19 LIBRARY STREET SUBDIVISION PLAN

SB# 05-24 STAFF REPORT

October 9, 2024

SITE: 19 Library Street/ Map 182/ Lot 111

ZONING: Town Residential (TR)

PURPOSE OF PLAN: To depict the subdivision of Map 182/lot 111 into two residential lots with frontage on Library Street.

PLANS UNDER REVIEW:

Subdivision Plan SB# 05-24, Map 182/Lot 111, 19 Library Street, Hudson, New Hampshire; prepared by: Boudreau Land Surveying, 2 Beatrice Lane, Newmarket, NH 03857; prepared for: Library Street, LLC, 19 Library Street, Hudson, NH 03051; consisting of three sheets, and plan notes 1-15 on sheet C1; dated September 29, 2024.

ATTACHMENTS:

- 1) Subdivision Application, date stamped September 13, 2024 Attachment "A".
- 2) Department Comments Attachment "B".
- 3) Peer Review prepared by Fuss & O'Neill, dated September 25, 2024 Attachment "C"
- 4) Response letters prepared by Boudreau Land Surveying, dated September 30, 2024 Attachment "**D**"
- 5) CAP fee worksheet Attachment "E"
- 6) Subdivision plans, revised July 2, 2024.

APPLICATION TRACKING:

- 1. September 13, 2024 Application received.
- 2. September 25, 2024 Peer review received.
- 3. September 30, 2024 Revised plan received.
- 4. October 9, 2024 Public hearing scheduled.

COMMENTS & RECOMMENDATIONS:

BACKGROUND:

The subject lot is approximately 0.62 acres with approximately 180.02 linear feet of frontage along Library Street. The lot is entirely within the TR zone. The site is largely flat, with no known wetlands and no part of the parcel being located within a flood zone. The proposed parcel is intended to be served by municipal water and sewer. The applicant proposes subdividing Map 182 Lot 111 into two lots as follows:

Map/Lot	Lot Size*	Frontage on Webster Street
Minimum requirements	10,000 sq. ft.	90 ft.
182-111-000	16,927 sq. ft.	90 ft.
182-111-002	10,240 sq. ft.	90.02 ft.

^{*}Staff notes that measurements listed are contiguous building area, as defined in §334-27

DEPARTMENT COMMENTS:

Engineering has provided the following comments:

- 1. The applicant shall provide proposed water and sewer stubs in addition to sewer cleanout and water curb stop.
- 2. The applicant shall provide information regarding existing water and sewer services for the lot.
- 3. The applicant shall provide a plan for both proposed driveways.
- 4. The applicant needs to show a 5-foot minimum distance between the property line and proposed driveway.

Engineering has stated that the above comments have been addressed. Post revision, Engineering has provided the following new comment:

1. The applicant shall provide stamped plans by a NHPE for the driveway plan and profile.

Assessing has provided the following comment:

1. The new Map/Lot shall be Map 182/Lot 111-002.

PEER REVIEW:

On September 25, 2024 Fuss & O'Neill submitted a peer review of the project (Attachment "C"). The applicant has provided a revised plan dated September 29, 2024 alongside a response letter (Attachment "D"). Items noted are primarily administrative in nature, and have been addressed sufficiently for the board to make a decision.

STAFF COMMENTS:

Planning Staff has not identified any issues with the plan post-revision. With engineering comments having been addressed, the applicant has provided suitable information for the board to make a decision on the application.

RECOMMENDATIONS:

Staff recommends application acceptance and holding a public hearing, followed by deliberation and consideration of the requested subdivision plan. Staff has not identified any additional studies that are recommended at this time.

