building. It's almost like a canopy, you will be using the second floor of that building as a canopy. That is the most expensive one. You're talking about a brand new building, the significant amount of work for the site. You're looking at six million dollars for the building and a million dollars for the site work for a total of approximately seven million dollars, 2024 numbers. The fourth option is what you already looked at is leasing something. Retro-fitting to your needs and the paying a rent for it, that can be pretty expensive to retrofit something. You know, I looked at some of the numbers they provided and you're talking about \$170,000 a year to lease something and about one point five to one point eight million dollars to retrofit something to your needs. You don't own it, you just rent, basically, and based on the feedback you got a year ago that's not what anyone wanted to do. They wanted to do something they owned and something where you already located at. So with that said, that's kind of what you have, your four options. You do have a fifth option and that's not written here and it's basically a highbred of different things between option one through three. You kind of pick to what you could do out of those and go from there. Option five could be also something of a smaller scale of any of the options that you have within, you know, the four options provided to you. And with that said, I will take any questions you might have. Fire away. Chairman Guessferd: OK, does anyone have any questions for Mr. Dhima? Selectman Roy: Not really a question, but a comment. I think we, since we had the assessment done, we need to do something. Just the ADA compliant issues alone are significant. I am leaning towards either option one or option two. Probably more toward option two. Putting the addition on instead of, I don't think that, I don't think the Town would approve a whole new building. Chairman Guessferd: And then of course, you know, the added piece of that would be where do people go during that period of time? How do we manage that? Selectman Morin: How many times has this building been renovated? Elvis Dhima: We didn't have a building plan for this. It's hard for me to tell. It's been, it's been done at least four or five times. Different areas done, additions, downstairs the Buxton room was done not too long ago because I remember pictures... Mr. Malizia: This all got redone, the finance office, this office here. Upstairs (inaudible) in the 70's. Selectman Morin: We added the addition and that's my point. I agree with you Selectman Roy, I don't think they're going to do it, but we're just throwing dollars and wasting dollars. Just like the Police station. Instead of building it right the first time, and we paid triple, what we paid for that whole

big building. And if we just add another renovation I fully agree with you. But, if we do another renovation we're just throwing money away and ten years from now we're going to pay triple. Selectman Roy: I agree with you that we should be a little more farsighted and say something that's going to last year's instead of a year. Selectman Morin: Absolutely. I totally agree with what you said. Absolutely. Chairman Guessferd: Ya but we're up against, as we all know, we're up against the dollars, right? The dollar signs and possibility of getting it passed. I don't know. I don't think we should cast it away at hand, but, we need to understand what we'd be up against if we decided to go with something, you know, more drastic I guess we'll say. Selectman Jakoby: So, I just want to get some clarification. So with building, building the new building, with the canopy. So does this existing building stay? Elvis Dhima: No, this is all gone. Selectman Jakoby: So this gets demolished, the basement gets, we get rid of the basement. Elvis Dhima: Gone. Selectman Jakoby: I just want to be really clear for people. So we get rid of the basement, we demolish this building. We make a two level but, the top level actually expands over the parking lot. I've seen this a lot in municipal buildings around New York and there's parking underneath. So, our parking increases, our square footage increases even though we got rid of the basement. And nobody has an office in the basement. Elvis Dhima: It might be... Selectman Jakoby: I'm just making it clear, clarity. Elvis Dhima: It might be in section where the Buxton room is depending on how you want to configure that. But, that will be the only thing that's going to be basically like going from the basement all the way to the first floor and the second floor. And then on the second floor it's going to be basically, you know, that most of your square footage for the Town Hall and while you sit in the first floor right now would just be additional parking spaces. That will be underneath the building so the building will be serving as a canopy. But, yes, that's exactly it. If you want to have a basement or not that's entirely up to you, it depends on what you would like. But, if you have an elevator I'm assuming you're going to have a basement because that's where usually everyone sits. Selectman Jakoby: And that has to do with the architect and once we get that step, if we go this direction. Elvis Dhima: And the numbers been provided to you includes, it's basically a number that's design built. That's what NorthPointe is providing to you. If you in through a design build, having someone figure this out as you go construction, that's the number. You're not going out for the design, which you can do, but this number is basically if you go out to bid and say, just like we did for the Police Department, you say I like someone to do design build, this is what we'd like to do and give them a square footage and some parameters, and you have the best company with the best number to give you the proposal. You evaluate them and you go with whoever you think is best. Selectman Jakoby: And that would make us completely compliant, it would make all our safety, any safety issues, it would be safer, it would be compliant. Our employees would be better taken care of. Our customers would be better serviced. OK, I just want to put that right out there. Selectman Roy: And all of that is true. All I'm saying is looking at that six million dollar number, I don't see the Town saying yeah, OK. Demolish the building, we'll go to a trailer or whatever we'll go to for the next year or however long it takes to build it. Selectman Jakoby: I understand that. I just wanted the public to be really clear on what that, you know, ultimate option would be and what it would look like. Because the concerns have come from the public. A lot of them. Elvis Dhima: We have a lot of people coming to Town Hall, they're having a hard time getting access. Selectman Jakoby: Very hard time. Elvis Dhima: And, we see that first hand and you know you have a lot of elderly folks that come in that like to talk to staff. You know they have their little routine when they pay their bills and it's tough. It's tough. The biggest thing right now is we could do something about the elevator. That's one thing that we could, if you end up deciding going with option one or two. Because that's something we could look at right away and get a number. We do have funds available for renovation of the building, something really to ... Mr. Malizia: Repairs. Elvis Dhima: Repairs. To me it's a repair. If it comes down to it ... Mr. Malizia: Repairs, not renovation. Elvis Dhima: And that would buy you a little bit of time. As far as, as I said, the building, it was done prior to, but nevertheless it's a municipality building. It's out there right now, you have a report that says you need to take care of it. And you have restrictions throughout the Town Hall with the hallways with the doors, things of that sort. But, the main things are someone coming in to get a service at the counter top. Someone coming in to use the facilities. Someone is trying to come and attend a meeting and they can't. Things like that. Selectman Dumont: So, I have a little bit of a different take on it. I read through the report, obviously the largest thing, the biggest issue is ADA. I think that's probably obvious to anybody that comes here. The building needs to be more accessible. But what I get when I read through each department is that they talk about a restructure, reorganizing an easier flow. They don't point out many major concerns with the space that we have here now. Outside of the fact that some customer service areas. And possibly breaking up some cubicles and adding an office here, an office there. So, overall for me, I think that option two is probably the better route. It's more feasible. With option one when you're already doing all that work, you're pretty close to what you'd spend with option two. So, I think you get more out of your money that way. The only problem with that is doesn't really reflect or change anything with parking. It is still kink of limited on that basis. I know we've talked about it before, the only possibility that I could think of, I know it's not in here unless I missed it, is pushing out towards Chase Street. Using up that green space that's over there and

possibly getting another row out it that way. I know that would obviously be above and beyond that cost that's in there for option two. But, quite frankly the report to me was a lot better than I was really expecting. ADA is definitely a problem, we all knew that. There's some issues there that need to be fixed. But, when you look at department by department, it really does tell me that we could make this place work. Now I know everybody wants something, maybe we try and plan for the future, but as far as today goes, we're not in as bad of a position as I thought we were going to be when this report came back. Chairman Guessferd: There are more options than you thought. Selectman Dumont: Definitely. Elvis Dhima: They did do an evaluation of the parking space and I think by code we need 49 and we have about 50, I think they called it 51 but we actually have 50. I think the one thing they do not take into consideration is the Town Hall does share parking spaces with Police that come in, I'm sorry with the Fire Department. And the biggest issue is when there's a change in shift, you know the third shift vs. the second, there's a bit of overlap. When that happens that kind of... Overall, parking is not a concern most of the month. It's when you come in at the end of the month and everyone is trying to get their bills done at the last minute. Or, there's a voting, things to that sort, you know balloting, stuff like that. So, it's not an everyday thing, but it is tight. If you come in you do have to drive around a little bit to get something. Selectman Dumont: Beginning of the month, end of the month. Elvis Dhima: That's right. Selectman Dumont: And typically a large meeting. Which we've seen problems with that. Elvis Dhima: That's exactly it. But, for day to day operations related to square footage per parking space, they said that we have just enough. Just basically shy of one. It is tight but it's not like we have 30 and we need 60. I did not see that in the report. But, yes, could we use more parking spaces? Absolutely. Selectman Dumont: Yes. I think it would help. Selectman Jakoby: I like per option two as well. I thought it was a good use of space and it made sense some of the rearranging and some of the department things. But, my question on option two was does this plan for the additional position of the Assistant Town Administrator's office? I just wasn't exactly clear, I kept trying to find it. Or, is this based on the number of people we have right now? Is there room for that extra one or two people we keep discussing? Elvis Dhima: Yes, so they're going to be ... Selectman Jakoby: Is that in option two or not? Elvis Dhima: It is. We talked about additional people coming here and we also talked about people who don't have an office right that should require an office in Land Use... Selectman Jakoby: OK, that was my question. Elvis Dhima: We're trying to create two offices at the Land Use division by basically where the Civil Engineer and the Associate Planner sit. We tried to separate it end to end. As far as the Assistant Town Administrator, well he's new, he's starting in the basement and working his way up. I'm kidding. The idea is where the Board of Selectmen room is right now, your office, that's being basically converted for the Assistant and then the Board of Selectmen office moving to where Kathy's office is right now. So, there's a movement there. Selectman Jakoby: That's what I noticed. Elvis Dhima: Steve's area you know, Town Administrator, it appears to be the one that has, appears to be, the one that has the most room available for doing any changes whatsoever. Selectman Jakoby: Correct. Elvis Dhima: So, Steve has offered to make his office a two by two because guess what? I'm out of here anyway. Mr. Malizia: Fine by me. Elvis Dhima: He said he can work standing up for the remainder of the time, you know? One of those, what do you call them? Chairman Guessferd: Standing desks. Elvis Dhima: Standing desks and standing booths. Selectman Jakoby: I just want to finish my thought. Just with that, but if we were to add a human resource person or a human resource department, there's no space for that or is there? Elvis Dhima: We could separate or we can split Steve's office right now into like two offices and create another room there for either HR or have the Town Administrator and the Assistant Town Administrator close to each other. And then move HR to where your office is right now. Things like that. You have a bit of room, you have a bit of options. Selectman Jakoby: A little bit with this. So it gives us just a little wiggle room. Elvis Dhima: The idea is, just so we're on the same page, the idea is to bring the water clerks up if we do an addition. So now, if you come into pay for your electrical or your building permit, it's a one stop shop. Selectman Jakoby: It's all on one ... Elvis Dhima: That's right, the sewer too, as well. So, you have Water, Sewer, Zoning, Planning, Engineering, Inspectional Services all in one stop shop. And then that's where everything will be. Finance will be reorganized downstairs, IT will be reorganized downstairs. And basically instead of having them further away from the IT room or the IT service, have them closer. And move Finance on the other side. Things like that, not huge changes but something you have a better flow with staff and influxion when people come in and ask for services. You know, they can have a one stop shop right at the Land Use for what they need, including water and sewer. And then they can come into the Assessing office and then to the Clerks Office and then to the rest. I mean that's basically it, that's where most of your functions are. Town Assessor, Town Clerk and Land Use/Inspectional Services, Water and Sewer. Selectman Jakoby: And with that one, with the option two, it puts in a lift or an elevator and it also connects both sides of the building basement. So, that people can get, I just want to make that clear to people. That people that is handicapped accessible with one lift across both meeting rooms and across the basement to everywhere. Elvis Dhima: If you have handicap bathrooms on the first floor, there's no need to go downstairs anymore because all you services will be on the first floor. Selectman Jakoby: Except for meetings. Elvis Dhima: Except for meetings which is basically the Planning Board and the Board of

Selectmen. You have some kind of access to the Buxton room for Planning, you can probably have something better than what you have. Selectman Jakoby: Right. Elvis Dhima: That's an option. If you fix the elevator here that takes care of this entire area on this side. Selectman Jakoby: But I thought option two puts it in a new main ADA entrance lobby at gray four. And that's, isn't that where the lift is? Selectman Dumont: Just to the Inspectional Services. Elvis Dhima: Yes, just to the Inspectional Services. Right now our ADA ramp is not compliant either, that's my understanding. Selectman Jakoby: No but, OK. Then I'm confused. Chairman Guessferd: I got a couple more comments here but I think we're diving in. Selectman Jakoby: I apologize. Chairman Guessferd: Oh, no, no, no. No apologies necessary. Questions are welcomed here. I think we have to figure out the rest of this discussion on what's next. What do we do next and where do we go and then what kind of, I know we're going to have to discuss this in-depth. Selectman Jakoby: In another meeting. Chairman Guessferd: Selectman Dumont you first and then Selectman Morin. Selectman Morin: I made my statement. Selectman Dumont: And to that point, Elvis already touched on it. I just wanted to add that I really appreciate moving the Water Department out of the basement, that's a big complaint I hear from a lot of people that that's completely separate than everything. But to your point I think what would be wise, I have a bunch of notes jotted down. I think if each one of us sent our key points to you and then maybe we can put them together and Elvis can be cc'd on that. And then we can take all that together and see which option works best for everybody and try and put a plan together that way and then we can discuss this at another meeting or if talk about it... Chairman Guessferd: Yes, I think we're going to need to have some other... Mr. Malizia: Sounds like option two is where everyone's leaning. I could be misreading the room but, I heard at least three or four of you say that. So, if you just submit that with any other thoughts. Chairman Guessferd: Yes, and copy Steve on that, too. Mr. Malizia: You can at least have some kind of blue print of where you're going. Chairman Guessferd: Yes and then the question's going to be at some point where we get a public hearing or on this to get the public's input. The report was going to be accessible to anybody who wants to look at it. Elvis Dhima: It is right now, it's part of this packet. Anyone who would like to see it, please feel free. I will say to Selectman Jakoby, there's different variations to what we can do but nothing is set in stone. So I just want you to be aware of that so if you something, we're not locking anything in. We're probably getting an idea to what we can do but, as far as setting it up we have time for that and you have options. So, I don't want you to feel like we're locked here with this and this is not what I'd like to do so I just want you to be aware of that. Selectman Jakoby: OK, thank you. Elvis Dhima: This is just a concept that what you can do. Selectman Jakoby: That's the word. Thank you. Elvis Dhima: It's a concept. So, if you go in and you say I'd like to change X, Y and Z, and you can talk about additional staff that you can have and make the necessary changes on the layout for the renovation, absolutely. I would say we want to be happy before we go into this and start breaking walls, you know we want to make sure. Well it's kind of... Selectman Jakoby: That's a good point. Elvis Dhima: I think, I want you to be aware you have that. There's no, it's not an issue there. Chairman Guessferd: To kind of put our arms around this a little bit, do we want to, from a timing perspective, have, do we think that we want to have something for the next election. For the, or is that too soon, do we think? It's a pretty big thing to address. Should we, I'm just trying to think about the timing. Because you know, there's a lot coming up and I just want to make sure we focus in if this is one of our priorities to understand what the timing of this would be. Is it feasible from a perspective of... Elvis Dhima: So, you have two choices. You can do this, you can do this like you did the water booster station when you found out you could not do this in one shot. So what you did is you broke it down over years. I would say you have the option to do probably this year if you feel like there's too much in front of you. Do the design, if it went to the design we have a better understanding to what we're dealing with. We have more time, we're not feeling rushed. People are not going to judge us for trying to put this in front of them. You get the design done. Mr. Malizia: How much is that? Elvis Dhima: I can get a number for that but I'm assuming somewhere in the \$50,000 range to \$75,000 depending, I don't think it's going to be \$1 million, if it is we're going to have to cut somebody else. But I think now you're getting into that second phase, you got the preliminary done you got to look into how tuning that into what you really feel comfortable with. Get the design done and then in the following year then you can do it in a two phase. You can do addition first, move people up and do the renovation later. Do this over a period of years. I think that basically gives you enough room so you're not putting the whole thing in front of everyone, if you choose to do that. Chairman Guessferd: Right, it gives us planning time to be able to put people in places and that sort of thing, rather than trying to vacate the whole staff. Elvis Dhima: That's right. We don't want to rush this, we want to make sure we do this the right way. Chairman Guessferd: Absolutely and that's why I want to just kind of make sure it's out there, what our thoughts would be. I like it two, kind of a two-step process. Selectman Dumont and then Selectman Roy. Selectman Dumont: I like that idea and I was just kind of looking more to see what we had the deeper we got into the budget season here. Then that way we can take a look at all the projects, I'm sure there'll be more coming from other departments then we could put together a priority list. Just the biggest thing is to not overwhelm the voters in March. Chairman Guessferd: Right, right, exactly. That's another piece of this. Selectman Roy: So the disadvantage I see doing it over years,

although that practically sounds like a good idea, but does that mean we have to go in front of the voters every year for another piece of, so then we have a problem where we could get stopped in the middle of this. And not get the entire project done. Elvis Dhima: It might happen, it might happen. So the way we'll do it you would do the addition first, or you would do the renovation. And then you can always try the following year to do the rest of it. But, yes, you're absolutely right. It's definitely a possibility. Chairman Guessferd: And if we did that sort of thing we'd have to plan it accordingly. Elvis Dhima: That's right, so it does not affect our operations. Chairman Guessferd: In other words step one would be almost a stand alone and because if we didn't get step two passed. Selectman Morin: Selectman Roy brings up another good point. Not only that, what are the construction costs going to be in three years? Selectman Roy: Right, right. Elvis Dhima: It's not going to go down, we can bet our lunch on that. Selectman Dumont: They're going to be higher. Chairman Guessferd: OK, moving forward here now. Mr. Malizia: You have to get a design (inaudible) to me to either consider... Elvis Dhima: Would you like me to shop to see what we're looking at for the design for option two? Mr. Malizia: Have sort of an idea of what the design would cost. Chairman Guessferd: Yes, and everybody here provide your comments on the report. Selectman Morin: Is there any way you can get a guestimate of what costs would be in a couple years by what's been going on? Elvis Dhima: They're carrying 10% per year right now. Selectman Morin: 10%, OK. Elvis Dhima: But, depending who gets in November, if you're talking about tariffs and aluminum and all that it could be 25%-50%. Windows, everything that goes with it. But, right now they're telling us that 10% -15% is industry standards. It won't be 100%, 50%, but you're looking at 10%-15%. Selectman Jakoby: I think that's a really valid point. You know if there's numbers, there's a question of locking in numbers for the whole project now, or, doing this over years and incurring many increases of major increases. So, I think it's important for us to revisit and really have a good discussion around that. I'm not sold on the piece meal piece. Because of the ADA issues that we have and the pending issues that could come at any time to this Town because of our lack of accessibility. Chairman Guessferd: My concern would be... Selectman Jakoby: That's my concern. Selectman Roy: I have a question. Why wasn't the second floor contemplated as an addition? We did look into it because the building is old and currently like the walls would not be able to support the additional weight. The only way to do it is tear it all down and start from scratch so it has the proper foundations for it. They did not feel comfortable putting additional weight to this. Some of the floors are already struggling, especially when we had additional weight in from our files. And a lot it was moved out of the building. But, like I can tell you the Land Use area, Inspectional Services, depending where you walk, you can hear a little squeak here and there. So, it's like a balloon framing. I would not add anymore to it, but we did look into it to answer your question and they just did not feel comfortable with that. But, they came up with this version three which is blow the place up and just start from scratch, do it the proper way. Have the proper foundations and all that. But we did look into that, yes. Selectman Jakoby: Just to follow up on his point. That was my concern with this being an old building. If we reconstruct and reconfigure will we be reinforcing and redoing some restructuring to add longevity to this building? And, is that in this price or not? Elvis Dhima: So, if you do this, the renovation, you'll have to meet the current building code. Selectman Jakoby: OK, so that automatically forces it. OK, thank you. Elvis Dhima: The second you touch the walls you have to now comply. Now I know the Fire Marshal and the Building Inspector, I think will put a good word... Selectman Jakoby: No, I want us to comply. Elvis Dhima: You're not going to come back to the Town Hall, but yes... Selectman Jakoby: So it will upgrade everything. Elvis Dhima: That's right, you're correct. You'll have to meet standards. Selectman Jakoby: Thank you. Safety is always a big concern for me. Chairman Guessferd: Alright, I think that pretty much does the discussion for tonight. Elvis Dhima: I've got enough to work on, so I will come back when you are ready, see what the numbers look like. Thank you.

C. Town Planner Update – Administration/Discussion

Chairman Guessferd: Alright, thank you. OK, so the next item that was under New Business is going into Old Business is the Town Planner update. Mr. Malizia: OK, what would you like to know? So as you're well aware we've gone out, I believe at this point, three times. When I say three times we've actually advertised in the fold, advertising on all the media, MMA, Mass. Municipal, New Hampshire Municipal, all the Planning Associations all the New England Planning Associations. First time through we had ten candidates. The Committee of which, Selectman Chairman Guessferd and Selectman Dumont, Mr. Malley are on. None of the candidates warranted an interview based on our analysis of their resumes. We went back out. We had three candidates, the next time we did interview a candidate, but we all agreed that that candidate was not a good fit, if you recall. Chairman Guessferd: Yep, I do. Mr. Malizia: The last time we just went out in July, we had six candidates. The top two withdrew. The one of them I think got made a sweeter offer where they work, and the other one got scooped up before we could even really react. So, we've had 19 candidates apply over the period of time. The majority of them were probably were not a good fit for Hudson or, were not what we were looking for. Chairman Guessferd: The first group was just, it really

was a number of people but none of them were at all. Selectman Morin: I watched the Londonderry Council meeting from last night, they've gone two years without a Planner and another position but I don't remember what that was, so it's not just us. Mr. Malizia: No it's not. Again, I spoke to the principal at MRI, what could we do? I did punch up within certain parameters the job description to get more eyeballs and again, we did attract some more. But, it seems like if somebody even hints that they're leaving their employer, their employer goes hey, what can we do for you? That seems to be part of the battle. Chairman Guessferd: What is the end game here? Mr. Malizia: I'm not sure how big the Planning universe is. I was also, when I spoke to them, they said if you're trying to attract somebody from somewhere else, and we went through that experience a few years ago, we attracted someone from out west, we're not paying enough. And this position is covered by a bargaining unit so it's not like you have a lot of latitude, you have a range. And that's the information that I was given. Chairman Guessferd: So the question becomes do we want to go and see if MRI can do more than we're currently doing? Mr. Malizia: Well, based on what they're doing with the Town Administrator and the IT Director, I don't know if they're going to do any better but, you can at least say you did it. I don't think there's a magic formula that they're going to do either quite honestly. I think it's just economy and the market. Selectman Morin: I think we just go the course we're going right now. I mean we have somebody temporary that seems to be all our positions right now anyway. Mr. Malizia: We're all temporary, come on. Chairman Guessferd: And the good news with him is that Jay's done a good job. Everything that I can see and working with him, I think he's definitely doing a good job. Mr. Malizia: Hudson's a unique fit, too. I will say it's a very robust community where you, we had one interview, a head gentleman we interviewed, he would have gotten eaten up. On paper looked like he was qualified but, when we interviewed him we were not comfortable moving forward. Chairman Guessferd: He would have gotten eaten alive. Mr. Malizia: And anybody who's probably worth their salt, their current employer is fighting to keep them, or they're gone before we can even react. Chairman Guessferd: Alright, at some point we're going to need to go back out again. Mr. Malizia: This job rec is open, it's still out there. I'm not closing it. Chairman Guessferd: So let's just keep it open. Mr. Malizia: I can refresh it again, again, I'm must not confident that if you spend the money you're going to get any different result with, nothing against MRI, I just don't think they have a magic bucket. Based on my conversations. Chairman Guessferd: Well, they know what's out there. Mr. Malizia: Or, what's not out there. Chairman Guessferd: And what's not out there. Selectman Jakoby: I'm just going to ask a question just trying to think outside the box a little bit. So with Jay being part time, is there any assistance that we need for him? And for that department? Is there some way of training someone up into this position? Is there something outside the box, I know this is what a lot of employers are talking about. Are there different ways we might be able to support this position without hiring this person in a different way? Mr. Malizia: I don't work closely with the Planning Board as some of you folks do, but from what I've got for reports back, everything seems to be... Selectman Morin: Running great. Mr. Malizia: On top of things. Has the support from the support staff, who does a great job. Cudos for them, I mean they really do a good job. You have a pretty green Associate Planner, I don't think he's ready to move up, frankly. Nothing against him he's just green. Again, it's not a big universe of people. Selectman Jakoby: So, to that point, I appreciate that. So, if we have an Associate Planner that is green, do we put in place a training up him if we're looking at two years without a Planner, do we take those two years and train up a Planner? Chairman Guessferd: But do we believe he'll be ready? With the training? Selectman Jakoby: I don't know. Mr. Malizia: Typically the resume or the requirement is five to seven years of planning experience, I think even if you did two years of training you're probably not get the five to seven years of planning experience. Selectman Morin: And this Town, I don't want to feed anybody to the lions. Selectman Jakoby: Again, just trying to think outside the box a little bit. Chairman Guessferd: It's a good point. It's certainly a good point and you know... Selectman Jakoby: Or, to decrease the number of hours that Jay needs to do. I don't know. Selectman Morin: He's not even doing... Mr. Malizia: Jay seems to have figured out the rhythm and the appropriate amount of hours so I don't believe we're getting slammed from our perspective. And, given the fact that he is a long tenured planning in other communities, he's efficient at it. Selectman Jakoby: And is our Associate Town Planner getting the supervision and the training that he does need to make him a stronger person in that position? Mr. Malizia: We can always improve on that... Selectman Jakoby: That would be another question. Mr. Malizia: If we had a full time Planner, sure it would be great. But, I don't have that. Selectman Morin: And remember, the Associate Planner was assigned to Zoning and Planning. So, he... Selectman Jakoby: OK, so he's still... just like I said. Just trying to figure out how we can use the resources that we have in the best possible way. Mr. Malizia: And I think sometimes when you're under pressure that's what ends up happening. You do do it, it happens. Why? Because that's what it needs to get the job done. The folks that need to step up have stepped up. We have been fortunate to have at least to have somebody professional to assist us and I'm not aware that that can't continue. Nobody's made us aware of anything different. I don't want to see you spend money if I don't think you're going to yield a result. You can do it, I don't think you're going to get anything real different. Chairman Guessferd: Yeah, do we know, is there a plan in place right now? To Selectman Jakoby's point, for the

Assistant Planner. In other words, you know getting him that training. In other words... Mr. Malizia: He goes to seminars... Chairman Guessferd: See what we're focused on, I'm not saying that that's going to be the end game. That he's going to end up as a planner. But at least maybe give him, maybe have like a plan in place that says OK, you'll do this, take this course, or you know, whatever that is. I don't know, does that make sense? Mr. Malizia: I'm not saying it doesn't, who all would you like to do that? Who has the experience to do that? Selectman Jakoby: Correct, that's my concern. Chairman Guessferd: Well Jay does, but Jay's then paying Jay to do that as well, but. Selectman Morin: I think we maybe have an answer, he jumped. Elvis Dhima: I just, and Steve and I talk about this all the time, not just for that but like my position is not the position do well if you have a deputy or an associate. It's important to understand that just because you have that associate doesn't mean that they want the job. So I just can't push someone into a position if they're, temporary is one thing permanent it's another. I just want the Board to be aware of that. Because sometimes we take that for granted we're like you're next in line, go for it. No thank you. I just, you know, we're dealing with some left, results from what went through in town between Amazon and ongoing Target issue and that's out there unfortunately and there is some side effects to that and continues to be. And you know all you have to do is watch a Planning Board meeting or two and you can get a flavor to what's going on. Chairman Guessferd: I don't have to watch them. Elvis Dhima: You experience them yourself, Mr. Chairman. We can tell, no I'm just kidding. But it's something you can't ignore. It's out there, it's something we're dealing with. It's consequences to how we handle ourselves and or, how things are handled at that level. Just be aware of that. Chairman Guessferd: OK, no that's good. Selectman Dumont: No, I was just going to add to that. As far as training goes, I mean there's a lot of seminars like Steve brought up. I think the biggest thing, in my opinion with the Planner too, is experience. Getting used to how that actually works. The nuances, the ordinances, getting used to the meetings and actually being out there. So I think there's only so much you can maybe train up, I guess. Where the experiences are really what's the key? Chairman Guessferd: Putting out there is just something to talk about. OK, so for now I think we're status quo for now but let's continue to... Mr. Malizia: We'll refresh again. We'll make sure that we keep it in front of everybody's eyeballs and again, like the Town Administrator, hopefully the right person will walk in.

10. NEW BUSINESS

A. Donation of Funds Withdrawal - Police/Decision

Chairman Guessferd recognizes Police Chief, Tad Dionne and Captain Cayot. Chief Dionne: So, thank you very much, good evening. So we're here before you to request to utilize \$2,707.90 of donation money to purchase a couple things that will help us out for community policing. One is a tent, it will have our patch right on it, have our Hudson Police on it. They'll be used at events like Hudson Old Home Days and National Night Out, Youth Academy, it'll be helpful. They'll be able to find our tent right away at Old Home Days. I know we were responsible this year of getting, having a quick unification of a toddler and a mom and it helped they were able to find where the Police were but, this would definitely have sped that up just a little bit more. There will be a couple of banners to go with that tent and then some table covers, stretched table covers which we would utilize for job fairs, similar things as well like National Night out, etc. I'll take any questions you might have, I'm not sure if you saw the pictures. Selectman Morin: Just so people have an idea basically, what the Fire Department has that same type of thing. Chief Dionne: It's better, but yeah. Yes, same idea. Ours won't leak. We had a lot of rain, I don't know if anybody was at Old Home Days, we had a lot. That's one part of the reason we're here before you because our tent does have some perforations after all these years. Chairman Guessferd: Do we have any questions by anybody, any other questions? Selectman Jakoby made a motion, seconded by Selectman Dumont, to authorize Chief Dionne to withdraw \$2,707.90 from the Police Department Community Policing donation account (4556) to be used to purchase a Hudson Police Department canopy tent with banner and table cover to be used at community events. Motion carried, 5-0.

B. Town Code Chapter 317 Vehicles and Traffic Hearing Public Hearing

Mr. Malizia: Now it's the second public hearing for the potential amendment to the vehicle limitations on Speare Road, I believe. You had a hearing at the last meeting, now you have a hearing this meeting. Chairman Guessferd: OK, so here we go. This is the second hearing to address truck, commercial vehicle and heavy vehicle limitations of Speare Road based on RSA 41:11-b, we are required to hold a Public Hearing to take any additional public input. Chairman recognizes Police Chief, Tad Dionne. Chief Dionne: Thank you. Again, we spoke about this originally in August before we set the two public hearings. This will limit traffic in both directions on Speare Road for through trucks unless they are destined for an address there because they have business there. And any of the side roads off of it, like Gates Road, Kara Crossing etc. Chairman Guessferd: OK, any comments or questions by

the Board? So, I'm going to open this Public Hearing at 7:49p.m. Do we have any public input? Seeing none, I'm closing the Public Hearing at 7:49p.m. Thank you. Mr. Malizia: So at the next meeting there will be a motion to actually amend the code because you had the two hearings then you had to wait because of the RSA. So at the next meeting we'll put it in.

C. Opioid Settlement Funds – Police/Decision

Chairman recognizes Police Chief, Tad Dionne. Chief Dionne: Thank you Mr. Chairman, I was hoping you could recognize Captain Dave Cayot to speak on this matter. He's done all the work on it. Chairman recognizes Captain Dave Cayot to speak on this matter. Captain Cayot: Good evening. So two weeks ago our task force officer who was assigned to the DEA reached out to me to let me know that there are Opioid Settlement Funds available for local police departments to buy technology that allows you to very quickly identify drugs while you're on the street. He let me know that the grant is in the amount of \$39,900, no matching funds are required. This would buy us, what it is it's a DetectaChem Raman 7 Spectrometer. Which would allow very quick identification of not only drugs but explosives while you're out on the street. In full transparency when he notified me we had about two days to get it in, so I did put the application in, I am asking permission, we could pull it if we needed to. But, they needed to have that paperwork in within those couple days. But I'll take any questions if you have any about the Raman 7 Spectrometer. Chairman Guessferd: OK, so do we have any questions or concerns. Mr. Malizia: Selectman Dumont had his hand up. Selectman Dumont: Just a general question so, it says opioid detector, does that limit what you guys can actually detect or does it just kind of wide variety of them? Captain Cayot: So it has a library of over 20,000 chemicals that it can identify. So it can do opioids, it can do methamphetamines, Xylazine, Fentanyl, it has a whole library, like I said, explosives as well. It's pretty cool, it shines a light through them and every one of those compounds has almost like a fingerprint and it can identify that. Chairman Guessferd: So, it's better than a dog. Captain Cayot: I don't know better, it has different uses than a dog. Chief Dionne: But we have to have the product which is one of the things. I know we've used similar ones from the DEA already, like you know just actually use it and see what it looks like, how it works. Captain Cayot: Currently we have to ask them to bring it down and they have to have someone who can come down and operate it whereas this would give us one we could use. Chief Dionne: There's a big office safety issue as well with it because it does allow us to not actually touch certain products. Chairman Guessferd: That's key. Selectman Roy: Is there a training associated with it? Captain Cayot: There is and that's actually part of it. And there's, his names listed in here but he's from New Hampshire and he would be training everyone who is issued this grant. Selectman Dumont made a motion, seconded by Selectman Morin, to authorize the Hudson Police Department to apply for available Opioid Settlement Funds for critical Fentanyl, Xylazine, Heroin, and other Opioids Drug Interdiction Technology in the amount of \$39,900. Motion carried, 5-0.

D. Ambulance Bid Award – Fire/Decision

Chairman recognizes Fire Chief, Scott Tice. Chief Tice: Thank you Mr. Chair, good evening everyone. I asked Deputy Enos to join me, he managed this project so if there's any questions that he can answer I will rely on him. We are here to review the RP process to replace the 2015 ambulance that currently has 152,000 miles on it. So we went through the process of advertising on the Town website and in the Union Leader we also directly solicited five vendors. At the bid opening we received one bid from Sugarloaf Ambulance/Rescue Vehicles who represents PL Custom, who is the manufacturer. We reviewed the spec, a couple of very minor acceptations they took. Other than that their spec meets our needs. Very similar to the ones we already have to maintain operational consistency. These are quality ambulances, there are a lot of ambulances in service around us and those departments are happy with this ambulance and the quality of it. From talking to other fire departments that have been going through bid processes this is in the neighborhood of what the prices are for ambulances. So this is in line with what the market is. With lead times the way they are we got off schedule with our ambulance replacement during COVID. I would recommend that we purchase, order two ambulances at this time because for the next ambulance is to be replaced would be a 2017 that currently has 84,000 miles on it. So the benefits for this we're about 2 1/2 years out for delivery at this point. So by that time that ambulance will be getting up there in mileage and age. Ordering them now we'd get a \$2,000 discount on each ambulance and we'd be ordering the second ambulance at today's prices vs. next year of the year after prices. At this point I would not be paying for them up front, we don't need to pay for them until delivery. So, that would give us time to build up the Revolving Fund. So I'm trying to avoid leasing fees, I think by the time we deliver them we'd have enough money built up to pay for them outright. That would be my plan. The other thing, I don't know if there's a way that we can do it but we did have the \$67,000 roughly in the ambulance

Capital Reserve that was dissolved last year, I don't know if there's a way to get that money to put towards the purchase of this ambulance. Mr. Malizia: I think that reverted to the General Fund, if I recall. I think it went into the great big bucket and that's, unless you appropriate it back out... Captain Tice: Oh, OK. Selectman Roy: Alright, so explain where the rest of the money came from for the first ambulance. Where does the money come from for the second ambulance? Chief Tice: It would all be coming from the Revolving Fund. Selectman Roy: So you can raise... Mr. Malizia: Yes. We probably pull in probably \$800,000 I think we split between the General Fund, which we recognize about \$400,000 a year. And the other half, \$400,000 goes into the Revolving Fund. There was a 50/50 split when we did that three or four years ago. That's the ambulance fees. Selectman Morin: I just want to make it clear, we've had these ambulances in the past, they served us well. But, and I just wanted the rest of the Board to understand this, the last time we bought ambulances we were told they were going to the body off and put new chassis under body to save us money. This is not what's happening here. Chief Tice: Correct, and that's not those ambulances. Selectman Morin: I just want to make sure because that's how, like the squad that's how it was sold to us for the last two ambulances we purchased. I just want them to understand that. That that's not happening. Chief Tice: Correct. Chairman Guessferd: And that's a good thing. Deputy Enos: To respond to that. You're aware the two ambulances that the Town purchased they were from a company called Excellence Ambulance out of Alabama. And their big selling point that was all stainless steel and you could remount those. You can remount any ambulance, PL Custom remounts ambulances. The problem is to remount an ambulance now, because the demand on ambulances has become so great it's almost over half the cost. So, it used to be like a quarter of the cost to remark an ambulance. No longer is that the case. So, we're looking at this from a larger picture of how can we service these trucks and get the best life expectancy? One of the most glaring points you'll see in these trucks is that they are gas. They are not diesel. So the emissions requirements that we are required to have, those cause us a lot of headaches. One of our new ambulances that we bought last year, thank God it was covered under warranty, just one problem with the diesel emission cost \$7,000 in parts. We average at least one major problem with those systems every year. So, we're going to eliminate that. And if we can look at this of keeping that ambulance at a five year mark and then putting that in reserve situation into a remount into whatever, that gives us many more options and it benefits the Town much better. Chairman Guessferd: So, I just want to clarify, again, so when we contract with this company, there's nothing down, we sign a contract so we're committed to purchasing it but there's no financial commitment. And all of the payments are made at the end 100%. So, I just want to make that clear because it was a little, you know. I know you said that in different words, but I just want to make sure that that's the case here and that's why we can do it this way. But, are there cancellation provisions in these orders? Deputy Enos: On our end or on their end? Chairman Guessferd: Can we cancel? Selectman Roy: Is there an appropriation clause? Deputy Enos: We can cancel at any time. That's not, we can cancel with any company at any time. It is guaranteed, if we cancel someone else is taking that spot in the que and buying that truck. Chairman Guessferd: Yes. Deputy Enos: I can't even view a demo truck because the demo truck, they had in production, has already been sold. The New England Fire Chief's Conference and then the Fire Expo Conference both happening in Connecticut within the next month or two, they don't have a vehicle to show there because they've already been sold. It's insane how far back it is so they can guarantee it. This is an extremely reputable company, they have 90 contracts in the state of New Hampshire and they have over 200 in Maine as well. That's the dealer we're working with. When evaluating this company, what led me to them, was their service reputation and their commitment to the communities. The city of Concord has switched and stuck with them now multiple years in a row. Because of the investment that the company has made with them. So, yes there are other companies that are going to require a deposit and stuff like that. I've met with the owner of the company, there is no deposit, he is very transparent and forth coming. Chairman Guessferd: So the bottom line is they don't have a worry about a cancellation because if we cancel someone else picks it up. Deputy Enos: Correct. Because we're not going to make a crazy customized ambulance. We're making a Fire Department based ambulance that any community can buy tomorrow. Selectman Dumont: So, Steve touched on it a little bit, but you said it's roughly about 2 1/2 years until you take possession. So the revolving fund is going to build up over that 2 1/2 years, what do anticipate that number to be at in 2 1/2 years? Chief Tice: If nothing changes it will be somewhere between \$900,000 and \$1 million dollars. Depending upon expenses and depending upon nothing changing with ambulance billing. That is something we're watching. There have been several bills through the State legislature addressing that so there could be something coming in the future. But, the way we're tracking right now we expect to be between \$900,000 and \$1 million. Selectman Dumont: Looking at it, let's say, if that legislation did pass, do you still think you'd have enough in that 2 1/2 years or do you think you're going to be close? Chief Tice: It would depend we lost revenue from that it could be close. If we had a problem we would be able to take a lease at that point. But I don't want to do it now and pay for it up front if we don't have to because then we're paying a lease for no reason. Selectman Dumont: No, no, I agree. But as we're going today you're looking at a surplus of a \$100,000 or so even after purchasing these in about 2 1/2 years.

Chief Tice: That's what we expect right now. Selectman Dumont: You listed in there they were everything you were looking for except for two minor exceptions, and maybe I just over looked it, but what were those two minor exceptions? Deputy Enos: The two minor exceptions were as minor as you could be. One was the placement of where we would locate an oxygen bottle and the other was a language interpretation. They use a specific term, I use plain English in mine, when we met it was the same. It's a very standardized truck. I'm not cheap but, when we designed it it's just a work vehicle, there's not a lot of frills to it. But it works for the convenience of the providers and for the comfort of the patient. Selectman Dumont: It gets the same job done. Deputy Enos: Yes. Selectman Dumont: And then final question, what happens to the old ambulances? Chief Tice: They will have the option to trade them in. Deputy Enos: We have two options with this company. This company also provided us with the option of we can decide to trade it in and get some money back for it. But, if we trade it in I don't know what we'll get. Or, let's say the demand is really high in two years, we can sell it out right. This company is willing to work with us, he is a very honest guy. And again, you know I'm not saying I'm too trusting, but that gives us options. It gives, if that truck's worth \$50,000 in two years, we get to keep that money. Selectman Dumont: Exactly. Now would that money go back into the revolving fund? Mr. Malizia: That's a good question. Selectman Dumont: Could it go back in that revolving fund, I mean possibly offset if there's something... Mr. Malizia: Well, maybe 50/50 because all the revenues have been 50/50. So, maybe they'd get half of it. Selectman Dumont: Sure, OK. Mr. Malizia: If that's possible, I'm not going to say no, but probably like half will go into the General fund, half will into the Revolving Fund. Which is where the revenue goes now. They're pulling in the revenue, the numbers he's talking about are accurate. Selectman Dumont: No, I remember when we reviewed the contract it wasn't too long ago we talked about that same thing. Alright, thank you. Selectman Roy: Does this have the automatic lifts like you installed in the other ambulances? Deputy Enos: The stretchers? Selectman Roy: Yes. Deputy Enos: Yes they do. Selectman Morin: I just have to ask. Going 2 1/2 years out, what's guaranteeing us the price don't go up for the other fire truck? Deputy Enos: So, funny you say that. Companies like that really bother me and it's kind of shady. We have, right up front, and it's built in here, no hidden, there's a contingency fee or \$30,000. Because they're not idiots, they got burned during COVID, but they're not going to get, take people over the coals for \$200,000. If the fluctuation goes up, that price is that price. We paid for it, we're locked in. It's a legal binding contract and... Selectman Morin: I understand that, it's always the fire truck. Deputy Enos: I understand it. They've actually been through, the difference is we could, if you wanted to we could Google this and look. They've been through this, they've stood by. They have not raised it. If that money was not spent, let's say the economy goes great and stuff like that, we actually get a percentage of that money back. That's returned to us. Chairman Guessferd: That \$30,000, part of that \$30,000? Deputy Enos: Yes, that's returned, that's returned to us. Now, right now, the in the contract the average time, right now from this company, is two years and seven months. That could fluctuate, I met with them and I also talked with the owner of PL Custom, Barbara down in Connecticut. It's not so much product that they're having a hard time getting, it's people. If they could find people they'd be running three shifts, but they can't find people. And that's a problem. So, let's pray for a good economy and we could get some of that money back. But yes, this is locked in and fixed and they do have a history and a reputation and I have no problem staking my reputation that that's what they've been doing up 'til today. Selectman Jakoby: Just for rounding this conversation out. Do you know why there weren't additional bids from other companies? Deputy Enos: I actually, I did reach out because I was kind of curious, and one company told me that the demand is so high, that the majority of communities are no longer bothering to RFP. They're going to go to sole source funding. We could have sole sourced this using co-operative buying power. But, for them to come in right, big document like this, spend all that time and maybe not get the sale, they don't have to. People are knocking at their doors and we just won't see that anymore. If we're good with the ability for us to use sole source and be like a big city and stuff like that, then we could get the best value through that. Selectman Jakoby: I just thought that was important for the public to be aware of. Thank you. Deputy Enos: It was very shocking to me, as well, that nobody else... Selectman Jakoby: Nobody else. Deputy Enos: We're going to make money, we don't, we're not worried about... Selectman Jakoby: We don't need to. They didn't need to. Thank you. Chairman Guessferd: Right, but the fact that we went out and we solicited multiple companies, all of that, is important. OK, sounds good. Alright, we are we going from here? Do we have a motion? Selectman Dumont made a motion, seconded by Selectman Jakoby, to authorize the Town of Hudson Fire Department to award the purchase of two (2) 2025 Ford F-550 4x4, Type I Ambulances to Sugarloaf Ambulance/Rescue Vehicles in the amount of \$851,232.00. Selectman Morin asked which motion was approved. Motion carried, 5-0.

Chairman Guessferd: And Deputy Chief Enos that's a lot of good work as well.

E. Water Utility Grant Acceptance – Marsh Road Booster Station – Engineering/Decision

Elvis Dhima: Thank you Mr. Chairman. You have scheduled tonight a Public Hearing for this to accept the grant. But basically we got very lucky at the last minute and we're getting about \$109,353.00 that will go towards our Marsh Road Booster Station. Very excited to use it, God knows we can use it. I don't know, we just keep getting lucky. One of us here is the lucky charm for the Town, I guarantee it. It has to be. Chairman Guessferd: So, you stole some of the thunder here but, I'll finish it off. Based on RSA 31:95-b and in accordance with Article 36, we are required to hold a Public Hearing to take any additional public input. And thank you for the explanation. So, opening the Public Hearing at 8:10 p.m., is there anybody present who would like to speak on this matter? Seeing none, I will close the Public Hearing at 8:10 p.m. OK, so do we have a motion? Selectman Roy made a motion, seconded by Selectman Morin, to approve and accept the Hudson Water Asset Management Grant for the amount of \$109,350.00 funded by state ARPA funds. Motion carried, 5-0.

Selectman Morin made a motion, seconded by Selectman Dumont, to authorize the Town Engineer to be the principal for this grant. Motion carried, 5-0.

F. Street Acceptance, Friars Drive – Engineering/Decision

Chairman recognizes Town Engineer, Elvis Dhima. Elvis Dhima: Thank you Mr. Chairman. Friars Drive is a street extension of the existing Friars Drive to accommodate the Dakota Partners apartment complex and Life is Good building facility that's located behind the apartment complex. They've done this in accordance with a site plan approval by the Planning Board, they meet their requirements. We have investigated, reviewed it and Police, Fire, Public Works, Engineering and Planning Board have all signed off on this all the paperwork is in place. This particular street comes with a two year warranty which we have set aside in case something happens and we have that money set aside for about \$60,000. So everything is in place for you to have a Public Hearing and accept this street which will be plowed by the Public Works Department starting this winter. With that said I'll take any questions you might have. Chairman Guessferd: OK, does any Board member have any questions before the Public Hearing? Opening the Public Hearing at 8:12 p.m. Is there anyone present who would like to speak on this matter? Seeing none, I will close the Public Hearing at 8:12 p.m. Do we have a motion? Selectman Jakoby made a motion, seconded by Selectman Dumont, to accept Friar's Drive as a Town road as recommended by the Town Engineer and Public Works Director. Motion carried, 5-0.

G. Street Acceptance, Terraceview Drive – Engineering/Decision

Chairman recognizes Town Engineer, Elvis Dhima, again. Elvis Dhima: Thank you Mr. Chairman. Again, this was a single family, or a, duplex, subdivision approval by the Planning Board, it started a couple years ago. They sold like hot cakes, they must be doing something right because everyone was to get in here. And with that said everything was done in accordance with the plans, we've done a walk-through. Police, Fire, Public Works, Engineering and Planning Board have all signed off. It comes with a two year warranty. It requires a Public Hearing and it's ready for acceptance. This will be another road that will be added to the inventory of Public Works they'll have to plow this year. With the acceptance of this one they're looking at about a half a mile of additional roads that we already have out there that they need to maintain. Salts, sand, staff and equipment. So it's important to recognize these as infrastructures and things that come with it. I'll take any questions you might have. Chairman Guessferd: Is there any concern from DPW? Any other questions? So, I'm going to open the Public Hearing at 8:14 p.m. Is there anyone present who wishes to speak on the matter? Seeing none, I will close the Public Hearing at 8:14 p.m. I'll entertain a motion. Selectman Dumont made a motion, seconded by Selectman Morin, to accept Terraceview Drive as a town road as recommended by the Town Engineer and Public Works Director. Motion carried, 5-0.

H. Certificate of Final Completion of Work – Engineering/Decision

Chairman recognizes Town Engineer, Elvis Dhima, again. Elvis Dhima: Thank you Mr. Chairman. This is related to widening of Lowell Road. It took forever, unfortunately due to the COVID. I am very happy to tell you that it's over, it's done. It only took six years, my God. Anyway, it was a great project, we got a lot done. The State was very good to us, they approved a significant change order at the very end which allowed us to pave way more than we planned for and saved a lot of money to the paving program by rolling this into the State program. We need to submit some final paperwork to close this because this is Federally funded. I'm asking you tonight to basically approve this certificate of completion and assign me to sign the rest of the boring paperwork that I have to do to

close this thing up. With said I'll take any questions you might have. Chairman Guessferd: Do we have any questions from the Board? Selectman Roy made a motion, seconded by Selectman Morin, to approve the Certificate of Final Completion of Work forms, as recommended by the Town Engineer and to authorize him to sign the forms. Motion carried, 5-0.

I. Solid Waste Infrastructure for Recycling Grant – Engineering/Decision

Chairman recognizes Town Engineer, Elvis Dhima, again. Elvis Dhima: Thank you Mr. Chairman. This is to feed your, you know, obviously issues you have with the addiction with grants. Before we start this I'd like to recognize Public Works Director to join me on this one. This is something that's been done and it's coming in front of you from both of us. Basically, what we did last year is we pursued a \$4 million dollar grant for basically building a top of the line recycling center that we can utilize at the Transfer Station. We went through the grant process, we made it through the first round but, we did not make it through the second round. The reason for that is we were out of 340 applications and only 25 applicants got the grant. So, very tough but, we did get a lot of support from our State senators and U. S. senators as well. So, we reached out to EPA at the time to get some feedback, that is always kind of helpful to kind of figure out what we did wrong and we could do differently. And the feedback we got is you did fine, it wasn't your fault. It's just simply too many and not enough money to go around. But, they did recommend us at the time to apply when additional funds are going to be coming available. I gave up, obviously like it's not going to happen, so basically a nice no. But what do you know, last week we got an email saying the second round of grant is available, there's \$58 million dollars available and the ceiling for the grant went from \$4 million to \$5 million. It does not require a match from us. The idea is to basically use what we have for grant documents and just basically resubmit that by updating everything. Obviously our cost estimate and everything that goes with it. But the idea is to see if we can basically put a facility in that we can utilize to generate revenue, or reduce the cost related to the trash removal. In addition to that, we're in front of you tonight to ask you if you're interested of staff starting to talk to our waste water contractor... Mr. Malizia: Waste contractor, not waste water. Elvis Dhima: Waste contractor, not waste water, I'm sorry. Solid waste. Sorry, sorry. No liquid, not Nashua. To see if there's anything that could be done for us to utilize the existing Transfer Station to build a facility there either through a partnership through the grant or have them build it for us and basically lease it in such way that they utilize it for us and everyone in the region and basically transport everything to Nashua because we're within 10 miles of the railroad tracks. And maybe we can get some relief or best case scenario have the entire contract for trash removal paid for because of this kind of set up. There interested in starting discussions with us, we felt we need the Boards OK prior to doing anything that if you wish to go that way. So what you have in front of you tonight is two things. Pursue the grant and also pursue discussions with our contractor related to trash removal. To see if there's and opportunity here to reduce the burden on taxpayer when it comes to the basically the trash removal. As you know, getting more and more expensive every year. That's the outtake, we'll take any questions you may have. But the idea is try to generate, try to have maybe a possibility to try and generate some revenue under this. Or, reduce the cost of our annual contract. Selectman Roy: With this include trash from other states? Elvis Dhima: So, it all depends on what your, what you're planning to do. The idea is to probably keep it all in New Hampshire. But, what's happening is that there's a lot of trips going directly to Boston in the Boston area. So the idea is to have everything come here and then from here going over there. We're not storing everything here, it's basically a middle point to sort things out and take it from there. As you know our landfill is closed, there's not going to be anything going in there. But it will be just a facility where instead of taking the long trip and going out, have it all sorted out here and they ship it to another place. Or, to a final destination through a railroad track. It's my understanding based on what we have heard that I guess the future of the trash removal is getting them on a train and get them out of here because it's... Mr. Malizia: Out to Ohio, out in the mid-west where they have all kinds of empty coal mines... Elvis Dhima: Finding an empty mine and just dump them in there. It's just simply getting too expensive to treat it here. And we're running out of room, that's the bottom line. Jay Twardosky: So, if we look at a regional transfer station, it would be public/private partnership. We would be getting revenue from that. It would offset our existing trash collection and disposal and bring our existing costs down. Because they don't have to travel at all. All those trucks that picks up your toters each week will just go to our facility, dump there. Then it gets loaded into a big truck, sent over to the railroad tracks and gets hauled out along with other waste in the region, commercial haulers. Elvis Dhima: We have a unique location where we have an existing Transfer Station that's away from residential area, far away from everything and it's in a key location. It's all about location, right? Location, location, location. And that's what we seem to have in Hudson. And the question is do we want to take advantage of that? Do you wish to take advantage of that or look into that opportunity? Selectman Dumont: So I just want to say I'm happy you guys were able to find the grant and work on it. I guess you've been working on this quite a while. I'm

extremely excited about it, I think it's a great way to generate some money here. And if nobody has any questions I'm ready to... Selectman Jakoby: I think having private and public partnerships is the key to everything going forward. So, I really like the idea of moving this forward and having those conversations, because again, we need some new out of the box thinking and we need to be forward thinking in our waste management. So, I think is excellent, I'm excited about it and I think it's definitely a great opportunity to move forward. Selectman Dumont made a motion, seconded by Selectman Jakoby, to authorize the Town Engineer to file for the grant and be the principal for this grant application. Motion carried, 5-0.

Selectman Jakoby made a motion, seconded by Selectman Morin, to authorize the Town Engineer, Public Works Director and Town Administrator to start discussion with Casella Waste Systems regarding financial possibilities at the transfer station, which will be subject to final Board of Selectman approval. Motion carried, 5-0.

Selectman Morin: Mr. Chairman? Before the Engineer leaves I noticed they paved the bridge today so an update for all the public if you don't mind. Chairman Guessferd: Let's get an update for the bridge. Elvis Dhima: We made a little segment because we all know how everyone loves little segments. I had the deputy go out there and put a little segment but, I am pleased to tell you that one lane is done. The most difficult one, adjacent to the sidewalk. We're on track to start working on the other side, of the lane, of the other lane. The other side of the bridge. It should not take as long as it took currently. We found a couple things soon after I told you there was no surprises, of course I jinxed myself. That's on me. But overall it's going OK, it's just very slow. There's just a lot of tedious work there and when it comes to working with concrete there's a lot of work underneath the sidewalk we're finding out. Which, is basically someone hanging in there and doing just a little patch at a time. But, we're still on schedule trying to open this by Thanksgiving. That's the idea. So I'm hoping before the winter starts here. Chairman Guessferd: That's great news. Elvis Dhima: Our heads will be spinning. Chairman Guessferd: I noticed today driving over the bridge, about 11 o'clock this morning I drove over the bridge toward Nashua. And the traffic was even heavier than usual. Elvis Dhima: It was exactly because of that so they were having a lot of vehicles coming in and cutting into that and slowing things down as they were trying to line up, back up to feed the paver, paving machine. It was done, it was a little painful today more than usual and I gotta tell you, I can't wait for this to be done. It's just been a nerve racking, you go in there you think you're doing good, you go out there half day through and they're like we found x, y and z and it's like my God, when is it going to end. Overall pretty good. We're still on budget, on time, things are OK. We have to do a little bit of work with the street lights there but, the idea is let's get the bridge open. And we'll worry about the minor stuff later. I don't want to keep the bridge closed while we figure out some other stuff. Worse case scenario I'll just close a lane to finish up the rest. But I want to make sure that for the winter operations, we're open and it's safe and we don't have to worry about our vehicles getting through or not. So that's the biggest thing. It's still in play. So I'm hoping to come here at some point and just say we're done with it, it's over, for now. Chairman Guessferd: That's great news. Thank you Elvis.

J. NHDOT Road Safety Audit Update – DPW/Decision

Chairman Guessferd recognizes Public Works Director, Jay Twardosky. Jay Twardosky: Good evening. So the New Hampshire DOT we had that Road Safety Audit and they identified a bunch of near-term improvements that they decided would be taken care of by the Town. Including vegetation removal on Pine Road and Dracut Road. Relocating the stop bar on Pine Road. Repainting all the existing lines like we do every year anyways. They also want us to move a mailbox, most of this work is to be done on a State road. The State says it's the Town's responsibility even though it's in their right of way. So, we can do most of the work ourselves, but there are some trees that need to get taken down by a sub-contractor. In (inaudible) that pavement, the stop bar off the pavement also has to be done by a contractor. The tree removal, the trees themselves are \$6,000, is the estimate I got and Police detail because we'll most likely need to shut down Dracut Road and detour everybody around. So having a Police detail out there along with our personnel is key. So, that's going to be another \$880 in detail. And then the grinding of that stop bar is another \$1,200 and then we'll put it back ourselves. Jay Twardosky: So with that, any questions? Selectman Morin: What account is that coming from? Jay Twardosky: So the... Mr. Malizia: He's got it in his motion at the bottom. Selectman Morin: Yes, I know, but, what is the account? I know the number. Chairman Guessferd: Street Line marking. Selectman Morin: We're going to be OK with doing all our streets with markings... Jay Twardosky: Yes, we just finished that up. And the trees are going to basically come out of Town-Wide Paving. Selectman Morin: Pavement, too? Jay Twardosky: What's that? Selectman Morin: Some of it out of pavement too, is that what you said? Jay Twardosky: Yes. Selectman Morin: How many streets are we not going to get done? Jay Twardosky: For that it's a very small amount on that one. It's not a big number. Chairman Guessferd: Not a big impact. Jay Twardosky: No, a couple was just asphalt. Selectman Jakoby: So, part of my question is that there were many

different things in that report that could possibly be done. Is this what we think needs to be done immediately? I mean I, so don't they do the road striping anyway? Jay Twardosky: We do our roads, they do their road when they will be in charge of doing their road. Selectman Jakoby: Dracut Road. Jay Twardosky: Dracut Road. Selectman Jakoby: Dracut Road is their road. Jay Twardosky: Correct. We have sander on Pine Road. So they restriped Dracut Road, we restriped Sanders and Pine. Everything that was in that report that was near-term is related basically to sight distance. You'll be able to see the traffic coming from the side streets. So that's what they deemed as a near-term improvement that should be taken care of immediately. Selectman Jakoby: So what lines are, so I know the stop line on Pine is moving but the other guidelines have to come in? Jay Twardosky: Nope they just wanted them... Selectman Jakoby: Wanted them brighter? Jay Twardosky: Repainted in their existing positions but repaint them. Jay Twardosky: Because when they went out there to look at it they were dull and faded. Selectman Jakoby: Ya, but nobody pays attention the anyway. Jay Twardosky: That's a fact. Selectman Jakoby: I almost got hit today. I go there every day, through that intersection. Jay Twardosky: That's not an actual, you know an extra cost... Selectman Jakoby: OK, I just... Jay Twardosky: It's part of our normal street line marking. Selectman Jakoby: Right, because you normally do it. They're always brighter at the start of winter. Selectman Dumont: This was their recommendation with these near-term improvements to basically say OK these aren't causing an issue. And then if that doesn't make any changes then you move to the next part of the plan. They gave the same spiel NRPC. Selectman Jakoby: So, um, the trees are, so the tree removal. Jay Twardosky: Is on State property. Selectman Jakoby: Is on State property. Selectman Dumont: So we can send the invoice to them. Selectman Jakoby: But we pay for it? I guess, I'm just missing something. Selectman Morin: No you're not, that happens to us all the time. Selectman Jakoby: Oh, OK. Jay Twardosky: Unfortunately it seems like the State doesn't have to deal with tort liability like we do. So, to them because it's gets, the approach is out roads approaching their road. It's causing our... Selectman Jakoby: Sigh. Jay Twardosky: ...approach as a problem. It's got nothing to do with their roads. Mr. Malizia: You can see all the way down Dracut Road without, doesn't matter what's on the side. Jay Twardosky: So even though it's on their property, they deem it's our problem. Selectman Jakoby: And the relocate of Hudson monument mailbox. Jay Twardosky: That one I don't quite understand. Nobody's given me an explanation on why they needed that moved. It's already eight feet off edge of pavement, so I put it in there because it's a non-cost issue. I don't see foresee the need to move it. But, we can if we need to. Selectman Jakoby: Is it more because of when the mailman is at it it's dangerous? Selectman Dumont: It's eight feet off you'd be... Jay Twardosky: He's fully off pavement so I didn't understand that one. Selectman Jakoby: I've passed him there before. Jay Twardosky: You know what? They're regraveling, they've put in regraveling ... Selectman Jakoby: Alright. Jay Twardosky: ... shoulders, half of what's in there. You could arguably say that it's going to make the, might make a problem worse because they're going get cars that'll, any car that's stopped in the road, it's going to be easier for cars to go around them. Selectman Jakoby: Correct. Jay Twardosky: And they're not paying attention to what's on the side street. Selectman Jakoby: Which is, and, I don't even want to describe what I saw today. And I was in the middle of it. It's like, OK. I just wanted to clarify that. So, we have to clear trees from State property because those trees are in our line of site of our Town road. And therefore is our cost, and that's what I want the public to understand. Jay Twardosky: According to the State we are... Selectman Jakoby: OK. Jay Twardosky: ... to bear the cost on that. Selectman Jakoby: Thank you, I appreciate the clarification. Chairman Guessferd: OK, do we have any other questions on this? Anybody want to make a motion? We've got a couple motions here. Selectman Dumont made a motion, seconded by Selectman Jakoby, to authorize the Public Works Director to execute the improvements on Pine road and to expend out of account #5552-262 street line marking, an amount no to exceed \$1,200. Motion carried, 5-0.

Chairman Guessferd: We have a second motion. Selectman Jakoby: Can I ask a question on this one one more time? Chairman Guessferd: This is Dracut Road. Yeah. Selectman Jakoby: I just had one other question. So, to Selectman Morin's point, by spending \$6,000 out of our paving budget, how much of an impact does that have on our paving of roads. Jay Twardosky: So that is about 800 feet of one lane of road of an overlay. So 400 feet of... Selectman Jakoby: thank you. Jay Twardosky: ... a 24' road. Chairman Guessferd: That puts it in perspective. Selectman Jakoby: I just wanted that perspective out there for the public to ... Chairman Guessferd: Any motions for that one at all? Selectman Dumont: I have a question. Not a motion. What is your honest take, you're out there on the roads a hell of a lot more than any of us are, do you really thing that spending that \$7,000 is going to make a difference over there? Jay Twardosky: I don't. Personal opinion? It's going to make it worse because it's, the further you are from the intersection the further away you can see unless you're going to stop. You're going to roll right through the stop sign and keep on going because they don't need to stop. When you're supposed to stop and you can't see, you creep forward until to you can see, stop again, look both ways and then go. That's the law. Selectman Jakoby: That is the law. Jay Twardosky: And by making what they say is an improvement, in my opinion, is arguably not an improvement. Selectman Dumont: The only downfall to that is, you might be able to answer it or Elvis, but, by not doing these near-term improvements most likely the safety audit doesn't move forward to the next step. Jay Twardosky: That would

be... Elvis Dhima: From what I understand is they don't have any money to do anything, but, basically what they presented to the Board is, this is what you could do. And if A doesn't work then you go to B then you go to C and then you blow this whole thing up to basically a roundabout or whatever they were talking about. But, from what I recall was start here, see if that helps. If it does, then leave it at that. If it doesn't, then you move onto the next thing, and then to the next thing. It was like multiple options there. Jay Twardosky: Which would be, you know, that would be, a lot of that would be on the State but, then it would just be in the 10 year plan and get pushed. Elvis Dhima: But, to answer your question I think is if you don't follow this, and let's just say that we need to basically go to option B, C, D or I think would be very hard for us to justify to get the grant if we haven't followed the steps that they required. It's we step and says we don't want to do option 1 and 2, we're going to go in and blow this whole thing for a traffic light, they're going to say but did you follow these other ones? No I didn't. We would not probably get into the program. Selectman Dumont: That was my understanding. I just wanted to make sure. Selectman Morin: Sight distance still the biggest problem? Once we correct the site distance? Elvis Dhima: I mean the bottom line is you gotta play... Selectman Morin: I know we've got to play the game, I get it. But, the sight distance seems to be if you got a sight distance then you can stop where you are and still see the traffic. That's my point. Elvis Dhima: Yes, I think Jay described it pretty well. There's always ways to improve that and you'll probably be here 10 years from now, five years from now talking about the same thing going back and kind of choose again. I mean that's what we kind of what we deal with. Would it improve it? Yes, if you go, get a little closer and change that location and all that. Jay Twardosky: As it is now we do go out there with the brush cutter and we do extend out onto the State road and cut all the brush back, right to the edge of the right a way. So, it's just that coming off of Sanders Road, and arguably that site wasn't even the problem, it was the Pine Road site. Which that's other than the stop bar the Pine Road side is a no cost issue. Elvis Dhima: It's hard to say it's going to make it safer. I think probably make it a little easier to see further out. But at the end of the day it's going to fall on the driver to make that proper decision, when to go when not to go. And hopefully they're lucky enough and they'll get into it. I mean it's just, and we see it everywhere. It's happening in every single route. It's happening where I live, it's happening here. It's just the new reality we live in, people driving too fast and not paying attention and they get into accidents. Selectman Jakoby: Are there any other items that have been taken from your paving account, or any other expenditures that have diminished the ability for you pave? Jay Twardosky: Not as of yet. Selectman Jakoby: Is that usually where things might come from? Jay Twardosky: That's usually the only one, the only account that we have that's big enough that we can expend from. Everything else is usually pretty well used up with everyday safety, maintenance of the roads and safety issues that we have to deal with. Selectman Jakoby: Thank you. Selectman Dumont: I'll say my final piece. I think improving the Pine Road side is a plus. I think the money for the \$6,800 is better off spent paving. Chairman Guessferd: So for the third and final time I'll ask, is there a motion? Seeing none, we will defer this or... Mr. Malizia: No motion. Selectman Dumont: It dies. Mr. Malizia: That's that. Chairman Guessferd: OK, moving forward.

K. Request to Advertise – DPW/Decision

Chairman Guessferd recognizes Public Works Director, Jay Twardosky. So, we had just hired two truck drivers a couple few weeks ago one of them did not work out. So, we do have an open position and I'd like to advertise to fill it again. Chairman Guessferd: Do we have a, I mean is it proper to at least give an understanding. Because I remember hiring, you know, hiring those two. Jay Twardosky: He quit. Chairman Guessferd: He quit. Jay Twardosky: He quit, I wasn't for him. Chairman Guessferd: OK, alright. Mr. Malizia: It's not even wintertime yet. Jay Twardosky: Exactly so it's... Mr. Malizia: Better now. Jay Twardosky: Better now than hopping in that truck the first snow storm and saying, no this isn't for me. Chairman Guessferd: Yes, better to recognize it early. Anybody else have any questions or comments on this? We obviously need to do this. Selectman Morin made a motion, seconded by Selectman Roy, to authorize the Public Works Director to advertise for the Truck Driver Laborer positioning the Public Works Department. This position is in the Teamsters Local 633 Union with a starting salary of \$24.25 per hour. Motion carried, 5-0.

L. Public Works/BOS Meeting – DPW/Decision

Chairman Guessferd recognizes Selectman Morin. Actually I took a tour of the trucks because there is grave safety concerns related to rust and frames. The oldest truck is 2001 with the amount of miles that those trucks put on, the amount of salt and everything, they're being eaten away. I'm going to defer it to Jay because can explain the damage better than I can. But, I took a look at the trucks and they're in need of new trucks. Selectman Roy: Can I just ask a question first? Is there a rotating replacement plan like the Police and Fire have? Jay Twardosky:

There isn't as of right now but, they put together a warrant article for a Capital Reserve Fund to be on the ballot this year. Selectman Morin: Just so you know we bought a lump sum of trucks. How many trucks did we buy at a time? That's the problem. Jay Twardosky: Two. Selectman Morin: Right, back in the day. Jay Twardosky: So we were buying them in blocks. Mr. Malizia: I think we bought four ten wheelers or whatever. Jay Twardosky: Four in 2001, four in 2006, three in 2011. Chairman Guessferd: OK, so you can give us the recap. Jay Twardosky: So the 2001's we had already replace all the frame rails and the dumb bodies a number of years ago. And it wasn't, the cost wasn't too bad, now the 2006's are in that same position. And we're at the point where they're, in a next year or two they're not going to be inspectable. Their frames are rotted, they're twisting, they're bending. We did a video with HCTV, it'll air shortly, it shows those. Rot holes in the cab. Rot holes in the floor. There's replaceable floor pans in them and then there are sections that aren't. Well the sections that aren't replaceable have rotted to the point where you can't even replace the replaceable piece because there's nothing to bolt to. Floors in the dump bodies are, we have holes right to the floors in a couple of them. We've already replace where all the tail lights go, and those are already rotting out a second time. Where the sanders bolt into the dump body, there are sections of that that have rotted away. And you know, we have to make them work for the winter so we'll be welding more patches in but, it's just welding new on top of old and the metal is getting thinner and thinner. The trucks are aging, there was never a replacement plan in place and I'd like to try and get one of those in place. But, we'd like to have the Selectmen meet Thursday before the Budget review at our place around 5:30pm so I can actually show you exactly what we're talking about. Right now the best thing that we got to replace frame rails and are \$75,000 a truck and then it's another almost \$40,000 to replace the dump body so you're putting a little over \$110,000 into these trucks that are 2006 so they're 18 years old already. The 2001's were already done, their frames are good. But, the truck itself is just aging, the cabs are starting to go on them. After a while everything just wears out. Chairman Guessferd: It makes sense. I don't know whether I'll be able to attend, I will try. I'll let you know depending upon, you know, work on Thursday. But, I will try and get over there for 5:30. I think it's a good idea. Selectman Morin: I think it's better to see it firsthand so you can explain and you can actually see it. Chairman Guessferd: Selectman Dumont, are you good with that? Selectman Dumont: Yes, yes I'll move things around to make it work. I'd like to see it. Selectman Roy: I'm good. Selectman Jakoby: I have a class, so I'm not sure I can make it. Mr. Malizia: Two at a time at the most anyway, so you don't have to make it a meeting. Because that starts to get into another consideration. If two of you go at the same time, that's fine. If somebody else want to go at a different time. Selectman Roy: So Dave if you've already seen it then only... Selectman Jakoby: I can see if I can come at a different time. Selectman Dumont: I know that you have Planning tomorrow, would any chance just so that way we, most of us are able to see it before budget review would you have any time tomorrow to be able to take a look or are you booked. Selectman Jakoby: On Wednesday, no I'm totally flat out. Selectman Dumont: I just figured that way we could see it for Thursday. Selectman Jakoby: Yep. Yep. Thank you. I'll try and see if I can do something Thursday during the day. Chairman Guessferd: The thing is the two of you, if two of you see it, and I don't get a chance to I'm fine with that. I mean I'm sure you're going to come up with a conclusion, similar conclusion, a need. Selectman Jakoby: I just want to share one thing. My husband had a '68 Chevelle and used to weld signs to the floor because of rust. Rust is rust. And minute you said how old they were and that they're rusted out and there's nothing to do undo, I'm like, yeah. Chairman Guessferd: I had a '65 Ford Fairlane and I felt like the Flintstone's at times. Selectman Jakoby: Exactly. I totally embrace what you said. Mr. Malizia: I had a Plymouth Duster. Jay Twardosky: You know since as long as I've been there and before, we used vehicles to a point where we can't use them anymore. And it's to the point now and we used to buy them in blocks. So everything is just getting so expensive we can't, we need a better program. We're replacing one a year or one every two years, something like that. Chairman Guessferd: Sounds like... Selectman Jakoby: I am in full support of this effort. Chairman Guessferd: Sounds like we need to do something immediately. You know and then, at the same time, have this plan. Or, for incremental replacements in the future. Selectman Jakoby: And rust in New Hampshire is continuous. Chairman Guessferd: And the thing is, the thing I just want to make a point of and I think everybody knows this, that this is kind of the life-blood of our Town in terms of you know, the services our citizens get from the DPW are first rate. And again, another situation where you're working with less than optimal conditions. And so people can understand that we are trying to maintain the same level of services that we can and it may cost a few dollars in order to get it done. That it's going to be well worth it. So, I think that's the part of the message here. Selectman Jakoby: I just wanted to add, and again, coming back to what we've all talked about is safety. Safety for our employees and safety when you're on the road with those trucks for other vehicles. Our employees and for the roads and for others. Selectman Dumont: It doesn't take much time for a truck like that that's holding salt either. Obviously it'll rust out. I mean I'll tell you something that does it. I bought a new truck so I have one that's only a few years old, I run salt through the thing, it rots out extremely fast. Chairman Guessferd: It just eats away at the steel. OK, alright so that's moving forward. Thank you for bringing that to our attention.

