



# TOWN OF HUDSON Library Board of Trustees



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## Hudson Library Board of Trustees Approved Public Meeting Minutes For December 18, 2024

**Present:**

Trustee, Mary Guessferd, Chair  
Trustee, Karen Bohrer, Treasurer  
Trustee, Margaret St. Onge  
Linda Pilla, Library Director  
Selectman, Dillon Dumont

**Excused:**

Trustee, Erin Henderson, Vice Chair  
Trustee, Lisa Weber

**Call to Order:** Trustee Guessferd called the meeting to order at 6:00 p.m. and led the pledge of allegiance.

**Public Input:** None

**Reports:**

*Motion by Trustee Bohrer to accept the Public Minutes of November 20, 2024 with edits. Seconded by Trustee St. Onge. All in favor. Motion passed.*

**Correspondence:** None

**Treasurer’s Report:** Trustee Bohrer updated the Board on the revised figures for trust funds held by the Trustees of the Trust Fund. These figures were not available when the Treasurer’s Report was sent to Trustees. All the figures in the Treasurer’s Report are in order. Director Pilla notified the Board of a few line item overages. Donated funds will be used to supplement these overages moving forward. The Trustees of the Trust Fund will be meeting on January 23, 2025 and Trustee Bohrer plans on attending.

**Acceptance of Donations:**

*Motion by Trustee St. Onge to accept a \$500 donation from the Rotary Club. Seconded by Trustee Guessferd. All in favor. Motion passed.*

**Selectman Liaison’s Report:** I’m happy to say that we have hired a Town Administrator who will be starting in February. I hope everyone has a happy holiday season and gets a chance to relax.

**Director’s Report:** See attached.

**Friends Report:** The Friends’ next meeting has been scheduled for January.

**Department Heads’ Meeting:** January 9, 2025 at 1:00 is the next Department Heads’ meeting.

## **Old Business:**

**Strategic Plan:** A committee is being formed with Trustee Weber, Trustee Bohrer and Director Pilla. Director Pilla has invited staff members to participate as well as inviting community members to join in as well. More information will become available after the holidays. We are very excited to move forward in developing the next Strategic Plan.

**Hills Building Update:** Currently, the Hills basement is being left as is. The boiler room drywall needs to be replaced in order to secure the safety of the boiler room. Primex reached out to Director Pilla with a figure of \$13,584.56 to cover the water mitigation claim.

***Motion by Trustee Bohrer to accept a check from Primex in the amount of \$13,584.56. Seconded by Trustee St. Onge. All in favor. Motion passed.***

**Zylonis Fund:** Town attorney will meet with NH Charitable Trust unit of Attorney General's office mid-January for continued discussion regarding broadening the scope of spending for this trust fund.

## **New Business:**

**Policies:** To be reviewed and discussed at next month's meeting when there is a full Board in attendance.

**Vision & Mission Statement:** This statement will be addressed in the Strategic Plan.

## **2025 Operating Schedule:**

***Motion by Trustee St. Onge to accept the 2025 Operating Schedule as presented. Seconded by Trustee Bohrer. All in favor. Motion passed.***

## **Trustee Comments**

**Trustee St. Onge:** Happy holidays to everyone and I hope you have a healthy new year. In November the library agreed to go to Santa's arrival again at the Hudson Community Center. I would like to give a shout out to Chris and Marissa Sweeney who ran things at the children's table and did lots of fun things. It gave them the opportunity to talk to parents and caregivers about things the library has for them that they may not have known about. The Friends of the Library also showed up for Santa's arrival and gave every single child their choice of a book. That was marvelous because not every child has a book at home. I thought that was very kind of them to do that. The Friends have also made adult crafts that can be picked up at the library and done at home. The Children's room has been doing this, every week, for years. I always go in and pick some up to do with my grandchildren.

**Trustee Bohrer:** I would like to wish everybody a happy holiday and let people know that the library will be open except Christmas day and New Year's day so if you are entertaining kids or grandkids, come and check out books, games or movies, we have it all there or check out a book for yourself. I hope everyone has a lovely holiday and we see you at the library.