DRAFT MOTIONS

MOTION TO ACCEPT:

I move to accept the subdivi Library Street, Hudson, New	* *	Plan SB# 05-24, Map 182/Lot 111, 19
Motion by:	Second:	Carried/Failed:
MOTION TO DEFER:		
	1.1	on: Subdivision Plan SB# 05-24, Map o date specific,, 2024.
Motion by:	Second:	Carried/Failed:
MOTION TO CONTINUE:		
	* *	lication: Subdivision Plan SB# 05-24, hire, to date specific,,
Motion by:	Second:	Carried/Failed:

MOTION TO APPROVE:

I move to approve the Subdivision Plan application SB# 05-24, Map 182/Lot 111, 19 Library Street, Hudson, New Hampshire; prepared by: Boudreau Land Surveying, 2 Beatrice Lane, Newmarket, NH 03857; prepared for: Library Street, LLC, 19 Library Street, Hudson, NH 03051; consisting of two sheets, and plan notes 1-13 on sheet C1; dated September 30, 2024; and:

That the Planning Board finds that this application complies with the Zoning Ordinances, and with the Land Use Regulations; and for the reasons set forth in the written submissions, together with the testimony and factual representations made by the applicant during the public hearing;

Subject to, and revised per, the following stipulations:

- 1. All stipulations of approval shall be incorporated into the Notice of Decision, which shall be recorded at the HCRD, together with the Plan.
- 2. A cost allocation procedure (CAP) amount of \$6194.00 per single-family residential unit shall be paid prior to the issuance of a Certificate of Occupancy for the new house lots. This fee is comprised of traffic, school, and recreation impact fees.
- 3. The applicant shall provide stamped plans by a NHPE for the driveway plan and profile.
- 4. All monumentation shall be set or bonded for prior to Planning Board endorsement of the Plan-of-Record.

- 5. Prior to the Planning Board endorsement of the Plan, it shall be subject to final administrative review by Town Planner and Town Engineer.
- 6. Construction activities involving the proposed undeveloped lot shall be limited to the hours between 7:00 A.M. and 7:00 P.M., Monday through Saturday. No exterior construction activities shall occur on Sunday.

Motion by:	Second:	Carried/Failed:
·		

_ Tax Map #:182 Lot #:111
Library Street
General SB#:05-24
(For Town Use Only)
DEVEL OPEN
DEVELOPER:
SURVEYOR:
Scott Boudreau, LLS 961
Boudreau Land Surveying
2 Beatrice Lane
Newmarket, NH 03857
ential lots.
Use Only)
Meeting Date: TBD
e comments (attach to form)
Date:
e:Fire: DPW: Consultant:

SUBDIVISION PLAN DATA SHEET

PLAN NAME: Subdivision	PLAN NAME: Subdivision Plan Prepared for Library Street, LLC					
PLAN TYPE: Conventional S	Subdivision Plan or Open Sp	ace Devel	opment (Circle One)			
LEGAL DESCRIPTION:	MAP182	LOT	111			
DATE: 9-11-2024						
Address:	19 Library Street					
Total Area:	S.F. <u>27,167</u>	_	Acres: 0.62			
Zoning:	TR - Town Residential					
Required Lot Area:	10,000 sq ft					
Required Lot Frontage:	90 ft					
Number of Lots Proposed:	2					
Water and Waste System Proposed:	Municipal					
Area in Wetlands:	No Wetlands Present					
Existing Buildings To Be Removed:	None					
Flood Zone Reference:	F.E.M.A. Zone "X" or N	No Flood	Zone			
Proposed Linear Feet Of New Roadway:	N/A					

SUBDIVISION PLAN DATA SHEET

Dates/Case #/Description/ Stipulations of ZBA,		
Conservation Commission,		
NH Wetlands Board Action:		
(Attach Stipulations on Separate Sheet)		
Separate Sheet)		
List Permits Required:		
	Hudson Town Code	
*Waivers Requested:	Reference	Regulation Description
	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	7.	
*(Left Column for Town Use)	,	
,		
	(For Town Use Only)	
Data Sheets Checked By:		Date:

SUBDIVISION PLAN APPLICATION AUTHORIZATION

I hereby apply for *Subdivision Plan* Review and acknowledge I will comply with all of the Ordinances of the Town of Hudson, New Hampshire State Laws, as well as any stipulations of the Planning Board, in development and construction of this project. I understand that if any of the items listed under the *Subdivision Plan* specifications or application form are incomplete, the application will be considered rejected.