M. Pay-As-You-Throw Transfer Station Model – DPW/Discussion

Chairman Guessferd recognizes Public Works Director, Jay Twardosky. So, the Transfer Station for as long as we've been doing this is been paid for through taxes. So, residents can come in and dump stuff from their houses without and extra cost. It's to the point now where the solid waste is getting so expensive our solid waste budget all together is running in a, is starting to run in deficit because even though we put in contractual increases in the contract, our tonnages are increasing. Our curbside tonnages are increasing, our tonnages at the Transfer Station are increasing. So, we're trying to look for ways to offset that and one way I was looking at was interim to the full Transfer Station regional transfer facility. Is the possibility of turning this into a Pay-As-You-Throw. So, looking at everything approximately only 20% of the residents actually utilize this. So, turning into a Pay-As-You-Throw model rather than paying for it out of taxes, makes it user-based. So 20% of the users would be paying to get rid of their, CND, not commercial but, all your demolition materials that we allow when you're cleaning out your basement, cleaning out your attic or yard toys, stuff like that. Right now doing the numbers, because of the increase in the curbside tonnages along with the Transfer Station tonnages, we're going to be in FY26 we be in \$160,000 - \$200,000 deficit. Selectman Morin: I asked finance today to give me some information, if you want, I've got all the numbers right here if you want... Jay Twardosky: Yes, absolutely. Selectman Morin: So based on the data they found there has been an overall increase of 700.27 in the cubic tonnage since 2017. And remember we added an additional day. Through there there has been a total decrease of 249.02 in recycling curbside reductions since 2017. There has been a significant increase in the rates since 2023. Total tonnage is 471.63 an increase the Transfer Station since 400 tons since 2017. That's an increase of 130 yard haul containers, that's the big dumpsters that they have there. So, it's gone up and what I've got from finance was around \$249,000 were in the rear. So, again we added a day so that added to it. I'll let him finish and then I've got a few more comments. Jay Twardosky: Adding the extra tonnage at the Transfer Station also adds the extra haul containers which with any part of solid waste you have your hauling and then your disposal, so it's two parts. So, you're paying for the extra tonnage plus you're paying for hauling the extra tonnage. So, at the current rate we're going we'll be up to 266 containers a year at the Transfer Station. Averaging 13 containers, averaging 15 containers per day up there. In every year that number, you the tipping fees go up. Plus, on top of that, recycling is got very expensive to get rid of. The transport, picking up and transport and the tipping fees on it. Recycling, there's no money to be made there. It's in the contract so a certain amount of it still does have to go to a recycling facility. But as right now, the fees are down a little bit, but we're still, just to get rid of it right now we are at \$93.59/ton just as a tipping fee on top of what it costs to have a truck pick it up. Put that in perspective, \$93.56/ton to get rid of solid waste. So, it's gone down a little bit, but right now it's three cents a ton higher. We were at \$128/ton at one point last year. So that's another, it just, with the tonnage it adds up real quick. So, if we were in the interim, if we were to turn this, start working to turn the Transfer Station into a Pay-As-You-Throw, we could offset a certain percentage of that. Like 2024 alone, FY24 alone, the Transfer Station Total was \$195,000. So, if we got, the residents that actually used it were the one that were paying for it, out of a revenue account or a revolving account, that part would be taken off of it and that would help save the total budget all together. The other thing would be to add another \$250,000 into the budget for FY26. Selectman Morin: Sort of like Water and Sewer, it would be the users that pay for it. You see in the report of how it would be based on the size of your truck or whatever you bring it. One of our problems right now, and it's not anything at their fault because it's not, it just says Hudson resident. We have contractors going in there. Instead of buying a dumpster at their work site, they know they're going to go dump it for free at the Hudson landfill so they just bring it there which increases the tonnage huge. You got a dump truck and a trailer coming in, this is all going in and we're footing the whole tax base is being paid for this instead of these people that are using it. That's why I think it's important we've been working towards a scale anyway to go to this process. So, if we could just start it now with this system that he's got in place, they're working on the grant to go forward, we'll just move into a scale vs. a Pay-As-You-Go type of situation. But, we need to do something because it's unfair for the amount of people that don't use it are paying for this. Jay Twardosky: There's also an added cost now, mattresses are no longer part of the regular tonnage disposal. FY24 we paid \$6,786 a year at a 271 mattresses. So, we need certain things that are not just part of your regular tonnage anymore, they're charging extra for. Selectman Jakoby: I just have a couple of questions. So, to Selectman Morin's point, so any commercial contractor or vehicle can come in and dump? Selectman Morin: All it says, all our requirement is you have to be a Hudson resident to get the tickets. Jay Twardosky: That's right. You get three tickets and ... Selectman Jakoby: I understand that. I just know that where I grew up there was always a distinction between that and a resident resident. You know a household. Selectman Morin: But see they are residents. That's the ... Selectman Jakoby: A household, a household

vs. a commercial. They had requirements for dumpsters and things. And if you were in a commercial, you couldn't take a commercial vehicle to a dump. Period. Jay Twardosky: There's quite a few of them that are not lettered, they're just coming in unlettered... Selectman Jakoby: Well I just wonder if that's another place that we can make a distinction in our policy. Selectman Morin: We can probably change that tonight. That's easy enough... Selectman Jakoby: I would like to, I would like that changed. If we can tonight, that's my one thought. And my other thought was, as you said like mattresses, can we say you can't bring a mattress without paying a fee? I mean so many things are fee disposal and a mattress should be a fee disposal. Just talking about it, 'cuz it's going to be a huge change for some people. Jay Twardosky: Yes absolutely. And that was the other thing, if we didn't want to do a whole page you throw, we at least need to look at mattresses. Selectman Jakoby: Absolutely. Jay Twardosky: They pay a fee to get rid of a mattress. Same thing, you'd get a pass with a stamp on it that says mattress and you've already paid for it and then you would hand that ticket in. But just like any other fees we have to go through, we have to have a public meeting on it and implement it. Selectman Dumont: I'd rather see changes like that for a couple reasons. Personally I think one of the nice things you do see about Hudson with the tax payers is the fact that we do have that opportunity to go to the dump. I know a lot of people benefit from it. A lot of guys, too that are just bringing yard rubbish there whether it be sticks and leaves and all their brush bags because a lot of the live in the TR district don't have any place to bring them. So, I do see a lot of vehicles like that going there as well. To cut out some of those mattress ones, I think that's a no brainer. But, keep in mind we also, what was it, six months or maybe it was a year ago, but, we just worked to increase the availability of passes because we all understood how much of a need it was and how the citizens were working behind that to ask for that, too. So I think that we need to keep that in mind before we just go right to a Pay-As-You-Throw. I don't mind the idea at all but, I just think it's one of the nice benefits of Hudson. And I'd like to try to keep some of that intact. Selectman Jakoby: Were we saying that the yard waste would also be pay as you throw? Jay Twardosky: No, yard waste ... Selectman Jakoby: No, yard waste would not. I just wanted to clarify that. So yard waste would still be able to take, yard waste and cardboard. Jay Twardosky: And metal. What we pay to get rid of would be what would ... Selectman Jakoby: Would be what would be charged. Jay Twardosky: Correct. Selectman Jakoby: I agree with Selectman Dumont to try and see what other fee structure we could create. But, making sure that commercial dumping isn't happening, I don't know how we do that but that's critical. Selectman Morin: That's easy. If you come with a commercial truck you can't come in. It's that simple. I just think again, we only have 20% of the population that are paying taxes using that and that 80% is paying for the service they don't even get. So, we need to do something. And we're in a deficit because of that. Chairman Guessferd: Well the thing is if we do just mattresses, and we eliminate commercial vehicles, just say we did just that, that's not going to make up the entire amount is it? Jay Twardosky: No. A lot of it's curbside, too. Curbside tonnages. And that's why there's not a whole lot way to make that up other than to just increase the trash budget through adding it to my budget. Selectman Dumont: They brought up in here the refrigerators and things like that, you know now you can set up an appointment. I know a lot of people maybe don't, aren't aware, of that, but will that be a possible generator there as well if we try and incentivize that more to say hey you can bring it down to us. Pay us to get rid of it for you, you put it in a pile and you know. Jay Twardosky: That wouldn't actually, it wouldn't really generate because it would, we would, unless we charged more than what Pinard or Casella's charging. Selectman Dumont: Well sure. You can't take a loss on it, yes. Jay Twardosky: But, that was just as a convenience to also have the ability to drop it off there if you have your own pickup to be able to do it vs. having scheduling a pickup. Currently we don't take them up there. Selectman Jakoby: Just trying to come up with a something in the middle. I as a resident, to be honest, if I used one pass a year, that's about what I use. So, I also think about do you cut it back to one pass a year and you pay for any additional passes? Or, you get one free, one load, one pass and then the rest is pay as you go. I don't know. But, to your point it is something that, you know, even my husband and I, we make a pile and we go once. Jay Twardosky: To put things in perspective on average we hand out a total on an average of, so it's a six year average was 5,878 passes. So, actually is 1,958 residential units came. Selectman Jakoby: Of those 5,000 only 1,000 and change came in. Jay Twardosky: Correct. Selectman Jakoby: OK. Jay Twardosky: That's the average. So, we'll go for FY24 we actually handed out 6,409 passes. Only 1,969 of those were handed back in. And that created the 1,000 or so tons at the Transfer Station. With, from the Assessor's office, there's 10,056 residential units in town. So, to kern what we're doing giving away three passes, that is a possibility of 30,168 passes. So, the possibility for this to get out of control real quick, when you're only utilizing people only utilizing, you know, 2,000 passes. But, you have the possibility of seeing 30,000? If everybody was to start utilizing, it's, but even if everybody that picked up their passes utilized them, you know, we're tripling what we're doing now. Selectman Morin: And to that point, 2,000, we're in the hole \$200,000. That's what I'm saying. The users... Jay Twardosky: Right. That created, that was \$195,000 for FY24, for the Transfer Station in general. Selectman Dumont: For me, I don't mind trying to figure something out for it but I've got to be honest, I just get, nothing personally, but I always just get the feeling that everybody's taxes go up but yet you seem to get a little less and less every single

time. And I think that's what aggravates people, so I think to try to maintain something like this is important in my mind if any way possible or to at least simplify it so that way people are receiving some sort of benefit of having that Transfer Station in town. I mean the residents, the taxpayers should be the ones to receive that. But, on that same aspect, Nashua I know is a totally different animal, but do you know how their schedule, or how, cuz in know over there if you pull in with a commercial truck you have to have your own commercial sticker for that. When they flag you right away they give the residents a totally separate sticker. You are allowed to go dump there, I think, you know, it's unlimited dumps if you're a Nashua resident. Which I'm not trying to advocate for that but, they seem to be able to ... Jay Twardosky: It's, I believe it's unlimited dumps for household for, if you're a resident bringing in demolition C and D, construction demolition. Even over certain weight there's a charge for. So, if you kept it under that weight, maybe twice, three times as many runs you could possibly get under that. But, they do actually charge a residents a fee after they hit a certain amount. Selectman Dumont: Obviously they have a scale over there so that's how they're able to separate those two. Jay Twardosky: Right, and it's an expensive venture. We are, our consultants are drafting up a new price for us on what it would cost to have a scale put in. Selectman Dumont: Do you think the benefit of that scale not only would maybe help this program but, also, I mean in the long run we're looking to do that anyway. Is it possible to try to maybe hold on this for the meantime until we have a better idea of whether or not that's something feasible? Jay Twardosky: It's, that's totally up to, I'm just, all I know is I'm going to be \$200,000 in the hole. Right now when I present the budget on Thursday you're going to see an out of budget request for \$195,000. Selectman Jakoby: Nashua doesn't have pick up. Mr. Malizia: They have a hole in the ground though, too, right? Selectman Jakoby: But don't they pay extra? Jay Twardosky: They have their own, they have their own landfill and ... Selectman Jakoby: I just wanted to, like there's a big difference. Jay Twardosky: And they have their own pick ... Selectman Jakoby: They have their own pickup but they're going to their own landfill. Jay Twardosky: Correct. Selectman Dumont: They have curbside pickup but then they don't have to truck it off site. We're trucking everything off site. Selectman Jakoby: Right. Which is causing us the extra cost. I just want the public to know that. Jay Twardosky: It's \$213 every time they hook up to one of those dumpsters. That's the hauling fee on top of the tonnage. Selectman Dumont: I do know the mattress thing is a problem because everyone keep leaving those in my dumpsters and I keep paying for them. Mr. Malizia: So everybody else will throw on the side of the road, that's where it's going to end up. Jay Twardosky: What's happened is, it's illegal to get rid of it in Massachusetts you have to recycle them so there's an even bigger fee. So, mattresses and textiles are no longer allowed to be put in your trash barrels or curb side. They're not allowed to go in the dumps. They have to be fully recycled. There's a big fee with that so, people are trying to find ways to get rid of them and if they're still free some place then that's where they're. If you've got a buddy that lives in Hudson, we're starting to see more and more mattresses because of that. So we at least need to get a charge for that. The town of Pelham charges \$50 a mattress. Selectman Morin: And he brings up a good point. All the towns around us have some pay as you, everybody does. Selectman Jakoby: Oh, OK. That's good to know. Thank you. Selectman Morin: It's not a new thing, everybody does. Jay Twardosky: We are, as far as I know we're about the last town that is totally free to go to the Transfer Station. It's a nice thought, but is it economically feasible? Right now, and the price actually fluctuates. We've been up to \$30 a piece for mattresses, right now we're at \$27.65 apiece and that's mattress and box spring, it doesn't matter what size. The box spring is still considered a mattress, foundation is still considered a mattress. So, whenever they show up in a dumpster they get pulled out at LNS (?) and then we get charged a separate fee for how many were in a dumpster. Selectman Morin: Why don't you go over the fees you were looking for per vehicle just so that's out there. Jay Twardosky: So the original in, we have to refine it based on what current rates are but, we'd be looking at pickups with extended sides or one ton smaller or the dump trailer would be in this, which was last year, was about \$45 a vehicle. I think it would be closer to \$60 a vehicle now. A regular pickup truck, \$30. We'd bring that to \$45 and vans, small pickups you'd be in a \$30 range. Cars, you keep a car at \$10 or \$15 apiece. Because you can't fit much in the back of a car. That's based on what the average weight of a cubic yard of construction and demolition debris is. There's measures that they use, I've got one right here, that. They figured out based on an average done over a year it's .24 tons per cubic yard of what people would normally bring to a transfer station. So, that's not concrete or dirt, it's your average stuff you'd take out of your house or, if you doing a small remodel job. You're actually, it's about a quarter of a ton per yard, per cubic yard. And that's when we say based on volume in a vehicle that's what we'd be going by. There's figures that they use of what you could fit for a cubic yard into each vehicle thrown in, not packed. So that's where you would get the average in and it's not perfect but it gets you pretty close. Selectman Dumont: The additional passes that we did approve for sale, is that just offsetting those or do you have any numbers what those might have generated? Jay Twardosky: So, we haven't sold very many so far. I didn't look to see exactly how many there are before I came here tonight, but I can get that number for you. Selectman Dumont: I was just curious if that would help at all, that people paying for additional passes if that would offset some of the free ones. Or, if it's just offsetting itself. Jay Twardosky: Right now that just goes, that money

goes into the general fund I believe. And then if we need it for trash it would, I don't know how that works. Mr. Malizia: It doesn't. It just goes in the general fund. It's just a revenue like every other revenue. Selectman Dumont: Then at the end of the, we can't use any of those funds to offset. Mr. Malizia: Not unless you appropriate something. And I don't think you're making a killing on that. I think I seem to recall a number like less than \$1,000 bucks or maybe a couple thousand bucks. Jay Twardosky: Yeah, I haven't been a whole lot so far. People are still just finding out about it. And they utilize their first... Mr. Malizia: When most people come in they get their passes, they get three. Only need one. Give me one. I'm just trying to think, you know? We come in they give you three, people don't use them because they only needed the one. Selectman Dumont: I'm not against it I was just trying to spitball. I just thought it was nice that Hudson still allowed that. Mr. Malizia: What you should probably do immediately at least at the next meeting, you know consider, the Board consider a fee, we'll have to do a Public Hearing at least for the mattress piece. Chairman Guessferd: But, that's what we want to try and do here tonight is... Mr. Malizia: At least do that because that's easy pickins. You can do that quickly. Jay Twardosky: Yeah can poll, we polled other communities before and we can get them polled again to see what everybody's charging so. We don't want to be a... Mr. Malizia: \$20 and everybody else is \$50, they're still going to come here. Jay Twardosky: Exactly. Chairman Guessferd: Are we the only company in the southern tier here that does, our Town that does this? That doesn't charge? Jay Twardosky: Yeah it is. From what I gather from what we've seen, we are the only ones that don't have a fee. So, it's, it's nice that we've been able to do that. I've been here 27 years and it was done before that. I think it's actually as soon as the landfill was capped, is when this all started. And it's been free that long. Chairman Guessferd: It's a great benefit within this town. Jay Twardosky: It really is. We're just throwing ideas out there to try and make up a deficit without asking for more tax money. Selectman Roy: Is there any fee for like appliances? Jay Twardosky: So, there isn't because regular non CFC appliances, we don't take those. We don't take CFC appliances or refrigerator appliances, we don't take televisions there. That's all taken by Casella curbside for a fee. In order to start taking those there which is part of plan as a convenience. But, that also comes with changing our Transfer Station permit. And that's why I put in the memo this based on, you know, how long it takes the State to modify our permit and tell us we're good to go with any changes we make. Regular appliances that are, that can be brought right to a scrap yard, there's no charge for any of that. Chairman Guessferd: So, I guess what I'm think here is can you put together a list of different fees. Like for mattresses or for you know, maybe like a cafeteria menu we can look at and pick from at least if we want to go whole hog or if we want to go incrementally on this. And then do the Public Hearing on that and then make a decision as to what we want to do. Which one of those fees? Do we want to do the whole thing? Do we want to do partially? Do we want to do just mattresses? Does that make sense? Selectman Morin: I think we should do building materials because that's the heaviest load we're getting. Even people that are doing their own sheet rock and stuff weighs a ton. Selectman Roy: So is there a way we can also charge a fee for commercial? Selectman Morin: We could probably do that tonight because that's not a fee thing that's just if you have a commercial vehicle you're not coming in. Selectman Roy: OK. Chairman Guessferd: Just that piece, just deny commercial vehicles. Jay Twardosky: That would definitely help. Chairman Guessferd: So, do we have a consensus on kind of going that route tonight? Taking, disallowing commercial vehicles and then setting, authorizing Jay to set up a set of, a set of fees for us to review and for the public to look at at the next meeting on the 22nd. Jay Twardosky: One thing. Sometimes we'll get a lettered vehicle and you can tell that it's just, they did clean out their attic but that's their vehicle. So, would you want to leave it no lettered vehicles whatsoever? Selectman Morin: Exactly. Because if you let one in it's just going to cause us problems. Selectman Roy: And they're just going to tell you they cleaned out their attic or they cleaned out their garage or whatever. Chairman Guessferd: After they come in five times. Selectman Roy: Yes. Mr. Malizia: Well you can only come in three, right? Chairman Guessferd: Well, three. Selectman Roy: Unless they buy two passes. Mr. Malizia: They could buy them but they're paying for those. Selectman Dumont: I'll just, I'll just give them, if there's going to be any help to do it at your guys' discretion, I mean you don't have, you guys could, if you obviously know they're coming from someone's house. Jay Twardosky: Yes, there's there's. And we have turned a couple away. Selectman Dumont: Yes, if you have the authority to turn them away, I don't know what the difference is, but. Selectman Morin: Jay just brought a good point up. He said lettered vehicles. While an average person doesn't drive around in a dump truck that's not lettered. Selectman Dumont: I've got my own dumpsters. Mr. Malizia: They might go to Home Depot and rent a pickup truck to bring their junk because you don't have a pickup truck. Jay Twardosky: They rent UHauls and when somebody's renting a UHaul before we let them in we make them open the back door and see what's in it. Selectman Dumont: Right. I would think not everybody has a truck. Chairman Guessferd: So how would we define that then? Selectman Dumont: It would be at their discretion. Chairman Guessferd: At their discretion? Make them the bad guys. Jay Twardosky: I have no problem with that. I figured that wasn't going to be very popular after this anyways. Selectman Dumont: And the other thing I did want to add to, do you think there's anything that you guys could benefit from or make money off of? And you would know it better than me, but you

know, the refrigerators. If you feel as though you could upcharge those for a benefit for the Transfer Station throw that in the fee schedule. If someone wants to come down and pay you. Jay Twardosky: Yes, what I've presented to you would obviously I'd have to explain it a little bit because this is, to offset that and when we do a fee, you know it's fixed until we change it again. So, if there's fluctuations up or down, a lot of times it fluctuates up. Very rarely does it fluctuate down. So, we'd have to put a little inflated cost into that anyways. So, I can definitely add a percentage to it to make sure that we don't lose out on it. Mr. Malizia: Why would I do that though if they'll pick it up at my curbside for \$40 bucks? Why would I bring it to you for \$60? I've got to do all the work. Jay Twardosky: You'd be surprised. Mr. Malizia: I guess I would be because I'd never think to... Jay Twardosky: Curbside, it's the third Saturday of the month so it's only one day. So if you could get rid of it... Mr. Malizia: Of course I'd just pay the guy to take it when he brings my new one in. That's a whole other thing. I don't know why people don't do that in the first place. Hello? Selectman Roy: Costs 50 bucks. That's 50 bucks they have to spend. Jay Twardosky: Yeah, have somebody else drag that mattress out of your house. Selectman Dumont: You'd be surprised how many people don't. Chairman Guessferd: So where are we headed now? What do we want to do as far as a motion? Selectman Dumont: Develop a fee schedule. Selectman Morin: He'll come up with a fee schedule. Chairman Guessferd: Do we want to do the commercial vehicle thing tonight? Or do we want to wait and do that when we do the fee schedule? Selectman Morin: What's your opinion on that? Something we should start right away, because that's where I see a lot of your weight coming in. Jay Twardosky: If you choose we can stop that right away. That's not a problem with me. Chairman Guessferd: So how would we want to motion that? Selectman Morin made a motion, seconded by Selectman Dumont, beginning November 1, 2024, any commercial vehicle will not be allowed to dump in the Hudson, NH Transfer Station. Motion carried, 5-0.

11. Selectman Liaison Reports/Other Remarks

Selectman Morin: Just seems to be all Fire tonight. The Fire Department open house was very well attended. They had a huge crowd, it went over very well. On Saturday night it's the Fire Department's Awards night at the White Birch. The Firefighters Memorial is complete. They sprayed the hydro-seed the other day, just waiting for the grass to come up and they'll be doing a dedication in the future once the grass gets put in, it comes up. Chairman Guessferd: For the public, where exactly is that? Selectman Morin: I'm sorry. Chairman Guessferd: For the public, where exactly is that? Selectman Morin: Right across the Nine Eleven Memorial. Mr. Malizia: At Benson. Selectman Morin: Right across, you see it, right exactly across from it. You can't miss it. And then the last thing, you know our firefighters are very well trained. We have our Lieutenant Corey Girard who's actually been deployed with the team, Massachusetts FEMA Team. He is in North Carolina working on assisting the residents down there. And, what I'm hearing is they're actually transferring FEMA Teams down to Florida right now. I don't know if he's part of that, but. So he's been down there at least two weeks. That's all I have tonight.

Selectman Roy: I have nothing tonight, thank you.

Selectman Dumont: Not much the past couple weeks. Obviously been here seems like about every week we'll be here every week with the budget meetings coming up. I do have ZBA, had a ZORC meeting, we're wrapping things up over there. We have (inaudible) we'll be forwarding our findings over to Planning. Library Trustees on the 16th. Other than that it's been fairly slow.

Selectman Jakoby: Thank you. Budget season is upon us and the Budget Committee has been meeting. So, I do recommend if you want to get ahead on understanding the budget you can start watching those now. School Board is starting their budget process as well. The School Board, again, it's SAU 81 if you're Googling it. They do have a lot of their assessment information up on, um, assessing of all our grades, of all the different grades and where we are. So, please if you're looking for that information you can go on their website. I just wanted to mention I hope our next agenda will address the Public Hearing that we had on the Infrastructure Study so that we can then make some decisions moving that item forward. So, I'm looking forward to that discussion. And, still if anyone has input on that you know we're always open to hearing input from the public. And I wanted to just, one of the things that I saw coming through the community is that there is the owner of The Bar is collecting items that will be transferred straight to North Carolina. They have hooked up with the Smokey Mountain Harm Reduction Program. So she did hook up with a nonprofit and there's a truck that will be going directly from Hudson strait down to help out the hurricane victims. So I encourage anyone who feels the need to help to check that out and it's again, another way that our community steps up to help others. Thank you.

Chairman Guessferd: It probably won't be the last of these that's going to be happening. We've got a big hurricane that's due to hit Florida tomorrow, the next day. So, stay tuned on that and let's pray for the people down there that everything goes as well as it can. OK, for my committees, Sustainability met a couple weeks ago, we're continuing with some of the programs that we're supporting with the clean-ups and the. We are, we have a very energetic new member that we posted on the Board recently and he's already joined a couple of the sub-committees. He's very excited this is his kind of sweet spot on what he does too during his regular work. So, we're very excited to have him. I think soccer is underway with the Rec Department. I just saw advertised the Comedy Night. So that's coming up, November 9th, I think it is. I think registration started last, at the end of last week. So, if you're interested in going, I know they sell out quickly, so go to the Rec Department either FaceBook page or website and find out some more information about that. Senior program that goes on as a, as they're doing a great job over there. I think they just finished up, I remember a couple weeks ago when we were together they were finishing up a trip so. Things are going really well there. Planning Board meets tomorrow night. We have a site plan we're looking at and some other assorted items as well. So the other thing I wanted to mention tonight, recently we proclaimed Hudson as a Purple Heart Community and the next step was obtaining signs to place at the entrances of Town. Which there's about 22 or so, plus here at Town Hall and the VFW and the Legion. I am pleased to inform that the signs have arrived. And this is one of the signs. So, thank you for support, Hudson's support of the Veterans of the Town and a Purple Heart recipients. You'll see these soon coming up around town and we're very excited. I know the Veterans over at the Legion are very excited. The Legion paid for these signs and so that tax payers did not have to. So, if you're out there, we're trying to get them up before the ground freezes. So, there is that so I think I'm pretty good on that. Again, budget is coming up, Thursday, this Thursday, next Tuesday and next Thursday as well. So, tune in, find out what's going on. What we're looking at and then we'll be putting together the budget based on that and sending it off to the Budget Committee for a November hearings there. Should be a lot of fun, you don't want to miss it. So having said that.

10. Remarks by Town Administrator: You stole my thunder. But I will say this, if you want to follow along at home you can go onto the Town's webpage either under the Board of Selectmen link or the Budget Committee link, the budgets are posted there. So if you want to see the whole entire budget, it's there. So just for the public out there if you want to follow along. Other than that I don't have anything else.

Chairman Guessferd: Again, welcome back. We appreciate your dedication to the Town. OK, we don't have a School Board member here tonight, but, Selectman Jakoby did give us a little bit of the scoop from the School Board.

11. School Board Liaison Gary Gasdia: Absent

12. Nonpublic Session
RSA 91-A:2 (a) Strategy or negotiations with respect to collective bargaining.
RSA 91-A:3 II (b) The hiring of any person as a public employee.

Selectman Morin made a motion, seconded by Selectman Roy, to enter into nonpublic.

Nonpublic Session was entered at 9:27 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room.

The Board entered into public session at 10:32 p.m.

Motions made after nonpublic session:

1) Selectman Roy made a motion, seconded by Selectman Morin to adjourn at 10:32 p.m.

13. ADJOURNMENT

Motion to adjourn at 10:32 p.m. by Selectman Roy, seconded by Selectman Morin. Carried, 5-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Executive Assistant.

Bob Guessferd, Chairman

Dillon Dumont, Vice-Chairman

Kara Roy, Selectman

Heidi Jakoby, Selectman

Dave Morin, Selectman

HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

Minutes of the October 10, 2024 Meeting

1. CALL TO ORDER – by Chairman Guessferd for the meeting of October 10, 2024 at 7:00 p.m. in the Selectmen meeting room in Town Hall.

2. PLEDGE OF ALLEGIANCE – Jim Paquette.

3. ATTENDANCE

Board of Selectmen: Bob Guessferd, Heidi Jakoby, Dave Morin, Dillon Dumont and Kara Roy.

Staff/Others: Steve Malizia - Town Administrator; Jay Twardosky – Public Works Director; Scott Tice- Fire Chief; Francis Enos - Deputy Fire Chief; Jim Paquette – Deputy Fire Chief; Erika LaRiviere – Executive Coordinator; Paul Inderbitzen – Town Moderator; Chris Sullivan – Zoning Administrator; Lisa Labrie – Finance Director; Beth McKee – Town Accountant; Lorrie Weissgarber - Executive Assistant.

4. BUDGET PRESENTATIONS –

Chairman Guessferd recognizes Town Administrator, Steve Malizia, for an introduction to the Fiscal Year 2026 Budget. Mr. Malizia: So, this is the first of three scheduled meetings to review the Fiscal Year 26 Department Head submission for the budget. Just for the folks at home if anybody is watching, the budget can be found on the Board of Selectman tab on the webpage, I believe it's also on the Budget Committee's tab. So, there's two places if you want to follow along and look at the entire budget, this entire book is online. So at your parameter setting meeting in August, the Board directed Department Heads to submit budgets with no more than a 1 1/2% increase exclusive of labor and benefits for their proposed FY26 budgets with major other items or new initiatives identified separately for the Boards consideration. The Department Heads submitted an operating budget equals \$44,748,859 which includes Sewer, Water and Library budget requests. Offsetting non-property tax revenues have been budgeted in the amount of \$20,860,798. The operating budget as prepared by the Department Heads yields an estimated tax rate of \$5.31 per 1,000 which is approximately a .19¢ increase compared to this year's estimated Town tax rate of \$5.12 per 1,000. In addition, there are \$942,292 of outside the budget request which in total equals .19¢. And several Warrant Articles have been submitted and they would equal an additional .31¢. Please note that we are in the process of negotiating successor contracts with the Police Employees Association and the Hudson Support Staff, no costs have been included for those.

The front section of the book is your summary. As you see it kind of goes to a major top end summary, it gets summarized by departments. There's a section here with out of the budget requests all tallied together, but each department that submitted, it's in their department. So, when you review their department you can review their outside the budget requests. Revenue estimates are in here and all the background that we use to sort of justify all of that. Tonight you're going to be looking at Public Works, Fire, I believe Moderator, Zoning and Planning. Those are the ones I believe are scheduled for tonight. Next Tuesday you'll be doing a whole plethora and next Thursday. And assumedly, we'll have the 22nd available if you want to finalize, finish up. Because it's my understanding the budget's going to the Budget Committee November 6th. So, time is important to make sure we kind of lock this down. Warrant Articles are in the back of the book. They have a tab for each one. So that when that department speaks you can look at their Warrant Articles, ask questions. It's entirely up to the Board whether they want to afford anything tonight or if they want to take it into consideration and wait 'til the end of the budget discussion. Sometimes we've done it different ways. So with that, any questions?

Selectman Roy: I do have a general question. I think it's more appropriate for Lisa to answer if she knows. There seems to be a lot of fluctuation in the health insurance benefits. Some of them went really high up and some of them were cut nearly in half. I was just curious about why, why it wouldn't be sort of a steady. Lisa Labrie: You mean by department? Selectman Roy: Yes. Lisa Labrie: I think that would probably have to do with changes in personnel if we had differences in, you know, people coming and going and what they are requiring in their budget. You know for new people or people leaving when they had families or they had single plans. Selectman Roy: OK. Mr. Malizia: A prime example would be I've left employment of the Town.

I did not take the health insurance I took a buyout. The next person coming in, we don't know what they're going to be so we assume they're going to take the most expensive because that way if they do you've covered it. So, that happens. You also have a dynamic work force where people come and go. You also have people life things change. Sometimes people get married, sometimes they have children, sometimes they get divorced. So, it really is dynamic when it comes to a particular department but, a lot of times if it's a new employee or we have a vacancy and we have an employee budgeted, we budget the max plan because we have to assume that they're going to come in and that's potentially what they're going to take and we really can't put them in a hole right off the bat. Selectman Roy: When I look at like the DPW they have, they have, last year was \$69,117 and this year it's \$39,073. That seems like a big swing to me just. Mr. Malizia: Sure. When you look at a single, I think individual family plan around here, what's it, 20 something thousand dollars for one. Lisa Labrie: Are you looking at a summary page or at you looking at specific... Selectman Roy: I'm looking at line 5553-122. It just seems like a lot to me to be... Mr. Malizia: It is because insurance is very expensive. So, depending on... Selectman Roy: But it went down by almost half. Mr. Malizia: So it means somebody left and somebody came in and probably taking a single plan. Selectman Roy: For \$30,000? Mr. Malizia: Yeah. Yes. Yep. Selectman Dumont: That is a significant, I know that like a family plan can almost double the cost of every individual. So, even one or two kids you'd be looking at \$900 a month vs. \$2,000 a month. Lisa Labrie: So a single plan might be \$12,000 and a family plan is, could be up to \$34,000. Selectman Roy: OK. Alright. I didn't realize... Mr. Malizia: When you have a small department and one change like that makes a difference. Chairman Guessferd: Yes, it's dramatic. Alright so, yes... Selectman Jakoby: I had that the books were going to the Budget Committee on October 30th. Mr. Malizia: Their first meeting is the 6th that's all I said. I didn't say when they, I said the meeting is the 6th. Chairman Guessferd: So the books have to go to them ahead of time. Selectman Jakoby: What I heard was, the, ya, I just wanted to clarify that for the public. Mr. Malizia: Yes, they're meeting on the 6th. Selectman Jakoby: Yes. But will be done by and ready for the 30th. Our last meeting is the 22nd if we need it, right? Mr. Malizia: That is correct. Selectman Jakoby: OK. Just wanted to clarify. Chairman Guessferd: OK, any other comments on the general summary of the budget?

Department of Public Works

Department of Public Works: 5515, 5551-5556

Chairman Guessferd: OK, so what we will do this evening is we will start our budget presentations with the Public Works, Department of Public Works and we will recognize Jay Twardosky. This is section 5515, 5551-5556. Mr. Malizia: It's under tab 5500 says Public Works if you're not already there. Jay Twardosky: Thank you Mr. Chairman, members. In this budget proposal we stayed within 1 1/2%, we do have some out of budget requests that we have to deal with and two Warrant Articles. I feel that this is what we have here is about the bare minimum we're going to need to operate. So, if you, with that. Chairman Guessferd: Is there anything you want to highlight before we, before we dive into the specific? Jay Twardosky: So, there's a couple of large items. We have four dump trucks that are aging and in pretty bad shape. We have a very aging 10-wheeler fleet that needs to get replaced. So, we need to really look into how we're going to do that. And also we have a, the trash, our solid waste contract, the budget for that needs to increase due tonnage increases, price increases, we have to look into that. But, the big one is the dump trucks. They are becoming a safety issue and it's if we don't do something soon it's going to be very expensive. So, Selectman Dumont, Selectman Roy looked at the trucks tonight. Selectman Morin looked at them a few days ago. We were showing where the rust problems are, frame problems, dump bodies. Back when we got these trucks they're, we bought them in blocks of four. Prices were a lot less back then. Now what we need to do it try and get on a rotating basis. And we're going to have to start replacing one truck a year. We've got a total of 13 trucks, 11 ten-wheelers, two six-wheelers. So, even if we were to replace a truck a year, it would at 13 per truck. We don't really want to go much more than that. The ones we have now are 24 years old. There's '06's, you know next year in this budget there will be 19 years old. And they're past where there sweet spot is for serviceability. So, there becoming less reliable and more costly to operate. With new trucks we can get into an automatics instead of standard transmissions we have now. Which will we'll be able to, more easily get employees to drive them. There's less maintenance, our existing trucks plowing is so hard on the transmissions we're replacing transmissions manual standard transmissions every two to three years at \$13,000 apiece. Just what we have to put into those trucks right now, if we were to keep them, is right around \$110,000 a truck. To replace frames, to replace dump bodies. So, I have one truck in the budget and then we have a Capital Reserve Fund Warrant Article. But, I think we need to look at also finding another way to get a couple more trucks right off the bat within the next year or two. One of those

trucks we'll be keeping an eye on it all winter, you know we might have to pull it off the road. As it is right now, it's not on the road until winter. And we'll be keeping an eye every storm before the end of winter that truck may be dead lined, not drivable. I'm not sure if you saw that one today, Selectman Dumont, Selectman Roy saw it. The problem with the frame and even the cab, there's some rot that started in the cab where the dashboard, it's rotting right around the dashboard and it's not an easy place to fix. You actually have to pull the whole cab off the truck and tear the cab apart to even get to it. It's, they're just not economical. Selectman Morin: When is the inspection date for those trucks? Jay Twardosky: September. So they're just inspected. Selectman Morin: So it would be after the new budget. Jay Twardosky: Correct. Selectman Morin: And you have four 2001's? Jay Twardosky: Correct. Selectman Morin: And that's the worst of the bunch? Jay Twardosky: The 2, actually the 2001's, they're older, they're in better shape because the frames were replaced on those a number of years ago. Right now the 2006's are the issue. Selectman Morin: OK, you got one truck in the budget and you said we've got to figure out a way to get a couple more. How many are you looking at? How many do you actually need that are going to go out of service with inspection? Jay Twardosky: At least one more for a total of two. Selectman Morin: At least one more, OK. Thank you. Jay Twardosky: And I think the other two we could work in the next, in FY27. And then from there I would want to get on a rotating basis of like one truck a year. After that point. Selectman Dumont: Yes, I just want to highlight one of the trucks he was talking about. I did get to see it with a mechanic. You can literally move the entire dash. You could grab that thing and pick it up and down if you wanted to, there's nothing holding it in place anymore. And quite frankly, with the way the structure is going, you're not going to be able to make anything back on them anymore. If you did anything you're going to be able to sell them as parts. You can't sell them as a drivable vehicle. And we're just losing more money the further and further we go with them. So, not only is it a safety concern for the drivers, but definitely for the public, too. And if we're not able to plow roads they're not going to be able to do their job. Selectman Roy: So I did get to look at them and they are in horrendous shape and what I suggested is that maybe we do a Warrant Article for one truck. It would be one truck in the budget and do a Warrant Article for a second truck. And then he can start the rotation thing next year with the other two trucks. And then just continue on down the road. Chairman Guessferd: So there's four 2006 trucks right? That's what they're saying. And those are the ones that are most concerning because the other ones had the frames replaced. Jay Twardosky: Correct. Their frames and dump bodies were replaced a few years ago. Back when it was about half the cost, everything is just double now do it doesn't make any sense, you know, economic sense to put that much money into a truck. It's a 1/3 of the cost of the truck for a new one. Chairman Guessferd: So, the 2004's, how long, much longer do you think those are going to last even with the.... Jay Twardosky: The 2001's? Chairman Guessferd: 2001's, sorry. Jay Twardosky: Right now because of the work we've done to them they're in pretty good shape. But because of their age, their idle time, their hours of hard pushing in snow, it's only a matter of time before we start having engine problems. Same thing with the '06's. But, the old ones being five years older they have a little bit more time on them. Just to replace an engine now is \$70,000. Selectman Roy: It's more that the truck is worth at this point. Jay Twardosky: So, basically what I'm saying is the age of running them into the ground is over with. We have to have a replacement plan, we have to rotate them, the same thing with our smaller trucks and our equipment we've got to get on a better rotation. Selectman Morin: If you lose a truck or two, what's that going to do to your plow time in this Town? Jay Twardosky: So, for every ten-wheeler that goes down it takes two to three of our pickup trucks just to keep up on the main roads of their route. And just to keep them open, you won't be pushing back or anything that's just keeping roads open. And that's taking those three trucks off of their dead ends, cul-de-sacs, small roads and if those aren't getting done with the snow building up it's even that much harder for the pickup trucks to push and then they don't last as long. So, it really is a burden when one of these ten-wheelers go down because they do the work of three one tons basically. Selectman Roy: It's kind of related because I know the answer to the question I'm going to ask you. On item 552-401, large operating equipment. It went from \$52,000 to \$98,000. Jay Twardosky: So that is the first, so like the, I put the first lease payment in but that's divided between 5552, 5554 and 5556. Selectman Roy: OK, now did you increase spare parts to accommodate the issues you're having? Jay Twardosky: We increased it from \$190,000 to \$200,000. Selectman Roy: Will that get you through? Jay Twardosky: That'll, because of what we already put into the vehicles in this budget, we should be, I don't want to jinx myself but without any catastrophic failures, that will get us through. If we start replacing trucks on a regular basis then we'll be fine with that. Selectman Roy: OK, thank you. Chairman Guessferd: OK, so the general thought is that we probably need at least two this year. And the probably two the following year. Alright and right now we've got one in the budget. But there isn't a Warrant, right? Selectman Roy: No,

there's not one, we just talked about that tonight. Chairman Guessferd: So we think that that's a good idea? Selectman Dumont: I do think that the Capital Reserve Fund is also a good idea to go along with that way we can build it up. Selectman Roy: What I suggest is that they start it this year with the truck and then fund it next year. So then they're not paying for the truck and for the Capital Reserve Fund, they're just paying for one of them right now. Chairman Guessferd: So we want to think about a Warrant Article for one truck. Mr. Malizia: Are you looking to buy it outright? Jay Twardosky: So the outright is about \$326,000. That's right around \$70,000-\$72,000 for a five least purchase on it with interest based on the average rate today. If we start doing five year leases and we just keep on going, and we start replacing one a year, then we're going to be up to at least that... I think we should do a Warrant Article for a truck just to buy it out right and be done with it. Selectman Morin: Is there a state bid on those that we can get in on or any type of bidding system? Jay Twardosky: I can look on it for the state bid but there's also they're in a joint purchasing. So you can, for sole sourcing so it's supposed to be the lowest like we've been doing with quite a bit of stuff. And it's been actually working out pretty good. There's two different ways we can go there is a State bid, I'm not sure if it's what brand truck it's for. And that's the other thing if we go out bidding there's some manufacturers that are going to come in a lot cheaper than other's. In order to keep consistency, and have the same parts on the shelf you try and stay with the same manufacturer. As long as they're within reason on pricing. If we start having two, three, four different dump truck manufacturers, then we have that many more parts on the shelf so we need that much more inventory and we're going to need that much more of a maintenance account. So, if we were to sole source through the joint purchasing, one of the joint purchasing alliances, then we're guaranteed the best price for the manufacturer. But that's, I feel that's one of the best ways to do it because sometimes when you go out to bid you're not getting quite the truck that you need. Chairman Guessferd: So we're talking \$300,000 then for a Warrant? Jay Twardosky: Correct. Chairman Guessferd: Alright, I think it's one of those things that we're just going to have to just look at when we look all the Warrant Articles and out of budget requests just to see where we stand. Jay Twardosky: I can present it two different ways. You know, a couple of different lease options, five years being the most. It's just when you do that and you start compounding the payments so year four, before you're done with the fifth one, now you've got four of those \$70,000 payments. So you're at almost, you're one payment shy of the cost for a brand new one. Chairman Guessferd: I mean we need to have the Warrant Articles to the Budget Committee by the, no I didn't think so. So, that's something that we can look at, we need to look at those options. Maybe have you come in and present those to us after we submit the budget. OK. Selectman Dumont: The one thing I just wanted to bring up, like me and Jay already talked about it, and not to like get anybody's hopes up, but there is a grant out there called the Clean Diesel Grant and I gave him the contact information for that to try to see if there's anything we can get for funding for that. And they're really kind of highlight municipalities turning over old diesel trucks for new ones. Obviously a slim chance like anything, but if we're able to try to utilize... Chairman Guessferd: It sounds like we at least will qualify. I think based on it. Jay Twardosky: Which also brings up another point. The Feds are really trying to push these old trucks out to get the new cleaner one in. Parts for them are getting more and more difficult to find. Our chief mechanic was saying tonight we used to be able to order them from one place and they're there. He had one part this week, he's called seven different places. But, the parts are getting slimmer and slimmer because they're trying to push these old trucks off the road so you get the new more efficient ones.

Chairman Guessferd: Alright, I'm glad we had the discussion on that. So I think at this point we just go through the various sections here and if people have questions. Selectman Dumont: If we're going to go through sections, I just had one question and I'm sure I probably already know the answer, but would just like an explanation on line 224, the building maintenance, I see a big jump there. Jay Twardosky: Yes. So you see in the actuals in the past we've had, the buildings aging it's 24 years old now. It's to the point where we're spending more and more on repairs. We've replaced the fire alarm system, we replaced parts of the sprinkler system. This year again, we had to replace more sprinkler valves, we had to replace the backflow valve, that alone was almost \$3,000. Selectman Dumont: Is that a wet system or a dry system? Jay Twardosky: That's a dry system. Selectman Dumont: Those rust out. Jay Twardosky: The unit heaters out in the bay garages are as old as the building so they're going to start to need to be upgraded soon. The rooftop units had already been replaced once, they lasted 13 years the first time before they rotted out. We're getting close to that having to be done again. Even the VCT tile floors, the tiles are starting to oxidize even though we strip and wax them, clean them on a regular basis. The edges start to oxidize, they're going to start lifting. It's just getting, the older the building gets the more maintenance you got to put into it. Selectman Dumont: Sure, thank you. Chairman Guessferd: And so you have those specific examples of things

we're going to have to do for the next year because we'll get asked those questions. Do we have any other questions on this section? Selectman Morin: Paving. You see that going up? Jay Twardosky: Well, right now we're in a two year contract. So we're good. That's built in so you should be all set there. Chairman Guessferd: That's what a two year you said? Jay Twardosky: Yes, so we're in a first year of a two year.

Chairman Guessferd: Alright, in 5515, anything else? Anybody? Going.

5551. Questions?

Moving forward, 5552. Selectman Dumont: I just want to, 261 the traffic light maintenance. Jay Twardosky: Again the cost of everything is going up and we're over budget pretty much every year. Looking at the average of what we've been spending and now we just had to replace one of the processors for the traffic light cameras and that's \$12,000. Selectman Dumont: That's what is was going to ask. Jay Twardosky: So that's 2/3 of the existing budget. Selectman Dumont: You see a lot of maintenance problems with those cameras? Jay Twardosky: No. Occasionally lightning or you know you just get a freak on once in a while. It only take one to take up most of your budget. And the camera heads themselves they're about \$5,000 apiece. But even just traffic lights, the LED bulbs, when we switched them over to all LEDs they're supposed to last between 10-20 years. A lot of them are getting to that 20 year mark now. They're about, depending on color, they're about \$100- \$150 apiece. There's 20 of them to an intersection on average, of each color. On the larger intersections we have 22 intersections. We're going to start having a lot more maintenance issues on those. Selectman Dumont: Thank you. Selectman Jakoby: Could talk to us a little bit to registration fees and what changed in that category? 235. Jay Twardosky: So that is registration fees is actually all our training and seminars. Selectman Jakoby: Have you added training and seminars or did the price just go up? I just wanted to know what the end... Jay Twardosky: We're adding more people to them. We even have to pay for the solid waste licenses for running the Transfer Station, each person has to have a solid waste license, we have to pay for those. Traffic light seminars, other training seminars that aren't covered by Primex. Selectman Jakoby: There's additional trainings that are going to be happening that are required and that's why that's the increase. Jay Twardosky: Correct. Selectman Jakoby: OK. I just wanted to clarify that, thank you. Chairman Guessferd: Large operating equipment is something that we've been talking about, correct? Jay Twardosky: Correct. So that would be the first year lease payment on a ten-wheeler. Also, an asphalt storage box, hot box. We've been talking about for a few years. What we're looking at is a slide-in option vs. a trailer so it can slide in the back of a six-wheeler or ten-wheeler or a one ton. We can get hot asphalt year round now. It's just a matter of keeping it warm while we're using. We end up wasting so much of it and the price, when we're picking up patch, it's over \$100 a ton. Especially in the winter time it goes up to \$115-\$120 a ton. So when you're using three to four a day, three to four tons a day without that box you're losing about a 1/3 of it. So you're patching four days a week and you're losing 1/3 of what you're patching because it gets too cold. It doesn't take long to add up. I think this is an economical option to keep asphalt warm and you can keep it in there overnight even. Selectman Dumont: The (inaudible) on the truck you put it in you said six-wheeler or the ten-wheeler does the size of that hotbox change? Jay Twardosky: So they have different options and we're going to look into, that is for the four ton option, the price that I worked in there. We might be looking at a little bit smaller option. I want to see it go in the back of a six-wheeler but it might be more user friendly in the back of one of the one tons. Selectman Dumont: OK, that's what I was going to ask you because we were talking earlier about the six-wheelers not working (inaudible) for a while and I was wondering if that was worthwhile to keep those for something like that? Jay Twardosky: We just have to, they do work for plowing, like I said, we just smaller wings on. We've been having little problems with them because they're lighter than the equipment that was put on them. Now that we've lightened up the wing, put smaller wing on, we've adjusted the roots a little bit to make it easier. So they'll be useable. They're just a little tougher to get used to. When we do go to replace those we'll be looking at something either a little bit bigger or a little smaller it's just kind of an odd size. Selectman Dumont: Right, I didn't know if we, you'd use that for more of the paving and then ... Jay Twardosky: I would like to see like that with a four ton option. Like a said you can keep it warm overnight so you can be right out there anytime patching potholes using real asphalt instead of cold patch. They're real user friendly the shuttle doors on them are all hydraulic so they don't stick. It's just they're nice setups now. Selectman Jakoby: Just to go a little further on that for the public. Having a hot patch is significantly better than the cold patch as far as the ability for it to stay. And for the safety of our public. So that ability alone is a huge savings because I knew

people who drove asphalt trucks and the minute that stuff cools you can't use it. Jay Twardosky: And using cold patch, which is it's made to use cold but it doesn't stick as good. You know we have times in the winter and rain storms we're patching the same pothole four and five times just to keep it safe. Because even though it's nice and tight, it gets a little water under it, a couple cars drive over it and it starts splashing out and it starts breaking apart. Where asphalt bonds much better, even to itself. So, it tends to stay in a lot better even in the winter. Selectman Jakoby: It's less likely you're going to have to redo those several times in the winter. Jay Twardosky: That's correct. Selectman Jakoby: I just wanted to clarify that because I think that's a really important addition to your equipment. Jay Twardosky: Absolutely. Chairman Guessferd: OK, so the cost of the ten-wheeler, is that equally spread between the four different departments? Jay Twardosky: It's more heavily on five two. It's used in the streets more. But it also goes across drains and sewer and parks, also. So, it's divided in between them. Chairman Guessferd: So it's basically going to be used, refunded with sewer. Any other questions there?

Moving on. 5553 equipment maintenance. More grease and oil. Jay Twardosky: The price, the cost is, we buy in bulk. For motor oil, hydraulic oil and stuff like that. We buy it 500 gallons at a time. And it used to not be a problem but, just one fill is almost the whole budget. Increasing it, modest increase we'll be able to get through a year. And most of that is just oil change, just oil changes. Chairman Guessferd: It's important that people know this, as we go through the budget that some of the price increases are just price increases of the same quantities and things we're using. Jay Twardosky: Just basically is a status quo. We're to keep the same amount of maintenance we have to go up that much just to make it work. Chairman Guessferd: Moving on. Unless anybody's got any further questions on 53, 5553.

5554, is that the component of the truck in it? Jay Twardosky: Correct. Chairman Guessferd: Any questions?

5556. This also has a component of the truck? Selectman Dumont: For professional services and the portable toilets. Just cost of those increasing, or? Jay Twardosky: Cost increase. The portable toilets along with having another soccer field, you have to add more toilets and then just increase service and cost every month. Those are basically, besides, those are mostly at all the ball fields. Selectman Jakoby: Could you identify how many, what's the difference, and the number? You said it's an increase in the number of portable toilets? And then servicing? Jay Twardosky: There are two or three extra, I'd have to look at that. Selectman Jakoby: Oh, OK. I just think the Budget Committee will be asking that. So make sure you have that information. Jay Twardosky: I absolutely will. I was actually writing all that down today. Selectman Jakoby: So it will be important to know what, how many more were added on that case. And then the increase, you said there was an increase in the professional services and the cleaning cost. Jay Twardosky: Yes. Selectman Jakoby: And just what the percentage increase of the cleaning cost was. Those are just things I know they're going to ask. Chairman Guessferd: Yeah, right here it says \$55 a day, what was it before? Jay Twardosky: So it was at \$35 a day a couple years ago and it went up to \$50 a day but the budget was never increased at the time. So it looks like a larger increase now because we're increasing from basically \$35-\$55. Selectman Jakoby: OK, so you absorbed the difference somewhere else last year. Jay Twardosky: Correct. Chairman Guessferd: And that's a good story to tell, too. Selectman Jakoby: It's an important one. Jay Twardosky: You can only absorb the cost so many times and we've got to do something different. Selectman Jakoby: Correct. Thank you for that. Selectman Roy: So I have a question about 55-56 341. Parks division landscaping. I know last year it went down also, but what is the significant decrease? Where did you get that decrease for that? I just want to make sure you have enough in the budget to cover what you need. Jay Twardosky: Right. Selectman Dumont: What'd you say, which number? Selectman Roy: 341. Parks Division, landscape. Selectman Jakoby: Grounds Maintenance Landscape Materials. It's zero. Selectman Roy: No, it's not. It's the one underneath it. Jay Twardosky: Zero is 340, 341 is \$7,000. Selectman Dumont: So I see an even seven to seven. Selectman Jakoby: You're looking at the other page. Chairman Guessferd: Oh, OK. The one before. Jay Twardosky: Right. I would have to look back but that was just, \$11,345 I think we did something a little extra in either one of the parks. But I can come up with the answer for that. Selectman Roy: OK. Alright, that's all I have. Chairman Guessferd: I think the biggest thing here as we go through the budget is just being able to easily address how we, what went into those numbers is, if the deep dive happens. So they're sound. We know there's sound rational. It's having that at our fingertips is as we know they'll ask certain questions. And I appreciate Selectman Jakoby's you know, attention to that. As she's the one who's going to be at the point of the spear. As well as Labrie.

So, 5557. Mr. Malizia: That's IT. IT covers all the IT material. So the very last page, out of budget request is what the Public Works Director is presenting. Jay Twardosky: So the first one, solid waste, also goes with 5970. Mr. Malizia: Which you haven't looked at yet. Selectman Roy: That's a contract, correct? Jay Twardosky: Right, but even though we did all the contractual increases, because of tonnage increases in recycling, well there was a decrease in recycling, but just across the board increases in tonnage of curbside trash and at the Transfer Station. We're running at a deficit on that and Tuesday night Selectman Morin mentioned there was \$257,000 but, what happened there was the, I believe it was \$257,000. We get a totor credit every year for the yellow-top second toters and that didn't come in until September, it's usually in June. But with the switchover from Pinard to Casella they were late on it. So that was \$46,966.64. Looking at the numbers looks like approximately over we would be negative in a contract is that \$207,986. Right around the current tonnage we're projected to be at. Chairman Guessferd: So, it's really tonnage specific, in other words. All based upon... Jay Twardosky: Right. In the original contract was based on, when everybody bid on the contract it was based on a certain tonnage from a year before. And tonnage fluctuates every year so, even though you put your three and four percent increases, your contractual increases in, the number still fluctuates. Unfortunately, the in the last couple years it keeps fluctuating up. So, we're going to be in a negative \$207,986. That's why that's an out of budget request because after we did the contractual numbers then that's what we come up with for the deficit. Another reason I was proposing the Pay-As-You-Throw to help offset that. Chairman Guessferd: Probably don't think it would offset this at this point, yet. Correct? But eventually we're hoping that is does, right? Jay Twardosky: Correct. Chairman Guessferd: For further years. Jay Twardosky: And if we are able to have a full Transfer Station to offset even more of the trash cost. Selectman Morin: If we go the Pay-As-We-Go at least will give us something towards it. And then, as they talked about the grant to get that to be a full station with the scales and everything, we should do OK at that point, it should cover it. Because of the actual weights and all the trucks coming in, if they build that center so it'll do us real well if that all goes through. Chairman Guessferd: So we have to have that ability, in the meantime to cover some of it. Selectman Morin: Correct. Selectman Guessferd: Before all that kicks in. OK, anybody else? So I know that's on the solid waste and recycling, we haven't been to that section. I know it's not a big section. We'll just look at that again real quick when we get there after this. So the other three items on your out of budget request. Jay Twardosky: Overtime. Right now our current budget is \$160,000. We had a really light winter this past winter. And we still went over budget. We are, the overtime, it's not separated between winter maintenance and emergencies and scheduled overtime, it's all one budget. If we get called in on the weekend for a tree down that's part of it. Over time at the Transfer Station on Saturday's and then of course, winter maintenance. We added, a couple years ago, we added the extra landfill days but we never added to the overtime to take up for that, where we have to have personnel there. With contractual obligations from contracts when your 40 hour, your regular time goes up, that covers, your overtime doesn't. So we need to add more into that overtime. That budget hasn't increased in a couple years. If we have a bad winter we're going to be very negative in the overtime pay. Selectman Roy: So, kind of doing worse case scenario, is \$40,000 enough to say if you have to take a truck off the road? Like we were just talking about. Jay Twardosky: It would be tight. I can't... Selectman Roy: We obviously don't know what winter looks like. Jay Twardosky: The crystal ball doesn't... I feel we need at least \$40,000, that's the number I put in there. I've seen, there's years where it was much more than that. Selectman Morin: So you know what the overtime is going to be based basically with the new contract. Because you can go by previous years numbers. You know what the overtime is going to be for the landfill being open. Correct? Jay Twardosky: Correct. Selectman Morin: And you can take a summary of looking at past years of how many emergency call backs you had and kind of figure, I know that fluctuates. Are you close to what those numbers would be with \$40,000? Jay Twardosky: Yes. Selectman Morin: You are? OK. Chairman Guessferd: And to continue on that point, if you did incur the \$40,000, and we didn't include it in the budget, where would that come from? Jay Twardosky: The only line item we have big enough, town wide paving. Mr. Malizia: That's just where it comes from. Chairman Guessferd: So paving would suffer. Jay Twardosky: Correct. It's really the only, the only line item we can really draw from. The other ones are every, we just, the cost of everything it just keep, you know, all our other line items are so small, there's only a couple of larger ones. But, those are usually already taken up. Especially like large equipment, you know that's already always spoken for. So, it's really the only line item we can take from. So that's the one that gets hit the most. It's either that or we stop maintaining dump stations and... Selectman Dumont: I was going to say you gotta pay the bills but you can always, you know, cut back on some feet or footage of road. Not that that's ideal, but, makes sense where you have to

pull it. Jay Twardosky: We still, you know, we still patch and keep them safe, you just don't get that smooth surface. That's the only one that's not safety related. Chairman Guessferd: What's everyone's feeling about that, about the \$40,000 and putting it back into the budget? Selectman Morin: Well I think just because of the contractual requirements when we negotiated the contract we knew the overtime was going to go up. So at least we've got to cover those for the overtime for the land, because we have to with the contract. Chairman Guessferd: So the consensus here is we need to put that back in the budget. Alright, what about streets? Selectman Jakoby: I asked this on Tuesday, could you just, I'm going to take a note of it now, so what is the cost of paving? You have given me a measurement and a cost for that paving the other night. Jay Twardosky: So, 400 feet of a 24 foot wide road, which is two lanes, is right around \$7,000. For a one inch thick overlay. Selectman Jakoby: Two lanes, one inch thick. Thank you, I'm writing it now I'm going to remember it. I appreciate that. Chairman Guessferd: Quantifying it, yes. Selectman Jakoby: So \$48,000 is a lot of road. Jay Twardosky: It is especially when you have, we have an area of right around 360 lane miles of lane road in town. So, that's 180, that would be 180 miles of 24 foot wide road is what that equals out to. Selectman Jakoby: 180 miles? Jay Twardosky: Of 24 foot wide road. Selectman Jakoby: And we have three, and what was our total lane? Jay Twardosky: 360, give or take. Selectman Jakoby: 360. Jay Twardosky: So, one direction, 12 feet wide. Selectman Jakoby: OK. Jay Twardosky: So instead of, if you went with, so it would be 800 feet of lane mile for \$7,000. So, that was the number I gave the other night. Then you have your other cost if you have to reclaim or mill and all the other stuff that goes with it. But just that in overlays, when you start doing those numbers you can see that in the million dollar budget we have, still doesn't go far. Selectman Jakoby: Oh, no. Not at all. Jay Twardosky: It adds up really quick. Selectman Jakoby: And there are, there are roads in this town that people complain have not been paved in a long time. So, I just want to make sure that we articulate that. Thank you. Chairman Guessferd: Standby pay. Jay Twardosky: Again, went up in the contract and we never raised it because it was actually going up in the second year of the contract. So now we're, that's what we need to go up to make the standby work. Chairman Guessferd: To me that's another one that we have to acknowledge. Selectman Morin: And this one is important because this is nights and weekends. If we have a storm or we need traffic stopped for some other emergency, that's where this comes from. Jay Twardosky: And when there's a pending storm, we put everybody on call so we know we have them to come in. It's cheap insurance. Selectman Dumont: Can you explain to people, because it was kind of an eye opener to me, they're not getting paid a lot to be on standby. Jay Twardosky: No, the whole standby budget for the entire department is around \$7,000. Selectman Dumont: For the average individual would you say they're getting paid to actually be available. Jay Twardosky: Right now it's if we make them available so you'd, if we put you on call for the day it's for a 24 hours span like on a Saturday, you get paid \$20. Selectman Dumont: So \$20 to be available for the next 24 hours, not leave the area, not do anything, just sitting there waiting. Selectman Morin: Right, you got to sit and wait. Selectman Dumont: To put it in perspective to people. It's not much. Chairman Guessferd: No, no it's not. OK, and the last item, the brush cutting. Jay Twardosky: Brush cutting is, it's actually tree cutting. So, it's, we use that mainly for outside hire for tree crews for trees that are bigger than our equipment can handle. Forever we've only had \$3,900 in the account. That's one large tree or two small trees on average. We're getting more and more large trees on the road side that are dying or becoming hazardous that we can't take care of with our own equipment so we have to hire more of them out. So that number bringing it up to \$15,000, adding \$11,100, basically gives us a couple of days worth of tree work with our crane and a tree crew. Selectman Morin: This one's kind of justified with our discussion on Dracut Road to tell you the truth. Jay Twardosky: If we had it we wouldn't have had to pull that out of town wide paving if we were going to do it. Chairman Guessferd: And it's not just that, I mean it's how many? Those trees when a storm comes they're the ones that are falling down on wires, on roads. Jay Twardosky: Correct. And we need to be more proactive with getting them down and being proactive instead of reactive. More safety conscious towards some of these older trees. They're really starting to age and die and become dangerous. Chairman Guessferd: And you know, it's easier said than done, right? I mean there's sometimes you don't have enough money to do all, you go around Town, you drive around Town you go to places, you find places like that tree needs to come down. And they're all over the place. Jay Twardosky: We have to pick and choose the worst ones and go, over extend the line item and again, take it out of another budget if we have to get more. So if it's already in there we don't have to take it from other places we're expected to be using money. Chairman Guessferd: Consensus? OK. Are we good with the basic Public Works budget? And go onto the solid waste as long as we got him here?

Solid Waste: 5970

Mr. Malizia: It's the last two pages under the 5900 Non Department tab. So you go to the 5900 tab, the last two pages. Chairman Guessferd: This seems pretty straight forward, but go ahead. Jay Twardosky: So the Solid Waste Association Dues have to do with household hazardous waste through the NRPC. Those dues that we pay, so that increased this year. That's contractual. And then the, what's in the Solid Waste Collection is the contractual number before the out of budget request. Chairman Guessferd: OK, so the hazardous waste piece, because we don't do disposal here. Jay Twardosky: Correct. Chairman Guessferd: In Hudson, the disposal is in Nashua. Jay Twardosky: And once in a while in Pelham and once in Milford every other year. Mr. Malizia: Like six a year I think, some number. Jay Twardosky: Right, they were doing five and seven. Five one year, seven the next and they're trying to get it more to an even six a year. Along with, so the per vehicle rate, I go to all these meetings and we have to figure out what it's going to cost. The increase with the new contract with the hazardous waste provider, basically split the cost between the Town and the users. All the Towns is, eight Towns, nine Towns that use it. So, it's a cost that's shared between everybody based on per capita. The Town's portion has gone up a little bit and then the per vehicle user fee is also going up to, so. The users are actually paying more to take the burden off the Town. So, the Town's going up a little bit and the users are going up. Chairman Guessferd: How long is that contract in place for now? Jay Twardosky: That's a five year contract. Chairman Guessferd: So we got what, three more years on it? Jay Twardosky: Correct. Chairman Guessferd: Along with that, anybody have any questions on that, on the contract? I think it's pretty straight forward. There's now the out of budget request that we don't need to necessarily act on it tonight. But, if we feel strongly enough about it then, what do people think about? Mr. Malizia: What you did last year, when you heard everybody, there's a summary of the budget requests at the front of the book. When you got to the wrap up, you literally went down and said ya, we're going to be doing this. Because if you look at it totality I think there \$900,000 worth of out of budget requests which is almost like .20c. You have to look at it in sort of the big picture. I mean you certainly made a compelling case, but you did do that last year. Chairman Guessferd: So we'll talk about it at that point. We've already gotten, we've heard from Jay on that one, so.

Warrant Article J: Drainage Capital Reserve Funding

Mr. Malizia: If you're set with that he's got two Warrant Articles under tab J and tab N. Tab J is the Drainage Capital Reserve Funding if you recall that the Town established a Drainage Capital Reserve. We are deficient in some of our drainage so we started a fund. He's looking to put funding into the fund and because of the legislature a few years ago we have to put all these on Warrants. Selectman Dumont: The bulk of that cost comes from those MS4 permits? Or, is that different? Jay Twardosky: So our MS4 Storm water permit, by the permit rules we have to do a certain amount every year. On top of that we have to keep replacing drainage with all the rain storms we've been having. We have a lot of substandard drainage. And that Capital Reserve has already come in handy this year. Especially with the culvert on Adams Drive. So that's a big one to make sure that's funded every year because we will be using it even if it's consultant fees and engineering fees for larger projects. It's still definitely needed.

Warrant Article N: Establish Public Works Repair Replace Capital Reserve Fund

Mr. Malizia: And tab N, I think he's just trying to establish a Public Works Repair Refurbishment Account. I think he's referred to that but, basically looking to put \$150,000 into an account to get that program up and running. Selectman Roy: I thought that was a repair or replacement capital reserve, not a refurbishment. Jay Twardosky: So it's repair replace. Mr. Malizia: We can change the title. We'll just make sure because in the body it says... Jay Twardosky: Yes, originally it was repair replace. I think it was mistyped. Chairman Guessferd: Yes. That's a big difference. Jay Twardosky: Right under it says for the purpose for repairing or replacing. And that's like Selectman Roy was talking about. Maybe even start the Capital Reserve Fund this year and fund it next year. Or, try and fund it this year. But that would go for not just the dump trucks but also for our construction equipment, smaller vehicles pretty much all the big ticket items, not the support equipment. Chairman Guessferd: OK, we don't necessarily have to make a decision on this tonight. But, yes, those are options we need to think about. It's good that you brought that up. Because we've got to take a look at this in totality as we've said. And if there's a lot there maybe we just establish it. Mr. Malizia: you'll have to look to see what you get. I mean right now you do not have an overabundance of Warrant Articles, it's not bad coming into this. It always gives the people the abilities to say yes or no. So, again, that's been the philosophy of the Board, hey, we'll put it to you, we think it's important, if you think it's important

vote for it. If you don't, we won't do it. But right now, we don't have the two labor contracts. You don't have... Selectman Roy: 50 Warrant Articles? Mr. Malizia: No, not yet. It's coming. But the departments were very, you know, they did not put a lot forward. I there's a few Capital Reserve Funding's, you'll see Chief Tice has a few. But there wasn't a wealth of Warrant Articles from the departments. I'll leave it at that. But this is prudent, pay now or pay later, but you might as well start saving for it. Selectman Morin: And that's the problem because we have 24 year old trucks and now we're going to pay. Like our buildings instead of, right, you know. Jay Twardosky: One other, is the VacCon Truck under Sewer? Mr. Malizia: Under Sewer so we'll talk about that under Sewer. Jay Twardosky: Excellent. I want to make sure we didn't overlook it. Mr. Malizia: Oh no, we didn't. It's in there. Jay Twardosky: Very important piece of equipment. Mr. Malizia: Oh, ya, no. We made sure we got that. Typically on the Sewer evening so when we do that we'll do that. Jay Twardosky: Excellent. Chairman Guessferd: Yes, I think everybody appreciates that. OK, so is there anything else that we have from Jay tonight? OK, Jay, thank you. And we'll be talking about the other items in here, too. Jay Twardosky: Thank you and I'll work on these. Getting answers for the other things. Chairman Guessferd: Yes, on basically a plan. And then what the dollars look like for a Warrant. Jay Twardosky: Perfect, thank you.

Mr. Malizia: You were scheduled for Fire but if I could maybe make a suggestion, maybe move the Moderator and the Town Zoning Administrator because they only have one option. Selectman Morin: I'll make that motion. Mr. Malizia: Just to get them out. Selectman Morin: Then we change the order of business. Chairman Guessferd: Yes, I was thinking about that. OK, so we have a motion, do we have a second? Mr. Malizia: You'll be quicker. Selectman Dumont: Second. Selectman Morin made a motion, seconded by Selectman Dumont, to change the order to place Moderator and the Town Zoning Administrator ahead of Fire on the agenda. Motion carried, 5-0.