**Trustee Guessferd:** I wish everyone a happy and healthy holiday season. Thank you for coming to the library and let's continue it for the coming years. There is just so much happening at RML. Thank you for your support.

## **Future Agenda Items:**

Next regular meeting is scheduled for January 15, 2025.

***Motion by Trustee Bohrer to enter into non-public session at 6:36 p.m. in accordance with RSA 91-A:3, II(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or***

*more member of the public body, even where legal counsel is not present. Seconded by Trustee Guessferd. All in favor. Motion passed.*

*Roll call vote:*

*Trustee Guessferd – Yes*

*Trustee Bohrer – Yes*

*Trustee St. Ong - Yes*

Returned to public session at 6:49.

*Meeting adjourned at 6:49*

Respectfully submitted,

Terri Cicia

Recorder

Rodgers Memorial Library



# Rodgers Memorial Library Director's Report

Activities for November 2024

November is traditionally a month for giving thanks. This year, we are especially grateful to have successfully completed the entire year without missing a single working day! While 2024 has statistically been a challenging year in terms of sick leave, it has been a fantastic year for programming and services.

On November 4, the library staff held the annual Staff Appreciation Dinner and Party. More details about this event can be found in my previous monthly report.

The library was closed on November 11 in observance of Veteran's Day. Additionally, we were closed on Thursday, November 28, and Friday, November 29, for Thanksgiving.

**\*\*Staff Update\*\*** I regret to announce that one of our part-time employees, Tracy Hayward, has submitted her resignation. Tracy has been with us since November 2023 and has been a wonderful addition to our library team. Due to family obligations, she has decided to accept a position with the Pelham School District, and she will be sorely missed.

<<<late addition>>>

I want to take the opportunity to thank the Board of Trustees for the Staff Appreciation Party, held at Rodgers Memorial Library on November 18, 2024. Most of the library staff were able to attend although we had some last minute cancellations due to illness or a family emergency. All 5 of the Board of Library Trustees were also able to attend. We enjoyed a wonderful, catered meal by Celebrations, spent time plotting who would be in the teams for the music trivia game and laughing together. The aforementioned music trivia game proved to be a lot of fun although we did have a few technical issues. The winning team, Trustee Erin Henderson, Trustee Lisa Weber, and Assistant Youth Services Librarian, Maggie Chesna, demonstrated their ability in music trivia and carried off the prizes! Trustee Erin Henderson awarded "Most Likely" trophies and certificates to the library staff on behalf of the Board of Trustees amidst much laughter and fun. The evening ended with a raffle drawing for gift baskets carefully curated by Trustee Lisa Weber and the floral arrangements that decorated our tables during the party. Special thanks to RML Bookkeeper, Terri Cicia, Tech. Services Assistant Librarian, Chris Sweeney and all the members of the Board of library Trustees for creating such a special event!

Activities for the Library Director in November:

NHLA Fall Conference and Business Meeting - Plymouth, NH

Budget Committee Hearing

Regular Department Heads meetings - 11/7 and 11/25

All Staff Quarterly Meeting 11/8

Continued work with contractors for Hills Memorial Library

Tuesday evening "It's a Good Yarn" group

Quarterly Book Discussion Group - "The Bandit Queen"

Mystery Lovers' Book Club

Monthly IT meeting

Staff Appreciation Dinner

Friends of the Library bi-monthly meeting

Regular monthly GMILCS meeting

Met with trustees - initial Strategic planning meeting

Participated in the regular Programmers' meeting

## PROGRAMMING REPORT - Tanya Moesel

with Carrie Loring, Marissa Sweeney, and Maggie Chesna

PROGRAMMING REPORT SUMMARY	Events	Participants	Average
<b>Adult Programming Totals</b>	<b>27</b>	<b>321</b>	<b>11</b>
In-person Programming	25	252	10
Passive Programming	1	52	52
Virtual Programming	1	17	17
Outreach	0	0	0
<b>Children's Programming Totals</b>	<b>35</b>	<b>1169</b>	<b>33</b>
In-person programming	25	538	22
Passive programming	9	431	48
Virtual Programming	0	0	0
Outreach	1	200	200
<b>Tween/Teen Programming Totals</b>	<b>7</b>	<b>37</b>	<b>5</b>
In-person programming	7	37	5
Passive programming	0	0	0
Virtual Programming	0	0	0
Outreach	0	0	0
<b>School Outreach Totals</b>	<b>1</b>	<b>60</b>	<b>60</b>
In-person programming	1	60	60
Passive programming	0	0	0
<b>OVERALL TOTALS</b>			



