



TOWN OF HUDSON
Water Utility Committee



Jeff Rider, Chairman Nancy Brucker, Selectman Liaison

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Meeting minutes of August 15, 2012

1. CALL TO ORDER

The meeting was opened by Chairman Jeff Rider at 5:03 PM in the Board of Selectman's conference room at Hudson Town Hall.

2. ROLL CALL

Committee Members present

Chairman Jeff Rider
Member Leo Bernard
Recorder David Shaw

Staff present:

Town Engineer Gary Webster

Excused: Vice -Chairman Bernie Manor

Absent: Selectman Ben Nadeau
Water Utility Clerk Valerie Marquez

3. PUBLIC INPUT – No input from the public was received

4. ACCEPTANCE OF MINUTES - Minutes of Water Utility Committee from July 18, 2012.

Motion by Leo Bernard to accept the July 18, 2012 meeting minutes. Motion seconded by David Jelley. Motion passed (3-0-1) with David Shaw in abstention (not present at 7/18 meeting)

5. FINANCIAL STATUS

- A.) Expenditure report, July 2012
- B.) Check register for July 2012
- C.) Cash flow report June 2012

Discussion –

Chairman Rider highlighted the backflow testing fees collected (acct # 03-3290-4394-000-000). The percentage collected is currently 25.88% just one month into the year. Gary Webster explained this was due to a high number of test being performed in a short period of time and the collection percentage would normalize during the year.

Leo Bernard informed the committee that future treasurer's reports would not be completed by Gary Rodgers due to his resignation

Chairman Rider requested clarification on the Barrett's Hill pressure sustaining valve. Gary Webster stated it was located at the top of the hill near a duplex.

6. OPERATIONS – June 2012 Operations report (PWW)

Motion by David Shaw to accept consent items 5 (Financial Status) and 6 (Operations) in their entirety. Motion seconded by David Jelley. Motion passed unanimously (4-0)

7. OLD BUSINESS

A) Update on Weinstein well-

Gary met with DES representative on-site yesterday for about 2 hours. Working to find correct location for new well, but this may be difficult within the required 400' radius. May have to encroach on private property to find new location.

B) Status of SCADA system at Woodlawn booster station –

Fire pumps are continuously being run, with over 16 reported alarms. Massey Fire to investigate and will monitor the booster station pumps 24-7.

8. NEW BUSINESS

A.) Abatement W-UTL-12-10: Not in WUC package. Motion to move abatement W-UTL-12-10 to the next meeting made by David Jelley. Motion seconded by David Shaw. Motion passed unanimously (4-0)

9. OTHER BUSINESS

No other business presented

10. REMARKS BY COMMITTEE MEMBERS

Chairman Jeff Rider:	No remarks	Recorder David Shaw:	No remarks
Member Leo Bernard:	No remarks	Member David Jelley:	No remarks

11. REMARKS BY SELECTMAN & STAFF

Water Utility Clerk Valerie Marquez: No remarks

Town Engineer Gary Webster:

Gary will start checking the deduct meter list to ensure back-flow preventers have been installed in sprinkler systems, as there is no permit requirement for these systems. Chairman Rider stated the WUC needs to develop policy for sprinkler permits to control these systems.

Gary also noted that a town resident had reported the Skate Park on Melendy road was violating the town odd/even water ban. Gary confirmed this violation. Chairman Rider believed the Recreation Department was responsible for the park sprinkler system. Leo Bernard believed it was the Highway Department. Gary to investigate further.

12. NEXT MEETING September 19th, 2012 in the BOS meeting room @ 5:00 PM

13. MEETING ADJOURNMENT - Motion by David Jelley for adjournment. Motion seconded by Leo Bernard. Motion passed unanimously (4-0). Meeting adjourned at 5:28 PM.