Town Moderator

Moderator: 5041

Chairman Guessferd: So we're going to now address the, I'm going to recognize the Town Moderator, Paul Inderbitzen. Moderator budget is... Mr. Malizia: 5041 found in the 5000 tab at the very front of the tabs in the book. One positive thing here, I believe. Because I believe he only has one. Paul Inderbitzen: I look good this year. The 60% reduction. Mr. Malizia: He's \$70,000 less, any questions? Paul Inderbitzen: In this fiscal year there will only be one, the Town meeting, the Town and School meeting, so that's why this is the year, this is the year were there's only one in there, so. In the four year cycle that we have for elections. So that's why everything is down. Our programming and equipment stuff is pretty well set. We have the license fees that we have to pay. The programming is per election for the poll pads, so there's only one of those. And our Cradle Points data usage, data annual charge is, that'll be a set annual fee. Plus, our maintenance fee, now this should be the last year of our maintenance because we'll be getting, for these machines. But, there will be maintenance on the new machines which we're going to be getting. We're not going to have them for March. We'll have them for the March of 2026. But, we're going to put the PO in, the money is in this year's budget, the current budget. So, we're going to put the PO in. But, we're getting money from the State for that, too. That's actually going to help this year's budget. If anybody has any questions I've planned for five pages for the Town ballot, please. Don't do that to us. That is absolutely brutal. Chairman Guessferd: Is that why it's up? Paul Inderbitzen: Well I added, well we had five pages last time so I put five pages in. I just don't, I don't know what the Planning Board plans are for Zoning amendments. What did we have, I didn't even look, there's 13? Mr. Malizia: At lease. Chairman Guessferd: ZORC's got a few coming. Paul Inderbitzen: That blew the pages out of order. Mr. Malizia: And then you could always get petitions, we don't, we can't control that. Chairman Guessferd: Selectman Dumont, ZORC's got some coming, right? Selectman Dumont: Yes, hopefully not as many, but. Paul Inderbitzen: I would say yes. Selectman Dumont: We'll know by next meeting. Paul Inderbitzen: Oh, OK. Selectman Dumont: It's on the 22nd or the 24th. Paul Inderbitzen: The other suggestion I might have, if I can bring that up, is on the Capital Reserve Funds, I've talked to Steve about this in the past. For the ones that you're adding money into that the State came in and said, oh you've got to do each one as a Warrant Article. Merrimack does theirs in one Warrant Article. They had the last Town meeting 12 Capital Reserve additions in one Warrant Article which certainly cuts down on the verbiage on the page. Now, the question is, is if you get somebody a bee in their bonnet that they don't like it and it get voted down you lose the whole thing. But, my suggestion would be perhaps, because I don't think we've lost a Capital Reserve budget. Mr. Malizia: What we probably ought to do is, for example, Fire has three, we accumulate the three for Fire. Paul Inderbitzen: Put the departments together. Mr. Malizia:

I'm not sticking Assessing with anybody because people don't like Assessing, so. Paul Inderbitzen: But you know, if you did Fire, Police... Mr. Malizia: There's not that many this year, I think there's only five or six. So, we group them accordingly. If we put them all in one, I would not. Paul Inderbitzen: No, no, I would say the same thing. Mr. Malizia: Because don't forget the number gets bigger, too, and people go oh they want a million dollars. Paul Inderbitzen: But you've got to see the listing of them all. But I would say by department would certainly save you from doing a number of articles on the ballot itself. And most of them go right through, I mean it's not really any difficult. Anything new you have you're going create a new then you have to do it as a separate. But once you do that, and I think you can world them so that you can say it will be an ongoing, I don't know if you can. Mr. Malizia: You have to appropriate every year with a Warrant Article. Paul Inderbitzen: You can't do that? Mr. Malizia: You have to appropriate every year with a Warrant Article. Thank you to the legislature. Paul Inderbitzen: We have to get a legislature to change that. Mr. Malizia: They changed it to that from what it was before when we put them in the budget after we established them. Paul Inderbitzen: I would make that suggestion that we at least group them by departments, it would cut down on the number. What did we have, eight or nine last year? Mr. Malizia: Perhaps. Paul Inderbitzen: If you could have three or four that certainly cuts down the verbiage up front and then you just list your Capital Reserves. Chairman Guessferd: I think it comes down on a like case by case basis, is how we... Mr. Malizia: Like I say Fire would make sense, or, if you had a couple Public Works, or you know. But if you start getting Assessing, you start getting, you've got to be careful. Chairman Guessferd: Right. Again, you don't want them all to fail. And again, the bigger the number, it's still raising taxes. I noticed he said he was going to, something about, we're going to do something in 2026, you going to stick around longer? Paul Inderbitzen: No. Please. Mr. Malizia: You said 2026. Paul Inderbitzen: Well, I'm helping out. I intend to do that like I said I would last year. Like you and I are retired, Steve. Mr. Malizia: How's that working out? Paul Inderbitzen: Unless anybody has any questions about, it's pretty standard stuff. I would make one request. That you consider a Warrant Article to change the salary structure for the moderator. Currently, it's set at \$125 per meeting. So that's the Deliberative Session and then all day voting. Now I think if we could structure it, if you'd structure it, not for me but, I mean we're not in it for the money let's just say that. But, make it a little bit more amendable to what the job is. I think the Supervisors get a stipend every year but they also get paid hourly for the hours they work, I believe. Mr. Malizia: If they work the polls they get paid hourly. They don't get it if they come in here and do chores. Paul Inderbitzen: No, I'm talking about when they work the polls they paid hourly. Mr. Malizia: If you're interested maybe you should submit something to the Board to give them an idea of what you think would be a fair and equitable... Paul Inderbitzen: Well I don't know what they get paid as opposed to... Mr. Malizia: They get \$1,000 as a stipend. Paul Inderbitzen: A year? Mr. Malizia: A year. Each one of them. Paul Inderbitzen: I think the chief gets... Mr. Malizia: Nope, they get \$1,000 each. Paul Inderbitzen: Well each one gets that, well OK. And then they get paid when they're at the Deliberative Session for the hours they're there and for polling. I think that would be an appropriate Warrant Article to change that. Because it is a lot of work, ya when I come in I do a lot of other stuff I don't expect to be paid. I think it would be helpful for someone coming on would say, oh OK, at least that would cover some of my time. Chairman Guessferd: OK, so do we want to have verbiage put together? Mr. Malizia: I'm saying someone needs to come up with numbers, I'm not qualified to come up with the number. I don't want to misspeak, so. Selectman Jakoby: Is there a comparison of across the towns of what moderators are being given in larger towns? Paul Inderbitzen: I haven't done any kind of thing like that. Selectman Jakoby: I didn't know if the association, because I know you have group that meets regularly. Paul Inderbitzen: Oh, yes, the moderators group. Selectman Jakoby: Ya, ya. They don't have a list of that? Paul Inderbitzen: No they don't. Selectman Jakoby: Oh, interesting. Paul Inderbitzen: No, I could check with NHMA and see if they would, if they have done anything. Selectman Jakoby: I would just ask because if it exists that's the easiest route. Chairman Guessferd: Well, it's as we know it's, you know, we're not getting people, you know, clambering at the door to become moderators. OK, I don't want to take up anymore of your time. But I think that would be appropriate. Chairman Guessferd: OK, alright. Thank you Paul.

Zoning and ZBA

Zoning and ZBA: 5581, 5583

Mr. Malizia: So, we'll do the Zoning, it's under the Land Use tab. Chairman Guessferd: And Zoning is a little further back. Chairman Guessferd: Alright, come join us. Chris Sullivan: So anyways, I'm here with a pretty standard budget that the Zoning usually has. Add a little bit to training and repair of vehicles and some paper. But, other than that it's pretty much standard as it has been for the past few years.

Chairman Guessferd: OK, so we're at 5581 here, there are a number of accounts here that are higher, so. I'll let anybody ask questions that they, I mean it's not a lot of buck. It's not a lot of money. But, we just want to go through it. Because you're going to get grilled as well. Chris Sullivan: Oh, yes. Chairman Guessferd: So, I guess we'll start with training. Chris Sullivan: Training, I mean when I first got here there was hardly anything. And then last year I kind of built up some more and then this year I added some. But, there's not really enough to do what you need to do to get really good training. In other towns that I've been we'd go to three conferences that NHMA and other things. Here we have to pick and choose and try to figure out how to get to these. I do a lot of online sourcing, but you know, it's not the same as going to some of these better conferences that are out there. Chairman Guessferd: Same thing with the Assistant, right? Chris Sullivan: Yes. Chairman Guessferd: He's been taking some of the training courses? Chris Sullivan: Yes. Chairman Guessferd: Postage is going up. Chris Sullivan: Postage is going up, yep, that's normal. It seems like we're always running behind in paper. Chairman Guessferd: And finally, repair and maintenance. Chris Sullivan: The vehicle, well we're the hand-me-down kings. We have a vehicle right now that, who knows if it's going to make the winter. Chairman Guessferd: And explain, explain I know it may seem obvious to a lot of folks but, what exactly do you use the vehicles for? Chris Sullivan: I use the vehicles for code enforcement, mostly. I do a lot of driving around looking at people's yards and other things. I do a lot of driving out to Boyd Road and that area and just all over. There's just a lot of things going on. Since the Planning Board talked about junk vehicles last year that's been the big call. Had a lot of people calling about junk vehicles so I go check it out and probably three or four time a week. I'm out two or three hours a day just on that. Selectman Morin: Can you drive a stick shift, there are some Mack's available? Chris Sullivan: Not with my right ankle right now it's kind of used. Selectman Dumont: I just want to back up to the training. I know you did a slight increase, it looks like a big percentage because obviously you didn't start out with much. But, I think it's extremely important, we've all talked about it, what do you think is an ideal number? Are you going to be able to do what you need with that small amount? Chris Sullivan: No. Selectman Dumont: I'm not saying we have to make a big jump now but, could you explain what you think would be more appropriate? Chris Sullivan: I'm looking at \$2,000 to \$3,000 for training. That's even to help the Zoning Board get some training. Selectman Dumont: Which in the long run helps us as far as lawsuits and just overall being, getting everything in line and done in an orderly fashion I guess would be the best way to put it. Chris Sullivan: I mean just to get them to even go to the NHMA will help out, them, a lot. I know there's a spring conference but that's not enough to, what we need. Selectman Dumont: No, I agree. Chairman Guessferd: Yes, that's important, I think we should be thinking about that moving forward. Selectman Dumont: Like I said it doesn't necessarily have to be here but I think training, and we've all seen it, we know it's a problem but something just to keep them in your mind a little bit. Selectman Jakoby: So, when you, when you present this or come before the Budget Committee, I would highly recommend an outline of what the ideal training, you know what that \$3,000 worth of training would look like. What types of things you think are the priorities for training and really articulate that. And I think going in saying that you know, the real request is \$3,000 but I'm looking at building this over the years a little at a time because it was so low when you got here. And I think that repeating that each year will help, I hope will help. Chris Sullivan: I mean just alone the Planning conferences that are out there, they're great but, right now they're all in Maine, Vermont, so you have to stay overnight. So, I mean that's the big thing and they are usually two or three days. But, they always have great seminars that would work for everybody. Selectman Jakoby: And I just want to reiterate that every department has to have their own training budget. There's not an overall place for training and development within the Town budget. So that makes it even more difficult for our departments to stay within budget depending upon the cost of a particular training that would be best for their department. Chairman Guessferd: And you're spending the money you have though between all of it. Would it be, I guess it raises the question is \$650 you know, I mean not \$3,000 but, is \$650 enough for this year or do we want to raise it higher? Give it a couple more hundred dollars or anything like that. Is there anything anybody thinks, you know, would it look too much? Especially if you had all the, all the backup, you know. If you go to Budget Committee, here's what I really need, here's \$3,000 worth. Selectman Morin: I would give him another \$1,000 to tell you the truth. Chairman Guessferd: Another \$1,000? Selectman Morin: Yes. Mr. Malizia: Make a motion. Do it now. Don't wait for the Budget Committee. Selectman Morin made a motion, seconded by Selectman Dumont, to raise the budget for the Zoning Training, account #4191-5581-237, from \$650 to \$1,650, an addition of \$1,000. Motion carried, 5-0. Chairman Guessferd: But again, make sure that the Budget Committee is aware. I mean just have it laid out, there are the courses, this is what we're looking at. We have these two people plus the Zoning Board. Selectman Dumont: We'll make sure to have them. Try to bring it up at every meeting, but all of this will

make a difference. Chairman Guessferd: Yes, I mean it's important. I mean if people on the Zoning Board aren't availing themselves to those trainings, it's not a good thing. And it really should be a factor when we decide we want to renew their... Selectman Dumont: You've got to be educated in that otherwise, I mean a simple lawsuit costs the Town how much? You know? Chairman Guessferd: And it's an incredibly important part of what we do. Alright, anything else? Mr. Malizia: We have the Zoning Board it's just under that prevue. So the only thing we have from the Zoning Board was a 1 1/2% increase for the minute taker. There's no labor just basically notices, registrations, postage and the minute taker, professional services. So, that's the main line that we bumped up by 1 1/2% to keep it (inaudible). Overall budget increase is \$180. Chris Sullivan: Right. And we need that minute taker because we have to have things verbatim. Mr. Malizia: Oh, yeah. And we've gotta have the minutes. Chris Sullivan: And we've got a couple things right now that are going to be, going to go visit the... Chairman Guessferd: It's got to be accurate, yes absolutely. Alright OK, any questions on that? Thank you for coming. Thanks Chris. Selectman Morin made a motion, seconded by Selectman Dumont, to back to regular order of business. Motion carried, 5-0. Chairman Guessferd: OK, do we want to do Planning or... Selectman Dumont: Who's going to be handling Planning? Mr. Malizia: Just me, I'm the only one. Selectman Morin: We took a motion to go out, we should go back in to the regular. Chairman Guessferd: Yes, that's fine.

Fire Department

Fire Department: 5710-5770

Warrant Articles: D, G, K, L, M

Chairman Guessferd recognizes Fire Chief, Scott Tice and Executive Coordinator, Erika LaRiviere. Chief Tice: Tonight I'm pleased to be here to present our, the Fire Department's proposed budget for FY26. I'd like to thank my Administrative staff especially Erika for all the assistance in preparing this budget. We have limited our operating budget to the 1.5% increase as requested by the Board. That was about \$15,463 and that was used up just covering the expenses like electricity, the dues of the Hazmat District have gone up. Software maintenance, the cost of our protective equipment. PM, preventative maintenance and repairs, the apparatus equipment and facilities and the maintenance agreement for the town-wide radio system, among other things that have gone up. So what we did we moved some funds around within the budget. We are buying less PP this year just based on the cycle that we're on. FY26 we have less actual sets of gear that are going out. Selectman Morin: So we're on gear, with that new legislation about the gear and the chemicals. This gear going to go up huge in the future? Chief Tice: It's been going up. What we have budgeted for this year, actually we're waiting for it, it's on order, is PFAS-free. Selectman Morin: And it's all (inaudible). OK. Chief Tice: So that's been a cost increase. But, like I said, luckily FY26 due to where we're at during the cycle we don't have to buy as many sets. Fire alarm line we have zeroed that out because we're going to be moving over to the revolving fund. We took some equipment purchases we had planned out of the budget. We're not budgeting for foam this year because we have a stock that we have is projected continue to last. We're not using that much of it. This fiscal year we had to budget for cylinder hydro test for the SCBA. It's a one time every five years so we didn't have to budget for that in FY26. And again, we did not fund Emergency Management hose for the same rationale as last year. Emergency Management, those funds we may use we may not use. And the hose, it's the only thing we have anything in reserves of that we, if we don't absolutely fund it, we're not out of it. So, that's where we're at with that and that's why we have that rationale. Things that we did fund that were priorities, training and professional development. The health and safety programs and maintenance and repairs, the apparatus, the facilities and the equipment so we can keep what we have going. Some lines have been changed, you probably noticed that as you were going through the budget in 5758 and 5730. What we're trying to do, and I apologize, it might be confusing this year but we're trying to do is better align things that go together in the budget. So in future years it's easier to track where we're spending. We had maintenance like we try cipher out maintenance and repairs so we can better track what we're spending on preventative maintenance vs. what we're spending on repairs vs. what we're spending on new equipment or replacement stuff. So that's what we're trying to get to so year to year we can kind of better monitor and track where that money's being spent. And I will do my best to walk you through that as we go through those sections and point that out. So, other than that I look forward to answering anyone's questions you might have on the budget tonight. Chairman Guessferd: OK, so we'll... Mr. Malizia: Third page in, 5710 I think that's where we start. That's the Administration. Selectman Dumont: So, I'm sure it's pretty understandable, but just to go through, 217 and 244 those just cost for those are dues increasing and I'm sure the medical exams as well. Dues increase by not a significant amount but the percentage is up. Chief

Tice: Yes, so the association dues, that's the Regional Hazmat Team, they increased their dues for FY26. So that's a, that's why you see that in 217 and I'm sorry, what was the other? Selectman Dumont: 244 was the next increase you had, it's a small increase. The medical exams. Chief Tice: So there is, with what we're projected to do under the grant there is a slight increase in that for our portion of what we would be, you know we have 10% match on that. Selectman Morin: And that covers cancer and all that. So much more in-depth medical examination now. Chief Tice: Yes, much more in-depth. Medical, cardiac, cancer screening. We're also doing the mental health piece under that grant. Chairman Guessferd: Ok, so all those have been added to the battery of tests. OK. Any other questions there?

Mr. Malizia: The next group is 5715 a couple pages further down. That's the facilities, those are his facilities. Selectman Roy: So, 5715-204, facility, large equipment maintenance. Why such a large increase? Chief Tice: We moved stuff around from where it was in other lines before. Selectman Roy: OK. Chief Tice: So, there's also some increase in what we're paying for our maintenance and the station generators went up in their maintenance cost. Chairman Guessferd: OK, that's the, a lot of these are moving things. Chief Tice: Some of that moved around so. Erika LaRiviere: Can I just interject because this might help you too. So, if you look at the breakdown, not necessarily the ones that have the actuals. But if you look at the actual kind of breakdown of each line, what I tried to do is anything we moved, I tried to put in italics so you'll notice. So, when you do see some of those lines go up or go down, it's just because we moved them from the other areas. So, I tried to put that in there just to, so that might help you out a little bit on that. Selectman Dumont: That answers my question. Chairman Guessferd: Red font would be good, too. Selectman Jakoby: Just so I'm clear, anything in italics was moved into that section. Erika LaRiviere: Yes. Selectman Jakoby: OK, from somewhere else. Erika LaRiviere: Exactly. Selectman Jakoby: Thank you. Selectman Roy: And that's why you have so many zeroed out. Chief Tice: I was going to say you also see lines that will have less money. Selectman Jakoby: OK. That's all. I just have a question. Is there, is there a key somewhere that says that? Erika LaRiviere: There isn't, no. We can probably add that, though. Selectman Jakoby: When it goes to the Budget, please. Chairman Guessferd: So like if you had, if it's in a different account, might be good to have the account number. Erika LaRiviere: I did on the ones I, they're probably the ones that you see that are zeroed out you'll see I put a note "moved to" with a note. Chairman Guessferd: Yes, because that'll help connect the dots. Chief Tice: Maybe move from... Erika LaRiviere: Yes, we can do that. Selectman Jakoby: That'll just give them less to ask. Chief Tice: I didn't try and do it to make it confusing. Selectman Dumont: I'm sure they'll still ask but you can at least say the answer is right there. Selectman Jakoby: The answer is right there.

Mr. Malizia: 5720 is the Communications, that's the dispatch. So that's 5720, couple pages. Chairman Guessferd: So cell costs went up big time? Erika LaRiviere: We had just reallocated them from other lines to make sure they match with what cell phones are actually dispatch related vs. from another account. Chairman Guessferd: OK, anything else there?

Mr. Malizia: So, 5730 is Suppression, this is really the meat and potatoes of the department, obviously. This is the single biggest budget he has. The rank and file firefighters are here. Chairman Guessferd: Same thing with (inaudible) here. Erika LaRiviere: Exactly. Chairman Guessferd: And then some of the movements here. OK. Love the divide by zero things on here. Ya, that does help when you have the "moved to". Anybody have any comments? I mean think it's pretty, I think it's pretty well explained.

Mr. Malizia: I believe Fire Inspectional Services 5740. This is the inspection division, building, fire, prevention. Selectman Dumont: So that's the same thing on the training line. Obviously you have an increase in there but, I mean do you feel as though the training for the Inspectional Services is adequate for what they need? Chief Tice: It would always be good to have more. But what we put in for is what they're specifically planning for. So, the training they've been doing in the increase has some specific ICC certifications they're looking to take so that was bumped up based on that. Chairman Guessferd: Any other questions on Inspectional Services?

Mr. Malizia: He has, I think the next one is 5765, that was Fire Alarm. I believe if you recall we did a revolving fund for the fire alarm. So that was, we were able to take this out of the budget, that's covered by user fees which then go into that revolving. Chief Tice: And will be back to the Board very soon for those changes to the Town Code. Looking to do that on a calendar year so starting in January.

Mr. Malizia: And then he has Emergency Management, 5770. As he referred to before this is sorta kinda one of those, if you need it you have it. Chairman Guessferd: He just propped it up by 2%. Mr. Malizia: No, it's down by 3.2%. Chairman Guessferd: Overall, but the Professional Services is the 2%. Mr. Malizia: But he decreased everything else. Oh, and then you have an outside the budget request, so. Chief Tice: There's an outside the budget request for this and the Professional Services is the maintenance contract for the town-wide radio system which is covered under Emergency Management. Chairman Guessferd: OK. Any questions?

Mr. Malizia: So the 5777 would be covered under the IT night. We do all the IT budgets on that evening. I don't know if the Chief needed to add to that but I believe IT covers those. Selectman Morin: Just one more. To go back to meals for Emergency Disaster you got nothing. The way the worlds going these days. Chief Tice: It's an outside the budget request. Selectman Morin: Oh there is, OK. Chief Tice: Yep. There's an outside budget request for you guys to consider. Chairman Guessferd: Emergency Management funds. Selectman Morin: I just want to make sure because that's pretty important if the guys can't go somewhere where we're feeding everybody. Chairman Guessferd: That's a drastic reduction. Mr. Malizia: So the last one was IT so if you go to the first page that's vertical, at the very, his outside the budget requests are here in the back and there's a few pages of them. So, probably let him start going through them.

Outside the Budget Requests

Chief Tice: So the first one is Central Station. In 2014 we replaced the air conditioning system. It was a big upgrade from what we had but it was still residential-grade equipment. It is 10 years old and we're asking it to work very hard. The condensers are on the outside the building down the first floor. They're covered to protect them snow and ice damage but, that holds the heat in. Hence, the fan, you might have noticed we installed in there this year to try to circulate some air in there to try help it, help it cool better. But the coolant goes up the outside building and across the attic that's unconditioned up to 80 feet. And the entire time the coolant is losing its capacity to cool. So then it takes a lot more for it to circulate to get the space to cool down and the space it's trying to cool is the second floor of the fire station which is heat on all six sides. The apparatus for is not a cooled space plus the four walls and the attic space. And it's a brick building that holds the heat so we're asking it to work very hard. We're starting to have breakdowns of this system. We spent somewhere around \$20,000 last year in service calls and repairs and our concern is that is going to continue to, continue to happen. Chairman Guessferd: Agreed. Selectman Morin: So I would just like to say that they have a fan cooling the air condition systems on the outside of the building, that's how bad it is. They have run a fan to keep it cool in the station. Chief Tice: We try to get the heat away from the condenser. Selectman Roy: Is there any capital reserve funds that could help alleviate some of these costs? Mr. Malizia: So, we have a major repairs to Town buildings, we've got about \$200,000 in it. Selectman Roy: So that would tap that out? Mr. Malizia: Completely. Selectman Roy: But could it pay for a portion of it? Mr. Malizia: You could always pay for a portion of it. Selectman Roy: And then the out of budget request would be... Chairman Guessferd: Less. It would be an option. Certainly and option. Selectman Roy: I think it's just something to think about instead of. I think about the Budget Committee, they're kind of going to balk at \$200,000. I see that. Chairman Guessferd: Yes, if we decide to include it. It obviously seems like it's worth doing. I mean how old is that system again? Chief Tice: The system is 10 years old. Selectman Roy: But it's a residential system in a commercial building. Selectman Dumont: I mean you talk about a mix of equipment for specific spaces you guys are looking at, as well as a standard system, you know like the Douglas splits where you can put them... Chief Tice: Yes, we were looking at everything. However we could do it the most efficient. Selectman Dumont: Yes something that's a little bit easier where runs are longer if you throw a head in there now you they have the multi-heads system. Chief Tice: Yes, that's exactly what we'd be looking. Or look. We'd want somebody to come in and engineer it correctly and Chief Buxton did this the best he could. This was not budgeted 10 years ago when we did this. He was able to scrape money out of the budget. We had an open Administrator position for a while, he took some of that salaried money and I'm not quite sure where he was able to come up with the rest of the money to get this done because it wasn't even budgeted at that time. Selectman Jakoby: I just have a question. So, I know that we did a lot of installation and things in this building. Whoever looks at this, I mean that's your other piece, is to insulate what's outside this area. You have all heated areas outside of this. Those walls between and insulation... Chief Tice: And they handled that best they could when we did the renovation. But when they did the renovation they didn't

do, renovation was two to three years after we did the air conditioning so that didn't, that air conditioning didn't get done again. Selectman Jakoby: Oh, OK. Chief Tice: But, they have done the best they can with the insulation when we did the renovation. Selectman Jakoby: Awesome. So then just getting a new system will help with that because the insulation is there. Chief Tice: Yes. Selectman Jakoby: Thank you. Selectman Dumont: Just add. A lot of those ducts are splits, too. They have like energy efficient grants for them. I don't know if there's anything left but I know when they first came out there was a lot of the Federal government was pushing them big time. Just something to look into. Chief Tice: Yes, we would look into that then, yes absolutely. Selectman Dumont: There's a lot of rebates, too. Chairman Guessferd: Any other questions on that? Moving on to the next one.

Chief Tice: Two other, two other issues at Central Station. When we did the renovation we also didn't repair the floor drains. And those are essentially troughs down the center of the floor in the concrete and we're starting to have some crumbling with those which is causing some tripping hazards and we'd like to get some consideration for replacing those and fixing them. And then, grinding the floor and refinishing the floor, preserve the floor. Chairman Guessferd: Any questions on that? And finally, on that one. Selectman Jakoby: I'm just going to, so depending upon where we head with this, if we go for it, I think that's another place where pictures and images would help a lot. If we move that forward just like the truck inspection. Because I understand what this looks like, you know, when I was there. It's an interesting, it's a lot of money but it's a safety issue. Chairman Guessferd: Ya, no I think it's important to, for people to see it if it's in there. I may have a little bit of time tomorrow, can I stop by and see some of that? Chief Tice: Absolutely. Chairman Guessferd: Um, alright, any other questions on that? I mean it seems pretty straight forward, we just need to figure out what we want to do about it. OK next outside budget request.

Chief Tice: Last year we didn't fund hose. We had reserve hose and the idea was we could potentially find some money at the end of this budget year for that, to cover that. We were able to do some replacement last year with some grant funding. We had money left over from the radio grant that we were then able to use for some operational stuff. So, we did replace some hose with that but not as much as we lost in July through hose testing between age or failures. I think we lost a total of 20 sections of hose. We'll do hose testing again next July. I anticipate losing more hose either due to age or failures. And we're starting to get down our reserve of what we have as extra. It's starting to dwindle. Being able to replace some of this hose would be beneficial. Chairman Guessferd: So by 2026 we're expecting this might get a lot closer to having an operational impact. Selectman Dumont: You brought this forward to us last year as well too, right? Chief Tice: Yes. Selectman Dumont: I just want to make sure. Chief Tice: Yes, we use this again and again. I don't want to say it's extra hose but, we have reserve hose. We do have hose on the hose rack. But that supply is getting very short. Chairman Guessferd: It makes you a little nervous. Selectman Morin: The thing with that is you have some type of chemical incident the hose is dragged. It can wipe out a whole truck in one shot. Chief Tice: And that's the thing, we've had it before with the garage fire. With all the oil you start getting the drums failing, you have oil on the ground. You have tactic clothing, hose. We had a fire down at commercial building with a piece of equipment with mineral oil in it that contaminated a lot of hose. So, we could be one incident away from being out of hose. Selectman Jakoby: So just I so I understand in really Lament terms, so when you're using the hose, depending upon what it's being dragged through, the hose may not be able to be used again. Chief Tice: Correct. Selectman Jakoby: Just want to make that really, really succinct and clear. Thank you. Chairman Guessferd: And a lot of people may not understand that so that's a good... Selectman Jakoby: I would, I wouldn't have understood that until just now. Chairman Guessferd: Just clean it off, you're good, right? Chief Tice: Which is what we typically do but there is some things that you just can't clean off of it. Selectman Jakoby: And with all the different types of industry and things that we have in town and the way things are done today, you just don't know what you're walking into and what your hose is going to be subjected to. Now, let alone your people. Chief Tice: Right. Which is also part of why it after, you know, time, being contaminated over and over again with who knows what, it will fail at some point when they put it under pressure when they test it. Selectman Jakoby: That makes sense. Thank you. Chairman Guessferd: Alright, next.

Chief Tice: So we're starting to have concerns, our utility truck, while it's low miles, it's 23 years old. We have some rot issues happening now with it with the body, with the frame, with currently the oil pan with the transmission lines. So, we know we're going to be getting into a situation again just by the time, the age, the

rot, we're going to start spending money on this vehicle to keep it in service. So, what we're asking is to buy a new F150. We'll make that the shift commander's vehicle, replacing the front line apparatus emergency apparatus and we would rotate the current shift commander's vehicle to the utility truck position. And the cost, the \$19,973.33 is the current quote we have for a lease payment. And that would include the fit-up of the new shift commander's vehicle. Chairman Guessferd: Yes, important for people to know because to buy a new one be a lot. Selectman Roy: Is that quote good for a certain amount of time? Chief Tice: It would be good for, by next year this could change, it's not all the way until July. Selectman Morin: And again, there is state bids and things... Chief Tice: Ya, we would be using the state bid and that's where we got the price for this vehicle is off the same bid list we've been using. Chairman Guessferd: Any questions of that one? OK. And I think there's one more. Mr. Malizia: Couple more.

Chief Tice: So again, as we discussed last year, the current boat we have is good for some things, is not good for everything we might need it for. Spring time typically, when the rivers running hard like it does, that boat's unsafe in the river. Last year there was a good amount of time that boat would not be safe to put in the river. You know we can't predict what the weather is going to be. You know, we are seeing some drastic changes in the weather conditions and some years they're very dry and then next year we've got torrential rains all summer. So, that's the concern, that's why I bring this forward because there are going to be times we are not able to operate in the river based on the flow. And there's times like this past year we had a boat in trouble and got grounded and we weren't able to help because that boats too small and too under powered to even pull a boat away. So we ended up having to call mutual aid. That's why I bring this up. We are continuing as I said last year, we are looking for surplus stuff or grants, we just haven't found any since then. Chairman Guessferd: We think \$50,000 will be a good amount for a replacement? Chief Tice: That's yes, that's what we, with the research we did that's where the prices are for what we would be looking for. Selectman Morin: What kind of boat are you looking to get, sort of like what they've got across the road? Flat bottom? Chief Tice: Yes, it's a flat bottom inflatable. Selectman Morin: Oh, inflatable? You want to do inflatable instead of metal? Chief Tice: Yes, it would still be inflatable, yes. Selectman Roy: How many times is that boat deployed in a year? Chief Tice: A couple times a year. Selectman Roy: A couple times a year. Chief Tice: So, frequency-wise its low frequency. But there is times that we are not able to do anything in the river. Chairman Guessferd: Can you, is it possible for us to document, you know like how many times, let's say in the last year or two, that we have, you know, had the opportunity but we couldn't? Chief Tice: Yes, or, I can try and document, if I can find the information I'll try and get some help, how many times the river was flowing in a rate that we wouldn't have been able to go in. Chairman Guessferd: And with those, that sort of statistics will be helpful. Chief Tice: Yes, we can try and figure that out. Selectman Morin: And we got to also remember if we end up with the boat ramp at the end of Merrill Park there's going to be a lot of more use on our side of the river. Our boat that we have now is not going to be able to handle the amount of emergencies that we could deal with. Chairman Guessferd: Yes, getting down there still isn't a great. Chief Tice: No, and I understand the frequency aspect of it. But, it is also a situation that, you need to at least be aware of that if we have a situation or call when the river is like that, that there's nothing that we can do. Chairman Guessferd: Ya and some people may say we'll you know, just call Nashua. Chief Tice: And that's true but there's a limit. Mutual aid is mutual not to take the place of what you don't have. Selectman Jakoby: I have one other question. Are there any, I don't know that we would be able to find this out, but, is the river used more now? Because I think it is. Selectman Morin: It is. Selectman Jakoby: I don't know if there's a statistic on that. I find it used more now. Selectman Morin: If you cross over the bridge and look south there's docks, there's docks actually both ways so that will tell you that it's used more, yes. Selectman Jakoby: Ya, but just to reiterate that, that there's definitely more people on the river. Selectman Morin: We've got a rowing club that uses it every morning. Selectman Jakoby: I know. Selectman Morin: It's used more than you think it is. Selectman Jakoby: I think it's used more now than it was even like five years ago. That, that's my point. Chairman Guessferd: There's a lot not visible to us here, because some of those things are south around the curb. Selectman Jakoby: Correct. Chairman Guessferd: Towards the south end of Town. Selectman Jakoby: I think it's definitely been an increase in usage. Mr. Malizia: Ya, I don't think they make a boat kind of like they do a road counter. Like they have that little bar, I don't think they do that. Chairman Guessferd: I mean somehow you've got to get that bike on top of the uh... Selectman Morin: Well I can tell you that the reason the state changed the boat ramp in Nashua is because of the traffic going into the river. Selectman Jakoby: Right. Selectman Morin: If been over to that boat ramp it's gorgeous. Selectman Jakoby: I have. I know, I have. Chief Tice: Yes, and we do have a long, long length of that river, that's part of our...

Selectman Jakoby: It is. A lot of it is our Town. Chairman Guessferd: Anybody else? Whatever we decide to do, I think, it will be incredibly important for us to just make sure that we've got that sort of support at our fingertips to be able to say, you know, this is what's happened, this is why we haven't been able to do these things, whatever it is, so that we can address those things immediately instead of fielding questions that we've got to come back and answer you know we're going through the process here. But, I mean again, good rational for all of these items. It's just a question of what we can do. You know and you know what we need to do. Because there's that piece, too. Chief Tice: And I certainly appreciate the position you guys are in between the department heads and the taxpayer, but I also, my responsibility to bring it forward to you at least. Chairman Guessferd: Absolutely, yes. No, it's certainly not, not something we look negatively at.

Chief Tice: The next one is Emergency Management we discussed like I said we zeroed those lines out because I, we may use it, we may not use it. So, everything else in the budget I can tell you we're going to use. But this, you know, we may or may not use so that's why I chose this to unfund to balance the rest of the budget. Selectman Roy: So training, if we had to choose one would that be one that you would, you would prioritize? Chief Tice: Actually in this one, I would do the opposite. And because I'll tell you, right now we're getting some good free training through the Homeland Security and Emergency Management and I would continue to try and get as much out of that as I can. If we had to choose something that you couldn't fund, in this section because of that, I would say, not the training but the rest of it. Chairman Guessferd: Ya, that's important as well because we asked those questions before. What are the priorities? Chief Tice: And again, something happens we're going, if we don't fund it and something happens we have to take it from somewhere else in the budget. Chairman Guessferd: Right, because it will need to get spent. Selectman Roy: But I mean to Dave's point, the way the world is now, the chances of us using it are increased, not decreased. Chief Tice: I hold my breath a lot thinking about the weather. You know and some of the issues I mean, never heard of tornadoes around here and it seems like tornado watches like it's definitely going to have an impact on how we have to think about what we need to be prepared for.

Chief Tice: Next one, our Computer Aided Dispatch software that we use in dispatch, is about 18 years old. It's been a decent program for what it was. This is something we went into the same time the PD did, they do both PD and Fire but they lean towards PD. So my understanding this is still a pretty good system for PD when we talk to them they're still happy with it and the company that has it is continuing to do upgrades to that software on that side of it. They're not doing any sort of updates and upgrades on our side. So they're maintaining it, but they're not doing any updates. So when the State changes their reporting requirements, so right now we report up to the State for data and that sort of thing, this isn't going to be compatible with anything because it's so old. So, we're looking to replace this. The \$75,000 is the first years cost, it's the purchase. Purchase and ups, set ups, and the first years agreement. So, like our other software there's an annual agreement that goes with it. This would be the most up to date software that we have and it would accomplish everything that we're looking to do including our paging, data management for responses, record keeping. It would integrate with the 911 CAD system and GPS location so we can monitor the truck locations and dispatch according to the closest unit instead of strictly by the district which would make our dispatch and operations a little bit more efficient and effective. They reviewed several different programs, we would obviously have to go through the RFP process. But, this is for the range of services we were looking for this was about the price that we were looking at the estimate. Selectman Dumont: Is that \$75,000 include that subscription for the first year as well? Chief Tice: Yes. Selectman Jakoby: And then the subscription would go into the budget? Chief Tice: Yes. Selectman Jakoby: At \$40,000. Mr. Malizia: That's what's estimated to be right now, yes. That would be a reoccurring cost. Chief Tice: Hold on a second, I am sorry. I think I misspoke. The \$75,000 is the startup cost and then we would have the \$40,000 reoccurring. Selectman Dumont: Within that first year would you expect to have \$75,000 plus the \$40,000 or, was it just \$75,000 to get everything rolling with the subscription with the annual being \$40,000? So, I guess is it \$115,000 for the first year? Chief Tice: \$75,000 was the first year including the subscription? I'm sorry I was right the first time. It's about \$75,000 for the first year set up and subscription fee. Selectman Dumont: OK. Chairman Guessferd: Any other questions on that? Selectman Jakoby: I just want to reaffirm this. So even though this is an out of budget request, we're pretty much going to be out of date with the system we currently have. Selectman Morin: We already are. Selectman Jakoby: We are. So, I'm like, let's just make it clear to everyone. We're out of date with the system we have. It's going to either break or not be able to do what it needs to be doing momentarily. I mean that's what I'm hearing. Chief Tice: The clock is ticking of when this is going to be...

Selectman Jakoby: So this is almost has to be done. Is what I'm understanding. And one of the key things that you said is the ability to dispatch the closest vehicle to the incident is huge. Especially when I toured with you and we spoke about that. It was amazing how large of a geographic area we are and its shape and the difficulty in getting emergency vehicles quickly to the correct location. So I just want to reiterate, I mean we're flipping the page but, I mean this one like needs to be like bright red and, you know. Chief Tice: If you asked me to prioritize these this would be the top. Selectman Jakoby: Top priority, OK. There I am. This is the one that needs to happen. Chairman Guessferd: I think this is important for you to do that for us too to help us understand. Chief Tice: I figured that question would be coming at the end so. Selectman Jakoby: Oh, no this is there. Thank you. Selectman Morin: At least he didn't ask for \$800,000 for the Debbie Dispatch. No Nashua, the computer dispatchers. It's a computer. \$800,000. Chief Tice: There is some, these guys found some very interesting systems out there. They even said this is way too much for us. Selectman Jakoby: But you like this. This you feel really comfortable with. Chief Tice: What they looked at, they had a committee with Deputy Paquette, Captain Mamone, couple of dispatchers they looked at this and did the research. Selectman Jakoby: OK, I think that, I think it's great. Thank you. Chairman Guessferd: Great, thanks for emphasizing that. OK, we got another one?

Chief Tice: So I figured you guys like talking about the building so much. You know I bring this up, you know we've been very fortunate we've done a renovation at Central Station, Lowell Road is a new station. Our Robinson Road station has the last station that really hasn't had much done to it. It was built in the 70's. We have some, right now the septic's still working but we're not quite sure what condition the septic system is in. Because it seems to be in the woods at this point. Chairman Guessferd: Does that mean there's no septic system? Chief Tice: The septic is working, I just don't know exactly, it gets pumped up the hill behind the station into the woods and we're not quite sure at this point... Selectman Roy: Does this price include the septic system? Chief Tice: This price includes, what we're looking for is similarly what we talked about the other night with an engineering study first. So, instead of trying to tackle this project all in one year especially when we don't, without a plan. Our first step would be asking to have an engineering study done to come up with a plan of what the building needs and how we can best utilize the space that we have. Selectman Roy: I would think that the septic system be a rather important... Chief Tice: Right now, it's functioning. It's going somewhere. Selectman Morin: With all those problems we're having with Robinson Pond. Chief Tice: It's going someplace. There's water coming in, there's stuff going out. Selectman Roy: I think we kind of have an obligation to see if that's still operational. Chief Tice: I don't know, the tank gets pumped. We haven't found any infiltrations around it. Selectman Dumont: Nothing floating, the infield is all gray water. We don't have anything to worry about. Selectman Jakoby: If you're still pumping the tank everything is going through. Chief Tice: It's going through now but, I mean I don't know how much longer it's going to last. Selectman Roy: Is that as old as the building? Chief Tice: To my knowledge it's the original. I don't know if you know of any, so that's the original septic system up there. We've done little bits of pieces of work to the station to try to keep it functional, keep it in decent shape. But we have not done any major... Selectman Jakoby: So do you find that the tank is getting pumped more and more, the septic? Chief Tice: No, I mean we just maintain it normally and we haven't had an issue... Selectman Jakoby: OK, so everything's been working. But it's old and we don't know. Selectman Morin: What you've got to understand, how many years has it been manned because all the other years it was very limited personnel so it wasn't used as much. Selectman Jakoby: So now that it's more staffed there's the concern. Thank you for that. Chief Tice: It was built as a call station for many years, run as a call station. In 2007 it was staffed four days a week and in 2014 it was staffed around the clock. Selectman Dumont: How much use is that, does that station get? I'll be honest with you, it's kind of like one that's out of sight, out of mind. Chief Tice: It's kind of quiet up there but there's a three person crew stationed up there around the clock. Selectman Dumont: So I've had people even ask me before if was even open. Chief Tice: Oh, yes. Selectman Dumont: No, it is. It's just one of those stations I think people forget about. Chief Tice: Yes, it's kind of tucked away out in the quieter part of Town. Selectman Jakoby: But it is the one that is key to certain areas of our Town. It's critical for response time. Yeah, I just want the public to know. Ya, I think that's really important that it is fully staffed and it is critical to some of the response times in our Town. And again, that's safety. Chief Tice: Yes, it's a two part approach. You see, the response time to each part of Town and it's the overall amount of resource we have Town-wide. Chairman Guessferd: I'm going to address the dollar amount now in comparison to other things that we've been inquired about recently. So the Town assessment, you know the Town Hall assessment was \$40,000. I can guarantee you that this will be looked at. So what exactly, how would that compare, in other words? In other words, if we

decided to fund this, what does it entail in terms? And how does it compare to, you know what's been done here just in terms of what you how you feel this has been kind of scoped. Chief Tice: The study would be a complete study, structural study. The mechanical, electrical, plumbing, space needs. You know I don't know why, you know we talked to some vendors, this is the ballpark telling them what we had for the building and what we were looking for. This was the figure they gave us, I t was ballpark park figure. Selectman Dumont: You know in the station, do you envision any major changes over there. I mean if you're not looking to go in and gut the place, I guess, what do you think? We've talked about septic, do you think you or even a couple of your guys would be able to go through and say here's some bullet points we need to look at to try to narrow this down. Or do you really think they need to go through the whole place and do it. Chief Tice: The hope, the hope would be so it's not, it's the way it's laid out right now isn't very efficient so we have a lot of wasted space up on the second floor. I don't know what a, somebody doing a professional study would look, you know, come up with. My guess is moving the living spaces up onto the second floor and using the entire space on the first floor for work space, equipment, that type of stuff. Selectman Dumont: I just didn't know if it would be better if you guys know, since you've been using it, what needs to be done? If it's better to price those things vs. doing the assessment then pricing those things after. Chief Tice: I think if we would just kind of fix up what's there we could do that. But looking to try to do a complete renovation down the road we really need somebody, a professional to do a full study. You know this is beyond what we're capable, you know what we have the capability to do. Selectman Dumont: Alright, thanks. Selectman Morin: What about what happened in that station, everything that's built in there was built by the guys. They threw up some walls just so they could have some rooms. And we, as long as I was on the Fire Department, up to probably Central Fire Station, that's how it always got done so there was never thought into it. Like when here, they had a napkin they found, you know what I'm saying? And Central Station is the first station that actually had somebody look at it to set it up for the professional operation of a fire house and that's why he needs to do it. Chief Tice: Yes, like I said. If we were just doing touch-ups... Selectman Dumont: Well that's what I was asking. What did you kind of... Chief Tice: I think we need to do a full study of what we can do, ensure structurally, you know we don't have any issues. Because like I said, look at the mechanical, plumbing, electrical. Look to see if there's as you know, just thinking of probably opening up the first floor somehow making better use of the space on the first floor. Work area, moving the living space upstairs. You know, looking to see if we have room for an addition, what that would cost if it's even worth looking at. Those types of things. Doing a full study and coming up with a plan to make that building a solid building for the next couple decades. Selectman Morin: And that was built in 1979 and it's got the original electrical system and everything else in it. Chief Tice: Yes, we haven't done much of that station except a little bit here and there. Chief Tice: I think it's got the original septic system. Selectman Dumont: The older systems are a lot better than the new ones that came out, I'll tell you that. Last a lot longer as long you maintain them. Chairman Guessferd: Yes, and again, I'll go back to the concern about, you know, about the amount. The Town assessment study was a pretty comprehensive study as well. But the entire building, options about tearing it down or renovating it or that sort of thing. I'm concerned that the \$75,000, if we decided to put this in, the \$75,000 would be, would be kind of a target. Chief Tice: And what we can do is we can go look this again and try to talk to some other people. Talk to whoever did the Town Hall one and see if there's a reason why there is so much of a difference there. Selectman Morin: Well, you've got to look. \$42,000 this is 1,200 square feet, I mean how many square feet is the fire station? You know what I mean? Deputy Paquette: So the fire station is 9,000 square feet. The \$75,000 includes the engineering and design so that we can go to RFP for the next step. Chairman Guessferd: Not just an assessment? Mr. Malizia: No, we don't have an engineering design. Deputy Paquette: It's not just an assessment, it's a special analysis with all of the mechanicals and everything in there and instead of doing the work to get to the RFP. So we know what we're looking at cost wise and we're not paying for it down the road. Selectman Jakoby: Excuse me. Can you say that into the microphone? Can you come up to the microphone? Chief Tice: I'll repeat it. Selectman Jakoby: Someone needs to so the public can hear it. The public is the ones that need to know this. Chief Tice: So this would be a more in depth study with everything that we would need to be able to go to RFP including plans. Chairman Guessferd: See that's the important thing because when you look at this from 60,000 feet, you know, it looks like, why would we pay \$75,000 when we already overpaid in their minds, not in my mind, for the study here? So that's what we have to do. We have to, I think this is really important. Selectman Morin: It's going to be very important for our next meeting to tell you the truth. Because two buildings, we're up to what? We're over, almost a million dollars just for two buildings. They want to do a town-wide study in one shot? It's not going to happen. Chairman Guessferd: Right. Selectman Jakoby: So let me, can I just repeat 'cuz you

didn't quite say what he said and what I heard. So now I'm really more confused. Who was the gentleman in the back? Chairman Guessferd: Deputy Chief Paquette. Selectman Jakoby: OK, Deputy Chief Paquette was kind enough to make some comments in the back of the room that I just want to make sure I heard correctly. Because I didn't hear him say what the Chief then said. So, I'm confused. Deputy Paquette: So the \$75,000 includes the evaluation of the facility, sewer, plumbing, electrical, HVAC, special needs assessment, structural, everything. One of the concerns with that building is all wetlands to both sides. So we're limited as to where we can go footprint wise. The septic system that you guys were talking about earlier, the fluids are pumped up hill into a leech field. That's what the pump does, the solids, the septic tank is off to the side so we have to look at the whole area to see what we have to do. The other piece of that plan is a full set of construction drawings so that we can go to RFP. So with this facility the study that you guys had with this one, you now have to figure out what you want to do, and then go out do the engineering and the things to get to RFP. This, by the time we're done, we will have an RFP that's ready, a number that's ready to go to the voters for approval. Selectman Jakoby: OK and then, could you reiterate the size of the Robinson's Fire Station compared to the Town Hall? Deputy Paquette: So, Central Fire Station is 9,000 square feet. Off the top of my head Robinson Road is 40 x 80? 40 x 60? Somewhere in that span, two stories. In order to expand or really used the apparatus floor, we have to have engineering done to gain any square footage. Right? There's a two story apparatus bay there that really doesn't need to be two stories. So we want everything looked at, the structural under the building to see where we can squeeze in some extra room. Selectman Jakoby: Great thank you. I just wanted make sure that was clearly stated. Chairman Guessferd: Don't go anywhere yet. Selectman Morin: Don't leave yet. But if we took off the building plans for the RFP, what would the cost be? Deputy Paquette: You're somewhere around \$40,000-\$45,000. The tough part is, so this building is town water, town sewer. It's a completely different animal when you need to check out something... Selectman Morin: Oh, I get it. I'm just trying to make it an easier... Deputy Paquette: The other piece up there is, and I don't know a lot about them, but there two monitoring wells located on the property up there. And I don't know if it's for Robinson's Pond, if it's for the watershed in the area. But, that all has to be looked at. So there's some, some serious investigation work that needs to go in. Selectman Jakoby: Clearly. Chairman Guessferd: Yes, that's a, that's a better idea of what the scope of it is. Deputy Paquette: It is, it's more in-depth. And it, in all reality we looked at, we talked to, I talked to three different firms, the same people that did your study are the guys that put a number on this one. Not that we're going with them, but we know their product. We used them for the renovation at Central Station, we used them for the PD, we used them for here. It's a known commodity for us. Chairman Guessferd: And a trusted one. Deputy Paquette: Yes, absolutely. Chairman Guessferd: Alright, no thank you. That's what we needed to hear, to understand this and make the best decision that we can. Now that we heard all that, is there any more questions that we have here? Selectman Roy: So I know what your first priority would be, what are your other priorities? Chief Tice: The vehicle would be my second priority. I'd say Station 2, hose, Emergency Management, Station 1 and the boat. Selectman Roy: Station 2 is what? Chief Tice: That was Central Station, yes. Chairman Guessferd: Station 2, which one? Central Station. So the three items for Central Station. Chief Tice: Yes. Chairman Guessferd: Number three. OK, what was number four? Erika LaRiviere: Hose. Chairman Guessferd: And then... Chief Tice: Emergency Management. Chairman Guessferd: Emergency Management is five. And,... Chief Tice: Station 1 and then the boat. Chairman Guessferd: And the boat, OK. Again, good to know. It's important to understand what we could do to get you what you need. Within the parameters that we have. Like you said, it's a balancing act. Chief Tice: Oh, yeah, absolutely.

Warrant Articles: D, G, K, L, M

Mr. Malizia: So, Chief has Warrant Article D, which is dispersed of, I think, of five Articles that he's presented. So D is the Firefighter/AEMT. Chief Tice: Yes, so we bring this Warrant Article again, this year because I have a concern about our staffing levels based on our current call volume. Without even considering where we're going as a Town and what kind of increase call volume we could see in the future, we currently have a shortage of staffing not on duty, but due to multiple calls happening at one time, there are times we either don't have any response, or delayed response. Or inadequate response. This would be a \$527,686 Warrant Article which includes \$244,621 for salaries, \$254,913 in benefits and \$28,152 for uniforms and personal protective equipment. So, we currently have 11 people on duty, no including the dispatcher, but 11 people on duty, the emergency services around the clock. We have three at the Robinson Road Station, three at the Burns Hills Station and five at the Central Station. Mr. Malizia: You mean the Taylor Station. Chief Tice: Yes, yes. Mr. Malizia: Burns Hill closed. Chief Tice: Wait what did I say? Mr. Malizia: You

said Burns Hill. Chief Tice: I'm sorry, it's an old habit. Selectman Roy: What's up with the van at Burns Hill? That old... Chief Tice: that's used for training. Selectman Roy: Oh, OK. Chief Tice: So we used it for the open house for the car fire demonstration and then it's going to be used for our training. Yes, it's not a... Selectman Roy: Every time I drive by it I'm like what the hell? Chief Tice: At the James Taylor Station on Lowell Road we have three people on the lower ward station, we have three people that cross manage engineer/ambulance based on what the call is. And then we have the Shift Commander at Central with two, two person crews. And they Crossman the engine, the ambulance, the tanker, the ladder and the squad. And they take what's appropriate for the call that they have on hand. Where we've run into shortages in the past, either just nobody to respond. We've had the squad show up first (inaudible) to building fires which that is not a vehicle intended for structure fires. But, they have to be out on a call or coming back from a call on that vehicle. So that's what they ended up when in the appropriate vehicle for what they needed to do. So, my goal is to get the 14 a shift. This would be the first of, first step in that going for 12 a shift. What 12 a shift would do immediately would run the Central Station crews. As far as a three person crew engine/ambulance like we do the other stations. Right now the squad goes on more calls with ambulance 2 because of the staffing it does with the other two calls. Putting a third person on that crew initially would keep the squad from going on as many calls with that ambulance and keeping those two people available for subsequent calls more often. The purpose of going to 12, my hope would be, is to staff and ambulance out of Central, dedicated ambulance crew town-wide. And then still have the three three-person crews across manage engineering/ambulance for either fire calls or for subsequent ambulance calls. They would still be flexible, flexible for that. Some other advantages of having a staffed ambulance aside from taking the first outcalls and better providing fire coverage by being able to maintain the engine coverage. We would be able to hire EMT only personnel. So there is people out there that would like to work for a fire department but, they don't want to do fires they just want to do ambulance work. If you can believe that. I know it's confuses me as well, but. They would actually, it would open up our pool of candidates that we hired people that just wanted to be EMS personnel. It would also give us positions that we could hire people who want to be firefighters down the road and don't have their firefighter certifications. That we would have a starting place for them, they'd be able to work their way up into a firefighter/AEMT position, not just an EMT position. Selectman Roy: How many vacancies do you have now? Chief Tice: Currently, we have two candidates that I'll be coming forward with again. But then we have three other current openings. Chairman Guessferd: Yes, I think that's going to be one of the things you're going to end up fighting. With this is the fact that we're having such a hard time hiring. And are we going to be able to get up to staff, the reality of what that staffing is for the core over that. In 2026 for the core. I would love to see that, but do we really thing, and these are the questions that are going to be asked of us. Is it a reality to think that we're going to be able to hire four more, you know for that year? Chief Tice: Absolutely, recruitment is a challenge. It's a fair question. I believe we would be eventually as our hiring slows down we need to hire less. We went through a lot of turnover in the last couple years. That has slowed down so we're starting to catch up to our openings. And I would be concerned about, I understand the concern about whether we'd be able to hire or not, but if we don't have the positions it doesn't matter whether we can hire or not and we'd never get to that point. Chairman Guessferd: Understand. I mean that's a logical thought process. But, I can see some discussion on that point. Selectman Morin: Still going to go try for a grant with the same four guys when it comes out? Chief Tice: Yes. And we would absolutely look at the grant, thank you for bringing that up. The grant is not out yet so I don't know what the parameters are. One thing we need to be mindful of, there's times in the past with a grant it's called supplanting. So if you have it approved already and it all depends on when that notice comes out. If you have it approved already, you can't apply for the grant. But, if we were to move forward with this and it got approved and the grant came out, you could do supplanting, we would apply for the grant. It all depends on how they worded that funding notice. The intention originally was to purely to add staffing when departments were having a hard time keeping the staffing that they had due to budget cuts. They started allowing them to accept the grant to maintain the current staffing they had. So that's why they did that. So it depends on what that funding mechanism would be when it comes out. Chairman Guessferd: Is this an all or nothing? In other words, four or zero? Or is there, I'm just looking at what the options might be for this. I know you want to hire one per shift and I'm just asking are there other, are there permutations of this that involve hiring, but not hiring as many. Chief Tice: So if you're asking me whether I could get two positions or not positions? I would take two positions. Chairman Guessferd: I know it seems like rather an easy question to answer but I, from what I understand what the... Chief Tice: Hiring two would be problematic. Hiring one a shift it allows us to maintain a consistent operating model every day. When you start bouncing back and

forth, today we have you know 11, tomorrow we have 12 the next day we have 11. It's how are we operating today? What are we doing today? And it starts leading inconsistency, it starts leading to a lot of questions about how we're operating. We're trying to alleviate a lot of those questions with a stronger policies and procedures that we're developing to eliminate that, those questions. Because those tend to cause a lot of issues and create some issues operationally. So, I would like very much to keep it consistent but, I'm not going to dig my heels in and say you know it's four or nothing. Because a half step forward is better than no steps forward. Chairman Guessferd: Right. But I just want, I wanted to understand the landscape here and that's important information to again. The understanding that four gives us a consistent model, a consistent way of doing our job, doing our jobs. And does promote I'll say moral. All those things, stability, are meaningful, you know, they are a part of that puzzle with regard to keeping people on. Hiring people and keeping them on staff. And avoiding the kind of turnover we had before. Chief Tice: The way we operate already leads to a lot of confusion with the cross-banding and that type of stuff that we're trying to fight. So to then have different levels of staffing each day just will further exasperate that confusion. And to your point about retention, as we can add staffing it can give guys more time on the fire truck and more time training developing to develop their fire skills. That's one of the complaints we hear, we do a lot of ambulance calls, they spend a lot of time doing EMS, not as much time doing the firefighting that they would like. And I understand to the outside world that might not seem like much but to people who get in the fire service and want to be fire fighters, they take pride in doing EMS and doing it well. But they don't want to just be on the ambulance all the time. They want some time working on their fire skills and working on the fire trucks. Chairman Guessferd: Sure, sure, I mean it's, again, important answers there to kind of sort through here as we move forward. Selectman Roy: And you asked for this last year too, correct? Chief Tice: Correct. Selectman Roy: Did you ask for four last year? Mr. Malizia: He asked for a training captain last year. Chief Tice: Yes, we asked for a training captain. I did prioritize the training over, before firefighters last year, because of a lot of different reasons, but where we're at with the level of experience within the department. In the fact that when we got rid of that training position we lost a lot administratively and we lost a lot on the training program and to me training is incredibly important, having that position. He's getting up to speed now but we're starting to see the positives from that already just this short time in as he's trying to develop the training program. Chairman Guessferd: How would this affect overtime? Chief Tice: The overtime. So we've budgeted what we believe we need for the overtime. We're tracking it this year because we're not tracking as well as we have in the last. And, I think where some of the contract changes we made but, I believe with what we're budgeted for overtime that we would be able to, you know, four more positions, that's four more people earning earned time. That's four more positions to cover for earned time, so it would increase it a little bit, yes. Chairman Guessferd: So does anybody have any other questions on this one? OK.

Mr. Malizia: Warrant Article G, he's looking to fund a town Mosquito Control Program. Chief Tice: So, this was in the budget, it had not gotten done a couple years for whatever reason in my first year as Chief when we had level funded budget. I recommended cutting this out to balance the budget in other areas because there's things that people can do to reduce their risk of mosquitos and at that time we had had, I forget how many years of very dry summers. And they were, the research I did at the time said that should be expected, that's the kind of climate change that we're going to have around here. And then, last summer was probably one of the wettest summers we've had. This summer's been kind of back and forth but the reason I bring this up is because we've seen an uptick in the mosquito borne illnesses this year. Particularly triple E, we've had some fatalities from triple E. I know I've had some people I know kind of unofficially make comments to me about us not doing this anymore. I don't know if this is really a value, this is really outside of my area of expertise but I thought give the current situation around us that I should at least bring it forward to have a discussion to see if this is something that the people would want us to reinstitute. Selectman Morin: With the way it is every single year now, we're seeing people in the state getting triple E and the other diseases. I'm sure the other communities can supply some type of information that it works or it doesn't work because a lot of people do it and we should look at that. We had one person in New Hampshire die already this year from it. But my point is, is we should probably get some further backup to see if it works and then just put it in the budget if it does because it's not going to change. It's if we're going to do it we should do it every year, but we've got to have the background first and I'm sure there's somewhere we can get that. Chief Tice: Yes, and I can do some more research there's towns around us that do it but I don't know, maybe I'm over thinking it, but I don't know how to quantify. Like if you go out and spray the streets, or next to the streets, how many mosquitos is it really killing? Is it really knocking the population down, is it really... Selectman Morin: They've

to see in the traps they have. They've got to see that not as many mosquitos are going in it or something. There's got to be some number for the people that do this. There's got to be some way to prove it either works or it doesn't work. Chief Tice: Alright. Selectman Jakoby: I'm pretty sure there's data out there because when I worked somewhere else I had looked into this. And there's data about spraying and you know, how much help that is. So, I think there is definitely data out there. Nothing that you would need to recreate, it's a matter of finding it. Chief Tice: Alright. Selectman Jakoby: Especially with all that's been going on in Massachusetts which, they probably have data. Massachusetts is good at data. Selectman Dumont: Yes, they have a lot of problems. Selectman Jakoby: And they have a lot of data. But it is probably, you know, because I think they've been having a spraying program because I worked in Massachusetts for a very long time for public mosquitos sprayings. I'm sure they have a lot of data. Chief Tice: OK, if this is something that you feel is valuable... Selectman Morin: I mean if we get the data that'll prove it works, then we'll just put it in the budget, do it every year. I mean because it helps the whole town. Selectman Jakoby: And it's going to get worse before... Chairman Guessferd: Instead of making it a Warrant Article. Chief Tice: OK, alright. I can come back at the wrap-up night.

Mr. Malizia: He has three Capital Reserve Funds starting with K. Chief Tice: And these are the same Capital Reserves that we funded last year. The first one is for the Fire Apparatus Capital Reserve Fund. With the intent to this is to try to build up money and savings so when it comes time to buy new apparatus we're not financing all of it and paying as much in interest charges. That we're putting some money upfront on it to try to reduce the long-term cost of it. And this is putting \$50,000 a year into is really a drop in the bucket, but at least it's something to have some money to put up when we order the next apparatus. Chairman Guessferd: OK. Any concerns, any questions. OK, next.

Mr. Malizia: L. Chief Tice: And this is Apparatus Refurbishment and Repair. One of the things that we had planned on doing as we started buying the apparatus, to try to get a full 20 year life expectancy out of them was at 10 years, half way through the life expectancy, was to invest some money into them to kind of rework them, do whatever they needed for maintenance and repair to try to extend the life of them. Try to get out money's worth out of it over the long term. So, this is what we're trying to build this fund up, to start putting money into that. Two years from now our Engine 1 will be 10 years old and that will be the first time we're looking to start using this money. Chairman Guessferd: OK, anybody?

Mr. Malizia: And this last one is Article M. Chief Tice: This is a Fire Equipment Capital Reserve and this is for major equipment that we don't anticipate having a problem with that either fails or we know our SCBA has a finite life expectancy. We were fortunate enough that the current SCBA's that we have we got a grant for. But there's no telling what we're going to have available for funding at that time. So again, we're building up some money towards these purchases and not having to finance it all. At the time we can save money in the long term on finance charges. Chairman Guessferd: Any questions from the Board? No? Alright, so I think that's the end of tonight. Yes, we look forward to hearing from you. Chief Tice: Yes, we'll take a look at that. If the Board is interested I'll come up with some more information to bring forward. Chairman Guessferd: Alright, a lot of good work. Chief Tice: I am very fortunate to have the staff that I have. Chairman Guessferd: The both of you, yes. I mean and the staff. Chief Tice: I don't do this alone, I get a lot of help.

Chairman Guessferd: Anybody have any other comments? Are we good? OK, do I have a motion? Selectman Jakoby: We have to do Planning and Planning Board. Chairman Guessferd: Oh, that's right. We do have Planning, thank you for that.

Planning & Planning Board

Planning & Planning Board: 5571-5572

Mr. Malizia: So Planning I basically took the budget and adjusted it by 1.5% for the... And predominantly because, you know, the Planner still vacancy I have to put the max benefit in. That's really why that budget goes up. But, I don't know who we're going to get. That's really where we're at. Delta wise. Chairman Guessferd: Conferences went down. Selectman Roy: Nobody's there to attend them. Chairman Guessferd: Well, there is that. Mr. Malizia: You know me, I tend to be a little on the more conservative side sometimes. Chairman Guessferd: Yes, doesn't look like there's a lot to it. Mr. Malizia: And then the same with Planning Board which basically... Selectman Jakoby: Can I just ask a question? Why drop training lower?

Why decrease it? Mr. Malizia: I didn't drop it. Selectman Jakoby: Oh, 235. Conference, seminars, law lecture series. Right? 235 dropped? Selectman Dumont: 235 is registration fees. Selectman Jakoby: So what registration fees are you covering with the \$500? Mr. Malizia: The conference type of things that the Planner would typically go to. Like the NHMA conference, that type of thing. So if I looked at the last year and I looked at the average for the last few years, it appears that it's on the lower side and not on the higher. Selectman Jakoby: So you just took the average. Mr. Malizia: I just looked at averages. Selectman Jakoby: That's what just wanted to know. I didn't know if there was a specific... Mr. Malizia: Nothing specific other than average. Selectman Jakoby: OK, thank you. That was the one. Chairman Guessferd: Any other concerns on that? Mr. Malizia: The Planning Board itself, I did do the standard 1.5% just to cross all the items. That adds another whopping \$995. Chairman Guessferd: OK, anybody?

Mr. Malizia: So, next Tuesday as a highlight we'll be going through a bunch of the smaller departments. I believe IT, Finance, a lot of the Administrative departments will be on Tuesday. One other program highlight, we are able to come in with the tax estimate for this year's tax rate. So we'll present that on Tuesday. We did it all today. So again, it'll be a pretty close estimate. DRA has the final approval but we at least will recommend using our fund balance to balance the tax rate, whatnot. So, that will come in on Tuesday, it'll be on the agenda and preferably do it at the beginning of the meeting. And we're not setting the tax rate, we are just looking at how much fund balance we used based on what we believe the tax rate will be. DRA sets the final rate. But it's based on all of our numbers and we have all the numbers we believe we have all the numbers. We'd rather have that ready so that when they call us we're ready to go. So that's the highlight for Tuesday. It'll be on the agenda, I just wanted you to be aware of this. That's the only real difference. Chairman Guessferd: Alright, excellent. Mr. Malizia: But, you've got to get it done. Chairman Guessferd: Ya, no it has to be there. Alright. Anybody else?

5. ADJOURNMENT

Motion to adjourn at 9:38 p.m. by Selectman Dumont, seconded by Selectman Roy. Motion carried, 5-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Executive Assistant.

Bob Guessferd, Chairman

Dillon Dumont, Vice-Chairman

Kara Roy, Selectman

Heidi Jakoby, Selectman

Dave Morin, Selectman

HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

Minutes of the October 15, 2024 Meeting

1. CALL TO ORDER – by Chairman Guessferd the meeting of October 15, 2024 at 7:01 p.m. in the Selectmen Meeting Room at Town Hall.

2. PLEDGE OF ALLEGIANCE – Doug Bosteels.

3. ATTENDANCE

Board of Selectmen: Bob Guessferd, Heidi Jakoby, Dave Morin, Kara Roy. Dillon Dumont is excused.

Staff/Others: Steve Malizia – Town Administrator; Elvis Dhima – Town Engineer; David Shaw – Municipal Utility Committee; Christine Strout-Lizotte – Tax Collector; Michelle Brewster – Town Clerk; Bill Collins – Conservation Commission; John Beike – IT Director; Linda Pilla – Library Director; Lisa Labrie – Finance Director.

4. BUDGET PRESENTATIONS -

2024 Tax Rate Recommendations

Chairman Guessferd recognizes Town Administrator, Steve Malizia. Mr. Malizia: So this is, this night two. You worked on Thursday, you did Fire, DPW, some other departments. So this is night two, night three is Thursday wrap-up if needed is next Tuesday. So, tonight you'll be looking at IT, Library, Engineering, Water, Sewer, Finance and some of the other smaller departments. You I think made one motion at the last meeting, you added \$1,000 to Zoning. And at this point in time that's the only change you've made. So as you go through tonight you can either, you know, make changes if you need or you could defer things until next Tuesday on the wrap up. Before we get into the budget we were able to update, or at least estimate a tax rate for next year. So what we try to do is we try to estimate the rate so that we are ready for the Department of Revenue, they have not set an appointment for us yet. But, we like to make sure that all of our numbers are in order. So, the Finance Director is here to speak to it. But in essence we calculate, based on the forms submitted, we have the county apportionment, we have I believe the school revenue number, grant and what not. So we were able, and the Finance Director will speak, to at least estimate a tax rate. It could change, probably not tremendously because the DRA still looks at maybe there's some revenue that they have some updates on. In theory we're setting at least we're estimating a tax rate so that we are ready when DRA puts us on the schedule. So, with that the Finance Director is here. There's a memo on your desk you all got it. Selectman Roy: Just a quick question. Is this 2024 or 2025? Lisa Labrie: 2024. Selectman Roy: Oh, OK. Mr. Malizia: It's the 2025 appropriation but it's the 2024 tax year. So, if you recall you got a bill in June that was payable in July, that's an estimated first half bill. You will now get the final bill once the rates set typically due in December and that reconciles. And that's basically the fiscal year we are currently, we are raising the money for that, for this current fiscal year.

Lisa Labrie: So, we're looking to use or recommending using \$1,100,000 towards the tax rate to help with the burden. We have a \$9 million dollar unassigned fund balance currently. So we would be taking that out of the \$9 million dollars which would bring us a surplus of \$7,983,000. The current, last year's tax rate was \$15.69 this would be a 6.7% increase to \$16.73 just so far based on an estimate. Based on the information we have. We could get additional revenue from the State, which sometimes happens. And we would be wondering if you want to, if we do get additional revenue, if you want to apply that to the tax rate. Or, just keep it as it is. Selectman Roy: What is the recommended percentage of the unassigned fund balance? Mr. Malizia: It's 8%. We actually adopted a fund rate policy. We adopted 8%. It's somewhere between... Lisa Labrie: So currently it's 9.6% if we took this money out it would be 8.4%. Selectman Roy: OK, but we're still within what the DRA... Lisa Labrie: Yes, we would be at 8%. Selectman Roy: OK. Mr. Malizia: The last page has that calculation if you were interested in looking at that. It shows you various price points. We have to, they recommend you maintain a certain amount of your gross appropriations just, that's what we're talking about here. So we're well within that parameter. And again, we've got the county number, looks like the school numbers were submitted, so you know we know what they are. We know what our assessed value is,

that was from the MS-1, the assessor does that. And basically the Finance Director, you know we put the sheet together kind of estimates. And again, it could be pennies different, it's usually not a lot different. Chairman Guessferd: Anybody else have any comments at this point? So let me just, to kind of look at the number. So we're about \$400,000 above that 8%. So we're close. Mr. Malizia: That's the goal we set in the Town of Hudson, good financial practice is somewhere between 5%-10%. By any measure we're pretty healthy. It gives you the ability to absorb a revenue decline. Let's say something dropped off the face of the earth like car registrations or something. You'd be able to at least cover a lot of that by having this kind of fund balance available. Or, you could also propose to do projects out of it. We've done that in the past. Selectman Jakoby: I have a question. So, if we were to take more out of the unassigned funds to get the rate closer to the 15.69% or even down to 15.73%, are we looking at then that being below 7%? Mr. Malizia: I'm not doing the math in my head, but yes, the more you take the obviously the lower percent. But the other issue you have to watch out for is the more you lower the rate in one year, if you don't have that same amount next year, the rates going to go right back up and probably higher. So you gotta be careful of a whipsaw effect where you go from 15% you know, we're going up granted, but if you cut it too much, well it's probably going to go up more next year. So you just have to be cognizant of that. Selectman Jakoby: Well and to that end, you know, that's why I was just looking as you had said, to that .4% or 1% going to like 7.5% reserve to kind of be in the middle of the 105. Just raising the question. Chairman Guessferd: Yes the five. Because you said 5%-10% right? Mr. Malizia: Yes. Again it's your prerogative, but the only caution I would advise is if whatever you do in any particular year you just have to be mindful, can we do something like that in the next year. Because if this number declines, our expenses aren't going down. Lisa Labrie: we are consistently at \$900,000 for several years and then it was \$1 million and then last year \$1.1 million. Mr. Malizia: Which is what you budgeted, what the budget was predicated on last year. Selectman Jakoby: And then has it been, so then any additional revenue that we received, we have the option of applying that towards the rate vs. putting in the unassigned fund. Lisa Labrie: Money coming in from the state. Selectman Jakoby: If there's any positive... Lisa Labrie: If we get any additional money from the state. Mr. Malizia: Given our strong surplus, what we probably recommend, is any money that was an additional revenue, take it against the rate because it's not affecting our unassigned fund balance. You know more than likely it's not going to be a tremendously different number. I mean sometimes it's rooms and meals that's different. Occasionally the Highway Block Grant money is different. But it's not going to be twice as much typically. They give is a pretty good estimate. So I would say, I think we both concur, that if you got some more money, take it to the rate. I wouldn't, I don't think we need to build the surplus up anymore you've already got a descent surplus. Give some relief. That would be, and typically you do that by consensus. So once you approve this motion, the next consensus would be if we have more revenue, take it against the rate if that's what your choice is. Chairman Guessferd: Do we want to entertain any additional discussion here? Or, are we, do we have kind of a consensus that we are, we are OK with the \$1.1 million from the unassigned fund balance? Selectman Roy made a motion, seconded by Selectman Morin, to authorize the use of \$1.1 million of the Town's \$9,083,853 Unassigned Fund balance in support of a tax rate of approximately \$16.73 per thousand as recommended by the Finance Director. Motion carried, 4-0.