# ADULT/ALL-AGES PROGRAMMING

In November our Community Room hosted an art exhibit called "The Road Not Taken." Three local artists put together a collection of artwork based on the poetry of Robert Frost. In conjunction with this, we invited Stephen Collins for his performance of Frost and a number of his poems. Carrie received positive feedback from every attendee, with several requesting him back for one of his other presentations. We are planning a series of events on sustainability beginning in 2025. To kick that off, Dana gave an introductory lecture on the what, why, and how of sustainable living. Another well-attended program was a presentation on Alzheimer's and dementia. Charlie presented lots of helpful information. There were many questions and great conversations throughout the event.

Program # of events	Target Age	Participants (average)	Description
<b>In-Person Programs</b>		<b>25 events, 252 total</b>	
An Evening of Poems by Robert Frost (11/12)	Adults	14 people	An Evening of Poems by Robert Frost is a unique, interactive performance by Stephen Collins that begins with a short biographical introduction into the poet's life. The performance closes with a dramatic reading of Frost's masterful use of blank verse in the hauntingly memorable The Death of the Hired Man
CRASE Class (11/2)	Adults	5 people	Civilian Response to Active Shooter Event - Overall, attending a CRASE class is a proactive step in ensuring your safety and the safety of those around you in today's world, where active shooter events, though rare, can happen anywhere.
Holiday Zentangle Class 2 events	Adults	14 people (average 7)	We'll tangle a beautiful tile, then shape into a 3D ornament. I'll bring the supplies, and walk you through the project. By the end of class, you'll have a small piece of art to hang in your home. These 3D ornaments unfold so you can mail them to loved ones. <ul style="list-style-type: none"> <li>• 11/6: 7 people</li> <li>• 11/19: 7 people</li> </ul>
Sustainability Series Introduction (11/13)	All ages	5 people	Join us as Dana Benner introduces the topic of sustainable living. Come discover the what, how, and why of living sustainably.
Understanding Alzheimer's (11/19)	Adults	12 people	Join us for this presentation by Melissa Grenier with the Alzheimer's Association to learn basic information on the difference between Alzheimer's and dementia, stages, risk factors, research, and FDA-approved treatments.
Stitchers Group 4 events	Adults	51 people (average 13)	People come in to share their ideas, chat, and work on their current projects. <ul style="list-style-type: none"> <li>• 11/1: 15 participants</li> <li>• 11/8: 10 participants</li> </ul>



			<ul style="list-style-type: none"> <li>• 11/15: 14 participants</li> <li>• 11/22: 12 participants</li> </ul>
Dungeons & Donuts 2 events	All ages	27 people (average 14)	Patrons of all ages come to the library to play Dungeons & Dragons and eat delicious donuts. <ul style="list-style-type: none"> <li>• 11/2: 13 participants</li> <li>• 11/16: 14 participants</li> </ul>
A Good Yarn 4 events	Adults	43 people (average 11)	Whether you're a seasoned pro or starting out, everyone is welcome to join us for A Good Yarn. <ul style="list-style-type: none"> <li>• 11/5: 7 people</li> <li>• 11/12: 13 people</li> <li>• 11/19: 14 people</li> <li>• 11/26: 9 people</li> </ul>
Rodgers Readers (11/7)	Adults	8 people	The First Ladies by Marie Benedict
Access Wisdom Book Club (11/14)	Adults	2 people	Dare to Lead: Brave Work, Tough Conversations, Whole Hearts by Brene Brown
Cookbook Club (11/8)	Adults	5 people	Tasting History
Mystery Lovers Book Club (11/18)	Adults	16 people	The Last Detective by Peter Lovesey
Read 'Em & Eat (11/25)	Adults	7 people	Under Lock and Skeleton Key by Gigi Pandian
Afternoon Book Group (11/19)	Adults	17 people	American Sniper by Chris Kyle
Crime & Cookies: True Crime Podcast Club (11/20)	Adults	6 people	Beyond All Repair
Stitchers' Circle with Oonagh Williams (11/9)	Adults	15 people	Monthly get-together to stitch/cross-stitch, blackwork, embroider, etc.
Characters & Cocoa (11/19)	Adults	5 people	Characters & Cocoa is a monthly support group for writers to socialize and talk about the craft.
<b>Passive Programs</b>		<b>1 event, 52 total</b>	
Monthly Book Raffle	Adults	52 entries	The Night We Lost Him by Laura Dave
<b>Virtual Programs</b>		<b>1 event, 17 total</b>	



