



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

BOARD OF SELECTMEN MEETING

February 25, 2025

7:00 PM

Board of Selectmen Meeting Room, Town Hall

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS & APPOINTMENT** - None
6. **CONSENT ITEMS**
 - A. **Assessing Items**
 - 1) Current Use Lien Releases: Map 193/Lot 55 & Map 193/Lot 56-25 & 23 Speare Road; Map 115/Lot 002 Sublot 006 – 5 A & B Acadia Drive
 - 2) All Veterans Tax Credit: 8 Linden St. – map 197/lot 186/sub 002
 - 3) Disabled Veteran Tax Credit: 25 Stoney Lane – map 116/lot 069
 - 4) Veteran Tax Credit: 14A Chandler Ct. – map 177/lot 005/sub 150; 6 Campbello St. – map 165/lot 027
 - 5) Elderly Exemptions: 15 Blackstone St. – map 175/lot 134; 12 Pond View Dr. – map 175/lot 034/sub 014
 - B. **Water/Sewer Items**
 - 1) Water Abatement: W-UTL-25-01 (01/14/2025) California Burritos Acct# 3503847708
 - 2) Water Abatement: W-UTL-25-02 (02/19/2025) Prestigious Investment Properties Acct# 3500879903

C. **Licenses & Permits & Policies**

- 1) Tag Day Permit – Humane Society of Greater Nashua
- 2) Hawker/Peddler License – The Blushing Rose
- 3) Outdoor Gathering Permit – British Car show
- 4) Outdoor Gathering Permit – Purrfect Thrift

D. **Donations** - None

E. **Acceptance of Minutes**

- 1) February 11, 2025

F. **Calendar**

2/25	7:00	Board of Selectmen	BOS Meeting Room
2/26	7:00	Planning Board	Buxton Meeting Room
2/27	3:00	Supervisors of the Checklist	BOS Meeting Room
2/27	7:00	Zoning Board	Buxton Meeting Room
3/04	6:00	Board of Selectmen	BOS Meeting Room
3/05	8:30a	Highway Safety Committee	BOS Meeting Room
3/05	7:00	Planning Board Workshop	Buxton Meeting Room
3/05	7:00	Budget Committee	BOS Meeting Room
3/06	7:00	Zoning Board	Hills Memorial Library
3/10	7:00	Cable Utility Committee	Hudson Cable Access Center
3/10	7:00	Conservation Commission	Buxton Meeting Room

**** 3/11 7:00am – 8:00pm TOWN & SCHOOL ELECTION ****

7. **OLD BUSINESS**

A. Votes taken after Nonpublic Session on February 11, 2025

- 1) Selectman Roy made a motion, seconded by Selectman Dumont, to approve the hiring of Cheryl Morin at \$21.61 per hour (step 3) of the Teamsters Local Union #633 contract, as recommended by the Interim Finance Supervisor. Motion carried, 5-0.
- 2) Selectman Dumont made a motion seconded by Selectman Morin, to accept Scott Stevens' resignation from the Public Works department, effective immediately, as recommended by the Public Works Supervisor. Motion carried, 5-0.
- 3) Selectman Morin made a motion, seconded by Selectman Roy, to post and advertise for the Truck Driver/Laborer position in the department of Public Works. Motion carried, 5-0.
- 4) Selectman Jakoby made a motion, seconded by Selectman Roy, to appoint IT Specialist Douglas Bosteels to the position of IT Director,

effective February 16, 2025 with an annual salary of \$117,916. Motion carried, 5-0.

- 5) Selectman Morin made a motion, seconded by Selectman Roy, to post for the position of IT Specialist in the IT Department. Motion carried, 5-0.
- 6) Selectman Morin made a motion, seconded by Selectman Roy, to adjourn at 8:352 p.m. Motion carried, 5-0.

8. NEW BUSINESS

- A. Public Hearing: DASH Treatment at Ottarnic Pond and Robinson Pond – *Engineering/Decision*
- B. Contract Approval for DASH Treatment – *Engineering/Decision*
- C. Robinson Rd. & Christine Dr. Water Main Acceptance – *Engineering/Decision*
- D. 9 Industrial Drive Property, Status Update – *Engineering/Decision*
- E. Finance Director Interview Committee – *Administration/Decision*
- F. Proposal for Legal Services – *Administration/Decision*
- G. Firefighter Annual Boot Drive Schedule – *Administration/Discussion*
- H. Policy Sub-Committee – *Administration/Discussion*

9. SELECTMEN LIAISON REPORTS/OTHER REMARKS

10. REMARKS BY TOWN ADMINISTRATOR

11. REMARKS BY SCHOOL BOARD

12. NONPUBLIC SESSION

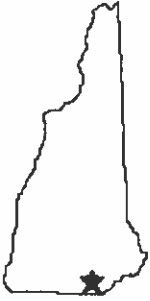
RSA 91-A:3 II (b) The hiring of any person as a public employee.

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).

13. ADJOURNMENT

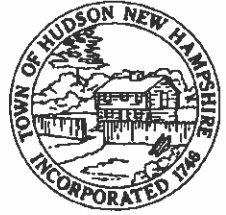
Reminder ...

Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than **12:00 noon on Thursday, March 6, 2025.**



TOWN OF HUDSON

Office of the Assessor



Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

MEMORANDUM

TO: Board of Selectmen
Roy E. Sorenson, Town Administrator

February 20, 2025

FROM: Jim Michaud, Chief Assessor

RECEIVED

RE: Current Use Lien Releases
Map 193 Lot 55 & Map 193 Lot 56 – 25 & 23 Speare Road

FEB 20 2025

TOWN OF HUDSON
SELECTMENS OFFICE

The attached Current Use Lien Releases for the above referenced sites are for the BOS's review and consideration to approve. The parcels are coming out of current use as they are under construction to a use, residential development, incompatible with the current use program.

The Subject properties are very similar in size and utility, 1.139 AC and 1.217 AC, respectively, and are located in an area of well/septic utilities. We have reviewed the;

- subdivision documents that created these parcels;
- reviewed vacant residential building lot land sales from 2022 forward;
- reviewed a vacant residential building lot sale on Gillis Street that sold for \$170,000, 9/2023;
- reviewed sales of two parcels adjacent to the Subject ones, each sold for \$170,000 per site a year ago;
- in addition referencing the latest assessed values from the recent 2022 revaluation.

We have determined a market value estimate, recognizing appreciation in the real estate market as evidenced by the change in the Town's annual assessment ratio, of \$180,000, for each parcel, calculation of land use change tax as follows;

$\$180,000 \times 10\% = \$18,000$ for each.

DRAFT MOTION

Motion to approve the attached Current Use Penalty Lien Releases for Map 193 Lot 55 and Map 193 Lot 56, 25 & 23 Speare Road, as recommended by the Chief Assessor.

FORM
A-5

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL**

STEP 1 - LAND USE CHANGE TAX TO BE BILLED TO:

PROPERTY OWNER(S) OR **RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:**

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME ROYSTAN, TRUSTEE	FIRST NAME/CORPORATION/TRUST NAME WENDY	INITIAL A.
	LAST NAME/CORPORATION/TRUST NAME ROYSTAN	FIRST NAME/CORPORATION/TRUST NAME REVOCABLE TRUST	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	MAILING ADDRESS 82 BUSH HILL ROAD		
MUNICIPALITY HUDSON		STATE NH	ZIP CODE 03051

STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED			
	(b) ACCESSIBLE STREET LOCATION 25 SPEARE ROAD		MUNICIPALITY Hudson	COUNTY HILLSBOROUGH
	(c) TOTAL ACRES OF PARCEL 1.139	PARCEL TAX MAP AND LOT # 193-055-000 acct#12030		DEED BOOK AND PAGE # 9332 2043
	(d) CHECK ONE BELOW: <input checked="" type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX			

NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Owners Name When Land Was First Recorded in Current Use: GEORGE WHITE	DEED BOOK AND PAGE # 2716 690	
(b) Total Number of Acres Originally Enrolled in Current Use	33.2 AC (S/B 32.65)	
(c) Total Number of Acres Previously Released Since The Original Recording	2.641	
(d) Number of Acres Subject to the LUCT Per This Assessment	1.139	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	28.87	

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL
 (continued)

STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative Description of the Disqualification: SITE DEVELOPMENT, FOUNDATION ETC	
(b) Actual Date of Change in Use (MM/DD/YYYY)	10/23/2024
(c) Full and True Market Value at Time of Change in Use	\$ 180,000.00
(d) Land Use Change Tax [Step 4(c) multiplied by 10%]	\$ 18,000.00

STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink) BOB GUESSFERD	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DILLON DUMONT	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DAVID S. MORIN	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) KARA ROY	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) HEIDI JAKOBY	SIGNATURE (in black or dark blue ink)	DATE

STEP 6 - BILL LAND USE CHANGE TAX TO:

(COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)

LAST NAME/CORPORATION/TRUST NAME ROYSTAN	FIRST NAME/CORPORATION/TRUST NAME WENDY, TRUSTEE	INITIAL A
MAILING ADDRESS 82 BUSH HILL ROAD		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051
(b) Actual Date of Change in Use (MM/DD/YYYY)	10/23/2024	
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)		
(d) Full and True Market Value at Time of Change in Use	\$ 180,000.00	
(e) Land Use Change Tax Due	\$ 18,000.00	

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

(continued)

STEP 7 - CHECKS PAYABLE AND MAILED TO: (COMPLETED BY MUNICIPAL TAX COLLECTOR)

(a) MAKE CHECKS PAYABLE TO: TOWN OF HUDSON		
(b) MAIL TO: TOWN OF HUDSON, C/O CHRISTINE STROUT-LIZOTTE, TAX COLLECTOR		
MAILING ADDRESS: 12 SCHOOL STREET		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051
(c) MUNICIPAL TAX COLLECTOR PHYSICAL OFFICE LOCATION: 12 SCHOOL STREET		
(d) MUNICIPAL TAX COLLECTOR OFFICE HOURS: 8 AM - 4:30 PM MONDAY THRU FRIDAY		
(e) LAND USE CHANGE EXEMPT FROM RECORDING RSA 79-A:7, I (c): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(f) RECORDING FEE: INCLUDE A SEPARATE CHECK IN THE AMOUNT OF \$ 20.63		
PAYABLE TO: HILLSBOROUGH COUNTY REGISTRY OF DEEDS		
(g) PAYMENT OF THE LAND USE CHANGE TAX IS DUE NO LATER THAN 30 DAYS AFTER MAILING OF THIS BILL. INTEREST, AT THE RATE OF 18% PER ANNUM, SHALL BE DUE IF THE TAX IS NOT PAID ON OR BEFORE: _____		

STEP 8 - ACKNOWLEDGEMENT OF PAYMENT (COMPLETED BY MUNICIPAL TAX C OLLECTOR)

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE OF MUNICIPAL TAX COLLECTOR (in black or dark blue ink)	DATE OF PAYMENT
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**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
WARRANT FOR LAND USE CHANGE TAX**

STEP 1 - TAX COLLECTOR'S WARRANT FOR LAND USE CHANGE TAX IN THE MUNICIPALITY OF:

NAME OF MUNICIPALITY TOWN OF HUDSON NH		
STREET ADDRESS 12 SCHOOL ST		
MAILING ADDRESS		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051

STEP 2 - COLLECTION OF LAND USE CHANGE TAX

(a) State of New Hampshire, County of: HILLSBOROUGH	
(b) To: CHRISTINE STROUT-LIZOTTE	Municipal Collector of taxes
(c) for the municipality of: HUDSON	in said County.
(d) In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of:	\$ 18,000.00
Interest at 18% will be assessed after 30 days.	
(e) Given under our hands at 7 PM	
(f) This day of February 25, 2025	
(g) LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY WENDY A. ROYSTAN, TRUSTEE - ROYSTAN REVOCABLE TRUST	
LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY MAILING ADDRESS 82 BUSH HILL RD, HUDSON NH 03051	
(h) MUNICIPAL TAX MAP 193-055-000	LOT NUMBER ACCT # 12030

STEP 3 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
BOB GUESSFERD		
DILLON DUMONT		
DAVID S. MORIN		
KARA ROY		
HEIDI JAKOBY		

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

STEP 1 - LAND USE CHANGE TAX TO BE BILLED TO:

PROPERTY OWNER(S) OR RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME ROYSTAN, TRUSTEE	FIRST NAME/CORPORATION/TRUST NAME WENDY	INITIAL A.
	LAST NAME/CORPORATION/TRUST NAME ROYSTAN	FIRST NAME/CORPORATION/TRUST NAME REVOCABLE TRUST	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	MAILING ADDRESS 82 BUSH HILL ROAD		
MUNICIPALITY HUDSON		STATE NH	ZIP CODE 03051

STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED			
	(b) ACCESSIBLE STREET LOCATION 23 SPEARE ROAD		MUNICIPALITY Hudson	COUNTY HILLSBOROUGH
	(c) TOTAL ACRES OF PARCEL 1.217	PARCEL TAX MAP AND LOT # 193-056-000 acct#12031		DEED BOOK AND PAGE # 9332 2043
	(d) CHECK ONE BELOW: <input checked="" type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX			

NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Owners Name When Land Was First Recorded in Current Use: GEORGE WHITE	DEED BOOK AND PAGE # 2716 690
(b) Total Number of Acres Originally Enrolled in Current Use	33.2 AC (S/B 32.65)
(c) Total Number of Acres Previously Released Since The Original Recording	3.78
(d) Number of Acres Subject to the LUCT Per This Assessment	1.217
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	27.65

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL
 (continued)

STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative Description of the Disqualification: SITE DEVELOPMENT, FOUNDATION ETC	
(b) Actual Date of Change in Use (MM/DD/YYYY)	11/8/2024
(c) Full and True Market Value at Time of Change in Use	\$ 180,000.00
(d) Land Use Change Tax [Step 4(c) multiplied by 10%]	\$ 18,000.00

STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink) BOB GUESSFERD	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DILLON DUMONT	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DAVID S. MORIN	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) KARA ROY	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) HEIDI JAKOBY	SIGNATURE (in black or dark blue ink)	DATE

STEP 6 - BILL LAND USE CHANGE TAX TO:

(COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)

LAST NAME/CORPORATION/TRUST NAME ROYSTAN		FIRST NAME/CORPORATION/TRUST NAME WENDY, TRUSTEE	INITIAL A
MAILING ADDRESS 82 BUSH HILL ROAD			
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051	
(b) Actual Date of Change in Use (MM/DD/YYYY)	11/8/2024		
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)			
(d) Full and True Market Value at Time of Change in Use	\$ 180,000.00		
(e) Land Use Change Tax Due	\$ 18,000.00		

FORM
A-5

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL**

(continued)

STEP 7 - CHECKS PAYABLE AND MAILED TO: (COMPLETED BY MUNICIPAL TAX COLLECTOR)

(a) MAKE CHECKS PAYABLE TO: TOWN OF HUDSON		
(b) MAIL TO: TOWN OF HUDSON, C/O CHRISTINE STROUT-LIZOTTE, TAX COLLECTOR		
MAILING ADDRESS: 12 SCHOOL STREET		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051
(c) MUNICIPAL TAX COLLECTOR PHYSICAL OFFICE LOCATION: 12 SCHOOL STREET		
(d) MUNICIPAL TAX COLLECTOR OFFICE HOURS: 8 AM - 4:30 PM MONDAY THRU FRIDAY		
(e) LAND USE CHANGE EXEMPT FROM RECORDING RSA 79-A:7, I (c): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(f) RECORDING FEE: INCLUDE A SEPARATE CHECK IN THE AMOUNT OF \$ 20.63		
PAYABLE TO: HILLSBOROUGH COUNTY REGISTRY OF DEEDS		
(g) PAYMENT OF THE LAND USE CHANGE TAX IS DUE NO LATER THAN 30 DAYS AFTER MAILING OF THIS BILL. INTEREST, AT THE RATE OF 18% PER ANNUM, SHALL BE DUE IF THE TAX IS NOT PAID ON OR BEFORE: _____		

STEP 8 - ACKNOWLEDGEMENT OF PAYMENT (COMPLETED BY MUNICIPAL TAX C OLLECTOR)

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE OF MUNICIPAL TAX COLLECTOR (in black or dark blue ink)	DATE OF PAYMENT

FORM
A-SW

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
WARRANT FOR LAND USE CHANGE TAX

STEP 1 - TAX COLLECTOR'S WARRANT FOR LAND USE CHANGE TAX IN THE MUNICIPALITY OF:

NAME OF MUNICIPALITY TOWN OF HUDSON NH		
STREET ADDRESS 12 SCHOOL ST		
MAILING ADDRESS		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051

STEP 2 - COLLECTION OF LAND USE CHANGE TAX

(a) State of New Hampshire, County of: HILLSBOROUGH	
(b) To: CHRISTINE STROUT-LIZOTTE	Municipal Collector of taxes
(c) for the municipality of: HUDSON	in said County.
(d) In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of:	\$ 18,000.00
Interest at 18% will be assessed after 30 days.	
(e) Given under our hands at 7 PM	
(f) This day of February 25, 2025	
(g) LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY WENDY A. ROYSTAN, TRUSTEE - ROYSTAN REVOCABLE TRUST	
LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY MAILING ADDRESS 82 BUSH HILL RD, HUDSON NH 03051	
(h) MUNICIPAL TAX MAP 193-056-000	LOT NUMBER ACCT # 12031

STEP 3 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
BOB GUESSFERD		
DILLON DUMONT		
DAVID S. MORIN		
KARA ROY		
HEIDI JAKOBY		



TOWN OF HUDSON

Office of the Assessor



Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

MEMORANDUM

TO: Board of Selectmen
Roy E. Sorenson, Town Administrator

February 25, 2025

FROM: Jim Michaud, Chief Assessor

RECEIVED

RE: Current Use Lien Release
Map 115 Lot 002 Sublot 006 – 5 A & B Acadia Drive

FEB 20 2025

TOWN OF HUDSON
SELECTMENS OFFICE

The attached Current Use Lien Release is for the above referenced site and is for the BOS's review and consideration to approve. The parcel is coming out of current use as foundation footings were installed on 12/19/24, an activity incompatible for land to remain in the current use (RSA 79-A) program.

The Subject property 2.002 AC and is located in an area of well/septic utilities. This particular lot is burdened with a drainage area for the subdivision, about 12% of the sites lot area, and this effect is reflected in the current use value estimate below. We have reviewed the subdivision documents that created these parcels; reviewed vacant residential building lot land sales from 2022 forward, including; a vacant residential building lot sale (.33 AC) on Gillis Street that sold in 2023 for \$170,000; 2 vacant residential lot sales on Speare Road for \$170,000 a piece; a land sale with demo cost burdens on Washington Street for \$192,000, as well as using the latest assessed values from the recent 2022 revaluation, as ratio adjusted. We have determined a market value estimate of \$195,000 for the subject parcel, as the unimproved site was at the time of current use program disqualification, including any drainage easement area impact.