Selectman Jakoby: Can I just have, again we're comfortable with the 8.4%, just for the public, so to keep our surplus at 8.4% because what we, our guideline is 8%. Correct? Chairman Guessferd: Our Town guideline is 8%. Selectman Jakoby: And this was the best calculation to keep it within that parameter. OK, just wanted to state that. Chairman Guessferd: Ya, no it's worth stating to make sure everyone understands the process and where we are with this. So having said that, any further discussion? Mr. Malizia: And just to be clear, the consensus when the Finance Director is speaking to DRA would be if there's additional revenue is it the consensus to take it against the rate? In other words, it would lower the rate? Chairman Guessferd: Yes. Selectman Jakoby: Yes. Mr. Malizia: So, that is the consensus. Chairman Guessferd: We don't need a motion on that? Mr. Malizia: We've always done it by consensus. Lisa Labrie: I only have two budgets to discuss, can I do them while I'm up here? They're only a couple of pages. Selectman Morin: Just so we have it for the record. Selectman Morin made a motion, seconded by Selectman Roy, to change the order of business so that the employees that are here get to go first. Motion carried, 4-0.

Town Treasurer: 5050

Lisa Labrie: So the first budget would be the Town Treasurer which normally Steve speaks to. But I'm proposing to give the Treasurer a \$100 per month increase. This rate, their rate has not changed since 1999. Mr. Malizia: You're in the first section of the book, Town Offices, you're on department 5050. After the Clerk. Chairman Guessferd: So you're proposing a \$100. Lisa Labrie: \$100 increase a month. So it would go from \$7,500 per year to \$8,700 per year not including taxes. (inaudible) This would be a 16% increase. Chairman Guessferd: And what you're saying here is it's been 25 years since an increase? Lisa Labrie: Yes. Chairman Guessferd: So I think that part is very important to make sure it's noted. OK, is everybody good with that?

Finance: 5310 & 5320

Lisa Labrie: And the next section would be Finance, 5310. The first department 5310 basically the operating budget was reduced 3.3%. Any questions on it? Selectman Jakoby: Just to follow up on the train of thought from the last meeting. So you feel that the training being consistent with the \$850 will meet the needs of the department? Lisa Labrie: I think so. This line would basically covers me. Selectman Jakoby: OK. Lisa Labrie: We try to get as much free training as we can. Selectman Jakoby: Just wanted to double check because we have been asking each department about that. Making sure any training and development that you have in mind is able to be covered. Lisa Labrie: Right. Thank you. So the next department would be 5320 which is the rest of Finance. And that had a 2.7% decrease in operating budget. So I went up a little in postage because we mail all the checks basically for all of the payroll and accounts payable. And as everybody knows postage keeps going up so I raised a little bit there. Training I went down a little bit. Like I said, we haven't met the total budget for a couple years now. So I figured it was safe to reduce it a little bit. Chairman Guessferd: Is that the same thing with mileage reimbursement, same thing? We haven't... Lisa Labrie: Because we haven't, we haven't been going to training as much. A lot of training now is also offered online. So we save a little bit of money that way. And then office supplies. Because I went up in postage I tried to cut down a little on office supplies. Selectman Roy: That's not going to be short at all? Lisa Labrie: Hopefully not. Since I'm also the head of water sometimes they let us, you know if we're short, they let us take some from them. It's all one big happy family downstairs. Chairman Guessferd: Alright, any other questions there, in Finance? OK, thank you very much.

Mr. Malizia: So I recommend you go back to the front section of the book 5030 which is I believe the Tax Collector budget. The Tax Collector and the Town Clerk are here. And they were scheduled in the order anyways. Selectman Roy: What number was that again? Mr. Malizia: 5030 so it's under the 5000 tab. Town Officers tab, my apologies. Chairman Guessferd: So I will recognize Christine Strout-Lizotte.

Tax Collector: 5030

Christine Strout-Lizotte: Good evening. As you can see the budget in front of you the biggest thing that went increased were Professional Services and those fees, we use a third-party processor to send out our monthly renewal notices. The fees for that, I'm not sure, I think when we split the budget last year those fees did not get added into this budget for FY25. So that's why it was such an increase. So I think we're under budgeted for FY25 but FY26 that's an actual number. Other than that everything pretty much stayed the same. Any questions? Selectman Roy: Your paper number seems a little bit low. Christine Strout-Lizotte: That's a number that's given. I agree. Selectman Roy: \$88? What do you get like three reams of paper? Christine Strout-Lizotte: We certainly use more than three reams. Selectman Roy: I would think that you would. Chairman Guessferd: OK, any other questions?

Tax Collector: 5031

Mr. Malizia: 5031 which is the next cost center is the Town Clerk. As you recall these were separated. I think this is the first budget. 2025 is the first budget year. So this is the second budget so it's still a little work in progress. Again, just trying to differentiate, again the job is split. We've got everything it's just as I shakes up, we're in the right bucket. We know the labor is but, some of the other paperwork. So the Town Clerk is obviously the elected position. And basically does the election side of the house and all that. Michelle Brewster: So based off the information that I've had in the last few months being here we've had three elections which is a lot more costly to the Town Clerk than a year we only have one election. So based off

that you'll see a lot of my line items I went down and what I assumed we'd get for that year, just based off only having one election. So a lot of those items did go down significantly as well as for 2025 it was increased for supplies that I would need as a new Clerk. We're not going to need those of course for 2026. Does anyone have any questions regarding that? Selectman Roy: The increase in registration fees? It went from \$50 to \$400? Christine Strout-Lizotte: I'm going to jump in here. The registration fees are for the annual conference for the Town Clerk's and registration fees for the certification training for a week in August. Those registration fees are \$260. Selectman Roy: OK. Chairman Guessferd: And we didn't incur those before. Christine Strout-Lizotte: We did and now there's two of us. Michelle Brewster: It's separated so the Clerk annual conference that just passed in August, that's \$450 just for that conference alone to attend. So now just splitting it which does the Town Tax Collector go to and the Clerk go to. Christine Strout-Lizotte: And the certification now would be two, both of us going vs. one. Chairman Guessferd: OK, that makes sense. Any questions by anybody? OK, alright I think we're good with that one. Mr. Malizia: I believe in the scheme of things you had Engineering and Water, I believe next. Elvis Dhima: They can go first because I've got the most items, Steve, if it's OK with the Board. Mr. Malizia: 5060 Library maybe. Have them go and that's its own tab way towards the back of the book.

Library: 5060

Mr. Malizia: As you recall the Library is in an autonomous elected Trustees so this is basically their budget. They tier up under the Town but the Trustees are responsible for the management and the budget. Linda Pilla: Hi and good evening. We're here tonight to present the FY25 budget for Rodgers memorial Library. We prepared a budget with a payroll increase of 2.7% for COLA. And the operating has come back with a 2.8% and there some additional costs on the payroll side that are due to anticipated increases in healthcare costs above and beyond rate increases. We're looking at some retirements coming up this year and some changes in circumstances. And so the benefit we've had to the Town of making use of the flex payments which has been wonderful over the last ten years, there's very real possibility this will change as I lose some of my long-standing staff member and we have to go through a hiring process. And so in order to do that we have to put down the family rate. Of course if we hire someone who's not going to use those rates, then of course those funds will be returned to the Town as they're not going to be used. Chairman Guessferd: And that's been the practice across the board. Mr. Malizia: That's what we do for everybody because we don't know what we're going to be hiring so we have to plan on the most expensive scenario. But if they benefit by hiring either a two-person or a single, they save. Or, even better a flex. Linda Pilla: Even better, yes. And of course you know, we've had this happen for years. And we have a number of full time employees and more than half of them have used the flex payments over the last seven, eight, nine, ten years. As I say, it's changing, my heart, be still my heart as I lose the long term members of staff. We do have a few increases on the operational side. Line, I can go through them piece by piece or if you would prefer to look at them yourself and look for the increases and ask me. Do you have a preference? Chairman Guessferd: I mean, yes we do see what they are, so just go ahead down the ones because three of these that are higher. Mr. Malizia: Significant, you know. Linda Pilla: OK. The equipment rental for the copier. So, originally the budget was \$2,845 but we're actually being charged \$3,500. It's a Town, we're part of the co-operative, the purchases, printers and copiers through the Town and that's our actual cost. So that's what the budget will be for this year. 224 Building Maintenance. We went to the Budget Committee last year and Mr. Murray recommended or questioned me as to the prudence of having a building maintenance number that was so low on a building that is now 15 years old. And we looked at our actuals for FY25, he was absolutely correct so we've increased that budget from \$5,000 to \$10,000. Line 241, we're just finding, unfortunately we're finding that the printing, the copier, photo copier printers that we have are quite slow and they require an inordinate amount of staff time. So we have switched up and included some off-site printing for some items which is saving staff time and increasing that budget just a little bit. 269 covers our cost for the Consortium membership and that is a contractual agreement so that's increasing by a small amount this year. 301 is a cost for paper. It used to be the Town paid for the paper, we are now paying for our own paper, so that's just a small increase on that one. And then line 412, I believe is the last one. It's just the general increases in software management, it's from \$3,000 to \$4,000. Selectman Morin: Just a question on the paper. How come we went from the Town to doing it yourself? Linda Pilla: I have no idea. That was a decision that was, I was told that the Town wasn't buying the paper anymore because they got a larger bulk discount and for whatever reason, and I don't know what the reason was were just notified that the Town wasn't doing it anymore and we would

have to buy our own. Lisa Labrie: We weren't getting much of a discount by buying in bulk. And storing it upstairs in large quantities. It's kind of a decision that was made by the person who was purchasing for the Town in the Admin department. Chairman Guessferd: OK. Lisa Labrie: They basically said everyone's going to buy their own from now on. And so, I have, there are some departments that have the bulk of the budget for the paper and we just buy it now. Land Use buys a bunch because they have a big copier over there. (inaudible) There's not a big huge difference in buying in bulk anymore. Cost of paper has just gone through the roof. Selectman Roy: So that brings up a question about the \$88 I just asked the Town Clerk and the Tax Collector about. I don't see \$88 getting them through the year. Lisa Labrie: So I would be buying, probably they would be taking from the supply, the budget I have it goes up in that copier room and that's the paper they use. Selectman Roy: OK. Lisa Labrie: It would be anything that they need special paper. Selectman Roy: OK. Chairman Guessferd: It was the \$88 special paper. Lisa Labrie: Any kind of special paper they need. Mr. Malizia: Something like that, they need a different, they're sending out a red or blue or green or something. All the other paper goes in the room and we all just use it out of that. Chairman Guessferd: That room right off the hall, the mail hall. Anybody else? Selectman Roy: No, I think I'm good. Mr. Malizia: And you don't have any warrants or outside the budget requests, so. Linda Pilla: No, there won't be anything unless we have a petition warrant coming up. But we don't have anything tonight. Chairman Guessferd: You're not presenting any, OK. Alright, thank you very much we appreciate that. Mr. Malizia: OK, I guess the Engineering and the IT can arm wrestle for this. Elvis Dhima: No, they can go first.

IT: 5330's, 5x77's

Mr. Malizia: So IT has a tab, 5330 it's more towards the front of the book. Chairman Guessferd: I'll recognize the IT Director, John Beike. In his last act of defiance here I think before he leaves and Mr. Bosteels. John Beike: IT Director, John Beike, good evening. I brought Doug Bosteels one of my IT specialists. I also have another IT Specialist, Vin and my IT Technician Amanda. Since I'm retiring at the end of the month, Doug will be taking the budget and moving it forward through the process. So we can start with the IT budgets. Mr. Malizia: So when we organized this, this is the central IT department. As you're well aware we've allocated out things like printers, other peripherals to each department so we put them all in this section because John (inaudible). You'll see Fire and Police have some pretty decent sized IT budgets but that's because we account for their specifics under their cost center. But John and Doug and Vin and Amanda, they manage it all. John Beike the main IT budget 5330 is pretty much comprised of just maintenance items. You know software licensing, maintenance of the software or of the products and all their hardware. And just support and we've seen some drastic increases in those prices. One of them was, I think, was almost 90% we saw an increase in our virtual system software licensing. Because it was bought out by another company and they just threw us a curve ball. So most of the increases you see in here are just contractual increases. So, if you have any questions first before we start, I'll take those or just go through them. Selectman Roy: I just have a general question. Throughout the IT budgets I noticed a huge increase in software maintenance. Why is that? It's just what they're charging us. Like I said the virtual systems... Selectman Roy: Is it a contract? John Beike: Well they're software contracts or licensing to keep them rolling forward. Mr. Malizia: So if you had a license to like Microsoft Office, for example, you're paying X this year, they said oh we gotch ya, you'll pay Y next year. John Beike: Well for example, the virtual software was the company was bought out by another company and they called me up and said your increase is going to be 157%. I said I can't absorb that. We're going to have to renegotiate something here. So I got it to 97%. And you'll see that throughout this, I mean after COVID, you know, a lot of these prices just went crazy and we had to absorb it. Now my overall budget is up 2.14% which only represents about \$5,500, you know overall. We worked that hard to try to get that number down as much as we can. But, over the lean years we weren't replace doing replacements of work stations and stuff like that. We cut back. We tried to bring those back and you'll see now we're doing like 10 work stations a year within this budget plus we have within the other budgets work station replacements which is about 16 more. So it's 26 work stations out of 250. Chairman Guessferd: So, it's a rolling process basically. So, what you're basically saying with regard to the licensing is that we're not locked in forever on the licensing. In other words the licensing is... John Beike: How they're licensing, some of them are yearly, some of them perpetual. Like the Microsoft one that I have an outside budget request, is a perpetual license. It's good for about five year's, one-time charge. Now if we went with Office 365 it would have been that much per year. Because they charge you \$250 per user for a year times 250. So economics, let's just go with the perpetual version. I actually talked to Microsoft they said this is the last year, the last release for

perpetual version is 2024 for Office. So, whoever takes over the group is going to have to revisit this again in four years. Doug Bosteels: They're pushing Cloud. John Beike: Everyone's pushing the Cloud stuff. Mr. Malizia: That's another way they make money because then they charge you more for the Cloud. John Beike: Right. Why would you sell a perpetual version for \$47,000 where you could get that yearly. And it's a way for these companies to keep track, or get a hold of their licensing. You know say you buy it and then you run away, you don't do that. If you want to use it you have to maintain that license. Chairman Guessferd: Right. My company just migrated to Microsoft 365 and yeah, it's a big deal. John Beike: I don't know how these big companies do it. Chairman Guessferd: I hear you. Doug Bosteels: Yes, it seems that they're not giving any discounts whatsoever. Chairman Guessferd: Kind of heavy, it's almost a monopoly basically, it is. Doug Bosteels: They know they can do it. John Beike: So, if you had any specific questions, there's actually really nothing new in there. Just our continuation of our business. I did have one outside request and that's for the Office because the current Office we're on expires next October. Chairman Guessferd: Does anybody, first though, does anybody have any questions on these things here. Selectman Roy: The increase in telephones, is that the number of telephones or is that... John Beike: That's just the maintenance of the system. Selectman Roy: That's just the maintenance of the system? John Beike: Or, you know if something breaks they'll come in and repair it as part of the maintenance contract. Selectman Roy: OK, so it went up from \$11,900 to \$13,600? John Beike: Yes. Selectman Roy: And now it's part of the contract? John Beike: Yes, that's a contractual price. Now those systems are becoming end of life. And in the future within the next year or two we're going to have to look at are we going to move to the Cloud-based phone systems? And I've talked to like our vendor who does the phone service. They also provide online phone service at a really reasonable price. So that's the next big project for the Town is to go Cloud-based phone system. But, with a Cloud-based phone system you have to worry about our emergency services. Because if something happened with the internet goes down, the phones go down. So you need to bring some type of backup system that will work through that. Because we know that's going to happen. Somebody's going to take out the internet soon. Doug Bosteels: (inaudible) have been around for a while. It's just a matter of time before we lose the phone. Selectman Roy: And publications and subscriptions went up significantly, too. John Beike: Yes, same thing. That's what they're charging us. Selectman Roy: For what kind of publications and subscriptions? John Beike: Well subscription costs again, software subscriptions. What line item is that? Mr. Malizia: 215. John Beike: The first one right there is Consolidated that's our phone service. Our phone numbers basically. That's the first light, that's our vendor we use for our phone system. Not the phone itself, it's the service. Selectman Roy: OK. John Beike: And then as you're all well aware the next one is like the certificates. They ended the certificate in the middle of the month, who knew? And when the email went off line, the certificate expired in the middle of the month. Who does that? We were ready to go we thought it was the end of the month. Chairman Guessferd: Those are the SSL certs? John Beike: Excuse me? Chairman Guessferd: Where those the SSL certs? John Beike: Yes. And then Power DMS everybody uses, that's for our Document Management System. Police and Fire, different we use that for you know, document management. Doug can talk about the manage engine stuff, that's... Doug Bosteels: That's the password reset tool. That's a utility brought in-house so that if users forgot their password or got locked out of the system, they have the ability to reset their own passwords. At least they don't have to call IT to do it. Say after hours or during the weekend. Selectman Roy: But no one will appreciate this because they do it from every time, would be really helpful if they told you what the parameters of the... John Beike: I text it to you all the time. It's the rules, you know. It is what it is. But yes, Microsoft is not the most easy people. Chairman Guessferd: I have to remind myself every three months, I have to put it in my calendar, to update my password. John Beike: It does remind you but like say if you don't catch it. And then you're texting us. Yes the next one down is the IT monitoring tool. That's the software we use to monitor if something was going wrong. The GoTo meeting, we use that for the virtual meeting stuff. And then the anti-virus software, that's part of that. Chairman Guessferd: That's the single largest item on the list. Everybody has to have that. John Beike: Yes, and we spend a lot of time just on people trying to break into this place from outside the United States. It happens a lot. We spend a lot of time. Doug Bosteels: It happens more than you think it does. John Beike: We had an incident this morning. Chairman Guessferd: So you know every time somebody tries to break in. John Beike: Yes, we can see it on the network. They're banging on the door, you know on the firewalls. Trying to get in. We have a rule, traditionally we don't allow anything off shore, we call it. So anything coming in off shore is automatically blocked. In today's business when you're doing a lot of Cloud-based stuff a lot of that business is off shore. For example, like FaceBook could move around the world to a different server just load balancing. So we have to keep track of that and allow that through the firewall.

Doug Bosteels: A lot of companies using Amazon Cloud services and Amazon shuffles their servers, they move things all the time. John Beike: All over the world. Doug Bosteels: So we're constantly going into the firewall and changing things so that you can still get to things we need to get to. John Beike: And then the last one there is just as we all move Cloud services that's just a place holder just in case we need more bandwidth. Because as we add more services. Selectman Roy: And one last one. Except for the opposite. The training budget you cut. John Beike: They cut it. That went down. Selectman Roy: Who cut it? John Beike: The company. Selectman Roy: Oh, really? John Beike: Yes. Selectman Roy: That works. John Beike: They reduced it. They're actually a pretty good company where they offer, not only do they do training for us, for all the software training and stuff and hardware, they do a monthly training, like an hour. You know, the topic of the month. We all sit there... Mr. Malizia: Is that the (inaudible). John Beike: That's something else, this is just our training. You know, our technical training. Selectman Roy: Which stayed the same. John Beike: The Know Before stayed the same and that's the one everybody hates. It's a necessary evil because over 90% of your problems that you're going to have for a break-in is from a user clicking on something. Chairman Guessferd: We have a lot of that. John Beike: We make a big effort to make sure that doesn't happen. And that's part of the training. Mr. Malizia: When I sign up for gift cards I'm not really me. John Beike: Or, we get a message, hey Steve. Mr. Malizia: This is the HR department you need to do this. John Beike: How many of those do we get? Mr. Malizia: I get them and I'm like the HR department. Doug Bosteels: And that's a good tool because it does, it does train the users what to look for in a link and what not to click on. You know it's been good, it's been beneficial for us for sure. Chairman Guessferd: And then yes, to give fair credit, the professional outside services never went down. John Beike: Because of the, Doug could probably talk to it more about, when we brought on Sharepoint it didn't go well. The vendor that we had hired to bring that online. It cost us a pretty good amount of money to get it straightened out and so we had to overspend that. But now that's up and running, it's running really great so this money is just basically for if we have any issues with email or another service. Chairman Guessferd: That's why it went down because we were using that service before to correct things. John Beike: To correct things, yes. Chairman Guessferd: Office supplies, went down there. Small equipment, reduced that as well. John Beike: Not by much but yes. We added, we expanded the wifi within this building. Chairman Guessferd: And talk about the computer equipment. John Beike: The first line there is the replacement PCs, they run about \$1,300 apiece. We're looking to do 10 this time. I think last year we did five in this budget. Chairman Guessferd: That's a big part of the increase. Selectman Roy: You went down. \$13,500 to \$6,750. Chairman Guessferd: Oh no we were talking about the one above it. Selectman Roy: No that's, oh OK. Chairman Guessferd: It went from \$30,000 to \$47,000. Selectman Roy: I'm looking at it backwards. John Beike: Same thing with replacement monitors, memory and solid state drives. We're looking to replace one of the servers. If need some more equipment for the IT staff and then the switches that we use. We have two fiber loops in town, one runs down Rte. 111 the other is on Rte. 102 and they both meet at the Police tower. So there's two loops, so if one side's taken out it just fails over. And that radio network is also in that same network but it's on a separate, it's on a separate fiber channel but it's in the same loop. So all the radio, when they upgraded the radio system, they're in that same bundle. Chairman Guessferd: OK. And then software going down by a significant amount. John Beike: Well only because I took it out because this is where the outside budget request comes in. We put a little money in the last year to like seed it. We would need 200 more units which would be the \$46,800, or the \$47,000 outside budget request, that's what we're asking for. Chairman Guessferd: Alright, we'll talk about that in a few minutes here. John Beike: So, I think that's it for that. Other than I do have to say one thing the Barracuda we all purchased last year, has worked out great. Selectman Roy: Oh, the email server? John Beike; Ya, the archiver. It's because of the, all the right-to-know requests. As some of you are aware of. Doug Bosteels: Definitely makes it a lot easier. To fulfill those requests. John Beike: It make a much easy, you can do it in a tenth of the time. Chairman Guessferd: When somebody asks for somebody's email, or that sort of thing, it can be done quickly. John Beike: Very quickly. Doug Bosteels: Very quickly. John Beike: You can go onto the other departments if you want. Chairman Guessferd: Does anybody have any other questions on this one? Ya, let's move forward.

Mr. Malizia: I think 5077 which is right after his main department you'll see that's I think Town Officers. Again these are all the allocation of things out there in departments that he provides for those departments. John Beike: The only big increase in that, I think if everybody's on that page 5077, you see a big increase for software maintenance. I had to add in the state network connection. The state has been pushing all of this

stuff down to the Town's. They used to set you all up with a connection and give you all the hardware you need. Well that's not happening anymore. So they put that burden on the Town, so we have to provide the hardware to do that function plus the maintenance on their hardware and that's what the \$800 is on line item 269. That's why that's in there. Chairman Guessferd: OK, so that's essentially the bulk of that increase, that one item. Selectman Jakoby: Just to clarify, so essentially the bulk of that was being paid for by the state and then the state moved it to us? John Beike: Pretty much, yes. They did the same thing at the PD. You know because they have the state connections up there for even Fire for the 911 connections and the State Police and at the PD and stuff. They moved all that down to us. Selectman Jakoby: The cost. John Beike: And then 411, those are the printers you see when you go register your car. When the Clerk prints out your registration. Those printers are old. So, we had one die a couple weeks ago, couple months ago and we replaced one. I took the initial we're going to replace one a year in that department. So, they have five, because they get used a lot. And so we're just going to put them on a five year rotation. So every five years those printers will get rotated out. Chairman Guessferd: Makes sense. John Beike: Unless the, here's another thing. The State used to buy those printers. Now we're buying them. Moving on.

Mr. Malizia: 5177 I think is the Town Admin. John Beike: The only adjustment in there is with anti-virus because we switched vendors. So, it wasn't actually correct before now it is about five work stations in there so that's why you see. But it's only gone up about \$180 overall. The percentage looks big but...

Mr. Malizia: Next is Finance, 5377. Again, pretty much the subscription anti-virus stuff. John Beike: No real change there either. Most of these will be small dollar wise but the percentage looks big.

Mr. Malizia: Assessing 5477. John Beike: This is assessing this is where the vision software comes into play, for the maintenance of that software. Mr. Malizia: Evaluation software. John Beike: Everybody's been on the vision sight, you know when you look up somebody, assessment. And then the Assessor asked for, he has one replacement PC plus he wanted to replace his laptop. Because his laptop is currently five or six years old. So he was looking for a new one so I said we'll put it in. Mr. Malizia: And that's what they use out in the field. So his people when they go out in the field and he goes out in the field, they're doing all their work via the laptop.

John Beike: Next is Public Works. Again, you see the same tend, anti-virus. Chairman Guessferd: and the phones? John Beike: The phone, for some reason they were not tracking that correctly. But, that's the actual cost. Selectman Roy: That looks like a big increase. John Beike: I adjusted that to put in the actual number. It wasn't tracking the correct number in there. Chairman Guessferd: So we were paying that already. John Beike: We were paying that so now it's reflected correctly. So in this budget it looks like a big hit, but it's not. Because he has his own phone system out there. Selectman Jakoby: That's going to be questioned by the Budget Committee. So just be prepared for that. John Beike: That'd be Doug. Selectman Jakoby: That's why I'm stating it. So, you know the more explanation that you can give even in that, even when you, when you revise this to write, adjusted to actual cost, previous year's not reflected correctly, will keep them from asking the question or at least would be noted. So, we're just giving people advice last time so that would be definitely be one or any of these major changes that, if you could put a little explanation in there it'll help. Chairman Guessferd: I there one bill for that, that \$2,100? John Beike: They get that bill. Chairman Guessferd: Who does? John Beike: The DPW does. Chairman Guessferd: Yes, because I'm just wondering if maybe we got, if we had a copy of whatever for the Budget Committee if they ask and say here's what we're paying. Mr. Malizia: If they ask we can always provide. Selectman Jakoby: Well, but if you put in the supporting document and right up front it cuts off the conversation much more quickly. John Beike: I might even have that with me. Selectman Jakoby: With me there. If I have the documentation I'm going to nip it. But, if I don't have the documentation it's hard for me to say the documentation is all there, here it is, it's clear, move on. Right? OK, cuz you have to pay it. Mr. Malizia: Oh, I'm not disagreeing. You'd be surprised what they... Selectman Jakoby: We paid it anyway, we paid it anyway. Chairman Guessferd: I guess the idea is there will be something found. John Beike: And it just looks bad. Selectman Jakoby: Just trying to be optimistic. Chairman Guessferd: I think you've got the right attitude about it, really. Selectman Jakoby: Thank you. John Beike: So, moving on again.

Mr. Malizia: 5277 that's all the Land Use type functions, Planning, Zoning, Engineering. John Beike: Yes, there's really not much in there. Same thing with the anti-virus. Make sure everybody pays their fair share. And the replacement PC.

Mr. Malizia: We move in to Police which is a pretty decent sized budget. Based on the organization, what they do. John Beike: So, you're going to see the same types of software subscription increases and maintenance increases that you saw in the IT budget you're going to see here also. The bigger increases. Selectman Roy: What is the large equipment? The very first line, 204. John Beike: That's their data storage devices. That's the compelling of the data store. Selectman Roy: So what's the increase? Why is there such a big increase on that? John Beike: Well, that's how much it went up. Chairman Guessferd: Is that maintenance? John Beike: Yes. Selectman Roy: So that's contractual? John Beike: Yes. You know like I said, we got hit with some crazy increases we have no control over. And the other one happens to be with Dell. You know it's a Dell product. Unless you want to change to another company, you know they're highly reliable but you just gotta, you know disc drives do fail. We had some fail a couple weeks ago. And it's all automatic, the system when I has a failed drive in it, it emails Dell and it tells us there's a new drive coming. And it ships it to the PD and they end up putting it in dispatch. Doug shows up and fills and switches the drive. Doug Bosteels: So basically the Compellent for a visual is basically rack mounted device that holds hard drives. And it's basically the data storage. John Beike: And you pay for that type of service where it's all automatic. Chairman Guessferd: So basically you don't have a gap. A basic gap. John Beike: The system phones home. It says, you know I have a bad drive and it's telling Dell and Dell's telling us before. Doug Bosteels: Dell knows that we have a bad drive before we know we have a bad drive. John Beike: We'll get a message from Dell saying you've got a bad drive over at Constitution Drive. OK. Doug Bosteels: Shows up the next day, swap up and I send the bad one back. John Beike: So going to software maintenance, the big on there is their Police software. Their CAD system, the records management system is the big expense in there. Chairman Guessferd: And again, that's the licensing. John Beike: Licensing again, for all the different products that are in there, you know their CAD, their records, their mobile. Mr. Malizia: CAD is Computer Aided Dispatch. As opposed to people hear CAD they think Engineering, that's not the same thing. It's a dispatch system. John Beike: It's the dispatching system. All those little modules are licenses separately. Selectman Morin: The Police are in the same boat as the Fire Department, they're not going to be supporting their dispatch? John Beike: No. For some reason, the Police, because they're more, I don't know how to say this, they're on top because of federal requirements and the state requirements that happen. They pretty much stay on top of it, the company that does this. For some reason Fire got, and we can talk about that when we get to Fire, because we support what Fire's doing. And so the state compliant, you know because everything is online now. When you do an arrest that's automatically sent up to the (inaudible). The crash data, sent to the state, it's all automatic today. When you write a ticket in a cruiser, it's all done online, it sends it up. Selectman Morin: They have to keep... John Beike: They have to keep up with that if they want to do business in policing. It's, you know, more compliant, you know you have to comply with the FBI, their standards. The standard document for the FBI is almost 600 pages. And we all have to be certified with the FBI and pass a test every two years and be fingerprinted so we can just work on that stuff. Selectman Morin: Thank you. Chairman Guessferd: Software maintenance. The computer equipment is not a significant increase but... John Beike: Same thing, they're the replacement PCs to replace, the tough books when they buy, typically when they buy a new cruiser, if it's an older cruiser or older, it has the older equipment in it, so that's what you'll see, the tough books will get replaced. Chairman Guessferd: Any questions on that page? Fire.

John Beike: Same thing with Fire. You'll see the similar software maintenance, their CAD system. We would, the Chief talked about that the night, their dispatching system. The vendor that they use, which happens to be the same that the Police use, but for some reason they're just not keeping up with Fire. And so, we were on the team that reviewed all the CAD dispatching software. The IT Department was involved all the time. We agree with the Chief, that's something he needs to do. We support that, you know moving, we need something much better. And the new stuff, since his is, they're looking at a (inaudible) base software as a service, SAS, SAAS, software as a service. It just opens up the whole environment for them. They can have the tablets in the cars, you can log in from anywhere. If you gotta log in, you can log in and get your dispatch

system up. So, wherever the scene happen to be they can bring all that data up right in front of them.
Chairman Guessferd: Any other questions for on that page?

John Beike: Recreation, same thing. It's a small increase there. That's mostly the anti-virus stuff.

Mr. Malizia: The last two pages in this section as Mr. Beike referred to outside the budget from Microsoft Office, I think it's a, what are we looking at here John? \$47,000. John Beike: I do have the... Microsoft did come out with the 2024 version last week or so. And it actually came out less. It actually went down a dollar per unit. So the 2024 came in at \$46,418. If you want a copy of that I have it. If you each want a copy. Mr. Malizia: Probably best giving it to Finance so we can put it in the outside the budget request. There's an updated number, if it's not in your budget it can be on that work sheet. Selectman Roy: What's the updated number? Chairman Guessferd: \$46,418. John Beike: \$582.09 a unit. Now we're going to purchase this probably a year from now. That's why I rounded up in my request, the 47. Mr. Malizia: Yes, you don't know. John Beike: Yes, I don't know. Chairman Guessferd: Yes, to emphasize no further security updates after next October. 2016. So, it's really pretty much necessary to do this. John Beike: I did have a conversation with Microsoft and they actually said, suggested this was our best fit for our environment. This will get us another five years before we have to go with probably a Cloud version. If we went with the Cloud version now, it's almost that price per year. Chairman Guessferd: Price per year, yes. Well because it offers so much more. John Beike: The stuff we never use. Chairman Guessferd: OK, well we'll take that under advisement when we talk about the out of budget requests. John Beike: Any other questions? Mr. Malizia: He doesn't have any other warrants or anything. Chairman Guessferd: OK, anybody have any other questions for John or Doug? I just want to say since this is the last time we'll see you, likely here face to face, thank you for all your great work. John Beike: Thank you. It's been a long time. Mr. Malizia: Don't do what I did.

Engineering: 5585

Mr. Malizia: Engineering. The Engineering budget is under the Land Use tab towards the back section. It's 5585, the last five or six pages. This is the Engineering budget. Elvis Dhima: Thank you Mr. Chairman, good evening everyone. I'll start by saying that I'm never going to let IT department present their budget before mine, that's it, I learned my lesson today. Alright, so the prosed budget, operational budget, has an increase of \$1,267 which is you're 1.5% request for the Town. The entire amount has been applied to repair and maintenance of the two vehicles that we have at the Engineering Department. And you will not see any other change compared to the previous year. So again, the only item that's changing from last year to current year, 2025 is 325, Repair and Maintenance. It's going from FY25 of \$900 to FY26 \$2,167 which represents an increase of \$1,267. I'll take any questions you might have. There is no out of budget requests either this time. Chairman Guessferd: Anybody have any questions for Mr. Dhima? Selectman Morin: Do you have enough in here, the way we've been killing grants lately, do you have enough to keep pursuing grants other than what you have? Elvis Dhima: The main, most of the funds for the \$20,000 are going to be utilized for the boat launch and the beach area. Most of the grants we're pursuing right now are being 100% handled by engineering staff. So, we would only utilize those funds that you see only for grants we think we need outside support. Those would not be utilized if we don't think we need outside help. Again, that money is there to make sure we increase our chances as a Town to land these grants. And we're only pursuing them once we think we have a good chance at getting. We're not chasing butterflies out there, so. It's been very good. You will see another grant that we received, It's going to be presented to you at the next meeting. We've done very well. We continue to do very well. Selectman Jakoby: So that's the only change is the 325? Elvis Dhima: That is correct. Chairman Guessferd: Are we missing a page here? Selectman Jakoby: Ya, I'm missing a page. Are we missing a page? OK, I just wanted to make sure. Chairman Guessferd: ok, any other questions? Mr. Malizia: So then we have other, I don't know if you're doing the Conservation, they're not here right now. Elvis Dhima: Which one you want to do first? I also want to say, are we jumping to the Warrant Articles while I'm doing Engineering? Mr. Malizia: Lets do all these then we'll go to the Warrant Articles just because it's from a book. Probably walk through the book, keeps it easier. Elvis Dhima: That works. So, which one would you like to do next?

Sewer Utility:

Mr. Malizia: The Sewer Utility tab. A separate tab, it's separate. As you're aware, the sewer users pay for the sewer. So this only affects the sewer users. And the revenues here offset the expenses of the sewer. Elvis Dhima: As far as the Sewer goes, as Mr. Malizia said, it's kind of, if you have it you pay for it. If you don't you don't pay for it, it's pretty straight forward. We continue to be doing a good job, I think, running this utility. Still continue to provide some of the lowest rates around here compared to the municipalities we have around us. We've done a lot of work, we continue to do a lot of work. Our main focus right now is we have completed all the rehabs on our pump stations, lift stations, generators related to them. We're simply focusing on now we're finding if there's any water that's coming onto our pipes through the infiltration inflow. If we find them we fix them. And that's what we've been doing. So, it's been pretty successful, you know Public Works has top of the line equipment now that we do all the inspections ourselves with the camera that we have. They love it, they've used for about less than a year now and it was long overdue. It's tough with the line, they've got some of the best equipment now. They've been out there utilizing it, we continue to do pretty good. One of the things that we have to deal with is dealing with Nashua as we have to pay for all the sewer that goes over there. It's something that we can't control as much as we'd like to compared to other things like water. But overall I think we're doing OK as far as managing their piece. But that's the only thing that concerns me is their costs associated to compliance, the new rules are kicking in and they're cost to operate the treatment facility and our share of sending all that over there. Chairman Guessferd: Yes, because sewer treatment, that's the biggest increase it appears. Elvis Dhima: That's exactly it. So we're trying to adjust things as we go, things that we can control but as I said, one of the things we can't control is improvements that they're doing at their treatment facility and treatment of the sewer that goes to the treatment facility. One thing we can control is improve our system and continue to improve our systems so we're sending less and less sewer out there. The way the sewer works is you have the sewer infiltration, I mean sewer inflow but also water from the ground water that's coming through the pipes as they get older. If you reduce that water coming into the pipes, water that you really don't have to treat, you're reducing the F1 that's going to Nashua. Therefore, you're reducing your cost of treating that. That is basically the main thing that we can control and continue to improve it. Can you ever get it to zero? No. But can you get it close to that? Yes. And that's kind of what the 250's going for which is infiltration and inflow. It's basically us continuing to find where these holes are in the system and plug them. And that's basically it. Chairman Guessferd: The large operating equipment was down big time. Selectman Roy: What's up with the bank charges? That seems awful high. Elvis Dhima: Bank charges? Which one is that one? Selectman Roy: It's on the very first page. Mr. Malizia: It's a revenue number. Elvis Dhima: Oh, the very first page. Mr. Malizia: Banks charge you for all kinds of things like if somebody makes a bounced check, all those kinds of things. Selectman Roy: And I understand that but \$4,400 just seems like a lot. Lisa Labrie: They're a good user of the (inaudible). So, the charges by the bank, they increase their costs where they can and I think it's gone up. (inaudible) Selectman Roy: Still seems high to me. Elvis Dhima: Blame it on the banks. It's never enough for them. Chairman Guessferd: Any other questions on sewer? Now after this, I mean obviously this doesn't have to do with the cost necessarily to the Town per se. We're doing the sewer fee increases. Elvis Dhima: So that's January first and July first of 2025. Mr. Malizia: So some of that revenue will show up this year, some will start showing up next year. Again we balance. In other words whatever we spend we need to recover from the users. So that's hence, why you have to keep on top of that fee. Elvis Dhima: And we're going to continue to keep a close eye on it and make necessary adjustments to deal with costs. Hopefully I don't have to come back for a second trip here. But, we're keeping a close eye on this so we're not going to see the big changes as you saw recently. So we can be slow and steady, that seems to be the way to go. We'll continue to monitor it very closely. Chairman Guessferd: OK, any other sewer related questions? Lisa Labrie: Selectman Roy, we just took a look at the average from last year was \$400 a month for the sewer bank charges. Chairman Guessferd: Bank charges. OK, moving on to water.

Water Utility:

Mr. Malizia: So similar to Sewer, Water is paid for by the users. At this point I think you have this will be FY26, so you'll have in FY28 the original purchase bond will be paid. So you have basically, you have two more years to go to pay off the acquisition cost of the water utility. So that's a pretty significant event. And that'll probably free up \$1 million. But that's a couple years out. We did pay off, there's a 20 year bond where we did the south water tank, we (inaudible) the south end of the system and I believe the booster station down

by Stop and Shop. That bond got paid off. Just got paid off I think this year or last year. Elvis Dhima: So this is the last main one. And after that... Mr. Malizia: This is really the only debt in water utility. And again, it's been declining because it's principal that the interest, you're at the end of the interest. You are in good shape with this utility. You have some pretty good reserve funds and when that gets done you'll have some decisions. You can put more money into reserves, you can put more money into, at some point you're going to be looking at pipe replacement. That core part of Town is aging. So at some point and he talked about infiltrations water getting in? Well you don't want water leaking out because it's water loss, that's water you're not billing somebody for. If it leaches out of the pipe. So, anytime you see a main break or that sort, those are water losses which you try to keep a tight system to keep the water from getting out. Elvis Dhima: Couple of other things we've done in addition to it as Mr. Malizia said, we're trying to go get the meter replacements on the 10-year cycle. What that means is our meters slow down as they get older, like the rest of us. So, we're trying to get everything to basically a 10-year cycle. We've been very successful that the water clerks have worked very hard on that. We for the first time averaging about 8.4% on water losses. What that means that for every 100 gallons that we're putting out there are 8.4 unaccounted for. We were pushing as high as 20% about 10 years ago. That's a combination of improving our system, doing a better job with the meter replacements, getting that closer to where that needs to be. The only main project you have in front of you that we're doing right now is the Marsh Road Booster Station. That \$1.2 million project, it's on its last phase. Should be done this year. We also received a grant for over \$110,000 that's going to help a lot with the cost related to that or, it's going to go back into the water account. Another good thing you have going is that we're almost done with Verizon agreement to get the tower up on the south end which is going to (inaudible) about \$20,000 a year for a total of about just under a million dollars over 40 years which is again, every little thing helps. The main thing that Mr. Malizia said is focusing on the water mains and what we need to do. The priority will be closing loops first and second will be start replacing mains that need to be replaced. We have had a lot repairs in the past but things have been pretty good. Typically most of the stuff is in the winter. We're keeping track of what's been, mains that have issues like continuous breaks in certain areas. We identify those areas, we know what we need to do when the time comes in 2028. There is an inventory we're keeping track of and it's going to be tackled as soon as the funds are available. What we envision here is once the money becomes available it's going to be rolled into increments over the system so you don't have to do something significant down the road. Another thing you're going to be dealing with down the road is Quinstein is probably going to get offline so you're going to buy most of the water from Pennichuck. But we get a much, much lower rate than anybody else because we buy a significant amount. You have to make some adjustments there. We still don't know what the outcome with St. Cobain, but, it's going in the right direction. They're committing to another significant amount for the next milestone. We're trying to deal with the state and Pennichuck right now. It's going to be coming in front of you very shortly. But, they're going to be with us for long time as we deal with this PFAS in the well situation. Overall, great shape, you're in very good position. The main challenge we have in front of us is making sure that Hudson continues to be a key player in the region. And if there's any water that needs to be pushed, it doesn't have to come through us, but it would be nice to come through us so we can generate some other revenue. And that's basically it as far as the water goes. Selectman Roy: So on line 5592-401, it went down from \$375,000 to \$65,000. Elvis Dhima: Oh yes. So, the \$375,000 was the phase related to Marsh Road Booster Station. Selectman Roy: Oh, OK. Elvis Dhima: So that is your main project that you had in the works and you broke it down over three years. The \$65,000 is basically still some large equipment improvements related to the lead and copper (inaudible) you have to do. But you're done with big projects above ground. And that's why you see the significant reductions. Overall you're going to actually see a reduction on your water from last year because we're done with big projects. You know all the booster stations, other pump stations, the well improvements all the generators that go with it. Your last phase about the skate, tower/radio/communications so, as Mr. Beike was speaking about you have got to have more than one way of communicating if our T1 connections, which is internet going down for the water, we're going to be able to communication through our asset through the radios. We will still be running water if we get hit by an outside actor and the comps go down, you won't be able to talk on the phone here but, you'll get the water still. So, we got that going for us. And you'll still be able to flush and it won't be that bad, right? God knows we could use a break from the phones once in a while. Yes, the water has been set up to make sure that we continue to operate and provide services in worst case scenarios. And it's a real, it's one of those things no one really cares until, you know, you open up the faucet and you can't get water. And then that's when you hear it. Another thing I wanted to share with you is we completed the lead and copper rule inventory which

has been a huge undertaking. It's a big EPA requirement that's coming down the line due to the Flint, Michigan, what happened over there. And I'm pleased to tell you that out of 6,700 plus services, we can't find information about on just one of them. So, it's pretty sick, I'm pretty upset because we were close to perfection but, what are you going to do? We know what we need to do to identify it. We want to make sure that we don't interrupt services for this particular location. That's a huge deal. You know we're talking about communities that have like Manchester and another one, Concord, that they have in the thousands. At that location said I don't know what they have for information so, we found a gold mine. The oldest service I found was from 1924. And I have it in the, I put it in a frame because I had to, it's one of those things, a 100 years old. You can smell the age of this paper, it's just one of those things. Mr. Malizia: Where is it? Elvis Dhima: It's in my office. Mr. Malizia: No, where's the service? Elvis Dhima: The service was on, I want to say either Library or Central. That's where the main one was. It was abandoned obviously, it was a lot of small system was put in, abandoned through the time. But yes, over here I think right on Library Street, the corner and Ferry, used to be an old oil, you know delivery system. It's what it had for an address and if you want to come and see it it's in there I have it in a frame. Hundred years old that is the oldest service we were able to find through our record keeping. And it was well done, I mean some of it didn't make sense but most of it did and the ones we couldn't find, was about 50 of them, we dug them out. We physically dug them out and we found what we have for services on our side and on the customer's side. That's going to be, you're going to see a lot of things on WMUR and other radio stations, they're going to come up. A lot of people are going to freak out. The letter, the language on the letter, is very strong. It can be, if you have a family and you've got kids, it'll shake you a little bit. It is what it is. It's not going to be our problem, thank God. We'll see how it goes. State has got a lot of work to do to deal with that. It's coming. But, yes over all, very good shape. Chairman Guessferd: Any other questions on Water?

Conservation: 5586

Mr. Malizia: So Conservation is after the Library tab. That's a very small budget. Typically it has to do with maintenance of the ponds. As you're well aware we weed the control over there. That's typically what that entails and generally speaking we get money from the state to help us defray the cost of that. Elvis Dhima: 40% in grants, yes. That helps us a lot. We carry the entire amount but we get about 40% back. 40%-50% back in reimbursement and it's been very successful. The proposed amount for Fy26 is \$791. That entire amount is going towards small equipment which is kiosk updates and replacements and trail signs. Conservation Commission has been very active on trying to get things up to date and replacing them and that's basically most of the money. That's where most of the money's going. So the entire amount has been applied to that particular item. Nothing else is being changed from the previous year. Mr. Malizia: We've added a bit of acreage for Conservation. Elvis Dhima: It's been a significant, they've increased, created new trails. They've been very active, they've done a good job. They've been very successful in what they've been doing and they continue to pursue additional properties. Chairman Guessferd: Everyone else good?

Warrant Article E:

Mr. Malizia: So the Engineer has proposed several Warrant Articles starting with the letter E. Which is in the tabs in the back. I think the first one is Lowell Road and Birch Street, intersection improvements. Elvis Dhima: So this one is a result of ongoing safety issues at Lowell and County Road and accidents. It has been brought up, it was brought up in the past, it was brought up again recently. We work with the Planning Department and obviously the Board of Selectmen. We're currently doing designs out there and soil testing. I don't know if you were able to see out there. They were out there full throttle, we're digging already. I got a call that said ya, design is already done we're breaking ground. They're like what you just... I said I'm kidding. We presented this to the NRPC. We're hoping that by mid-November we're going to know if this going to make it into the 10-year plan with the State. If we get the nice news right before Christmas that this is going to the State, I'm very confident that the State is going to adopt it, it's going to roll it in. What that means is we're going to get about \$1.6 million in State funds to do this improvement. And \$400,000 our match is coming from Corridor Funds. So this is going to be at no cost to the tax payer. This entire \$2 million project is going to be done basically through State and Corridor Funds, again, collected by the Planning Board. What happens if we don't get it? Well we'll just pull this Warrant Article out. We finish the design and we figure out the construction later. So, I don't want you to feel just because we might be moving forward with this, if we

don't get the 10-year plan you have to, we'll just pull this out. That's basically what this Warrant Article is. And there's no cost to it. I'm confident that we're going to make it through the selection because we have a very strong case, we're the only ones that have the funding for the design and the permitting which we're undertaking right now. And the only ones that actually have the 20% match available. Nobody else had it during the presentations. And this is the only project we're putting forward. Mr. Malizia: They typically use the term "shovel ready". So, if you get to be shovel ready you tend to get priority because they'd rather give the money to somebody who'd actually do something. Elvis Dhima: It would be hopefully in line with Melendy Road which I actually brought it up during my presentation as well. State like to see communities that like to get things done right away and they don't linger on. So, we've been very successful with that and they trust us with spending their money now. I think it's going to be good. I have very high hopes on, for this one. I'll take any questions you might have. Chairman Guessferd: That would be something good, very good. To get that done.

Warrant Article F:

Mr. Malizia: So his next article is F. That's Robinson Pond Improvements. Elvis Dhima: So as you know, we're pursuing a grant for \$1 million with 50% match, Federal funds that would be managed by the State. WE have to raise \$500,000 which is our portion. On the next meeting, October 22nd and I think first week of November, you're going to have two public meetings regarding opening up the beach area to everyone instead of just the Hudson residents. If any of you hear the feedback you can decide if you're just going to pursue the beach area and boat launch or just the boat launch. So, that's where we're at. We are going to find out, I think, by March if we get into the grant or not. What happens if we don't get the grant and the Warrant Article goes through? Well we don't have to execute it. We simply don't have to execute it. But that's basically, we're running parallel with a grant with the changes to the beach area and the Warrant Article. But we're going to be able to know if we get the grant or not prior to (inaudible). It's going to be close but, I think, I'm hoping we're going to have the answer for the grant prior to going in for the ballot. So that's what this is. And the nice thing about the Robinson Pond improvements is it has a recreational use, but also the same time it serves you for your obligations you have for your MS4 permit which is basically the Federal permit related to water shed and water qualities. So, it's the only thing we can find that we can basically tell everyone it has a dual use. If we go in and we tell them we're putting a pipe underground to treat water, no one is going to care. This you can see, you can experience it yourself. So I'm hoping it takes a bit of ground and I'll take any questions you may have. Chairman Guessferd: Anybody?

Mr. Malizia: That being the case, I believe his last Article is I. It's really the VacTR truck funding. So as you're all aware we have a Capital Reserve Fund. Every year we put a certain sum into that fund, this the typical amount we put in. \$15,000 comes from the General Fund, \$15,000 comes from the Sewer Fund because the VacTR truck services are our drainage system as well as our sewer system. So it's a 50/50 share. And again this is the typical amount, I believe the Municipal Utility Committee requests this article and it's a standard article, we do it every year. And I think we're a few years out from buying a new one, we've got about \$136,000 - \$137,000 in the fund right now. Every little bit helps. Elvis Dhima: And then we've got another one too, Steve? So we should have another drainage capital reserve fund? Mr. Malizia: Jay already did that. Elvis Dhima: Oh, Jay already did that? Alright, perfect. Mr. Malizia: The DPW Director did that. Elvis Dhima: Yes, OK. Chairman Guessferd: Any other questions for Mr. Dhima? Elvis Dhima: Thank you very much. Selectman Morin made a motion, seconded by Selectman Roy, to go back to the regular order of business. Motion carried, 5-0.

Town Officers: 5000

Trustees of Trust Funds: 5020

Mr. Malizia: So at the very front of the book, and I mean when you get to 5000 tab, Town Officers, we are at the front of that section. That's the Trustees of the Trust Fund. As you're well aware there are three elected Trustees, they have a bookkeeper. I did speak to Mr. Lathrop, he's the bookkeeper, I guess, so he's the chairman. They, the Trustees, are requesting an additional 12 hours for their bookkeeper person. They feel that it's warranted at this point in time. They're managing millions and millions of dollars and she basically handles all their books. So, I know Selectman Morin was aware of it, they are looking to add \$312 dollars to

their budget. They're looking to add some money to the part-time bookkeeper line. I know (inaudible) then there's the Fica that's associated with that. So I have specific numbers if you're interested in entertaining a motion. Do you want to make a motion? Selectman Morin made a motion, seconded by Selectman Roy, to move from account #5020-102 from 2037 to 2329 an additional \$291 and 5020-108 just Fica from 209 to 232 an additional \$23. Motion carried, 5-0. Selectman Jakoby: Just a question. So why is that a motion? Mr. Malizia: Because you're changing the budget. It's such a modest amount like when you did the Zoning. Selectman Jakoby: So we just have to take, we have to... Mr. Malizia: I can't just change it, you need to... Selectman Jakoby: We have to change that for them and that was their request. They have requested it because it's taking more time for them to do what they need to do. Selectman Morin: That and better documentation. Selectman Jakoby: Better documentation. OK, perfect. Thank you. I'm good. I'm just slowing us down for a minute. Mr. Malizia: Other than that I don't believe there were any other changes, it's a pretty basic budget. Again, there are three elected officials who do a great job managing millions of dollars.

Cemetery Trustees: 5025

Mr. Malizia: Again, no change, last year you put in \$5,000 there trying to really establish, making sure they're keeping on top of the head stones that get damaged. So that's their purview, I believe we also took in Sunnyside Cemetery a couple of years ago. So a little bit more responsibility but, again, elected officials trying to do the best they can. And they are responsible for five or six public, I use the term, public cemeteries. Some of them are the old Town Poor. Those types of things. No change in that budget. We're going to jump ahead. 5041 that was the Moderator, we did that the other evening.

Supervisors of the Checklist: 5042

Mr. Malizia: These are the folks that are elected officials, they get a stipend. Because there's less elections this budget went down slightly. They won't be working that many poll hours. Basically they go through the checklist and make sure that it's up to date. Register people and sometimes they have to purge or (inaudible) contact and keep the checklist up to date and register voters. Basically it's a (inaudible) that budget.

Sustainability: 5055

Mr. Malizia: Basically unchanged. They made some adjustments last year to reflect sort of their activity level. What they've been doing with doing some renovations and dues and fees and professional services. But, not change from last year. Chairman Guessferd: Everybody good with that?

Benson Park Committee: 5063

Mr. Malizia: Benson Park Committee, this is the piece that the Benson Park Committee uses. This is not Benson Park work, this is actually the Committee. So when they sponsor, you know meals in town, they'll pay for the volunteers. They'll use supplies here and there. Again, unchanged from last year.

Budget Committee: 5070

Selectman Roy: You can cut this budget. Mr. Malizia: I wasn't going to say that. Selectman Jakoby: It is very important to include the Budget Committee's budget and to affirm it. Mr. Malizia: They always have the purview, they can change their budget when they get it. But right now this is where their budget's at. Flat, no change.

Ethics Committee: 5080

Mr. Malizia: Same with the Ethics Committee. Again, this is only when they need to meet, it's a modest budget and it hasn't changed. We're done with that section of the book. Let me change the page.

Board of Selectmen: 5110

Mr. Malizia: We're going to go to the next tab which is Selectmen, Administration, Town Poor, what not. Big changes here is, because I'm off the books, somebody new will be here and the benefits will probably change

for that. I was not taking benefits, I was taking a payout. We have the budget for the assumption that whoever you bring in... So all of the change here was in labor. And again, it was just predicated on we don't know what we don't know, but we know it's going to be different. (audio failed)

13. ADJOURNMENT

Motion to adjourn at 9:00 p.m. by Selectman Morin, seconded by Selectman Roy. Motion carried, 4-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Executive Assistant.

Bob Guessferd, Chairman

Dillon Dumont, Vice-Chairman

Kara Roy, Selectman

Heidi Jakoby, Selectman

Dave Morin, Selectman

HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

Minutes of the October 17, 2024 Meeting

1. CALL TO ORDER – by Chairman Guessferd the meeting of October 17, 2024 at 7:01 p.m. in the Selectmen Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE – Jim Michaud.
3. ATTENDANCE
Board of Selectmen: Bob Guessferd, Heidi Jakoby, Dave Morin, Kara Roy. Dillon Dumont is excused.
Staff/Others: Steve Malizia – Town Administrator; Jim Michaud – Chief Assessor; Tad Dionne – Police Chief; Lisa Labrie – Finance Director; Chrissy Peterson – Recreation Director.
4. BUDGET PRESENTATIONS -
Chairman Guessferd recognizes Town Administrator, Steve Malizia. Mr. Malizia: So tonight you have Assessing, Police, Recreation and you should also look at the revenue the non-tax revenue. Just to get that out of the way. That's the tax revenue we get from like motor vehicles and fees and what not. So those are the highlights of the evening for tonight. I think there's maybe one more article for Assessing, the others don't have any. I think there's only maybe one out of budget requests for Police but we'll get to that when we get to it. So that's what you have and that will be all of your departments that you've looked at once you complete that. If you recall there was some discussion the other evening about adding some money into the Administration budget to cover the potential salary of a new Town Administrator. I put some motions in front of you. Those are the motions you need to make the first are three are to up the salary. There's FICA, social security tax and there's pension and that's attributable to that. So those first three motions would be that. And I think the last motion we had correspondence yesterday, finally, from the Transit System who provides some door to door transit for handicaps and older residents. They're actually looking for less money. So there's a motion here to make a reduction. If you want to get those out of the way now you're free to do that, if you want to do it at the end you're free to do that. Whatever your preference is. Chairman Guessferd: Well we have folks here. So, I'm thinking we'll do that toward the end. Is that alright with everybody? Selectman Jakoby: Yes. Chairman Guessferd: OK, alright, let's get the folks who are here. Well start, go ahead. I will recognize Chief Assessor, Jim Michaud.

Assessing

Mr. Malizia: And he's under that 5400 Assessing tab. Jim Michaud: Good evening Board members this is my 29th budget to the Board of Selectmen in a row and no more acting I'm back to Chief Assessor which is great. So, in regards to the budget our operating budget outside the o100's is pretty flat. Right? 2/10's of 1%. If we're inclusive of the 100's, we're up 1.76%. Assessing does not have any outside the budget requests. We do have a Warrant Article, a continuing Warrant Article asking for \$25,000 for the Capital Reserve for future reevaluation. Pretty flat budget. You know we're not, we're in maintenance mode for the most part. And looking forward to any questions the Board has.

Assessing Department: 5400

Chairman Guessferd: So, we'll go through, we'll go through the 5410 and if anybody has any questions on that, and it looks like there's mostly reductions in there. Some significant reductions in a couple areas. Not a lot of dollars but some reductions. So like fees, other legal documents down 43%. Jim Michaud: Yes, percentage wise, small numbers you move it by a couple hundred dollars, it makes a big percentage. In the grand sum the real dollars are pretty normal. No, I just looked at what we were spending from the prior year, some of the history. I made some little tweaks here and there and that's really all. Chairman Guessferd: And the same thing then for registration fees? Same thing? Jim Michaud: Which one? Chairman Guessferd: Registration fees, 235? That went up a little bit. Jim Michaud: Correct. Yes. Went up a little bit. Postage, we all know it goes up. Any particulars there or... looks like we've got paper, went up a little bit. Office supplies,

that's fine. Gasoline, it says 100% on some of these. I think the formulas have a, 700 last year 700 this year. Jim Michaud: So gasoline, I think you're looking at, right? So we discovered toward the end of the fiscal year that our gas was not being booked out of our budget. Thank you Police department. So I think they were paying for it. There was just something about the card that wasn't booking it to our cost center. It's been fixed, we approved it for this fiscal year. We definitely did not spend zero dollars, but someone else picked it up. Chairman Guessferd: And your maintenance for, automobiles going down. Yes, like you said there's not a lot you know of big dollars here but we like to make sure we understand what's happening. Jim Michaud: Our car is performing really well. It's a hand-me-down from the Police department and we're maintaining it and it doesn't get a lot of use and abuse that maybe three departments using one might do. So it's just us using it. We lend it out when we need to. But we didn't see a need to replace it, you might look at that next year. Right? Because we've had it for about four years now. Other than that it's performing. Chairman Guessferd: Anyone else have any questions? Any other questions for Mr. Michaud? Selectman Roy: No, it's pretty straight forward.

Warrant Article H

Mr. Malizia: His Warrant Article is under the H tab it's the consistent same Warrant Article we've done, geez, I think since we established a Reserve fund. Basically we're putting funding away so that when we go to do a revaluation which we're required to do every five years by the New Hampshire Constitution, we have sufficient funds to do it. Jim Michaud: That is correct. We did move it up to \$25,000 last year, had my fingers crossed and it passed. So I figured well it worked last year, and it's just reflecting that the cost of getting services isn't going down. So we want to make sure that we not only do we have money for the next reevaluation, but we have something left over for the reevaluation after that. Because, you know, \$25,000, five years, that almost, it really doesn't give you a full reval. Which is conservatively trying to keep that balance up. Last reassessment was 2022. We're required to do it by and inclusive of the 2027 tax year. And that has been our practice is to do it once every five years. It is required. You could do it every year, it would cost money, it would cost some gray hair. But our practice has been to wait five years, but if there was some black swan event you know we could respond to it, we actually have the money. Finding the contractors is a different story but, at least we have the money. Chairman Guessferd: Well based on the last couple years since the last assessment, and kind of without a crystal ball, we kind of think we're going to stay on that schedule at this point? Jim Michaud: We are. We're down to 86% ratio for 2023. So the market continues to do this, our assessments are like this, so we're going to have a ratio 100/100%. I'll probably trending towards 83%, 82% for this year. We're just finishing up those sales from the end of September, our ration year runs from October 1 of the prior year to the end of September of the current year. And you know, we keep trending down, anybody tells me real estate died, it's going down, it's not here at least. So I wouldn't mind it stabilizing and not continue to see the ratio decrease. But that's a function of the market. It's good when you're selling, it's not good when you're buying. Chairman Guessferd: Yes, just want to kind of keep our eye on that a little bit just because the last time we had such an adjustment, doesn't look like we're going to come up with anything drastic like that. At least that's what I'm seeing. Jim Michaud: Well, look what Nashua went through, right. So they did a two year adjustment this year. Right, so they were the same reevaluation years we were, 2022. Now they're 2024 and they're right around a percent a month, 24% on average increase in value. It's a lot better than 42%. But that costs money for them to do it every two years. So, there's a benefit, you get to keep close to 100%, but other than that what's the real benefit? By 1989 we had an assessment ratio of 31%. So when we did the reassessment in 1991, I wasn't here, that was a real significant increase in value right? To get up to 100% from 31%. So I don't think we're going to be anywhere near 31% for 2026, going into 2027. But we could be at 75%, we could be in the low 70's. it depends on what happens in the market. It could go the other way, be up towards 90%. Chairman Guessferd: So in 2022 we saw, we saw again, one of those large adjustments. And a lot of the citizens were concerned at that point so that's why I'm asking the question now. So, it sounds relatively stable at this point. Jim Michaud: I think there's been some slowing of appreciation, certainly. There's no deceleration in terms of appreciating. Chairman Guessferd: OK, anything else for Assessing? Mr. Malizia: That was it. That's all he has. Jim Michaud: Thank you very much. Chairman Guessferd: Thank you very much appreciate you coming in.

Police: 5600

Mr. Malizia: And now the highlight, the Police Department. They're under their own tab and they're all here. Chairman Guessferd: Yes, quite the crew here. I will recognize the Chief of Police, Tad Dionne and his staff. How are you sir? Chief Dionne: Good, how are you? Good evening. So this year, obviously, what we're concentrating on is recruitment and retention with the amount of shortage of Police applicants we have. We also are concentrating on, this is kind of an anomaly year for us, first year with the new building. So we're concentrating on maintenance contracts as well and training and safety. So I could take any questions you might have and we can start with 5610 if you'd like for administration. Chairman Guessferd: OK. So let's just walk through the...

Administration: 5610

Mr. Malizia: 5610 is his administration basically it's the Chief himself... Chief Dionne: Thank you this covers myself and Sherri and benefits and as well as a lot of our administrative costs. Selectman Roy: Why the significant increase in out-of-town meals? Chief Dionne: thank you, good question. So and out-of-town meals and actually there's increase in both, both meal funds so I can address them both. In-town would be regarding the amount of training that we're now hosting. Out-of-town is the amount of training we're actually sending people to. Like executive leadership training, etc. things like that. Selectman Roy: So we're sending more people to that kind of training? Chief Dionne: We are. Selectman Roy: OK. Alright. Chairman Guessferd: And we're hosting more. Chief Dionne: We are. Chairman Guessferd: That's a lot, so. Selectman Roy: If I could continue. 5610-302, why is there nothing in that account? Chief Dionne: 302. What we did was, we have account number 221, we ended zeroing out 302. We haven't used 302, it was for overages. We haven't been using it. So we zeroed it out and if we do happen to have any overages we could take it out of 221. Which is also for copier expenses, so. Selectman Roy: OK. So you have two line items for the same thing basically? Chief Dionne: We had one that was kind of similar. It was when we had an over payment, when we would be over and that's the sole purpose for it. Selectman Roy: And then you went from, on 403, you went from zero dollars to \$1,000 for small equipment? Chief Dionne: Yes. So one of the things we found when we were going through the building and actually doing all the construction, we don't really have a line for furnishings. So, we're not at, we're not fully furnished or decorated so we figured we would open a line that we could use that with and it would be a lot easier for us to look at year to year as opposed to putting it in a maintenance line where it really doesn't belong. Chairman Guessferd: OK, so that's a new account. Chief Dionne: Correct. Selectman Jakob: So even though it says small equipment, it's furnishings. Chief Dionne: A lot of them, a lot of the line, I'm not sure if that came from an old line that we refunded, or not. So some of the names aren't, like we have a line for film. We use it for media instead. Selectman Roy: You have typewriter ribbons in here I was going to ask about that. So you still use typewriters? Chief Dionne: We actually do. We have one typewriter that we have to keep. Selectman Jakob: I have a portable one if you need it, a replacement. I have a replacement, it still works. Chairman Guessferd: OK. Selectman Jakob: Thank you. Chairman Guessferd: I think that's...

Facility Operations: 5615

Mr. Malizia: 5615 is facilities, that's a couple pages further down. It also includes the salary for maintenance and part time. Selectman Roy: Um, 208. The police facility telephone, why such a significant decrease? Chief Dionne: Because a lot of our phones now in the building are internet based. And we were actually able to cancel out some lines we don't need anymore. Chairman Guessferd: Are those the ones that are highlighted there? Chief Dionne: Sorry? Chairman Guessferd: Are those the ones that look like they were highlighted there? Chief Dionne: There are some, there is a bunch that are highlighted on the other... Selectman Roy: And those are the ones that you zeroed out? OK. Chairman Guessferd: Anything else there? Selectman Roy: I have nothing else there. Chairman Guessferd: OK.

Communications: 5620

Mr. Malizia: 5620 is dispatch for the Police Department. Chief Dionne: We have nine full time dispatchers and benefits that would be covered here as well. Mr. Malizia: Operating budget is flat, no change to that so it's all labor driven. Chairman Guessferd: Don't see anything there? OK.

Patrol: 5630

Mr. Malizia: That is their singular biggest department that is certainly all the patrol officers. Uniforms that go with it, automobiles, that's the big budget. And actually the operating part is about 3% down but, the labor part went up, so. All based on contracts. Chairman Guessferd: So, uniform purchases, having said that, is flat. And you've got an increase, is it just salaries that increased or do we have any more... Mr. Malizia: Yes, it was just salaries. He might move money from one bucket to another but the bottom line on this budget is... Chairman Guessferd: But the numbers the same. Mr. Malizia: Correct. Chairman Guessferd: So that's why the uniforms are the same. Mr. Malizia: His number is actually down a little bit. Chief Dionne: We're understaffed and that's why. Selectman Roy: Patrol equipment repair parts, why is it such a significant decrease? Chief Dionne: What number is that? Chairman Guessferd: 325. It went from 22 to 3. Chief Dionne: So there was \$18,000 added one time outside the purchase, outside request last year for AED's. So we utilized that to buy the AED's in actually this fiscal period. It won't be necessary next time. Selectman Roy: OK, alright. Chairman Guessferd: Any other questions?

Investigations: 5640

Mr. Malizia: 5640 is investigating services, there's no salaries here it's just basically the cost for this... Chief Dionne: What it costs us to run detectives without the detectives. Selectman Roy: Looks pretty flat. Mr. Malizia: Yes, it's up about \$600. Chairman Guessferd: Yes and that's the other professional services. Chief Dionne: We were understaffed in there as well. We use some equipment less. We did with the, with the new crime lab we added some equipment last fiscal period that we wouldn't be doing this year.

Animal Control: 5650

Mr. Malizia: 5650, Animal Control. As you're well aware we have an outstanding animal control department. We have a full time and a part time and if I'm not mistaken the budget operating part is flat. Basically salary driven on this one. You get a lot of bang for your buck with that. Chief Dionne: You do. They generate a lot of revenue, too. Unfortunately.

Records Division and Information Services: 5660

Mr. Malizia: 5660 is information services I believe this is just two full time and one part time employees. Chief Dionne: Two full time records clerks. Mr. Malizia: And again, I think they have a couple hundred dollars for uniforms, other than that it's all salary basically. And that's flat, no change.

Support Services: 5671

Mr. Malizia: Police support services, again I don't believe there is any labor associated with, but this is... Chief Dionne: Correct. Mr. Malizia: Your support service group. There is an increase here, probably about \$5,000 or so, but some of this declines. This one is, you know, kind of offsetting that. Chairman Guessferd: Ammunition prices keep going up. Selectman Morin: The support services, I don't see it. But I may have missed it. Do you have enough for recruitment where you're doing that constantly? Chief Dionne: We are, we actually, I add, I took a man off patrol, took officer Glacki off patrol and put him in the services so Ron Cloutier could concentrate on recruitment straight through. We've added some money in there that would pay for, I guess I'll call it advertisement, but ways to get us to the top when we're actually, when people are going online looking, searching for jobs. We had to, we had some increases contractually and medical examinations and that's because we do so many that we actually got a letter from the occupational center saying hey, big increase so we're seeing that, so we added to that as well. We're OK in psych, the psych test because we get reimbursements for most of them if they're Police positions. We added a small amount of money to that because I don't get a reimbursement if it's dispatchers or other employees that might also do the psych test on. So that's where a lot of our, we added some, we had some money that we added to ammunition training. So the ammunition covers not just ammunition, but it covers some other firearms type accessories. But the training was also something we want to keep adding to as much as we can. We do offset that with asset forfeiture as well. That's what's helping us get some executive training these last few years. Chairman Guessferd: Any questions from anybody?

Crossing Guards: 5672

Mr. Malizia: The next one is crossing guards. Chief Dionne: Crossing guards. So, there have been no changes there and we actually just hired one so we're still trying to fill some of the gaps. But for the most part we've been fairly steady this year. Chairman Guessferd: Are we up to full staff with them? Chief Dionne: No, but we're close. We just, we hired, I think we have one, there's twenty, there's ten, we usually have ten crossing guards but now we have, really we look at it as twenty posts. Because some, I'll hire someone if they said I could work three days a week. So, we're at a position now, we're at a point now where most of the posts are filled, but not all of them. Mr. Malizia: Same number, flat.