Genealogy Club (11/8)	Adults	17 people	The Dangers of Online Family Trees
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## CHILDREN'S PROGRAMMING

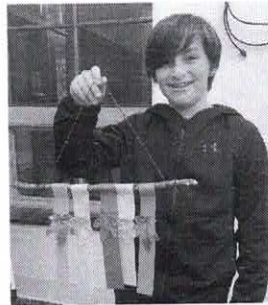
November brought dinosaurs, acorns, and turkeys, oh my!

The second annual DINOvember was a big hit. Next year we hope to build excitement leading up to November and perhaps include some dinosaur-themed events during November. Our regular storytimes continue to be full to the point of overflowing. On December 7th we held a storytime that included calves from the Alvirne Farm and had 56 people attend on a Saturday morning. Our new schedule with three full-time people will allow us to offer more Saturday programming and we are very excited to offer this resource.

This month we enjoyed celebrating fall through art projects and a passive acorn coloring display. We showed gratitude by making thank you cards and hosting a Charlie Brown Thanksgiving Party with popcorn and ping pong. One highlight this month was joining the Lions Club for Santa's annual visit to Hudson. We love these outreach events as they allow us to talk to people who don't visit the library regularly. We've found that offering raffles brings people to our table. Raffle winners come to the library to pick up their prizes. Sometimes it is their first visit to the library.

Tanya is working on weeding the juvenile chapter books and Marissa is working on the J, TW, and Y graphic novels. We are trying to make more space for nonfiction so we can face more books there.

We were excited to hear from a patron that our book selection helped their non-English speaking student learn some English. Another patron who moved to California two years ago, came back to visit her parents and made time to visit the library. She let us know that the Songs & Snuggles program was a life raft when her son was small. She doesn't know what she would have done without that group while navigating parenthood for the first time.





Program # of events	Target Age	Participants (average)	Description
<b>In-Person Programs</b>		<b>25 events, 538 total</b>	
Charlie Brown Thanksgiving Party Friday, 11/22 & Saturday 11/23 10:00-11:30 am	Families	28 people (14 average)	Celebrate Thanksgiving Snoopy style. Enjoy popcorn and jelly beans. Play ping pong and complete a craft. <ul style="list-style-type: none"> <li>• 11/22 13</li> <li>• 11/23 15</li> </ul>
Fall Leaves Wall Hanging Wednesday, 11/20 6:00 pm	Grades K-5	7 people	Grades K-5 are invited to create their own leaf wall hanging.
Creation Station: LEGO Builds Friday, 11/8 3:00-4:30 pm	Families	5 people	Build something amazing with our LEGO bricks.
Watercolor Leaf Spray Painting Thursday, 11/7 6:00 pm	Grades K-5	6 people	Grades K-5 are invited to join Ms. Maggie for watercolor leaf spray painting!
Family Storytime Saturday, 11/16 10-10:45 am	Families	16 people	Join us for stories, songs, and bubbles.
Adventurers Storytime Tuesdays 10 am	Ages 3-5	165 people (41 average)	Join Ms. Tanya for stories, songs, games, and activities <ul style="list-style-type: none"> <li>• 11/5 Bears 40</li> <li>• 11/12 Alligators 51</li> <li>• 11/19 Mice 45</li> <li>• 11/26 Thanksgiving 29</li> </ul>
Pajama Storytime Tuesday 11/26 6:30 pm	Families	8 people	Come in your pajamas and enjoy songs and stories for the whole family.
Movers and Shakers Wednesdays 10 & 10:30	Ages 1-3	250 people (31 average)	Join Miss Marissa for stories, songs, games, and activities <ul style="list-style-type: none"> <li>• 11/6 20, 36</li> <li>• 11/13 38, 30</li> <li>• 11/20 33, 19</li> <li>• 11/27 36, 38</li> </ul>
Postpartum support group First Thursdays 11/7 10 am	Families	2 people	Gather with other postpartum parents and newborns to talk about how you're healing, what thoughts and feelings you're exploring, and learn together.
Songs and Snuggles Thursdays 10 am	Ages Birth-18 Months	21 people (10 Average)	Join Ms. Tanya for songs, snuggles, and baby-free play <ul style="list-style-type: none"> <li>• 11/14 3</li> <li>• 11/21 18</li> </ul>