$\$195,000 \times 10\% = \$19,500$

DRAFT MOTION

Motion to approve the attached Current Use Penalty Lien Release for Map 115 Lot 002 Sublot 006 as recommended by the Chief Assessor.

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

STEP 1 - LAND USE CHANGE TAX TO BE BILLED TO:

PROPERTY OWNER(S) OR RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME ETCHSTONE PROPERTIES INC	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	MAILING ADDRESS 179 AMHERST ST		
MUNICIPALITY NASHUA		STATE NH	ZIP CODE 03064

STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED			
	(b) ACCESSIBLE STREET LOCATION 5 A & B ACADIA DRIVE		MUNICIPALITY HUDSON	COUNTY HILLSBOROUGH
	(c) TOTAL ACRES OF PARCEL 2.002 AC	PARCEL TAX MAP AND LOT # 115-002-006 ACCT#11252		DEED BOOK AND PAGE # 6772 1200
	(d) CHECK ONE BELOW: <input checked="" type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX			

NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Owners Name When Land Was First Recorded in Current Use: EMERY & MARION NADEAU	DEED BOOK AND PAGE # 2408 277	
(b) Total Number of Acres Originally Enrolled in Current Use	50 (S/B 45.48)	
(c) Total Number of Acres Previously Released Since The Original Recording	29.898 AC	
(d) Number of Acres Subject to the LUCT Per This Assessment	2.002 AC	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	13.58 AC	

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL
 (continued)

STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative Description of the Disqualification: FOUNDATION HOLE EXCAVATION	
(b) Actual Date of Change in Use (MM/DD/YYYY)	12/19/2024
(c) Full and True Market Value at Time of Change in Use	\$ 195,000
(d) Land Use Change Tax [Step 4(c) multiplied by 10%]	\$ 19,500.00

STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink) BOB GUESSFERD	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DILLON DUMONT	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DAVID S. MORIN	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) KARA ROY	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) HEIDI JAKOBY	SIGNATURE (in black or dark blue ink)	DATE

STEP 6 - BILL LAND USE CHANGE TAX TO:

(COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)

LAST NAME/CORPORATION/TRUST NAME ETCHSTONE PROPERTIES INC	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
MAILING ADDRESS 179 AMHERST ST		
MUNICIPALITY NASHUA	STATE NH	ZIP CODE 03064
(b) Actual Date of Change in Use (MM/DD/YYYY)	12/19/2024	
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)		
(d) Full and True Market Value at Time of Change in Use	\$ 195,000	
(e) Land Use Change Tax Due	\$ 19,500.00	

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

(continued)

STEP 7 - CHECKS PAYABLE AND MAILED TO: (COMPLETED BY MUNICIPAL TAX COLLECTOR)

(a) MAKE CHECKS PAYABLE TO: TOWN OF HUDSON		
(b) MAIL TO: TOWN OF HUDSON, C/O CHRISTINE STROUT-LIZOTTE, TAX COLLECTOR		
MAILING ADDRESS: 12 SCHOOL ST		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051
(c) MUNICIPAL TAX COLLECTOR PHYSICAL OFFICE LOCATION: 12 SCHOOL STREET HUDSON NH 03051		
(d) MUNICIPAL TAX COLLECTOR OFFICE HOURS: 8 AM - 4:30PM MONDAY THRU FRIDAY		
(e) LAND USE CHANGE EXEMPT FROM RECORDING RSA 79-A:7, I (c): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(f) RECORDING FEE: INCLUDE A SEPARATE CHECK IN THE AMOUNT OF \$ 20.63		
PAYABLE TO: HILLSBOROUGH COUNTY REGISTRY OF DEEDS		
(g) PAYMENT OF THE LAND USE CHANGE TAX IS DUE NO LATER THAN 30 DAYS AFTER MAILING OF THIS BILL. INTEREST, AT THE RATE OF 18% PER ANNUM, SHALL BE DUE IF THE TAX IS NOT PAID ON OR BEFORE: _____		

STEP 8 - ACKNOWLEDGEMENT OF PAYMENT (COMPLETED BY MUNICIPAL TAX COLLECTOR)

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE OF MUNICIPAL TAX COLLECTOR (in black or dark blue ink)	DATE OF PAYMENT
--	--	-----------------

FORM
A-5W

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
WARRANT FOR LAND USE CHANGE TAX

STEP 1 - TAX COLLECTOR'S WARRANT FOR LAND USE CHANGE TAX IN THE MUNICIPALITY OF:

NAME OF MUNICIPALITY TOWN OF HUDSON NH		
STREET ADDRESS 12 SCHOOL ST		
MAILING ADDRESS		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051

STEP 2 - COLLECTION OF LAND USE CHANGE TAX

(a) State of New Hampshire, County of: HILLSBOROUGH	
(b) To: CHRISTINE STROUT-LIZOTTE	Municipal Collector of taxes
(c) for the municipality of: HUDSON	in said County.
(d) In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: \$ 19,500.00 Interest at 18% will be assessed after 30 days.	
(e) Given under our hands at 7 PM	
(f) This day of FEBRUARY 25, 2025	
(g) LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY ETCHSTONE PROPERTIES INC.	
LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY MAILING ADDRESS 179 AMHERST ST, NASHUA NH 03064	
(h) MUNICIPAL TAX MAP 115-002-006	LOT NUMBER ACCT # 11252

STEP 3 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink) BOB GUESSFERD	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DILLON DUMONT	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) DAVID S. MORIN	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) KARA ROY	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) HEIDI JAKOBY	SIGNATURE (in black or dark blue ink)	DATE



TOWN OF HUDSON
Office of the Assessor



Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen
Roy Sorenson, Town Administrator

DATE: February 25, 2025

FROM: Jim Michaud, Chief Assessor

RE: All Veterans Tax Credit:

8 Linden St. – map 197/ lot 186/ sub 002

I recommend the Board of Selectmen sign the PA-29 form granting an All Veterans Tax Credit to the property owner listed below. The resident has provided a copy of their DD-214 verifying that they qualify for the credit.

Dimitri Lee - 8 Linden St. – map 197/ lot 186/ sub 002

MOTION: Motion to grant an All Veterans Tax Credit to the property owner referenced in the above request.

AGENDA 2/25/25



TOWN OF HUDSON
Office of the Assessor



Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen
Roy Sorenson, Town Administrator

DATE: February 25, 2025

FROM: Jim Michaud, Chief Assessor 

RE: Disabled Veteran Tax Credit:

25 Stoney Lane – map 116/ lot 069

I recommend the Board of Selectmen sign the PA-29 form granting a Disabled Veteran Tax Credit to the property owner listed below. The resident has provided documentation verifying that they do qualify for this credit.

Raymond Massung - 25 Stoney Lane – map 116/ lot 069

MOTION: Motion to grant a Disabled Veteran Tax Credit to the property owner referenced in the above request.

AGENDA 2/25/25



TOWN OF HUDSON

Office of the Assessor



Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen
Roy Sorenson, Town Administrator

DATE: February 25, 2025

FROM: Jim Michaud, Chief Assessor

RE: Veteran Tax Credits:

14A Chandler Ct. – map 177/ lot 005/ sub 150
6 Campbello St. – map 165/ lot 027

I recommend the Board of Selectmen sign the PA-29 forms granting Veteran Tax Credits to the property owners listed below. The residents have provided a copy of their DD-214 verifying that they each qualify for the credit.

Richard Corbin - 14A Chandler Ct. – map 177/ lot 005/ sub 150
Christopher Farren - 6 Campbello St. – map 165/ lot 027

MOTION: Motion to grant Veteran Tax Credits to the property owners referenced in the above request.

AGENDA 2/25/25



TOWN OF HUDSON

Office of the Assessor



Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen
Roy Sorenson, Town Administrator

DATE: February 25, 2025

FROM: Jim Michaud, Chief Assessor

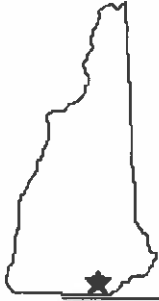
RE: Elderly Exemptions:

15 Blackstone St. – map 175/ lot 134
12 Pond View Dr. – map 175/ lot 034/ sub 014

I recommend the Board of Selectmen sign the PA-29 forms granting Elderly Exemptions to the property owners listed below. The residents have provided the proper documentation to show they qualify for this exemption.

Roy Horne - 15 Blackstone St. – map 175/ lot 134
Amado Mejia - 12 Pond View Dr. – map 175/ lot 034/ sub 014

MOTION: Motion to grant Elderly Exemptions to the property owners referenced in the above request.



TOWN OF HUDSON

Water Utility



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-3944

02/12/2025

The Municipal Utility Committee recommends to the Board of Selectman that the following application(s) for abatement(s) from water utility charges be

APPROVED:

W-UTL-25-01 (01/14/2025) California Burritos Acct # 3503847708

The Municipal Utility requests abatement on the basis that customer was billed in error because of a clerical error. The committee recommends abatement in the amount of \$1610.07

The Committee voted to recommend approval of this abatement due to clerical error.

The Hudson Board of Selectmen

_____ Date: _____

Chairman



TOWN OF HUDSON

Selectmen's Office



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6024 Fax: 603-598-6481

Account # 3503847708 Date: 02/12/2025

Name: California Burritos

**Property Address: 35 Lowell Road
Hudson, NH 03051**

RE: WATER UTILITY ABATEMENT REQUEST

Dear Sir or Madam:

Please be advised that the Board of Selectmen reviewed your Abatement Request at their regular meeting which was held on February 24, 2025.

The Hudson Board of Selectmen has approved your abatement request in the amount of 1610.07. If you have any questions concerning your account, please contact the Water Utility Clerk at the Water Utility Office between the hours of 8:00 am and 4:30 pm Monday through Friday. 603-886-6002.

The Hudson Board of Selectmen:

Chairman

Date



7A

TOWN OF HUDSON Water Utility



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-3944

APPLICATION FOR WATER UTILITY ABATEMENT

ABATEMENT # 11-UTL-25-01

***** APPLICANT MUST FILL IN ALL SPACES BELOW AND SIGN *****

Water Account #: 3503847708 Date: 1/14/25

Name of Applicant: Valerie Marquez

Name of Property Owner: California Bunnies

Address of Property: 35 D Lowell Rd

Parcel ID: _____ Amount: \$ 1610.07

I/We request an Abatement of water charges on the property listed above for the billing period

12/31/24 - 12/30/24, for the following reason(s): When entering fire service information I selected the wrong charge and billed customer the wrong amount.

Signature of Applicant(s): Valerie Marquez Date: 1/14/2025

Date: _____

Mailing Address: Street: 12 School Street Town/City: Hudson

State: NH Zip Code: 03051 Phone #: 603 884 6002

RETURN COMPLETED APPLICATION TO THE WATER UTILITY CLERK

Do not write below this line- official use only

Date Received: 1/14/2025 Received By: Valerie Marquez

Type of Request: _____

Monthly Utility Rents: _____ Monthly Fire Service Fee: _____ Water Connection Fee: _____ Water Access Fee: _____

Total Abatement Amount: \$ 1610.07 Refund Amount: \$ _____

ABATEMENT RECOMMENDATION REPORT

1. Water Utility Department:

Date of Filing: 1/14/2025

Utility Clerk: Valerie Maffey

Accuracy check, corrections, and deficiencies: The price for a 6" find service is 107.50 not 644.19

2. Finance Director:

Finance Director Recommends: Approving Abatement: Denying Abatement:

Comments: _____

Signature:  Date: 1/14/2025

3. Municipal Utility Committee:

Date Submitted and Reviewed : _____

Municipal Utility Committee Recommends: Approving Abatement: Denying Abatement:

Comments: _____

Signature: Daniel G O'Brien Date: 1/21/25

Recommended Total Abatement/Refund Amount: \$ _____

4. Board of Selectman: Granted: Denied: Date: _____

5. Date Notification Letter Sent to Applicant: _____

6. Date Copy given to the Sewer Utility Department: _____



TOWN OF HUDSON

Water Utility



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-3944

02/19/2025

The Municipal Utility Committee recommends to the Board of Selectman that the following application(s) for abatement(s) from water utility charges be

APPROVED:

W-UTL-25-02 (02/19/2025) Prestigious Investment Properties Acct # 3500879903

The Municipal Utility requests abatement as per Town Engineer's recommendation. The reason is because the applicant is doing his own wet hydrant testing which typically the Town performs. This is due to the special fire suppression system. The committee recommends abatement in the amount of \$400.00.

The Committee voted to recommend approval of this abatement per Town Engineer Elvis Dhima's recommendation.

The Hudson Board of Selectmen

Date: _____

Chairman



TOWN OF HUDSON

Selectmen's Office



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6024 Fax: 603-598-6481

Account # 3500879903 Date: 02/19/2025
Name: Prestigious Investments Properties
Property Address:
8 Hampshire Dr
Hudson, NH 03051

RE: WATER UTILITY ABATEMENT REQUEST

Dear Sir or Madam:

Please be advised that the Board of Selectmen reviewed your Abatement Request at their regular meeting which was held on February 24, 2025.

The Hudson Board of Selectmen has approved your abatement request in the amount of 400.00. If you have any questions concerning your account, please contact the Water Utility Clerk at the Water Utility Office between the hours of 8:00 am and 4:30 pm Monday through Friday. 603-886-6002.

The Hudson Board of Selectmen:

Chairman

Date



7A

TOWN OF HUDSON Water Utility



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-3944

APPLICATION FOR WATER UTILITY ABATEMENT

ABATEMENT # W-VTL-25-02

***** APPLICANT MUST FILL IN ALL SPACES BELOW AND SIGN *****

Water Account #: 3500879903 Date: 2/19/2024
 Name of Applicant: PRESTIGIOUS INVESTMENT PROPERTIES
 Name of Property Owner: PRESTIGIOUS INVESTMENT PROPERTIES
 Address of Property: 8 HAMPSHIRE DR
 Parcel ID: 221-005-000 Amount: \$ 400.00

I/We request an Abatement of water charges on the property listed above for the billing period

2024, for the following reason(s): THESE FOUR FIRE HYDRANTS
NEED SPECIAL HANDLING WHEN TESTED DUE TO FIRE ALARMS
AND SYSTEMS IN THE BUILDING. ANNUAL INSPECTION
4 WET SYSTEMS DONE BY THIRD PARTY.
4 HYDRANTS @ \$100 EACH = 400, AS PER ELVIS DHIMA 2/8/2024 EMAIL

Signature of Applicant(s): Michaela Burton Date: 2/19/2024
 Date: _____

Mailing Address: Street: 8 HAMPSHIRE DR Town/City: HUDSON
 State: NH Zip Code: 03051 Phone #: 603880-3692

RETURN COMPLETED APPLICATION TO THE WATER UTILITY CLERK

Do not write below this line- official use only

Date Received: 1/22/2025 Received By: Valerie Maguire
 Type of Request:
 Monthly Utility Rents: Monthly Fire Service Fee: Water Connection Fee: Water Access Fee:
 Total Abatement Amount: \$ 400.00 Refund Amount: \$ 400.00

ABATEMENT RECOMMENDATION REPORT

1. Water Utility Department:

Date of Filing: 1/22/2025 Utility Clerk: Valerie Maguire
Accuracy check, corrections, and deficiencies: This was requested and authorized by our Town Engineer Elvis Dzing.

2. Finance Director:

Finance Director Recommends: Approving Abatement: Denying Abatement:

Comments: _____

Signature: [Signature] Date: 1/22/25

3. Municipal Utility Committee:

Date Submitted and Reviewed : _____

Municipal Utility Committee Recommends: Approving Abatement: Denying Abatement:

Comments: _____

Signature: Daniel G O'Brien Date: 2/18/25

Recommended Total Abatement/Refund Amount: \$ _____

4. Board of Selectman: Granted: Denied: Date: _____

5. Date Notification Letter Sent to Applicant: _____

6. Date Copy given to the Sewer Utility Department: _____



TAG DAY PERMIT
Hudson, New Hampshire

RSA 31:91
Soliciting Funds

The right to grant permits for soliciting funds for charitable purposes and for the sale of tags, flowers or other objects for charitable purposes shall be vested in the mayor, aldermen of a city or the selectmen of towns.

Instructions to obtain Tag Day Permit:

- 1) **Submit a letter to the Board of Selectmen** at 12 School Street, Hudson, NH 03051, stating the date, time and location that the collection of funds will take place (email to ehynes-brock@hudsonnh.gov or fax to 603-598-6481).
- 2) **Indicate how the collected funds will be used/distributed** or to whom it will benefit or to whom the funds will be collected on behalf of.
- 3) **Include verification of being properly registered** with the NH Attorney General's Office, Division of Charitable Trusts, unless exempt, i.e., governmental subdivisions or religious organizations, who shall provide verification they are the bona fide representative of an exempt entity (RSA 7:19, ct scq).
- 4) **Include name, address, phone number and e-mail** of a contact person in case there are questions, concerns or if additional information is required.
- 5) **Include a signed letter of permission** from the establishment where the collection of funds will take place.

For Office Use Only

Organization Humane Society of Greater Nashua

_____ Approved _____ Denied by Board of Selectmen on _____

If denied, reason _____

Chairman, Board of Selectmen



RECEIVED

FEB 14 2025

TOWN OF HUDSON
SELECTMENS OFFICE

February 14, 2025

To: Hudson Town Clerk, Board of Selectmen

Fm: Humane Society for Greater Nashua

Re: Request to Solicit Funds at Market Basket, Lowell Rd. Hudson

We'd like to formally request your endorsement to allow us to solicit funds at Market Basket supermarket on 212 Lowell Road. Having already received permission from the Demoulas corporate office, it is our understanding to seek permission from you to do so as well.