Prosecutor: 5673

Mr. Malizia: Police prosecutor, 5673. Which is the civilian prosecutor, clerk, part time clerk, victim witness advocate they're all in there. And again, a modest \$400 bump approximately for operating expenses. Chairman Guessferd: And LexusNexus go up? is that what went up? Chief Dionne: Yes. That's exactly what it was. That's the different code books and everything else. Selectman Roy: That's why I don't subscribe because it's always so expensive. Chief Dionne: It is, isn't it? Selectman Roy: For a sole proprietor, yes.

Debt Service: 5674

Mr. Malizia: The last one is 5674, that's the debt service on the station so that's just described by the bond payment schedule. Luckily every year the interest goes down. So principals going to stay flat for a while but the interest will decline. So over time you're paying it off with less interest. It's already down a few bucks. Twenty years from now we'll look back. Other than that he as an outside the budget request. You've got his verbiage here, a couple pages. It's the first page that (inaudible) and that's an outside the budget request. I believe there's a taser and body-worn cameras. Chief Dionne: So Captain Cayot is coming around with kind of a study we did. A long term study we did on two of the top body worn camera companies. We are coming to the end of our body worn camera contract. It expires December 2025 which would be in the first portion of fiscal Y26. So we'd like to transfer out, the end of the day we were not satisfied with services that we received from Body One Utility Polaris. So essentially what we'd like to do is get this, the correct way, into the budget so every year we're not rebudgeting, or excuse me, going to a Warrant Article and asking the voters if we can get it into the Warrant Article as part of a payment. So, we would like to get it into the budget. Couple of things that went under the study was first of all, what are our needs, how could these companies solve those needs, what are the solutions for that? So we had several officers demo for periods of two months. Demonstrate where these pieces, they rated them, that's what you're looking at now. We rated them and Axon was by far the better. I mean they were both good. Axon by far was the better of the two. And the other issue with Axon is it integrates with our tasers now. We still have one more year following fiscal Y26 with Taser. We going to most likely continue with Taser anyway. But it integrates with that system now. And while we were working through all this, we determined it's the best practice to have in-car cameras which we do not have. It helps us with evidence, helps us with transparency. We don't have in-car cameras at the time so forming relationships with the people we were dealing with Axon as we work through this. We were able to come up with a very, a very good price with them with some discounts for that as well. That would allow us to now have the in-car cameras, the Body One cameras by Axon and it would integrate with the tasers. And so when we worked out kind of what the estimates would be on that without figuring in for what, we could only go with current prices. We figured that out and what it would do is if we were to get an outside budget request here, \$159,000 to line 403 under the Patrol Division which is the small equipment line. That's where our safety equipment comes from now. For instance, the Body One cameras now, we take it out of the Warrant Article and it goes into that line and we pay the bill. Chairman Guessferd: OK. I saw a couple places in here where Axon had battery issues and the idea was well, the new ones might work better. Chief Dionne: The new ones do work better. Chairman Guessferd: You know that for sure? Chief Dionne: We do. Chairman Guessferd: OK. Chief Dionne: We were using an older, an older model. The new ones do work better. (inaudible) actually headed up our... Lieutenant Lamarche: After reviewing with the officers there, we received a big package from Axon to test and evaluate their equipment. Included five cameras, some were used demo cameras but the there was a brand new one. Officer Tambour specifically had one go beyond a 12 hour shift. So he was working his own shift in overtime and what that means is the cameras

running the whole 12 hours, overriding, overriding and never had to worry about it. Definitely leaps and bounds over the current product we have as far as dependability. Selectman Morin: What's the expected life of a battery though because as time, like all batteries, they get shorter and shorter what you guys ran into. Lieutenant Lamarche: Fortunately with Axon the contract that we enter into, any deficiency with performance of equipment, they're replacing at free of charge. That's the benefit we've had with Axon with the tasers is that they stand behind their product. And that's the deal with contract is as if we see equipment that is deficient, or degrading, they're going to replace it. And that includes upgrading to newer models at no cost with that contract. So the Axon body camera, we tested the Series 3, the most popular one, but they're now issuing an Axon 4 body camera. We have one of those units to also test. As technology improves, the quality improves. So it's possible, potentially, I don't know for a fact, I'm just speculating, by the end of this contract with Axon, if we see through, there could be a taser camera 5. That's included in the cost of the contract. Chief Dionne: Could you speak to charging while working? Lieutenant Lamarche: Well right now with our hot camera systems it's a cell phone with the software in it for body camera. It wasn't engineered to be a Police camera. You could plug them in but now if you have to jump out of the car for an emergency you're going to break your charging cord, essentially break the camera. Axon, they've engineered everything to be Police-proof if you will, which is hard to do for most equipment. But it's a magnetic connection so that if you have, if you end up in a car or you maybe lost or forgot to put your camera on the dock to charge it, you can charge it in the cruiser with the USB port. It's magnetic so if they do have to jump out of the car for an emergency, you're not going to break anything. Chairman Guessferd: Ya, disconnect it, whatever. What's the price difference? Lieutenant Lamarche: I don't know off the top of my head. Chief Dionne: From Watchguard? Chairman Guessferd: Ya, I mean a ballot, I mean it's... Chief Dionne: Watchguard didn't include that. Watchguard did not include the in-car camera. So the in-car camera was, let's see. I'm trying to think if I remember what the in-car camera, I thought Watchguard was somewhere over \$300,000. Where we kept this with the in-car camera under \$600,000 total for all five years. Watchguard is cheaper. Chairman Guessferd: Well yes, that is where I was kind of headed because you're getting a lot more capability with Axon. Is it, it's the best value is what you're saying is it's the best value. Chief Dionne: I wouldn't put, and that's, I don't want to be cliché, I wouldn't put price on this. We either don't go with it or we go with the one that fits our needs and that's kind of where I feel about it. Because this is an important piece of safety equipment now. A few years ago we didn't have it, it's one thing when you don't have it and it's another thing when you do. And now we've had them for five years, they are important, they do help. They help us tell a story that you just can't articulate sometimes. They are a safety feature, I don't care what anybody says, there's a difference. Some people are going to react, for lack of better terms, they're going to be a little bit better behavior when they realize they're being...(inaudible) It certainly helps when we have to kind of make the determination, what are we doing for this person in court. Is this someone who is, needs jail time? Is this someone who needs help? It helps the parties that are involved, our stake holders see the same picture, what the officers are seeing. Selectman Roy: Are these mandated yet? Chief Dionne: No. They're not. They're not funded, right? So that's why the state doesn't fund it yet. There are certain grants available if you don't have any body cameras. Selectman Roy: So if you were just standing up the program, if you were just standing up the program this year, then you would be able to get grant money? Chief Dionne: There's a possibility, yes. Selectman Roy: OK. Chairman Guessferd: I'm sure that when it comes to legal matters it's ... Chief Dionne: It's a lot of work, too. I have people that sit over here, review these videos for hours at a time before they go to trial to find out what the issues are for discovery. And then they go out for discovery. So that's not a work load for us because the systems they need, the attorneys can grab the discovery by basis. That's helpful, but, we have to review all this, the supervisors have to review it all. It's a lot of extra work but it's something we value now very much. Chairman Guessferd: So what you're saying is that the difference in price, the capability and the difference in quality and those things that we saw we see in this, this comparison. Basically more than makes up for the difference in price. Chief Dionne: Absolutely. Chairman Guessferd: I mean that's a reality, whether, and I agree with you, that safety is, when it comes to this kind of equipment you want to go with what's going to serve your needs. But, we also do need to kind of make sure that the public's aware of the value that we're getting for these items. Selectman Morin: And that you're putting a camera in every patrol car also. Chief Dionne: That is correct. Any vehicles that are assigned patrol would have an in-car camera package. There was other value, too, that's not necessarily reflected in our price. When we remove Polaris, we're removing the modem and we have to replace that. Just to use our systems in those, that would cost, that's a lot of money. Tens of thousands of dollars. Axon when they place that in there it functions with our computer systems in the car. We don't need to replace that by them. They

supply that so we'll have that as well. So that's more value as well that's added to this. There were discounts because, and then I had Captain Cayot driving price issues to get them down below a certain number that we could make it more palatable. Because we have a relationship with the rep and we have a relationship that we developed with really both companies working with them for several months. We had a couple months when we developed relationships as well. Selectman Morin: What's the maintenance for you if something goes wrong, they right away vs. the other company or is that different? Chief Dionne: I mean, you used to be able to say Axon was tough on customer service, I don't believe you can say that any more. They've been great with the tasers on the tasers line. And I know, I mean they own the, they own the product so they're switching out. We get the software, so to speak, and we get the storage and we get the evidence, they swap them right out. Selectman Morin: So they are a Police equipment company where you just said the tasers. So they do all kinds of different Police equipment. Chairman Guessferd: And compatibility is always a factor, is always a big factor of being able to have all your items near compatible with each other. It's important. Do we have any other questions for the Chief? Alight. So we'll be considering this along with the other out of budget requests. Mr. Malizia: There are no Warrant Articles for the Police Department. However, we'll be negotiating that contract. Chairman Guessferd: Yes, we are working the contract. Mr. Malizia: It will come up at some point but right now there's no other Articles. Chairman Guessferd: OK, alright. Thank you. A lot of good work on the budget. A lot of good work on that budget.

Recreation: 5800

Chairman Guessferd: Is Chrissy here? Oh there she is. Mr. Malizia: Recreation, where the fun never ends. Selectman Jakoby: What tab? Mr. Malizia: It's 5800. It's after the Fire. So as you're well aware Recreation provides a range of activities and included in this is the summer program, the Senior Center, and all the other programs that they offer to a range of citizens in town. Small but mighty. Chairman Guessferd: So to formalize, I recognize Recreation Director, Chrissy Peterson. Chrissy Peterson: Well thank you for allowing me the opportunity to come in tonight and present you the Recreation Department FY26 budget. It is level funded within that parameter set by the Board and we do not have any outside budget requests.

Administration: 5810

Mr. Malizia: So 5810 is the administrative part. 5810 is the Administration part which is basically Chrissy, the office assistant and some of the overhead types of things that cover the whole department. Chairman Guessferd: There's some ups and downs here but it's a lot of small dollar stuff. Mr. Malizia: It's very small dollars. Chairman Guessferd: Ya. I'm not ignoring the percentages but the dollars, I think the biggest one is equipment rental. Selectman Roy: Ya, I was going to ask about that one. Chrissy Peterson: That's our copier lease. That's the lease for it. Selectman Roy: Did the price go up? Chrissy Peterson: No. it actually didn't go up, the purchase order last year was kind of divided between the Senior Center, the senior operations budget, 5835 and then 5810. So this year it's just accounted to have them both there. Chairman Guessferd: OK. Selectman Roy: Do you actually still use film? Chrissy Peterson: I'm sorry. Selectman Roy: Do you actually still use film? The film developing, the film tab. Chairman Guessferd: Well it says zero, right? Chrissy Peterson: It should. I take pictures but I just post them digitally. Chairman Guessferd: OK, I don't see much there that we need to.

Facilities: 5814

Mr. Malizia: I believe 5814 basically is the Community Center. Chrissy Peterson: It's the Community center and the Senior Center building. It facilities so it's both. It's just a slight increase more for electric. Chairman Guessferd: Yes, and this is the other part of Wayne's salary. Mr. Malizia: A part of his is in there and like I said the building maintenance and you know buildings keep getting older, they're not getting any younger. Selectman Roy: How's your new HVAC system working? Chrissy Peterson: The HVAC system we're actually having problems with it right now. Not at the Community Center, I'm sorry, I was thinking you meant the Senior Center. The new system at the Community Center is doing great. It kept everyone nice and cool during the summer so it was great. No problems with it. Chairman Guessferd: Are you saying we're having problems with the one at the Rec? Chrissy Peterson: We are currently right now which effects the Senior Center, the top floor as well as HCTV. So, we're working with North Shore on that currently. It's just a very computerized program so we've just had a lot of problems over the last seven years with it to be honest. We're looking to

get quotes from two different companies for that. Norths Shore and Affiliated. Chairman Guessferd: Field trips more expensive or are there more of them? Mr. Malizia: Are you on... Chairman Guessferd: 5821? Oh. Mr. Malizia: Yep, you're on the Supervisor. Chairman Guessferd: Did I go ahead? OK, sorry I went ahead. Chrissy Peterson: Our summer program field trips are definitely more expensive. Vendor fees all around. Plus transportation, even local vendor trips that we go on locally as well. So the cost center is slightly increased there to kind of help balance that out. Chairman Guessferd: Ya, and again, these dollar amounts are not a lot but they come across as percentages. Selectman Roy: And you take in a lot of revenue also, right? Chrissy Peterson: Yes, we definitely do. This year the summer program I think I had it, it was \$203,000. Chairman Guessferd: As long as you brought that up, Selectman Roy, I was looking at this when I was going through it. You're total budget is a little over \$600,000. And they bring in revenue, \$330,000. Over half of their budget. Mr. Malizia: Most of the programmatics pay for itself. Again you have overhead functions, all the programmatics, we strive to pay for themselves. So, it's a kind of pay as you use it. Chairman Guessferd: Yes, absolutely. I just want to make sure that the citizens know that. That that's the situation. Mr. Malizia: And that's been the case, she does a very good job.

Other Smaller Accounts

Mr. Malizia: We'll start getting into some of the smaller like ballfields which is like the softball programs are under there. Chairman Guessferd: We'll talk umpires. Mr. Malizia: It's pretty small potatoes stuff, but again, these are the programmatics that we offer. Chairman Guessferd: Ballfields, not much. Lisa Labrie: If you look at the top of the backup pages, she estimated revenue for each. Chairman Guessferd: At the top, OK. That's a nice little feature there so we can see. Mr. Malizia: We have tennis account 5825 basically the revenue pays for that. Selectman Roy: So, are we not doing lacrosse anymore? Chrissy Peterson: For FY26 we're planning not to. We're going to pause it. Chairman Guessferd: It hasn't been, low attended? Chrissy Peterson: I talked to Steve about it quite a few times, it's the past eight years the numbers have gone down. Which personally I hate, because I love lacrosse, my kids have played it. But it's a hard sell on the youth end because of the expense. For a parent to put their, if you're talking about a son, the equipment is \$300 and it's player specific with the equipment when it comes to lacrosse. So it's \$300 for that, uniforms can range from \$100 to \$125 and then the registration fee, just in general to play. So it's a hard sell on the youth end, does great at the high school level which is great to see. And it does great in the club level like in a league, Four Leaf Lacrosse Tomahawks. It's just a hard sell on the youth. Chairman Guessferd: For a rec program for people that have to put out that type of money, typically you're looking at only spending a little bit for the rec programs. And when you spend that kind of money, you're typically spending that on, on you clubs, your travel balls and that sort of thing, in high school. So that's tough, yes. Selectman Roy: So what are we doing with the field? Chrissy Peterson: Liberty Field? Selectman Roy: Yes. Chrissy Peterson: Second part of Freedom Field II, so right now is actually the first time we're using it for soccer. It's not fully usable for games yet, but we are using it for practices. We the OK from DPW to kind of gently, gently start on there. So, we're using it two to three times a week which is great. It's been a great help because for our soccer program we utilize all pretty much every school. Elementary school including the high school for our practices because we have 50 something teams for soccer. And coaches kind of always want the same date for practices. Tuesday, Wednesday, Thursday, they run out of space. You know, field location. So having Liberty Field was a huge bonus this year for us to have that. So it will absolutely be used a lot and soccer's just building and whatever we do in the future, too.

Mr. Malizia: Basketball which is probably the most program in town, I mean, a lot of kids play basketball. Chairman Guessferd: And the adults. Mr. Malizia: Yes, the old man league. Selectman Roy: It brings in quite a bit of revenue. Chrissy Peterson: Yes, it does well.

Mr. Malizia: I think she just mentioned soccer, again, another very popular program that definitely brings in more revenue than the expense. And those are fairly inexpensive for people to get in on. They don't really have to buy and real equipment other than maybe cleats or sneakers. Chrissy Peterson: Yes, we supply the t-shirt and the balls and all they need is just the cleats.

Senior Center: 5835

Mr. Malizia: And now we get to the Senior Center, that's 5835. We have the full-time Senior Services Coordinator in there. And it looks like there's a slight decline in the operating budget I think maybe from the copier. Remember that copier that we took out and bumped into the other one. Mostly salary driven here. Chairman Guessferd: And most of them is down, actually.

Teen Dances: 5836

Mr. Malizia: Teen rec dances. I think that's down I don't know if you're doing one less or something. Chrissy Peterson: Yes. It's been a transition since COVID19, you know the pandemic hit. For FY26 we're planning on doing two dances. And then just for the teens, the fifth and sixth graders is what I mean. And then we'll do more on the community event part. Chairman Guessferd: It looks like it's just DJ costs. Chrissy Peterson: That's all it is. Mr. Malizia: A lot of volunteers because I remember doing it and sit in the gym with kids for three hours. Chairman Guessferd: Next generation is up.

Community Activities: 5839

Mr. Malizia: And then community activities, I believe this is where Comedy Nights go in there. And Father/Daughter, Mother/Son event, the Bunny Bash. All those fun activities. Chairman Guessferd: And that also gets higher revenues than expenses. Chrissy Peterson: It does, it's done great over the last few years. We've gone up and up and I did add more this year in this cost center because to be able to offer more to the community, we need more. Chairman Guessferd: And you've got a Comedy Night coming up, right? Chrissy Peterson: We do. Chairman Guessferd: Is that sold out yet? Chrissy Peterson: Not yet. I'm sure it will that week, though. That's usually how that works, so get your tickets.

Mr. Malizia: And now it's her budget. There's IT, we already covered with the IT folks. Selectman Morin: Do you have any fields or courts that you see in the next year need to be replaced, repaired, fixed? Chrissy Peterson: Jetty Field, Jetty and Sousa Field is the field maintenance under DPW as well as outdoor pickle ball court. But, if you would ask my opinion, which it's not really my area of expertise, I would say that having the pickle ball court repainted, you know, and sealed would be a really important thing to do. It will, actually, Jetty and Sousa Field we have a drainage problem, too, out there. That would need some work as well. But DPW's been kind... Selectman Morin: No, I'm just thinking because we have other than building the new field, we haven't done anything to the old fields that I can remember to tell you the truth. Chrissy Peterson: Jetty and Sousa? Selectman Morin: Yes. Chairman Guessferd: It's just maintenance, it's been maintenance. Selectman Morin: Maintenance, yes. Chrissy Peterson: Everything is going OK, I mean right now it's just those two fields that we have and then Liberty Field. And then obviously Hudson United is on Freedom Field One because of their lease. Those are the only fields. Mr. Malizia: And then you use school fields for everything else and that's under... Selectman Morin: So the pickle ball court needs... Chairman Guessferd: I would think that would be important, it is important. It's amazing how much interests there is. Chrissy Peterson: It does and definitely, you know in the future, more pickle ball courts. Chairman Guessferd: We need to, because I thought, I talk to people all the time in the area and some of the folks that actually run leagues around this area and they always ask me why doesn't Hudson have a more robust pickle ball program? So that's the future, right? Chrissy Peterson: Definitely, I mean we have a really big amount of senior citizens that play for our Senior Center, our patrons there. They love it, they're fanatic about it and then they'll be coming inside to play in November... Chairman Guessferd: And we have that availability as well over at the rec. Chrissy Peterson: We do that, we offer that to them twice a week. And then during the summer months and the nicer months they're outside at the pickle ball courts. But yes, they have a lot of players so they run out of space, I guess, outside. Selectman Morin: So you have an estimate on the cost for the pickle ball? Just have you ever, to get it sealed and repaired? Chrissy Peterson: So when I had looked into it during COVID19 it was \$5,000. I have no idea what it would be now. That did include sealing the cracks in it. So I just don't know what it would be now, though. Mr. Malizia: Probably double. Chrissy Peterson: But I would say somewhere, \$5,000-\$10,000. Chairman Guessferd: Yes. You might want to take a look at that. Chrissy Peterson: But I know they would they would appreciate it a lot too, the community. Selectman Morin: I've got a question. if Public Works had any left over money from paving, where that's kind of what she's looking at. Would that fit into that if there was anything left over from that? Mr. Malizia: Yes, you could do a line item transfer or

yes, you could clearly do that. Selectman Morin: I mean if he had, you know, only could pave a certain amount of street. Mr. Malizia: I know he goes to the max with that but he did have something left over he could. Selectman Morin: He could. Because it would fall under that then so it would be... Mr. Malizia: Of course it would. Chairman Guessferd: OK, anybody else? OK, nice job on the budget. Chrissy Peterson: Thank you, have a good night.

Mr. Malizia: So we want to talk about revenue and what's revenue. That's the money that we take in that is non-tax. That's motor vehicles, that's up towards the front of the book, I don't have the page number but it's basically the first vertical page. Basically, we try to estimate what we believe to be the revenues that we'll get in this fiscal year. It's not a perfect world, things can go the other way real quick. Economies can change things can happen. Interest rates are kind of already ticking back down. We tend to be conservative. We'd rather catch up than go and have too much revenue and have to raise the tax rate. If you kind of turn to page, 67 pages in. It's the first page that's vertical like this. Chairman Guessferd: Ya, that front section. Mr. Malizia: So, the far right hand column is what's proposed. And when we talk about this revenue we're basically including the Water and Sewer revenues because those are calculated in there because they do offset the Water and Sewer. So, as you can see we've got the highlight that's \$6,150,000 for auto registrations. Motor vehicles. We seem to keep doing pretty well there, but again, could go the other way. Rooms and meals tax we get an allocation from the State, as well as, we get Highway Block Grant, that's sort of like your gas tax, money comes back to the town so we can use that quote, unquote to help pave. It helps offset all that. Ambulance net revenue, that's the half that the Town gets. The EMS Fund gets the other half. So, when you look at the number, we'll probably do at least 850 in revenue for the ambulance. We can see Chrissy's, the Recreation programs, they've done pretty well. And then you'll see interest on investments, that's really done well. But, lately the interest rates going down effects that. We've also included \$1.1 million in fund balance to keep the tax rate balanced which is the number you just approved the other night. Looking consistent. So that's in here, too. The last page will show you monies that are coming from the Sewer Fund, the Water Funds, the Library has a small modest amount. I think they get it for fines or copy machine. Chairman Guessferd: Yes, because they don't charge for programming. Mr. Malizia: No, that's what they collect in either book fines or copy machine fees, whatnot. And then the \$15,000 is the Sewer's half of the VacCon Truck. So half is paid by the tax payers, half is paid by the Sewer users. So we put that as an offsetting revenue. So that's really what that means. Pretty close to last year. There's always some differences, grants, whatever. That's what we estimate we're going to be. Questions? Chairman Guessferd: The default budget? Mr. Malizia: I'll have that on Tuesday's agenda because it's finalized. That was a place holder. We finished it up today so I'll have that for Tuesday as part of the wrap-up. If you're comfortable with this non-tax revenue, you could actually make a motion to approve it. I put it on your sheet, but it's a motion to approve FY26 non-tax revenues in the amount of \$18,840,798. Chairman Guessferd: Does anybody want to make that motion? Selectman Morin made a motion, seconded by Selectman Roy, to approve FY26 non-tax revenues in the amount of \$18,840,798. Motion carried 4-0.

Mr. Malizia: So, there were four motions I had handed out previously. Again, three of them were related to the bump in the Administrative salary in the budget. You can clearly read them and then the final one was the grant for the Nashua Transit, they came in finally with their number and it was \$2,363 lower. So those are the motions if somebody would like to make them. We will make sure they get folded into the summary and next Tuesday you'll get an accounting of everything. Chairman Guessferd: OK, so this was from the Town Administrator. Mr. Malizia: Correct. Chairman Guessferd: So motion number one, does anybody want to make motion number one?

Recommended Motions:

Selectman Roy made a motion, seconded by Selectman Morin, to change account 5110-101 BOS Administration Salaries from \$400,262 to \$413,560 an addition of \$13,298. Motion carried, 4-0.

Selectman Roy made a motion, seconded by Selectman Jakoby, to change account 5110-108 BOS Administration FICA from \$33,039 to \$34,057 an addition of \$1,018. Motion carried, 4-0.

Selectman Roy made a motion, seconded by Selectman Morin, to change account 5110-112 BOS Administration State Retirement from \$51,568 to \$53,264 an addition of \$1,696. Motion carried, 4-0.

Mr. Malizia: So, the last one was just the Nashua Transit came in a lower number than we had budgeted.

Chairman Guessferd: This is on the Community Grants, you want to talk to that point. Selectman Jakoby: As of our last meeting I had taken it upon myself to look at the overall Community Grants. A number of them, I've made some phone calls today, I'm waiting for some additional information. So the question would be, do we make this change tonight or do we wait. Because I will have some recommendations for some other changes on this list that I would like us to consider. I just don't have the details at this point. Mr. Malizia: I would think you do this because this is, this is what they requested so this is clean... Selectman Jakoby: Ya, I'm just stating, I'm just saying, I don't have a problem doing, changing. I know that there's a new number for one of these items. My point being is whether we want to do this one item tonight and then I wanted to just make sure we're revisiting the overall grant number. It's the total, because I don't want to approve a total of \$107,638. I don't mind making a motion to change that number, I just want to make sure we're still open to change... Chairman Guessferd: Even if we motion this, this does not close, this not closing. We can make a second motion for whatever we do and I know you were, I know you were going to make one, the call regarding the... Selectman Jakoby: I've made several calls, I've collected some data and I just want to organize that for the Board. Because it's a lot of details as far as which one of these agencies is servicing how many families in our town. And which agencies are doing similar things and providing similar services. There's some comparisons there that I think would be important for us as a Board to be aware of. Chairman Guessferd: OK. Ya, makes sense. Yes, so, let's work this tonight and then we can further discuss changing this account on Tuesday. That make sense? Mr. Malizia: Yes. Selectman Jakoby: Ya, I'm happy to make the motion.

Selectman Jakoby made a motion, seconded by Selectman Morin, to change account 5920-259 Community Grants from \$109,991 to \$107,628 a reduction of \$2,363. Motion carried, 4-0.

Mr. Malizia: I don't know how Lisa has the line, so you got an email from Supervisors of the Checklist. Looks like you need to bump up his number from \$200 to \$600 for office supplies. Pretty modest request and that'll be account 5042-303. If you're interested. And that's Supervisors of the Checklist. Lisa Labrie: From \$200 to \$600, an increase of \$400. Selectman Morin: Do you offhand have how much they spent the last presidential? Chairman Guessferd: So this is really just a, it's not tied any particular election. Mr. Malizia: We are required over time to make sure the lists are updated. They did a big purge a couple of years ago, if you recall. But I think with current group they're just trying to be extra diligent. I'm just trying to see if you can kind of tell from... Lisa Labrie: They spent \$137 last year, however, he said they had a mandate or something from the State that they have to remove, how many people? 989 people. They're going to need more envelopes. Selectman Morin: Alright, OK. Chairman Guessferd: Do we want to add this? Mr. Malizia: It doesn't sway the tax rate or anything, so. Chairman Guessferd: Does somebody want to make that, make a motion to increase that office supply line? \$200 to \$600.

Selectman Morin made a motion, seconded by Selectman Roy, to increase line item 5042-303 office supplies from \$200 to \$600 for FY26. Motion carried, 4-0.

Lisa Labrie: So the changes so far are an additional \$363 (inaudible). Mr. Malizia: So, you'll have updated documents Tuesday because our insurance we finally got all the rates we believe. We've input them all so we have to turn the crank and make sure the contractual required insurance is in. We put in an estimate, we were close to it but, this now ties it out which is pretty much exactly which has been the practice. On Tuesday you'll look at default budget because Lisa was reviewing it but, we've got the default budgets for the three funds. You'll have certainly the budgets but then you'll also have your out of budget requests to consider. And right now you have some Warrant Articles to consider. You don't have to do anything with the Warrant Articles yet, but, if you're inclined to do them you might as well. Most of them are Capital Reserve funding. So that's sort of the highlight for Tuesday. The book needs to get to the Budget Committee by I think the 30th is the drop dead date. What that means is they are starting on the 6th of November. So they want it in advance, I think that's a week before they start. We need time to obviously put it back together, update everything because everything gets updated because you're (inaudible) now goes from department head to

Board of Selectman. So, the whole thing gets updated. So we just need a little bit of time to do that. So, Tuesday is really going to be important for you folks to kind of at least get the basic budget put together. You can still do something with Warrant Articles. You're not, that deadline is not until at least December. Petitioned from people out there, the petition I believe, is the second Tuesday in January. That is the deadline. I believe that's the 14th of January but don't hold me to that. That's petitioners have til January, the second Tuesday in January. Selectman Jakoby: Is that petition warrant articles with or without funding? Mr. Malizia: Any petition. Selectman Jakoby: Any petition, OK. There was some confusion. Mr. Malizia: One caveat, bonding articles is like a couple of days before. So if you're not looking to do a bond, petitions are due the second Tuesday of January. Which coincidentally is your first meeting, we always put that placeholder on in case we get because we get them at the last minute sometimes. Chairman Guessferd: Right, and usually there is something. Mr. Malizia: That's been the pattern. Chairman Guessferd: OK. Mr. Malizia: So that's just sort of the highlight. I don't know if the Finance Director has anything else. Chairman Guessferd: OK, so I just want to make it sure that you understand that one of the reasons why we're deferring some of this until Tuesday is that we want all five Selectmen to be here and to have a say in those out of budget requests and the Warrant Articles. So, I just want to make sure it's clear that that's why we're doing it in that order. Selectman Jakoby: Do we have, is there a summary of the out of budget requests? Mr. Malizia: Yes. Selectman Jakoby: And it's in here. Mr. Malizia: It's in the summary section of the book. Selectman Jakoby: That's what I thought. Mr. Malizia: By department, by line... Selectman Jakoby: I just want to let the public know that. Mr. Malizia: If you're looking online you can find it... Selectman Jakoby: You can find that there is a summary section and it has all of the out of budget requests that we will be considering on Tuesday. Chairman Guessferd: That is correct. Selectman Jakoby: I just wanted the public to know that. Because they always, people ask and want to direct them because I know I saw it. Mr. Malizia: It's probably about six or seven pages in outside the budget... Selectman Jakoby: Ya, I had seen that. Mr. Malizia: Adds it all up, tells you what the tax impact is. Selectman Jakoby: Well and this way if the public has any input or recommendations that they would like to see that would, now would be the time to let us know. Chairman Guessferd: True. And if for some reason they wait, there is other opportunities including the budget... Mr. Malizia: There are budget hearings in January but the deliberative session... Chairman Guessferd: The Budget Committee offers public input as well. Selectman Jakoby: I just wanted to make sure the public was aware. Chairman Guessferd: Absolutely, OK. Anybody have anything else tonight? Alright do we have any motions? Selectman Morin: Just one question, schools are first... Mr. Malizia: We, the Town, will be going first with the Budget Committee, the schools will be going second. Chairman Guessferd: OK, so we will be in basically November. Mr. Malizia: November 6th is our first meeting. And then the schools are somewhere around Thanksgiving but, don't hold me I didn't memorize it. It's in your book, actually. But we're first. Selectman Morin: OK. Mr. Malizia: I think they're also the school if I'm not mistaken, is also deliberating their budget, I think they started last night. I think I saw it. Selectman Jakoby: Yes, they did. Chairman Guessferd: The dates that they... Mr. Malizia: So they're doing their thing and we're doing our thing.

5. ADJOURNMENT

Motion to adjourn at 9:00 p.m. by Selectman Morin, seconded by Selectman Roy. Motion carried, 4-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Executive Assistant.

Bob Guessferd, Chairman

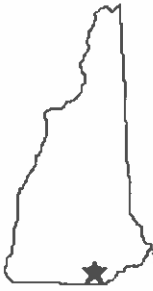
Dillon Dumont, Vice-Chairman

Kara Roy, Selectman

Heidi Jakoby, Selectman

Dave Morin, Selectman

Algora 7B
11-12-24



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1111

RECEIVED
OCT 29 2024
TOWN OF HUDSON
SELECTMENS OFFICE

TO: Board of Selectmen
FROM: Elvis Dhima, P.E., Town Engineer
DATE: October 29, 2024
RE: Town Hall Building Assessment Follow Up

In 2023, the Board of Selectmen held a public meeting regarding the need for a new Town Hall building, and the feedback from the public was that the existing building needs to be further evaluated first, before a new Town Hall is justified. Based on that feedback, the Board of Selectmen moved forward with the assessment of the existing Town Hall building, which was awarded to NorthPoint Construction, Hudson, NH.

Recently, the Board of Selectmen was presented with four options and option 2 and 3, see below, were discussed the most.

Option 2

Renovations throughout the building for \$165/square foot and building addition for \$185/square foot. The building addition would be adjacent to the Land Use/Inspectional Services area, and approximately 2,000 square feet in total including 1,000 square feet for the Buxton Meeting Room expansion and 1,000 square feet for the first floor. The cost would be \$1.5 – \$2.3 million for the entire Town Hall.

Option 3

Demolition of the existing Town Hall, 12,000 s.f., and building a new Town Hall, 17,000 s.f., with additional parking spaces for \$350/square foot, for approximately \$6 million, not including site work, which will be approximately \$1 million.

The Town Engineer was directed to further investigate the design cost related to option 2 and 3, in addition to the cost related to the replacement of the wheel lift, which is currently out of service.

NorthPoint Construction has provided a scope of work and fee for Option 2, in the amount of \$54,800, and for Option 3, in the amount of \$93,300.

We have also received an official quote related to the wheel lift for the amount of \$40,303.40.



DESIGN PROPOSAL

October 21, 2024

Mr. Elvis Dhima, P.E.
c/o The Town of Hudson
Engineering Department
12 School Street
Hudson, NH 03051

RE: Town Hall Building Assessment: Design Proposal – Option 2

Dear Elvis,

We are pleased to provide this Proposal for the +/- 12,632 SF remodel to the existing building with a proposed addition to expand the Buxton Room at Basement Level and provide a new accessible Main Entry at grade to the Town Hall – final SF to be determined. This proposal is based on the Feasibility Assessment Study dated September 30, 2020,

Proposed Recommendation Option 2. Proposed Recommendation Option 2, attached as Exhibit A for your reference.

We have outlined our scope of work below at your request for the Design Development of the proposed Town Hall renovations. The Scope of work will include everything mentioned below for full Design but as noted at the end of this proposal, will be phased into Three Categories.

Schematic Design Plans, which will include the following: Architectural Plans, Exterior Front Façade and Exterior Renderings for the entire building.

Design Development Plans will include the following: Continued Architectural Plans along with the Exterior Front Façade and modified Exterior Renderings, Building sections and details, interior elevations and schedules for the entire building.

Design Development Plans will include the following: Continued Architectural Plans along with the Exterior Front Façade and modified Exterior Renderings, Schematic Building sections and details, Interior elevations and schedules for the entire building.

Permit Drawings will include the following: Finalized Architectural and structural Plans for the foundation, framing, roof plans, etc. Along with detailed Exterior Elevations, walls sections, reflected ceiling plans to show lighting and emergency egress devices, energy code reviews, detailed building sections and wall types and details, Interior elevations, door and window schedules, floor, wall and ceiling finishes for the entire building. These drawings will be stamped and ready for building permit submission.

Scope of Work for Design Proposal – Option 2

- Utilize the Assessment to provide Schematic into Design Developed Department Layouts;
 - Town Clerk
 - Provide (4) four customer windows, (1) one ADA (review with operations if drop in customers 'in person' is anticipated to possible reduce windows to (3) three).
 - Provide (2) two offices
 - Provide secure storage room
 - Town of Accessors Department
 - Provide (2) two offices, (1) one open work station

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603.546.2000 / F. 603.546.2002
www.northpointcm.com

DESIGN
BUILD
DONE

- Provide (1) one customer window ADA
 - Provide secure storage room
 - Board of Selectman Office
 - Provide (3) offices, (1) one open work station
 - Provide file storage
 - Sewer and Welfare Department
 - Provide (2) two offices, (1) one open work station
 - Provide (1) one customer window ADA
 - Water Department
 - Provide (1) one office, (1) one open work station
 - Provide (1) one customer window ADA
 - Land Use Development
 - Provide (6) six offices
 - Provide (2) two open office areas – separated
 - Provide (2) two customer windows, (1) one ADA
 - Trustee office
 - Provide (1) one office, multi-purpose room
 - Finance
 - Provide (2) two offices
 - Provide secure file storage
 - IT Department
 - Provide (2) two offices
 - Provide (1) open work area with work bench
 - Existing IT room and storage to remain / reworked
 - Board of Selectman Room
 - Buxton Room expansion
 - Support space
 - Public Toilets, Staff Toilets
 - Area for Photos
 - Mail/ Copy Room
 - Break Room
 - Janitors and Misc Storage
 - Circulation, waiting areas, vending machines
- Meet with Department Heads for;
 - Program requirement review and approvals.
- Provide Permit drawings as Add Alternate for Bidding
 - To include Finishes and material selection and approvals.

END OF SCOPE OF WORK

Total Cost for Schematic Design:	\$26,900.00
Total Cost for Continued Design Development:	\$32,400.00
Total Cost for Permit Drawings:	\$54,800.00

Assumptions & Clarifications:

1. All work is to be completed during regular business hours and under the direction of the Town Administrator.
2. All Civil Engineering will be by others or an additional added cost to this scope of work.
3. Mechanical, Electrical, Plumbing, Life Safety, Security and Surveillance, Landscaping not part of these Permit Drawings and will be a separate cost or added to the Design / build cost approach, with each of the subcontractors, engaging in the construction project.
4. Adjacent Fire House is not included as part of the renovation/remodel, design plan.
5. Construction Costs will be provided based on approved permit drawings and at the current construction cost at the time of bids.
6. Construction Phase, Scheduling and Duration will be determined at the time of Construction Letter of Intent, when or if the project moves forward.

Please contact me at your earliest convenience should you have any questions regarding this proposal.

Sincerely,

Kristine Walker
Director, Architectural Design

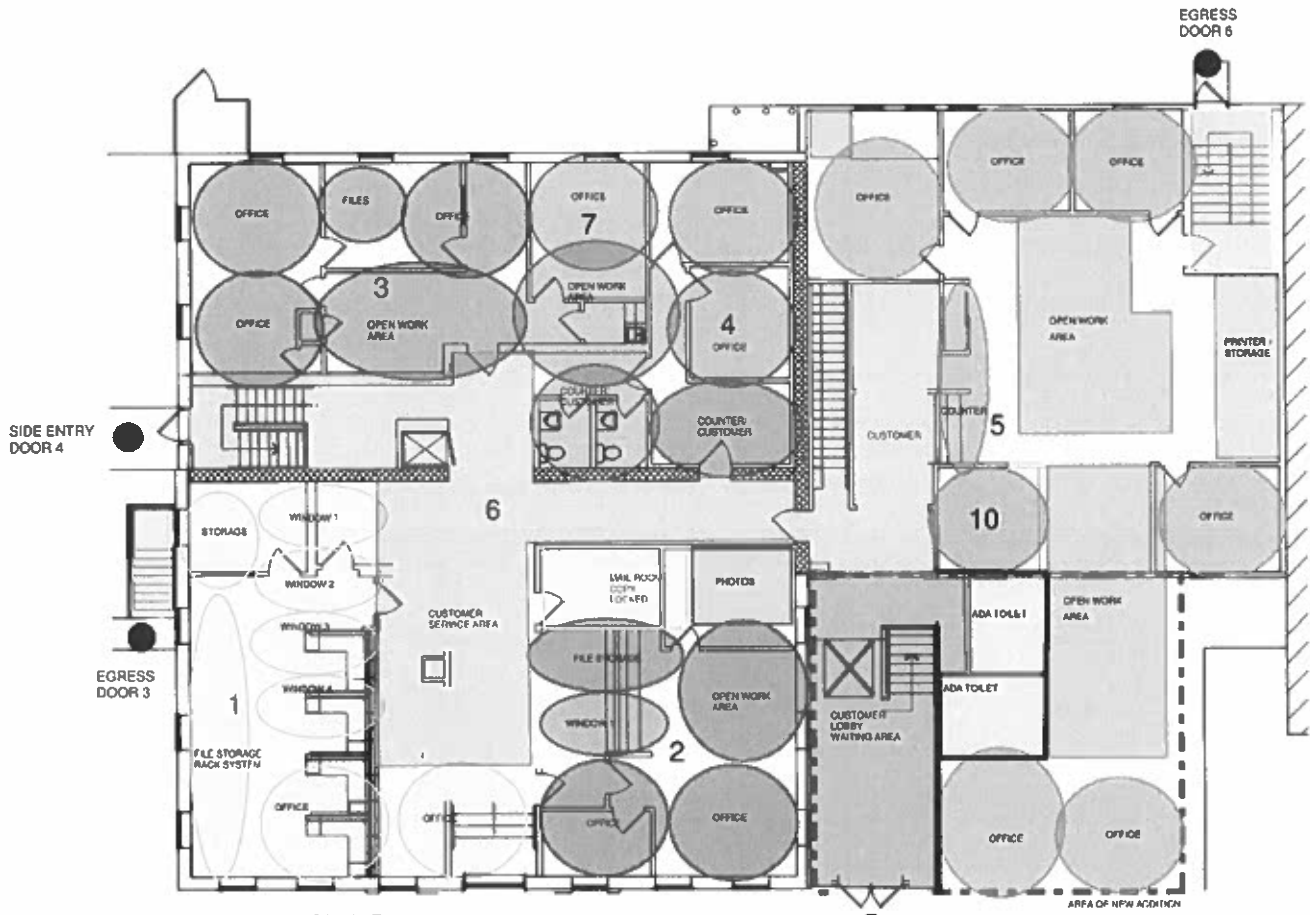
Approved / Accepted _____

Date _____

Title _____

Proposed Addition & Remodel Option 2:

Proposed First Floor

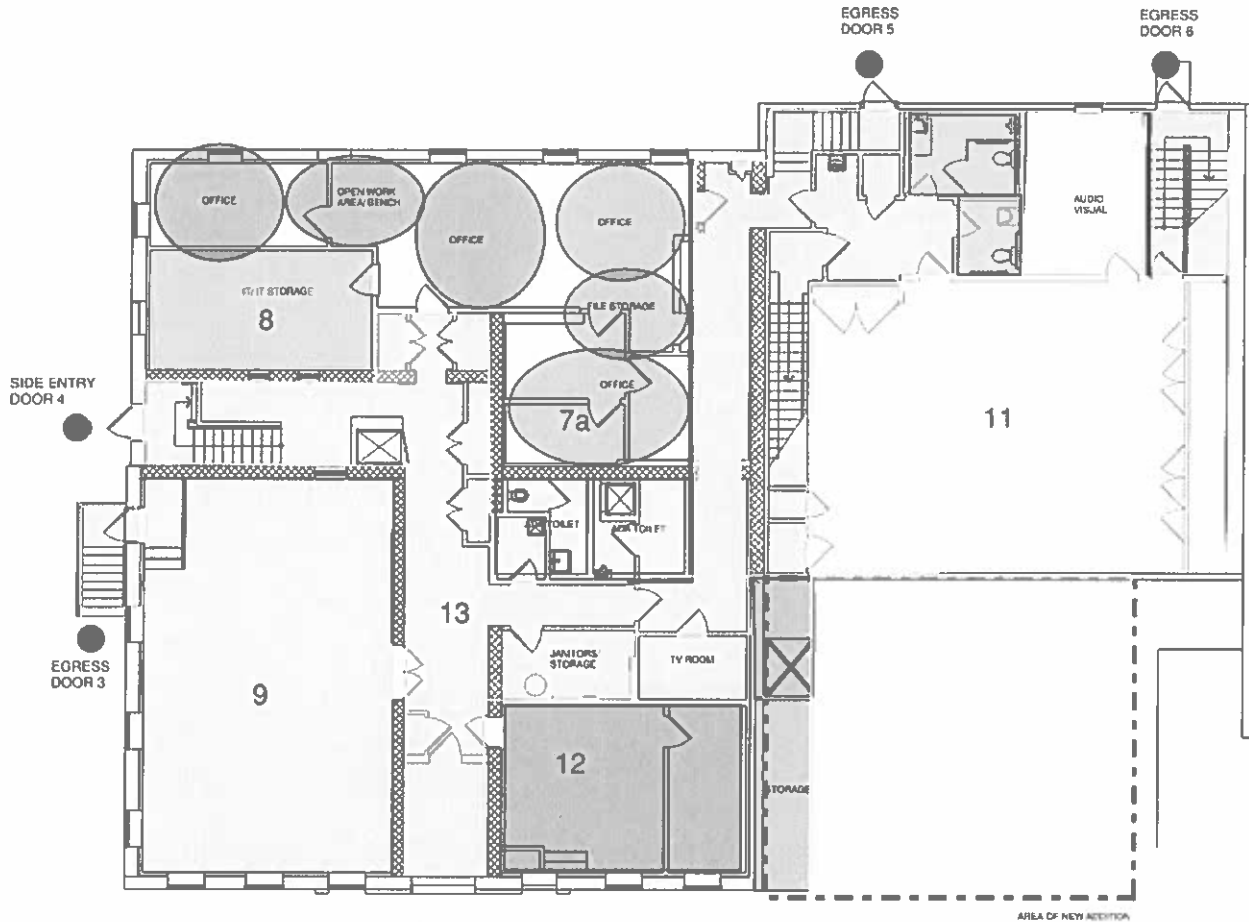


1. Town Clerk Department
2. Town Assessors Department
3. Board of Selectman Office
4. Sewer and Welfare Department
5. Land Use Department
6. Circulation / Support Areas
7. Water (moved from basement)
10. Trustee Office (moved from basement)

NEW MAIN ADA ENTRANCE
LOBBY AT GRADE
DOOR 1 & 2



Proposed Basement Level



- 7a. Finance (water moved to first floor)
- 8. IT Department
- 9. Board of Selectman Meeting Room
- 10. Trustee Office (moved to first floor)
- 11. Buxton Meeting Room
- 12. Break Room
- 13. Circulation and Support

Estimated Rough Order of Magnitude for pricing – Addition and Remodel \$165.00 to \$185.00 p/sf w/ elevation.

Approximate construction time for addition and remodel TBD.





DESIGN PROPOSAL

October 21, 2024

Mr. Elvis Dhima, P.E.
c/o The Town of Hudson
Engineering Department
12 School Street
Hudson, NH 03051

RE: Town Hall Building Assessment: Design Proposal – Option 3

Dear Elvis,

We are pleased to provide this Proposal for the New Hudson Town Hall, multi-level facility – final SF to be determined. This proposal is based on the Feasibility Assessment Study dated September 30, 2020, Proposed Recommendation Option 3.

Proposed Recommendation Option 3, attached as Exhibit B for your reference.

We have outlined our scope of work below at your request for the Design Development of the proposed Town Hall renovations. The Scope of work will include everything mentioned below for full Design but as noted at the end of this proposal, will be phased into Three Categories.

Schematic Design Plans, which will include the following: Architectural Plans, Exterior Front Façade and Exterior Renderings for the entire building.

Design Development Plans will include the following: Continued Architectural Plans along with the Exterior Front Façade and modified Exterior Renderings, Building sections and details, interior elevations and schedules for the entire building.

Design Development Plans will include the following: Continued Architectural Plans along with the Exterior Front Façade and modified Exterior Renderings, Schematic Building sections and details, Interior elevations and schedules for the entire building.

Permit Drawings will include the following: Finalized Architectural and structural Plans for the foundation, framing, roof plans, etc. Along with detailed Exterior Elevations, walls sections, reflected ceiling plans to show lighting and emergency egress devices, energy code reviews, detailed building sections and wall types and details, Interior elevations, door and window schedules, floor, wall and ceiling finishes for the entire building. These drawings will be stamped and ready for building permit submission.

Scope of Work for Design Proposal – Option 3

- Utilize the Assessment to provide Schematic into Design Developed Department Layouts as identified in Design Proposal – Option 2 dated October 16, 2024 with the addition of;
 - Expanded Covered Parking for customers and staff.
 - New lobby with customer waiting
 - Second floor new Town Hall
 - Community Flex Space/ Meeting area
 - On Site Storage for overflow storage needs
- Meet with Department Heads for;

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603.546.2000 / F. 603.546.2002
www.northpointcm.com

DESIGN
BUILD
DONE

- Program requirement review and approvals.
- Provide Permit drawings as Add Alternate for Bidding
 - To include Finishes and material selection and approvals.

END OF SCOPE OF WORK

Total Cost for Schematic Design:	\$ 30,250.00
Total Cost for Continued Design Development:	\$ 42,800.00
Total Cost for Permit Drawings:	\$ 93,300.00

Assumptions & Clarifications:

1. All work is to be completed during regular business hours and under the direction of the Town Administrator.
2. All Civil Engineering will be by others or an additional added cost to this scope of work.
3. Mechanical, Electrical, Plumbing, Life Safety, Security and Surveillance, Landscaping not part of these Permit Drawings and will be a separate cost or added to the Design / build cost approach, with each of the subcontractors, engaging in the construction project.
4. Adjacent Fire House is not included as part of the renovation/remodel, design plan.
5. Construction Costs will be provided based on approved permit drawings and at the current construction cost at the time of bids.
6. Construction Phase, Scheduling and Duration will be determined at the time of Construction Letter of Intent, when or if the project moves forward.

Sincerely,

Kristine Walker
Director, Architectural Design

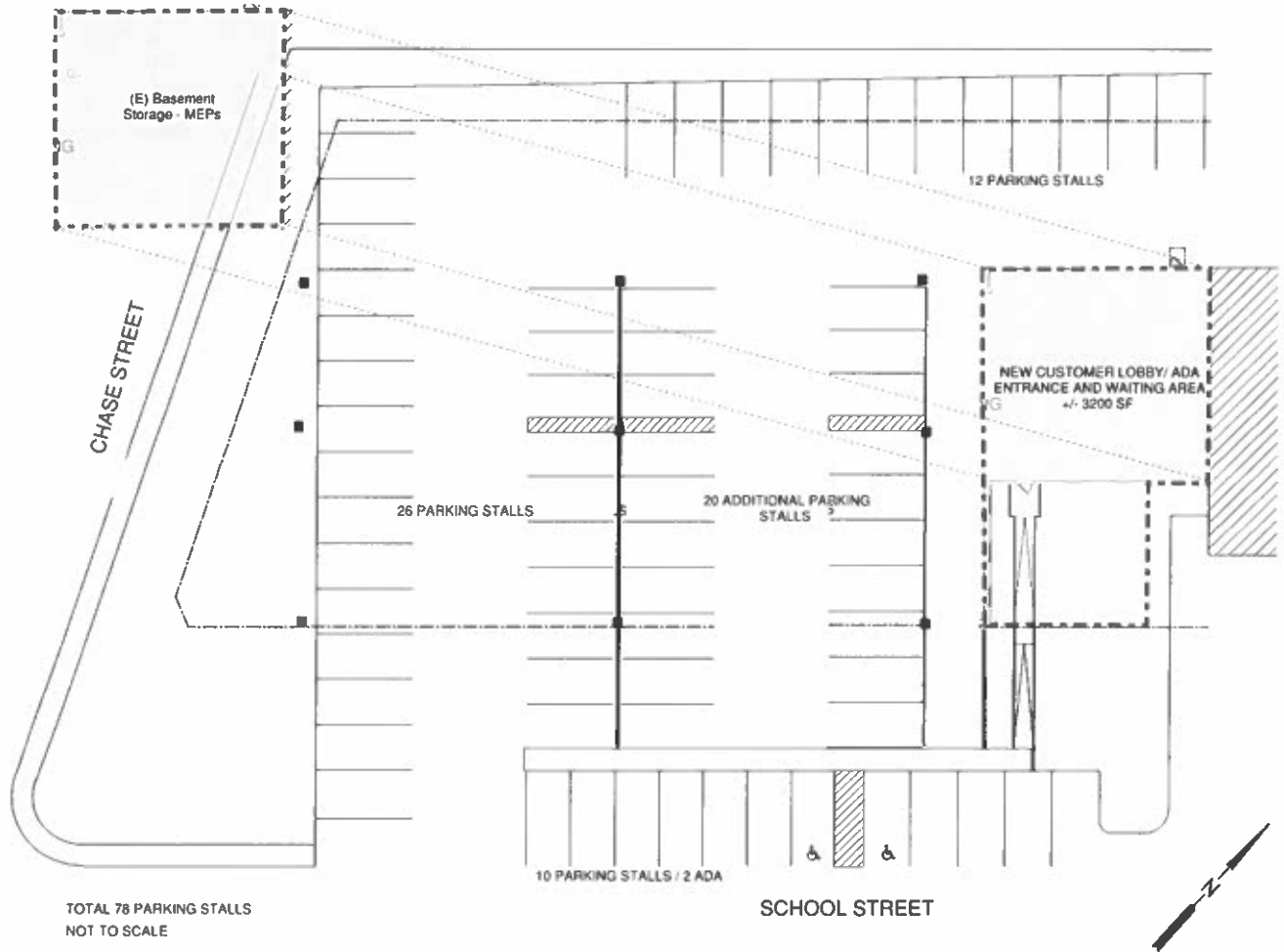
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Date _____

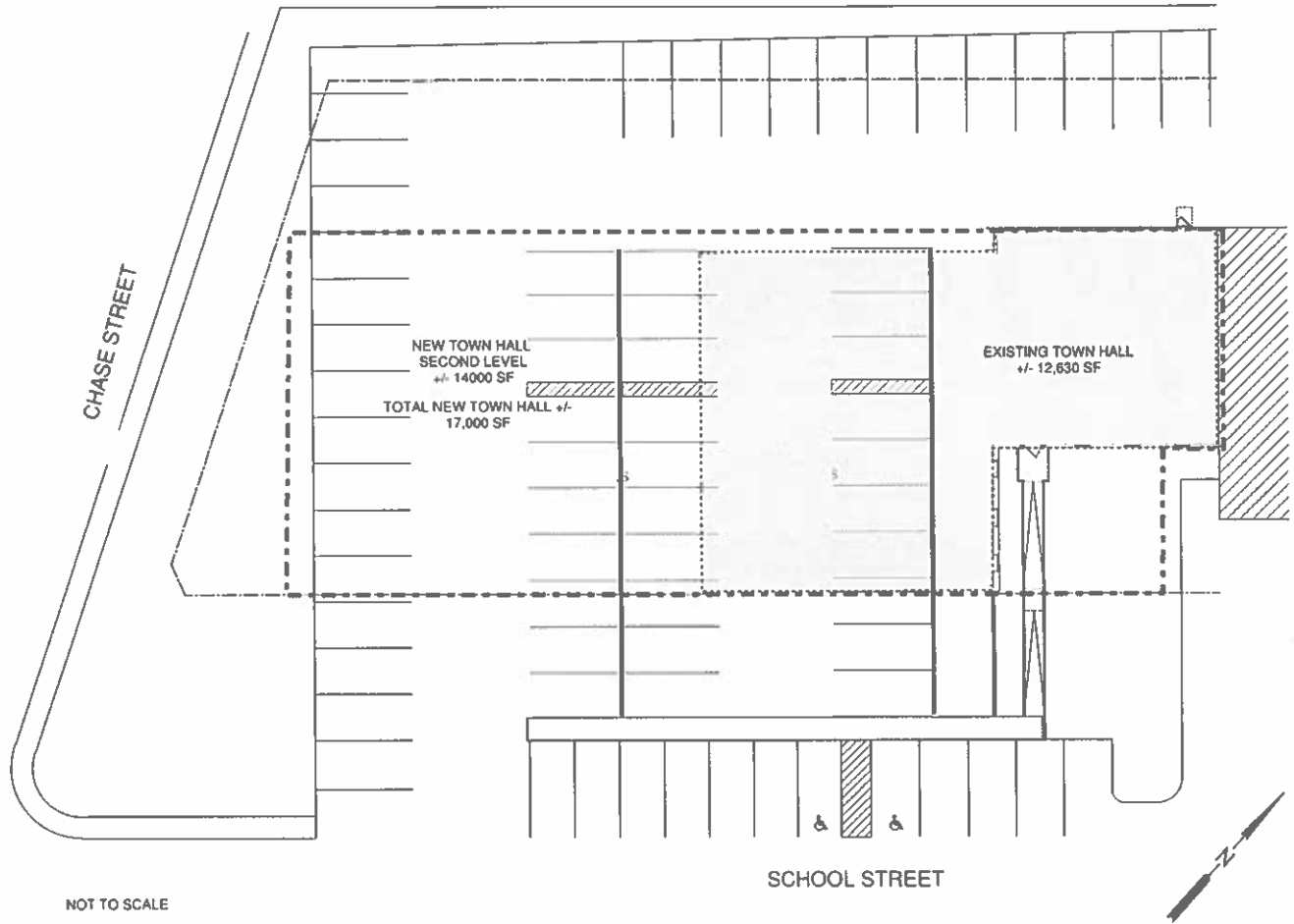
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Proposed New Option 3:

Proposed First Floor w/ Existing Basement



Proposed Second Floor



Estimated Rough Order of Magnitude for pricing – New Construction \$300.00 to \$350.00 p/sf.
Approximate construction time TBD.





NATIONAL SEATING & MOBILITY

Proposal

Proposal Number

00004664

National Seating & Mobility (formerly known as All-Ways Accessible) is pleased to present the following proposal to supply and install:

Created Date 10/29/2024 Account Name Hudson Town Hall - VWL Remove & Replace
 Opportunity Name Hudson Town Hall - VWL Remove & Replace-
 Shipping Address 12 School Street
 Hudson, NH 03051
 United States

National Seating & Mobility Contacts - 128 Hall St., Ste. F, Concord, NH 03301

Prepared By Ciara Robillard Phone (603) 224-9226
 Email ciara.robillard@nsm-seating.com Fax (603) 224-9875

Product	Quantity	Product Description	Line Item Description
1- Symmetry, Shaftway, Commercial, Vertical Wheelchair Lift with the following features:	1.00	US Made and Assembled. 4 Year Parts Warranty 750 Pounds of Capacity Steel Construction Powder Coated Finish On-Board Diagnostics Constant Pressure Controls NON-Skid Platform Emergency Stop w/ Battery Alarm On Car Upper Final Limit Various Car Configurations 42" Side Guards Grab Rail Travel speed of 18ft/min Hydraulic Drive Manual Lowering Via Remote Lowering Valve Fire Rated Determined by AHJ The ability of this product to meet local code and ADA will be determined by the AHJ.	Please see attached R0 Drawings for job specific drawings
2 Stop	1.00	2 Stop Vertical Lift	
Travel 144	1.00	Travel of Vertical Lift not to Exceed 144"	126-127 of total rise
Pit	1.00	Lift is designed to be pitted, see drawings for details.	existing 3" pit
Indoor	1.00	Designed for Indoor Use	
Smoked Panel in Bottom gate	1.00	Smoked Acrylic Panel in Bottom Gate	
ADA Phone	1.00	ADA Phone on Platform	Phone line provided by "others"
Ivory	1.00	Powder coated Ivory in Color	Ivory or Grey are the standard colors
Same Side Car	1.00	Cab Exit/ Enter, Same Side	
Custom Car	1.00	Custom Car Size	
E-Light	1.00	Emergency Lighting on Platform	
Mid Mount operator	1.00	Mid-Mounted Gate operator. Use only on Steel and Oak Gates Top Landing Gate 36" wide by 42" tall. Powder Coated Metal W/	Required by code



Proposal

Proposal Number

00004664

3036 Top Landing Gate, Metal	1.00	Interlock	Professional Installation during normal business hours.
Labor	1.00	Labor	
Permits	1.00	State of NH Department of Labor permits for plans review and acceptance. Certificate fees will be billed to building owner by the State of NH. All other permits by others unless indicated.	

Customer Notes: Work to be completed "by others" not included in the cost: All site prep work, pit (if applicable), electrical, phone line, light over the lift (we recommend a sensor light), blocking for the tower, possibly something to hoist the lift into place as these are heavy, modifications to the upper landing to allow for the lifts upper and lower gates. Remove all the wall paneling. Any site finish work to include drywall/painting.

We would decommission the lift at no extra cost. This has to be done by a NH Licensed Lift Mechanic.

Additional Items not included in the cost:

- * 1 Day if we remove the existing lift (does not include doors) \$1,600
- * 2 Days if we remove the lift and doors \$2,400
- Disposal of the existing lift \$500
- * "Contractor" can remove the existing lift once we decommission it.

Extended Part Warranties:

- 5 Year Total/ 1 Year Extended \$1,070
- 6 Year Total/ 2 Year Extended \$1,606
- 7 Year Total/ 3 Year Extended \$2,140

*Extended Labor Warranties are available as well. Please ask.

Subtotal	\$37,403.40
Tax	0.00
Grand Total	37,403.40

Warranty

Labor Warranty	1 year
Major Warranty	Symmetry-Vertical Platform Lift Models warrants for a period of four (4) yrs.

Payment Terms

50/40/10	0.00
Mobilization	18,701.70
Due Prior to placing equipment/Deposit	14,961.36
Due when equipment is delivered	3,740.34
Due upon inspection and/or turnover	

Note: Proposal and pricing quoted herein are valid for 30 days.

Ciara Robillard
Elevator & Lift Specialist



Proposal

Proposal Number

00004664

Signature

Date

Please Print Name

Title

I am the authorized Buyer or the Buyer's agent and I have full authority to sign this agreement. Signature above indicates that the signer has read, fully understands, and agrees to abide by all the terms & conditions included herein.

TERMS AND CONDITIONS

General Job Details

- Painting and minor drywall patching of any kind is NOT included in this proposal.
- Bonds are not included in this proposal.
- If electrical supply lines for equipment or lighting are required, they will be supplied by others. See supplied drawings for details.
- Any underground piping or excavation (if required) to be provided by others.
- Protection of finished surfaces surrounding the lift system is the responsibility of the Contractor/Owner during installation.
- Storage of the elevator should the Owner/Contractor not be ready for installation upon arrival of the equipment. Seller agrees to store equipment or storage fees may apply.
- All permits, other than the elevator permit (If Required), will be the responsibility of others: this would include the Operations Certificate, Access Board, local building, fire and other required permits.
- All dimensions to be confirmed by builder/contractor on general layout drawings. Any deviation or alteration from specified work involving extra cost or labor will be executed upon signed written orders, and will become an extra charge over estimate. Manufacturer's site-specific drawings must be signed by the Contractor/Owner prior to placing equipment into production.
- If preparations are required to install the product, those shall be completed prior to the installation of the Product. Failure to do so may result in additional fees.
- If tie off is required, Contractor/Owner is responsible for placing an O.S.H.A required pick point in the ceiling of the shaftway for tying off and a second pick point for hoisting the equipment into place. See salesperson for the location of pick point.
- Provisions for meeting the Davis Bacon Act (Prevailing Wage) are not included in this proposal unless specifically indicated.

Specific Details Pertaining to Wheelchair Lifts, Elevators and Dumbwaiters

- A legal hoistway, properly framed, enclosed, including a pit of proper depth provided with waterproofing and dewatering of pit(s), to be provided by others. Hoistway is to be used for elevator use only and not as a chase for other services. ***NOTE**** Seller is not responsible for removing any heat pipes, wires, ducting etc. that have been run in the hoistway wall.
- Adequate supports and foundations to carry the loads of all equipment, including floors, trap doors, grating, foundations, lighting, ventilation and heat to maintain the room at an ambient temperature of 50 degrees Fahrenheit minimum, 90 degrees Fahrenheit maximum, non condensing - temperature control to be supplied by others.
- Adequate supports and foundations to carry the loads of all equipment, including support for guide rail brackets to be provided by others. See manufacturers specific drawings.
- The hoistway shaft and enclosure are to be constructed and furnished to enclose the lift in accordance with local building codes.
- The shaft shall allow for a uniform and level pit below the level of the bottom landing and adequate overhead above the floor landing of the top landing, as per drawings.
- Pit depth and overhead to be as required by the manufacturer, see manufacturers specific drawings.
- Shaft doorjamb's need to be flush to the inside of the shaft if GC is providing doors (Wheelchair Lifts Only).
- Shaft doors are to be solid core with proper fire rating and supplied by others if not indicated in this proposal.
- If thresholds (by others) are installed on the landings, they should not extend into shaftway.
- A working telephone line to the elevator controller, if a telephone is required to be provided by others.
- Flooring and/or installation of flooring outside of any shaftway or lift to be provided by others.
- A wall to the shaft-way will need to be left off to allow for the installation (Dumbwaiters Only).
- If fire service is required, coordination with alarm company and installation of an alarm system to be provided by others (LULAs Only).

Specific Details Pertaining to Patient Lift Systems

- Some investigation work may be required to locate the structure to which the lift system will attach. NSM will make an effort to fill these holes in the time allowed. A complete fill of these penetrations is NOT included in this proposal.
- No other equipment other than the equipment supplied is legally allowed to hang on the equipment.
- NSM will use its best judgment in determining concealed conditions. However, it is impossible to determine all concealed conditions during the estimation process. If during or prior to the



Proposal

Proposal Number

00004664

installation a condition is uncovered that requires more labor or materials to complete the installation, there will be additional costs. Some of the concealed issues could be but are not limited to, buried electrical wires, hidden plumbing pipes, unusual construction framing methods and ductwork.

NOTE: All slings are non-returnable or have a 30% restocking fee if unopened.

General Terms and Conditions

1. GENERAL: This contract constitutes the entire understanding between the parties and no other understanding, collateral or otherwise, shall be binding unless in writing and signed by both parties. Any additional work not covered under this contract must be requested through the office and will be addressed by a change order signed by both parties. Change orders may delay completion date and are payable 100% upon signing.

This contract is binding upon heirs, executors, administrators, successors, and assigns of the Buyer, however, the obligations of the Seller pursuant to the contract shall pertain to the Buyer only and no other party whatsoever and the obligations of the Seller pursuant to the contract shall not be assigned to any other party whatsoever, without the express written permission and approval of the Seller. Any and all costs incurred by the Seller to collect payments from the Buyer or to otherwise enforce the terms of this contract, including reasonable attorney's fees, shall be recoverable from the Buyer and reimbursed to the Seller by the Buyer.

This contract shall not be valid until such time as the contract has been signed by the Buyer or the Buyer's legal representative and received by the Seller along with the Buyer's deposit if required by the terms.

The Seller shall not be liable for damages resulting from or for any delay or inability to perform due to strikes, fire, acts of God, other natural causes (including weather conditions), acts of public authorities or enemies, availability of materials, or any other cause beyond the control of the Seller.

The Buyer understands that it is his/her responsibility to review his/her property insurance in relation to this contract. Materials and/or equipment become the responsibility of the Buyer once installed on the premises. If any portion of this contract is deemed unenforceable for any reason, the remaining portion shall remain in full force and effect.

The determination as to whether an architect, engineer or manufacturer's design and/or specifications will be suitable for use in a specific job is the sole responsibility of the Buyer.

Seller shall not be liable for any loss or damages to Buyer resulting from delays in production or delivery attributable to equipment manufacturer's transportation or other causes beyond the control of Seller.

All installation, warranty, and contract service calls will be performed during normal working hours of 8am - 4:30pm Monday Through Friday. The seller cannot be held responsible for code changes that occur after the date this contract is signed. Buyer agrees to pay any additional charges for labor and/or equipment due to a code change. Seller agrees to provide documentation of any such code changes. Seller shall not be held responsible for concealed issues. Additional charges may apply if a concealed issue presents itself during installation of any equipment or service.

Applicable sales tax will be charged on all products sold in the states of Maine, Vermont, and Massachusetts. Sales tax can only be excused when an exemption certificate has been provided by the Buyer.

#Provisions for meeting the Davis Bacon Act (Prevailing Wage) are not included in this proposal unless specifically indicated.

2. FINAL PAYMENT: The final payment, in accordance with the payment terms stated above, is due when the equipment passes a state inspection, should it be required by law, or when the Seller turns over the equipment to the Buyer. For purposes of this contract, turnover occurs when the equipment is installed and running.

3. CLAIMS: Any controversy/claim arising out of or relating to this contract, shall be settled by final and binding arbitration before a single arbitrator in accordance with Commercial Arbitration Rules of the American Arbitration Association. All arbitration proceedings shall be held in New Hampshire. Upon issuance of an award by the arbitrator, either party may reduce the arbitrator's award to a Judgment by filing a copy of the arbitrator's award in any court of competent jurisdiction.

4. TERMINATION: Prior to any equipment being placed on order, any and all payments made to Seller are forfeit and non-refundable if this agreement is terminated by the Buyer. After equipment has been ordered, the Buyer agrees to pay Seller 90% of the contract price to cover the cost of equipment, materials ordered, site visits performed, less any deposits received. Terminations must be made in writing; provisions of the termination go into effect upon receipt of the written termination. Seller may terminate this contract in the event of default by the Buyer of any term or condition of this contract and failure of the buyer to cure such default within (5) days of written notice of default thereof from the Seller.

5. LIMITED WARRANTY: The Seller warrants that the installation of the product(s) specified in this contract shall be of workmanlike quality and shall be in accordance with the applicable codes and regulations governing such installations. Provided the Buyer is in full compliance with this contract and its payment provision, the Seller shall remedy any defects, excluding normal wear and tear, due to faulty Seller supplied materials or workmanship which appear within a period of 1 year from the date of inspection and/or Turn Over. With respect to Seller supplied materials and equipment, any warranty furnished by the manufacturer will be available to the Buyer. This limited warranty is in lieu of and excludes any other warranty, express, implied or otherwise. This limited warranty applies to the Buyer only, and to no other party whatsoever.



Proposal

Proposal Number

00004664

The Seller's sole obligation with respect to defective materials or workmanship under this warranty shall be, at its option, to repair or replace such materials or to otherwise remedy deficiencies in the work performed within a reasonable time following notification from the Buyer. The Seller shall not be liable to the Buyer for consequential damages of any nature on claims made under this limited warranty. The warranty on parts and labor is only in effect as long as the planned maintenance has been performed at prescribed intervals.

The Seller shall not be liable for materials or workmanship that the buyer alleges is defective and has been repaired or altered by someone other than the seller, or where the Buyer fails to notify the Seller of the alleged defect (s) within the warranty period. Except as specifically provided herein, the Seller makes no express or implied warranty, including but not limited to the implied warranties of merchantability and fitness for a particular purpose (to the extent such warranties are deemed to apply).

6. LIABILITY: The sole remedy for breach of any and all warranties and the sole remedy for the contractor's liability of any kind with respect to the work performed or materials provided hereunder, or any other performance by the contractor, shall be limited to the remedies provided herein. The Buyer agrees that the Seller shall not be liable for any special, incidental, indirect or consequential damages, or for specific performance. In no event shall the contractor's liability for damages, regardless of the form of action, exceed the total amount paid by the Buyer for work performed and materials provided by the Seller pursuant to this contract.

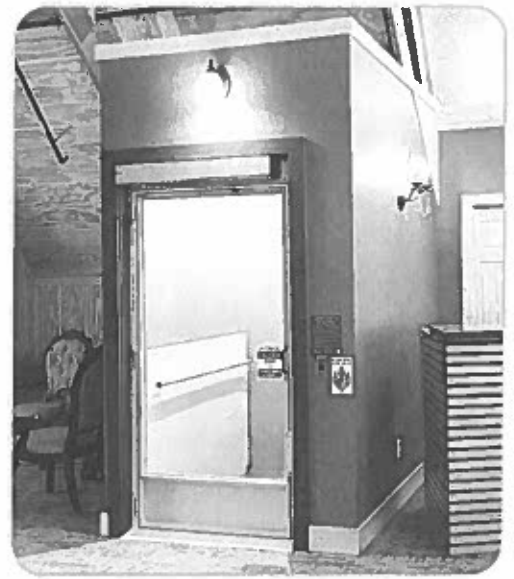
7. GOVERNING LAW: This contract shall be governed, construed, and controlled by New Hampshire law.