Dino Tuesdays 4 pm	All Ages	30 people (10 Average)	Come visit Dino. He's a giant St. Bernard who loves to be petted. Dino is a licensed therapy dog. <ul style="list-style-type: none"> <li>• 11/5 7</li> <li>• 11/12 9</li> <li>• 11/19 14</li> <li>• 11/26 Canceled</li> </ul>
<b>Passive Programs</b>		<b>9 programs, 431 Total</b>	
Take & Make	Preschool & early elementary	310 participants	Bagged craft to do at home. <ul style="list-style-type: none"> <li>• Corn 42</li> <li>• Bug Buddies 44</li> <li>• Elmo/Cookie Monster 99</li> <li>• Turtles 50</li> <li>• Turkeys 75</li> </ul>
Scavenger Hunt	Families		10 Dinosaurs, 10 turkeys
Acorn Window Display	Everyone	121 participants	Color an acorn or write your favorite thing about the library and add it to our acorn window.
Dinovember	Staff Participation		Keep an eye out for dinosaur mischief every day in the children's room!
<b>Outreach Programs</b>		<b>1 events, 200 total</b>	
Santa Visit Friday, 11/29 4:30-6:00 pm	Ages 6-11	About 200	

## TEEN/TWEEN PROGRAMMING

Our afterschool teen hangout space has been utilized as a safe space for teens to hang out, eat snacks, and do crafts. Evening teen programs are not well attended, so we have switched to Friday afternoon programs to see if that brings out more teens. Students are less likely to have clubs and homework on Friday afternoons, and they can walk to the library after school.

Maggie is learning about collection development and she's working weeding and ordering for the YA section. She's also created several displays for the teen collection.

Program # of events	Target Age	Participants (average)	Description
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In-Person Programs		7 events, 37 Total	
Teen Hangout 3 Mondays 3 Tuesdays 3 Thursdays  (No Teen hangout on election day + Thanksgiving)	Ages 13-18	24 total  6 Average/WK 1 Average/Day	Snacks, crafts, and games for teens with weekly themes/activities. <ul style="list-style-type: none"> <li>● Pumpkin Towers Week 2</li> <li>● Thank You Cards Week 10</li> <li>● Pop Tart Taste Test Week 9</li> <li>● Popcorn week 3</li> </ul>
Checkers, Chess, and Cheese Nov 5	Ages 13-18	Canceled	Play Checkers and chess and enjoy snacks
Cupcake Decorating Nov 14	Ages 13-18	Canceled	Decorate and eat cupcakes
Tween UNO Tournament Tuesday, 11/5 1:30-3:30 pm	Grades 4-8	6 people	Tween in grades 4-8 are invited to challenge their peers in a UNO Tournament.
Tween Fall Centerpieces Wednesday, 11/13 6:00 pm	Grades 4-8	6 people	Tweens in grades 4-8 are invited to create a beautiful fall centerpiece.
Tween Donuts & Book Tasting Saturday, 11/9 10:00 am	Grades 4-8	1 Person	Are you looking for a new graphic novel to read? Do you like donuts? Join Ms. Maggie for a graphic novel book tasting!

## SCHOOL OUTREACH

RML has participated in outreach events at each of the three elementary schools this fall, as well as the district event for multilingual families. Communication with the schools has been difficult. We are often invited to these events at the last minute and are scrambling to rearrange schedules, but we have managed to attend everything we've been invited to.