The date for this activity is: **3/8/2025**

If there are any questions, please contact us, or if there are no questions and once approved, we'd welcome your approval as an email attachment sent to olivia@hsfn.org

With gratitude & best regards,

Olivia Echterler

Director of Community Engagement
Humane Society for Greater Nashua
24 Ferry Road
Nashua, NH 03064
(603) 889-2275 x36

Board of Trustees

Kristen Lavoie
Board Chair

Leslie Menella
Vice Chair

Janis S. Belmonte, MBA
Treasurer

Michelle Currier
Secretary

Trustees

Melinda Babin
Karen Bohrer
Sue Camirand, MBA
Ellen Constant, SPHR, SHRM-SCP
Ashley Cooper
Mary DeRoche, JD
Lori Hoffman
Kevin Pian, MHCi
Ray Orner, MBA
Samantha Singer
Brittney White, JD

Douglas A. Barry, CAE
President/CEO

24 Ferry Road
Nashua, NH 03064
(603) 889-2275
www.hsfh.org



February 5, 2025

Olivia Ehteler
Humane Society
olivia@hsfn.org

Dear Olivia:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

1. Upon arriving at the store you must check in with the store manager.
2. Children under the age of fourteen are required to have adult supervision with them at all times.
3. There should never be more than two people from your organization at the store at any given time.
4. Fund-raising events should take place outside the store at least 10 feet away from the entrance/exit doors. Do not interrupt the flow of traffic entering and exiting the building.
5. All volunteers representing your organization must be well groomed and properly attired. They should present themselves in a courteous and friendly manner at all times.
6. Volunteers must allow the customer to approach them.
7. The person representing you should be located at the entrance door only.
8. If a table is being set up, discuss with the store manager where it should be located.

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000. We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Hudson #33

DATE(S): February 8, March 8

TOWN OF HUDSON
12 School Street
Hudson, New Hampshire 03051
(603) 886-6024

RECEIVED
FEB 04 2025
TOWN OF HUDSON
SELECTMEN'S OFFICE

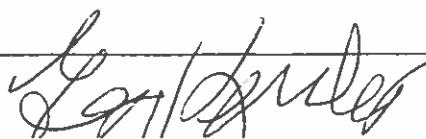
APPLICATION FOR HAWKER/PEDDLER/INTERANT VENDOR'S LICENSE
Hudson Town Code, Chapter 232

Please complete the following information in full and return application to the Zoning Department.

1. Applicant: The Blushing Rose / George Kessler DOB: 7/22/1944
2. Applicant's Address: 280 East Dunstable Rd. Nashua NH 03067
3. Email Address: gmkesslerind@yahoo.com
4. Home Phone #: 603 494-6322 Business Phone #: 603 4946322
5. Goods Sold in the Name of: The Blushing Rose
6. Address & Phone if different from self: _____
7. Type of Vending Operation/Merchandise to be sold: Flowers, plants and other items
8. Description of Stand or Vehicle (include Make/Model): _____
9. License #: _____ Registration #: _____
10. Date(s) of Sales: 2/12/2025 - 12/31/2025
11. Proposed Location(s) of Sales (be specific): Hudson True Value
12. Approximate length of time at each Location: _____

- If proposed site is situated on private property, include a written statement from the owner and possessor of the property proposed to be used. This statement shall indicate consent by BOTH the owner and possessor for the proposed use and the period of time for which consent is given.
- In the case of sales relating to foods or beverages, include a copy of a valid Food Service License, issued by the State Department of Health & Human Services (271-4589).
- Applications will go before the Board of Selectmen at their next meeting following successful completion of this application, which is forwarded to the Selectmen's Office by the Zoning Administrator. If granted, applicant will be subject to all provisions of Chapter 232 of the Hudson Town Code governing Hawker/Peddler/Itinerant Vendors.
- Fees are \$5 for each day, \$25 for each week, or \$100 for each year. Annual licenses expire 12/31 each year.
- Exception for State License: Any person selling the product of his own labor, or his family, or the product of his own farm or one he tills. (RSA 320:3-II)

I, the undersigned, certify that all information provided in this application is true and complete to the best of my knowledge. I understand that any false statement will be considered sufficient grounds to refuse issuance of a license to operate within the Town of Hudson, New Hampshire.

Signature: 

Date: Feb 03 / 2025

January 24th

To: Hudson Police Dept.
1 Constitution Drive
Hudson, NH 03051
RE: Permit Verification

To Whom It May Concern,

This letter is to verify that George Kessler, operating as the Blushing Rose, has permission to sell flowers on our property at 114 Derry Rd. in Hudson, NH. Please feel free to contact me with any questions. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Rioux". The signature is fluid and cursive, with the first letter being a large, stylized "G".

Greg Rioux
Vice President
Hudson True Value
Ph: 603-883-3100
Fax: 603-883-8878



OUTDOOR GATHERING PERMIT
(Chapter 253 of the Hudson, NH Town Code)

Type of Activity Charity Fundraiser / British Car Show
Date & Time of Activity Show Set-up Friday July 25, 2025 / Show Sat. July 26, 2025
Site (address) of Activity Alvirne Hills House Field / 211 Derry Rd, Hudson, NH 03051
Name & Address of Company conducting Activity British Cars of NH, c/o John Geise, Treasurer
153 Crooked S Road, Lyndeberough, NH 03082

I certify that all state regulations regarding this request have been met:

Signature of Officer of Company conducting Activity _____ Date _____

Name, Address & Phone No. of President/Manager _____

State of Incorporation (if incorporated) _____

Name & Address of Registered Agent (if corporation) _____

Name of Local Organization sponsoring Activity British Cars of NH

Diana Stanley for BCNH 64 North Shore Dr. Ctr. Barnstead, NH
Signature of Officer of Local Organization sponsoring Activity Address 03225
603-568-9795 dstan1950@gmail.com
Phone Number e-mail Address

✦ **Signed letter of authorization from establishment where the event will be held must be provided with application.** (BOS consensus 7/22/08)

✦ **Proof of Insurance—Certificate must be provided w/application, setting forth policy limits, activity & location of activity.**

!! Please note that the application, with attachments, must be submitted at least 30 days prior to the event !!

e-mail completed form to lw_issgarber@hudsonnh.gov or FAX to 603-598-6481

For Office Use Only

Attachments to permit application: 1) Report of town Building Inspector/Health Officer, ensuring site of proposed activity is suitable, with minimum sanitary and safety requirements having been met, with signoff clearance from the Fire Chief and Police Chief; 2) Signed letter of authorization; 3) Proof of insurance certificate.

Proof of public notice.

Date approved by Board of Selectmen

Chairman, Board of Selectmen

OFFICE USE ONLY

Applicant British Car Show Date of Event July 20
Map _____ Lot _____ Building Permit Req'd _____ Street Alvirne hill house

SANITARY APPROVALS

Stipulations Provide portable toilets

Health Officer/Date David R. Webb 1/30/25

FIRE SAFETY

Stipulations _____

Fire Dept./Date David R. Webb 1/30/25

ZONING

Stipulations _____

Zoning Administrator/Date CLSVL 1-30-25

BUILDING

Stipulations _____

Building Inspector/Date [Signature] 1/30/25

POLICE DEPARTMENT

Stipulations Approve - SHOULD MAKE ARRANGEMENT FOR POLICE DETAIL

Police Chief/Date [Signature] 2-6-25



RECEIVED
JAN 29 2023
TOWN OF HUDSON
SELECTMENS OFFICE

January 26, 2025

To: Steve Malizia
Town Administrator
Town of Hudson, NH
12 School Street
Hudson, NH 03051

Dear Steve:

British Cars of NH has been approved by Hudson School District to use the Alvirne Hills House Field for the 28th Annual Show of Dreams scheduled for Saturday, July 26, 2024 from 10 am to 3 pm

Attached please find the following to be presented to the Hudson Board of Selectmen

Outdoor Gathering Permit Application
Raffle Permit Application
Description of the Show of Dreams
Description of the Show of Dreams Raffle
Copy of the Hudson School District Approval
Copy of Certificate of Insurance to the Town of Hudson, NH (an updated certificate of insurance will be faxed once received in May of 2025)

Please let me know if any other information is required.

Please let me know if the Town of Hudson makes any changes to the Outdoor Gathering regulations.

Thank you for your time and consideration.

Best Regards,

Diana Stanley

Diana Stanley

BCNH Show of Dreams Committee

Email: dstan1950@gmail.com

Cell: 603-568-9795



British Cars of New Hampshire 28th Annual Show of Dreams

To Benefit:

The New Hampshire Food Bank

Date: Saturday, July 26, 2025

Place: Alvirne Hill House field

211 Derry Road, Hudson, NH 03051

Time: 10am to 3pm

Description of Show

Set-up

The Set-up crew (club member volunteers) will begin the set-up process on Friday, July 25th, 2025. They will layout the field designating the placement of the show cars and spectator parking, plus the placement of the registration, raffle, regalia, DJ, vendor and charity organization canopies. Dumpster & Restroom facilities will be delivered the day before the show.

On Saturday, July 26th, 2025 (approx. 7am) the volunteers will arrive to set up the canopies, tables, flags, banners & signs. The individual vendors will arrive to do their own set up. Set-up of the show is usually completed by 9am.

Show Car Arrival

The show participants usually begin to arrive around 9:15am to 9:30am for the 10am opening of the show and continues until noon.

Spectators will be parking in the field to the Right of the Alvirne Hill House and the show participants will be parking to the Left side.

BCNH is in contact with the Hudson Police Department to arrange a police detail for traffic control on Route 102.

The Show opens at 10am. At that time, the raffle ticket sales begin, car participants begin to judge and vote on their favorite cars. The vendors will open their booths.

NH Food Bank representatives will be speaking at various times during the day to present the goals and needs of each charity to encourage donations and volunteering. In addition to the funds donated to NH Food Bank, BCNH also invites other charity organization to attend the show to promote their individual causes. BCNH supports these charities with free vendor spaces.

At 11:00 am the raffle ticket drawings begin. The raffle will end at 2:00pm.

Trophies are presented at 2pm

Show closes at 3pm. The club members will breakdown the tents and tables, remove trash, the vendors will pack-up. The field is usually cleared by 5pm. The Restroom Trailer & Dumpster will be picked up on Monday July 28th or Tuesday July 29th.

HUDSON SCHOOL DISTRICT IN HOUSE FACILITY USE/RENTAL APPLICATION

DIRECTIONS: The information requested is necessary for managing facility usage and to assure that your needs are met. Complete Section I and II and submit this form to the school administrative office at least 14 days prior to the proposed activity. A Certificate of Liability must accompany this form proving coverage for general liability and property damage insurance totaling \$1,000,000/\$2,000,000 aggregate with the Hudson School District listed as additional insured. The certificate holder should list the Hudson School District, 20 Library Street, Hudson, NH. THIS APPLICATION WILL NOT BE PROCESSED UNLESS THE CERTIFICATE OF LIABILITY IS ATTACHED.

SECTION I - APPLICANT INFORMATION

Name of Organization: British Cars of NH
 Contact Person and Telephone #: Diana S. Stanley
 Street Address: 64 North Shore Drive
 City, State, Zip Code: Center Barnstead, NH 03225
 E-mail address: dstan1950@gmail.com
 Activity Description: British Cars of NH 28th Annual Show of Dreams Charity Fundraiser
 Number of Anticipated Participants: 400 Number of Supervisors Provided: 40
 Estimated Hours: _____ Time _____

Activity Date(s): Friday, July 25, 2025 8am to 1pm S M T W R F S
 Facilities Requested: Saturday, July 26, 2025 6:30am to 5pm

Alvirne High School, 200 Berry Road, Hudson, NH - Telephone: 886-1260
 _____ Cafeteria _____ Tennis Court
 _____ Classroom _____ Gym _____ Checkers
 _____ Field(s) _____ Library _____ Checkers Kitchen (additional form)
 _____ Music Room _____ Track X Hills House field Plan "A"

Hudson Memorial School, 1 Memorial Drive, Hudson, NH - Telephone: 886-1240
 _____ Cafeteria _____ Gym _____ Multipurpose Rm
 _____ Classroom _____ Library _____
 _____ Field(s) _____ Other _____

Hills Garrison School, 190 Derry Road, Hudson, NH - Telephone: 881-3830
 _____ Cafeteria _____ Gym _____ Other
 _____ Classroom _____ Library _____ Field(s)

Dr. H. O. Smith School, 33 School Street, Hudson, NH - Telephone: 886-1248
 _____ Library _____ Cafeteria _____
 _____ Classroom _____ Gym _____

Library Street School, 22 Library Street, Hudson, NH - Telephone: 886-1256
 _____ Café/Gym _____ Classroom _____ Other

Nottingham West School, 10 Pelham Road, Hudson, NH - Telephone: 595-1570
 _____ Cafeteria _____ Gym _____ Other
 _____ Classroom _____ Library _____ Field

Hills Memorial Library, 18 School Street, Hudson, NH
 _____ Conference room

Equipment requested: Tables, Picnic Tables, Trash Barrels, Fence Posts, Electricity, Water

I certify that I have read and understand the regulations governing the use of the Hudson School District facilities, and my organization does not engage in any activity prohibited by School District Policy. I agree to accept personal responsibility for ensuring the compliance with these regulations during use of school facilities under this request. I affirm that all statements made by me on this form are true, complete and accurate to the best of my knowledge and belief.

FACILITIES RENTERS USING ANY HUDSON SCHOOL DISTRICT BUILDING, PLEASE BE AWARE OF THE FOLLOWING RULES: NO USE OF TOBACCO PRODUCTS, NO ALCOHOLIC BEVERAGES ON SCHOOL PREMISES, AT ANY TIME, IN/OUT OF THE BUILDING. FOOD/DRINK ALLOWED IN CAFÉ ONLY.

Printed Name and Title: Diana S. Stanley - BCNH Show Committee Member
 Signature and Date: Diana S. Stanley 10-3-2024

**HUDSON SCHOOL DISTRICT
IN HOUSE FACILITY USE/RENTAL APPLICATION**

SECTION II - REQUIRED DOCUMENTATION/APPROVALS

This form will not be processed until all documentation has been submitted. If the proposed activity will fill the requested facility to more than half of capacity, the police and fire departments must be notified. This is the sole responsibility of the renter.

Set up Requirement: BCNH will do preliminary field setup on Friday, July 25, 2025. Trash Bins, Tables, Picnic Tables, access to Elec Power & Water will be required on Friday, July 25, 2025. Access to the speaker system is required on Friday, July 25, 2025 and Saturday, July 26, 2025. Hudson Police will be notified; traffic detail requested for Saturday, July 26, 2025.

SECTION III - PROCESSING ACTIONS

After this request has been received/approved at the building level it must be sent to the Central Office for processing:

School Administration Approval: Signature Karen Bonney Date 11/14/24
 Facility Office Approval: Diana Luder Date 11/15/2024

All necessary documentation has been received and checked:	_____	Yes	_____	No
Facility is available on this date:	_____	Yes	_____	No
Equipment is available on this date:	_____	Yes	_____	No
Extra Personnel Coverage required for this time/date:	_____	Yes	_____	No

Hours of custodial time required: _____
 Fee Total: _____

Business Administrator Approval: Jennifer Burke Date 01/22/2025

After the request has been processed by the Central Office, the original request should be filed in the Finance Office, Facilities office, and copies routed to the participating schools.

For Pam !!
 Deb - facilities
 use request approval
 by the School Board
 for the British Cars of
 NH. -Dan



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Paul Jakubowski	
NSM Insurance Group, LLC Taylor		PHONE (A/C No. Ext.): (800) 345-8290	FAX (A/C. No.):
555 North Lane - Suite 6060		E-MAIL ADDRESS:	
Conshohocken PA 19428		INSURER(B) AFFORDING COVERAGE	
		INSURER A: Church Mutual Insurance Company	
		NAIC # 18767	
INSURED		INSURER B:	
North American MGB Register		INSURER C:	
c/o Jeremy Holdsworth		INSURER D:	
P.O. Box 876		INSURER E:	
Downers Grove IL 60515		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2442212497 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WYP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		0414353 25-721996	05/02/2024	05/02/2025	EACH OCCURRENCE \$ 4,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP OP AGG \$ 2,000,000 Employee Benefits \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		0414353 09-722000	05/02/2024	05/02/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR PARTNER/EXECUTIVE OFFICER MEMBER INCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule may be attached if more space is required)

NAMGBR British Cars of NH
7/27/24
Car Show
Alvirna Hills House Field
Hudson, NH 03051

CERTIFICATE HOLDER

Town of Hudson
12 School St.

Hudson, NH 03051

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/27/2024

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PRODUCER NSM Insurance Group/ JC Taylor 555 North Lane - Suite 6160 Conshohocken PA 19428		CONTACT NAME: Paul Jakubowski PHONE (A/C No, Ext): (800) 345-8290 FAX (A/C, No): E-MAIL ADDRESS:	
INSURED North American MGB Register c/o Jeremy Holdsworth P.O. Box 376 Downers Grove IL 60515		INSURER(S) AFFORDING COVERAGE INSURER A: Church Mutual Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 18767	

COVERAGES **CERTIFICATE NUMBER:** CL244221249 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADDL DSR INSD W'D	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		0414353 25-721996	05/02/2024	05/02/2025	EACH OCCURRENCE \$ 4,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP OP AGG \$ 2,000,000 Employee Benefits \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		0414353 09-722000	05/02/2024	05/02/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR PARTNER EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule may be attached if more space is required)

NAMGBR Cars of NH
 7/27/24
 Car Show
 Alvirna Hills House Field
 Hudson, NH 03051

CERTIFICATE HOLDER

Hudson School District
 SAU 8;
 20 Library St.
 Hudson, NH 03051

CANCELLATION

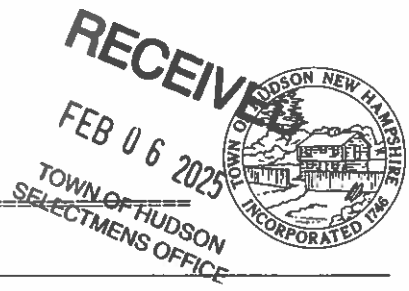
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Paul Jakubowski

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OUTDOOR GATHERING PERMIT
(Chapter 253 of the Hudson, NH Town Code)



Type of Activity Grand opening of store
Date & Time of Activity April 6th 2025 12p-4p
Site (address) of Activity 30 Lowell Rd Hudson NH 03057
Name & Address of Company conducting Activity Perfect Thrift
30 Lowell Rd Hudson NH 03057

I certify that all state regulations regarding this request have been met:

[Signature] Signature of Officer of Company conducting Activity Date 2/5/25

Name, Address & Phone No. of President/Manager Louderes Masciani
13 Gillis St #13 Nashua NH 03040

State of Incorporation (if incorporated) NH

Name & Address of Registered Agent (if corporation) _____

Name of Local Organization sponsoring Activity Perfect Thrift

[Signature] Signature of Officer of Local Organization sponsoring Activity Address 13 Gillis St #13 Nashua NH 03040

Phone Number 603 422 1296 -store e-mail Address Lillyfane.purvis@gmail.com
cell 607-835 0605

†Signed letter of authorization from establishment where the event will be held must be provided with application. (BOS consensus 7/22/08)

†Proof of Insurance—Certificate must be provided w/application, setting forth policy limits, activity & location of activity.