Pursuant to RSA 674:1-IV, the owner(s) by the filing of this application as indicated above, hereby given permission for any member of the Hudson Planning Board, the Town Planner, the Town Engineer, and such agents or employees of the Town or other persons as the Planning Board may authorize, to enter upon the property which is the subject of this application at all reasonable times for the purpose of such examinations, surveys, tests and inspections as may be appropriate. The owner(s) release(s) any claim to or right he/she (they) may now or hereafter possess against any of the above individuals as a result of any examinations, surveys, tests and/or inspections conducted on his/her (their) property in connection with this applications.

	Signature of Owner:	Date:
	Print Name of Owner:	
*	If other than an individual, indicate name of organiz corporate officers.	zation and its principal owner, partners, or
	Signature of Developer:	Date:
	Print Name of Developer:	

The developer/individual in charge must have control over all project work and be available to the Code Enforcement Officer/Building Inspector during the construction phase of the project. The individual in charge of the project must notify the Code Enforcement Officer/Building Inspector within two (2) working days of any change.

WAIVER REQUEST FORM

Name of Subdivision/Site Plan:			
Street Address:			
I		hereby request that the Plant	ning Board
waive the requirements of item		of the Hudson Land Use l	Regulations
in reference to a plan presented by			-
(na	me of surveyor a	and engineer) dated	for
property tax map(s) and	d lot(s)	in the Town of Hudson, NH.	
As the aforementioned applicant, I, here the provisions set forth in RSA 674:36, I pose an unnecessary hardship upon me (to the spirit and intent of the Land Use I	I (n), i.e., withou the applicant), ar	t the Planning Board granting said waiv	er, it would
Hardship reason(s) for granting this wadocumentation hereto):	aiver (if additio	nal space is needed please attach the	appropriate
Reason(s) for granting this waiver, rela Regulations: (if additional space is need			
	Signed:		
	Applicant	or Authorized Agent	-

SCHEDULE OF FEES

A.	REVIEW FEES:	
	1. \$170.00 per proposed lot	\$_340.00
	CONSULTANT REVIEW FEE: (Separate Check)	
	Total 0.62 acres @ \$600.00 per acre, or \$1,250.00, whichever is greater.	\$_775.00
	This is an estimate for cost of consultant review. The fee is expected to cover the amount. A complex project may require additional funds. A simple project may result in a refund.	
	LEGAL FEE:	
	The applicant shall be charged attorney costs billed to the Town for review of any application plan set documents.	r the Town's attorney
В.	POSTAGE:	
	B Direct Abutters Applicant, Professionals, etc. as required by RSA 676:4.1.d @\$5.58 (or Current Certified Mail Rate)	\$44.64
	Indirect Abutters (property owners within 200 feet) @\$0.73 (or Current First Class Rate)	\$5.11
C.	TAX MAP UPDATE FEE	
	2 to 7 lots (# of lots x \$30.00) + \$25.00 (min. \$85.00) 8 lots or more (min. \$325.00)	\$85.00 \$
	TOTAL	\$ <u>1249.75</u>
	(For Town Use Only)	
AMOU	UNT RECEIVED: \$\frac{1249.75}{}\$ DATE RECEIVED:	9/13/24
RECE	TIPT NO: 790,304 RECEIVED BY:	BROOKE

NOTE: fees below apply only upon plan approval, NOT collected at time of application.

D. <u>RECORDING:</u>

The applicant shall be responsible for the recording of the approved plan, and all documents as required by an approval, at the Hillsborough County Registry of Deeds (HCRD), located at 19 Temple Street, Nashua, NH 03061. Additional fees associated with recording can be found at HCRD.