We finally lined up field trips with some of the freshman English classes. Communicating clearly with so many people has been difficult, but we have 8 classes scheduled to visit the library in November. When English classes visit, we have a brief introduction, then we send them on a scavenger hunt to find resources in the library. Each resource is marked with a letter. If they find all the letters and unscramble them to make a word, they will receive a small prize. We hope this will help them become comfortable in our space and learn about the resources available to them.

Program # of events	Target Age	Participants (average)	Description
<b>In-Person Programs</b>			
Alvirne English Class Visits 4 classes participated 2 no shows	Grade 9	60 students (15 average)	Freshman English classes are visiting the library to learn about our space and our resources.

## REFERENCE REPORT - Mark Stawecki

### Museums

Museums continue to experience a "school year slowdown." The NE Aquarium had the most checkouts at ten, and it was the only one in double digits.

Mark and Linda further discussed a membership to Wolf Hollow in Ipswich, MA. The organization said we could make a donation, but the library is not allowed to do so as we need an invoice. After talking with Linda, Mark requested an invoice for \$75.00 at the beginning of December.

## Social Media

**Rodger That!** - Google Analytics shows 245 new users for an average engagement time of 16 seconds. One new movie review was added: The Station Agent

**YouTube** - We have 95 subscribers, one more than last month. There were 580 total views and 8.3 hours of watch time. One short was uploaded: a video with photos and an A.I.-generated rock song.

**Facebook** - 1,840 followers, 10 more than last month; 31 posts; The post with the most Engagement at 56 was a meme explaining the many services of public libraries.

**Twitter / X** - Mark posted a webcomic and tagged the author in the post. The author thanked us for posting the cartoon and offered his services as a speaker. Mark notified Carrie of the opportunity. This is an advantage X has over other platforms.

**Instagram** - 14 posts; 336 followers (gained two); 133 interactions

## Genealogy

November's event was "The Dangers of Online Family Trees" by Dave Robison and was held virtually. 17 people attended.

There was one genealogy reference question.

Mark worked with Linda on submitting a Letter of Intent for a grant from the New Hampshire Society of Genealogists to assist with funding programs. The requested amount was \$1,000.

## Non-Library Programs

GROUP	DATE	ATTENDANCE
GFWC	Nov. 15	15
Hudson Democrats	Nov 21	10
Pond View Association	Nov 19	8
Rotary Club	Nov. 7 and 14	8, 6

Total attendance = 47

Study Rooms	38 instances, 93 attendees
Study Carrels	16 instances



## Other

Mark watched a recording of the webinar "Tips for Managing Your Patron Hotspot Lending Program" by Kajeet. Most of it was advice and policies we already implemented.

Mark added a poll in the newsletter asking what kind of programs people preferred. 63% said Informational, about 18% said Social, and about 19% preferred children's programs.

The Thanksgiving week newsletter was low on events so Mark added a "word of the week" feature. A patron emailed him the following: "I like that you added into your newsletter a word with its definition. Short, concise, and learned something new! I like the new feature." It is now a weekly section.

A patron told Mark after he helped her on the PCs "You are a very kind and patient person."

## IT/Tech Services Report - Victoria Sandin

### Routine Tasks

#### Google Business Profile

##### GOOGLE SEARCH

From Google Business: Performance.

**NOTE:** Google Business has changed how it delivers and displays its data. See the information below, which includes a description of each category.

#### Business Profile (BP) Interactions (vs. November 2023)

Interactions are when people: Call, message, and/or ask for directions and more from our Business Profile on Google.

Rodgers's BP interactions compared to last year at this time:

- Business Profile interactions: **882, -4.0%**
- Calls (calls made from our BP): **67, -18 %**
- Directions (direction requests made from our BP): **127, -32.4%**
- Website clicks (website clicks made from our BP): **691, +6.1%**

#### Business Profile (BP) Views

**Views** show how many people saw our BP on Google Search or Maps.

- Views: **1,482**

#### Business Profile (BP) Searches

**Searches** show the terms people used that returned our BP in the results.

- Searches: **894**

## November

Numbers were lower in November than October. Website clicks show an improvement over last year, indicating that users are using the website more than a Google search for library information.