!! Please note that the application, with attachments, must be submitted at least 30 days prior to the event !!

e-mail completed form to lweissgarber@hudsonnh.gov or FAX to 603-598-6481

For Office Use Only

Attachments to permit application: 1) Report of town Building Inspector/Health Officer, ensuring site of proposed activity is suitable, with minimum sanitary and safety requirements having been met, with signoff/clearance from the Fire Chief and Police Chief; 2) Signed letter of authorization; 3) Proof of insurance certificate.

Proof of public notice.

Date approved by Board of Selectmen

Chairman, Board of Selectmen

OFFICE USE ONLY

Applicant _____ Date of Event _____

Map _____ Lot _____ Building Permit Req'd _____ Street _____

SANITARY APPROVALS

Stipulations _____

Health Officer/Date David R. Yelb 2/6/25

FIRE SAFETY

Stipulations Fire Lane shall be clear of obstructions

Fire Dept./Date David R. Yelb 2/6/25

ZONING

Stipulations _____

Zoning Administrator/Date [Signature]

BUILDING

Stipulations Permit Required for tent

Building Inspector/Date [Signature] 2/6/25

POLICE DEPARTMENT

Stipulations CAPT MCSTRANICK HAD A CONVERSATION WITH APPLICANTS. SHE DOES NOT EXPECT A LARGE CROWD BASED ON PAST EXPERIENCE.

Police Chief/Date [Signature] 2-12-25

Brook Plaza Associates

46 Lowell Road • Hudson, New Hampshire 03051

Phone: (603) 880-7799

Fax: (603) 880-8926

Purrfect Thrift

30 Lowell Rd, Ste 22

Hudson, NH 03051

January 28, 2025

To Whom It May Concern:

This letter is to confirm that I, **Manny Sousa** of **Sousa Realty**, as the landlord of the property located at **30 Lowell Rd, Hudson, NH**, am aware of and approve the Grand Opening event planned by **Purrfect Thrift**

The event will take place on **Sunday, April 6th, 2025, from 12:00 PM to 4:00 PM** at the above-mentioned address. I understand that the event may include increased foot traffic, parking, and activities related to their celebration.

Should you require any further information or have questions regarding this approval, please do not hesitate to contact me directly.

Sincerely,



Manny Sousa
Brook Plaza Associates
603-689-5517



HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

Minutes of the February 11, 2025 Meeting

1. CALL TO ORDER – by Chairman Guessferd the meeting of February 11, 2025 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE – American Legion Post 48 Commander, Dave Mayopoulos.
3. ATTENDANCE
Board of Selectmen: Bob Guessferd, Dillon Dumont, Dave Morin, Kara Roy and Heidi Jakoby.

Staff/Others: Town Administrator – Roy Sorenson; Police Chief, Tad Dionne; Town Engineer – Elvis Dhima; Public Works Supervisor – Jeremy Faulkner; Interim Finance Supervisor – Beth McKee; School Board Representative – Gary Gasdia; Executive Assistant – Lorrie Weissgarber.

4. PUBLIC INPUT

Chairman Guessferd: As we start public input I am going to first do something. We're having a special event this evening. So here's where we're going to go with this. I would like to begin the evening by recognizing Clay Mays of Clayco, who is the general contractor for the Target development. Recently, Clay has reached out to local charities here in Hudson and is with us this evening to present six generous donations on behalf of Clayco. The recipients are, and when I call your organization you can come on up by the chairs up here. Chairman Guessferd: You what I'll do too is your name and your position. Hudson Memorial VFW Post 5791: Chuck Chapman, Post Commander and Christy Baillargeon, Auxiliary President; the Hudson Lions Club: Gary Gasdia, First VP; American Legion Post 48: Dave Mayopoulos, Commander; Sons of the American Legion Squadron 48: George Hurd, Squadron Commander and Ryan Katy, Junior Vice-Commander; Hudson Kiwanis Charitable Foundation: Mike Falzone, Hudson Kiwanis President and the Hudson Community Food Pantry: Richard Wojeck, President and Len Lathrop, Board of Directors.

Chairman Guessferd: Thank you all for coming tonight. These organizations do a lot of great charity work in Hudson. So, Clay you want to come forward? I'll recognize Mr. Mays, of Clayco. Mr. Mays: It's Henry Clay. [laughter and Mr. Mays hands out giant checks to the six recipients and photo take of all].

Chairman Guessferd: Thank you for coming, again. OK, does anyone else, anyone in the audience wish to address the Board on any issue which the Board has control of at this time? If you do come forward with your name and address for the record.

David Howe – 7 Mission Lane: I just want to come tonight and as I've done a few times in the past, I'm a little late, but just to commend the Town with the beautiful work they do around the holidays at the Common and the manger scene. The one that was replaced that had been there for years and you know what happened to that. But, just again, I'm thanking the Highway Department I know they're a key player in that. And I just think it makes our town look good, I enjoy the spirit of it. Thank you very much.

Chairman Guessferd: Thank you for coming tonight, we appreciate that. Is there anyone else in the audience who wishes to address the Board at this time? Seeing none, we'll move on.

Selectman Dumont made a motion, seconded by Selectman Roy, to approve Consent Items A-F. Motion carried, 5-0.

5. RECOGNITION, NOMINATIONS & APPOINTMENTS - None

6. CONSENT ITEMS

- A. Assessing Items

- 1) 2024 Property Tax - Supplemental Tax Bill: Map 178 Lot 028 – 71 Kimball Hill Road
- 2) 2024 Property Tax – Supplemental Tax Bill: Map 246 Lot 052 – 9 Muldoon Street
- 3) Veteran tax Credit: 25 Glasgow Cir. – map 149/lot 001/sub 031

- B. Water/Sewer Items - None

C. Licenses & Permits & Policies

- 1) Raffle Permit – British Cars of NH

D. Donations - None

E. Acceptance of Minutes

- 1) January 28, 2025

F. Calendar

2/11	7:00	Board of Selectmen	BOS Meeting Room
2/12	9:00	Planning Board	Buxton Meeting Room
2/17	** TOWN HALL CLOSED ALL DAY – PRESIDENTS DAY **		
2/18	6:30	BOS/School Board Joint Meeting	Barnyard Café - Alvirne
2/18	7:00	Municipal Utility Committee	BOS Meeting Room
2/19	6:00	Library Trustees	Hills Memorial Library
2/20	7:00	Benson Park Committee	Hudson Cable Access Center
2/24	7:00	Sustainability Committee	Buxton Meeting Room
2/25	7:00	Board of Selectmen	BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on January 28, 2025

- 1) Selectman Morin made a motion, seconded by Selectman Dumont, to promote Master Patrol Officer David Glaser to the position of Sergeant at \$43.24 per hour according to the Hudson Police Employee Association Contract (step 6). This elevation in rank would be effective on 03 February 2025. Motion carried, 5-0.
- 2) Selectman Roy made a motion seconded by Selectman Jakoby, to approve the hiring of Ana Luzardo at \$21.61 per hour (step 3) of the Town of Hudson Support Staff Union, Teamster Local 633, as recommended by the Interim Finance Supervisor upon completion of successful background and credit check. Motion carried, 5-0.
- 3) Selectman Morin made a motion, seconded by Selectman Dumont, to re-hire Nicholas Fazio of Hudson, NH effective January 29, 2025 at \$24.25 per hour (grade 8, step 1) in accordance with Teamsters Local #633 agreement. Motion carried, 5-0.
- 4) Selectman Morin made a motion, seconded by Selectman Roy, to adjourn at 8:32 p.m. Motion carried, 5-0.

8. NEW BUSINESS

A. Granite State Glass Bid Acceptance – Police/Decision

Chairman Guessferd recognizes Police Captain Steven McElhinney and Captain David Cayot. Captain McElhinney: Good evening. We're here before you this evening to request the authorization for the Hudson Police Department to accept approval of a bid from Granite State Glass in the amount of \$32,440, the replacement of energy efficient windows and doors at 4 Constitution Drive, which is our training facility of our building. We're additionally asking the release of up to \$16,000 from the Hudson Energy Efficiency Capital Reserve Fund to offset costs associated with this project. The project went out to bid, we put out two grants, State Glass, Portland Glass, Total Glazing and then Claremont Glassworks. We received one bid from Granite State Glass and again, that's in the amount of \$32,440. And if you have any questions I can answer those for you right now. Chairman Guessferd: Anyone have any questions? I will just ask, do we have any idea why the others didn't bid. Captain McElhinney: I received feedback from one company and basically they had said that a project this small wasn't worth their time to go through the bid process. Chairman Guessferd: OK, alright. Anybody else have any questions? OK. Do we have a motion? Selectman Morin made a motion, seconded by Selectman Roy, to authorize the Hudson Police Department approval to accept the bid proposal from Granite State Glass in the amount of \$32,440 for the replacement of energy efficient exterior windows and doors at the Kirby Building, 4 Constitution Dr. Motion carried, 5-0.

Selectman Roy made a motion, seconded by Selectman Jakoby, to approve a fund release of \$16,000 from the Hudson Energy Efficiency Capital Reserve Fund to help offset costs related to this project. Motion carried, 5-0.

Selectman Roy: I just have a question. Do we know how much is in that? Captain McElhinney: Yes We're requesting up to \$16,000. When reimbursements come in, we spoke with the committee, that will keep money in the account to keep it open without totally depleting it. When the money comes in we're going to determine how much is left in there to maintain an appropriate balance. Chairman Guessferd: But today how much is there? Chief Dionne: Just under \$16,000. Selectman Roy: That was all I had.

B. 9 Industrial Drive, Release of Agreement – Engineering/Decision

Chairman Guessferd recognizes Town Engineer, Elvis Dhima. Thank you Mr. Chairman and good evening everyone. In 2010 Town of Hudson and the Litchfield Youth Football & Cheer Club got in an agreement to develop that site to build a stadium/field. That area had asbestos, it got capped, soon after that there was no development. Last year Selectman Morin, myself, Public Works Director met with the Board. Directors and unfortunately the site does not meet their need therefore they no longer need the leasing. With that said they have agreed to release any obligations from the Town and them so they can go pursue other avenues. And it allows us with the ability to pursue opportunities for us as well. So with that said I'm here in front of you tonight to recommend to approve the agreement commitment between the Town and the Litchfield Youth Football Cheers and we can move forward. And with that said I'll take any questions you might have. Chairman Guessferd: OK, does anyone have any questions? Selectman Jakoby: So just to clarify, so we were in a lease agreement with them until 2036, is that what I saw? Elvis Dhima: That's the original, correct. Selectman Jakoby: Originally 2036. There was all kinds of opportunities and things that came up and now it doesn't meet their needs and this will release us from our obligations and them from their obligations so that then we can move forward. Elvis Dhima: Correct. Selectman Jakoby: Clarify for people who have listened to this over the years. So this kind of keeps it at a ground zero. We're back to the beginning and we can do something different. Elvis Dhima: That is correct. Chairman Guessferd: Anybody else? I just want to say, this has been around for long time, it was initially going to be a football field for the youth football league. It's been through a lot of iterations as you're saying over the years and now I think we're finally releasing ourselves and releasing the other organization. So, anybody who's come to town recently doesn't really know the history there so. Anyway does anybody else have any questions or comments? Selectman Jakoby made a motion, seconded by Selectman Dumont, to approve the agreement amendment between Hudson Litchfield Youth Football & Cheer, Inc., and Town of Hudson. Motion carried, 5-0.

C. 9 Industrial drive Property, Revenue Opportunity – Engineering /Decision

Chairman Guessferd recognizes Town Engineer, Elvis Dhima. Thank you Mr. Chairman. So with the lease now completed we were contacted by a business out of Manchester that does commercial drive and licenses training and licenses itself. Just to give an overall idea to what we have out there right now. We have a parking area that's been paved, it's about 50,000 square feet. We have a nice practice field, it was labeled at the time that's about 100 x 125 feet and then we have a significant flood area that's not currently being utilized except for Public Works for storage opportunities. So with that said, the business that has come to us is requesting that we lease that to the business for approximately \$2,000 a month for the next nine months. That's basically the parking area, it consists of two or three commercial vehicles going there and basically being utilized by students to learn how to drive. The contract you have in front of you tonight was drafted by our Town attorney and it's ready for you to be executed if you wish to do so. Tonight you can also take the opportunity to discuss any future possibilities you'd like to explore regarding the rest of the site. As of now it's open to everyone and we can take it from here now that we have an opportunity to do something with this project, or with this particular site. With that said you have one motion in front of you tonight and I'll take any questions you might have about this or the rest of the site. Selectman Roy: Can the offset site still be used for like a practice field? Elvis Dhima: There is a practice field already built out, 100 x 125, yes it can. That was the intent. We cannot put anything in, we cannot dig because it's a sealed site. It's almost like a capped landfill, Selectman Roy, there could be activities up there, yes correct. And then the rest of the area can be utilized for whatever you wish to do so, it's a significant size. Selectman Morin: In reference to the driver training there. I know the Fire Department used it so the trucks aren't going to be an issue on the pavement. I know the Police used it for their emergency driving instruction. The parking lot will take that type of abuse. And in reference to the rest of the property, talking with the Rec Director over the last couple of years and about this. And then this summer their pickle ball court that they have now is in very tough shape and it is too small for what they're doing. And speaking with the Engineer and the Director, there's a possibility that we can look into putting the pickle ball courts there and

we could have a few more. A basketball court would fit in the back because we only have one at this time because the ones up here at the school were shut down. There was talk of public gardens, you know people can come in and have gardens, maybe \$10 a spot or whatever. And then in the wintertime, it's a perfect hill for sledding. So there are options to do. I think it's something that we've long put off to make some improvements for Recreation, different types of Recreation and this would be the time to do it because it's in a place we're not really going to bother anybody. We've already got the parking there and everything for those types of events. So, we can move forward on that.

Chairman Guessferd: Yes, I just received feedback from many folks about pickle ball in particular. But, there's all kinds of different things that you could certainly do at that site.

Selectman Dumont: That was my only question about it, was the parking. With leasing out the parking lot is there a certain allocation that would be left over if there was to be any other?

Elvis Dhima: There's so much space there Selectman Dumont that we can utilize the remainder of the site without touching the parking area that we can start parking there. There is acres like, two, three, four acres available there we can utilize there to park. It doesn't have to be paved it can be dirt. But, there's plenty of opportunity to, if the Board decides to move forward, to create parking that we don't have to touch the parking area. Also, if this, this is a new partnership, if you want to call it, if this works out, we can extend another couple months because it goes into November. And if the relationship works out and it's beneficial to both sides, we can have a long-term lease put in front of the voters in March of 2026. To do a long term lease with this particular business which was also offered to provide services for training for staff at a discount that we typically pay for DPW. Even Fire Department if they choose to engage.

Selectman Jakoby: So, talking about all the possibilities for this property, what might be step set we could take moving forward? Do we formulate a committee to look at the best use or how we move forward on making pickle ball courts, sledding hill or, whatever. Because it sounds like it would take Recreation and a few different departments coming together to create a plan for that. So I'm just asking, what's the best steps for moving forward?

Selectman Morin: Speaking with the Rec Director, her ideas were pickle ball and basketball. Those are what we don't have right now.

Selectman Jakoby: Right exactly. I think it's great.

Selectman Morin: So that was her suggestion and she could handle those. That was one of, you know, adding these. She said no problem, she could handle those.

Selectman Dumont: I think taking the recommendations, I mean, even if they, if we wanted to solicit a couple emails would be fine. We could schedule a workshop, I mean we have workshop days figured into the calendar, we could utilize one of those and put it on there and an agenda item.

Chairman Guessferd: Yes, I think it's obviously something we want to have some input for. And, I think with Rec at the head of it of moving forward on what we can do. It sounds like it really falls within the Rec Department because the things we would consider doing there.

Selectman Jakoby: I would think that would be a great opportunity to do a workshop date. It would allow the public to come in and voice any suggestions or interests that they might have and have Rec here with the possibilities.

Elvis Dhima: What I'll do is I'll create some renderings for the Board to have an idea to what we can fit in there. So we have images that can be to scale and it can give us an idea to what we can put in and also parking as well. And then you can determine to how, you know, what we can do. Obviously we have to find the money for it, because that's the biggest issue. I don't think it's a bad idea to see what's out there and who's willing to provide some donations to build this. I mean I think we do this in-house with Public Works. Jays probably going to kill me if he's watching this, but, Jeremy will probably say yes and then you know. If it's not over complicated, as long as we can provide a hard surface that's level you can always do the painting ourselves later. So, something to think about to keep the cost low, obviously. And Public Works does a great job, they do a lot stuff in-house and I don't want to commit to them but, we can also look for some donations from outside as well to see if there's anyone willing to help us out.

Selectman Jakoby: Well to that I think it would be important for Public Works to be part of this workshop.

Elvis Dhima: No, no, no they just get the orders, here it is.

Selectman Jakoby: Do we want to set a proposed date or month that we could do this? Do we need a motion for that workshop?

Selectman Morin: I think we should probably take care of this first though, right?

Chairman Guessferd: Well let's take care of this. I mean we could set it up if we wanted to for probably a couple months down the line after the election.

Selectman Jakoby: For April?

Chairman Guessferd: If you wanted to do something like that to move out on it.

Roy Sorenson: I think in the meantime just to, kind of hearing what the Board's saying I can certainly meet with staff internally anticipating a potential workshop. We can set that up in advance, get some stuff ready to go, hit the ground running for the workshop.

Chairman Guessferd: So do you think April is a good timeframe to get that done?

Roy Sorenson: I think so. I think winter's over at that point. So, some time is freed up for some folks.

Selectman Jakoby: Let's just put that out there.

Chairman Guessferd: I don't think we have to do a motion for that.

Selectman Morin: No because we have a workshop anyway.

Chairman Guessferd: It's already scheduled so we can just say what the topic is going to be, put out an agenda and away we go.

Selectman Roy: I actually have a question. This is a short term lease, right?

Elvis Dhima: That is correct. Its nine months and we can cancel it with a 30 day notification to both parties.

Chairman Guessferd: Is there a renewal provision in here if we wanted to renew it.

Elvis Dhima: No. Because we cannot renew it if it's beyond a year, you would need voters to vote on it. But, the idea

is if this works out until November I think you, as a Board, can extend it a couple months but less than a year. Chairman Guessferd: But then to the voters. Elvis Dhima: So to your point Mr. Chairman, you can then put forward a warrant article similar to what you did with the tower for Verizon. We can take it from there. If it's a money maker it's a no brainer but we have to go through the process, yes. Selectman Roy: I'm all set. I just wanted to be clear about that. Selectman Dumont made a motion, seconded by Selectman Morin, to approve the lease agreement between Drive Force CDL Academy LLC, and the Town of Hudson, as recommended by the Town Engineer and authorize the Town Administrator to sign it. Motion carried, 5-0.