E. <u>COST ALLOCATION PROCEDURE AMOUNT CONTRIBUTION AND OTHER IMPACT FEE PAYMENTS:</u>

To be determined by the Planning Board at time of plan approval and shall be paid by the applicant at the time of submittal of the Certificate of Occupancy Permit requests.

The applicant shall be responsible for all fees incurred by the town for processing and review of the applicant's application, plan and related materials.

TOWN OF HUDSON SUBDIVISION PLAN REVIEW CHECKLIST

This checklist is intended to help the applicant and staff to ensure application completeness. Please refer to the regulations on the exact language of each requirement.

Key: Y=Yes P =Pending W=Waiver Request NA=Not Applicable

§ 276-11.1 General Plan Requirements

	<u>Y</u>	<u>P</u>	<u>W</u>	<u>NA</u>		<u>Notes</u>
1.	X			<u> </u>	A list of the names and addresses of the owner(s)	
					of the property, the applicant(s), and all abutters as indicated in the office of the Town Assessor	
					records not more than five (5) days prior to the day	
					of filing [§ 276-11.1.A.]	
2	X				- One (1) set of Plans on size 22" x 34" sheet	
2	Ū.				[§ 276-11.1.B.(1)]	
3.	X				Scale no smaller than 50 feet to the inch (1" = 50') [\\$ 276-11.1.B.(2)]	
4.	X			<u> </u>	- Title block in the lower right-hand corner of the plan, containing: [§ 276-11.1.B.(3)]	
5.	X				-Title, including the term "site plan" or "subdivision plan"	
6.	X				- The name for whom the plan was prepared	
7.	X				- Preparer of the plan	
8.	X				- The scale(s) of the plan	
9.	X				- Date of the plan	
10.				X	- Appropriate revision block	
11.	X				Approval block located on the lower left corner of each sheet, with the require language and signature lines [§ 276-11.1.B.(4)]	
12.	X				Owner's printed name and address and signature [§ 276-11.1.B.(6)]	
13.	X				Name and address of all abutting property owners [§ 276-11.1.B.(7)]	
14.	X			<u> </u>	- A locus plan at one inch equals 1,000 feet (1" = 1,000') [\\$ 276-11.1.B.(8)]	
15.	X				-Boundary of the entire parcel held in single ownership with boundary dimensions and bearings [§ 276-11.1.B.(9)]	
16.	X				- Error of closure shown and certified by a licensed land surveyor	
17.	X				- North point arrow	
17.		ш			Two this point arrow	

18.	Zoning classification note of the tract and location of the zoning district boundaries if the property is located in two or more zoning district [§ 276-11.1.B.(10)]	
19. X 🗌 🗌	- The location of all building setback lines as required by Chapter 334, Zoning, or as listed under § 276-11.1.B.(12), whichever is more stringent [§ 276-11.1.B.(12)].	
20.	The location size and character of all signs or a note* stating "All signs are subject to approval by the Hudson Zoning Administrator prior to installation thereof." [§ 276-11.1.B.(13)] *The discrepancy on the note language is correct – reference to the Planning Board in the regulations is outdated.	
21. 🗵 🗌 🗎	The location, detail and character of all exterior lighting or a note stating: "There will be no exterior lighting." [§ 276-11.1.B.(14)]	
22. X 🗌 🗎 -	The location of all buildings within 50 feet of the tract [§ 276-11.1.B.(15)]	
23. 🗓 🗌 -	The location of roadways, driveways, travel areas or parking areas within 200 feet of the tract, with the use of an additional sheet, aerial photography, or Town topographic mapping as necessary [§ 276-11.1.B.(16)]	
24. 🗵 🗌 🗀 -	Existing topography at two-foot contour intervals of that portion of the tract being proposed for development from a topographic survey and contours on the remainder of the tract from a reliable plan source [§ 276-11.1.B.(17)]	
25. X 🗌 🗎 🗀 -	Proposed topography at two-foot contour intervals [§ 276-11.1.B.(18)]	
26. X 🗌 🗎 -	A note identifying the Tax Map and Lot Number of the tract [§ 276-11.1.B.(19)]	
27. X	The location of all existing buildings (including size and height), driveways, sidewalks, parking spaces, loading area, open spaces, large trees, open drainage courses, signs, exterior lighting, service areas, easements landscaping and other pertinent items. [§ 276-11.1.B.(20)]	

