



TOWN OF HUDSON

Municipal Utility Committee

Dan O'Brien, Chairman Kara Roy, Selectmen Liaison



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Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: September 17, 2024

Member Attendees:

Dan O'Brien, Chairman
Dave Shaw
Dave Leary
Karl Huber
Kara Roy, Board of Selectmen Liaison

Staff:

Barbara O'Brien, Water Utility
Donna Staffier-Sommers, Sewer Utility

Absent- excused:

Elvis Dhima, Town Engineer

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, September 17, 2024 at 7:00pm in the Board of Selectmen Meeting Room at Hudson Town Hall, 12 School Street Hudson, NH. Donna Staffier-Sommers provided secretarial duties.

1. Acceptance of minutes

The minutes of the August 27, 2024 Municipal Utility Committee meeting were reviewed.

Motion made by Dave Shaw; second by Dave Leary to “accept the meeting minutes for meeting dated August 27, 2024, with a minor date correction.” Motion carried. Karl Huber abstained.

2. Financial Status – Water Utility

A – C. The Expenditure, Revenue Reports and Cash Flow reports for August 2024 were reviewed.

Dave Leary mentioned the over expenditure of line 5592-252 – Water oper/maint Professional services. At the last meeting, Elvis explained that the Whitewater contract had increased over what was budgeted.

D. Whitewater Operations Report for August 2024 was reviewed.

Dave Shaw noted on page 5, that August meter readings are not listed for the Weinstein well and Taylor Falls. He wants to highlight it for review next month.

Motion made by Karl Huber; second by Dave Shaw “to accept the water financials as presented.”

3. Old Business- Water Utility -None

4. New Business – Water Utility - None

5. Financial Status – Sewer Utility

A-C The Expenditure, Revenue and the Cash Flow reports for August 2024 were reviewed.

Karl had some questions about the I/I study and line replacement as shown in lines 5564-625 & 640.

Motion made by Dave Leary; second by Dave Shaw “to accept the sewer financials as presented.”

6. Old Business – Sewer Utility

A. Sewer policy second review – tabled to next meeting.

7. New Business – Sewer Utility

A. Abatements

1. S-UTL-25-01 Cummings 53 Bear Path Ln. m/l 177/048 Acct #5545

Late filing of an auxiliary meter card used to record outside water use.
Request abatement of \$41.67 (35 x 1.1905).

Motion made by Dave Shaw; second by Karl Huber “to recommend the Board of Selectmen approve abatement request S-UTL-25-01 in the amount of \$41.67 for the reason given.”

8. Informational

Donna provided the Committee with a Chairman request to the Board of Selectmen to include a warrant article for the continued funding of the VacCon Truck Capital Reserve Fund of \$30,000. \$15,000 to come from the Sewer Utility Fund and \$15,000 to come from the Town General Fund.

Dave Leary made motion; second by Dave Shaw “to formally submit the warrant request to the Board of Selectmen.” Motion carried.

Dan initialed it and it will be included with the Sewer Utility FY2026 Budget request.

9. Remarks by Selectman, members and staff

Kara noted that the sewer rate increase request will have a Public Hearing on Tuesday, September 24, 2024 at 7pm in the Board of Selectmen meeting room.

There was some discussion about attending the annual meeting with the Nashua City officials regarding the wastewater treatment plant anticipated projects and capital expenses. The Sewer Utility is responsible for a cost share of 12.58%, so the information we receive is needed to budget for these upcoming expenses appropriately and to gain an understanding of the projects.

The next meeting is scheduled for Tuesday, October 15, 2024, at 7:00 pm. in the Board of Selectmen meeting room at Town Hall.

Motion by Dave Leary; second by Dave Shaw “to adjourn the meeting at 7:23 pm.”
Motion carried.

Donna Staffier-Sommers
Sewer Utility Administrative Aide