[The Board took a recess break for appx. 10 minutes]

D. Perfluorinated Chemicals Commission – Administration/Decision

Chairman Guessferd recognizes selectman Dumont. So as you guys were aware Hudson was added to the list of communities effected by perfluorinated chemicals and with that we get representation on a commission that was created and signed into legislation last year. Rosemarie Rung who's on the appointing committee for that commission at the state house had reached out to me and asked if I would volunteer to sit on that position. I sent that information off to Bob, there's a process for that. Typically that appointment comes from the Board of Selectmen and that's where we are at tonight. Town Administrator: If I may Mr. Chair. So, just so the Board is aware, on the October 22, 2024 meeting of last year the Board did appoint Daniel O'Brien, he was appointed to this committee. A letter was sent at that time by the previous Town Administrator, Steve Malizia, to the honorable Sharon Carson. So just that the Board is aware of that. There may be some other avenues within that law that Selectman Dumont is speaking to that you could do this. I just want to bring that to the attention of the Board. Selectman Dumont: So basically what there is, is there's multiple different forms of representation the way the legislation lays out. Some of them being direct state representatives appointed by majority and minority office. Certain officials appointed by the Senate's office, certain residents that are involved, citizens that are in the residency of the town's that are affected. And I'd also town officials that are in the residencies that are affected. When I spoke the appointing committee member, Rosemarie Rung, prior to this meeting after getting that information or being reminded about Daniel being appointed in October, it was told to me Hudson has two representatives, or represents, two representatives. One preferably from the Board of Selectmen and the other would be the citizen. Chairman Guessferd: So there are two representatives. Town Administrator: It's the purview of the Board. Chairman Guessferd: Does anybody have any comments or questions? Selectman Jakoby: I mean it is a position that I would be definitely interested in also serving on. Is there any particular reason, you know, I know Selectman Dumont you're also a New Hampshire State Representative in this matter so that you'll have some ability whenever comes out of this committee will go to the House of Representatives and you'll have an opportunity to speak on it at that point as well. Selectman Dumont: And quite frankly that was Rosemarie's suggestion. She had reached out because typically they try to find a tie with the local authority and the state. She thought it would be beneficial to have that tied together. Obviously the Board is willing to do whatever. Quite frankly another meeting is no skin off my back but that was her suggestion. I don't mind but it's totally up to this Board as to who they want to appoint. I'm not forcing that on anybody. Selectman Jakoby: Yeah, I'm just, that's my question. So Rosemarie feels that it would be an advantage that you are a state representative and a town representative that that's an advantage to this committee and to the Town of Hudson? Selectman Dumont: That is correct. Chairman Guessferd: OK, any other questions or comments? Do we have a motion? Selectman Morin: Do we have one specifically? Chairman Guessferd: Yes we do. I'll read the motion and someone can make the motion. To appoint Selectman Dumont to the 126-A:79-a Commission on the Environmental and Public Health Impacts of Perfluorinated Chemicals. Selectman Morin made the motion and Selectman Roy made the motion for discussion. Chairman Guessferd: Comments, questions? Selectman Roy: selectman Jakoby brings up a good point about having a kind of diversity of the Board present on that Commission. So I think she should also be considered for the position. Selectman Dumont: May I ask what are you, diversity as to what? Selectman Roy: Diversity as to her perspective vs. a perspective you already have a voice for at the State Representative level. Selectman Morin: Do we still have that gentleman that was... Chairman Guessferd: Dan O'Brien? Yes. Selectman Morin: Is he still a representative for this committee? Selectman Dumont: He is and that was one clarification that I wanted to make with Rosemarie that I wasn't going to removing, that this would not remove him from that. Chairman Guessferd: So he's still on the committee? Selectman Dumont: Correct. Chairman Guessferd: Well I certainly thing consideration of all options is good here. So, do we have any other comments or questions? Selectman Roy: I would just like to ask Selectman Jakoby to say why she wants to be on... Selectman Jakoby: So PFAS have been an interest of mine for a long time. I've spoken about it previously when Representative Carson was here. You know it's a passion

of mine. Also, the idea of being a representative from Hudson that's able to come to this level of a committee would be an honor and give me an opportunity to have that voice in another setting than just here at this table. I respect Selectman Dumont running as a Representative for the state and just saying that you have a voice there and having another person that would give us a third voice from the town on this issue. And that's really my rationale for proposing that. Selectman Morin: How many representatives can you have? Selectman Dumont: My understanding is from, specific to the town is two. You have a resident or citizen of the town then you have one in an official capacity. Selectman Morin: And to just make it clear, the resident is still a member of that committee. Selectman Dumont: That is correct. And I did clarify that with her too that in no way shape or form did I want this to take away from that. Because that was a vote that we had all already taken in October. Selectman Morin: And the resident has been attending the meetings and everything as their supposed to? Selectman Dumont: That I'm not aware of. I don't have any of that information. I asked if she was in contact with Daniel and she told me she did have a conversation with Daniel. I also sent her over a copy of that letter so that way she had his direct contact information. Obviously, this was something that had come up prior to the meeting so I don't have everything. Town Administrator: If I may Mr. Chair. Selectman Dumont have they assembled meeting for this to date? Selectman Dumont: Once a month. Yes. Town Administrator: So they've already started those. Selectman Dumont: I believe the next meeting is either Friday or the following Friday. Town Administrator: You know if you read this, the creation of this committee, it's, there is some gray area in here I think anyways, as far as the representatives and things to that nature. I don't know if you want to get additional information on that or not. Chairman Guessferd: You mean gather additional information? Town Administrator: You could. I think Selectman Dumont is talking to the folks up there now. Selectman Roy: So your suggestion we might have more than two representatives on the... Town Administrator: Well I mean if you read it, yes. If you read it there are avenues in here, particularly because he is a state rep as well, that he may qualify under, just under that alone. Selectman Dumont: So Hudson itself would not have any more than two representatives. What's in there the worry I believe that Mr. Sorenson is talking to is at the very top it speaks to the majority and the minority office appointing those two. Majority office not minority office reached out to me. So I'm not, at least in my, I am not thought of in that section. The appointing committee is the one that reached out to me figuring it was a better tie as a state representative and the local Board of Selectmen. And then, I mean I can read through them too if you would like to know what the other areas are because I had it pulled up in my email. But basically what it is is members of the commission shall be as follows: five members of the House of Representatives, three of whom are appointed by the Speaker of the House. And two of which are appointed by the House minority leader. Two members from the Senate, the program manager from the Department of Health and Human Services, the Commissioner Department of Environmental Services. The Director of the University of New Hampshire Institute of Health Policy and Practice and Design. A representative from New Hampshire Medical Society, two citizens with backgrounds in environmental science, a representative from each affected town of Merrimack, Bedford, Londonderry, Hudson, Litchfield appointed by the governing body of such town. Five residents, one from each of the following affected towns: Merrimack, Bedford, Londonderry, Hudson and Litchfield. Then it goes on to talk about the commission on environmental impacts, recording data. So that's the list of the people who are on there. Chairman Guessferd: Would it be helpful for us to inquire as to whether or not that Mr. O'Brien has been attending meetings? Town Administrator: Honestly, I think the discussion we've had here, if I may Mr. Chair, tonight is fine. Maybe, this isn't, we could potentially bring this back after a little more. Selectman Dumont: Two things I would say. One, the point where we would be there's a motion on the floor that's been seconded and we're in discussion and that motion needs to be acted on. And two, I would say that if there's not an action taken on this I do think you risk not having representation on the next meeting. And three, the issue of Daniel O'Brien we can dig up that information regardless of what happens with this information. Town Administrator: You have a motion on the floor. Chairman Guessferd: We do have a motion on the floor. I will ask the Board, all in favor? Opposed? Selectman Morin made a motion, seconded by Selectman Roy, to appoint Selectman Dumont to the 126-A:79-a Commission on the Environmental and Public Health Impacts of Perfluorinated Chemicals. Motion carried, 3-2.

Chairman Guessferd: Let's make sure this isn't killed, though. If we can get another representative on the committee. Selectman Dumont: If you'd like I can have a conversation set up with you and Rosemarie Rung. Like I said she's the one that's on the appointing commission for the Board. Town Administrator: I do think that's important as well and then we could certainly send correspondence back to them. Chairman Guessferd: What about an alternate? Town Administrator: You could do that, I mean, but I think he would certainly want to be in attendance to those meetings either way. I think if you clarify that a little bit more with some correspondence. Selectman Dumont: They're done by microsoft teams, they're not in person meetings. Selectman Jakoby: Two questions. Congratulations Selectman Dumont. One I would have hoped that you, you know, if the representatives have not been assigned yet, is what you had said? Selectman Dumont: I don't know if they've been... Selectman Jakoby: The House of Representatives?

Selectman Dumont: This was an existing commission. Last year Hudson was added to it and extended for an additional five years. The commission was set to die in '24, it got extended by an additional five years, it goes until '29. Selectman Jakoby: Right I was aware of that. Thank you. The other question that I had in regards to, so you were reached out in this capacity and not in the capacity as the representatives. You as a representative to the House of Representatives. Selectman Dumont: I mean quite frankly, I would say reached out in dual capacity because that was the reason why she reached out to me was because there was a tie with the Board of Selectmen and... Selectman Jakoby: OK, but not as... Selectman Dumont: No action as a Board of Selectmen member which is why I put it on the agenda. Or had asked to be put on the agenda. I did forward copies of those emails off to the Chair so he could see the chain that happened with that as along with Lorrie. And if anybody else would like to emails I would be more than happy to send them along to you. Selectman Jakoby: Thank you. Chairman Guessferd: Do we want to see those emails? Selectman Jakoby: I would like to. I would like to see them so that I'm fully aware. Because having read through the packet those were my main concerns. My concern is why not have more voices instead of less voices? And you don't have a voice when anything comes out of committee to... Selectman Dumont: Their explanation to me was that... Selectman Jakoby: I just meant for here. Selectman Dumont: And that's OK. The explanation to me because I did ask a similar question was that the information that I would receive while sitting on the commission would directly benefit Hudson when I get to go and vote on possible matters at the House floor. Selectman Jakoby: Thank you. I appreciate the clarification. Selectman Morin: Do they have public hearings that people can go and voice their opinion? Selectman Dumont: I believe that all the meetings are publicized. Chairman Guessferd: OK, so there's another opportunity for input as well. Selectman Jakoby: Just to clarify that. So the meetings are on teams, but they're open to the public. Selectman Dumont: I believe, again, I haven't been a part of any of these meetings and this is all new to me. Selectman Jakoby: So I would just ask that those be listed on our website so that anyone who's interested in being a part of that since we are one of the five committees, that would be excellent. And could we possibly include those in our calendar? Or is that, we can't do that, because that's different. Chairman Guessferd: Yes, that's a state thing. Selectman Jakoby: That's right. You've told me this before that we can't include extra things on the calendar. So, Selectman Dumont if you can let us know the dates of those that would be very helpful. Thank you. Selectman Dumont: They're once a month on Friday but I'll get that schedule together and I'll send it off. Chairman Guessferd: Any further discussion? OK, so that brings us to the end of our public agenda items.

9. **SELECTMEN LIAISON REPORTS/OTHER REMARKS**

Selectman Morin: Conservation met last night. Two biggest things they talked about, T-Bones Restaurant project is moving forward at the same spot. There's been some changes, there's some open area to their boundary to some wet lands that the Conservation Committee's going to take a look. They're doing a Site Walk tomorrow, I believe. Chairman Guessferd: So who's they? Who's the committee? Selectman Morin: The Conservation Committee. Chairman Guessferd: The Planning Board hasn't seen it yet. Selectman Morin: No. That's the 26th I believe. Chairman Guessferd: That's our next meeting after this one. Selectman Morin: That's moving forward. The other thing is they're working on, there's an open space report that was last done in 2012. So they're going to relook at that and they're going to update it. And what an open space report is, is any property that they have, large pieces of property that aren't developed and possibly in the future they could buy for conservation. So, they're going to be updating that plan. That's what they're doing at this point for the winter time. That's all I have. Chairman Guessferd: Great. I hadn't heard about the... because T-Bones is still in the same location, they're doing the fixing underneath the road, you know and underneath the restaurant. And I didn't know whether or not they still plan to move. Selectman Morin: It's coming.

Selectman Roy: So I haven't had any meetings but, I just want to remind everybody that Benson's, Friends of Benson's Park is having a cardboard sled race Sunday, February 16th. Registration is at 1:00pm and race is at 2:00pm. So bring your boxes, make them into whatever you want, be creative and have some fun. It looks like they're still going to have some snow. Chairman Guessferd: I was going to say, at least we got snow for this. Because in the past years we haven't.

Selectman Jakoby: Thank you. I just wanted to say thank you to everyone who came to both Deliberative Sessions. Just a reminder that there are a wide variety of warrant articles for your consideration on March 11th. Please take a close look at them, if you have any questions please reach out to any of us on the Board or the staff. We'd be happy to answer those questions, make sure you're informed about them. There's not only the Town warrant articles, but there are also zoning articles, so there are two separate sections. If you watch the Deliberative Session I just wanted to clarify that. The first half was discussed, the zoning warrant articles would have been discussed at Public Hearings at the Planning Board meeting if you're looking for that information. So, I just wanted to point residents to

where they need to look for those things. And again, the School Board warrant articles were at a separate Deliberative Session and you can seek that information out. There will be a lot of information coming at you from all different directions, so I encourage you to be informed moving forward. Also, I wore red today because a staff member reminded me that February is heart disease awareness month. Which is one of leading cause of death in the United States, so I just wanted to remind everyone that, you know, heart disease is something that we all need to consider moving forward. And there is a critical need for blood donations. I just made my appointment for this weekend, just consider what you can do this February to help others. Thank you very much.

Selectman Dumont: Not a whole lot for me. Just wanted to remind people about Candidate's Night. You know to get everybody to come out, there's a lot of people out there on the ballot. Come out and ask your questions. Chairman Guessferd: And that is the... Selectman Dumont: February 20th.

Chairman Guessferd: OK, so I've got a few things here. Sustainability Committee will be meeting, I think it's the 24th, that's our next meeting. As far as the Rec Department update, we have three things going on that they wanted me to report on. There's the comedy show, is on March 8th, the next comedy show. Supposed to be a really good show the headliner's somebody, I guess, who's kinda regionally known and just don't have the name. But, there are still tickets available, which usually by now there's usually not. So I would go out and get your tickets if you're going to go. It's a great event I've been a couple of them and they're just a lot of fun. It's a bring your own beverage and bring your own food. People come and set up their snacks, their food, their drinks and all that and kind of make a night of it. And it's a really good community event. The senior programing, they're having a Valentine's Day red party, red party probably not for the same reason. But, obviously that's going to be Friday on Valentine's Day. So, starting next week they're adding a monthly photo club and are excited to see what's going to happen with that. And finally from the Rec Department, Adult Prom is coming up. It's the first Adult Prom they're calling it. It's a decades adult prom so you're encouraged to come, dress up in whatever decade you want to represent. Come with your big hair from the 80s, whatever it is and have a good time. There's going to be all kinds of different types of music and everything. Full of dancing so, you know, or just come if you don't want to dress up, you can just come in your regular clothes and just have a good time and dance the night away. So the registration is online and you can get your tickets while they last. And, that piece from the Planning Board, there is a meeting tomorrow night. We have two site plans on the agenda. The last couple meetings we focused on as Selectman Jakoby was mentioning, warrant articles both Town oriented, town initiated warrant articles as well as petitioned warrant articles. And to that end I do want to make a statement because there has been some concern, recently and I just want to address it directly because we addressed it in the Planning Board meeting, the last Planning Board meeting. So there was a petitioned amendment and I'm just pulling out my phone here because I'm looking at it to read some things here from it. The petition was brought before the Board and the petitioner was asked, at the time, if, basically the zoning amendment was is to take a parcel of land, basically on the corner of Greely Street and 111 and rezone it. And there's several parcels of land in there so zone it from R2 to business. Business, right? The petitioner was asked at the time, did, you know, were the people noticed who owned the property? The abutters don't have to by regulation be noticed but, the actual property owners do that there's been a petition for a change in zoning for their property. Now, we were told that it was and I'm the liaison to the Planning Board. We were told that it was kind of basically a third party sort of discussion. But, we took that information and we voted on a recommendation. The only thing the Planning Board can do at that point is make a recommendation or not. Once the actual petition is, petition warrant article is accepted and all the signatures are signed and verified they're all legitimate, at that point it has to move forward to the ballot. So, I've been asked can the Board or the Planning Board, can the Board of Selectmen or the Planning Board change that, pull it back. And the answer is no. We checked with our Town Attorney, our Planning Board Chair checked with the attorney. Now the notice, apparently was not made to all the owners. And so it's in violation of the RSA, but it still has to move forward to the ballot. And if we had had the proper information at the time, we likely would have made, I know I might have made a different recommendation and so the numbers would have looked different. It was recommended 5-2 by the Planning Board. So, the bottom line here is that at this point we have to let it go forward to the warrant, or to the ballot. Now, if it passes, there is an opportunity for anybody to petition the court to review the legality of the warrant article afterwards. If it doesn't pass, it pretty much dies there on the line. But, I just want to let everybody know that yes, the Planning Board Chair stepped up when he was asked about it, took responsibility, recognized there was an error made. But unfortunately at this point it cannot be changed and the recommendation cannot be changed. So, that is what I know about it and what I wanted to say because I know there's some concern out there about this and wondering whether or not we can do anything about it. Selectman Dumont did you have any additional comments? Selectman Dumont: Just a question if you could indulge me for a second. I was watching it through some of the email threads that were attached to, other than that I didn't have any communication with it.