\underline{Y} \underline{P} \underline{W} \underline{NA}	<u>Notes</u>
28. X — — - The location of all proposed construction, buildings, structures, pavement, etc. [§ 276-11.1.B.(21)]	
29. X - A green area shown between the right-of-way liand any pavement, gravel or structure meeting required minimum width [§ 276-11.1.B.(22)]	
30. A Highway protects listed on the transportation improvement program adopted by the Nashua Regional Planning Commission, shown in the Hudson Master Plan, or listed in the Corridor Study adopted by the Hudson Planning Board [276-11.1.B.(23)]	\[\}
31. X - Required open space, including the calculation showing the requirement is met [§ 276-11.1.B.(24)]	
§§ 275-8 – 275-9 Site Plan Requirements	
(If this checklist is for a subdivision plan application, skip to the	next section on page 5)
Y P W NA	<u>Notes</u>
33.	
34. - Required dimensions for parking space [§ 275-8.C.(4)]	
35.	
36. - Required off-street loading spaces, including calculation showing the required loading spaces are provided [§ 275-8.C.(6)]	S
37. - Required landscaping for the parking lot, including calculation shown the planting requirement is met [§ 275-8.C.(7)]	
38. - Required screening for visual separation of incompatible uses [§ 275-8.C.(8)]	

\underline{Y} \underline{P} \underline{W} \underline{NA}	<u>Notes</u>
39.	
with the latest ADA Reg [§ 275-8.C.(11)]	ulations
40.	Plan [8 275-9 A]
41	
42.	
43.	
44.	
45. \square \square \square - Copies of any proposed of	
covenants, deed restriction	
document pertinent to th	e Site Plan
[§ 275-9.F]	_
45 A copy of all applicable federal approvals or peri	•
46 Chapter 270, Sewers	
47. - Floodplain permit	
48. \square \square - Special exception to the	Wetland Ordinance
49. - Septic system construc	* *
New Hampshire Water S Control Commission	upply and Pollution
	Januarian Watland
50. — — — - Approval of the New F	•
rechanneling	mig, drouging or
	ampshire Department of
Public Works and Highy	
driveway permits or curl	
52.	
53.	udy, if required

(End here if this checklist is for a site plan application).

TOWN OF HUDSON SUBDIVISION PLAN REVIEW CHECKLIST

This checklist is intended to help the applicant and staff to ensure application completeness. Please refer to the regulations on the exact language of each requirement.

Key: Y=Yes	P =Pending W=V	Vaiver Request	NA=Not Applicab	ole	
§§ 289-26 – 289-27 Subdivision Plan Requirements (Not applicable if this checklist is for a site plan application)					
<u>Y</u> <u>P</u> 54. <u>X</u> □ 55. <u>X</u> □	☐ - Abutting subdivisetbacks, alleys,	ision name [§ 289- sion names, streets parks and public o regarding abutting	s, easements, pen spaces	Notes	

ABUTTERS LIST

OWNER:

Tax Map 182 Lot 111 Library Street, LLC 195R Central Street Hudson, NH 03051

SURVEYOR:

Scott Boudreau, NH LLS 961 Boudreau Land Surveying, PLLC 2 Beatrice Lane Newmarket, NH 03857

DIRECT ABUTTERS

Tax Map 182 Lot 111-1 Daniel & Kathryn Contini 17 Library Street Hudson, NH 03051

Tax Map 182 Lot 112 Sarah K. & Jason S. Nich 13 School Street Hudson, NH 03051

Tax Map 182 Lot 113 Raymond Patrick Richard 11 School Street Hudson, NH 03051

Tax Map 182 Lot 115 Brian Etienne 13 Chase Street Hudson, NH 03051

Tax Map 182 Lot 116 Shawna D. Wilkins 11 Chase Street Hudson, NH 03051

Tax Map 182 Lot 129 St. John The Evangelist Church 153 Ash Street Manchester, NH 03104

