



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



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PUBLIC NOTICE

CABLE UTILITY COMMITTEE

July 8, 2024

HCTV Access Center
Benson Park
19 Kimball Hill Road
Hudson, NH 03051

**NOT-YET APPROVED
MINUTES**

1. **Call to Order By:** Chairman Michael O’Keefe at 7:00PM

3. **Attendance**
- **All Present**
Michael O’Keefe {Chairman}
Stu Kroner {Vice Chairman}
Diane Cannava {Clerk}
Len Segal {Member}
Pete Lanzillo {Member}
Gary Gasdia {School Board Representative}
Kara Roy {Board of Selectmen Representative}
Jim McIntosh {Director of Community Media}
Mike Johnson {Production Coordinator}

4. **Public Input** - no public input

5. **Approval of Minutes**
 - a. **December 11, 2023 Minutes**
MOTION: to approve Minutes for December 11, 2023, as amended.
Motion made by Stu Kroner and seconded by Pete Lanzillo.
Motion passed: 5-0-2.
(Abstentions by Gary Gasdia and Kara Roy, not in attendance at meeting.)

6. **Old Business**
None

7. New Business

a. HCTV Staffing Updates

Jim McIntoch announced that he has forwarded a Letter of Intent to the Board of Selectmen notifying them that of September 30th. he will be retiring from the Town of Hudson [as Community Media Director]. Chairman Mike O'Keefe shared that Jim started in 2006 with his distinguished involvement in the modernized transformation of HCTV [from the Nadeau Farm rental space to its currently Town-owned building location].

b. Director's Report

Mike Johnson presented an overview of projects and activities since May. Chrissy Peterson of Recreation Department assisted in the kickstart of HCTV's "summer video camp" for middle school students: comprised of nine students who were randomly drawn via live video; camp will be for one week and possibly extended to two weeks next year; goal is for students to learn basic video production skills; to run from July 22-26, 9:30am-1:00pm daily; week's project to work on is fake product advertisement via training video; Jacquie LeMay designing fake products; viewing party for parents, students on July 29. First posting of this type of activity since 2017 with the *Napoleon Dynamite* short film production by middle school students. Jim McIntoch shared that in the future would like to involve older students, matriculating students, AHS-TV Studio students, who hopefully will become future HCTV technicians.

Mike continued, that end of May purchase made of two more XA65 cameras which have perfect color-match and work well for multi-camera productions like *Alvirne High School - Class of 2024 Graduation Ceremony* and other school assemblies/town events.

Big project in progress is the Rodgers Memorial Library's series *Hudson History: Through the Eyes of the Library*, a joint collaboration with RML researching via Hudson Historical Society and HCTV doing the videotaping; four completed, last was *Alvirne Chapel*, next video is the Alvirne fire through the eyes of a resident; this series has received 1,000+ views alone on HCTV Facebook page.

HCTV has been videoing with the Town Engineer, Elvis Dhima, etc. to inform and update residents of the Engineering Department's projects such *Town of Hudson - Twin Bridges Rehabilitation Update July 2024* and *Town of Hudson - Lowell Road Bridge over First Brook Rehabilitation Update*.

Hudson Happenings continuing with its brief, news snippets since March, 2023; newer series since December, 2023 is *Hudson Town Topics* which is more story-oriented and highlights town events and municipal workers for example *What is a Reference Librarian?* Jackie LeMay traveled to Concord, NH, to do a video on AHS Junior ROTC program and their training titled *Hudson Town Topics - Alvirne JROTC*, now airing.

Post-production projects: Mike Pilon working on hours of video completed on the *NH Fire Explorer Academy* and soon to air *ARRL Field Day 2024*, a ham radio event held at HMS
Other: summer equipment inventory and testing, color-coding cables, started this week to be ready for increased Fall workload

Addressed the Comcast Cable delay at Town Hall meetings: 40 second delay to live broadcast caused issues for start of meeting call by Chairmen; changed to real-time feed.

8. Other Business/Remarks by Committee Members

Chairman O'Keefe shared that the Justice Department has put out new rules relating to ADA law which will require municipalities to provide such services as captioning on all video streamed off of a government website: captioned and other accessibility requirements for the website particularly for hearing and visually impaired people; screen reader required supports; Hudson is under 50,000 people so the Town won't be impacted for two and a half years (50,000+ by 2025); currently HCTV's system does support closed caption which is a paid service. Mike suggested to look into for at least the government meetings to capture them live and in replays: approximate cost is \$5.00 per meeting; HCUC members to think about when to invest in this, now or later, which would be for both television broadcasts and streaming.

Pete Lanzillo completed a video *2024 Hudson Police Station Renovations with Chief Dionne*. Planning next video with the Department of Public Works and another on the Hammond Park Hudson Firefighters Memorial before it is moved to Benson Park due to future construction of new gas station on that site.

Diane Cannava stated that co-producers Kara Roy and Gary Gasdia will be presenting another *Working Together For Hudson* episode on Monday, July 15, to highlight *National Night Out* and *Hudson Old Home Days*.

HCUC Members expressed warm sentiments, memories, heartfelt thanks and best wishes to Jim McIntoch upon his retirement.

[General Consensus: most grateful and appreciative of Jim's professionalism and expertise that has been reflected throughout his many years as a positive driving force that greatly contributed to the "five star" status of Hudson Community Television. He will be missed....]

9. Adjournment

MOTION: to adjourn by Len Segal and seconded by Stu Kroner.

Unanimous agreement to adjourn at 7:31 PM.

Meeting Minutes submitted by: Diane Cannava, HCUC Clerk