So I was just curious, was the notification for the petition warrant article for the hearing that the Planning Board was going to hold on the recommendation or is it notification that the petition warrant article was received and that they would have a change in, or possible change in zoning? Chairman Guessferd: You know what, honestly, I can't, I don't know specific. Selectman Dumont: For me when I was following it I think it would be worthwhile to take a look into that. Because if it's notification prior to the Planning Board hearing it's going to be very difficult to get that out in time by the time the petition is received and the Board has to take an action on it. If it's prior to the vote in March, there's still time for that proper notification to go out and rectify the situation. Should it have been done sooner? Yes. But if there is a, or something can be rectified I think it would be honest to make sure that happens. Chairman Guessferd: Absolutely, I will take that to the Board, to the Chair. I'll talk to him tomorrow night about it when we have our meeting. Selectman Jakoby: Just reiterate for the public that it's Warrant Article 33 Petition to Rezone Parcels from Residential 2 to Business. Just in case as a resident you're looking for the verbiage. So it is Warrant Article 33. Chairman Guessferd: OK, thanks. So the only other thing I want to say, I want to reiterate some of the things that have been said about upcoming events. We have Candidates Night next week, the 20th. It will be recorded so even if you cannot attend, you can certainly go on HCTV's website and look at the way the candidates respond to questions, their statements and all of that. The 18th, next Tuesday, is the previously we had mentioned there was a joint school/town, State of the Town/State of the School meeting that's been scheduled. It is at the Barnyard Café over at Alvirne High School next Tuesday at 6:30pm. Requesting, hopefully most the Board members can make it. We're also inviting Town Department Heads and the Town Administrator and the school is doing the same thing. It's not going to be a presentation, it's going to be as it has been the last few years, basically a Q and A. So we will be there to answer questions and anything that anybody would like to talk about that, you know, the Boards have purview over or town things that they want to ask the Department Heads. Should be an informative evening. We ask people to go ahead and come on over and if you have a question or concern, this will be another opportunity for you to ask and to talk about it with the folks in the know. So, that's happening and then of course, a really important piece of all of this, is the elections coming up. March 11th, Tuesday. Please come out and vote. We had a great, great turnout for the national election in November. While we can't necessarily hope to have the exactly the same turnout, we really would love to have people to come out, you know having enjoyed that experience. Being a little tongue and cheek about that. But it's so important because this is what effects your taxes that you pay. This is effects your local town. Especially like for the zoning amendments. These will make changes to our town that we hope are going to be improvements to the town moving forward. So it's really important that people get out there and vote. We're going to have another meeting before that, maybe two. That's something we'll probably have to talk about at the next meeting. Because that's typically the night that the Selectboard meets, the 11th. So, we'll figure out what we're going to do with that. Like I said that'll be a subject for the next meeting. So, I've talked way too much here so I'm going to turn it over to the Town Administrator.

10. Remarks by Town Administrator: Thank you Mr. Chair. You took a couple of my items, too. First and foremost, again, I just want to express my sincere gratitude to this Board for allowing me to serve in the capacity as the Town Administrator for the Town of Hudson, I'm excited to do so as, I've mentioned many times before. Finally here, which is great and ready to move forward, understand the Town of Hudson, the community and do my best to do good things for this town as well. On another note, you did mention the state of the Town, you brought that up which is great, so that's coming up next week as well. A lot of talk about the election, the candidates are listed on the Town website. So if you want to go on there and see who's up for election, where they are, the terms and what Committees and/or Boards they might be seeking. I will give credit to HCTV and Engineering. They did a great Melendy Road Bridge and the closure that will take place there in that project itself. It's looking like mid-March it will close and will continue through June, hey will continue to update if you haven't seen that. If you go on the site, they did a fantastic job, I thought that was great. Finally, next Monday Town Hall is closed, President's Day. That's all I have. Chairman Guessferd: We also want to welcome you. Pleasure having you on board and we look forward to a great relationship.

11. School Board Liaison Gary Gasdia: Yes, thank you. You both took my (inaudible) on the joint meeting. So, the 18th at 6:30 p.m. at Barnyard Café. Couple things, a few meetings ago I was here, we talked about we're going to be launching an alumni newsletter. The first edition is out on the website, it's also been sent out to some folks that provided email addresses. So hopefully that'll be something that gains some traction. Last week we had Jazz All-State and we had 90 participants from Hudson participate in that which is a pretty large number so we're excited about that. And then at the Deliberative Session the other day, there was obviously a lot of talk about, you know, tax impact and money but, there was a portion of it that really drifted into academic excellence and test scores and all that. And

while we have a long way to go on our test scores, there was a little bit of good news today that came out of a non-profit group called Education Recovery Scorecard. It's a joint Harvard and Stanford got together and basically go across the country and look to see how the world is recovering from COVID over the past four years. And they do a state-by-state assessment. And in the New Hampshire state assessment, they actually called out Hudson and they said in some districts such as Oyster River, Hudson and Contoocook, our reading scores are actually above where they were in 2019. Again, we have a long way to go but, if you saw that meeting the other day you may feel its all doom and gloom. And the reality is we know we have a long way to go but, we are seeing progress at the elementary school level. We're seeing progress in reading, we have to figure out math, that's been the charge we've given to our new Assistant Superintendent and our Superintendent to figure out. But, it is nice being recognized and called out for all the good work there. And then I'll just end with you know, welcome Roy. I've been coming to a lot of these meetings, this is my favorite one, I'm leaving with a check. We had some excitement and getting us out of here [laughter]. If I knew it would be like this I might have run again.

Selectman Morin made a motion, seconded by Selectman Roy, to enter into non-public.

12. NONPUBLIC SESSION

Selectman Morin made a motion, seconded by Selectman Roy to enter into nonpublic session under: RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee.

Nonpublic Session was entered at 8:09 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room.

The Board entered into public session at 8:50 p.m.

Motions made after nonpublic session:

- 1) Selectman Roy made a motion, seconded by Selectman Dumont, to approve the hiring of Cheryl Morin at \$21.61 per hour (step 3) of the Teamsters Local Union #633 contract, as recommended by the Interim Finance Supervisor. Motion carried, 5-0.
- 2) Selectman Dumont made a motion seconded by Selectman Morin, to accept Scott Stevens' resignation from the Public Works department, effective immediately, as recommended by the Public Works Supervisor. Motion carried, 5-0.
- 3) Selectman Morin made a motion, seconded by Selectman Roy, to post and advertise for the Truck Driver/Laborer position in the department of Public Works. Motion carried, 5-0.
- 4) Selectman Jakoby made a motion, seconded by Selectman Roy, to appoint IT Specialist Douglas Bosteels to the position of IT Director, effective February 16, 2025 with an annual salary of \$117,916. Motion carried, 5-0.
- 5) Selectman Morin made a motion, seconded by Selectman Roy, to post for the position of IT Specialist in the IT Department. Motion carried, 5-0.
- 6) Selectman Morin made a motion, seconded by Selectman Roy, to adjourn at 8:352 p.m. Motion carried, 5-0.

13. ADJOURNMENT

Motion to adjourn at 8:52p.m. by Selectman Morin, seconded by Selectman Roy. Carried, 5-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Executive Assistant.

Bob Guessferd, Chairman

Dillon Dumont, Vice-Chairman

Kara Roy, Selectman

Heidi Jakoby, Selectman

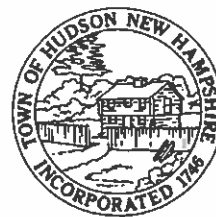
Dave Morin, Selectman

DRAFT



TOWN OF HUDSON

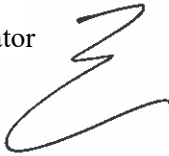
Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-51

INTEROFFICE MEMORANDUM

TO: Board of Selectmen
Roy E. Sorenson, Town Administrator

FROM: Elvis Dhima, P.E., Town Engineer 

DATE: February 25, 2025

RE: Acceptance of the 2025 Exotic Aquatic Plant Control Grant from NHDES

Attached please find the Grant Agreement from the New Hampshire Department of Environmental Services (NHDES) for the acceptance of the Exotic Aquatic Plant Control Grant. With this grant, the Town will receive a 50% cost match in 2025 for the DASH (Diver Assisted Suction Harvesting) services for Robinson and Ottarnic Ponds. The State is not recommending Herbicide (chemical) treatment this year.

The Town portion of the costs will come from the Conservation Commission Professional Services budget (Acct. # 5586-252). The total grant amount will be for up to \$12,800.00, and will be broken down as follows:

DASH Work:

Total DASH Cost:	up to	\$ 25,600.00
Grant Award:		<u>\$ 12,800.00</u>
Town Cost:		\$ 12,800.00

Contractor: Aqualogic

Motion:

To accept the Exotic Aquatic Plant Control Grant for up to \$12,800.00 from the NHDES for Diver Assisted Suction Harvesting services for Robinson and Ottarnic Ponds, for the spring/summer of 2025.

CERTIFICATE

I, Roy E. Sorenson, Town Administrator of the Town of Hudson, do hereby certify that:

- (1) I am the duly appointed Town Administrator;
- (2) at the meeting held on 25 February 2025, the Hudson Board of Selectmen voted to accept DES funds and to enter into a contract with the Department of Environmental Services;
- (3) the Hudson Board of Selectmen further authorized the Elvis Dhima, P. E., Town Engineer to execute any documents which may be necessary for this contract;
- (4) this authorization has not been revoked, annulled, or amended in any manner whatsoever, and remains in full force and effect as of the date hereof; and
- (5) the following person has been appointed to and now occupies the office indicated in (3) above:

Elvis Dhima, P. E., Town Engineer

IN WITNESS WHEREOF, I have hereunto set my hand as the Town Administrator of the Town of Hudson, this 25 day of February, 2025.

Roy E. Sorenson, Town Administrator



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

January 24, 2025

Town of Hudson
 c/o Doreena Stickney and Elvis Dhima

Dear Ms. Stickney and Mr. Dhima:

Congratulations! The Department of Environmental Services (NHDES), Exotic Species Program has selected your exotic aquatic plant control project to receive grant funds in 2025. Below is a breakdown of total project cost(s), grant award (up to 50% of project costs), and costs to be incurred by local entities.

	Herbicide Treatment	Diver/DASH
Total Cost	n/a	\$25,600 (15 days of DASH)
Grant Award	n/a	\$12,800
Local Cost	n/a	\$12,800
Service Provider	n/a	Aqualogic, Inc.

Total Grant Award: Up to \$12,800.00

NHDES is now in the process of compiling the necessary paperwork to proceed with obtaining approval on this grant allocation. Attached to the transmittal email, please find several documents that pertain to the granting of funds to your group from NHDES for 2025.

PLEASE READ CAREFULLY AND FOLLOW ALL INSTRUCTIONS BELOW- INCOMPLETE OR INCORRECTLY COMPLETED PAPERWORK WILL NEED TO BE RETURNED:

Please print the Grant Agreement, Exhibits and Certificate of Authority (attached to email and specified below), on plain white paper, single-sided, and complete as detailed below:

1. **Grant Agreement:** Please have the appropriate person in your organization, who is authorized to sign on behalf of the organization:
 - i. complete lines 1.11 and 1.12 of the Grant Agreement.
 - ii. This same person must initial and date the bottom right corner of each of the three pages of this document (there are no lines, but somewhere down in the bottom right corner of each page is fine)
 - iii. The original inked document must be sent to NHDES by snail mail.

2. **Exhibits:** Each of the pages in the Exhibits A-C document must be initialed and dated, on the bottom right, by the same person who completed the Grant Agreement in #1 above and should

have the same date as that for when the Grant Agreement was signed. The original inked document must be sent to NHDES by snail mail.

3. **Certificate of Authority:** This form is confusing, please read carefully here: This is a certificate that verifies that the person who signs the Grant Agreement in #1 above is in a position that is authorized to do so.
 - i. This form must be completed by someone other than the person who signed/initialed the Grant Agreement and Exhibits in #1 and #2 above.
 - ii. This second person fills out the form and puts the name of the entity authorized to sign on the appropriate line. See example below.
 - iii. This form must be dated before, or on the same date, that items #1 and #2 above are completed.
 - iv. This original inked document must be snail mailed to NHDES.

For example: If the President of your organization filled out the Grant Agreement and initialed and dated the pages of the Grant Agreement, and initialed and dated the pages of the Exhibits, then *someone else* like the Treasurer, Vice President, Secretary, or other officer will serve as the “certifying officer” and can fill out the Certificate of Authority, verifying, in their own capacity, that the President was authorized to sign the Grant Agreement and initial the Exhibits. Basically, *the person who fills out the grant agreement cannot fill out this Certificate, they can only be named on it as the person authorized to sign the grant agreement for your group.*

4. **Certificate of Insurance-** If your group carries insurance and/or worker’s comp please ask your insurance agent to send a one-page certificate to me. Please list NHDES, 29 Hazen Drive, Concord, NH 03301 on the bottom left of the Certificate of Insurance. If you do not have insurance or workers compensation, that is OK, but I am required to ask if it is available. If you do not have insurance coverage for your group, simply email and let me know. If you do have insurance, that certificate can be emailed to me at Amy.Smagula@des.nh.gov.

Items 1-3 should be completed, and the original inked documents returned to my attention at the address listed in the footer of the letterhead, at your earliest convenience, but no later than February 21, 2025.

Item 4 can be emailed to me at Amy.Smagula@des.nh.gov.

All payments/disbursements on the grant will be made on a reimbursement basis upon submission of appropriate invoicing for services or materials rendered, and the appropriate match percent will be applied to each invoice received by NHDES. Please email invoices as you receive them (please don’t hold them until the project is complete).

Please note that the contractual process cannot begin until we have all of the completed paperwork from your group. Your rapid attention in preparing these documents and returning them to me is much appreciated, and it will aid in expediting this frequently lengthy grant approval process.

I will be working on preparing and/or updating (as appropriate) a long-term management plan for your waterbody. Once it is fully drafted, I will be sending it to you electronically for review. In late February, I will be sending it to the contractor(s) who will be performing the control actions for your waterbody, so they can use it for planning purposes.

If you have not already done so, please confirm with the contractor(s) listed in the table above that you accept their bid and would like to secure their services as outlined in the bid(s) for 2025.

If you have questions at any point during the grant process, or would like clarification on how to complete the paperwork, please do not hesitate to contact me at Amy.Smagula@des.nh.gov. *Paperwork that is not completed correctly will need to be returned, and this will delay the grant processing.*

Sincerely,



Amy P. Smagula
Exotic Species Program Coordinator

**EXHIBIT A
SPECIAL PROVISIONS
ROBINSON AND OTTERNIC PONDS**

There are no special provisions.

Initials: _____
Date: _____

**EXHIBIT B
SCOPE OF SERVICES
ROBINSON AND OTTERNIC PONDS**

1. The Town of Hudson is the grantee for this project. The New Hampshire Department of Environmental Services (NHDES) is referred to as the “state.” Amy P. Smagula of the Watershed Management Bureau is the grant officer for the state.
2. Variable milfoil and fanwort, both invasive aquatic plants, have become a nuisance problem in various portions of Robinson and Otternic Ponds, and the grantee is seeking grant funds to assist in control efforts in 2025.
3. The grantee shall ensure that the contractors adhere to the following project-specific tasks:

For the diver work in 2025, the grantee will ensure that the diver(s) perform(s) the following tasks:

- Task 1 Notify the NHDES Exotic Species Program of the scope and timing of the project, and how the materials removed from the pond will be disposed of, and the names of the divers performing the work, at least two weeks before the work is scheduled to begin. Divers performing this work must be certified Weed Control Divers in New Hampshire.
 - Task 2 Notify NHDES within 5 business days of when the work is completed by submitting daily dive reports for work that was performed, per the reporting examples provided in the Weed Control Diver course.
4. NHDES will provide monetary support to you as outlined in Exhibit C.

Should the cost of projects be lower than the bids for those projects, remaining grant funds may be used to match costs associated with other NHDES approved exotic aquatic plant control projects in the above referenced waterbody.

Initials: _____
Date: _____

**EXHIBIT C
PAYMENT TERMS
ROBINSON AND OTTERNIC PONDS**

Payments shall be made by NHDES to the grantee upon approval of stated outputs and verification of the value of completed work through submittal of invoices for services rendered. NHDES will pay the grantee up to \$12,800, within 30 days of receiving the invoice(s) for the activities outlined in Exhibit B.

The billing address for invoices and all other correspondence shall be as follows:

NH Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, NH 03302-0095
Attn: Amy Smagula, Watershed Management Bureau

Invoices may also be emailed to Amy.P.Smagula@des.nh.gov, upon receipt from the vendor.

Invoices shall be approved by the Grant Officer before payment is processed.

Initials: _____
Date: _____

**Attachment A
Budget Estimate
ROBINSON AND OTTERNIC PONDS**

DIVER/DASH – OTTERNIC POND

Item/Service	Cost
15 Days of DASH with disposal of harvested materials	\$25,600
Total	\$25,600*

*NHDES will pay 50% of the total project cost, up to \$12,800.

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name NH Department of Environmental Services		1.2. State Agency Address 29 Hazen Drive, Concord, NH 03302-0095	
1.3. Grantee Name Town of Hudson		1.4. Grantee Address 12 School Street, Hudson, NH 03051	
1.5 Grantee Phone # 603-886-6008	1.6 Account Number 442010-1430-073	1.7. Completion Date December 31, 2025	1.8. Grant Limitation \$12,800
1.9. Grant Officer for State Agency Amy P. Smagula		1.10. State Agency Telephone Number 603-271-2248	
If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Grantee Signature 1		1.12. Name & Title of Grantee Signor 1	
Grantee Signature 2		Name & Title of Grantee Signor 2	
Grantee Signature 3		Name & Title of Grantee Signor 3	
1.13 State Agency Signature(s)		1.14. Name & Title of State Agency Signor(s) Robert R. Scott, Commissioner	
1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required)			
By:		Assistant Attorney General, On: / /	
1.16. Approval by Governor and Council (if applicable)			
By:		On: / /	

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. EFFECTIVE DATE, COMPLETION OF PROJECT.
 - 4.1 This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").
 - 4.2 Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT, LIMITATION ON AMOUNT, VOUCHERS, PAYMENT.
 - 5.1 The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
 - 5.2 The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
 - 5.3 In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
 - 5.4 The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
 - 5.5 Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.
7. RECORDS and ACCOUNTS.
 - 7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
 - 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions.
8. PERSONNEL.
 - 8.1 The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
 - 8.2 The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
 - 8.3 The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. DATA, RETENTION OF DATA, ACCESS.
 - 9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2 Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3 No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4 On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5 The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. EVENT OF DEFAULT, REMEDIES.
 - 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
 - 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
 - 11.1.2 Failure to submit any report required hereunder; or
 - 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
 - 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
 - 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
 - 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination, and
 - 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee, and
 - 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
 - 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. TERMINATION.
 - 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
 - 12.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
 - 12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.
13. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.
16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
17. INSURANCE.
- 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
- 17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and
- 17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
- 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.
18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
24. SPECIAL PROVISIONS. The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

PUBLIC NOTICE

Pursuant to RSA 31:95-b and in accordance with Article 36 of the March 12, 1994 Town Meeting, the Hudson Board of Selectmen shall hold a public hearing in conjunction with its regularly scheduled meeting on February 25, 2025 which starts at 7:00 p.m. and is held in Board of Selectmen's Room, 12 School Street, Hudson, NH, to accept a grant up to \$12,800 from the New Hampshire Department of Environmental Services for the exotic aquatic plant control project at Robinson Pond and Ottarnic Pond. Any Hudson, NH resident who wishes to speak on this matter is invited to attend.