ABUTTERS WITHIN 200'

Tax Map 182 Lot 101 Town of Hudson 20 Library Street Hudson, NH 03051

Tax Map 182 Lot 102 Town of Hudson School District 20 Library Street Hudson, NH 03051

Tax Map 182 Lot 110 Town of Hudson School District 20 Library Street Hudson, NH 03051

Tax Map 182 Lot 114 Alexandra Mead & Gregory Donovan Plate 15 Chase Street Hudson, NH 03051

Tax Map 182 Lot 117 Sean T. McDougal 9 Chase Street Hudson, NH 03051

Tax Map 182 Lot 130 Timothy A. Parker 26 Library Street Hudson, NH 03051

Tax Map 182 Lot 131 Peter Desalvo 4A Water Street Hudson, NH 03051

Tax Map 182 Lot 148 William Davila & Melissa Pettit 28 Library Street Hudson, NH 03051



Scott Boudreau, LLS 961 2 Beatrice Lane Newmarket, NH 03857 Phone: (603)659-3468 scott@boudreauls.net

September 11, 2024

Planning Board Town of Hudson, NH

RE: 19 Library Street Subdivision

Members of the Planning Board,

This letter is to inform you that the intent of this project is to subdivide Tax Map 182 Lot 111 into 2 residential lots. This existing lot is located on Library Street and has 180.02' of frontage based on a field survey prepared by this office on August 13, 2024. The existing lot contains 27,167 square feet, or 0.62 acres, with one existing dwelling and garage.

The proposed application will subdivide the existing lot 111 into 2 separate lots, which meet the zoning requirements for the Town Residential Zoning District. The existing dwelling and garage will remain with the proposed Lot 111, and will contain 16,927 square feet, or 0.39 acres, and will have 90 feet of frontage. The proposed Lot 111-002 will contain 10,240 square feet, or 0.23 acres and will have 90.02 feet of frontage. The proposed Lot 111-002 will be serviced by municipal sewer and water.

Sincerely,

Scott Boudreau NH LLS #961

Dubowik, Brooke

From: Dhima, Elvis

Sent: Monday, September 16, 2024 1:19 PM

To: Dubowik, Brooke; Gradert Benjamin; Hebert, David; Kirkland, Donald; McElhinney,