8. RESIDENTIAL CONSTRUCTION DEFECT RESOLUTION PROCESS:

NEW HAMPSHIRE LAW, RSA 359-G, CONTAINS IMPORTANT REQUIREMENTS YOU MUST FOLLOW BEFORE YOU MAY FILE A LAWSUIT OR OTHER ACTION FOR DEFECTIVE CONSTRUCTION AGAINST THE CONTRACTOR WHO CONSTRUCTED, REMODELED, OR REPAIRED YOUR HOME. SIXTY DAYS BEFORE YOU FILE YOUR LAWSUIT OR OTHER ACTION, YOU MUST SERVE ON THE CONTRACTOR A WRITTEN NOTICE OF ANY CONSTRUCTION CONDITIONS YOU ALLEGE ARE DEFECTIVE. UNDER THE LAW, A CONTRACTOR HAS THE OPPORTUNITY TO MAKE AN OFFER TO REPAIR AND/OR PAY FOR THE DEFECTS. THERE ARE STRICT DEADLINES AND PROCEDURES UNDER STATE LAW, AND FAILURE TO FOLLOW THEM MAY AFFECT YOUR ABILITY TO FILE A LAWSUIT OR OTHER ACTION.

Shaftway Vertical Platform Lift

VPL-SL for Residential & Commercial Applications



Available with:

- Accelerated Acme Screw Drive at 20 fpm
- Full-speed battery backup

Proudly Made in the U.S.A. 

Convenient access to all levels

For commercial or residential, outdoor or indoor use, Symmetry Vertical Platform Lifts (VPLs) help eliminate the barrier that stairs may present for people with limited mobility. VPLs provide convenient access without compromising architectural character. Designed and manufactured to comply with ASME A18.1, ICC A117.1, and NFPA 70.

This brochure is intended for INFORMATIONAL PURPOSES ONLY and SHOULD NOT be used for construction.

Standard Features

- Rated Capacity: 750 lbs.
- Speed: 10-20 fpm (see drive options for details)
- Lifting Height: Up to 168"
- Steel construction with powder-coated finish
- A.W.A.R.E. system (Active Wiring, Accessories, Relay and Electronics Diagnosis)*
- Constant-pressure up/down control switch installed on the platform
- Constant-pressure control station provided at each landing
- Manual lowering device
- Warranty: Four-year limited parts

Safety Features

- Grab rail
- Non-skid platform surface (Black)
- Alarm and emergency stop switch
- Landing interlocks keep doors closed/locked when the platform is at another landing
- Upper final limit switch (optional on Hydraulic Drive)
- Safety lift nut for Acme Screw Drive
- Broken chain safeties for Hydraulic Drive

Optional Features

- Low Profile Carriage: 1½" pit depth
- Remote mounted controller
- 230 VAC power supply
- ADA phone for indoor or outdoor applications
- Emergency platform lighting
- Full-speed battery backup
- 5 ftc LED lights with or without battery backup
- Power gate/door operators
- Stationary ramp
- Key switches to lock platform and landing controls

Clear Platform Sizes

Custom sizes and designs available

- 36"W x 54"L
- 36"W x 48"L
- 36"W x 60"L
- 42"W x 60"L

Enter/Exit Configurations

- Straight-Through
- 90°
- Same Side
- 3 Openings

Gate/Door Options

- 42" landing gate**
- 80" landing gate**
- Non-Fire-rated Red Oak door†
- 1½ hour Fire-rated steel door (B-Label)

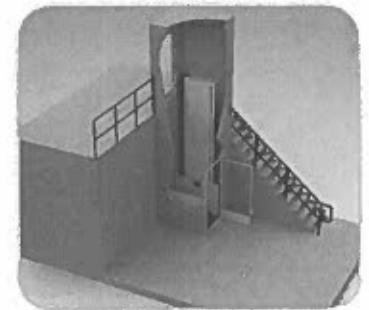
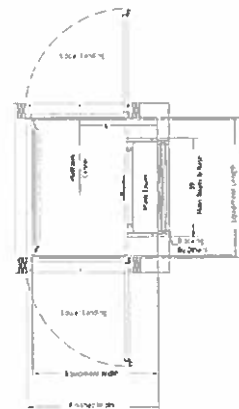
Drive Options

- Acme Screw Drive: 10 fpm, 1.5 HP, 115 VAC
- Accelerated Acme Screw Drive: 20 fpm, 1.5 HP, 115 VAC
- Chain Hydraulic Drive: 17-20 fpm, 3 HP, 115 VAC

Straight-Through Configuration				
Clear Platform (W" x L")	Equipment Width	Equipment Length	Finished Width	Finished Length
36" x 48"	50¾"	48"	53¼"	49½"
36" x 54"	50¾"	54"	53¼"	55½"
36" x 60"	50¾"	60"	53¼"	61½"
42" x 60"	56¾"	60"	59¼"	61½"
Same Side Configuration				
36" x 48"	50¾"	49¼"	53¼"	52½"
36" x 54"	50¾"	55¼"	53¼"	58½"
36" x 60"	50¾"	61¼"	53¼"	64½"
42" x 60"	54¾"	61¼"	59¼"	64½"
90° Configuration				
42" x 60"	55¾"	61¼"	57"	64½"

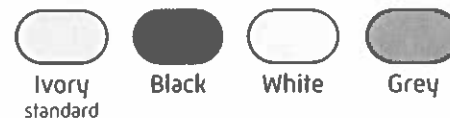
Straight-Through Footprint Layout

See VPL Design Guide for additional configurations



Color Options

Full selection of RAL colors available



* Symmetry Elevating Solutions exclusive

** Available with optional Clear or Bronze acrylic insert

† Also available in other wood choices by request

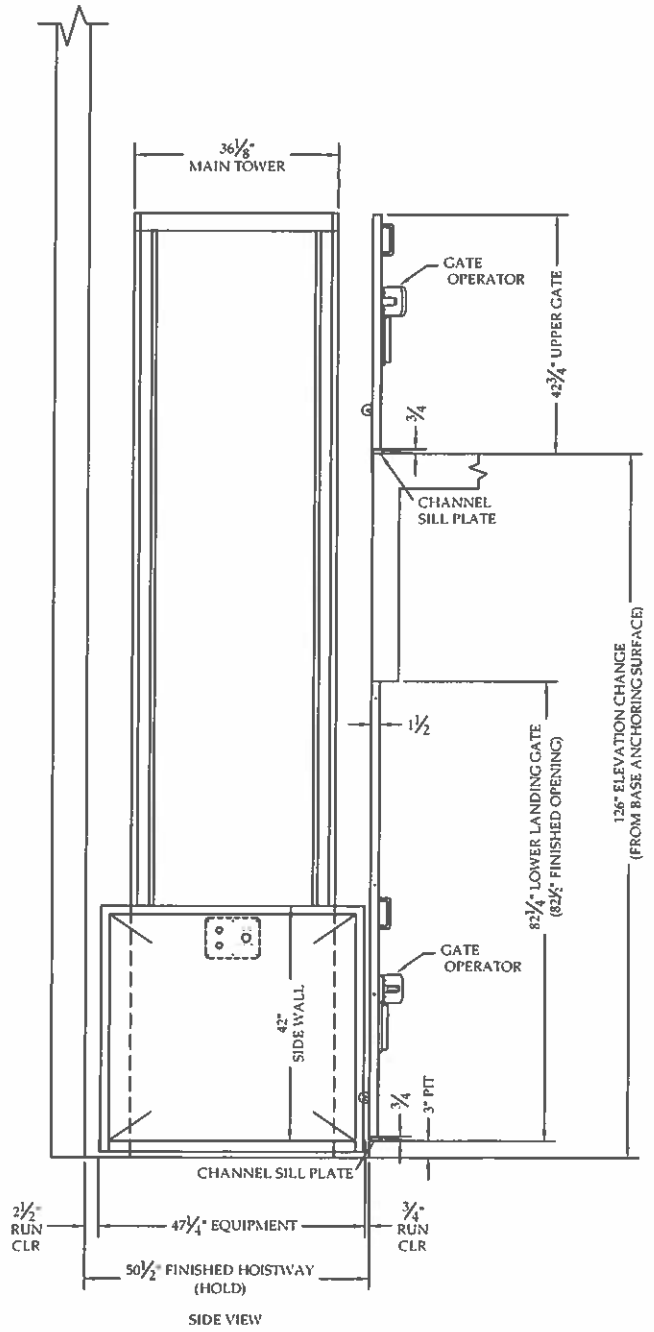
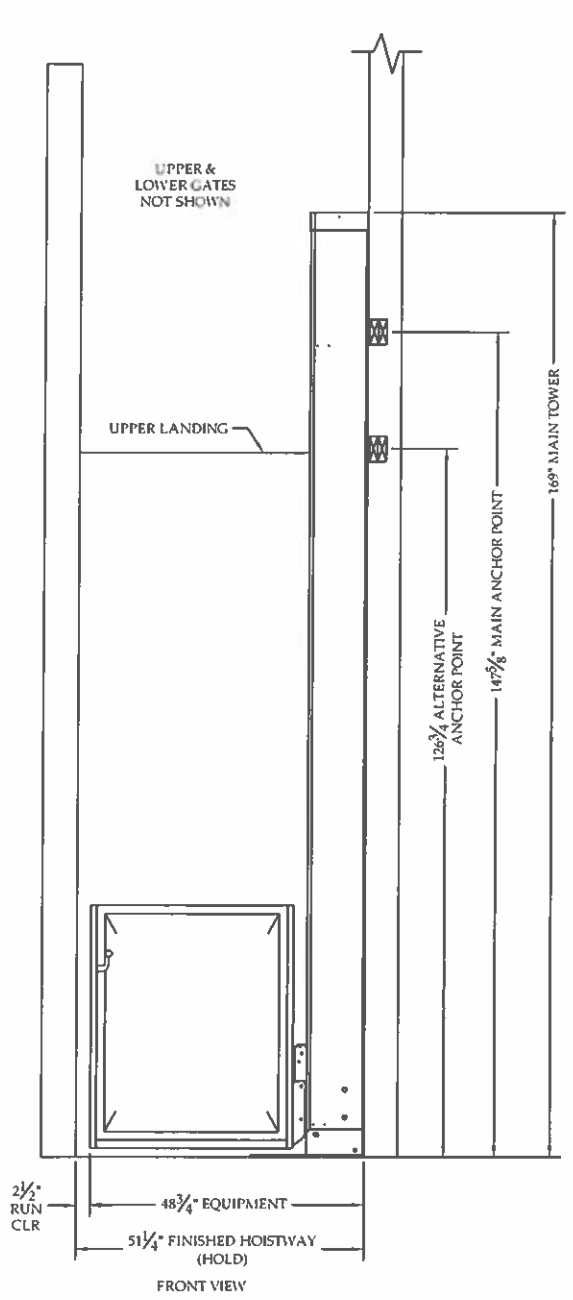
Colors illustrated may vary due to print or digital technology

Symmetry		NATIONAL SEATING & MOBILITY	
VERTICAL PLATFORM LIFT, MODEL			
VPL SLH-14H			SCA
DRAWN BY	DATE	DRAWING NUMBER	RE
CR	10/21/24	102124-V01	0
JOB INFORMATION:			
HUDSON TOWN HALL			

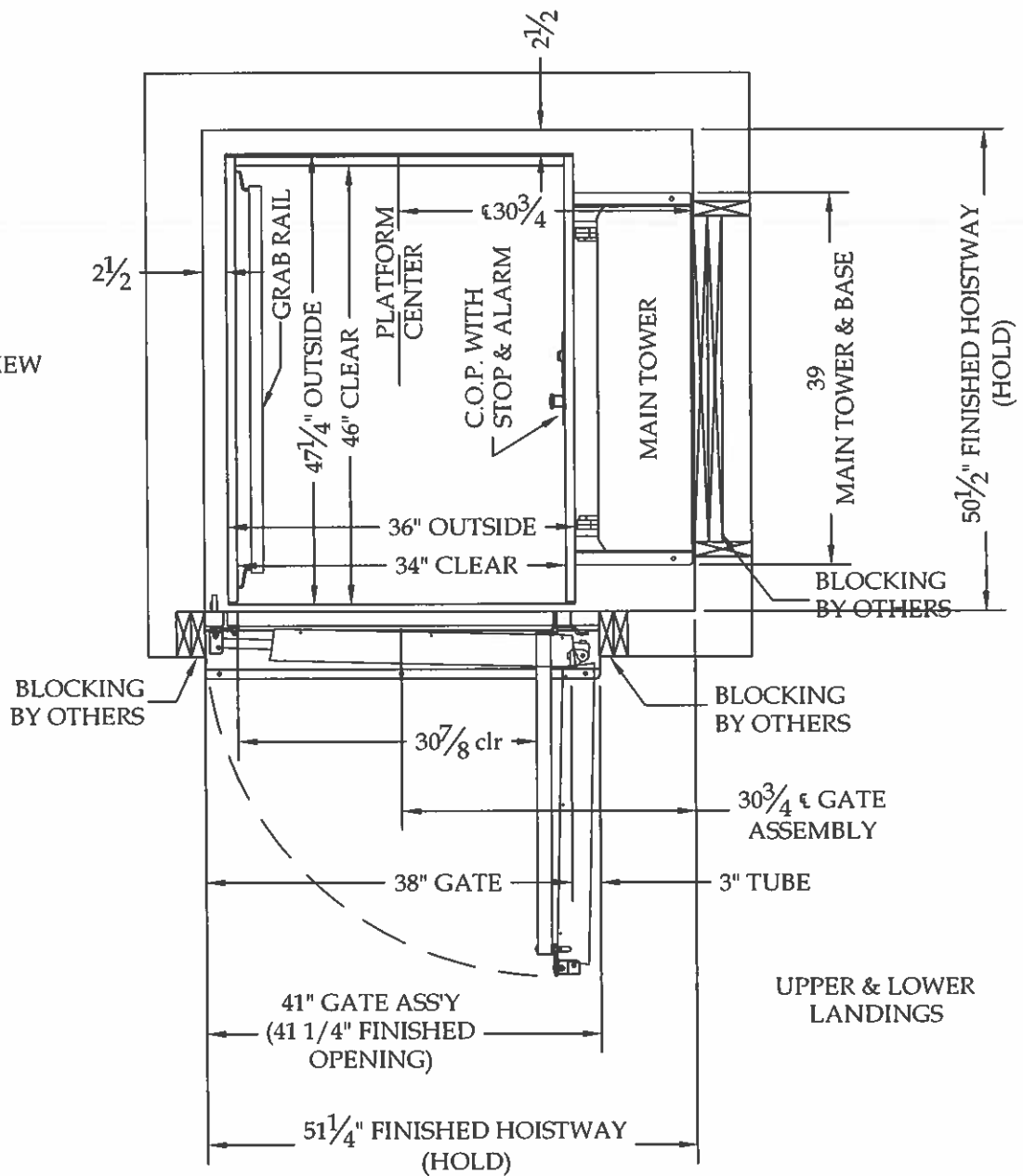
CONSTRUCTION NOTES:

- FLOOR TO BE SMOOTH AND LEVEL, CONSTRUCTED OF 4" MINIMUM CONCRETE THICKNESS AND 3200 PSI COMPRESSIVE STRENGTH.
- IF THE CONVEYANCE IS INSTALLED WITHIN A PIT AND IS IN AN OUTDOOR APPLICATION, THE PIT MUST BE PROVIDED WITH AN ADEQUATE DRAIN.
- HOISTWAY WALLS MUST BE PLUMB, SQUARE, AND TURNOVER FINISHED BEFORE UNIT INSTALLATION.
- UPPER AND LOWER DOORS OR GATES MUST BE INSTALLED FLUSH TO THE INTERIOR OF THE HOISTWAY.
- NO INCH MINIMUM HEAD CLEARANCE IS REQUIRED THROUGHOUT TRAVEL.
- HOISTWAY LIGHTING IS PROVIDED BY OTHERS. 5FTC REQUIRED ON THE PLATFORM SURFACE THROUGHOUT TRAVEL. AN AUXILIARY LIGHT CONSISTING OF NO FEWER THAN 2 LAMPS PRODUCING 2FTC ON THE FLOOR AND CONTROLS FOR NOT LESS THAN 4 HOURS, AND ACTIVATED AUTOMATICALLY IN THE EVENT OF A POWER OUTAGE.
- MAIN TOWER MUST BE FASTENED TO THE WALL AND FLOOR WITH ANCHORS SUITABLE TO THE SITE CONDITIONS, AND CAPABLE TO WITHSTAND THE FORCES PLACED UPON THEM.
- ALL BLOCKING IS PROVIDED BY OTHERS.
- THE DISCONNECT (PROVIDED BY OTHERS) SHALL BE A LISTED DEVICE CONFORMING TO NFPA 70 / NEC 620.51 AND SHALL BE INSTALLED WITHIN SIGHT OF THE MOTOR CONTROLLER. THE DISCONNECTING MEANS SHALL BE EXTERNALLY OPERABLE, HAVE PERMANENT MEANS OF LOCKING THE DEVICE IN THE OPEN POSITION, AND BE LABELED WITH THE LOCATION OF THE SUPPLY SIDE OVERCURRENT PROTECTION MEANS.

THIS SYMMETRY VERTICAL PLATFORM LIFT IS DESIGNED AND MANUFACTURED TO MEET THE APPLICABLE REQUIREMENTS IN ASME A18.1-2023, ASME A17.5, AND NFPA 70 WHEN PROPERLY INSTALLED AND EQUIPPED.



PLAN VIEW

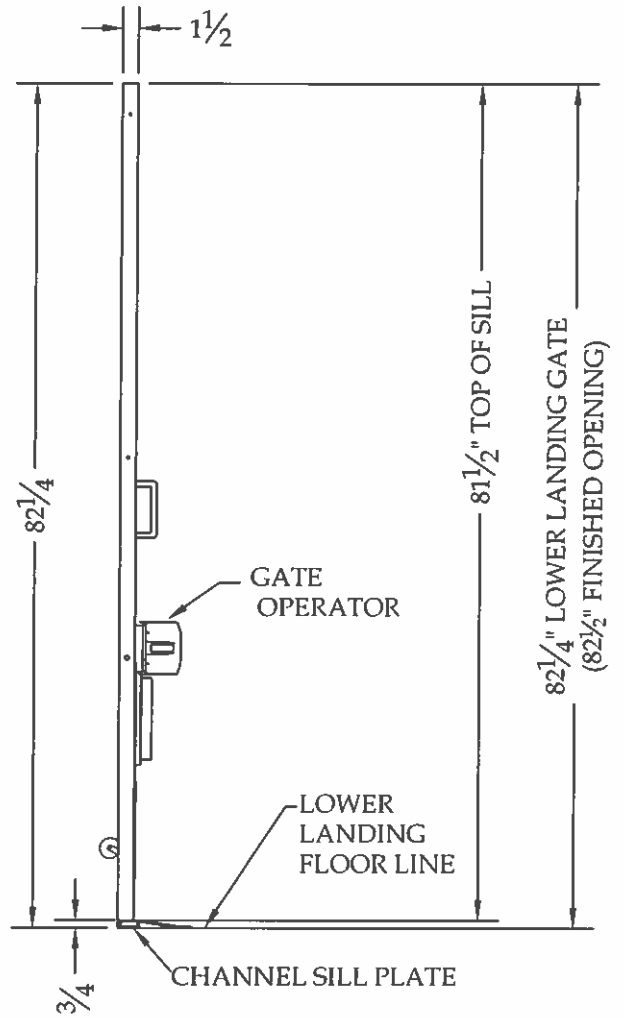
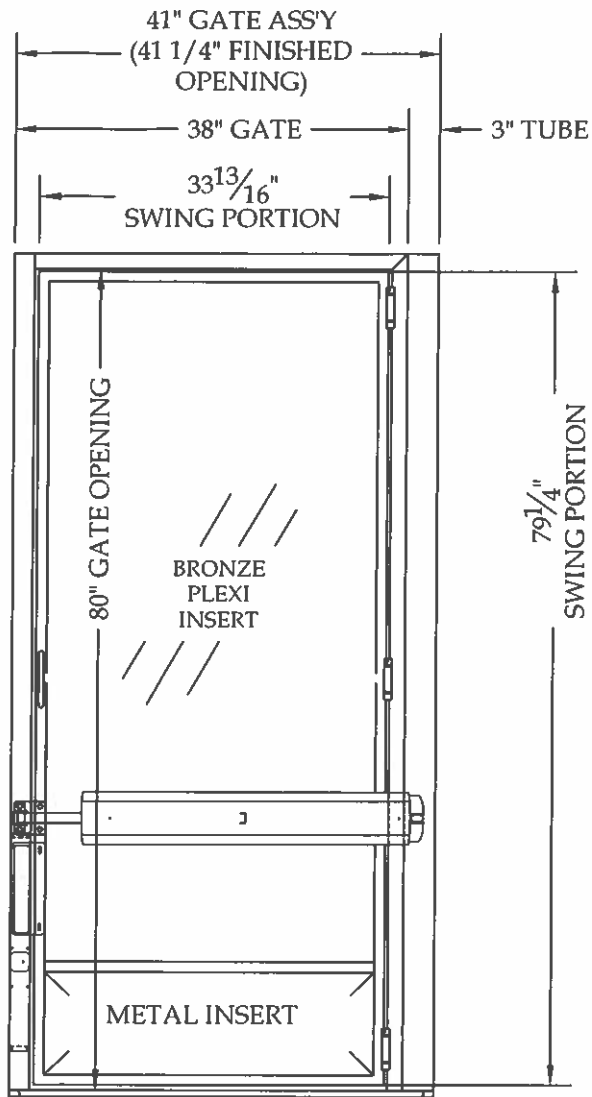


THIS SYMMETRY VERTICAL PLATFORM LIFT IS DESIGNED AND MANUFACTURED TO MEET THE APPLICABLE REQUIREMENTS IN ASME A18.1-2023, ASME A17.5, AND NFPA 70 WHEN PROPERLY INSTALLED AND EQUIPPED.

CONSTRUCTION NOTES:

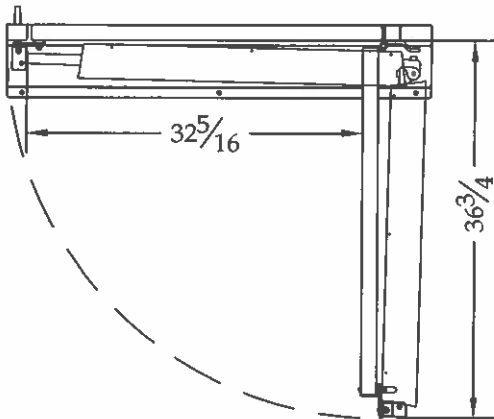
1. FLOOR TO BE SMOOTH AND LEVEL; CONSTRUCTED OF 4" MINIMUM CONCRETE THICKNESS AND 3200 PSI COMPRESSIVE STRENGTH.
2. IF THE CONVEYANCE IS INSTALLED WITHIN A PIT AND IS IN AN OUTDOOR APPLICATION, THE PIT MUST BE PROVIDED WITH AN ADEQUATE DRAIN.
3. HOISTWAY WALLS MUST BE PLUMB, SQUARE, AND TURNOVER FINISHED BEFORE UNIT INSTALLATION.
4. UPPER AND LOWER DOORS OR GATES MUST BE INSTALLED FLUSH TO THE INTERIOR OF THE HOISTWAY.
5. 80 INCH MINIMUM HEAD CLEARANCE IS REQUIRED THROUGHOUT TRAVEL.
6. HOISTWAY LIGHTING IS PROVIDED BY OTHERS. 5FTC REQUIRED ON THE PLATFORM SURFACE THROUGHOUT TRAVEL. AN AUXILIARY LIGHT CONSISTING OF NO FEWER THAN 2 LAMPS PRODUCING .2FTC ON THE FLOOR AND CONTROLS FOR NOT LESS THAN 4 HOURS, AND ACTIVATED AUTOMATICALLY IN THE EVENT OF A POWER OUTAGE.
7. MAIN TOWER MUST BE FASTENED TO THE WALL AND FLOOR WITH ANCHORS SUITABLE TO THE SITE CONDITIONS, AND CAPABLE TO WITHSTAND THE FORCES PLACED UPON THEM.
8. ALL BLOCKING IS PROVIDED BY OTHERS.
9. THE DISCONNECT (PROVIDED BY OTHERS) SHALL BE A LISTED DEVICE CONFORMING TO NFPA 70 / NEC 620.51 AND SHALL BE INSTALLED WITHIN SIGHT OF THE MOTOR CONTROLLER. THE DISCONNECTING MEANS SHALL BE EXTERNALLY OPERABLE, HAVE PERMANENT MEANS OF LOCKING THE DEVICE IN THE OPEN POSITION, AND BE LABELED WITH THE LOCATION OF THE SUPPLY SIDE OVERCURRENT PROTECTION MEANS.

		NATIONAL SEATING & MOBILITY <small>128 HALL ST. CONCORD, NH 03301</small>	
VERTICAL PLATFORM LIFT, MODEL:			SCALE:
VPL SLH-144			N/A
DRAWN BY: CR	DATE: 10/21/24	DRAWING NUMBER: 102124-V01	REV.: 0
JOB INFORMATION: HUDSON TOWN HALL			



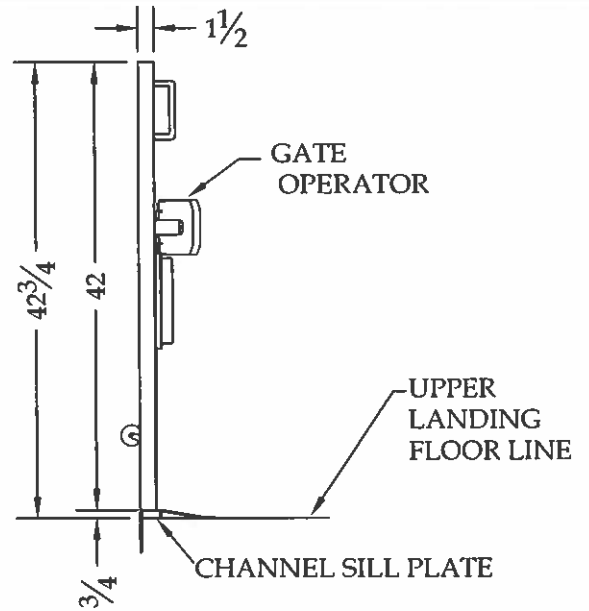
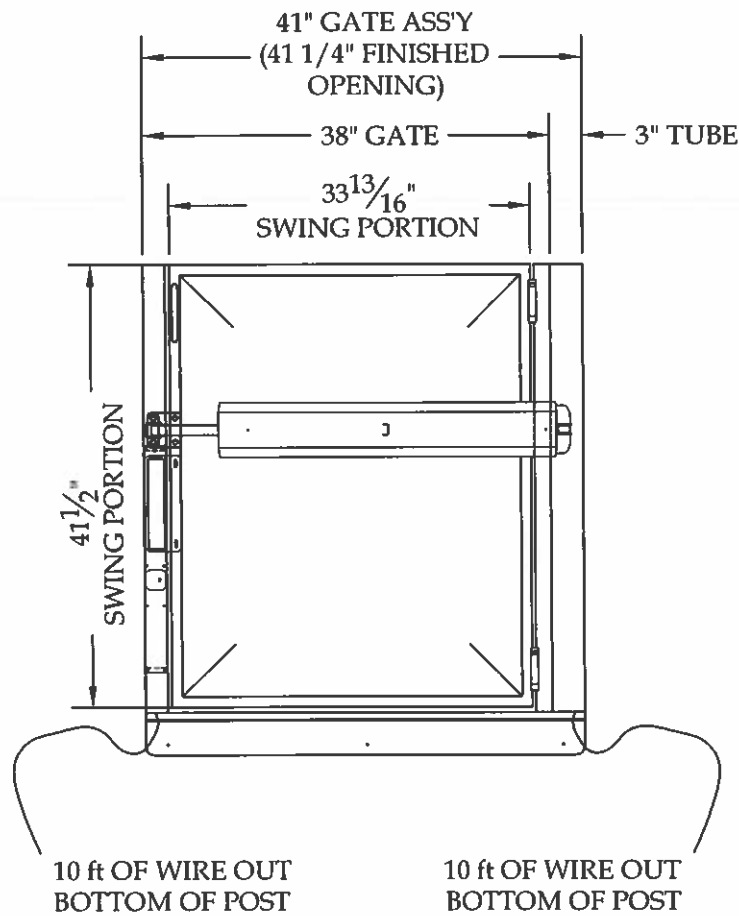
10 ft OF WIRE OUT
BOTTOM OF POST

10 ft OF WIRE OUT
BOTTOM OF POST

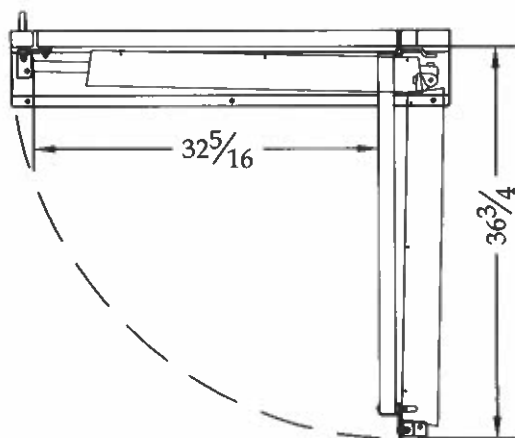


LOWER LANDING GATE

		NATIONAL SEATING & MOBILITY <small>128 HALL ST. CONCORD, NH 03301</small>	
VERTICAL PLATFORM LIFT, MODEL: VPL SLH-144			SCALE N/A
DRAWN BY: CR	DATE: 10/21/24	DRAWING NUMBER: 102124-V01	REV.: 0
JOB INFORMATION: HUDSON TOWN HALL			



UPPER LANDING GATE



SYMMETRY		NATIONAL SEATING & MOBILITY <small>128 HALL ST. CONCORD, NH 03301</small>	
VERTICAL PLATFORM LIFT, MODEL: VPL SLH-144			SCALE: N/A
DRAWN BY: CR	DATE: 10/21/24	DRAWING NUMBER: 102124-V01	REV.: 0
JOB INFORMATION: HUDSON TOWN HALL			

STANDARD FEATURES

CAPACITY: 750 LBS.	MANUAL LOWERING DEVICE
SPEED: 17 FPM	1 1/4" ROUND GRAB RAIL
ILLUMINATED EMERGENCY STOP WITH ALARM	LED DIAGNOSTICS
TOP MOUNTED CONTROLLER	ETL LISTED CONTROLLER
TOP CAP SWITCH	PLATFORM WITH NON-SLIP SURFACE

ELECTRICAL DATA


POWER SUPPLY	VOLTAGE	AMPERAGE	PHASE
	115	20 AMP	1 PHASE

DESIGN SPECIFICATIONS

DRIVE: HYDRAULIC	LANDINGS SERVICED: 2		
EXIT CONFIGURATION: ENTER/EXIT, SAME SIDE	TOWER LOCATION: RIGHT HAND		
PIT 3"	TRAVEL: 123"	TOTAL ELEVATION CHANGE: 126"	
UPPER ENTRY: LEFT HAND LANDING GATE	LOWER ENTRY: LEFT HAND LANDING GATE		
MID ENTRY: N/A			
INTERLOCKS:	UPPER: STD	MID: N/A	LOWER: STD
CALLS:	UPPER: SURFACE MOUNT	MID: N/A	LOWER: SURFACE MOUNT
CLEAR FLOOR SIZE: 34" X 46"	WITH NON-SLIP SURFACE		
INDOOR/OUTDOOR: INDOOR			
COLOR: IVORY			

OTHER OPTIONAL EQUIPMENT:

BOLT ON TOWER LEGS, EMERGENCY PLATFORM LIGHTING, INDOOR ADA PHONE,
 UPPER & LOWER GATES: CHANNEL SILL PLATE w/ 10 FEET OF ALL WIRE OUT BOTTOM,
 LOWER GATE: BRONZE PLEXIGLAS INSERT, 2) MID-MOUNT OPERATORS,

	 SYMMETRY		NATIONAL SEATING & MOBILITY		
				<small>128 HALL ST. CONCORD, NH 03301</small>	
	VERTICAL PLATFORM LIFT, MODEL: VPL SLH-144			SCALE:	N/A
	DRAWN BY: CR	DATE: 10/21/24	DRAWING NUMBER: 102124-V01	REV.:	0
JOB INFORMATION: HUDSON TOWN HALL					

THIS SYMMETRY VERTICAL PLATFORM LIFT IS DESIGNED AND MANUFACTURED TO MEET THE APPLICABLE REQUIREMENTS IN ASME A18.1-2023, ASME A17.5, AND NFPA 70 WHEN PROPERLY INSTALLED AND EQUIPPED.

GENERIC STATIC LOADING TABLE FOR VERTICAL PLATFORM LIFTS ANCHORED TO FLOOR AND THE WALL

(These calculations are based upon the new leg design being implemented in 7/15.)

SYMBOL	DESCRIPTION	VALUE (MAX)
F1 = 1090 LB	PAYLOAD (MAX)	750 LB
	CAR (PLATFORM) WT. MAX	340 LB
F2	SHROUD WEIGHT	SEE CHART
F3	FLOOR REACTION (INBOARD)	SEE CHART
F4	FLOOR REACTION (OUTBOARD)	SEE CHART
F5	WALL ANCHORING REACTION	SEE CHART
F6	ENCLOSURE WEIGHT *	SEE CHART
F7	FLOOR SHEAR REACTION	SEE CHART

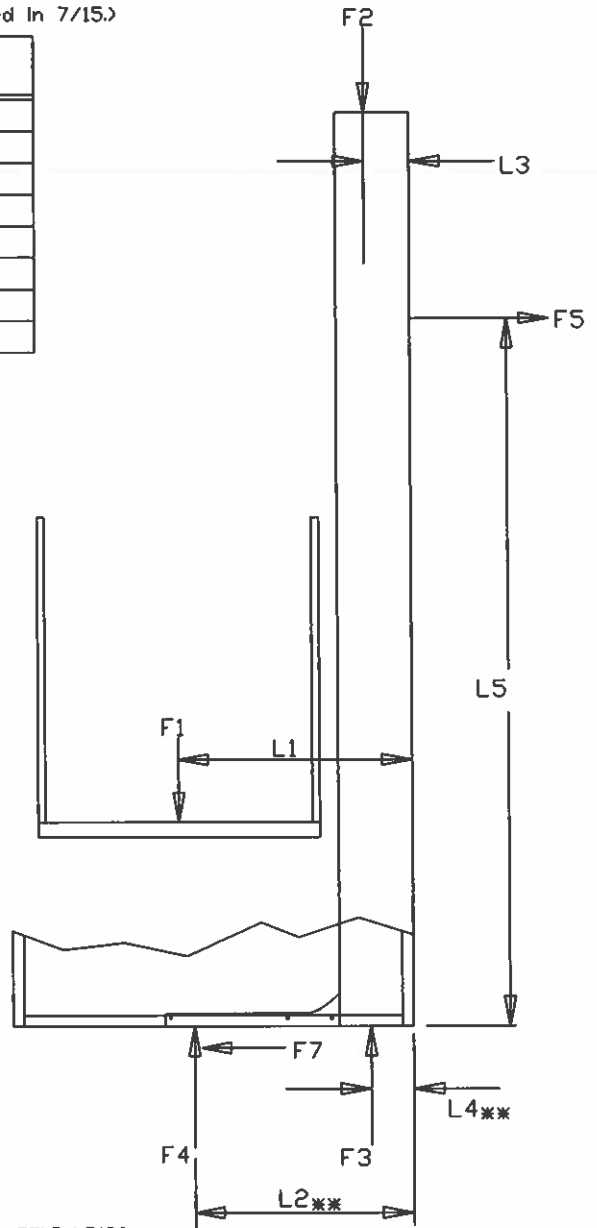
* NOTE: The enclosure weight is transferred directly to the floor along it's perimeter through pads (two to a side) except for the back side where the wing walls bolt up directly to the tower.

LAYOUT GEOMETRY			
L1	L2 **	L3	L4 **
33.156	33.75	5.25	5.0

MODEL	SHROUD HEIGHT	APPROXIMATE ANCHOR HEIGHT (L5)
144	169	147.7

NOTE: These are the reaction forces based on the gravity loads and operation of the lift. These calculations do not include external loading due to such things as wind, snow, rain, seismic activity, etc. Adhere to local building codes, regulations, and safety factors for the supporting structures.

STATIC EQUILIBRIUM:
 [SUM OF FORCES AND SUM OF MOMENTS = 0]
 $F1 + F2 = F3 + F4$
 $F7 = F5$
 $F5 * L5 + F4 * L2 + F3 * L4 = F2 * L3 + F1 * L1$



VALUES BELOW ARE TOTALS-DIVIDE BY THE NUMBER OF BOLTS FOR INDIVIDUAL BOLT LOADS

MODEL	MAX SHROUD WT. (LBS)	INBOARD FLOOR REACTION (LBS)	OUTBOARD FLOOR REACTION (LBS)	WALL REACTION (LBS)	MAX ENCLOSURE WT. (LBS)*		FLOOR SHEAR REACTION (LBS)
	F2	F3 **	F4 **	F5 **	STEEL F6	PLEXI	F7 **
144	804	1894	0	209	978	848	209

* ON ENCLOSURES, ADD 175# FOR A ROOF OPTION AND ADD 161# FOR A 6'-8" ABOVE OPTION

**The reaction force values are based upon using an approximate horizontal mid-point location on the base as the point of action for the floor reaction. In reality there is a load distribution across the base plate versus a single point load. This distribution will vary by unit size, platform size and position, etc. The assumption of a point load based on the centroid of a distributed load, however, does appear to provide reasonable results. We have chosen locations of the lines of action of reaction forces based upon the applicable geometry of the components and also based on multiple FEA structural analysis runs which provide support for those choices. We also assume the outboard floor bolt reaction forces go to zero, and this assumption provides a conservative approach and is supported by multiple FEA runs.

Symmetry		NATIONAL SEATING & MOBILITY	
VERTICAL PLATFORM LIFT, MODEL: VPLSLH-144			SCALE: N/A
DRAWN BY: CR	DATE: 10/21/24	DRAWING NUMBER: 102124-V01	REV: 0
JOB INFORMATION: HUDSON TOWN HALL			

*Agenda
11-12-24*

Hudson Town Hall
Office of the Town Clerk/Tax Collector
12 School Street
Hudson, NH 03051

RECEIVED

OCT 31 2024

TOWN OF HUDSON
SELECTMENS OFFICE

To: Board of Selectmen
Steve Malizia, Town Administrator

From: Christine Strout-Lizotte, Tax Collector

Date: October 30, 2024

Subject: Sewer Utility Administrative Aide Retirement/Permission to Advertise for a Sewer Utility Administrative Aide

Attached please find a letter from Sewer Utility Administrative Aide Donna Staffier-Sommers, notifying the town of her intention to retire from the Town of Hudson effective January 24, 2025. I am requesting permission to advertise and interview potential candidates for the anticipated opening on January 24, 2025.

It is my intention to have someone hired and in place by mid-December for on-the-job training with Donna before she retires. As I know you are aware, the sewer department is a one-person operation and it is imperative we have Donna available to train her replacement and provide the new hire the best opportunity to be successful. While losing Donna to retirement is a huge loss to the town, as she is well loved by her coworkers and customers alike, having her available to train will help ensure a smooth transition and will be an invaluable training opportunity for her replacement.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

To: Christine Strout-Lizotte
Tax Collector

From: Donna Staffier-Sommers
Sewer Utility Administrative Aide

Date: October 3, 2024

Re: Retirement date

RECEIVED
OCT 31 2024
TOWN OF HUDSON
SELECTMENS OFFICE

Dear Chris,

Please accept this letter as the official notice of my intent to retire from the Town of Hudson. My last day will be Friday, January 24, 2025.

Since my start in 1994 with the kids as a crossing guard under the Police Department and a part time school "lunch lady", on to my years with the Highway Department (and the all night snowstorms) and then on to Town Hall with the Sewer Department (with rare complaints because the Sewer/ Drain Division of the Highway Department keeps things running smoothly; Thank You, guys!), I have made many, dear to me, friends with both current and former Town employees and my customers. These relationships have deeply enriched my life and are the best part of my job. Town Hall has been my second home for 26 of my 30 years here and I have many fond memories that will stay with me forever. It's not easy to leave.

I am grateful for all of the opportunities given and the support received over the years. I have learned so much about Town operations and infrastructure and acquired new skills through my work. It's been very rewarding and an honor to be of service to the Hudson residents.

Tom and I plan to stay in the area for a while. If the situation arises, please consider me when any department is looking for part time temporary help or assistance. Thank you.

With warmest regards,



ADMINISTRATIVE AIDE II - SEWER UTILITY

JOB SUMMARY

Provides a variety of routine and complex clerical, administrative and technical functions in the administration of the Sewer Utility

SUPERVISION RECEIVED

Works under the general supervision of the ~~Town Clerk~~/Tax Collector. Duties generally performed independently, under applicable Town ordinances and State laws and guidelines.

SUPERVISION EXERCISED

None.

EXAMPLES OF ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Maintains the sewer utility customer data base.
2. Prepares quarterly sewer billing to all users on a cyclical basis.
3. Receives payments for sewer bills and keeps accounts receivables up to date.
4. Prepares annual sewer utility lien ~~and deed~~ process in coordination with the Tax Collector's office.
5. Makes daily bank deposits.
6. Issues overdue billing statements and assigns interest due.
7. Participates in preparing annual sewer utility budget.
8. Bills Industrial Pretreatment cost to industrial users monthly; Processes collections.
9. Prepares Sewer *Betterment* Assessment District(s) billings per assessment district payment schedule(s). Processes payments for same. Sets up new betterment accounts. Prepares annual sewer betterment liens, if needed.
10. Prepares sewer capital assessment accounts as part of sewer connection application. *Creates bill and applies payment. Record connections. Prepares a payment agreement and release when paid at Registry of Deeds, if needed.*
11. Provides customer service to sewer utility users. Answers customer inquiries and resolves problems.
12. Prepares *Municipal Utility Sewer* Committee meeting agendas and packets. *Reviews agenda with Municipal Utility Committee Chairman and/or Coordinator. Prepares correspondence and research for the Municipal Utility Committee. Attends monthly meetings. Takes and transcribes minutes.*
13. Assists customer to prepare ~~and records~~ abatements *for the Municipal Utility Committee and review and processes them after the Board of Selectmen decision. Maintains originals on file.*
14. *Initiates refund requests and purchase orders.*
15. *Co-ordinates annual meeting with the City of Nashua and the Municipal Utility Committee and/or Town officials to review Hudson's share of wastewater treatment plant*

capital projects. Attends meeting.

16. *Records Betterment Assessments and releases when appropriate.*
17. Performs other duties, as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Thorough knowledge of sewer utility ordinances, policies and procedures; knowledge of management and accounting principles; ability to interpret and follow detailed procedures; ability to plan, organize and perform work independently; ability to make accurate mathematical calculations; ability to speak and write effectively; ability to maintain records and prepare reports; ability to establish and maintain effective working relationships with the public, Municipal Utility Committee, Board of Selectmen and other Town departments; considerable knowledge of standard office practices, procedures and equipment; proficiency with Microsoft Office applications.

MINIMUM QUALIFICATIONS REQUIRED

High School graduate (or certified equivalency) with a minimum of three years' related experience or a combined aggregate of related training, experience and education. Must possess excellent oral and written communication and organizational skills.



TOWN OF HUDSON

Board of Selectmen



*Agenda
11-12-24*

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

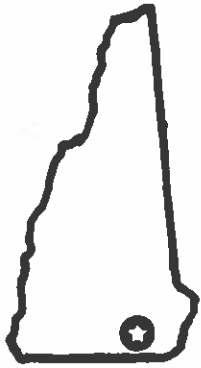
PUBLIC NOTICE

Mattress Fee

Pursuant to RSA 31:95-b and in accordance with Article 36 of the March 12, 1994 Town Meeting, the Hudson Board of Selectmen shall hold a public hearing in conjunction with its regularly scheduled meeting on November 12, 2024, which starts at 7:00 p.m. and is held in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, NH, to add a fee for mattress disposal at the Transfer Station. Any Hudson, NH resident who wishes to speak on this matter is invited to attend.

Town Administrator

Saturday, November 2, 2024 Telegraph edition



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 30, 2024

Re: Transfer Station Mattress Disposal Fee Public Hearing

The Director of Public Works is recommending that a fee be established for residents disposing of mattresses or box springs at the transfer station. Our contractor, Casella, is currently charging the Town a fee of \$27.56 for every mattress or box spring disposed of at the transfer station. The Director of Public Works is recommending that the Town charge a fee of \$35 for every mattress or box spring disposed of by residents at the transfer station in order to cover the cost that the Town is paying. In order to adopt the fee, the Board is required to hold a public hearing to amend the fee schedule. I have attached a copy of the proposed fee language for the Board's review. The public hearing has been scheduled for November 12, 2024. In order to hold the public hearing, the following motions are appropriate:

Motion: To open the public hearing.

Motion: To close the public hearing.

After holding the public hearing, the Board can adopt the fee by approving the following motion:

Motion: To amend Town Code Chapter 205 Fees, Section 205-10 Public Works fees by adding paragraph E. Mattress or Box Spring Disposal Fee. This fee would become effective January 1, 2025.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Chapter 205 Fees

§205-10 Public Works fees.

E. Mattress or Box Spring Disposal Fee: \$35 each for a mattress or box spring disposed of at the Hudson Transfer Station.



TOWN OF HUDSON
Board of Selectmen



Agenda
11-12-24

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

PUBLIC NOTICE
Street Acceptance

In accordance with Town Meeting vote on 3/12/94 and pursuant to RSA 674-40-a, relative to Street Acceptances, the Board of Selectmen shall hold a public hearing on November 12, 2024, at 7:00 PM in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, New Hampshire. This is in regards receive comment from the public in the consideration of accepting four streets in the Eagle's Nest development: Franklin Street, Standish Lane, Warren Road and Hawkview Road Extension.

Town Administrator

Saturday, November 2, 2024 Telegraph edition

RECEIVED

OCT 31 2024

TOWN OF HUDSON
SELECTMENS OFFICE

Agenda
11-12-24



TOWN OF HUDSON

Land Use Division



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1142

INTEROFFICE MEMORANDUM

TO: Board of Selectmen

FROM: Elvis Dhima P.E., Town Engineer
Jay Twardosky, Public Works Director

DATE: October 29, 2024

RE: Street Acceptance – Franklin Street – 650 linear feet
Standish Lane – 8,360 linear feet
Warren Road – 1,230 linear feet
Hawkview Road – 840 linear feet

The Engineering Department has received a street acceptance request from Eagle's Nest Estates, LLC to accept the roads listed above. Enclosed please find the following:

1. Street Acceptance Application
2. As-Built plans
3. Final walkthrough form

Public Works, Engineering, Fire, Police and Planning Department have inspected the road and recommends street acceptance. The two year maintenance bond for \$557,849.11 is in place and this acceptance will require one public notice.

Motion:

To accept Franklin Street, Standish Lane, Warren Road and Hawkview Road as a Town road, as recommended by Town Engineer and Public Works Director.

APPLICATION FOR ACCEPTANCE OF A DEDICATED ROAD AS A TOWN ROAD

DATE: 9/27/2024

NAME OF ROAD: Franklin Rd

NAME OF APPLICANT/AGENT: Eagles Nest Estates, LLC

APPLICANT ADDRESS: 21 Continental Blvd. Door 4
Merrimack, NH 03054

TELEPHONE: 603.320.5123

COMPLETED APPLICATION FORM TO INCLUDE:

LOCATION OF ROAD: Attach three (3) copies of the approved subdivision plan and indicate the length of road for which acceptance is being requested.

LENGTH OF ROAD: 650 cf Feet. +/-

STATEMENT OF DEDICATION: H.C.R.D. Plan Number: see attached

H.C.R.D. Book and Page Number which references deed or other instrument dedication road to public use: see attached

Attach three (3) copies of deed or other instrument.

STATEMENT OF APPLICANTS' INTEREST IN HAVING ROAD ACCEPTED:

The road was constructed in
accordance with Town requirements
and is ready for acceptance in
accordance with the site plan approval.

FEE (\$50.00): PAID YES 10/18/24 NO

RECEIPT NO. 793,658 RECEIVED BY: D. Stickney
CK # 1249

APPLICATION FOR ACCEPTANCE OF A DEDICATED ROAD AS A TOWN ROAD

DATE: 9/27/2024

NAME OF ROAD: Standish Lane

NAME OF APPLICANT/AGENT: Eagles Nest Estates, LLC

APPLICANT ADDRESS: 21 Continental Blvd, Door 4
Herrimack, NH 03054

TELEPHONE: 603-320-5123

COMPLETED APPLICATION FORM TO INCLUDE:

LOCATION OF ROAD: Attach three (3) copies of the approved subdivision plan and indicate the length of road for which acceptance is being requested.

LENGTH OF ROAD: 8,360 LF Feet. +/-

STATEMENT OF DEDICATION: H.C.R.D. Plan Number: see attached

H.C.R.D. Book and Page Number which references deed or other instrument dedication road to public use: see attached

Attach three (3) copies of deed or other instrument.

STATEMENT OF APPLICANTS' INTEREST IN HAVING ROAD ACCEPTED:

The road was constructed in accordance with Town requirements and is ready for acceptance in accordance with the site plan approval.

FEE (\$50.00): PAID YES 10/18/24 NO

RECEIPT NO. 793, 663 RECEIVED BY: D. Stickney
OK # 1250

APPLICATION FOR ACCEPTANCE OF A DEDICATED ROAD AS A TOWN ROAD

DATE: 9/27/24

NAME OF ROAD: Warren Rd.

NAME OF APPLICANT/AGENT: Eagles Nest Estates, LLC

APPLICANT ADDRESS: 21 Continental Blvd, Door 4
Merrimack, NH 03054

TELEPHONE: 603-320-5123

COMPLETED APPLICATION FORM TO INCLUDE:

LOCATION OF ROAD: Attach three (3) copies of the approved subdivision plan and indicate the length of road for which acceptance is being requested.

LENGTH OF ROAD: 1,230 LF Feet. +/-

STATEMENT OF DEDICATION: H.C.R.D. Plan Number: See attached

H.C.R.D. Book and Page Number which references deed or other instrument dedication road to public use: See attached

Attach three (3) copies of deed or other instrument.

STATEMENT OF APPLICANTS' INTEREST IN HAVING ROAD ACCEPTED:

The road was constructed in accordance
with town requirements and is ready
for acceptance in accordance
with the site plan approval.

FEE (\$50.00): PAID YES 10/18/24 NO

RECEIPT NO. 793,653 RECEIVED BY: D. Strickney
CK#1251

APPLICATION FOR ACCEPTANCE OF A DEDICATED ROAD AS A TOWN ROAD

DATE: 9/27/2024

NAME OF ROAD: Hawkview Rd

NAME OF APPLICANT/AGENT: Eagles Nest Estates, LLC

APPLICANT ADDRESS: 21 Continental Blvd, Door 4
Merrimack, NH 03054

TELEPHONE: 603-320-5123

COMPLETED APPLICATION FORM TO INCLUDE:

LOCATION OF ROAD: Attach three (3) copies of the approved subdivision plan and indicate the length of road for which acceptance is being requested.

LENGTH OF ROAD: 840 Lf Feet. +/-

STATEMENT OF DEDICATION: H.C.R.D. Plan Number: see attached

H.C.R.D. Book and Page Number which references deed or other instrument dedication road to public use: see attached

Attach three (3) copies of deed or other instrument.

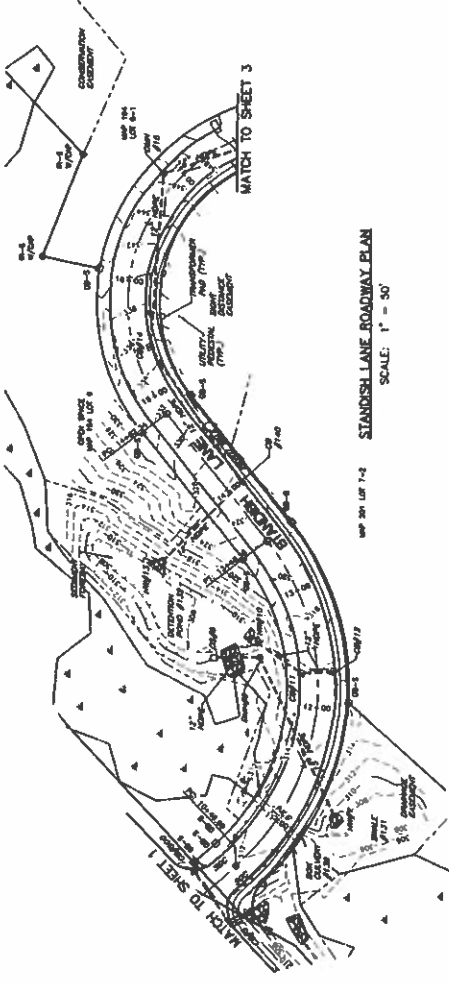
STATEMENT OF APPLICANTS' INTEREST IN HAVING ROAD ACCEPTED:

The road was constructed in accordance
with Town requirements and is ready for
acceptance in accordance with the
site plan approval.

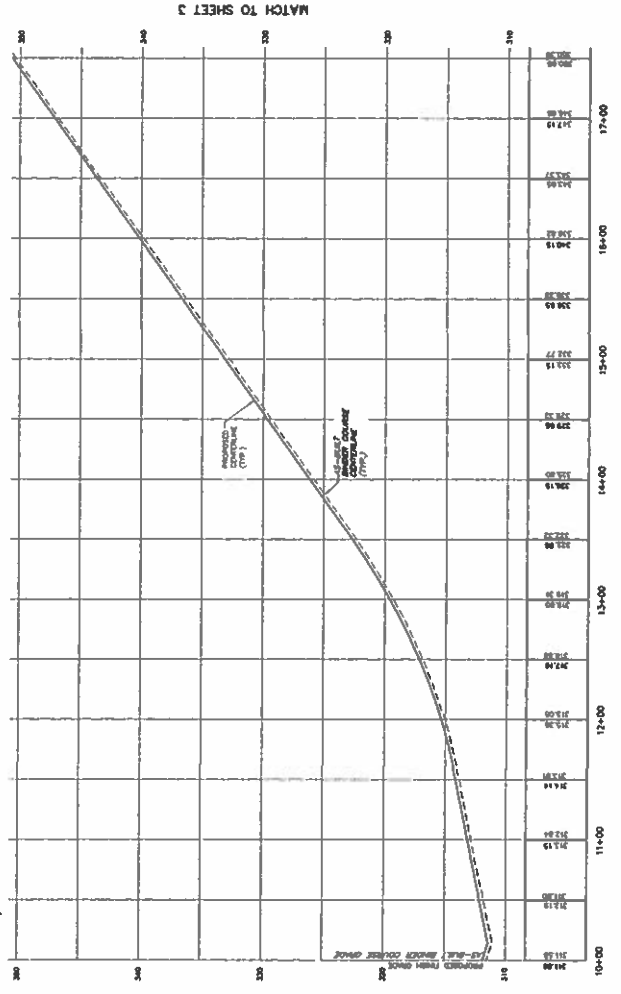
FEE (\$50.00): PAID YES 10/18/24 NO

RECEIPT NO. 793,657 RECEIVED BY: D. Stickney
CK # 1252

- LEGEND**
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 - R-3
 - R-4
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STANDISH LANE ROADWAY PLAN
SCALE: 1" = 50'



STANDISH LANE ROADWAY PROFILE
SCALE: 1" = 5' (HORIZ.)
SCALE: 1" = 5' (VERT.)

PROPOSER

4S-BUILT

CONTRACT NO. 11-0202-1

DATE: JUNE 21, 2024

PROJECT NO. 11-0202-1

SHEET 2 OF 13

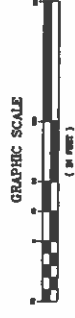


UTILITY NOTE

THE UNDERSIGNED HAS CONDUCTED A VISUAL SURVEY OF THE AREA AND HAS IDENTIFIED THE FOLLOWING UTILITIES. IT IS THE UNDERSIGNED'S OBLIGATION TO LOCATE ALL UTILITIES IN THE AREA, AND TO PROVIDE THE LOCATION OF ALL UTILITIES TO THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ALL UTILITIES PRIOR TO ANY EXCAVATION WORK. THE UNDERSIGNED HAS PROVIDED THE LOCATION OF ALL UTILITIES TO THE CONTRACTOR AND HAS PROVIDED THE CONTRACTOR WITH THE NECESSARY INFORMATION TO LOCATE THE UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ALL UTILITIES PRIOR TO ANY EXCAVATION WORK.



SEE SHEET 1 FOR NOTES AND
REFERENCE PLANS



AS-BUILT ROADWAY PLAN AND PROFILE
STANDISH LANE (STA. 10+00 TO STA. 17+50)

EAGLES NEST ESTATES

HUDSON, NEW HAMPSHIRE
HILLSBOROUGH COUNTY

EXPLAINED DATE:

4S-BUILT
1000 W. MAIN ST.
LITTLETON, CO 80120

KM
KURT MANNING ENGINEERING, INC.
Civil Engineering, Land Planning, Infrastructure Analysis,
19 Chocomaque Park North, Suite 201, Littleton, CO 80120 (970) 484-1001

DATE: JUNE 21, 2024
SCALE: 1" = 50'

PROJECT NO. 11-0202-1
SHEET 2 OF 13

Final Walk Through for Street Acceptance

Page 1 of 2

STREET NAME: FRANKLIN STREET
INSPECTOR : DON KIRKLAND, JEREMY FAULKNER
DATE: OCTOBER 24, 2024

CHECKLIST:

- | | | |
|-------------------------------------|--|----------------------------------|
| <input checked="" type="checkbox"/> | Finish Pavement | |
| <input checked="" type="checkbox"/> | Street Sign | |
| <input checked="" type="checkbox"/> | Pavement Markings | |
| <input checked="" type="checkbox"/> | Sidewalk (5') / Handicap Ramps (# 1) / Done (<u>Yes</u> / No) | |
| <input checked="" type="checkbox"/> | Right of Way Boundary Markings | |
| <input type="checkbox"/> | Water Gate Valve | Not Applicable |
| <input checked="" type="checkbox"/> | Catch Basins / Drain Pipes Clean Out | Jetted and Vacuumed 10/24 |
| <input type="checkbox"/> | Sewer Manholes | Not Applicable |
| <input checked="" type="checkbox"/> | Drainage Manholes | |
| <input type="checkbox"/> | Sewer Acceptance | Not Applicable |
| <input type="checkbox"/> | Water Acceptance | Not Applicable |
| <input checked="" type="checkbox"/> | AS-BUILT PLANS | |
| <input type="checkbox"/> | Access Roads to Drainage Structures and Ponds | Not Applicable |
| <input checked="" type="checkbox"/> | Detention Basins | |
| <input checked="" type="checkbox"/> | Erosion control | Still in Place |
| <input checked="" type="checkbox"/> | Compaction Tests | |
| <input checked="" type="checkbox"/> | Pavement quantities | |
| <input checked="" type="checkbox"/> | Curb | |
| <input type="checkbox"/> | Restoring Common Area / Staging Area (When HOAs are involved) | Open Space Undeveloped |
| <input type="checkbox"/> | Fire Cistern -- Inspected and tested (48 hour test) | Not Applicable |
| <input type="checkbox"/> | OTHER | |

Final Walk Through for Street Acceptance

ATTENDEES:

Jeremy Faulkner, Hudson DPW
Don Kirkland, Hudson Engineering

Outstanding Items

Final Walk Through for Street Acceptance

Page 1 of 2

STREET NAME: HAWKVIEW EXTENSION
INSPECTOR : DON KIRKLAND, JEREMY FAULKNER
DATE: OCTOBER 24, 2024

CHECKLIST:

- | | | |
|-------------------------------------|--|----------------------------------|
| <input checked="" type="checkbox"/> | Finish Pavement | |
| <input checked="" type="checkbox"/> | Street Sign | |
| <input checked="" type="checkbox"/> | Pavement Markings | |
| <input checked="" type="checkbox"/> | Sidewalk (5') / Handicap Ramps (# 3) / Done (<u>Yes</u> / No) | |
| <input checked="" type="checkbox"/> | Right of Way Boundary Markings | |
| <input type="checkbox"/> | Water Gate Valve | Not Applicable |
| <input checked="" type="checkbox"/> | Catch Basins / Drain Pipes Clean Out | Jetted and Vacuumed 10/24 |
| <input type="checkbox"/> | Sewer Manholes | Not Applicable |
| <input checked="" type="checkbox"/> | Drainage Manholes | |
| <input type="checkbox"/> | Sewer Acceptance | Not Applicable |
| <input type="checkbox"/> | Water Acceptance | Not Applicable |
| <input checked="" type="checkbox"/> | AS-BUILT PLANS | |
| <input type="checkbox"/> | Access Roads to Drainage Structures and Ponds | Not Applicable |
| <input checked="" type="checkbox"/> | Detention Basins | |
| <input checked="" type="checkbox"/> | Erosion control | Still in Place |
| <input checked="" type="checkbox"/> | Compaction Tests | |
| <input checked="" type="checkbox"/> | Pavement quantities | |
| <input checked="" type="checkbox"/> | Curb | |
| <input type="checkbox"/> | Restoring Common Area / Staging Area (When HOAs are involved) | Open Space Undeveloped |
| <input type="checkbox"/> | Fire Cistern – Inspected and tested (48 hour test) | |
| <input type="checkbox"/> | OTHER | |

Final Walk Through for Street Acceptance

ATTENDEES:

Jeremy Faulkner, Hudson DPW
Don Kirkland, Hudson Engineering

Outstanding Items

Final Walk Through for Street Acceptance

Page 1 of 2

STREET NAME: STANDISH LANE
INSPECTOR : DON KIRKLAND, JEREMY FAULKNER
DATE: OCTOBER 24, 2024

CHECKLIST:

- Finish Pavement
- Street Sign
- Pavement Markings
- Sidewalk (5') / Handicap Ramps (# 0) / Done (Yes / No)
- Right of Way Boundary Markings
- Water Gate Valve **Not Applicable**
- Catch Basins / Drain Pipes Clean Out **Jetted and Vacuumed 10/24**
- Sewer Manholes **Not Applicable**
- Drainage Manholes
- Sewer Acceptance **Not Applicable**
- Water Acceptance **Not Applicable**
- AS-BUILT PLANS
- Access Roads to Drainage Structures and Ponds **One at End of Standish Cul-de-Sac**
- Detention Basins
- Erosion control **Still in Place**
- Compaction Tests
- Pavement quantities
- Curb
- Restoring Common Area / Staging Area (HOAs are involved) **Open Space Undeveloped**
- Fire Cistern -- Inspected and tested (48 hour test) **All five Passed 48-hr test, HFD Inspected**
- OTHER

Final Walk Through for Street Acceptance

ATTENDEES:

Jeremy Faulkner, Hudson DPW
Don Kirkland, Hudson Engineering

Outstanding Items

Final Walk Through for Street Acceptance

Page 1 of 2

STREET NAME: WARREN ROAD
INSPECTOR : DON KIRKLAND, JEREMY FAULKNER
DATE: OCTOBER 24, 2024

CHECKLIST:

- | | | |
|-------------------------------------|--|----------------------------------|
| <input checked="" type="checkbox"/> | Finish Pavement | |
| <input checked="" type="checkbox"/> | Street Sign | |
| <input checked="" type="checkbox"/> | Pavement Markings | |
| <input checked="" type="checkbox"/> | Sidewalk (5') / Handicap Ramps (# 2) / Done (<u>Yes</u> / No) | |
| <input checked="" type="checkbox"/> | Right of Way Boundary Markings | |
| <input type="checkbox"/> | Water Gate Valve | Not Applicable |
| <input checked="" type="checkbox"/> | Catch Basins / Drain Pipes Clean Out | Jetted and Vacuumed 10/24 |
| <input type="checkbox"/> | Sewer Manholes | Not Applicable |
| <input checked="" type="checkbox"/> | Drainage Manholes | |
| <input type="checkbox"/> | Sewer Acceptance | Not Applicable |
| <input type="checkbox"/> | Water Acceptance | Not Applicable |
| <input checked="" type="checkbox"/> | AS-BUILT PLANS | |
| <input type="checkbox"/> | Access Roads to Drainage Structures and Ponds | Not Applicable |
| <input checked="" type="checkbox"/> | Detention Basins | |
| <input checked="" type="checkbox"/> | Erosion control | Still in Place |
| <input checked="" type="checkbox"/> | Compaction Tests | |
| <input checked="" type="checkbox"/> | Pavement quantities | |
| <input checked="" type="checkbox"/> | Curb | |
| <input type="checkbox"/> | Restoring Common Area / Staging Area (When HOAs are involved) | Open Space Undeveloped |
| <input type="checkbox"/> | Fire Cistern – Inspected and tested (48 hour test) | Not Applicable |
| <input type="checkbox"/> | OTHER | |

Final Walk Through for Street Acceptance

ATTENDEES:

Jeremy Faulkner, Hudson DPW
Don Kirkland, Hudson Engineering

Outstanding Items



TOWN OF HUDSON
Board of Selectmen



*Agenda
11-12-24*

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

PUBLIC NOTICE
Grant Application

Pursuant to RSA 31:95-b and in accordance with Article 36 of the March 12, 1994 Town Meeting, the Hudson Board of Selectmen shall hold a public hearing in conjunction with its regularly scheduled meeting on November 12, 2024, which starts at 7:00 p.m. held in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, NH. This is the second hearing of two regarding the removal of the beach restriction at Robinson Pond. Any Hudson, NH resident who wishes to speak on this matter is invited to attend.

Town Administrator

Saturday, November 2, 2024 Telegraph edition



TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911
Business 603-886-6021
Fax 603-594-1164

Scott J. Tice
Chief of Department

TO: Bob Guessferd
Chairman, Board of Selectmen

FR: Scott Tice
Fire Chief *ST*

DT: October 23, 2024

RE: November 12, 2024 BOS Public Agenda – Occupational Physicals & Screenings

Please place the following item on the above-indicated agenda from the Fire Department:

The Hudson Fire Department has been working on a formal bidding process for our Occupational Physicals and Screenings Program as part of our Assistance to Firefighters Grant Award.

In accordance with the Town of Hudson purchasing policies the following steps were completed;

1. Advertisement of the Request for Proposal (RFP)
 - a. Posted on the Town of Hudson Website
 - b. Posted in the Union Leader
 - c. Emailed direct solicitations to vendors
2. Solicitations of vendors
 - a. Galleri
 - b. Frontline Mobile Health
 - c. United Diagnostic Services
 - d. Life Scan Wellness Centers
3. Formal Bid Opening
 - a. A formal bid opening was conducted by Town Clerk Michelle Brewster on Wednesday October 9, 2024. Upon the bid opening one bid was received;
 - i. SiteMed North America, LLC
 - b. No other bids were received

The sole bid did not meet all the specifications within the RFP and the total cost was higher than what we had estimated and budgeted for. It is our recommendation to reject the bid and put the RFP out again.

Motion:

"To reject the sole bid from SiteMed North America, LLC and re-solicit the RFP" as recommended by the Fire Chief.



TOWN OF HUDSON

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481



Request for Proposal/Bid Checklist

Department: Fire

Project Name: Occupational Physicals with Screenings

Date: 9/3/2024

Budget: Grant funded up to \$94,896.00

Was This Project Advertised? Yes^x No

Where? Town of Hudson NH Website, Union Leader 9/5/2024 Edition

Was it delivered to four vendors/contractors? Yes^x No

If No, reason why: N/A

If Yes, list of vendors/contractors delivered to:

- 1.) Life Scan Wellness Centers
- 2.) Galleri
- 3.) Frontline Mobile Health
- 4.) United Diagnostic Services

Selected Contractor/Vendor: No bids received from above. One bid received for \$138,560 from SiteMed North America, Inc.

Award Amount: Recommend to not award at this time and to re-solicit the RFP.

Agenda 8F
11-12-4



Tad K Dionne
Chief of Police

TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



Captain David A. Cayot
Special Investigations Bureau


Captain Steven McElhinney
Administrative Bureau

Captain Patrick McStravick
Operations Bureau

RECEIVED

NOV 07 2024

TOWN OF HUDSON
SELECTMENS OFFICE

To: The Board of Selectmen
From: Tad K. Dionne, Chief of Police 
Date: November 6, 2024
Re: Agenda Item, Request for approval to sell a 2008 Chevrolet Express Van

Scope:

The Hudson Police Department currently owns a 2008 Chevrolet Express Van which has been decommissioned due to significant safety issues including a rotted frame and brake lines. The safety issues are so significant the vehicle must be moved via a tow truck.

The sale of this vehicle was advertised on the town website, New Hampshire Municipal Association website, Facebook, and sent directly to four different vendors. The minimum bid for the vehicles was set at \$500.

On October 24, 2024, two bids were received:

Jean Guy's Used Cars & Parts Inc.	\$1,571.00
Corkery Tractor Trailer Inc.	\$921.87

The vehicle will be provided as is with the winning bidder responsible for removal from 1 Constitution Dr.

Motion:

To approve the sale of the 2008 Chevrolet Express Van to the highest bidder, Jean Guy's Used Cars & Parts Inc., for the amount of \$1,571.00.

BID FORM

EXISTING SURPLUS 2008 CHEVROLET EXPRESS VAN FOR SALE
TOWN OF HUDSON, NEW HAMPSHIRE

1. PROPOSED BID AMOUNT : \$ 1571.⁰⁰

The undersigned acknowledges:

1. That he/she is an authorized agent of the vendor submitting this proposal.
2. The undersigned hereby acknowledges that he has read this proposal in its entirety and understands and agrees to all provisions contained herein.

Company: JEAN GUY'S USED CARS + Parts INC

Signed by: Pat Berger

Printed or typed name: PAT BERGER

Address: 180 MARSH RD PELHAM N.H 03076

Telephone number: 603-635-7171 fax number: _____

Toll free number: 800-235-7171 e-mail: JEANGUYSP@COMCAST.NET

Cell phone number: 603-365-6890

Primary point of contact: CALL ANYTIME (PAT)

Please fill out, sign and return to:

Town of Hudson
Town Clerk's Office
12 School Street, Hudson, NH 03051

Prompt Professional Service Since 1969
Local 603-635-7171 • Fax 603-635-7117

Compliments of **Jean-Guy's**
Used Cars & Parts, Inc.
"Used" Auto & Truck "Parts"

180 Marsh Rd., Rt. 111A • Pelham, NH 03076
Toll Free 1-800-235-7171 OR 1-800-535-7171 USA & Canada
www.jean-guys.com • Email: jeanguys@comcast.net

NOVEMBER 24, 2024, No Later Than 10:00 AM

BID FORM

EXISTING SURPLUS 2008 CHEVROLET EXPRESS VAN FOR SALE
TOWN OF HUDSON, NEW HAMPSHIRE

1. PROPOSED BID AMOUNT :

\$ \$ 921.87
Nine Hundred + twentyone Dollars
+ 87 Cent.

The undersigned acknowledges:

1. That he/she is an authorized agent of the vendor submitting this proposal.
2. The undersigned hereby acknowledges that he has read this proposal in its entirety and understands and agrees to all provisions contained herein.

Company: Corkery Tractor Trailers Inc.