Roy E. Sorenson
Town Administrator

Telegraph 15 February run

ACONDA 2/25/25



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

INTEROFFICE MEMORANDUM

TO: Roy E. Sorenson, Town Administrator
Board of Selectmen Chairman

FROM: Elvis Dhima, P.E., Town Engineer

DATE: February 25, 2025

RE: Contract Approval for DASH Treatment
at Ottarnic Pond and Robinson Pond

Attached please find the contract agreement for Aqualogic, Inc. for the Diver Assisted Suction Harvesting (DASH) work to be done at Robinson and Otternic Ponds this summer.

The contractor was selected by the NHDES, and the services are covered by the Exotic Aquatic Plant Control Grant at a 50% cost match, up to \$12,800.00.

First Motion:

To assign the Town Engineer as the principal for this grant and contract.

Second Motion:

To approve and authorize the Town Engineer to sign the attached 2025 contract for Aqualogic, Inc. for the DASH work to be done at Robinson and Otternic Ponds as needed, for up to \$25,600.00.

The cost for this contract will be covered by the NHDES Exotic Aquatic Plant Control Grant at a 50% cost match, and the Town portion of up to \$12,800.00 will be covered through the Conservation Commission Professional Services account (Acct. # 5586-252).



Contract for Services

(Robinson and Ottarnic Ponds, Hudson NH)

THIS Contract between Aqualogic Inc., Milfoil Contractor, Johnsburg NY (referred to as "Aqualogic" from here) and the Town of Hudson, Hudson NH (referred to as "TOWN OF HUDSON" from here) for 2025.

- 1) Services: TOWN OF HUDSON together with the New Hampshire Department of Environmental Services (NHDES), shall have the sole authority to dictate direction of the work covered by this Contract, that is to be completed by Aqualogic as authorized by current NHDES plant removal permit(s) issued to the TOWN OF HUDSON, a copy of which will be furnished to Aqualogic at least thirty (30) days prior to the commencement of work. Services will consist of Aqualogic's "Diver/DASH day" as defined below:

Diver/DASH Day

Description of Diver/DASH day:

- Each workday includes up to 2 hours of preparation, area survey and clean up, and 6 hours of total dive time. Tenders record when the diver enters and exits the water.

Team Information:

Number of Divers 3

Personnel Info:

- The work crew consists of 3 on-site personnel. All personnel are PADI Weed Control Certified, Open Water Certified and First Aid/CPR AED Certified.
- Personnel Certifications – Divers are Open Water and Weed Control Certified. All team members are CPR/AED/First Aid trained and certified per OSHA regulations. Aqualogic is approved by the NHDES and meets all local and federal regulations.

- 2) Diver/DASH Day Rate: TOWN OF HUDSON shall pay the Aqualogic for its services a fee of One Thousand Seven Hundred dollars (\$1700.00) per day for up to Fifteen (15) days of work with a one-time set up fee of One Hundred dollars (\$100.00) payable within thirty (30) days of TOWN OF HUDSON's receipt of Aqualogic's invoice.
- 3) Contract Period: Work shall commence on or after May 15, 2025 and finish before September 30, 2025. The TOWN OF HUDSON may extend the term of this contract at the rate above based on the availability of Aqualogic Divers. All scheduled work must be preapproved by Amy Smagula from the NHDES, and Elvis Dhima, the Town Engineer, prior to work being done.
- 4) In case of inclement weather or equipment failure, TOWN OF HUDSON will only be charged for days worked.

- 5) Payment cycle: The TOWN OF HUDSON shall pay Aqualogic according to the following schedule of payment, the total contract amount of which shall not exceed \$25,600.00.
- 6) Down Payment: The TOWN OF HUDSON paid Aqualogic a down payment of \$1,400.00 in 2022. This payment shall be deducted from the first harvesting invoice.
- 7) Down Payment Refund: Aqualogic shall return the down payment of \$1,400.00 to the TOWN OF HUDSON if:
 - A. The NHDES notifies Aqualogic that no milfoil was found, and all surveys are complete for the season.
 - B. Aqualogic does not complete any Diver/DASH Days in Robinson Pond or Otternic Pond within the contract period as stated in #3 of this contract.
- 8) Aqualogic shall submit invoices to the TOWN OF HUDSON on a weekly basis, calculated in half day, full day increments. Invoices shall include harvest reports for each day worked and a harvest map for the week. Payment shall be made within thirty (30) days of acceptance of a complete invoice. Harvest reports shall comply with the terms of conditions of the NHDES permit.
- 9) Aqualogic (including agents and employees) is not an employee of TOWN OF HUDSON and is not entitled to any benefits or other payments associated with an employer-employee relationship. Aqualogic is solely responsible for worker's compensation insurance and other insurances that apply to performance under this contract. Aqualogic is responsible for any and all licenses and permits required under state or federal law for any operations carried out under this contract, except for the DES permit obtained by the TOWN OF HUDSON.
- 10) This contract may not be assigned.
- 11) This contract shall be governed by the laws of the State of New Hampshire and federal law and regulations. Aqualogic follows all Commercial Diving OSHA regulations.
- 12) This contract contains the entire understanding of the parties and may not be amended or changed except by written instrument signed by the parties.
- 13) Invoices: Aqualogic will submit invoices, harvest reports and harvest maps to the TOWN OF HUDSON. Payment of invoices will be accomplished upon of presentation of invoices according to the schedule above.

CONTRACTOR: Aqualogic, Inc.
HUDSON —

CLIENT: TOWN OF

2/2/25



Name: Dominic Jude

Name:

Title: President

Title:

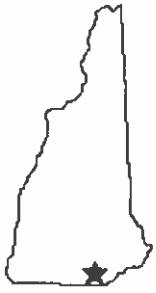
I have authority to bind the Company.

Duly Authorized

AGENDA 2/25/25

RECEIVED

FEB 18 2025
TOWN OF HUDSON
SELECTMENS OFFICE



TOWN OF HUDSON

Engineering Department

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

INTEROFFICE MEMORANDUM

TO: Board of Selectmen
 Roy E. Sorenson, Town Administrator

FROM: Elvis Dhima, P.E., Town Engineer
 Jason Twardosky, Public Works Director

DATE: February 18, 2025

RE: Robinson Road and Christine Drive- 12" Water Main Acceptance

The Planning Board in 2022 approved a site plan listed with municipality water line. This project included approximately 1,600 linear feet of proposed 12 main connecting to two existing 12 inch mains located on Robinson Road and Christina Drive. The work was recently successfully completed in accordance with Town standards and is ready for acceptance.

The acceptance comes with one year warranty and a bond guarantee of \$22,102, which represents 10% of the original bond amount.

Motion:

To accept the 12 inch water line extension, as recommended by Town Engineer, Public Works Director and Municipal Utility Committee .

“NOTICE OF WATER ACCEPTANCE”

1. The water line as described herein:

Project Name: S.L. Chasse Steel Contractor: Severino

Owner: Steel Properties, LLC C/O Steve Chasse

Street and Station (Location): 199 Robinson Rd to 15 Brady Drive and Christine Drive

Has been inspected and tested and is in compliance with the Town of Hudson requirements for water construction (inspection and test report on file with the DPW).

2. Portions which are Public Water are described as (attach legal documentation) and are so dedicated as such:

3. Portions which are Private Water are described as: None

4. The following sites/lots/units which have “accessibility” are: (list by Tax Map & Lot #'s)

Map 105 Lot 17, Map 105 Lot 17-1, Map 105 Lot 18, Map 105 Lot 17-2, Map 105 Lot 17-3, Map 110 Lot 39, Map 105 Lot 14, Map 105 Lot 13, Map 105 Lot 12, and Map 105 Lot 11-1


Access fees for these lots/sites are to be assessed as of 2024/2025 (Date)

5. I, Steve Chasse (owner), state that the above-described water(s) has been constructed in accordance with the requirements for water construction of the Town of Hudson, and I further understand and accept the conditions set forth by the Town of Hudson for Public and Private Waters and accessibility.


Owner

2/7/25
Date

6. In accordance with the above stipulation and description, this water is recommended for acceptance.


Town Engineer or Authorized Agent

2/14/2025
Date


Public Works Director or Authorized Agent

2-18-2025
Date

7. In accordance with the above stipulations and descriptions, this water is hereby recommended for Acceptance by the Municipal Utility Committee and is subject to all rules and regulations and fees of the Hudson Water Utility.


MUC Chairman

Approved at meeting of:
2/18/2025
Date

8. Water Accepted by Water Utility and Town of Hudson

Approved at meeting of:

Date

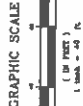
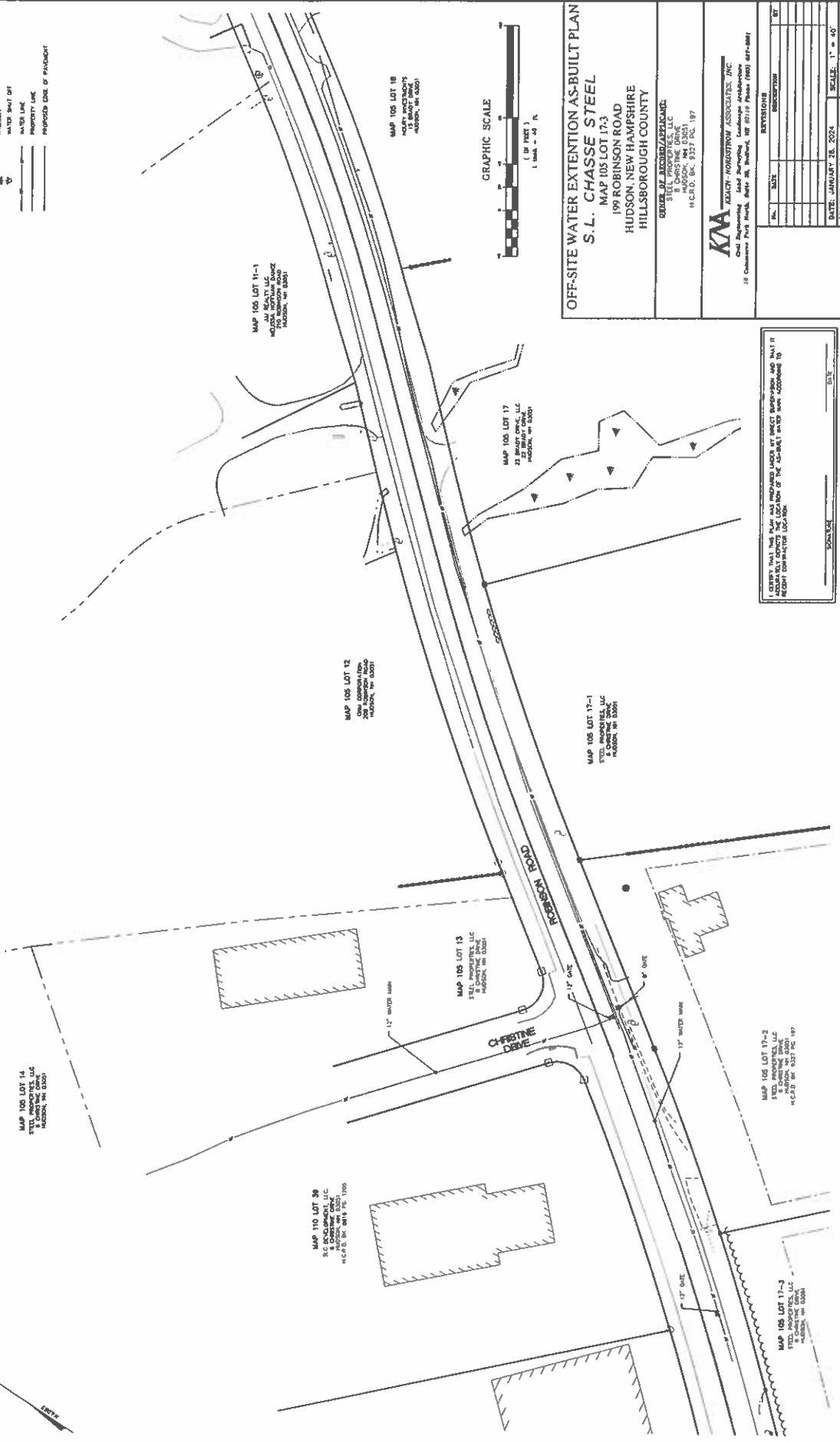
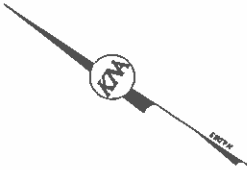
Board of Selectmen Chairman

NOTES

1. THE PURPOSE OF THIS PLAN IS TO DETECT THE AS-BUILT WATER LINE LOCATIONS ALONG ROBINSON ROAD AND CHRISTINE DRIVE.
2. THIS PLAN WAS PREPARED BY K&M ENGINEERING ASSOCIATES, INC. FOR THE CLIENT, S.L. CHASSE STEEL. THIS PLAN IS A PROFESSIONAL ENGINEERING DESIGN AND IS NOT TO BE USED FOR ANY OTHER PURPOSES WITHOUT THE WRITTEN CONSENT OF K&M ENGINEERING ASSOCIATES, INC.

LEGEND

- WATER VALVE
- HYDRANT
- WATER SHUT OFF
- WATER LINE
- PROPERTY LINE
- PROPOSED SIDE OF PAVEMENT



OFF-SITE WATER EXTENSION AS-BUILT PLAN
S. L. CHASSE STEEL
 MAP 105 LOT 17-3
 199 ROBINSON ROAD
 HUDSON, NEW HAMPSHIRE
 HILLSBOROUGH COUNTY

GENERAL RECORD/REFERENCE:
 1. 199 ROBINSON ROAD, HUDSON, NH 03051
 2. 199 ROBINSON ROAD, HUDSON, NH 03051
 3. 199 ROBINSON ROAD, HUDSON, NH 03051
 4. 199 ROBINSON ROAD, HUDSON, NH 03051
 5. 199 ROBINSON ROAD, HUDSON, NH 03051
 6. 199 ROBINSON ROAD, HUDSON, NH 03051
 7. 199 ROBINSON ROAD, HUDSON, NH 03051
 8. 199 ROBINSON ROAD, HUDSON, NH 03051
 9. 199 ROBINSON ROAD, HUDSON, NH 03051
 10. 199 ROBINSON ROAD, HUDSON, NH 03051

NO.	DATE	DESCRIPTION	BY

RETURNS TO:
 K&M ENGINEERING ASSOCIATES, INC.
 11 Commerce Park Blvd., Suite 201, Bedford, NH 03110 Phone: (603) 887-8887
 Fax: (603) 887-8888
 Website: www.kandm.com

SCALE
 1" = 40'
 PROJECT NO. 20-0011-2
 SHEET 1 OF 1

DATE: JANUARY 26, 2024
 SCALE: 1" = 40'
 PROJECT NO. 20-0011-2
 SHEET 1 OF 1



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Board of Selectmen
Roy Sorenson, Town Administrator

FROM: Elvis Dhima, P.E., Town Engineer
Chrissy Peterson, Recreational Director

DATE: February 18, 2025

RE: 9 Industrial Drive Property – Status Update

Last meeting the Board of Selectmen approved a short term lease, which takes effect March 1, 2025. The lease will be nine months long and the revenue will consist of \$1,500 for the lease and \$500 for taxes, per month.

The Board of Selectmen also discussed potential projects, such as pickle ball court, basketball court, tennis courts and community garden. Staff has identified the need for six (6) pickle ball courts, two (2) tennis courts and one (1) basketball court. In addition, the rendering prepared by staff, illustrates the potential project and also a community garden.

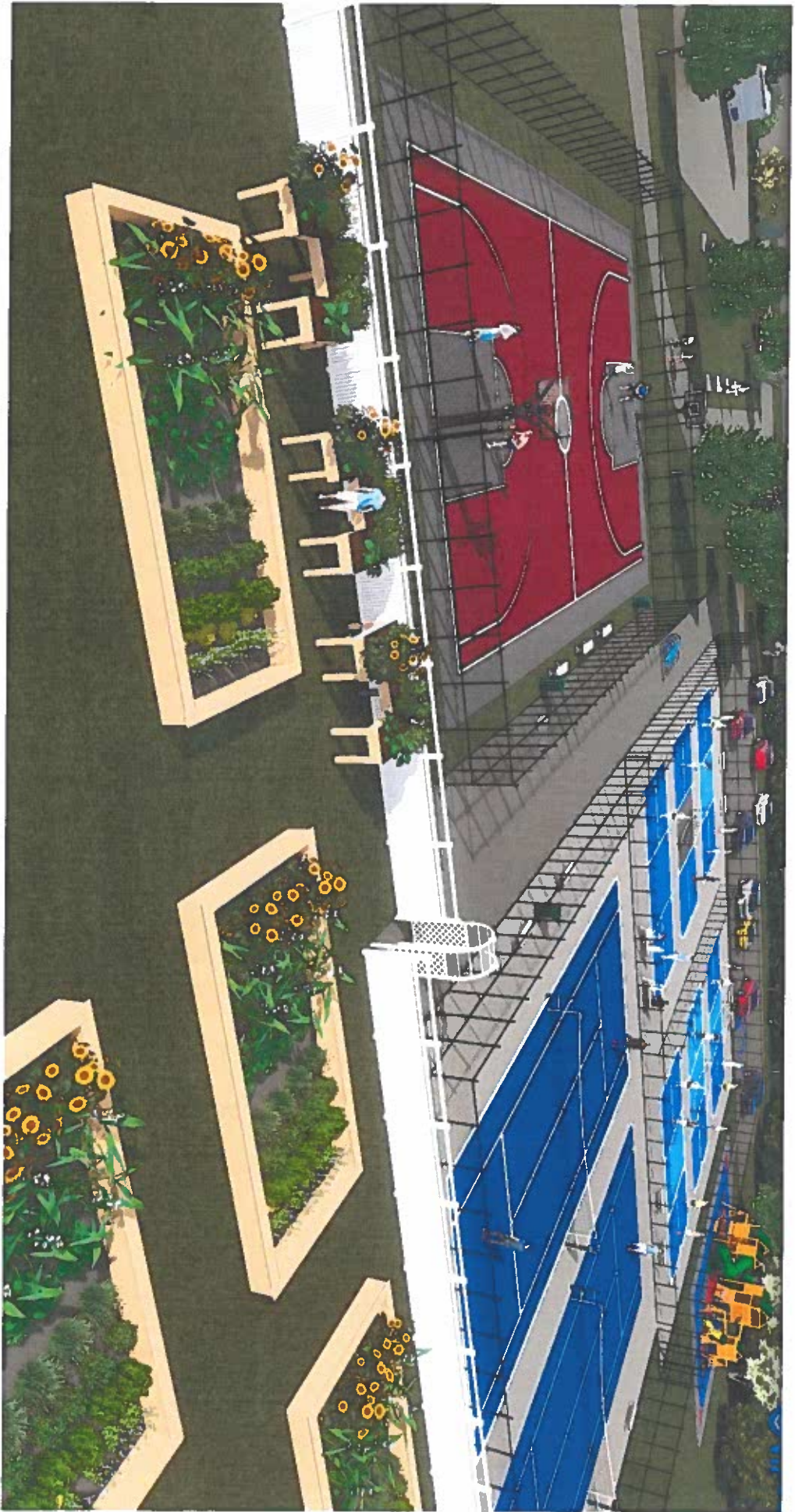
We have made inquiries to local businesses about possible donations, material, equipment and labor regarding this potential project and currently have \$80,000, in preliminary commitment, as of February 18, 2025. In addition we have approximately \$13,000 in recreational account that could also be utilized. The intent is to utilize staff and Public Works Department, when time allows it, to keep the cost low and start working on this project in phases.