Steven; Michaud, Jim; Sullivan, Christopher; Malley, Tim; Twardosky, Jason

Subject: RE: SB# 05-24 Dept. Sign Off - 19 Library St. 2-Lot Subdivision Plan

Brooke

I have the following comments

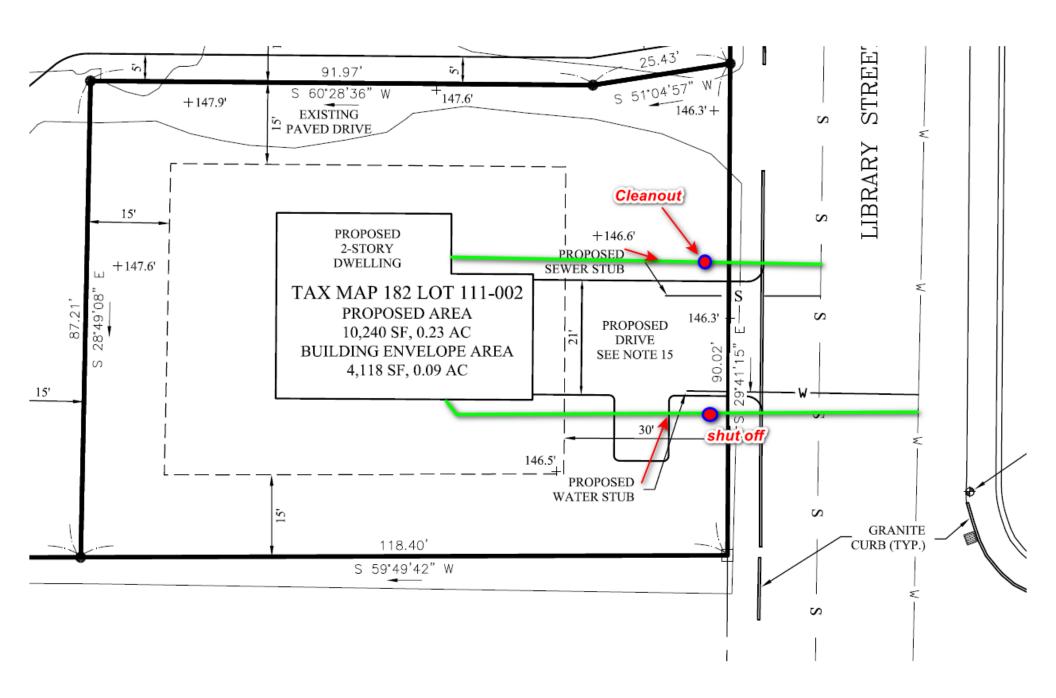
- 1. Applicant shall provide proposed water and sewer stubs in addition to sewer cleanout and water curb stop
- 2. Applicant shall provide information regarding the existing water and sewer services for the lot
- 3. Applicant shall provide plan and provide for both proposed driveways
- 4. Applicant needs to show a 5 foot minimum distance between the property line and proposed driveway

Elvis Dhima, P.E. Town Engineer

12 School Street Hudson, NH 03051 Phone: (603) 886-6008



1



Gradert Benjamin

From: Dhima, Elvis

Sent: Monday, September 30, 2024 2:17 PM **To:** Dillon Dumont; Dubowik, Brooke

Cc: Gradert Benjamin

Subject: RE: FW: SB# 05-24 Dept. Sign Off - 19 Library St. 2-Lot Subdivision Plan

Ben

I'm all set , everything has been addressed

One stipulation to be added

Applicant shall provide stamped plans by a NHPE for the driveway plan and profile

Ε

Elvis Dhima, P.E. Town Engineer

12 School Street Hudson, NH 03051 Phone: (603) 886-6008



Date of Application: _9	-11-2024	Tax Map #: _182	Lot #: <u>111</u>		
Site Address: 19 Libra	ary Street				
Name of Project: Proposed Subdivision for 19 Library Street					
Zoning District: TR	- Town Residential	General SB#:	05-24 (For Town Use Only)		
Z.B.A. Action:					
PROPERTY OWNER:		DEVELOPER:			
Name: Library Street	, LLC				
Address: 195R Centra	l Street				
Address: Hudson, NH	I 03051				
Telephone # _603-231-	-7344				
Email: derekmanage	ment@aol.com				
PROJECT ENGINEER	• ••	SURVEYOR:			
Name:		Scott Boudreau	, LLS 961		
Address:		Boudreau Land	Surveying		
		2 Beatrice Lane			
		Newmarket, NI	H 03857		
PURPOSE OF PLAN: To subdivide Tax Ma	np 182 Lot 111 into 2 res	idential lots.			
(For Town Use Only)					
Routing Date: 9/16/24 Deadline Date: 9/23/24 Meeting Date: TBD					
I have no comments I have comments (attach to form)					
Title: ZONING ADMIN Date: 9-24-24					
Department:					
Zoning: Assessor: Police: Fire: DPW: Consultant:					