Signed by: Chris Corkery

Printed or typed name: Chris Corkery

Address: 868 Turnpike St. Canton MA 02021

Telephone number: 617-759-4218 fax number: 781-828-0709

Toll free number: _____ e-mail: N.Corkery@aol.com

Cell phone number: 781-828-5617

Primary point of contact: Chris Corkery

Please fill out, sign and return to:

Town of Hudson
Town Clerk's Office
12 School Street, Hudson, NH 03051
603-886-6008; 603-594-1142 (Fax)
mbrewster@hudsonnh.gov

781-828-5617

Due Date/Time: OCTOBER 24, 2024,

'CORKERY'
Tractor Trailer Sales



CHRIS CORKERY

868 TURNPIKE ST.
& 20 INDUSTRIAL DRIVE
CANTON, MASS. 02021



Tad K. Dionne
Chief of Police

TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



RECEIVED

NOV 07 2024


TOWN OF HUDSON
SELECTMENS OFFICE

Captain David A. Cayot
Special Investigations Bureau

Captain Steven C. McElhinney
Administrative Bureau

Captain Patrick M. McStravick
Operations Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police 

Date: 05 November 2024

Re: Agenda Request – 12 November 2024

Scope:

The Hudson Police Department would like to meet at the next scheduled Board of Selectmen meeting on Tuesday, 12 November 2024 to request approval to accept the Office of Highway Safety FY25 Motor Vehicle Enforcement Grant. The price limitation for this agreement is \$14,038.75 and is scheduled for October 1, 2024 through September 30, 2025. This includes Radar Speed Equipment. The cost for this equipment has a reimbursement of 75% upon proof of purchase which will result in a \$5,838.75 refund to the Police Department.

Motion:

Part 1) to authorize the Hudson Police Department approval to accept the Office of Highway Safety FY25 Motor Vehicle Enforcement Grant in the amount of \$14,038.75 now.

Part 2) to authorize the Hudson Police Department approval to accept the Office of Highway Safety FY25 Motor Vehicle Enforcement Grant reimbursement in the amount of \$5,838.75 upon purchasing the Radar units.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

IMPORTANT EQUIPMENT GRANT HIGHLIGHTS

Equipment purchases of \$5,000 or more will require the approval of NHTSA to move forward.

- Purchased equipment must be installed or put to use within 30 days of receiving equipment. Any single piece of equipment that costs \$5,000 or more must be "Buy America" compliant.
- Please note, if you are submitting an application to replace equipment previously paid for with federal funds, please contact our office to discuss depreciation and/or use of life timeframe before completing application.
- Only cruisers used for traffic enforcement at least 50% of the time will be considered eligible for grant funded Radar/Lidar equipment.
- Equipment reimbursement requests can be submitted at any time during the Fiscal Year, but no later than July 15th. The reimbursement request should include the following:
 1. Reimbursement Request Cover Letter (HS-1).
 2. Copy of the detailed equipment invoice (with all serial numbers)
 3. Completed Match Tracking Form (HS-22)
 4. Copy of Cancelled Check
 5. Final Equipment Report (with all serial numbers) (HS-8E)
- Please paste a copy of your OHS equipment only quotes in the **red** tab below or email a PDF of the quote with your saved excel application.

If you should have any questions regarding this application, please contact James at the NH Office of Highway Safety at 603-271-2021.

ENTER INFORMATION IN BLUE FIELDS

SPEED EQUIPMENT BUDGET INFORMATION

IMPORTANT REQUIREMENTS

NHOHS will only reimburse for LIDAR UNITS that have Data Logging and Following-Too-Close technology.

NHOHS will only reimburse for MOVEABLE SPEED SIGNS and SPEED RADAR DISPLAY TRAILERS along with the cost of software for the first year and that will be utilized for highway safety purposes at least 75% of the time and be capable of collecting, and interpreting speed data which would be furnished to the Office of Highway Safety upon request.

The speed mitigation equipment that can be reimbursed under this grant:

- IN CAR RADAR and/or LIDAR UNIT - NHOHS will reimburse 75% of the purchase price and the 25% paid for by the grantee is considered hard match.
- MOVEABLE SPEED SIGN and/or SPEED RADAR DISPLAY TRAILER - NHOHS will reimburse 75% of the purchase price of the MOVEABLE SPEED SIGN and SPEED RADAR DISPLAY TRAILER and the initial software for one year. The 25% paid for by the grantee is considered hard match.

Use the interactive table below to enter your desired items and their costs. The Total Cost & NHOHS Share will automatically be calculated.

EQUIPMENT TYPE	Number of Each	Cost per item	Total Cost	NHOHS Share
IN CAR RADAR UNIT	3	2,595.00	7,785.00	5,838.75
LIDAR UNIT	0	0.00	0.00	0.00
MOVEABLE SPEED SIGN W/ SOFTWARE COST OF INITIAL YEAR	0	0.00	0.00	0.00
SPEED RADAR DISPLAY TRAILER W/ SOFTWARE COST OF INITIAL YEAR	0	0.00	0.00	0.00
TRAFFIC DATA RECORDING DEVICE	0	0.00	0.00	0.00
TOTALS			7,785.00	5,838.75

Paste a screen shot of your equipment quotes here:

REMIT TO:



Sales Quote

August 26, 2024
Q-241384

Sold To:
Hudson Police Department-NH
1 Constitution Dr
Hudson NH 03051-3986
USA

Global Public Safety- NH
276 Rt 101
Bedford, NH 03110

Salesperson: Joshua Bassett

Your Reference:
Bill-to Customer No.: C06190
Bill-to Customer Email: rcloutier@hudsonnh.gov

Vehicle ID	VIN	Tag	Year	Stock/Unit Number	Make/Model
					/

No.	Description	QTY	Unit Price	Line Total
849	Raptor RP-1 Dual Ka-Band Antenna, directiona and Same Lane Mode	3	2,595.00	7,785.00
LABOR-INSTALLATION	Installation	3	195.00	585.00

Subtotal:	8,370.00
Total Tax:	0.00
Total:	8,370.00

Amount Subject to Sales Tax 0.00
Amount Exempt from Sales Tax 8,370.00



[Click Here to Pay](#)

Terms and Conditions,

Quotes are good for 60 days. By signing this document, you are acknowledging that you have verified the descriptions and specifications of the products listed on this quote. We cannot and do not guarantee the accuracy or completeness of any information, including prices, product images, specifications, availability, and services. We reserve the right to change or update information and to correct errors, inaccuracies, or omissions at any time without prior notice.

Cancellation of Order

No cancellation of any Order(s) by the Customer shall be effective unless written notice thereof is given to Global Public Safety before the Equipment is delivered to the Customer and unless Global Public Safety agrees to accept such cancellation in which event the Customer shall pay to Global Public Safety immediately on presentation of invoice, a cancellation charge of 25% of the price agreed for the delivery and installation of such Equipment.

In the event a customer cancels an Order(s) for any customized Product which has been accepted by Global Public Safety or due to Supplier cancellation of vehicle(s) order. The buyer shall still be liable for the full payment of the Purchase Price.

OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:

GENERAL PROVISIONS

Grant Agreement Title: HUDSON PD Highway Safety Grant **Grant Agreement #:** 25-092

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 208 Concord, NH 03305	
1.3. Subrecipient Name Hudson Police Department		1.4. Subrecipient Address 1 Constitution Dr. Hudson, NH 03051	
Chief of Police Name: Tad K. Dionne Grant Contact Name: Capt. Steven McElhinney		Chief of Police email: Tdionne@hudsonnh.gov Grant Contact's email: smcelhinney@hudsonnh.gov	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify)) Town Government		1.4.2 UEI # C1J1U459TLV5 Exp Date: 02/05/2025 <input checked="" type="checkbox"/> Verified UEI screen shot is valid - Date Stamped	
1.5. Subrecipient Phone # 603-816-2244	1.6. Effective Date 10/01/2024	1.7. Completion Date 09/30/2025	1.8. Grant Limitation \$ 14,038.75 <small>(Total amount of Federal funds obligated to the Subrecipient (2 CFR § 200.331(a)(1)(vii))</small>
1.9. Grant Officer for State Agency James Gilbert/Stephen Fisher		1.10. State Agency Telephone Number 603-271-2021/603-271-6708	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b." "RSA Chapter 37 - Chairman of Selectmen, Town Manager, Mayor, County Commissioners.			
1.11. Subrecipient Signature 1 _____		1.12. Name & Title of Subrecipient Signor 1 _____	
Subrecipient Signature 2 _____		Name & Title of Subrecipient Signor 2 _____	
Subrecipient Signature 3 _____		Name & Title of Subrecipient Signor 3 _____	
1.13. Acknowledgment: State of New Hampshire, County of _____, on / /, before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal) _____		1.13.2 Name & Title of Notary Public or Justice of the Peace _____	
1.14 State Agency Signature 1 X _____ Date: _____		1.15 Name & Title of State Agency Signor 1 Robert L. Quinn, Commissioner - or Designee NH Department of Safety	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable) By: _____ On: / /			

2. SCOPE OF WORK In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED Except as otherwise specifically provided for herein, the Subrecipient shall perform the Project in, and with respect to, the State of New Hampshire. 4. EFFECTIVE DATE: COMPLETION OF PROJECT

4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.17), or upon signature by the State Agency as shown in block 1.15.

4.2 Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").

5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT

5.1. The Grant Amount is identified and more particularly described in EXHIBIT A, attached hereto.

5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT A.

5.3. In accordance with the provisions set forth in EXHIBIT A, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Subrecipient the Grant Amount. The State shall withhold from the amount otherwise payable to the Subrecipient under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Subrecipient for all expenses, of whatever nature, incurred by the Subrecipient in the performance hereof, and shall be the only, and the complete, compensation to the Subrecipient for the Project. The State shall have no liabilities to the Subrecipient other than the Grant Amount.

5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. COMPLIANCE BY SUBRECIPIENT WITH LAWS AND REGULATIONS In connection with the performance of the Project, the Subrecipient shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Subrecipient, including the acquisition of any and all necessary permits.

7. RECORDS and ACCOUNTS

7.1. Between the Effective Date and the date three (3) years after the Completion Date the Subrecipient shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.

7.2. Between the Effective Date and the date three (3) years after the Completion Date, at any time during the Subrecipient's normal business hours, and as often as the State shall demand, the Subrecipient shall make available to the State all records pertaining to matters covered by this Agreement. The Subrecipient shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Subrecipient" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Subrecipient in block 1.3 of these provisions.

8. PERSONNEL

8.1. The Subrecipient shall, at its own expense, provide all personnel necessary to perform the Project. The Subrecipient warrants that all personnel engaged in the project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.

8.2. The Subrecipient shall not hire, and it shall not permit any subcontractor, sub grantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.

8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.

9. DATA: RETENTION OF DATA: ACCESS

9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, performed, who exercises any functions or responsibilities in the review or computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.

9.2. Between the Effective Date and the Completion Date the Subrecipient shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. CONDITIONAL NATURE OR AGREEMENT Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Subrecipient notice of such termination.

11. EVENT OF DEFAULT: REMEDIES

11.1. Any one or more of the following acts or omissions of the Subrecipient shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):

11.1.1 Failure to perform the Project satisfactorily or on schedule; or

11.1.2 Failure to submit any report required hereunder; or

11.1.3 Failure to maintain, or permit access to, the records required hereunder; or

11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.

11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11.2.1 Give the Subrecipient a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Subrecipient notice of termination; and

11.2.2 Give the Subrecipient a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Subrecipient during the period from the date of such notice until such time as the State determines that the Subrecipient has cured the Event of Default shall never be paid to the Subrecipient; and

11.2.3 Set off against any other obligation the State may owe to the Subrecipient any damages the State suffers by reason of any Event of Default; and

11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.

12. TERMINATION

12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Subrecipient shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.

12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Subrecipient to receive that portion of the Grant amount earned to and including the date of termination.

12.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Subrecipient from any and all liability for damages sustained or incurred by the State as a result of the Subrecipient's breach of its obligations hereunder.

12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Subrecipient hereunder, the Subrecipient, may terminate this Agreement without cause upon thirty (30) days written notice.

13. CONFLICT OF INTEREST No officer, member or employee of the Subrecipient, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

14. SUBRECIPIENT'S RELATION TO THE STATE In the performance of this Agreement the Subrecipient, its employees, and any subcontractor or subgrantee of the Subrecipient are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Subrecipient nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.

15. ASSIGNMENT AND SUBCONTRACTS The Subrecipient shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Subrecipient other than as set forth in EXHIBIT B without the prior written consent of the State.

16. INDEMNIFICATION The Subrecipient shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Subrecipient or subcontractor, or subgrantee or other agent of the Subrecipient. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

17. INSURANCE AND BOND

17.1. The Subrecipient shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:

17.1.1 Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project, and

17.1.2 Comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and

\$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and

17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.

18. WAIVER OF BREACH No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Subrecipient.

19. NOTICE Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.

20. AMENDMENT This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.

21. CONSTRUCTION OF AGREEMENT AND TERMS This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.

22. THIRD PARTIES The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

23. ENTIRE AGREEMENT This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.

EXHIBIT A
SPECIAL PROVISIONS

U.S. Department of Transportation/NHTSA Grant Conditions:

As a result of participating in Federal highway safety grant programs administered by National Highway Traffic Safety Administration (NHTSA) and the US Department of Transportation (USDOT), highway safety subrecipients are required to comply with the following documents:

- Subrecipients agree to comply with all applicable elements of NHTSA’s Memorandum: Use of NHTSA Highway Safety Grant Funds for Certain Purchases May 18, 2016 and found at the following Web link.: <https://www.nhtsa.gov/highway-safety-grants-program/resources-guide> . Subrecipients should pay particular attention to the sections on (1) allowable costs for equipment, travel, training, and consultant services; and (2) unallowable costs for equipment, facilities and construction, training and program administration.
- Subrecipients agree to comply with all applicable elements of 2 CFR 200 - the **Uniform Administrative Requirement for Grants, Cost Principles, and Audit Requirements** as promulgated by the U.S. Department of Transportation. This document is found at the following Web link <https://www.nhtsa.gov/highway-safety-grants-program/resources-guide> .
- Subrecipients agree to comply with all applicable Federal basic and incentive grant program requirements as outlined in the **Highway Safety Grant Management Manual** found at the following Web link: <https://www.nhtsa.gov/highway-safety-grants-program>. This document provides information on each of the grant programs.

The following additional provisions apply to highway safety subrecipients as a result of certifications and assurances provided to NHTSA by State Highway Safety Offices in their Highway Safety Plan:

GENERAL REQUIREMENTS

The State will comply with applicable statutes and regulations, including but not limited to:

- 23 U.S.C. Chapter 4 Highway Safety Act of 1966, as amended
- Sec. 1906, Pub. L. 109-59, as amended by Sec. 25024 Pub. L. 117-58
- 23 CFR part 1300 Uniform Procedures for State Highway Safety Grant Programs
- 2 CFR part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 CFR part 1201 Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

NONDISCRIMINATION

(applies to subrecipients as well as States)

The State highway safety agency [and its subrecipients] will comply with all Federal statutes and implementing regulations relating to nondiscrimination (“Federal Nondiscrimination Authorities”). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- **49 CFR part 21** (*entitled Non-discrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964*);
- **28 CFR section 50.3** (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 et seq.), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) prohibit discrimination on the basis of sex);

- *Section 504 of the Rehabilitation Act of 1973*, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (preventing discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (requiring that recipients of Federal financial assistance provide meaningful access for applicants and beneficiaries who have limited English proficiency (LEP));
- **Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities through the Federal Government** (advancing equity across the Federal government); and
- **Executive Order 13988, Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation** (clarifying that sex discrimination includes discrimination on the grounds of gender identity or sexual orientation).

The preceding statutory and regulatory cites hereinafter are referred as the “Acts” and “Regulations,” respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including NHTSA.”

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI of the Civil Rights Act of 1964 and other non-discrimination requirements (the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these nondiscrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted Highway Safety Grant Program:

1. The Recipient agrees that each “activity,” “facility,” or “program,” as defined in § 21.23(b) and (e) of 49 CFR part 21 will be (with regard to an “activity”) facilitated, or will be (with regard to a “facility”) operated, or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Highway Safety Grant Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

“The [name of Recipient], in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

3. The Recipient will insert the clauses of appendix A and E of this Assurance (also referred to as DOT Order 1050.2A)⁽¹⁾ in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of appendix B of DOT Order 1050.2A, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.

5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in appendix C and appendix D of this DOT Order 1050.2A, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the State highway safety agency also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing NHTSA's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by NHTSA. You must keep records, reports, and submit the material for review upon request to NHTSA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The State highway safety agency gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Highway Safety Grant Program. This ASSURANCE is binding on the State highway safety agency, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Highway Safety Grant Program. The person(s) signing below is/are authorized to sign this ASSURANCE on behalf of the Recipient.

POLITICAL ACTIVITY (HATCH ACT)

(applies to subrecipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to subrecipients as well as States)

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

Certification on Conflict of Interest

(Applies to Subrecipients as Well as States)

General Requirements

No employee, officer or agent of a State or its subrecipient who is authorized in an official capacity to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents.
 - a. The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential subawardees, including contractors or parties to subcontracts.
 - b. The code or standards shall establish penalties, sanctions or other disciplinary actions for violations, as permitted by State or local law or regulations.
2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

Disclosure Requirements

No State or its subrecipient, including its officers, employees or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities. Based on this policy:

1. The recipient shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to NHTSA. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.
2. NHTSA will review the disclosure and may require additional relevant information from the recipient. If a conflict of interest is found to exist, NHTSA may
 - (a) terminate the award, or
 - (b) determine that it is otherwise in the best interest of NHTSA to continue the award and include appropriate provisions to mitigate or avoid such conflict.
3. Conflicts of interest that require disclosure include all past, present or currently planned organizational, financial, contractual or other interest(s) with an organization regulated by NHTSA or with an organization whose interests may be substantially affected by NHTSA activities, and which are related to this award. The interest(s) that require disclosure include those of any recipient, affiliate, proposed consultant, proposed subcontractor and key personnel of any of the above. Past interest shall be limited to within one year of the date of award. Key personnel shall include any person owning more than a 20 percent interest in a recipient, and the officers, employees or agents of a recipient who are responsible for making a decision or taking an action under an award where the decision or action can have an economic or other impact on the interests of a regulated or affected organization.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

As a result of participating in Federal highway safety grant programs administered by National Highway Traffic Safety Administration (NHTSA) and the US Department of Transportation (USDOT), highway safety subrecipients are required to understand and comply with the following additional applicable Part 2 CFR 200 statutes and regulations:

- § [2 CFR 200.216](#) Prohibition on certain telecommunications and video surveillance services or equipment.
- § [2 CFR 200.317](#) Procurements by states.
- § [2 CFR 200.318](#) General procurement standards.
- § [2 CFR 200.319](#) Competition.
- § [2 CFR 200.320](#) Methods of procurement to be followed.
- § [2 CFR 200.321](#) Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.
- § [2 CFR 200.322](#) Domestic preferences for procurements.
- § [2 CFR 200.323](#) Procurement of recovered materials.
- § [2 CFR 200.340](#) Termination.

§ [2 CFR 200.414](#) Indirect (F&A) costs.

[Appendix II to Part 200](#) - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.

I understand that failure to comply with applicable Federal statutes and regulations may subject State officials to civil or criminal penalties and/or place the State in a high risk grantee status in accordance with 2 CFR 200.

I sign these Certifications and Assurances based on personal knowledge, after appropriate inquiry, and I understand that the Government will rely on these representations in awarding grant funds.

Authorized Contract Signatory: _____ Date: _____

Signors Printed Name: _____

EXHIBIT B
SCOPES OF WORK & PERFORMANCE MEASURES

Scope of Work
Speed Enforcement

Year over year, among other factors, speed is a leading primary cause of fatal and serious injury crashes in the State of New Hampshire. To have the greatest impact, among other areas of enforcement, local law enforcement should utilize Speed Enforcement funding in focused efforts to enforce speed limits in areas where state and local data identifies the locations, days and times that speed violations and crashes are occurring. **For additional grant requirements please familiarize yourself with the section of the grant agreement titled, "Exhibit B - Grant Requirements and Information".**

- The locations as well as days and times of the Speed Enforcement overtime patrols shall support the problem statement identified in the grant application.
- Grant funded overtime patrols should be no more than 4 hours in duration. These hours shall be run consecutively without interruption.
- If the last stop of a grant-funded patrol results in an arrest that requires the patrol to exceed 4-hours, OHS will consider payment, after review of the dispatch log and (PAR) Patrol Activity Report. The dispatch log must show the arrest as the last stop of the patrol, as well as showing the time the arrest was cleared.
- The NHOHS has an expectation that Officers/Deputies shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the police department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.
- To maximize grant funded efforts, patrols must consist of **one grant-funded Officer per cruiser**; however, multiple cruisers may be out at one time.
- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.
- The NHOHS program manager may, in consultation and conjunction with the Chief of Police, at their discretion, authorize adjustments in the duration of patrols and focus efforts, in both location and area of enforcement, to help maximize the potential for success in meeting objectives and achieving overall goals.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B
Scope of Work
DUI Enforcement

Impaired Driving is a leading primary cause of fatal and serious injury crashes in the State of New Hampshire. In order to have the greatest impact, local law enforcement should utilize Impaired Driving Enforcement funding in focused efforts aimed at removing the impaired driver from New Hampshire’s roadways, in areas where state and local data identifies the locations, days and times that DUI related crashes and arrests are occurring. **For additional grant requirements please familiarize yourself with the section of the grant agreement titled, “Exhibit B - Grant Requirements and Information”.**

- The locations as well as time and days of the Impaired Driving enforcement overtime patrols shall support the problem statement identified in your grant application.
- *DUI Enforcement patrols including DUI Saturation patrols should be no less than **4 hours**, and no more than **6 hours** in duration. These hours shall be run consecutively without interruption.*
- If the last stop of a grant-funded patrol results in an arrest that requires time in excess of a 4-hour or 6-hour scheduled patrol, OHS will consider payment, after review of the dispatch log and (PAR) Patrol Activity Report. The dispatch log must show the arrest as the last stop of the patrol as well as showing the time the arrest was cleared.
- With **written**, pre-approval from the Office of Highway Safety, Officers may conduct 6-hour Sobriety Check Points.
- The NHOHS has an expectation that Officers shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the police department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.
- To maximize grant funding, patrols must consist of one granted-funded Officer per cruiser; however, multiple cruisers may be out at one time.
- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.
- The NHOHS program manager may, in consultation and conjunction with the Chief of Police, at their discretion, authorize adjustments in the duration of patrols and focus efforts in a location, to help maximize the potential for success in meeting objectives and achieving overall goals.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B
Scope of Work
Distracted Driving Enforcement

Distracted Driving enforcement patrols should focus on enforcing **New Hampshire’s Hands-Free Electronic Device Law**. Patrols should remain vigilant for any other moving violations, such as lane usage, following too closely, move over, reckless driving, which may be the result of other forms of driver distraction and potentially negligent behavior. **For additional grant requirements please familiarize yourself with the section of the grant agreement titled, “Exhibit B - Grant Requirements and Information”.**

- The locations as well as time and days of the distracted driving overtime patrols shall support the problem statement identified in your grant application.
- Distracted driving patrols should be no more than **4-hours** in duration. These hours shall be run consecutively without interruption.
- If the last stop of a grant-funded patrol results in an arrest that requires the patrol to exceed 4-hours, OHS will consider payment, after review of the dispatch log and (PAR) Patrol Activity Report. The dispatch log must show the arrest as the last stop of the patrol as well as showing the time the arrest was cleared.
- The NHOHS has an expectation that Officers shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the police department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.
- To maximize grant funding, patrols must consist of one granted-funded Officer per cruiser; however, multiple cruisers may be out at one time. **Exception:** Two Officer per cruiser when utilizing a spotter (one Officer in the cruiser and one Officer outside the cruiser), when conducting strategic Distracted Driving enforcement patrols. **Note:** when conducting distracted driving patrols using a spotter, focus will be on effective enforcement rather than the stops/hour requirement. The spotter will note this on his/her (PAR) Patrol Activity Report.
- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.
- The NHOHS program manager may, in consultation and conjunction with the Chief of Police, at their discretion, authorize adjustments in the duration of patrols and focus efforts in a location, to help maximize the potential for success in meeting objectives and achieving overall goals.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B
Scope of Work
High Visibility Mobilizations
Seatbelt Mobilization

This **Seatbelt Mobilization** coincides with the National “Click It or Ticket” campaign. In NH the purpose of this Seatbelt mobilization is to enforce the Child Restraint Law for anyone under 18 years of age, as well as to educate unbelted occupants 18 years and older regarding the importance of wearing seatbelts.

- This mobilization is required to be conducted during the following timeframe: ***Monday May 19, 2025 - Sunday June 1, 2025. At least 4 hours of Occupant Protection enforcement must be conducted during the KICKOFF date - Monday May 19, 2025.***
- It is highly recommended that Officers/Deputies conducting the Seatbelt Mobilization complete an Online training course; “Occupant Protection/Child Passenger”, sponsored by Police Standards and Training.
- Patrols must be conducted during daylight hours at locations such as elementary schools, high schools, shopping centers, and/or locations where drivers and passengers up to the age of 18 are known to frequent.
- Grant funded overtime patrols should be no more than 4 hours in duration. These hours shall be run consecutively without interruption.
- If the last stop of a grant-funded patrol results in an arrest that requires the patrol to exceed 4-hours, OHS will consider payment, after review of the dispatch log and Patrol Activity Report (PAR). The dispatch log must show the arrest as the last stop of the patrol as well as showing the time the arrest was cleared.
- The NHOHS has an expectation that Officers/Deputies shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the Police Department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.
- To maximize grant funding, patrols must consist of one granted-funded Officer/Deputy per cruiser; however, multiple cruisers may be out at one time. ***Exception:*** Two Officers/Deputies per cruiser when utilizing a spotter (one Officer/Deputy in the cruiser and one Officer/Deputy outside the cruiser) when conducting strategic Occupant Protection enforcement patrols. ***Note:*** When using a spotter technique, focus will be on effective enforcement rather than the stops/hour requirement. The spotter will note this on his/her (PAR) Patrol Activity Report.
- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B
Scope of Work
High Visibility Mobilizations
IMPAIRED DRIVING MOBILIZATION

Impaired Driving is a leading primary cause of fatal and serious injury crashes in the State of New Hampshire. In order to have the greatest impact, local law enforcement should utilize Impaired Driving Mobilization funding in focused efforts aimed at removing the impaired driver from New Hampshire's roadways, in areas where state and local data identifies the locations, days and times that DUI related crashes and arrests are occurring and where the greatest likelihood of finding impaired drivers exists. For additional grant requirements please familiarize yourself with the section of the grant agreement titled, "Exhibit B - Grant Requirements and Information".

Note: Only unspent funds from the first Impaired Driving Mobilization campaign may be rolled over to the second Impaired Driving Mobilization campaign or vice versa. Please e-mail your Field Representative at HWYSAFETYMAIL@dos.nh.gov, *in advance*, if a mobilization effort will not be conducted.

- Participation in these **TWO** national **IMPAIRED DRIVING MOBILIZATIONS** is required to be conducted during the following timeframes:

***First Mobilization:** Wednesday December 11, 2024 – Wednesday January 01, 2025. At least 6 hours of Impaired Driving enforcement per Department must be conducted during the KICKOFF date – Wednesday December 11, 2024.*

***Second Mobilization:** Friday August 15, 2025 – Monday September 1, 2025. At least 6 hours of Impaired Driving enforcement per Department must be conducted during the KICKOFF date – Friday August 15, 2025.*
- **IMPAIRED DRIVING MOBILIZATION** patrols should be no less than 4 hours, and no more than **6 hours** in duration. These hours shall be run consecutively without interruption.
- If the last stop of a grant-funded patrol results in an arrest that requires time in excess of a 4-hour or 6-hour scheduled patrol, OHS will consider payment, after review of the dispatch log and (PAR) Patrol Activity Report. The dispatch log must show the arrest as the last stop of the patrol as well as showing the time the arrest was cleared.
- With written approval from the NH Office of Highway Safety, Officers may conduct 6-hour Sobriety Check Points.
- The NHOHS has an expectation that Officers shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the police department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.
- To maximize grant funding, patrols must consist of one granted-funded Officer per cruiser; however, multiple cruisers may be out at one time.
- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B
Scope of Work
High Visibility Mobilizations
Distracted Driving Mobilization

Distracted Driving Mobilization enforcement patrols should focus on enforcing **New Hampshire’s Hands-Free Electronic Device Law**, as well as **other activities that occur behind the wheel that cause the driver to be distracted**. Officers should remain vigilant for any other moving violations, such as lane usage, following too closely, move over, reckless driving, which may be the result of other forms of driver distraction and potentially negligent behavior. **For additional grant requirements please familiarize yourself with the section of the grant agreement titled, “Exhibit B - Grant Requirements and Information”.**

- This mobilization is required to be conducted during the following timeframe: ***Thursday April 10, 2025 – Monday April 14, 2025. At least 4 hours of Distracted Driving mobilization enforcement per department must be conducted during the KICKOFF date - Thursday April 10, 2025.***
- The locations as well as time and days of the distracted driving overtime patrols shall support the problem statement identified in your grant application.
- Distracted driving patrols should be no more than **4-hours** in duration. These hours shall be run consecutively without interruption.
- If the last stop of a grant-funded patrol results in an arrest that requires the patrol to exceed 4-hours, OHS will consider payment, after review of the dispatch log and (PAR) Patrol Activity Report. The dispatch log must show the arrest as the last stop of the patrol as well as showing the time the arrest was cleared.
- The NHOHS has an expectation that Officers shall have a minimum of three documented stops/contacts per hour. Documented stops/contacts are defined as any grant-funded patrol contact with motorists, pedestrians, and/or bicyclists, during the grant-funded patrol periods. Contacts are required to be supported by written or electronic records maintained at the police department. These records must be maintained in a manner that guarantees their accountability during a monitoring review. If fewer than three stops/contacts per hour are made during a grant funded patrol, an explanation must be provided as to why in the note section of the (PAR) Patrol Activity Report.
- To maximize grant funding, patrols must consist of one granted-funded Officer per cruiser; however, multiple cruisers may be out at one time. **Exception:** Two Officers per cruiser when utilizing a spotter (one Officer in the cruiser and one Officer outside the cruiser), when conducting strategic Distracted Driving enforcement patrols. **Note:** when conducting distracted driving patrols using a spotter, focus will be on effective enforcement rather than the stops/hour requirement. The spotter will note this on his/her (PAR) Patrol Activity Report.
- All vehicles stopped should be visually checked for violations of the Child Passenger Restraint law. The total number of visual checks and any action taken should be noted on the (PAR) Patrol Activity Report.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Scope of Work

Speed Enforcement Equipment

NOTE: All equipment that is \$10,000.00 or more individually must meet the "BUY AMERICA" requirement and receive prior written approval from the National Highway Traffic Safety Administration (NHTSA) before it can be purchased. The Office of Highway Safety shall be under no obligation to provide reimbursement to a grantee for equipment purchased outside of these requirements.

Purchased equipment must be installed and in use by July 1st for use in Quarter 4.

All equipment must be invoiced by May 31st. Equipment Reimbursements must be submitted no later than July 15th.

***Attorney General Final written approval must be given prior to purchase of equipment.**

EQUIPMENT AWARDED IS INDICATED BY AN "X" NEXT TO THE PROJECT

- Speed enforcement equipment grants available to current patrol enforcement grantees only.
- Funded patrol enforcement grants must be conducted in order to obtain current speed enforcement equipment:
 - Speed Radar Display Trailer W/ Statistical Software and Costs of Initial Year
 - Movable Radar Speed Display Sign W/ Statistical Software and Costs of Initial Year
 - Handheld LiDAR Unit
 - X** In Car Radar Unit
 - Traffic Data Recording Device W/ Statistical Software and Costs of Initial Year

- Speed Enforcement Equipment shall be reimbursed at 75%.

Other Important Requirements

- Agencies shall follow all internal standard operating procedures in obtaining vendor quotes prior to submission of the OHS equipment grant application. Once a quote and vendor have been agency approved and submitted to the OHS, quotes/vendors shall not be changed.
- It is required that a speed enforcement effort be conducted in problem areas identified by data produced by radar trailers and or radar display signs. Departments shall contact the NHDOT for approval and follow the NHDOT work instructions document "Guideline for The Use of Driver Feedback Radar Devices (DFRD)"
- Speed Radar Display Trailers and Movable Radar Speed display signs shall include data collection software so that data can be viewed to address problem areas. Grantees agree to maintain software license after initial equipment purchased. Data collected from equipment shall be submitted to the Office of Highway Safety upon request.
- At the request of the New Hampshire Office of Highway Safety, Speed Radar Display Trailers and display signs, will be utilized during national or state mobilization efforts for highway safety messaging. Please obtain a photo showing placement for a specific location.
- Speed display signs shall be movable and not permanently fixed (i.e. permanently secured to a pole, etc.) to help address problem areas occurring on roads traversing through the community.
- Speed radar trailers and signs shall be moved regularly within the community to address areas of highway safety concern.
- Handheld LiDAR and in car radar equipment must only be used by those officers trained and certified in the use of such equipment.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B - cont.
Performance Measures
Enforcement Patrols

Speed Enforcement: In the FFY, in an effort to help reduce Speed related serious injury and fatal crashes within our patrol areas, we plan to increase the number of grants funded four (4) hour Speed patrols by 2%. Additionally, we plan to increase total vehicle stops by 2% in the FFY, and by also increasing speed summons by 2% in the FFY. Through this effort we expect to increase speed specific enforcement under this project by 2% in the FFY.

DUI Enforcement: In the FFY, in an effort to help reduce Impaired Driving related serious injury and fatal crashes by removing impaired drivers from the roads before they can cause a crash within our jurisdictional patrol areas, we plan to increase the number of grants funded six (6) hour DUI patrols by 2%. We plan to increase the number vehicle stops made in the FFY by 2%, with an increase in the number of patrols in the FFY which we expect to result in a 2% increase in DUI arrests, thus producing a DUI arrest rate increase by 2%.

Distracted Driving Enforcement: In the FFY, in an effort to help reduce Distracted Driving related serious injury and fatal crashes within our jurisdictional patrol areas, we will increase the number of grants funded four (4) hour Distracted Driving patrols by 2%. Additionally, we plan to increase total vehicle stops by 2% in the FFY, and also by increasing distracted driving summons by 2% in the FFY. Through this effort we expect to increase distracted driving specific enforcement under this project by 2% in the FFY.

Pedestrian Bicycle Enforcement: In the FFY, in an effort to help increase Pedestrian/Bicycle public awareness and safety and reduce Ped/Bike serious injury and fatal crashes within our jurisdictional patrol areas, we plan to increase the number of grants funded four (4) hour Ped/Bike patrols by 2%, during which we expect to make a 2% increase in Ped/Bike contacts. Additionally, we plan to increase total stops by 2% in the FFY, and by increasing these stops for Ped/Bike violations, summons will increase by 2% in the FFY. Through this effort we expect to increase Ped/Bike specific enforcement under this project by 2% in the FFY.

Seatbelt Mobilization: In the FFY, in an effort to help increase occupant protection public awareness and reduce unbelted fatalities and serious injuries among our youth within our jurisdictional patrol areas, we will conduct the Seatbelt Mobilization enforcement effort, to coincide with the national "Click It Or Ticket" campaign. During this High Visibility Enforcement effort, we plan to increase the number of grants funded four (4) hour Seatbelt Mobilization patrols by 2% in the FFY and increase the number of vehicles visually checked for child restraint law violations by 2% in the FFY. Additionally, we plan to increase the total number of vehicles stops and increase Occupant Protection stops by 2% in the FFY.

Impaired Driving Mobilization: In the FFY, in an effort to help reduce Impaired Driving related serious injury and fatal crashes by removing impaired drivers from the roads before they can cause a crash within our jurisdictional patrol areas. During these two High Visibility Enforcement impaired driving campaigns, we plan to increase the number of grants funded six (6) hour Impaired Driving patrols by 2%. We plan to increase the number vehicle stops made in the FFY by 2%, with an increase in the number of patrols in the FFY which we expect to result in a 2% increase in DUI arrests, thus producing a DUI arrest rate increase by 2%.

Distracted Driving Mobilization: In the FFY, in a further effort to help reduce Distracted Driving related serious injury and fatal crashes within our jurisdictional patrol areas. During this High Visibility Enforcement effort, we plan to increase the number of grants funded four (4) distracted driving mobilization patrols by 2% in the FFY. Additionally, we plan to increase the total number of Distracted Driving/Mobile Electronic Device vehicle stops by 2% in the FFY. Through this effort we expect to increase distracted driving specific enforcement under this project by 2% in the FFY.

Crash Reduction: Through the initiatives above we hope to realize a 2% reduction in the number Fatal, Serious Injury and total Crashes from the previous calendar year.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

EXHIBIT B – cont.

GRANT REQUIREMENTS AND INFORMATION

- Officers/Deputies funded during these overtime enforcement grants shall be dedicated in total to traffic law enforcement, except in the case of a criminal offense committed in the Trooper’s presence, in the case of response to a Trooper/officer in distress, or in the case of a riot where all available personnel must divert their attention.
- Officers/Deputies may pull over drivers for any driving offense during patrols. This includes, but is not limited to, suspected drunk driving, speeding, school bus violations, CPS violations, traffic light/stop sign running, and distracted driving.
- Nothing in this grant shall be interpreted as a requirement, formal or informal that a law enforcement officer issue a specified or predetermined number of summonses in pursuance of the department’s obligation associated with the grant.
- If an Officer/Deputy makes an arrest during the patrol shift but does not complete the arrest before the shift is scheduled to end, the Officer/Deputy can continue working under the grant to complete that arrest even if the time exceeds the scheduled patrol shift; however, the total request for reimbursement must not exceed the approved budget in the Grant Agreement.
- An Officer/Deputy who stops working a Highway Safety grant to assist with a Non-Highway Safety Grant related issue (i.e., crash, domestic dispute, criminal complaint, etc.), must not count such hours as hours worked on a Highway Safety Grant.
- Officers/Deputies will be reimbursed at an overtime rate of pay as established by their departments policies for hours worked during the enforcement patrols. Part-time Officer/Deputy will be reimbursed at their normal hourly rate of pay.
- The Patrol Activity Report (PAR) must be signed and dated by an authorized signatory (Police Chief or designee). Individuals working the enforcement patrol may not sign off on the (PAR) Patrol Activity Report for themselves and if the Chief Law Enforcement Officer (CLEO) works an overtime enforcement patrol, they must comply with 29 CFR Part 541 as it relates to “exempt employees”. This will require that the CLEO provide a waiver of 29 CFR, Part 541 from their governing body with any reimbursement requests in which the CLEO has worked. Additionally, the CLEO may not sign off on their own (PARS) Patrol Activity Reports or that of a spouse, child or sibling who may work an enforcement patrol.
- If weather impedes a particular enforcement detail, this should be noted on the Patrol Activity Report (PAR).
- Command staff may participate in and be compensated for enforcement details if acting in a traffic enforcement role rather than acting exclusively in a supervisory role overseeing officers engaged in traffic enforcement.
- Failure to comply with reporting requirements may result in non-reimbursement of funds or suspension of grant award.
- Non-participation or non-compliance with the performance measures may result in grant agreement suspension, termination and/non-reimbursement of expenses.
- Please E-mail your NH Highway Safety NHOHS Field Representative/Law Enforcement Liaison, *in advance*, if a mobilization effort cannot be conducted or if there are any other issues of concern @ hwysafetymail@dos.nh.gov
- The NHOHS program manager may, in consultation and conjunction with the Chief of Police, at their discretion, authorize adjustments in the duration of patrols and focus efforts in a location, to help maximize the potential for success in meeting objectives and achieving overall goals.

OTHER PROVISION - NH OFFICE OF HIGHWAY SAFETY

- In the event of any conflict or ambiguity between the provisions of the Subrecipient’s application and the provisions of the Office of Highway Safety Grant Agreement, including applicable EXHIBITS A and B, the provisions of the Grant Agreement shall govern.
- The New Hampshire Office of Highway Safety (OHS) will review all reports and certifications received to ensure compliance. If findings specific to Highway Safety Programs are detected within an agency’s Single Audit, appropriate action shall be taken to ensure that identified sub recipient risks are being timely and appropriately corrected.

Grantee Initials: _____

Grantee Initials: _____

Grantee Initials: _____

Date: _____

Date: _____

Date: _____

EXHIBIT C
Terms of Payment
Payment, Reimbursement Schedule, and Required Paperwork

- The Subrecipient agrees that the total payment by the State under this grant agreement within the Exhibit A.
- It is understood that all patrols will be conducted on an overtime basis. Part-time officers will be paid at their normal hourly rate.
- Reimbursements are due no later than 15 days after the close of the quarter. Due dates are as follows:
 1. **January 15th** for October-December (Quarter 1)
 2. **April 15th** for January-March (Quarter 2)
 3. **July 15th** for April-June (Quarter 3)
 4. **October 15th** for July-September (Quarter 4)
- See link for all the required forms - <https://www.nh.gov/hsafety/publications/index.htm>
- Over-Time enforcement patrol reimbursements shall include the following:
 1. Reimbursement Request Cover Letter (HS-1);
 2. Overtime Payroll Reimbursement Form (HS-20) for each project;
 3. Match Tracking Form (HS-22) for each project;
 4. Quarterly Summary Report (QSR) for each project;
 5. Patrol Activity Reports (PAR) for each project.
- Equipment reimbursements shall include the following:
 1. Reimbursement Request Cover Letter (HS-1);
 2. Copy of the detailed equipment paid invoice (with all Serial #'s);
 3. Match Tracking Form (HS-22);
 4. Copy of bank canceled check(s) front and back; and
 5. Final Equipment Report (HS-8E) for each vendor (with all Serial #'s included)
- Over-Time COB Grant reimbursements shall include the following:
 1. Reimbursement Request Cover Letter (HS-1);
 2. COB Grant Activity Overtime Payroll Reimbursement Form (HS-20) found within COB Grant Excel Workbook;
 3. COB Grant Activity Match Tracking Form (HS-22) found within COB Grant Excel Workbook;
 4. COB Grant Excel Workbook File updated with quarterly COB activity and related expenses.
 5. Copies of all COB Grant related invoices and/or receipts.
- If no enforcement patrols took place during the quarter, you are required to submit the Reimbursement Cover Letter (HS-1) indicating that you are not seeking reimbursement by placing \$0 in the projects where you were awarded funding.
- Failure to file required reports by the submission due dates can result in grant termination or denial of future grants.
- All publications, public information, or publicity released in conjunction with this project shall state "This project is being supported in part through a grant from the NH Office of Highway Safety, with Federal funds provided by the National Highway Traffic Safety Administration" or related social media tag provided by our office.
- Grant agreements shall terminate in the event funds are exhausted and/or not made available by the federal government for this program. If the grantee makes obligations in anticipation of receiving funds under this grant, the grantee does so at their peril and the State of New Hampshire will be under no obligation to make payments for such performance.

CASH MANAGEMENT

Cash drawdowns will be initiated only when actually needed for disbursement (i.e., as close as possible to the time of making disbursements). Cash disbursements and balances will be reported in a timely manner as required by NHTSA. 2 CFR Part 200.305.

For subrecipients, recipients must establish reasonable procedures to ensure the receipt of reports on subrecipients' cash balances and cash disbursements in sufficient time to enable them to prepare complete and accurate cash transactions reports to the awarding agency. Recipients must monitor cash drawdowns by their subrecipients to assure that they conform substantially to the same standards of timing and amount as apply to advances to the recipients. 2 CFR 200.305.

Failure to adhere to these provisions may result in the termination of draw-down privileges.

EXHIBIT C – continued

OFFICE OF MANAGEMENT AND BUDGET GRANT CONDITIONS

The following documents issued by the Office of Management and Budget (OMB) apply to all Federal grants regardless of the Federal Department making them available:

- **Audit Requirement of Federal Funds:** (2 CFR § 200.332(a)(5)) 2 CFR part 200, subpart F (formerly known as OMB Circular A-133) – These requirements apply to each non-profit organization, each institution of higher education, and local governments as a whole when they or one of their departments receives federal funds. Any non-profit organization, institution of higher education, or local government spending more than \$750,000 in federal funds from all sources within a 12-month period must have an audit performed on the use of the funds. OGR defines the 12-month period as July 1 to June 30. The following link provides the full text of this basic federal grant requirement: <https://www.nhtsa.gov/highway-safety-grants-program/resources-guide>.
- **Cost Principles for Federal Grants to State and Local Governments**
 - 2 CFR 200 subpart E – These requirements apply only to state and local government subrecipients. These regulations list and define general categories of costs that are both allowable and unallowable. Examples include the following:
 - The cost of alcoholic beverages is unallowable.
 - Costs incurred by advisory councils are allowable.
 - Audit costs are allowable.
 - Compensation costs are allowable so long as they are consistent with that paid for similar work in other activities of the local government.
 - Entertainment costs are unallowable.
 - Equipment costs are allowable with the prior approval of the HSO. Equipment having a useful life of more than one year or a current per-unit fair market value of \$5,000 or more must be tracked. When replacing equipment purchased with federal funds, the equipment to be replaced may be used as a trade-in or can be sold with the proceeds used to offset the cost of the replacement equipment. In addition, during the period of the contract with HSO, insurance on the equipment is allowable.
 - Travel costs are allowable if pre-approved by the HSO and so long as they are consistent with those normally allowed in like circumstances for non-federally funded activities.
- **Cost Principles for Federal Grants to *Non-Profit Organizations and Institutions of Higher Education*** - These requirements apply to only the non-profit and higher education sub recipients. These document list and define general categories of costs that are allowable and unallowable. The link below provides the full text of these two basic federal grant requirements.
 - eCFR :: 2 CFR Part 200 Subpart E -- Cost Principles

I sign these Grant Requirements based on personal knowledge, after appropriate inquiry, and I understand that the Government will rely on these representations in reimbursing grant funds.

Authorized Contract Signatory: Date:

Signors Printed Name: Signors Title:

EXHIBIT C

OHS Grant Award		
Project Titles	Federal Budget	Minimum Match Required
SPEED ENFORCEMENT	\$1,600.00	\$400.00
DUI ENFORCEMENT	\$1,600.00	\$400.00
DISTRACTED DRIVING ENFORCEMENT	\$1,600.00	\$400.00
PEDESTRIAN BICYCLE ENFORCEMENT	\$0.00	\$0.00
SEATBELT MOBILIZATION	\$850.00	\$212.50
IMPAIRED DRIVING MOBILIZATION	\$1,700.00	\$425.00
DISTRACTED DRIVING MOBILIZATION	\$850.00	\$212.50
E-CRASH EQUIPMENT(MDT)	\$0.00	\$0.00
E-CRASH EQUIPMENT (Printers/Ext. Scanners/Ext. Receivers/Hardware Firewall/CAD-RMS Software)	\$0.00	\$0.00
SPEED EQUIPMENT	\$5,838.75	\$1,946.25
C.A.R. EQUIPMENT	\$0.00	\$0.00
C.A.R. TRAINING	\$0.00	\$0.00
EMERGENCY MEDICAL SERVICES	\$0.00	\$0.00
Community Outreach & Betterment (COB) Grant	\$0.00	\$0.00
Total <small>Total amount Federal funds obligated to the subrecipient, (2.CFR § 200.331(a)(1)(vii) Project Costs: 80% Federal Funds, 20% Applicant Share (Minimum Match Required).</small>	\$ 14,038.75	\$3,996.25

Awarding Agency: Office of Highway Safety (OHS)	
Federal Awarding Agency: National Highway Traffic Safety Administration (NHTSA), US DOT NHTSA Region 1 55 Broadway, RTV-8E Cambridge, MA 02142	
Budget period (new) –	10/01/2024 to 09/30/2025
Is This a Research and Development Project: NO	Is Indirect Costs Applicable to This Grant: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

EXHIBIT C - continued

Project Titles, PSP & Task, ALN, and FAIN Numbers (FFY25)

SPEED ENFORCEMENT

PSP & Task 25-02-04 402/Bil/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37522300004020NHO, 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A3752230SUP4020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO

DUI ENFORCEMENT

PSP & Task 25-07-04 402/Bil/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37522300004020NHO, 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A3752230SUP4020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO

DISTRACTED DRIVING ENFORCEMENT

PSP & Task 25-04-04 402/Bil/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37522300004020NHO, 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A3752230SUP4020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO

PEDESTRIAN BICYCLE ENFORCEMENT

PSP & Task 25-06-04 402/Bil/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37522300004020NHO, 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A3752230SUP4020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO

SEATBELT MOBILIZATION

PSP & Task 25-01-04 402/Bil/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37522300004020NHO, 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A3752230SUP4020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO

IMPAIRED DRIVING MOBILIZATION

PSP & Task 25-07-11 402/Bil/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37522300004020NHO, 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A3752230SUP4020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO

DISTRACTED DRIVING MOBILIZATION

PSP & Task 25-04-11 402/Bil/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37522300004020NHO, 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A3752230SUP4020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO

E-CRASH EQUIPMENT

PSP & Task 25-03-06 402/Bil/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37522300004020NHO, 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A3752230SUP4020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO

SPEED EQUIPMENT

PSP & Task 25-02-04 402/Bil/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37522300004020NHO, 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A3752230SUP4020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO

EMERGENCY MEDICAL SERVICES

PSP & Task 25-10-04 402/Bil/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37522300004020NHO, 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A3752230SUP4020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO

COMMUNITY OUTREACH & BETTERMENT (COB) Grant

PSP & Task 25-09-03 402/Bil/Sup

ASSISTANCE LISTING NUMBER: 20.600

FAIN Number (Subaward): 69A37522300004020NHO, 69A37523300004020NHO, 69A37524300004020NHO, 69A37525300004020NHO, 69A3752230SUP4020NHO, 69A3752330SUP4020NHO, 69A3752430SUP4020NHO, 69A3752530SUP4020NHO

Agent 8H
11-12-24



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



*Tad K Dionne
Chief of Police*

*Captain David A. Cayot
Special Investigations Bureau*

RECEIVED

NOV 07 2024

TOWN OF HUDSON
SELECTMENS OFFICE

*Captain Steven McElhinney
Administrative Bureau*

*Captain Patrick McStravick
Operations Bureau*

To: The Board of Selectmen
From: Tad Dionne, Chief of Police
Date: November 7, 2024
Re: Agenda Item – 12 November 2024

Scope:

The Police Department requests to meet at the next scheduled Board of Selectmen meeting on Tuesday, 12 November 2024 to request approval to apply for the Operation Underground Railroad Rescue (OUR Rescue) Grant. OUR Rescue is a 501(c)(3) that works with Law Enforcement Agencies in the United States by providing tools, training, and technology to enhance their capabilities in enforcing human trafficking and child exploitation laws. This grant would provide up to \$14,784.10 to upgrade the police department's current legacy Cellebrite system to the new Cellebrite Inseyets Online Pro.

Motion:

To authorize the Hudson Police Department to apply for the Operation Underground Railroad Rescue (OUR Rescue) Grant in an amount not to exceed \$14,784.10.

Cellebrite Inc.
 8065 Leesburg Pike,
 Suite T3-302
 Vienna, VA 22182
 USA



Justice Accelerated

Tel. +1 800 942 3415
 Fax. +1 201 848 9982
 Tax ID#: 22-3770059
 DUNS: 033095568
 CAGE: 4C9Q7
 Company Website:
<http://www.cellebrite.com>

Quote

Quote# Q-397147-2
Date: Jun 11, 2024

Billing Information
 Hudson Police Department
 1 Constitution Dr
 Hudson, New Hampshire 03051
 United States

Delivery Information
 Hudson NH Police Department
 1 Constitution Dr
 Hudson, NH 03051
 United States

Wire To:
 Bank Routing Number: 021000021
 Account Number: 761020590
 Account Name: Cellebrite Inc.

Contact: David Cayot
Phone: 6038162249

Contact: David Cayot
Phone: 6038162249

Check Remittance (Only for NA):
 Cellebrite Inc.,
 PO BOX 23551
 New York, NY, 10087-3551

End Customer: Hudson Police Department

Customer ID	Good Through	Payment Terms	Currency	Sales Rep
SF-00094203	Dec 07, 2024	Net 30	USD	Greg Facciolo

Product Code	Product Name	Qty	Start Date	End Date	Serial Number	Net Price/Unit	Net Price
B-CNR-05-003	Upgrade to Inseyets Online Pro	1	Dec 08, 2024	Dec 07, 2025	582133023	9,784.00	9,784.00
S-UFD-20-003	Inseyets Pro UFED Subscription	1	Dec 08, 2024	Dec 07, 2025	582133023	0.00	0.00
S-UFD-20-006	Inseyets Pro PA Subscription	1	Dec 08, 2024	Dec 07, 2025	582133023	0.00	0.00
F-UFD-06-005	Inseyets upgrade kit	1			582133023	0.00	0.00
F-KAS-00-001	UFED Dongle Kit	1			582133023	0.00	0.00
U-AIS-05-001	2 Promotional Unlocks for Inseyets	1	Dec 08, 2024	Dec 07, 2025	582133023	0.00	0.00
S-AIS-20-001	Inseyets Online Limited Unlocks subscription	15	Dec 08, 2024	Dec 07, 2025	582133023	333.34	5,000.10

SubTotal	USD 14,784.10
Shipping & Handling	USD 0.00
Sales Tax	USD 0.00
Total	USD 14,784.10

Comments:

Cellebrite
Inse**ts**
Powered by UFED | PA

**Richer data.
Faster examinations.
Stronger cases.**

Accelerate Case-to-Closure with Cellebrite Inselets, a groundbreaking forensics solution designed to get your personnel the highest impact digital evidence in the shortest amount of time. Reveal a comprehensive picture of every case while simplifying your team's examination workflow, so you can focus on what really matters — closing cases and achieving justice.

More Access

Cellebrite Inselets equips your team with advanced access to 5x more Android and iOS devices. Ensure comprehensive examination, including encrypted data and full file systems. Unlock 60% more data to empower your team in achieving accelerated and effective case resolutions.

5X more supported devices

Deeper Analysis

Streamline case work by decoding diverse data effortlessly, including crypto data and content from top apps. Provide your team with validated insights ensuring swift understanding. Drive overall efficiency in examination and analysis with Cellebrite Inselets.

2X faster decoding

Faster Examinations

Elevate team efficiency with Cellebrite Inselets. Its automated decoding minimizes manual workload, expediting justice. Set a new standard for processing extensive device data, enabling swift identification and prioritization of relevant artifacts.

40% of examination time saved

Greater Accessibility

Cellebrite Inselets streamlines operations for your team. Leverage its user-friendly interface for efficient collaboration, ensuring seamless access and sharing of evidence. Manage licenses and permissions effortlessly to enhance overall productivity.



For more information about Cellebrite Inselets visit cellebrite.com/inselets

Statistics are based on customer feedback, market trends, and internal analysis.

**MEMORANDUM OF UNDERSTANDING
OUR RESCUE
AND**

WHEREAS - _____ and OUR RESCUE (collectively “Parties” and each individually a “Party”) have mutual goals and have come together to collaborate on strategies, investigations, and technical assistance to rescue children and others from human trafficking.

WHEREAS OUR RESCUE is a 501(c)(3) not-for-profit organization with the mission of rescuing children from slavery and delivering them to safe havens that offer freedom and rehabilitation. This mission is best achieved through collaboration with law enforcement agencies (LEAs). OUR Rescue does not conduct domestic operations but recognizes the authority and expertise of U.S. LEAs in enforcing laws related to human trafficking and child exploitation. OUR Rescue aims to empower these agencies by providing tools, training, and technology to enhance their capabilities.

WHEREAS the Parties agree to work collaboratively pursuant to the terms of this Memorandum of Understanding (“MOU”) which sets forth the roles and responsibilities of each Party.

1. **Donation.** OUR Rescue will provide the following donations to the Receiving Agency. The donation will be used for, but not limited to, the efforts of combating Human Trafficking and Child Exploitation.
2. **Disclosure of Outcome and Use of Funding.** OUR Rescue is fully sustained by donors who generously give to help save children from being victimized by sexual predators and to identify, rescue and heal those who have fallen prey to human trafficking. OUR Rescue donors deserve to be informed regarding how their donations equate to the "measurables" necessary to combat child exploitation. The receiving party’s agreement to receive this support will entail providing OUR Rescue with basic statistics, quarterly for one year. Reports should include statistics relating to survivors helped, suspects arrested, and victims identified. An impact statement will also be provided detailing how the donation has improved or impacted your work to fight exploitation and aid survivors. OUR Rescue will utilize any reports to show donors how their donations resulted in positive outcomes for victims of human trafficking/child exploitation. Information provided by the receiving party will not be released without the receiving party’s written consent.
3. **Non-Disparagement** The receiving LEA agrees to refrain from making any statements or representations that may disparage OUR Rescue or its affiliates. This includes avoiding any actions that might harm their reputations. However, this clause does not prevent the LEA from making truthful statements required by law, provided OUR Rescue is notified in advance.

4. **Inspection and Evaluation:** OUR Rescue reserves the right to inspect donated items and conduct periodic evaluations to ensure compliance with reporting requirements and assess the effectiveness of the support provided. This helps determine the continuation of support based on the outcomes and yield of the arrangement
5. **Supplemental Agreements:** For any future donations, a description, reporting requirements, and other specifics will be provided for mutual agreement.
6. **Termination.** Either Party may terminate this MOU upon seven (7) days' written notice with or without cause.
7. **Entire Agreement.** This MOU constitutes the complete, final, and exclusive embodiment of the entire agreement between the parties regarding this subject matter. It is entered into without reliance on any promise or representation, written or oral, other than those expressly contained herein, and it supersedes any other such promises, warranties, or representations.
8. **Relationship of Independent Contractors.** The relationship of the parties established by this MOU is that of independent contractors, and nothing contained in this MOU shall be construed to (i) give either party the power to direct and control the day-to-day activities of the other, (ii) constitute the parties as partners, joint venturers, co-owners or otherwise as participants in a joint undertaking or (iii) allow either party to create or assume any obligation on behalf of the other party for any purpose whatsoever.
9. **Agency Details:**

Designated LEA Point of Contact for Reporting: _____

Phone number: _____

Email: _____

Designated LEA Media Representative: _____

Phone number: _____

Email: _____

Agency W9: Please Attach.

NOW THEREFORE, the Parties agree as follows:

The following donations, or forms thereof, will be provided to, _____, the Receiving Agency.

OUR Rescue Contributions –

IN WITNESS WHEREOF, the undersigned have executed this MOU to be effective as of

____/____/____

OUR RESCUE

By _____

By _____

Its: _____

Its: _____

Date: _____

Date: _____



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda 11-12-24 81



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: November 7, 2024

Re: FY 2026 Proposed Warrant Articles

At their budget wrap-up meeting on October 22nd, the Board deferred taking action on proposed warrant articles until their meeting on November 12th. Attached to this memo is a list of the proposed warrant articles along with the articles themselves. Should the Board vote to forward an article to the warrant, the following motion is appropriate:

Motion: To forward Warrant Article __ to the FY 2026 warrant.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Article D Hire 4 Firefighter/AEMT's

Article E Lowell Rd/Birch Street Improvements

Article F Robinson Pond Improvements

Article G Fund Mosquito Control Program

Article H Fund Property Revaluation CRF

Article I Fund VacCon Truck CRF

Article J Fund Drainage CRF

Article K Fund Fire Apparatus, Fire Apparatus Refurb/Repair and Fire Equipment CRFs

Article N Establish DPW Repair/ Refurb CRF

Article O Fund Benson Park CRF

Article P Public Works Dump Truck(s) Replacement

Fiscal Year 2026
Warrant Article D

Hire 4 Firefighter/AEMT's

Shall the Town of Hudson vote to raise and appropriate the sum of \$527,686 which represents the cost of salary, benefits, uniforms and personal protective equipment to hire four additional Firefighter/AEMT's? This appropriation is in addition to Article "A" the Operating Budget.

Tax Rate Impact is \$0.10

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee



TOWN OF HUDSON

FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911
Business 603-886-6021
Fax 603-594-1164

Scott J. Tice
Chief of Department

Funding for (4) Firefighter/AEMTs

The purpose of this warrant article is to increase the number of trained front line Fire and Emergency Responders in the Emergency Services Division of the Hudson Fire Department.

The Hudson Fire Department is looking to fund \$527,686 consisting of \$244,621 in salary, \$254,913 in benefits, and \$28,152 for uniforms and personal protective equipment for the purpose of hiring four (4) full-time Firefighter/AEMT's. With our continued growth in population and call volume, we still do not meet the minimum staffing level of NFPA 1710. This additional staffing will be the first step in implementing our long-term staffing plan that will coincide with our strategic plan that is in development.

Our most recent staffing increase in 2020 brought our shift staffing to 11 and was grant funded. At this time we are looking to increase shift staffing to 12 per shift.

As Hudson and the region continue to increase in population, it stands to reason our call volume will also increase. We already know our current staffing level is not adequate for our current call volume. We have seen several instances where our response to fire incidents was reduced due to companies being committed to other calls. We have been fortunate that these incidents did not present any life hazards and appropriate and aggressive fire tactics by responding personnel were able to control these incidents.

We continuously look for ways to deploy our resources in the most efficient manner to account for our increased workload. This has been achieved by the following:

- We have placed an ambulance in all three facilities. This allows for greater access to our Emergency Medical Services program and reduced response times.
- We have introduced and operate under an operational program that utilizes a smaller support vehicle for EMS and motor vehicle accidents. This has allowed us to take some of the road miles off our large fleet and provided better utilization of our operating budget for fuel and repair.

How does this increased workload affect the overall mission of the Fire Department?

- As you are aware, we are an all hazards organization. We are responsible to not only provide fire protection but also Emergency Medical, Hazardous Material, Technical Rescue and a multitude of service related responses. When an ambulance responds to a medical call we lose coverage for the fire engine in that district.
- We routinely find ourselves in a situation where our Emergency Services personnel are responding from one call to another or responding directly from one of the local hospitals. The increased EMS activity means that when all three Ambulances are assigned to an emergency incident, we reduce our overall fire suppression readiness. This has at points left us with no fire coverage at all because all on duty staff is committed. When activity levels are this high we are forced to call for emergency call back of staff creating an overtime costing if personnel are available.

Staffing

- We are recommending that we hire four (4) additional Firefighter/A-EMTs, as this will create a consistent staffing model of 12 members per shift 24/7/365.
- Staffing model each day would consist of the following;
 - Captain – 1
 - Lieutenants – 2
 - Firefighters – 9
- This additional member will allow us to staff Engine-2/Ambulance-2 with three (3) personnel. This will increase the effectiveness of the company. It will also reduce the number of medical incidents the Squad will respond to with A-2, leaving it available to respond to additional incidents.
- We would plan to reclassify four (4) Firefighter positions to Lieutenant positions in the future. This would give each shift a supervisor to be the hands-on leader of the company and allow the Shift Commanders to more effectively perform their duties.
- Adding these positions would be the first of a three step plan to increase staffing to fourteen (14) per shift. This would allow us to dedicate a two-person company to an Ambulance which would be the first EMS unit dispatched to EMS incidents town-wide. This would allow the Engine Companies to stay in service as Engine Companies for the first medical call. These Engine Companies would cross-staff additional ambulances for simultaneous medical calls providing the Town with better fire coverage and more total resources.

We recognize the additional cost associated with this program and the challenges for the community to meet the ever-changing service demands.

The costs associated with this request are inclusive of salary, benefits, uniforms, and personal protective equipment.

In 2018 and 2020, we were fortunate to have been awarded funding to hire a total of eight (8) Firefighters through the SAFER grant program awards. At this time, details for that funding opportunity have not been released.

We will be looking for the town to support the hiring of these four members by raising and appropriating the funds. However, should the opportunity to apply for the SAFER grant program with the non-supplanting waiver still in place become available prior to July 1, 2025, with the Board of Selectmen's approval, we would submit our application. This grant program has specifically been developed to assist communities address the additional demands of their emergency services program, which are experiencing increased call volume and limited staffing nationwide. The SAFER grant would provide some level of funding for associated salary obligations and benefits. In years past, this program has not funded uniforms, protective clothing, or overtime.

**Fiscal Year 2026
Warrant Article E**

**Lowell Road and Birch Street Intersection
Improvements**

Shall the Town of Hudson vote to raise and appropriate the sum of \$2,005,000 for construction of intersection improvements? This project will be funded \$1,604,000 (80%) from NHDOT federal grant and \$401,000 from the Lowell Road Corridor Fund, Zone 1 and Zone 2. This is a Special Warrant Article, per RSA 32:3 VI, reflecting an appropriation that will not lapse until the monies are expended, or June 30, 2030, whichever is the earliest. This appropriation is in addition to Article "A", the Operating Budget.

Tax Rate Impact is \$0.00

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee

Fiscal Year 2026

Warrant Article F

Robinson Pond Improvements

Shall the Town of Hudson vote to raise and appropriate the sum of \$500,000 for construction of Robinson Pond Improvements? This project will include improvements at the boat launch and beach area. These funds are a match to a state grant which will match the funds raised by the town. This is a Special Warrant Article, per RSA 32:7 VI, reflecting an appropriation that will not lapse until the monies are expended, or June 30, 2031, whichever is the earliest. This appropriation is in addition to Article A, the Operating Budget.

Tax Rate Impact is \$0.10

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee

Fiscal Year 2026
Warrant Article G

Fund Town Mosquito Control Program

Shall the Town of Hudson vote to raise and appropriate the sum of \$40,000.00 to fund services for a mosquito control program for the town? This is in addition to Article A, the Operating Budget.

Tax Rate Impact is \$0.01

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee



TOWN OF HUDSON

FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911
Business 603-886-6021
Fax 603-594-1164

Scott J. Tice
Chief of Department

Funding for Town Mosquito Program

The purpose of this warrant article is to request \$40,000 in funding for a town mosquito-borne disease program which would provide services for the surveillance and control of disease bearing mosquitos.

Beginning in FY16, through FY23, funding for a mosquito-borne disease program was able to be supported within the fire departments operational budget. Due to continued inflation and rising costs, combined with the budget parameters set forth for FY24, funding for this program was re-allocated within the fire departments operational budget to provide for the emergent needs of the department. During the budget presentation for FY24, reinstating funding for this program was not approved by either the Board of Selectmen or the Budget Committee.

In the State of New Hampshire, mosquitos transmit infections including Eastern Equine Encephalitis Virus (EEEV), West Nile Virus and Jamestown Canyon Virus. The New Hampshire Department of Health and Human Services for this year (2024), found that there is an elevated risk for EEEV infections in New England given the positive mosquito samples identified. New Hampshire has also experienced a human deaths from mosquito-borne disease this year.

Funding for this program would provide services such as:

- All State permit and mapping, including permit application, GIS treatment maps, full disclosure of all proposed pesticides, and submission to the State.
- Larval surveillance.
- Larval mosquito treatment.
- Adult mosquito surveillance and treatment.
- Arboviral monitoring.
- Reports of surveillance data and treatment control activities and locations.
- Recommendations for control measures.

We put this warrant article request forward to provide an opportunity for our citizens to decide if this program should be funded.

Town of Hudson
Warrant Article H
Property Revaluation Capital Reserve Funding

Shall the Town of Hudson vote to raise and appropriate the sum of \$25,000 which will be added to the Property Revaluation Capital Reserve Fund as previously established in March 2008? This appropriation is in addition to Article A, the Operating Budget

Tax rate Impact is less than \$0.01

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee

Warrant Article H

Property Revaluation Capital Reserve Funding

Warrant Article H seeks to appropriate \$25,000 to continue funding into the Property Revaluation Capital Reserve Fund. This capital reserve fund was established in 2008 for the purpose of conducting future property revaluations. This capital reserve fund currently has a balance of \$166,000+. New Hampshire municipalities are required to reassess property a minimum of once every five years. Hudson's last town-wide property reassessment was in 2022. The last revaluation cost was approx. \$175,000 +/-, from the 2021 calendar year. The town is scheduled to conduct its next reassessment no later than the 2027 property tax year. The tax rate impact for this Warrant Article is less than one cent per 1,000. The Board of Selectmen has recommended this article . The Budget Committee has recommended this article .

Fiscal Year 2026

Warrant Article I

VacCon Truck Replacement Capital Reserve Funding

Shall the Town of Hudson vote to raise and appropriate the sum of \$30,000 which will be added to the VacCon Truck Replacement Capital Reserve Fund as previously established in March 2006? \$15,000 of this sum will come from the General Fund and \$15,000 will come from the Sewer Utility Fund. This appropriation is in addition to Article A, the Operating Budget.

Tax rate Impact is \$0.00

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee



TOWN OF HUDSON
Sewer Utility Department



12 School Street, Hudson, New Hampshire 03051

603-886-6029

To: Board of Selectmen

From: Dan O'Brien, Chairman, *DOB*
Municipal Utility Committee

Date: September 17, 2024

Re: VacCon Truck CRF

The Municipal Utility Committee requests Board consideration to include a warrant article, as part of the FY 2025 budget, to fund the VacCon Truck Capital Reserve Fund with \$30,000.

\$15,000 to come from the Sewer Utility Fund and \$15,000 from the Town General Fund.

The Committee requests monies for the reserve, so that the funds will be available to purchase a new truck when needed.

DOB

Fiscal Year 2026

Warrant Article J

Drainage Capital Reserve Funding

Shall the Town of Hudson vote to raise and appropriate the sum of \$100,000 which will be added to the Drainage Capital Reserve Fund previously established in March 2024? This appropriation is in addition to Article A, the Operating Budget.

Tax Rate Impact is \$0.02

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee

Fiscal Year 2026
Warrant Article K
Fire Capital Reserve Funding

Shall the Town of Hudson vote to raise and appropriate the sum of \$225,000 of which \$50,000 will be added to the Fire Apparatus Capital Reserve Fund previously established March 14, 2000, \$150,000 will be added to the Fire Apparatus Refurbishment/Repair Capital Reserve Fund previously established March 11, 2008 and \$25,000 will be added to the Fire Equipment Capital Reserve Fund previously established March 18, 2011?? The appropriation is in addition to Article A, the Operating Budget.

Tax Rate Impact is \$0.04

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee



TOWN OF HUDSON

FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911
Business 603-886-6021
Fax 603-594-1164

Scott J. Tice
Chief of Department

Funding for Fire Apparatus Capital Reserve Fund

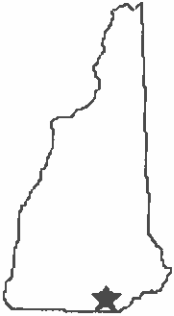
The funding for this capital reserve fund was established through a Town of Hudson warrant on March 14, 2000. The intention of this capital reserve fund was to fund the purchasing and replacing fire apparatus. In total, this accounts for the purchase and replacement of numerous pieces of fire apparatus including our pumpers, tanker, ladder truck, and forestry units.

The expected lifespan of a piece of large fire apparatus can be as many as twenty years, but it may also be shorter. When this account was established, the intention was for the units to be replaced on a regular cycle.

For informational purposes, a replacement pumper will exceed \$825,000, a ladder truck is close to \$2,000,000. The consistent funding of this Capital Reserve Fund will assist the Town by providing a mechanism allowing replacements to the fleet. This fund allows saving to take place over several years, to assist keeping the tax rate stable and not require the emergency raising of funds in one fiscal year.

We are requesting to add \$50,000.00 to this fund.

Cc; FY-26



TOWN OF HUDSON

FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911
Business 603-886-6021
Fax 603-594-1164

Scott J. Tice
Chief of Department

Funding for Fire Apparatus Refurbishment/Repair Capital Reserve Fund

The funding for this capital reserve fund was established through a Town of Hudson warrant on March 11, 2008. The intention of this capital reserve fund was to fund the refurbishment and repair of the fire department's fire apparatus. In total, this accounts for the maintenance and repair of numerous fire apparatus of our fleet.