## 3-Month NonFic circ stats to date for items acquired in July

[View table [here](#)]

This report tracks NEW NonFiction book checkouts over a 12-week period. The books below were available for checkout **July 4 - October 4, 2024**, and are sorted from most to least checkouts. It also includes the name of the librarian who ordered the item(s).

## 11 2024 November NonFic circs.xlsx

### Website

- There were **25 changes** to the website in November 2024.

### Telephone calls

- Incoming: 486
- Outgoing: 179
- Total: **665**

### Technology Tickets

- We responded to **11 requests for IT help** from staff

### Library H3lp (chat program)

- **31 chats** using the website Chat app.

### Princh (wireless printing)

- **285 print jobs**

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## Technical Services

- Additions (physical items): **371**
- Better World Books: **82**
- Changes to GMILCS items: **558**
- Deletions/Withdrawals: **310**
- Graphic novels: **10**



- Mending: 78
- OCLC records obtained: 0

# CIRCULATION REPORT Nov - Dana Benner

## SPECIAL EVENTS/NEWS

**Library visitors were 4,888 in Nov - down 19% from October.** \*\*It is interesting to note that RML was open 19% fewer hours in November than in October. Our visitor number reflects this significant reduction. \*\*

**Notary Service(s): 15**

**Hours:** The library was open 204 hours during November (open 252 hours in October). We were closed for a total of 28 hours in observance of Veteran's Day and for the Thanksgiving break.

We issued 69 new patron cards in Nov. Total active patrons stands at 8,510, reflecting an increase of nearly 500 patrons since July

We had 4 patrons utilizing our Books by Mail program.

## Circulation

	Oct 2024	Nov 2024	Increase/Decrease		Nov 2023	Nov 2024	Increase/Decrease
Adult	2,580	2,277	-12%		2,474	2,277	-8%
YA	240	193	-20%		213	193	-9%
Children's	3,529	3,040	-14%		3,014	3,040	1%
Tween	258	233	-10%		242	233	-4%
<b>TOTAL</b>	<b>6,607</b>	<b>5,743</b>	<b>-13%</b>		<b>5,943</b>	<b>5,743</b>	<b>-3%</b>

### Downloadable eAudiobooks, eBooks and ePeriodicals not updated

	Oct 2024	Nov 2024	Percent Change
eAudiobooks	1083+92=1175	1107+86=1193	2%
eBooks	518+128=646	550+90=640	<1%
ePeriodicals	284	336	18%

### Kanopy updated #s unavailable

	Oct 2024	Nov 2024	Percent Change/ Notes
Visits	519	374	-28%

Pages	646	520	-20%
Plays	70	108	54%
Total # users	113	116	new users 3

### Interlibrary Loan

		Oct 2024	Nov 2024	Percent Change
Materials Requested by Hudson patrons	Requested	146	61	-58%
	Filled	90	54	-40%
	Percent filled	62%	89%	
Materials lent by RML to other libraries	Requested	113	52	-54%
	Filled	70	41	-41%
	Percent filled	62%	79%	

RML's

Interlibrary loan numbers were severely affected by the absence of our Interlibrary Librarian who was out of the library for 2 weeks. We also occasionally have patrons who place an ILL request in lieu of a GMILCS request. If a GMILCS library owns the title and has it in stock, we cancel the ILL request in favor of a quicker response from a GMILCS library.

### GMILCS Statistics

Oct 2024 - RML is currently a net borrower of GMILCS items as our patrons borrow more items that originate from other GMILCS libraries than we send to the other member libraries. These numbers also reflect the books borrowed for the 5 book groups in the library. These numbers will fluctuate from month to month.

RML as Assigned Library	594	- RML items checked out at other libraries - Does not include RML items circulated from RML - Number is for items circulated.
RML patron Circulations	5,823	Checkouts and Renewals by RML Patrons at all GMILCS libraries
RML as loaning library (items from other libraries checked out at RML)	756	-Items from other libraries checked out at RML - Does not include RML items circulated from RML - Number is for items circulated.

Respectfully Submitted,

Linda Pilla  
Library Director