If the first phase is successful than the Town could raise funds through a warrant article in the future to complete the project. The first phase will consist of, at a minimum, additional parking spaces, site preparation and one pickle ball court.

The motion below is prepared for your consideration

Motion

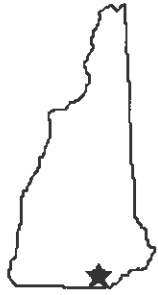
To authorize _____ as the principal for this project and direct staff to further develop the plans, evaluate potential grants and donations for this recreational project.







Approved 2/25/25



TOWN OF HUDSON

Office of the Town Administrator

12 School Street
Hudson, New Hampshire 03051



Roy E. Sorenson, Town Administrator • rsorenson@hudsonnh.gov • Tel: 603-886-6024 • Fax: 603-598-6481

To: Board of Selectmen
From: Roy E. Sorenson, Town Administrator
Date: February 20, 2025
Re: Finance Director Interview Committee

RECEIVED

FEB 20 2025

TOWN OF HUDSON
SELECTMENS OFFICE

The job posting deadline for the Finance Director closed on November 25, 2024. MRI conducted the recruitment on behalf of the Town which was paused until such time as I was officially on board as the Town Administrator. I am recommending that the Board form an interview committee consisting of two (2) Selectmen, and myself, to conduct a preliminary interview of the candidates. Upon conclusion of this process a final interview before the full Board could be convened for selection of the best candidate. This process will follow in practice that which the IT Director was selected earlier this year.

The following motion would be appropriate:

Motion: To appoint Selectmen _____ and Selectmen _____ to the Finance Director Interview Committee along with the Town Administrator.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Approved 2/25/25



TOWN OF HUDSON

Office of the Town Administrator

12 School Street
Hudson, New Hampshire 03051



Roy E. Sorenson, Town Administrator • rsorenson@hudsonnh.gov • Tel: 603-886-6024 • Fax: 603-598-6481

To: Board of Selectmen

From: Roy E. Sorenson, Town Administrator 

Date: February 20, 2025

Re: Proposal for Legal Services 2025-2026

Attached please find correspondence from Town Attorney David Lefevre offering to continue to serve as general legal counsel for the Town of Hudson for Fiscal Year 2026 (July 1, 2025 to June 30, 2026) for the current rate of \$145.00 per hour. Attorney Lefevre has served as the Town's general counsel for the past ten (10) years and has not raised his hourly rate in the ten years he has been the Town's general counsel. The Board also has the option of going out to bid for general legal services should the Board choose to do so. Should the Board of Selectmen vote to renew Attorney Lefevre's contract for legal services, the following motion is appropriate:

Motion: To enter into a contract for legal services with the law firm of Tarbell & Brodich, PA for the period of July 1, 2025 through June 30, 2026 for the terms as specified in the Proposal for Legal Services 2025-2026 letter as prepared by Attorney David Lefevre.

Should the Board of Selectmen vote to go out to bid for legal services, the following motion is appropriate:

Motion: To authorize the Town Administrator to request proposals to provide legal services for the Town of Hudson for fiscal year 2026 (July 1, 2025 through June 30, 2026).

Should you have any questions or need additional information, please feel free to contact me.

February 14, 2025

Board of Selectmen
Town of Hudson
12 School Street
Hudson, NH 03051

RE: Proposal for Legal Services 2025-2026

Dear Chair and Members of the Board of Selectmen:

Please accept this letter as my proposal to continue to serve as general legal counsel for the Town of Hudson.

My office will continue to provide legal services to the Town at the present reduced rate of \$145.00 per hour, which is the same rate for all attorneys, will not vary between litigation and non-litigation services, and will not be increased after a certain number of hours. Non-attorney paralegal time will also be charged at the current reduced rate of \$60.00 per hour. As always, no retainer is requested. Fees for legal services will continue to be billed in increments of 1/10 of an hour and invoiced on a monthly basis.

Routine overhead and expenses will not be billed to the Town. Out-of-pocket expenses such as filing fees, sheriff's service fees, registry recording fees, etc., will be billed to the Town and itemized separately on the monthly invoices, as would other non-typical costs such as excessive postage or copying charges.

This proposal would be in effect for a period of one (1) year following the date of acceptance.

I would like to convey to the Selectmen my thanks for being given the opportunity to work for the Town, and I hope to continue to represent the Town in the future.

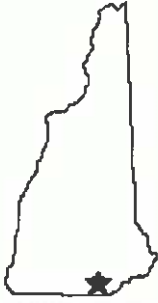
Sincerely,

TARBELL & BRODICH, P.A.



By: David E. LeFevre, Esq.

e-mail: dlefevre@tarbellpa.com



TOWN OF HUDSON
 Office of the Town Administrator
 12 School Street
 Hudson, New Hampshire 03051



Roy E. Sorenson, Town Administrator · rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

To: Board of Selectmen
 From: Roy E. Sorenson, Town Administrator
 Date: February 20, 2025
 Re: Fire Department Boot Drive Schedule

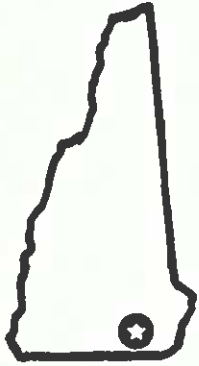
Selectmen Morin requested to have the Hudson Fire Department Boot Drive placed on the February 25, 2025 Board of Selectmen agenda.

They Professional Firefighters of Hudson, I. A. F. F. Local #3154, will be conducting their annual boot drive to benefit the Muscular Dystrophy Association on the following dates in the area of the intersection of Chase St. / Ferry St. / Derry St.

- Thu 4/17 2PM to 6PM
- Thu 5/15 11AM to 3PM
- Mon 6/16 2PM to 6PM
- Tue 7/15 11AM to 3PM
- Thu 8/14 11AM to 4PM

Should you have any questions or need additional information, please feel free to contact me.

Thank you



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda 2/25/25 8H



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Roy E. Sorenson, Town Administrator

Date: February 20, 2025

Re: Policy Sub-Committee

As you may recall from the September 3, 2024, Board of Selectmen Meeting, a Policy Sub-Committee was formed to include Selectmen Jakoby, Selectman Roy, myself, and the department head for any policy that is being addressed.

At this time, Selectman Jakoby has asked to bring the following policies forward for a first read and review:

- Policy IV J: Conduct – Discipline
- Policy IV K: Conduct – Grievances

Each of these respectively are attached for discussion. Please be advised that these policies do not supersede items provided for in those active Collective Bargaining Agreements effectuated through the Town.

I look forward to the discussion and please feel free to contact me if you have any questions or need additional information.

Town of Hudson, NH

Policies and Procedures



Section: Conduct
Subject: Grievances

Policy Number: IV K	Revision Number:
Approved By: Board of Selectmen	Revision Dates:
Origination Date: 05/07/2001	Review Frequency: As Needed

IV. CONDUCT

K. Grievances

Purpose: The purpose of this policy is to establish procedures for employees to appeal issues that affect their working conditions or other aspects of their employment.

Statement of Policy: The provisions of the relevant collective bargaining agreement for filing of grievances guide represented employees. The provisions contained herein guide non-represented employees. "Grievance," for purposes of this section, is defined as a claim or dispute by an employee with respect to the interpretation, meaning or application of the provisions of these policies and procedures.

1. Grievable Issues. Employees may file grievances concerning:
 - a) The interpretation or application of the provisions of these policies and procedures;
 - b) Departmental rules and procedures;
 - c) Working conditions;
 - d) The relationship between the employee and his or her co-workers and/or supervisor;
 - e) The interpretation or application of Federal law as it relates to the employee's employment and working environment.

2. Excluded Issues. The following matters shall be excluded from this grievance procedure:
 - a) Any matter for which there is an adequate remedy at law;

b) Any matter which, by law, is beyond the scope of the Town's authority;

c) Matters affecting the authority of the Board of Selectmen, Town Administrator or department head to determine and structure the goals, purposes, functions and policies of the Town.

3. Non-reprisal Policy. The presentation of a grievance will not subject the employee to restraint, interference, discrimination or any reprisal in the course of his or her employment with the Town.

4. Time Limits. Unless waived by mutual consent of the employee and the Town Administrator, an employee must submit a grievance no later than 14 calendar days following the occurrence of the alleged action, incident, event or condition that gives rise to the grievance.

5. Procedures.

a) Step One. An Employee must present a grievance within 14 calendar days of the alleged occurrence of the action, incident, or condition giving rise to the grievance to the employee's immediate supervisor, who shall attempt to resolve it within 10 working days after it is presented to that supervisor. In the instance where the immediate supervisor is the department head, the matter shall go to Step Three.

b) Step Two. If the employee is not satisfied with the solution by the supervisor, the employee must submit the grievance, in writing, to the department head within five working days of receiving the answer from the supervisor. This written notice shall include the following:

- 1) Statement of the grievance and relevant facts;
- 2) Remedy sought;
- 3) Reasons for dissatisfaction with the supervisor's response at Step One.

The department head will respond, in writing, to the grievance within five working days after it has been presented to him or her.

c) Step Three. If, after receipt of the department head's written response, the grievant is not satisfied with the results of Steps One and Two, the employee may appeal to the Town Administrator. The appeal shall be submitted, in writing, within five working days of the receipt of the response of the department head, and shall state the elements of the grievance as perceived by the grievant. The employee may request either a review of the written submittals by all concerned parties, or an administrative hearing with the Town Administrator wherein all concerned parties are allowed to present their case relative to the grievance. In the first instance, the Town Administrator will make a determination and respond, in writing, to the grievant and the department head within 10 working days. If the grievant chooses an administrative

hearing, the Town Administrator will conduct such hearing and respond to the grievant and to the department head within 15 working days.

d) Step Four. If, after receipt of the Town Administrator's written response, the grievant is not satisfied with the results of Steps One through Three, the employee may appeal to the Board of Selectmen. The appeal shall be submitted, in writing, within five working days of the receipt of the response from the Town Administrator, and shall state the elements of the grievance as perceived by the grievant. The employee may request either a review of the written submittals by all concerned parties, or an administrative hearing before the Board of Selectmen wherein all concerned parties are allowed to present their case relative to the grievance. In the first instance, the Board of Selectmen will make a determination and respond, in writing, to the grievant, department head and the Town Administrator within 15 working days. If the grievant chooses an administrative hearing, the Board of Selectmen will conduct such hearing and respond to the grievant, department head and the Town Administrator within 20 working days. The Board of Selectmen is the final authority within the Town on grievances presented by non-represented employees.

No part of the above procedures shall be in conflict or violation of State or Federal laws and regulations.

Town of Hudson, NH
Policies and Procedures



Section: **Conduct**
Subject: **Discipline**

Policy Number: IV J	Revision Number:
Approved By: Board of Selectmen	Revision Dates:
Origination Date: 05/07/2001	Review Frequency: As Needed

IV. CONDUCT

J. Discipline

Purpose: The purpose of this policy is to establish procedures for the administration of disciplinary action when and if such actions are warranted.

Statement of Policy: It shall be the policy of the Town of Hudson to administer discipline fairly, reasonably and impartially. The Town and its employees are best served when discipline is administered to correct actions rather than to punish.

In the instance of conflict between the provisions of this section and the provisions of an applicable collective bargaining agreement, the provisions of such collective bargaining agreement will prevail.

The authority to initially undertake disciplinary action normally rests with the department heads or the Town Administrator. Department heads may delegate such authority to supervisory personnel reporting to them, provided actions imposed that are more severe than verbal warnings will require the approval of the department head. Demotion or dismissal will require the additional approval of the Board of Selectmen.

Exception: Supervisors are authorized to impose an immediate temporary suspension of an employee under his or her supervision when the supervisor determines that the action(s) of that employee jeopardizes the health, safety or welfare of that employee or others. Such temporary suspension will remain in effect until the department head, Town Administrator or Board of Selectmen can determine the appropriate disciplinary action.

1. Determination of Appropriate Action. The disciplinary action to be imposed shall reflect the degree of severity of misconduct by the employee and will be imposed following an investigation into the circumstances of the misconduct to determine the appropriateness of such action. In all instances, every effort will be made to protect the disciplined employee's due process. Disciplinary action is not primarily intended to be punitive, but rather to preserve and maintain the efficiency and integrity of Town service. The nature and severity of the offense, and the employee's past record, will be taken into account.

2. **Record of Action.** With the exception of verbal warnings, written notice of any disciplinary action imposed will be served on the affected employee, setting forth the reasons for such action, the effective date, and the employee's right to be heard. A copy of such notice shall be forwarded to the Town Administrator for review and inclusion in the employee's personnel file. The employee shall acknowledge that he or she has received and understands the notice. In the instance where an employee refuses to acknowledge that he or she has received and understands such notice, the supervisor and at least one witness will note the employee's refusal.

3. **Progressive Discipline.** The following types of disciplinary actions may be imposed for misconduct, and will normally be taken in the order listed:
 - a) **Verbal Warning.** A verbal warning is an oral reprimand given by the employee's supervisor. This type of discipline should be applied to infractions of a relatively minor degree or in situations where the employee should be counseled because of his or her performance. The verbal warning should be given in private and in a constructive manner. The supervisor should inform the employee that a warning is being issued, that the employee is being given an opportunity to correct the condition and, if the condition is not corrected, the employee will be subject to progressively more severe disciplinary action. A notation that a verbal warning was given will be placed in the employee's personnel file.
 - b) **Written Warning/Reprimand.** A written warning, which may also be imposed as a Letter of Counsel, is issued in the event that an employee continues to disregard a verbal warning, or when such employee's infractions are sufficiently severe to warrant such action.
 - c) **Special Probation.** A special probation is a trial period of a specified length of time during which the employee is given an opportunity to fulfill a specific set of conditions, or to manifest improved work performance or on-the-job behavior. Failure to fulfill the required conditions will result in additional disciplinary action. A special probation may be imposed in conjunction with another disciplinary action. The written notice of such special probation will include the reasons for such action, the length of time that it is being imposed, and the actions that are required by the employee to fulfill the conditions of the special probation.
 - d) **Suspension.** A suspension is the removal of an employee from his or her position for a specified time, without pay. A suspension will be imposed in the instance of severe misconduct or repeated violations. For minor infractions, a suspension may be imposed after an employee has received a written warning, reprimand or Letter of Counsel. The length of the suspension will reflect the severity of the employee's misconduct. Suspensions may be progressively applied, but in no instance shall a suspension exceed 30 days.

- e) **Demotion.** A demotion is the placement of an employee into a class in a lower pay range or to a lower pay step. A demotion may be imposed when an employee has exhibited an unwillingness or inability to perform the responsibilities of the employee's current position. A demotion is not to be used as a substitute for dismissal, when dismissal is warranted.
 - f) **Dismissal.** A dismissal is the removal of an employee from the service of the Town. A dismissal is warranted in the instances of serious insubordination, theft, illegal or destructive acts while on the job or other particularly egregious actions. An employee may also be dismissed after repeated offenses of a less serious nature, where the previous offenses have been documented and appropriate behavioral changes have not resulted from previous progressive disciplinary action. Probationary employees may be dismissed without cause and without the right of appeal.
4. **Effective Date.** Changes in rate of pay, employee status or other requirements that result from a disciplinary action will become effective following the approval and execution of the relevant personnel forms. The employee may file an appeal from and after this date, in accordance with the provisions of §IV, K, Grievances.
5. **Causes for Disciplinary Action.** Disciplinary action may be imposed when the actions of an employee bring discredit to the Town, fail to meet reasonable standards of job performance, or fail to meet reasonable standards of personal or professional conduct. The acts or offenses that may constitute grounds for disciplinary action include, but are not limited to:
- a) Acts of disobedience or insubordination;
 - b) Acts of disrespect toward the public, Town officials, or other Town employees which include uncivil or discourteous attitudes, insolence, or the use of indecent or inappropriate language or conduct;
 - c) Use of alcoholic beverages or drugs while on duty;
 - d) Participating in, or inducing or attempting to induce any Town official or employee to commit an illegal act;
 - e) Acts which violate any lawful and reasonable departmental or Town regulation, or the provisions of these and any relevant departmental policies;
 - f) Acts which violate Federal or State law, or Town ordinances, depending on severity and frequency;
 - g) Gross carelessness or neglect of duties, or a frequency of simple carelessness or neglect;
 - h) Misuse, misappropriation, destruction, theft or conversion to personal use or gain of Town property, equipment, material or services;

- i) Soliciting or receiving cash, gifts or other thing of value that is tendered by any person or persons in the hope or expectation of preferential treatment;
 - j) Acts of horseplay, fighting, harassment or molestation of other employees to the extent that it impedes or impairs the efficient and effective provision of Town services;
 - k) Acts of vandalism that result in willful damage or destruction of public or private property;
 - l) Failure to report a loss of, or damage to Town property, as a result of accident, theft or misuse;
 - m) Knowingly falsifying information on personnel records or other relevant forms;
 - n) Frequent tardiness, excessive absenteeism, or unauthorized absence. An unauthorized absence from work may be construed as abandonment of the position and serve as grounds for dismissal.
6. Expunging of Records. Absent any additional disciplinary actions in the interim, references to verbal warnings, or written warnings, or Letters of Counsel, will be removed from the employee's personnel file one year after the date of such action.
7. Appeal. An employee shall have the right to appeal any disciplinary action in accordance with the provisions of §IV, K, Grievances.