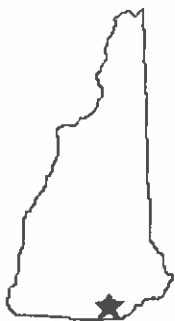
The expected lifespan of a piece of large fire apparatus can be as much as twenty years. When this account was established, the intention was for the units to receive an updating and repair of all of the major components of the specific piece of fire apparatus. This is slated to take place at the ten year mark, roughly half way through its lifecycle. This mark was selected after a review of several pieces of apparatus struggled to remain operational to the end of their serviceable life.

This will allow for the savings to take place over several years, to assist keeping the tax rate stable and not require the raising of funds in one fiscal year.

For informational purposes, a replacement pumper exceeds \$825,000, a ladder truck is close to \$2,000,000. The consistent funding of this Capital Reserve Fund will assist the Town with providing a mechanism allowing repairs and refurbishment to the fleet. This fund allows saving to take place over several years, to assist keeping the tax rate stable and not require the emergency raising of funds in one fiscal year.

We are requesting to add \$150,000.00 to this fund.

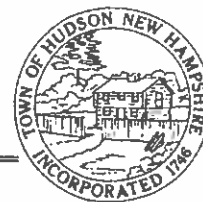
Cc; FY-26



TOWN OF HUDSON

FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911
Business 603-886-6021
Fax 603-594-1164

Scott J. Tice
Chief of Department

Funding for Fire Equipment Capital Reserve Fund

The funding for this capital reserve fund was established through a Town of Hudson warrant on March 18, 2011. The intention of this capital reserve fund was to fund the purchasing of specialized fire and EMS equipment including, but not limited to, Firefighter Protective Clothing, Self-Contained Breathing Apparatus (SCBA) and Defibrillators. Currently our EMS Revolving fund is utilized for all EMS equipment, and specialized fire equipment is purchased through the operating budget when funding is available.

Items that are slated for replacement in the coming years includes extrication equipment, hose, marine equipment, water rescue equipment, rescue task force protective clothing, SCBA and any and all fire suppression equipment removed from service.

The consistent funding of this Capital Reserve Fund will assist the Town with providing a mechanism allowing purchases of specialized fire equipment when funding is not available within the operating budget. This fund allows saving to take place over several years, to assist keeping the tax rate stable and not require the emergency raising of funds in one fiscal year.

We are requesting \$25,000.00 for this fund.

Cc; FY-26

Fiscal Year 2026

Warrant Article N

**Establish Public Works Repair/Replacement Capital Reserve
Fund**

Shall the Town of Hudson vote to establish a DPW Vehicle Repair/Replacement Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of repairing or replacing equipment and to raise and appropriate the sum of \$150,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. The appropriation is addition to Article A, the Operating Budget.

Tax rate impact is \$.03

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee

Warrant Article O

Funding for Benson Park Renovation Capital Reserve Fund

Shall the Town of Hudson vote to raise and appropriate the sum of \$10,000 which will be added to the Benson Park Renovation Capital Reserve Fund previously established in March 1998? The appropriation is in addition to Article A, the Operating Budget.

Tax Rate Impact is \$0.00

Recommended/ Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee

Malizia, Steve

From: Judy Brouillette <jbrulett@comcast.net>
Sent: Wednesday, November 6, 2024 2:12 PM
To: Malizia, Steve
Subject: Fwd: Warrant Article to add \$10,000 to the Benson Park

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

Here is the warrant article- if you need anything more to be done please let me know.

Sent from my iPhone

Begin forwarded message:

From: Judith Brouillette <jbrulett@comcast.net>
Date: November 6, 2024 at 12:23:21 PM EST
To: John Madden <jmadden2217@gmail.com>
Subject: Re: Warrant Article to add \$10,000 to the Benson Park

Got it thanks

On 11/06/2024 12:04 PM EST John Madden <jmadden2217@gmail.com> wrote:

Judy,

Here it is...

JackM

--

John V. Madden, P.E., PLLC [NY]
23 Weymouth Court
Hudson, New Hampshire 03051

(H) jmadden2217@gmail.com
(C) 518-229-5773

OPTION #

Fiscal Year 2026

Warrant Article P

Public Works 10 Wheel Dump Truck Replacement

Shall the Town of Hudson vote to raise and appropriate the sum of three hundred twenty six thousand dollars (\$326,000) for the purpose of replacing one 10 Wheel Dump Truck. This appropriation is addition to Article A, the Operating Budget.

Tax rate impact is \$.07

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee

Fiscal Year 2026
Warrant Article P
Public Works 10 Wheel Dump Truck Replacement

Shall the Town of Hudson vote to raise and appropriate the sum of six hundred fifty two thousand dollars (\$652,000) for the purpose of replacing two 10 Wheel Dump Trucks. This appropriation is addition to Article A, the Operating Budget.

Tax rate impact is \$.13

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee

Fiscal Year 2026

Warrant Article P

Public Works 10 Wheel Dump Truck Replacement

Shall the Town of Hudson vote to raise and appropriate the sum of seventy two thousand eight hundred and three dollars (\$72,803) representing the first year lease payment of one 10 Wheel Dump Truck. This appropriation is addition to Article A, the Operating Budget.

Tax rate impact is \$.01

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee

option # 2

Fiscal Year 2026

Warrant Article P

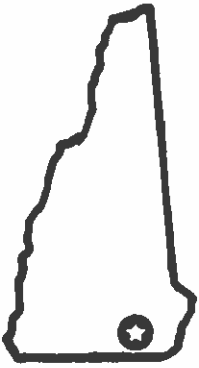
Public Works 10 Wheel Dump Truck Replacement

Shall the Town of Hudson vote to raise and appropriate the sum of one hundred forty five thousand three hundred ninety nine dollars (\$145,399) representing the first year lease payment of two 10 Wheel Dump Trucks. This appropriation is addition to Article A, the Operating Budget.

Tax rate impact is \$.03

Recommended/Not Recommended by the Board of Selectmen

Recommended/Not Recommended by the Budget Committee



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda 11-12-24 8J



Stephen A. Malizia, Town Administrator - smalizia@hudsonnh.gov - Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: November 7, 2024

Re: FY 2026 Moderator Budget Poll Pads

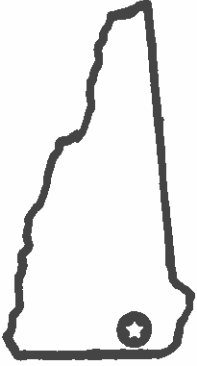
At their budget meeting on November 6th, during a review of the Moderator's budget, the Budget Committee discussed the November 5th Presidential Election and the possible need for more poll pads to ensure quicker checking in of voters at the polling locations. I am placing this on the Board's of Selectmen's agenda for the Board to discuss if they want to request the Budget Committee to add funds to the Moderator's budget to purchase additional poll pads. Based on the FY 2025 Budget it appears that each poll pad costs \$6,300 and also has an annual license fee of \$300 per unit. Should the Board vote to make a request to the Budget Committee to purchase more poll pads in the Moderator's budget, the following motion is appropriate:

Motion: To request that the Budget Committee add \$_____ for _____poll pads in the FY2026 Moderator budget

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Comdty	41 - Moderator			# of Units	Price p/Unit	Sub TTL	FY24	FY2	% Change
1XX	Salary and Benefits						13,982	24,721	76.8%
203	Small Equipment Repairs						500	500	0.0%
	Repair and service for voting machines								
214	Notices						200	1,600	700.0%
	Advertising if needed								
230	Meals (In Town)						2,000	3,400	70.0%
	Meals for Poll Workers (approx. 32 people per election)								
241	Printing						6,710	7,200	7.3%
	Ballots for Town Elections (assumes 3 pages at \$.38 per page for 5500 ballots + \$.08 per ballot for collating)								
252	Other Professional Services						600	1,500	150.0%
	Additional help for ballot counting								
257	Equipment Programming						5,225	12,850	145.9%
	Tabulator programing			2	1,500	3,000			
	Tabulator programing (for Primary)			1	2,000	2,000			
	Annual maintenance fee			5	350	1,750			
	Poll Pad License fee (per unit)			14	300	4,200			
	Poll Pad Programing (per election)			3	300	900			
	Cradle Point annual data charge			2	500	1,000			
303	Office Supplies						300	500	66.7%
340	Small Operating Materials						13,100	52,400	100.0%
	Accuvote tabulator rental per election			2	1,000	2,000			
	Purchase new Tabulators			8	6,300	50,400			
	Summary								
	Salary and Benefits						13,982	24,721	76.8%
	Operating Budget						28,635	79,950	179.2%
	Total								

Agenda
11-12-24
8K



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 30, 2024

Re: Applications for Payment from Capital Reserve Funds

Attached please find two (2) Applications for Payment from Capital Reserve Funds. The first application is for reimbursement for Hudson's share of capital expenses for the Nashua Wastewater Treatment Plant for the Sewer Utility. This reimbursement request is in the amount of \$342,068.95 and is coming from the Sewer Nashua Wastewater Treatment Plant Capital Reserve Fund that was established for this purpose.

The second application is for reimbursement for Police Department Tasers. This reimbursement request is in the amount of \$35,293.32 and is coming from the Police Safety Equipment Capital Reserve Fund which was established for this purpose.

The Trustees of Trust Funds have requested that the Board approve all disbursements from capital reserve funds. The Board of Selectmen are the agents to expend for these capital reserve funds and there are sufficient funds in the capital reserve funds to make these disbursements. Should the Board of Selectmen vote to approve these disbursements, the following motions are appropriate:

Motion #1: To approve the disbursement from the Sewer Nashua Wastewater Treatment Plant Capital Reserve Fund in the amount of \$342,068.95 as requested by the Finance Director.

Motion #2: To approve the disbursement from the Police Safety Equipment Capital Reserve Fund in the amount of \$35,293.32 as requested by the Finance Director.

Should you have any questions or need additional information, please feel free to contact me.



TOWN OF HUDSON

Trustees of Trust Funds

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6014 • Fax: 603-598-6481

APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST

(All requests for payment must be submitted using this form.)

Submitted by: FINANCE DIRECTOR
 (Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 10/16/24 Date payment required: ASAP

Printed name of person submitting request: LISA LABRIE

Title of person submitting request: FINANCE DIRECTOR

Deliver payment to: DOMINA STAFFIER, SOMMERS SEWER DEPT.

Signature of person submitting request: Lisa Labrie

Signature of Finance Director: Lisa Labrie

Submitted pursuant to:

- Action as agent to expend.
- Warrant article approved at town/school district annual or special meeting.
- This request is for only a portion of the amount authorized by the article
- This request is for the total amount authorized by the article in question or represents the final payment in a series.
- Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: \$342,068.95
 (Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.)

Name of fund from which payment is requested: NASNOA WASTEWATER TREATMENT PLANT CRF

Date and warrant article number which authorizes this request: 3/18/95 ARTICLE 44
 Or

Date and minutes of meeting by boards and trustees authorizing withdrawal: _____
 (Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.

the Town of Hudson sewer system, and to name the Town of Hudson Board of Selectmen as agent to expend moneys for such specific purposes. The amounts now held within the sewer utility checking and savings account, plus interest, for this specific purpose shall be transferred into this Capital Reserve Fund Account."

[Recommended by the Board of Selectmen]

[Not Recommended by the Budget Committee]

Mr. Joseph Wozniak moved for the adoption of Article 43. Mr. Al Kashulines seconded the motion. Mr. Wozniak said that the procedures being asked for in the article had been recommended by the Town Auditor, noting that the purpose of a capital reserve fund was to save over a number of years for future capital expenditures in such a matter as to set aside moneys that would remain in a separate Town account. He pointed out that the moneys being talked about here were from the Sewer Utility, currently residing in that organization's checking or savings accounts. He noted that there were three pump stations in the community, saying it behooved the community to set aside money in some form of capital reserve so it would be available when the Town had a need. Article 43 was adopted.

Article 44 — Sewer Utility Capital Reserve Fund for the Town of Hudson's Share of Replacement and Repair of the Nashua Waste Treatment Plant.

By Petition

"To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of the Town of Hudson's share of replacement and repair of the Nashua Waste Treatment Plant, and to name the Town of Hudson Board of Selectmen as agents to expend. The amount of One Hundred Fifty Thousand dollars (\$150,000.00), plus any interest at the time of transfer, now held within the Hudson sewer utility checking and savings account for this specific purpose shall be transferred into this Capital Reserve Fund account."

[Recommended by the Board of Selectmen]

[Not Recommended by the Budget Committee]

Mr. Joseph Wozniak moved for adoption of Article 44; Mr. Ken Massey seconded the motion. Mr. Wozniak discussed the need for a capital reserve fund, calling it a prudent thing to do. Mr. John Bednar, chairman of the Sewer Committee, said that he wanted to make sure that the people understood that this was not Town tax money but was money paid by the Sewer Utility users as part of their sewer fees. The body then voted to close debate, and Article 44 was adopted.

[A subsequent motion was brought forward to reconsider Article 44, with reconsideration being voted down.]

Article 45 — Proposed change in annual Town and School elections from second Tuesday in March to second Tuesday in May, with Annual Town Meeting to be held in May.

By Petition

"To see if the Town will vote to change the presently combined town and school elections from the second Tuesday in March to the second Tuesday in May, with the Annual Town Meeting to be held in May of each year, this to remain in effect until rescinded by future vote of the Town Meeting."



PURCHASE ORDER

(Pending Posting Process)

PO No: **SWR25042**

Date: 10/07/2024

Dept. Of: Sanitation, Sewage

Job No:

Ship Via: Standard Shipping

Terms: Standard Terms

Comment:

TO:

Nashua Waste Water- Sewer Services
c/o Tax Collector's Office
229 Main Street
P.O. Box 2019
Nashua, NH 03061-2019

Contact: Dennis Leiberman

Vendor ID: N00400 (603) 589-3319

1099 Eligible: No

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: dsommers

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
2754	FY24 Hudson's 12.58% share NWWTP capital exp.	1.0000	342,068.9500	342,068.95
Debit Account No: 02-4326-5564-624-000		Desc: Sewer - Const, Nashua STP		
			Total	342,068.95

Department Head

Finance Director

Town Administrator

Chairman, Board of Selectmen

Board of Selectmen

Board of Selectmen

Board of Selectmen



PURCHASE ORDER

(Pending Posting Process)

PO No: **SWR25042**

Date: 10/07/2024

Dept. Of: Sanitation, Sewage

Job No:

Ship Via: Standard Shipping

Terms: Standard Terms

Comment:

TO:

Nashua Waste Water- Sewer Services
c/o Tax Collector's Office
229 Main Street
P.O. Box 2019
Nashua, NH 03061-2019

Contact: Dennis Leiberman

Vendor ID: N00400 (603) 589-3319

1099 Eligible: No

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: dsommers

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
2754	FY24 Hudson's 12.58% share NWWTP capital Exp.	1.0000	342,068.9500	342,068.95
Debit Account No: 02-4326-5564-624-000		Desc: Sewer - Const, Nashua STP		
			Total	342,068.95

Vendor: N00400-Nashua Waste Water- Sewer Services

Payee: Nashua Waste Water - Sewer Serv.

Check Date: 10/11/2024

Check Number: 01084586

Invoice Number	PO Number	Date	Description	Amount	Discount
2754		10/07/2024	Capital Improvements	\$342,068.95	

Subtotal: \$342,068.95 \$0.00
 Check Total: \$342,068.95

Finance Director

Board of Selectmen

Town Administrator

Board of Selectmen

Chairman, Board of Selectmen



City of Nashua
 C/O Tax Collector's Office
 P.O. Box 2019
 Nashua, NH 03061-2019

PHONE
 (603) 589-3195
 FAX
 (603) 589-3229
 nashuawastewater@nashuanh.gov

HOURS
 Monday - Friday
 8.00 a.m. - 5.00 p.m.
 www.nashuanh.gov

INVOICE
 Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
TOWN OF HUDSON NH	10/07/2024	2754	\$0.00	11/10/2024	\$342,068.95
HUDSON CAPITAL IMPROVEMENTS	1	\$342,068.95 EACH	\$342,068.95	\$0.00	\$0.00
HUDSON CAPITAL IMPROVEMENTS					\$342,068.95

TOWN OF HUDSON NH
 2024 CAPITAL EXPENDITURES

YOU CAN VIEW YOUR ACCOUNT ONLINE AT:

[HTTPS://SERVICES.NASHUANH.GOV/MSSLIVE/CITIZENS/GENERALBILLING/DEFAULT ASPX](https://services.nashuanh.gov/msslive/citizens/generalbilling/default.aspx)

OK
[Signature]

Customer Number: 36

DETACH AND RETURN THE BOTTOM PORTION TO US WITH YOUR PAYMENT

CID 36

CITY OF NASHUA								
TOWN OF HUDSON PORTION OF CAPITAL EXPENDITURES & CAPITAL RELATED DEBT								
FISCAL YEAR 2024								
	CASH OPERATING BUDGET	CASH CAPITAL BUDGET	CASH WERF FUND	DEBT NOTES/ BONDS	TOTAL EXPENSES	HUDSON %	AMOUNT DUE	NOTES
CAPITAL RELATED EXPENDITURES:								
HEAT EXCHANGE/PRIMARY DIGESTER		203,304.44			203,304.44	12.58%	25,575.70	
PLANT GATE&VALVES REPLMNT FY18		827.83			827.83	12.58%	104.14	
WWPLANT DAVIT ARM INSTALL FY19		7,839.20			7,839.20	12.58%	986.17	
TANK DRAIN EFF PIPE RELOCATION		92,246.43			92,246.43	12.58%	11,604.60	
WW PLANT CLASS A BIOSOLID UPGR		38,062.11			38,062.11	12.58%	4,788.21	
WW PLANT WASH PRESS TUBE UPGRA		936.79			936.79	12.58%	117.85	
WW PLANT FIRE ALARM SYSTEM UPG		87,853.47			87,853.47	12.58%	11,051.97	
WW PLANT DRY WELL VALVE REPL		927,542.23			927,542.23	12.58%	116,684.81	
SECONDARY BYPASS & FLOW METERS		104,664.72			104,664.72	12.58%	13,166.82	
WASTEWATER LIME SILO REMOVAL		65,000.00			65,000.00	12.58%	8,177.00	
69.6200 670 81200	120,646.86				120,646.86	12.58%	15,177.37	WWTF CAPITAL IMPROVEMENTS OPERATING
WERF			55,760.00		55,760.00	12.58%	7,014.61	
TOTAL CAPITAL RELATED EXPENDITURES:	\$ 120,646.86	\$ 1,528,277.22	\$ 55,760.00	\$ -	\$ 1,704,684.08		\$ 214,449.26	
CAPITAL RELATED DEBT SERVICE:								
	YEAR OF ISSUE	YEAR OF MATURITY	2023 PRINCIPAL & INTEREST	LESS: STATE AID GRANTS	HUDSON %	AMOUNT DUE		
Secondary Clarifier/Aeration Blower	2013	2033	252,019.00	(57,885.00)	12.58%	24,422.06	State Aid Grant Schedule (C-883)	
Sludge Dewatering Equipment - Issuance #1	2013	2033	193,759.00		12.58%	24,374.88		
Sludge Dewatering Equipment - Issuance #2	2014	2034	157,300.00	(96,016.00)	12.58%	7,709.53	State Aid Grant Schedule (C-882)	
Headworks Project	2019	2039	249,436.00	(49,887.00)	12.58%	25,103.26	State Aid Grant Schedule (C-920)	
Water Booster Station Upgrade	2020	2040	44,126.00	(23,777.00)	12.58%	2,559.90	State Aid Grant Schedule (C-964)	
CMOM Implementation Phase I	2022	2042	167,219.00		12.58%	21,036.15		
Primary Tanks Upgrade	2022	2042	251,940.00	(73,769.00)	12.58%	22,413.91	State Aid Grant Schedule (C965)	
TOTAL DEBT SERVICE:			\$ 1,315,799.00	\$ (301,334.00)	12.58%	\$ 127,619.70		
TOTAL CAPITAL EXPENDITURES & DEBT:							\$ 342,068.95	

ok
alas

CITY OF NASHUA
TOWN OF HUDSON PORTION OF CAPITAL EXPENDITURES & CAPITAL RELATED DEBT
FISCAL YEAR 2024

	CASH OPERATING BUDGET	CASH CAPITAL BUDGET	CASH WERF FUND	DEBT NOTES/ BONDS	TOTAL EXPENSES	HUDSON %	AMOUNT DUE	NOTES
CAPITAL RELATED EXPENDITURES:								
HEAT EXCHANGE/PRIMARY DIGESTER		203,304.44			203,304.44	12.58%	25,575.70	
PLANT GATE&VALVES REPLMNT FY18		827.83			827.83	12.58%	104.14	
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TANK DRAIN EFF PIPE RELOCATION		92,246.43			92,246.43	12.58%	11,604.60	
WW PLANT CLASS A BIOSOLID UPGR		38,062.11			38,062.11	12.58%	4,788.21	
WW PLANT WASH PRESS TUBE UPGRA		936.79			936.79	12.58%	117.85	
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WW PLANT DRY WELL VALVE REPL		927,542.23			927,542.23	12.58%	116,684.81	
SECONDARY BYPASS & FLOW METERS		104,664.72			104,664.72	12.58%	13,166.82	
WASTEWATER LIME SILO REMOVAL		65,000.00			65,000.00	12.58%	8,177.00	
69.6200 670 81200	120,646.86				120,646.86	12.58%	15,177.37	WWTF CAPITAL IMPROVEMENTS OPERATING
WERF			55,760.00		55,760.00	12.58%	7,014.61	
TOTAL CAPITAL RELATED EXPENDITURES:	\$ 120,646.86	\$ 1,528,277.22	\$ 55,760.00	\$ -	\$ 1,704,684.08		\$ 214,449.26	
CAPITAL RELATED DEBT SERVICE:								
		YEAR OF ISSUE	YEAR OF MATURITY	2023 PRINCIPAL & INTEREST	LESS: STATE AID GRANTS	HUDSON %	AMOUNT DUE	
Secondary Clarifier/Aeration Blower		2013	2033	252,019.00	(57,885.00)	12.58%	24,422.06	State Aid Grant Schedule (C-883)
Sludge Dewatering Equipment - Issuance #1		2013	2033	193,759.00		12.58%	24,374.88	
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Primary Tanks Upgrade		2022	2042	251,940.00	(73,769.00)	12.58%	22,413.91	State Aid Grant Schedule (C965)
TOTAL DEBT SERVICE:				\$ 1,315,799.00	\$ (301,334.00)	12.58%	\$ 127,619.70	
TOTAL CAPITAL EXPENDITURES & DEBT:							\$ 342,068.95	

Wastewater Fund

Capital Projects

Expenditures FY2024

Proj#	Project Description	FY2024	Hudson
		Expended	Eligible
2042	HEAT EXCHANGE/PRIMARY DIGESTER	203,304.44	YES
2043	PLANT GATE&VALVES REPLMNT FY18	827.83	YES
2048	WWPLANT DAVIT ARM INSTALL FY19	7,839.20	YES
2502	TANK DRAIN EFF PIPE RELOCATION	92,246.43	YES
2503	WW PLANT CLASS A BIOSOLID UPGR	38,062.11	YES
2504	WW PLANT WASH PRESS TUBE UPGRA	936.79	YES
2506	WW PLANT FIRE ALARM SYSTEM UPG	87,853.47	YES
2507	WW PLANT DRY WELL VALVE REPL	927,542.23	YES
2509	SECONDARY BYPASS & FLOW METERS	104,664.72	YES
2510	WASTEWATER LIME SILO REMOVAL	65,000.00	YES
Total Expenditures		\$ 1,528,277.22	

CASH FROM OPERATING BUDGET

ACCOUNTING UNIT	ACCOUNT	ACCOUNT DESCRIPTION	POSTING DATE	ITEM DESCRIPTION	VENDOR NAME	INVOICE #	PO-NUMBER	TOTAL-COST
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	7/26/2023	MISC MATERIALS	M & M ELECTRICAL SUPPLY CO INC	A 15452	180957	\$ 659.04
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	9/8/2023	DRIVE ASSYH40AHT	EVOQUA WATER TECHNOLOGIES LLC	906061860	179195	\$ 55,588.41
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	11/1/2023	DOOR REPAIR/REPLACEMENT	DUBE'S GENERAL CONTRACTING	203457	170054	\$ 350.00
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	11/1/2023	DOOR REPAIR/REPLACEMENT	DUBE'S GENERAL CONTRACTING	203458	170054	\$ 4,000.00
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	11/6/2023	FACILITY MAINTENANCE	MORIN'S LANDSCAPING INC	174168	182094	\$ 2,995.00
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	11/6/2023	FACILITY MAINTENANCE	MORIN'S LANDSCAPING INC	174169	182098	\$ 3,885.00
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	12/7/2023	DOOR REPAIR/REPLACEMENT	DUBE'S GENERAL CONTRACTING	203476	170054	\$ 7,500.00
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	1/9/2024	DOOR REPAIR/REPLACEMENT	DUBE'S GENERAL CONTRACTING	203492	170054	\$ 7,624.00
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	2/16/2024	DOOR REPAIR/REPLACEMENT	DUBE'S GENERAL CONTRACTING	203493	170054	\$ 5,740.00
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	4/2/2024	AXIOM SF100 CHEMICAL FEEDER	WATER CHEMICALS INC	PI 948752	185924	\$ 4,678.05
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	5/1/2024	MISC PIPING & SUPPLIES	F W WEBB COMPANY	85173301	180895	\$ 809.92
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	5/1/2024	MISC PIPING & SUPPLIES	F W WEBB COMPANY	85186958	180895	\$ 1,702.68
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	5/1/2024	MISC PIPING & SUPPLIES	F W WEBB COMPANY	85186958-2	180895	\$ 881.76
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	5/1/2024	MISC PIPING & SUPPLIES	F W WEBB COMPANY	85206583	180895	\$ 4,730.21
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	5/1/2024	MISC PIPING & SUPPLIES	F W WEBB COMPANY	85302907	180895	\$ 596.79
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	5/1/2024	MISC PIPING & SUPPLIES	F W WEBB COMPANY	85359085	180895	\$ 333.32
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	5/8/2024	MISC PIPING & SUPPLIES	F W WEBB COMPANY	85451824	180895	\$ 122.34
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	5/8/2024	MISC PIPING & SUPPLIES	F W WEBB COMPANY	85451899	180895	\$ 800.77
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	5/9/2024	MISC PIPING & SUPPLIES	F W WEBB COMPANY	85451899-2	180895	\$ 168.42
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	5/28/2024	VARIABLE FREQUENCY DRIVE	M & M ELECTRICAL SUPPLY CO INC	A 22913	186964	\$ 3,198.60
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	6/1/2024	MISC PIPING & SUPPLIES	F W WEBB COMPANY	85302907-2	180895	\$ 132.62
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	6/1/2024	MISC PIPING & SUPPLIES	F W WEBB COMPANY	85673358	180895	\$ 30.79
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	6/17/2024	VARIABLE FREQUENCY DRIVE	M & M ELECTRICAL SUPPLY CO INC	A 22907	186964	\$ 4,451.65
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	6/17/2024	MISC PIPING & SUPPLIES	BELLETETES INC	3842313	187988	\$ 2,251.26
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	6/30/2024	SIGNAGE	CLASSIC SIGNS INC	40378	188056	\$ 1,446.12
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	6/30/2024	TOWER FAN DIGESTER	WESTON & SAMPSON CMR INC	APP4-V5-PO 178833	17883	\$ 4,524.00
69.6200.670	81200	BUILDINGS AND IMPROVEMENTS	6/30/2024	SIGNAGE	CLASSIC SIGNS INC	40378-9690	188056	\$ 1,446.11
WW Facility Improvements								\$ 120,646.86

CASH FROM WASTEWATER EQUIPMENT RESERVE FUND (WERF)

ACTIVITY NUMBER	DESCRIPTION	ACCOUNT	POSTING DATE	PO DESCRIPTION	VENDOR NAME	INVOICE #	PO NUMBER	INVOICE AMOUNT
69.6201.670	WERF FUND-FACILITIES/OPS	81300	5/15/2024					
69.6201.670	WERF FUND-FACILITIES/OPS	81300	6/10/2024		WASTEQUIP MANUFACTURING CO LLC	20INV000563074		\$ 44,900
					BAU HOPKINS	24-15749		\$ 10,860
							Cash WERF Fund - Total	\$ 55,760.00



TOWN OF HUDSON

Trustees of Trust Funds

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6014 • Fax: 603-598-6481

APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST

(All requests for payment must be submitted using this form.)

Submitted by: Hudson Police Department Via Selectman
 (Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 10/1/24 Date payment required: When available

Printed name of person submitting request: Tad Dionne

Title of person submitting request: Chief of Police

Deliver payment to: Finance

Signature of person submitting request: 

Signature of Finance Director: L. Labrie

Submitted pursuant to:

Action as agent to expend.

Warrant article approved at town/school district annual or special meeting.

This request is for only a portion of the amount authorized by the article

This request is for the total amount authorized by the article in question or represents the final payment in a series.

Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: \$35,293.32
 (Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.)

Name of fund from which payment is requested: Police Safety Equipment Capital Reserve Fund

Date and warrant article number which authorizes this request: 3/9/21 Article #18

Or
 Date and minutes of meeting by boards and trustees authorizing withdrawal: _____
 (Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.



PURCHASE ORDER

(Pending Posting Process)

PO No: **POL25125**

Date: 9/19/2024

Dept. Of: Public Safety, Police

Job No:

Ship Via: Standard Shipping

Terms: Standard Terms

Comment:

TO: Axon Enterprise Inc
17800 North 85th Street
Scottsdale, AZ 85255-9306

Contact:
Vendor ID: A00245 (480) 991-0797
1099 Eligible: No

BILL TO: Town of Hudson, NH
1 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
1 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: skimball

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
#INUS280733	Taser 7 Certification Bundle Debit Account No: 01-4210-5630-403-000 Year 4 of a 5 Year Agreement	1.0000	35,242.3000	35,242.30
	Desc: Police Patrol, Small Equipment			
#INUS280791	Holster Swap for Taser 7 Certification Bundle Debit Account No: 01-4210-5630-403-000	1.0000	51.0200	51.02
	Desc: Police Patrol, Small Equipment			
			Total	35,293.32

*Reimburse from Safety
Equipment CRF*

Department Head

Board of Selectmen

Finance Director

Board of Selectmen

Town Administrator

Board of Selectmen

Chairman, Board of Selectmen



Axon Enterprise Inc.
 PO BOX 29661
 DEPARTMENT 2018
 PHOENIX, AZ 85038-9661
 Ph: 1-480-991-0797, option 5, option 1
arinquies@axon.com
www.axon.com
 TIN: 86-0741227
 DUNS Number: 832176382
 UEI Number: TBW7MGPYURM7

Invoice

Invoice ID INUS280733
 Date 15-Sep-24
 Page 1 of 2
 Sales Order SUS0041733,
 Requisition
 Your Ref Q327838,
 Our Ref Q-327838,
 Payment Net 30 days
 Invoice Account 115458
 Terms of Delivery FCA

BILL TO
 Hudson Police Dept. - NH
 1 Constitution Dr
 Hudson, NH 03051-3986
 USA

SHIP TO
 Hudson Police Dept. - NH
 1 Constitution Dr
 Hudson, NH 03051-3986
 USA

POL 25125

Ship to*	Bundled Item Number	Bundled Description	Bundled Quantity	Unit Price	Amount
1	T7Cert	2021 Taser 7 Certification Bundle	55.00		35,242.30

Sales Amount	35,242.30
Misc. Charge	0.00
Discount	0.00
Sales Tax	0.00
Total	35,242.30

Credit Amount(s) Applied	0.00
Amount Received	0.00

Payment Due 15-Oct-24 BALANCE DUE USD 35,242.30

TD

PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc.
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS280733	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS280733	Reference No INUS280733	Tempe, AZ 85283
					Reference No INUS280733

Please reference the invoice number on your ACH, Wire or Check payment and send to AR@axon.com

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to this wire



Axon Enterprise Inc.
 PO BOX 29661
 DEPARTMENT 2018
 PHOENIX, AZ 85038-9661
 Ph: 1-480-991-0797, option 5, option 1
arinquiries@axon.com
www.axon.com
 TIN: 86-0741227
 DUNS Number: 832176382
 UEI Number: TBW7MGPYURM7

Invoice

Invoice ID: INUS280733
 Date: 15-Sep-24
 Page: 2 of 2
 Sales Order: SUS0041733,
 Requisition:
 Your Ref: Q327838,
 Our Ref: , Q-327838,
 Payment: Net 30 days
 Invoice Account: 115458
 Terms of Delivery: FCA

BILL TO

Hudson Police Dept. - NH
 1 Constitution Dr
 Hudson, NH 03051-3986
 USA

SHIP TO

Hudson Police Dept. - NH
 1 Constitution Dr
 Hudson, NH 03051-3986
 USA

***Tax Note**

Ship-to-address Legend*

1 Hudson Police Dept. - NH
 1 Constitution Dr
 Hudson, NH 03051-3986
 USA

PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc.
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS280733	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS280733	Reference No INUS280733	Tempe, AZ 85283
					Reference No INUS280733

Please reference the invoice number on your ACH, Wire or Check payment and send to AR@axon.com

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to this wire



Axon Enterprise Inc.
 PO BOX 29661
 DEPARTMENT 2018
 PHOENIX, AZ 85038-9661
 Ph: 1-480-991-0797, option 5, option 1
arinquies@axon.com
www.axon.com
 TIN: 86-0741227
 DUNS Number: 832176382
 UEI Number: TBW7MGPYURM7

Invoice

Invoice ID INUS280791
 Date 15-Sep-24
 Page 1 of 2
 Sales Order
 Requisition
 Your Ref Q452280,
 Our Ref Q-452280,
 Payment Net 30 days
 Invoice Account 115458
 Terms of Delivery FCA

BILL TO
 Hudson Police Dept. - NH
 1 Constitution Dr
 Hudson, NH 03051-3986
 USA

SHIP TO
 Hudson Police Dept. - NH
 1 Constitution Dr
 Hudson, NH 03051-3986
 USA

Pol25125

Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Amount
1	1	20060	AXON TASER 7 - HOLSTER - S.O. TECH AMBIDEXTROUS Tax Date 30-Jan-23 Shipment Date: 02/02/2023	4.00	63.75	51.02
2	1	100554	AMENDMENT CREDIT - GOODS AXON Tax Date 15-Sep-24 Shipment Date:	1.00	0.02	0.00

Sales Amount	51.02
Misc. Charge	0.00
Discount	0.00
Sales Tax	0.00
Total	51.02
Credit Amount(s) Applied	0.00
Amount Received	0.00
Payment Due 15-Oct-24	BALANCE DUE USD 51.02

PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS280791	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS280791	Reference No INUS280791	Tempe, AZ 85283
					Reference No INUS280791

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 DEPARTMENT 2018
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Invoice

Invoice ID INUS280791
 Date 15-Sep-24
 Page 2 of 2
 Sales Order
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 Your Ref Q452280,
 Our Ref , Q-452280,
 Payment Net 30 days
 Invoice Account 115458
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BILL TO

Hudson Police Dept - NH
 1 Constitution Dr
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 Hudson, NH 03051-3986
 USA

PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc.
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attr: Axon Enterprises 29661-2018
Reference No	INUS280791	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS280791	Reference No INUS280791	Tempe, AZ 85283
					Reference No INUS280791

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Town of Hudson

Revenues and Expenditures

Through October 31, 2024

Town of Hudson, NH
Appropriations and Revenue Summary
Month Ending: As of October 31, 2024

State #	Dept #	Department	Budget FY 2025	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
01	General Fund									
4199	5020	Trustees of Trust Funds	3,057	0	0	3,057	1,094	0	1,963	36%
4195	5025	Cemetery Trustees	5,050	0	0	5,050	1	0	5,049	0%
4140	5030	Town Clerk/Tax Collector	464,716	0	0	464,716	168,233	16,577	279,907	40%
4140	5031	Town Clerk	136,406	0	0	136,406	5,913	58	130,435	4%
4140	5041	Moderator	104,670	0	0	104,670	11,584	3,600	89,486	15%
4140	5042	Supervisors of The Checklist	6,286	0	0	6,286	1,157	0	5,129	18%
4199	5050	Town Treasurer	8,074	0	0	8,074	2,691	0	5,383	33%
4199	5055	Sustainability Committee	1,300	0	0	1,300	564	300	437	66%
4520	5063	Benson Park Committee	1,100	0	0	1,100	243	0	857	22%
4199	5070	Municipal Budget Committee	800	0	0	800	370	0	430	46%
4140	5077	IT - Town Officers	4,250	0	0	4,250	1,015	0	3,235	24%
4199	5080	Ethics Committee	100	0	0	100	0	0	100	0%
		Town Officers	735,809	0	0	735,809	192,865	20,535	522,409	29%
4130	5110	Board of Selectmen/Administrator	608,553	47,948	0	656,501	151,021	12,395	493,084	25%
4194	5115	Oakwood	2,275	0	13	2,288	637	50	1,601	30%
4194	5120	Town Hall Operations	108,823	0	214	109,037	38,674	0	70,363	35%
4442	5151	Town Poor	65,000	0	0	65,000	11,728	0	53,272	18%
4130	5177	IT - Town Administration	800	0	0	800	336	0	464	42%
		Administration	785,451	47,948	227	833,626	202,396	12,445	618,785	26%
4153	5200	Legal	120,000	0	0	120,000	23,041	51,223	45,736	62%
4150	5310	Finance Administration	211,603	0	0	211,603	88,970	21,692	100,941	52%
4150	5320	Accounting	356,230	0	0	356,230	113,871	557	241,802	32%
4150	5377	IT - Finance	2,945	0	0	2,945	233	90	2,622	11%
		Finance	570,778	0	0	570,778	203,074	22,339	345,365	39%
4150	5330	Information Technology	863,097	0	0	863,097	322,791	6,606	533,699	38%
		Information Technology	863,097	0	0	863,097	322,791	6,606	533,699	38%
4152	5410	Assessing Department	486,926	37,059	0	523,985	137,915	13,936	372,134	29%
4152	5477	IT- Assessing	12,612	0	0	12,612	161	0	12,451	1%
		Assessing	499,538	37,059	0	536,597	138,076	13,936	384,585	28%
4312	5515	Public Works Facility	61,728	0	0	61,728	26,181	9,505	26,043	58%
4312	5551	Public Works Administration	335,036	0	3,903	338,939	108,455	955	229,529	32%
4312	5552	Streets	3,713,909	203,729	(76,089)	3,841,549	1,556,656	981,760	1,303,133	66%
4312	5553	Equipment Maintenance	490,436	0	7,924	498,360	191,368	12,752	294,240	41%
4312	5554	Drainage	768,541	0	16,666	785,207	286,324	11,974	486,909	38%
4522	5556	Parks Division	249,893	0	3,588	253,481	86,828	18,586	148,068	42%
4312	5577	IT - Public Works	5,040	0	0	5,040	3,548	0	1,492	70%
		Public Works	5,624,583	203,729	(44,008)	5,784,304	2,259,359	1,035,532	2,489,414	57%

Town of Hudson, NH
Appropriations and Revenue Summary
Month Ending: As of October 31, 2024

State #	Dept #	Department	Budget FY 2025	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4191	5277	IT - LUD	6,580	0	0	6,580	3,409	1,443	1,728	74%
4191	5571	LUD - Planning	383,443	0	0	383,443	99,286	10,292	273,866	29%
4191	5572	LUD - Planning Board	6,350	0	0	6,350	485	0	5,865	8%
4191	5581	LUD - Zoning	237,249	0	270	237,519	77,054	2,499	157,965	33%
4191	5583	LUD - Zoning Board of Adj	16,500	0	0	16,500	1,035	13,482	1,983	88%
4311	5585	LUD - Engineering	478,577	2,915	569	482,061	157,169	60,271	264,621	45%
		Land Use	1,128,699	2,915	839	1,132,453	338,438	87,987	706,028	38%
4210	5610	Police Administration	400,959	0	5,879	406,838	107,256	14,898	284,683	30%
4210	5615	Police Facility Operations	336,128	0	415	336,543	96,549	55,168	184,826	45%
4210	5620	Police Communications	878,331	0	0	878,331	298,833	958	578,540	34%
4210	5630	Police Patrol	7,909,169	7,699	272	7,917,140	2,397,961	153,223	5,365,956	32%
4210	5640	Investigations	15,226	0	0	15,226	2,463	1,800	10,963	28%
4414	5650	Animal Control	160,627	0	8	160,635	49,584	630	110,422	31%
4210	5660	Information Services	202,009	0	0	202,009	81,836	0	120,173	41%
4210	5671	Support Services	100,023	14,556	4,277	118,856	49,990	27,255	41,611	65%
4210	5672	Crossing Guards	70,703	0	0	70,703	14,421	224	56,057	21%
4210	5673	Prosecutor	397,783	0	0	397,783	126,413	2,010	269,360	32%
4210	5674	Debt Service	504,930	0	0	504,930	389,215	0	115,715	77%
4210	5677	IT - Police	96,431	0	0	96,431	70,042	4,321	22,068	77%
		Police	11,072,319	22,255	10,850	11,105,424	3,684,564	260,486	7,160,374	36%
4220	5710	Fire Administration	858,585	1,974	14,251	874,810	258,536	25,733	590,541	32%
4220	5715	Fire Facilities	154,562	14,312	243	169,117	58,713	10,218	100,186	41%
4220	5720	Fire Communications	388,528	21,600	11,509	421,637	149,802	14,964	256,870	39%
4220	5730	Fire Suppression	6,497,820	81,184	383,945	6,962,949	2,497,595	236,544	4,228,811	39%
4220	5740	Fire Inspectional Services	549,255	0	0	549,255	183,620	3,861	361,774	34%
4220	5765	Fire Alarm	3,000	0	0	3,000	0	100	2,900	3%
4220	5770	Emergency Management	87,196	0	0	87,196	82,820	16,667	(12,291)	114%
4220	5777	IT - Fire	48,339	0	0	48,339	33,701	11,527	3,112	94%
		Fire	8,587,285	119,070	409,948	9,116,303	3,264,787	319,614	5,531,902	39%
4520	5810	Recreation Administration	205,888	0	0	205,888	68,656	98	137,134	33%
4520	5814	Recreation Facilities	69,879	0	137	70,016	21,452	528	48,035	31%
4520	5821	Supervised Play	153,386	0	994	154,380	113,620	0	40,760	74%
4520	5824	Ballfields	11,742	0	0	11,742	3,290	0	8,452	28%
4520	5825	Tennis	1,500	0	0	1,500	0	0	1,500	0%
4520	5826	Lacrosse	7,746	0	0	7,746	0	0	7,746	0%
4520	5831	Basketball	50,659	0	0	50,659	1,373	2,407	46,878	7%
4520	5834	Soccer	13,986	0	0	13,986	8,776	1,688	3,522	75%
4520	5835	Senior Activities Operations	65,453	0	0	65,453	22,092	3,170	40,191	39%
4520	5836	Teen Dances	1,200	0	0	1,200	0	0	1,200	0%
4520	5839	Community Activities	8,600	0	0	8,600	1,250	98	7,252	16%
4520	5877	IT - Recreation	8,000	0	0	8,000	161	4,800	3,039	62%
		Recreation	598,039	0	1,131	599,170	240,671	12,790	345,708	42%

Town of Hudson, NH
Appropriations and Revenue Summary
Month Ending: As of October 31, 2024

State #	Dept #	Department	Budget FY 2025	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4196	5910	Insurance	644,198	0	0	644,198	640,113	0	4,085	99%
4199	5920	Community Grants	108,491	0	0	108,491	99,656	0	8,835	92%
4583	5930	Patriotic Purposes	7,100	0	0	7,100	0	0	7,100	0%
4199	5940	Other Expenses	149,169	0	(14,850)	134,319	7,614	988	125,716	6%
4220	5960	Hydrant Rental	276,971	0	0	276,971	69,243	0	207,728	25%
4321	5970	Solid Waste Contract	2,398,989	0	0	2,398,989	595,093	1,806,006	(2,109)	100%
		Non-Departmental	3,584,918	0	(14,850)	3,570,068	1,411,719	1,806,994	351,355	90%
		General Fund Appropriation Subtotal	34,170,516	432,975	364,138	34,967,629	12,281,783	3,650,486	19,035,361	45.6%
		Warrant Articles								
4194	6013	Generator Replace/Repair	10,000	0	0	10,000	10,000	0	0	100%
4901	6015	Widening Lowell Rd from Wason	0	53,536	(1,346)	52,190	26,064	26,126	0	100%
4901	6032	Development of Benson Property	10,000	0	0	10,000	10,000	0	0	100%
4152	6040	Future Prop. Revaluation CRF	25,000	0	0	25,000	25,000	0	0	100%
4220	6053	Fire Captain Training Officer	164,891	0	(164,891)	0	0	0	0	0%
4220	6055	Fire Apparatus CRF	50,000	0	0	50,000	50,000	0	0	100%
4220	6057	Fire Appar Refub & Repr CRF	100,000	0	0	100,000	100,000	0	0	100%
4220	6059	Fire Fighters Union Contract	230,106	0	(230,106)	0	0	0	0	0%
4130	6062	Public Works Union Contract	54,160	0	(54,160)	0	0	0	0	0%
4220	6072	Fire Equipment CRF	25,000	0	0	25,000	25,000	0	0	0%
4210	6073	Estab. Police Safety Equipment CF	105,000	0	0	105,000	105,000	0	0	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
4909	6099	Town Wide Paving	100,000	0	(100,000)	0	0	0	0	0%
4909	6211	Bridge Repair State	0	157,900	0	157,900	182,955	402	(25,457)	116%
4909	6212	Taylor Falls & Veteran Bridge Reh	0	0	0	0	0	0	0	0%
4909	6212-500	Taylor Falls/Veteran Brdg (State)	0	0	0	0	0	0	0	0%
4909	6214	Melendy Rd Bridge Rehab.	100,000	0	0	100,000	0	0	100,000	0%
0000	6434	Operating Transfer to Library	0	0	0	0	524,093	0	(524,093)	0%
0000	6436	Operating Transfer to Cons Co.	0	0	0	0	0	0	0	0%
		General Fund Warrant Articles	989,157	211,436	(550,503)	650,090	1,073,112	26,528	(449,550)	169%
		General Fund Total Budget	35,159,673	644,411	(186,365)	35,617,720	13,354,894	3,677,014	18,585,812	48%
02		Sewer Fund								
4326	5561	Sewer Billing & Collection	184,184	0	0	184,184	97,342	9,068	77,774	58%
4326	5562	Sewer Operation & Maintenance	1,332,522	186,637	10,434	1,529,593	389,340	646,081	494,172	68%
4326	5564	Sewer Capital Projects	910,000	126,848	0	1,036,848	413,277	110,542	513,028	51%
4326	6013	Generator Replace/Repair CRF	10,000	0	0	10,000	10,000	0	0	0%
4312	6062	Public Works Union Contract	36,107	0	(36,107)	0	0	0	0	0%
4326	6085	Drainage CRF	100,000	0	0	100,000	100,000	0	0	0%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	0%
		Sewer Fund	2,587,813	313,485	(25,673)	2,875,625	1,024,959	765,692	1,084,974	62%

Town of Hudson, NH
Appropriations and Revenue Summary
Month Ending: As of October 31, 2024

State #	Dept #	Department	Budget FY 2025	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
03	Water Fund									
4332	5591	Water - Administration	324,598	900	(100)	325,398	156,056	27,152	142,190	56%
4332	5592	Water - Ops & Maintenance	1,644,803	274,292	51,930	1,971,025	511,693	1,102,519	356,813	82%
4335	5593	Water - Supply	1,306,108	29,536	536	1,336,180	249,181	296,464	790,535	41%
4721	5594	Water - Debt Service	1,096,156	0	0	1,096,156	45,578	0	1,050,578	4%
4194	6013	Generator Replace/Repair CRF	10,000	0	0	10,000	10,000	0	0	0%
		Water Fund	4,381,665	304,727	52,366	4,738,759	972,508	1,426,135	2,340,116	51%
04	5060	Library	1,304,179	13,924	(1,386)	1,316,716	427,501	2,288	886,928	33%
06	5586	Conservation Commission	52,753	162,329	4,050	219,132	47,498	137,504	34,130	84%
			1,356,932	176,253	2,664	1,535,848	474,998	139,792	921,058	40%
Total General, Sewer, Water Funds			43,486,083	1,438,877	(157,009)	44,767,952	15,827,359	6,008,633	22,931,960	49%
			Budgeted Revenue		Supplemental Budget	Adjusted Revenue	Revenues	Use of Fund Balance	Balance	
	General Fund Revenue	12,096,832	0	20,074	12,116,906	3,537,233	0	8,579,673	29%	
	Sewer Fund Revenue	2,451,706	0	239	2,451,945	652,330	0	1,799,615	27%	
	Water Fund Revenue	4,381,665	0	52,466	4,434,131	1,625,968	0	2,808,164	37%	
Total General, Sewer, Water Funds Revenue			18,930,203	0	72,779	19,002,982	5,815,530	0	13,187,452	31%
Other Funds										
State #	Dept #	Department	FY 2025	Encumbered	PY Adjustmts	Appropriation	Expended To Date	Encumbered	Available	Expended
14	5630	Police Forfeiture Fund	0	12,937	(12,370)	567	34,395	27,660	(61,488)	100%
35	5845	Senior Activities Revolving Fund	0	0	0	0	52,533	0	(52,533)	0%
45	5045	Community TV Revolving Fund	0	0	86	86	123,189	3,341	(126,443)	100%
50	5750	EMS Revolving Fund	453,517	20,520	0	474,037	36,281	240,257	197,499	58%
		Other Funds	453,517	33,457	(12,284)	474,690	246,398	271,258	(42,966)	109%
			Budgeted Revenue		Supplemental Budget	Adjusted Revenue	Revenues	Use of Fund Balance	Balance	
	Sr. Revolving Fund	0			0	54,096			(54,096)	0%
	Community TV Revolving Fund	0			86	86	87,452		(87,366)	0%
	EMS Revolving Fund	0			0	94,202			(94,202)	0%
Total Expenditures All Funds			43,939,600	1,472,334	(169,292)	45,242,642	16,073,757	6,279,890	22,888,994	49%

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: October 2024, GL Year 2025

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
General Fund						
01-0000-4913-000-000	Transfer from Land Use Change Fund	0.00	0.00	0.00	0.00	0.000
01-0000-4914-000-000	Library Revenue	2,261.00	0.00	0.00	2,261.00	0.000
01-3110-4100-000-000	General Property Taxes	0.00	0.00	0.00	0.00	0.000
01-3110-4101-000-000	Overlay	0.00	0.00	0.00	0.00	0.000
01-3185-4120-000-000	Yield Taxes and Interest	8,000.00	0.00	5.50	7,994.50	0.069
01-3186-4115-000-000	In Lieu of Taxes	12,816.00	0.00	0.00	12,816.00	0.000
01-3189-4121-000-000	Excavation Activity Tax	5,000.00	0.00	0.00	5,000.00	0.000
01-3189-4127-000-000	Boat Tax	8,000.00	26.00	1,633.96	6,366.04	20.425
01-3190-4203-000-000	Charges on Property Taxes	5,000.00	82.26	2,821.01	2,178.99	56.420
01-3190-4204-000-000	Interest on Property Taxes	160,000.00	12,338.28	21,606.53	138,393.47	13.504
01-3220-4201-000-000	Motor Vehicle Permits	6,000,000.00	704,052.88	2,320,581.58	3,679,418.42	38.676
01-3230-4216-000-000	Certificate of Occupancy Permit	15,000.00	200.00	4,400.00	10,600.00	29.333
01-3230-4218-000-000	Building Permits	400,000.00	21,117.70	96,935.38	303,064.62	24.234
01-3230-4381-000-000	Septic Inspection Fees	6,000.00	600.00	2,700.00	3,300.00	45.000
01-3290-4209-000-000	Excavation Permits	5,000.00	300.00	3,375.00	1,625.00	67.500
01-3290-4214-000-000	Driveway Permits	2,000.00	200.00	700.00	1,300.00	35.000
01-3290-4217-000-000	Health Permits	0.00	0.00	150.00	-150.00	0.000
01-3290-4221-000-000	Pistol Permits	2,500.00	50.00	260.00	2,240.00	10.400
01-3290-4233-000-000	Oil Burner/Kerosene Permits	0.00	0.00	0.00	0.00	0.000
01-3290-4238-000-000	Police Alarm Permit	2,800.00	330.00	345.00	2,455.00	12.321
01-3290-4239-000-000	Fire - Place of Assembly	2,000.00	250.00	540.00	1,460.00	27.000
01-3290-4254-000-000	Fire Alarm Permits	1,500.00	79.00	474.00	1,026.00	31.600
01-3290-4312-000-000	Zoning Application Fees	3,000.00	750.87	3,670.50	-670.50	122.350
01-3290-4313-000-000	Planning Board Fees	120,000.00	1,641.89	3,045.15	116,954.85	2.538
01-3290-4315-000-000	Sewer Service Permit	3,000.00	75.00	125.00	2,875.00	4.167
01-3290-4321-000-000	UCC Filings	7,000.00	0.00	1,440.00	5,560.00	20.571
01-3290-4322-000-000	Vital Statistics	10,000.00	890.00	5,145.00	4,855.00	51.450
01-3290-4323-000-000	Police Fines, Court	0.00	0.00	0.00	0.00	0.000
01-3290-4325-000-000	Animal Control Fines/Fees	10,000.00	688.00	7,800.50	2,199.50	78.005
01-3290-4326-000-000	Notary Fees	100.00	0.00	0.00	100.00	0.000

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01-3290-4327-000-000	Parking Violation Fees	1,000.00	0.00	20.00	980.00	2.000
01-3290-4328-000-000	Street Acceptance/Opening Fee	0.00	250.00	350.00	-350.00	0.000
01-3290-4334-000-000	Construction Inspection Fee	20,000.00	3,920.00	17,080.00	2,920.00	85.400
01-3290-4335-000-000	Animal Boarding Fees	1,100.00	45.00	45.00	1,055.00	4.091
01-3290-4343-000-000	Copy Fees and Sale of Books	1,500.00	18.00	92.25	1,407.75	6.150
01-3290-4347-000-000	Bad Check Fees	2,500.00	100.00	492.38	2,007.62	19.695
01-3290-4356-000-000	Police False Alarm Fines	10,000.00	300.00	1,100.00	8,900.00	11.000
01-3290-4421-000-000	Marriage Licenses	2,000.00	426.00	1,670.00	330.00	83.500
01-3290-4422-000-000	Hawker/Peddler License	1,000.00	0.00	240.00	760.00	24.000
01-3290-4427-000-000	Articles of Agreement	0.00	0.00	0.00	0.00	0.000
01-3290-4428-000-000	Pole Licenses	0.00	0.00	20.00	-20.00	0.000
01-3290-4430-000-000	Scrap Metal License	0.00	0.00	0.00	0.00	0.000
01-3290-4450-000-000	Animal Control Licenses	18,000.00	277.50	3,820.00	14,180.00	21.222
01-3290-4451-000-000	Drain Layers License	1,000.00	250.00	500.00	500.00	50.000
01-3351-4840-000-000	Shared Revenue - Municipal Aid	0.00	0.00	0.00	0.00	0.000
01-3352-4841-000-000	Shared Revenue - Meals and Rental Tax Distribution	1,793,865.00	0.00	0.00	1,793,865.00	0.000
01-3353-4610-000-000	Shared Revenue - Highway Block Grant	549,000.00	169,084.59	338,169.18	210,830.82	61.597
01-3359-4656-000-000	Grants - Police	26,247.39	0.00	12,399.15	13,848.24	47.240
01-3359-4657-000-000	Grants - Fire	0.00	5,638.04	6,593.74	-6,593.74	0.000
01-3359-4659-000-000	Grants - Other	14,050.00	0.00	17,203.00	-3,153.00	122.441
01-3359-4660-000-000	Grants - Pandemic	0.00	0.00	0.00	0.00	0.000
01-3379-4300-000-000	Sewer Utility Admin Fee	44,000.00	0.00	44,000.00	0.00	100.000
01-3379-4301-000-000	Water Utility Admin Fee	66,000.00	0.00	66,000.00	0.00	100.000
01-3401-4324-000-000	Police Record Fees	7,000.00	336.00	2,581.00	4,419.00	36.871
01-3401-4342-000-000	Sale of Checklists	500.00	0.00	514.50	-14.50	102.900
01-3401-4708-000-000	Welfare Reimbursement	1,000.00	0.00	0.00	1,000.00	0.000
01-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
01-3401-4720-000-000	Police Outside Detail	200,000.00	6,654.16	39,746.02	160,253.98	19.873
01-3401-4721-000-000	Police Outside Detail - Cruiser	0.00	1,690.00	8,160.00	-8,160.00	0.000
01-3401-4729-000-000	Contracted Services - Litchfield	30,000.00	13,125.00	13,125.00	16,875.00	43.750
01-3401-4730-000-000	Ambulance Billings	400,000.00	0.00	86,701.25	313,298.75	21.675

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01-3401-4731-000-000	Charges on Ambulance Receivables	0.00	0.00	-5,638.97	5,638.97	0.000
01-3401-4732-000-000	Fire Incident Reports	500.00	30.00	180.00	320.00	36.000
01-3401-4745-000-000	Cable Franchise Fees	77,000.00	0.00	21,841.46	55,158.54	28.366
01-3401-4746-000-000	Police Testing and Application Fees	0.00	0.00	0.00	0.00	0.000
01-3401-4748-000-000	Insurance Reimbursement	102,096.61	6,045.50	28,215.72	73,880.89	27.636
01-3401-4756-000-000	Misc Rev - Police	1,825.00	1,300.00	1,504.62	320.38	82.445
01-3401-4757-000-000	Misc Rev - Fire	500.00	0.00	0.00	500.00	0.000
01-3401-4758-000-000	Misc Rev - Recreation	0.00	0.00	0.00	0.00	0.000
01-3401-4759-000-000	Misc Rev - Other	11,233.11	79,558.52	77,344.66	-66,111.55	688.542
01-3401-4761-000-000	Rec Rev - Basketball	45,000.00	19,218.00	40,638.00	4,362.00	90.307
01-3401-4762-000-000	Rec Rev - Supervised Play	165,000.00	0.00	54,254.00	110,746.00	32.881
01-3401-4763-000-000	Rec Rev - Flag Football	3,000.00	0.00	0.00	3,000.00	0.000
01-3401-4764-000-000	Rec Rev - Soccer	36,500.00	945.00	6,810.00	29,690.00	18.658
01-3401-4765-000-000	Rec Rev - Tennis	1,500.00	0.00	130.00	1,370.00	8.667
01-3401-4766-000-000	Rec Rev - Teen Dances	4,400.00	0.00	0.00	4,400.00	0.000
01-3401-4767-000-000	Rec Rev - Adult Softball	15,490.00	150.00	850.00	14,640.00	5.487
01-3401-4768-000-000	Rec Rev - Lacrosse	6,000.00	0.00	0.00	6,000.00	0.000
01-3401-4769-000-000	Rec Rev - Community Activities	12,000.00	2,745.00	2,745.00	9,255.00	22.875
01-3501-4704-000-000	Sale of Town Property	55,000.00	0.00	3,535.35	51,464.65	6.428
01-3502-4702-000-000	Bank Charges	-10,000.00	-460.00	-2,244.37	-7,755.63	22.444
01-3502-4703-000-000	Interest on Investments	300,000.00	42,946.65	165,484.81	134,515.19	55.162
01-3503-4373-000-000	Rents of Town Property	3,000.00	0.00	0.00	3,000.00	0.000
01-3508-4556-000-000	Donations - Police	3,338.87	1,000.00	1,000.00	2,338.87	29.950
01-3508-4557-000-000	Donations - Fire	0.00	1,000.00	1,000.00	-1,000.00	0.000
01-3508-4558-000-000	Donations - Recreation	993.95	0.00	0.00	993.95	0.000
01-3508-4559-000-000	Donations - Other	838.97	347.71	545.71	293.26	65.045
01-3914-4996-000-000	Voted from Surplus	205,000.00	0.00	0.00	205,000.00	0.000
01-3915-4922-000-000	From Capital Reserve Fund	0.00	0.00	0.00	0.00	0.000
01-3916-4925-000-000	From Agency/Corridor Fund	0.00	0.00	0.00	0.00	0.000
01-3934-4998-000-000	Proceeds from Bonds	0.00	0.00	0.00	0.00	0.000
01-3939-4999-000-000	Use of Fund Balance	1,100,000.00	0.00	0.00	1,100,000.00	0.000

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01-4324-4330-000-000	Extra Dump Passes	0.00	180.00	660.00	-660.00	0.000
Totals	General Fund	12,120,955.90	1,100,792.55	3,537,232.57	8,583,723.33	29.183

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Sewer Fund						
02-3190-4180-000-000	Interest on Sewer Utility	14,000.00	307.46	9,676.17	4,323.83	69.116
02-3190-4181-000-000	Sewer Betterment Interest	728.00	0.00	0.00	728.00	0.000
02-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
02-3401-4759-000-000	Misc Rev - Other	238.86	0.00	238.86	0.00	100.000
02-3403-4780-000-000	Sewer Base Charges	577,000.00	142,993.09	285,648.11	291,351.89	49.506
02-3403-4781-000-000	Sewer Consumption Charges	573,717.00	183,843.74	326,799.66	246,917.34	56.962
02-3409-4783-000-000	Sewer Capital Assessment Other Chg	50.00	0.00	0.00	50.00	0.000
02-3500-4773-000-000	Otarnic Pond Betterment Assessment	24,911.00	0.00	0.00	24,911.00	0.000
02-3500-4782-000-000	Sewer Capital Assessment	75,000.00	2,325.00	30,155.70	44,844.30	40.208
02-3502-4702-000-000	Bank Charges	-3,700.00	0.00	-188.82	-3,511.18	5.103
02-3508-4561-000-000	Donations - Sewer	0.00	0.00	0.00	0.00	0.000
02-3509-4786-000-000	Sewer - Other Income/(Expenses)	0.00	0.00	0.00	0.00	0.000
02-3915-4922-000-000	From Capital Reserve Fund	910,000.00	0.00	0.00	910,000.00	0.000
02-3939-4999-000-000	Use of Fund Balance	255,000.00	0.00	0.00	255,000.00	0.000
02-4915-4915-000-000	To Capital Reserve Fund - Sewer	25,000.00	0.00	0.00	25,000.00	0.000
Totals	Sewer Fund	2,451,944.86	329,469.29	652,329.68	1,799,615.18	26.605

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Water Fund						
03-3190-4794-000-000	Interest on Delinquent Accounts	10,000.00	0.00	1,275.08	8,724.92	12.751
03-3290-4394-000-000	Backflow Testing Fees	36,000.00	6,650.00	21,185.00	14,815.00	58.847
03-3290-4395-000-000	Water Hookup Fee	234,000.00	800.00	4,755.00	229,245.00	2.032
03-3290-4396-000-000	Water Service Fees	12,000.00	570.00	2,930.36	9,069.64	24.420
03-3290-4397-000-000	Shutoff/Reconnect Fee	3,500.00	250.00	875.00	2,625.00	25.000
03-3359-4659-000-000	Grants - Other	50,259.61	0.00	66,285.85	-16,026.24	131.887
03-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
03-3401-4748-000-000	Insurance Reimbursement	0.00	0.00	0.00	0.00	0.000
03-3401-4759-000-000	Misc Rev - Other	2,206.69	0.00	2,206.69	0.00	100.000
03-3402-4390-000-000	Rental Fee - Private Hydrant	65,500.00	6,676.18	28,567.84	36,932.16	43.615
03-3402-4391-000-000	Rental Fee - Public Hydrant	78,000.00	6,496.20	25,984.80	52,015.20	33.314
03-3402-4392-000-000	Public Fire Protection	224,000.00	21,307.55	88,789.49	135,210.51	39.638
03-3402-4790-000-000	Water Base Charges	970,200.00	83,928.67	335,412.01	634,787.99	34.571
03-3402-4791-000-000	Water Usage Charges	2,165,965.00	225,835.50	940,203.72	1,225,761.28	43.408
03-3402-4792-000-000	Fire Access Charges	215,000.00	16,584.67	66,338.68	148,661.32	30.855
03-3402-4799-000-000	Water Sales to Pennichuck	25,000.00	3,937.05	3,937.05	21,062.95	15.748
03-3502-4702-000-000	Bank Charges	-2,500.00	0.00	-1,740.94	-759.06	69.638
03-3502-4703-000-000	Interest on Investments	0.00	0.00	37,761.93	-37,761.93	0.000
03-3509-4793-000-000	Other Income - Water	10,000.00	400.00	1,200.00	8,800.00	12.000
03-3915-4922-000-000	From Capital Reserve Fund	60,000.00	0.00	0.00	60,000.00	0.000
03-3939-4999-000-000	Use of Fund Balance	265,000.00	0.00	0.00	265,000.00	0.000
03-4915-4915-000-000	To Capital Reserve Funds	10,000.00	0.00	0.00	10,000.00	0.000
Totals	Water Fund	4,434,131.30	373,435.82	1,625,967.56	2,808,163.74	36.669

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Sr Activities Revolving Fund						
35-3401-4735-000-000	Misc Rev - Senior Activities	0.00	2,531.00	9,591.00	-9,591.00	0.000
35-3401-4736-000-000	Membership Fees	0.00	510.00	7,570.00	-7,570.00	0.000
35-3401-4737-000-000	Senior Rev - Field Trips	0.00	6,039.00	36,934.80	-36,934.80	0.000
Totals	Sr Activities Revolving Fund	0.00	9,080.00	54,095.80	-54,095.80	0.000

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Community TV Revolving Fund						
45-3401-4745-000-000	Cable Franchise Fees	0.00	0.00	87,365.86	-87,365.86	0.000
45-4199-4759-000-000	Misc Rev - Other	86.39	0.00	86.39	0.00	100.000
Totals	Community TV Revolving Fund	86.39	0.00	87,452.25	-87,365.86	###.###

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
EMS Revolving Fund						
50-0000-4729-000-000	EMS - Contracted Services	0.00	13,125.00	13,125.00	-13,125.00	0.000
50-0000-4730-000-000	EMS - 50% Ambulance Billings	0.00	0.00	86,701.26	-86,701.26	0.000
50-0000-4731-000-000	EMS - 50% Charges on Amb Billings	0.00	0.00	-5,623.97	5,623.97	0.000
Totals	EMS Revolving Fund	0.00	13,125.00	94,202.29	-94,202.29	0.000

**TOWN OF HUDSON
AUTOMOBILE REGISTRATION BY MONTH
FISCAL YEARS 2020, 2021, 2022, 2023, 2024, 2025**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2020	\$437,974	\$485,183	\$410,994	\$530,162	\$446,610	\$470,237	\$2,781,159	\$638,551	\$515,784	\$416,309	\$331,136	\$452,398	\$745,339	\$3,099,517	\$5,880,675	\$5,420,000
vs. Budget	8.1%	17.0%	24.6%	34.4%	42.6%	51.3%	51.3%	63.1%	72.6%	80.3%	86.4%	94.7%	108.5%	57.2%	vs. Budget	108.5%
FY2021	\$516,858	\$430,094	\$461,725	\$494,524	\$440,822	\$489,084	\$2,833,106	\$542,186	\$502,930	\$627,048	\$523,883	\$518,796	\$571,111	\$3,285,953	\$6,119,060	\$5,420,000
vs. Budget	9.5%	17.5%	26.0%	35.1%	43.2%	52.3%	52.3%	62.3%	71.6%	83.1%	92.8%	102.4%	112.9%	60.6%	vs. Budget	112.9%
FY2022	\$433,575	\$488,988	\$450,479	\$504,693	\$429,947	\$435,191	\$2,742,872	\$536,311	\$513,594	\$552,932	\$539,268	\$528,792	\$551,548	\$3,222,444	\$5,965,316	\$5,420,000
vs. Budget	8.0%	17.0%	25.3%	34.6%	42.6%	50.6%	50.6%	60.5%	70.0%	80.2%	90.1%	99.9%	110.1%	59.5%	vs. Budget	110.1%
FY2023	\$462,768	\$505,396	\$453,460	\$563,076	\$441,048	\$474,930	\$2,900,677	\$538,783	\$474,370	\$555,183	\$582,626	\$543,124	\$586,057	\$3,280,142	\$6,180,819	\$5,500,000
vs. Budget	8.4%	17.6%	25.8%	36.1%	44.1%	52.7%	52.7%	62.5%	71.2%	81.3%	91.8%	101.7%	112.4%	59.6%	vs. Budget	112.4%
FY2024	\$415,289	\$608,209	\$485,953	\$620,595	\$453,948	\$436,072	\$3,020,064	\$565,455	\$478,453	\$553,050	\$677,480	\$561,085	\$563,258	\$3,398,781	\$6,418,845	\$5,600,000
vs. Budget	7.4%	18.3%	27.0%	38.0%	46.1%	53.9%	53.9%	64.0%	72.6%	82.4%	94.5%	104.6%	114.6%	60.7%	vs. Budget	114.6%
FY2025	\$565,542	\$512,399	\$538,588	\$704,053			\$2,320,582							\$0	\$2,320,582	\$6,000,000
vs. Budget	9.4%	18.0%	26.9%	38.7%			38.7%							0.0%	vs. Budget	38.7%

**TOWN OF HUDSON
GENERAL FUND INTEREST BY MONTH
FISCAL YEARS 2020, 2021, 2022, 2023, 2024, 2025**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2020	\$0	\$42,580	\$39,013	\$33,695	\$24,052	\$13,649	\$152,989	\$6,066	\$35,128	\$32,541	\$8,141	\$5,937	\$21,179	\$108,992	\$261,981	\$361,000
vs. Budget	0.0%	11.8%	22.6%	31.9%	38.6%	42.4%	42.4%	44.1%	53.8%	62.8%	65.1%	66.7%	72.6%	30.2%	vs. Budget	72.6%
FY2021	\$0	\$0	\$12,143	\$0	\$0	\$3,909	\$16,052	\$0	\$611	\$210	\$204	\$198	\$142	\$1,365	\$17,417	\$261,000
vs. Budget	0.0%	0.0%	4.7%	4.7%	4.7%	6.2%	6.2%	6.2%	6.4%	6.5%	6.5%	6.6%	6.7%	0.5%	vs. Budget	6.7%
FY2022	\$147	\$147	\$195	\$350	\$175	\$102	\$1,115	\$96	\$86	\$388	\$1,460	\$2,602	\$3,060	\$7,691	\$8,806	\$20,000
vs. Budget	0.1%	1.5%	2.4%	4.2%	5.1%	5.6%	5.6%	6.1%	6.5%	8.4%	15.7%	28.7%	44.0%	38.5%	vs. Budget	44.0%
FY2023	\$3,546	\$4,916	\$4,878	\$7,048	\$8,684	\$4,055	\$33,127	\$3,578	\$3,302	\$27,860	\$36,767	\$39,973	\$41,799	\$153,279	\$186,407	\$25,000
vs. Budget	14.2%	33.8%	53.4%	81.6%	116.3%	132.5%	132.5%	146.8%	160.0%	271.5%	418.5%	578.4%	745.6%	613.1%	vs. Budget	745.6%
FY2024	\$69,731	\$67,900	\$54,979	\$53,812	\$22,245	\$17,611	\$286,278	\$40,270	\$67,127	\$70,648	\$56,737	\$33,496	\$32,162	\$300,440	\$586,717	\$25,000
vs. Budget	278.9%	550.5%	770.4%	985.7%	1074.7%	1145.1%	1145.1%	1306.2%	1574.7%	1857.3%	2084.2%	2218.2%	2346.9%	1201.8%	vs. Budget	2346.9%
FY2025	\$31,060	\$47,147	\$44,332	\$42,947			\$165,485							\$0	\$165,485	\$300,000
vs. Budget	10.4%	26.1%	40.8%	55.2%			55.2%							0.0%	vs. Budget	55.2%