Date of Application: 9-11-2024	Tax Map #: Lot #:111		
Site Address: 19 Library Street			
Name of Project: Proposed Subdivision for	r 19 Library Street		
Zoning District: TR - Town Residential	General SB#: 05-24		
7.0.4.4.4	(For Town Use Only)		
Z.B.A. Action:	DELVEY OPEN		
PROPERTY OWNER:	<u>DEVELOPER:</u>		
Name: Library Street, LLC			
Address: 195R Central Street			
Address: Hudson, NH 03051			
Telephone # 603-231-7344			
Email: derekmanagement@aol.com			
PROJECT ENGINEER:	SURVEYOR:		
Name:	Scott Boudreau, LLS 961		
Address:	Boudreau Land Surveying		
Address:			
Telephone #	Newmarket, NH 03857		
Email:			
PURPOSE OF PLAN: To subdivide Tax Map 182 Lot 111 into 2	residential lots.		
•	Town Use Only)		
Routing Date: Deadline Date			
X I have no comments	I have comments (attach to form)		
SCM Title: Captain Steven McE	<u>Ihinney</u> Date: 09/16/24		
Department:			
Zoning: Engineering: Assessor: I	Police: X Fire: DPW: Consultant:		

Date of Application: 9-11-2024	Tax Map #:182 Lot #:111				
Site Address: 19 Library Street					
Name of Project: Proposed Subdivision for 19 Library Street					
Zoning District: TR - Town Residential	General SB#:05-24				
Z.B.A. Action:	(For Town Use Only)				
PROPERTY OWNER:	DEVELOPER:				
Name: Library Street, LLC					
Address: 195R Central Street					
Address: Hudson, NH 03051	- (1000 - 251 - 2)				
Telephone # _ 603-231-7344					
Email: derekmanagement@aol.com	5				
PROJECT ENGINEER:	SURVEYOR:				
Name:	Scott Boudreau, LLS 961				
Address:	Boudreau Land Surveying				
Address:	2 Beatrice Lane				
Telephone #	Newmarket, NH 03857				
Email:					
PURPOSE OF PLAN: To subdivide Tax Map 182 Lot 111 into 2 residential lots.					
(For Town Use Only)					
Routing Date: 9/16/24 Deadline Date: 9/23/24 Meeting Date: TBD					
I have no comments I have comments (attach to form)					
Title: David Hebert Date: 9/16/24					
Department:					
Zoning: Engineering: Assessor: Police: Fire: DPW: Consultant:					

Dubowik, Brooke

From: Twardosky, Jason

Sent: Monday, September 16, 2024 3:10 PM

To: Dubowik, Brooke; Dhima, Elvis; Gradert Benjamin; Hebert, David; Kirkland, Donald;

McElhinney, Steven; Michaud, Jim; Sullivan, Christopher; Malley, Tim

Subject: RE: SB# 05-24 Dept. Sign Off - 19 Library St. 2-Lot Subdivision Plan

No comments

	Tax Map #: 182 Lot #: 111
Site Address: 19 Library Street	
Name of Project: Proposed Subdivision for 19	
Zoning District: TR - Town Residential	General SB#: U3-24 (For Town Use O
Z.B.A. Action:	•
PROPERTY OWNER:	DEVELOPER:
Name: Library Street, LLC	
Address: 195R Central Street	
Address: Hudson, NH 03051	
Telephone # _ 603-231-7344	
Email: derekmanagement@aol.com	
PROJECT ENGINEER:	SURVEYOR:
Name:	Scott Boudreau, LLS 961
Address:	Boudreau Land Surveying
Address:	2 Beatrice Lane
Telephone #	Newmarket, NH 03857
Email:	
PURPOSE OF PLAN:	idential lots.
	idential lots.
PURPOSE OF PLAN: To subdivide Tax Map 182 Lot 111 into 2 res (For To	wn Use Only) 9/23/24 Meeting Date: TBD
PURPOSE OF PLAN: To subdivide Tax Map 182 Lot 111 into 2 res (For Total Routing Date: 9/16/24 Deadline Date: I have no comments I have	wn Use Only) 9/23/24 Meeting Date: TBD ave comments (attach to form)
PURPOSE OF PLAN: To subdivide Tax Map 182 Lot 111 into 2 res (For Total Routing Date: 9/16/24 Deadline Date: I have no comments I have Title: I have for the property of the property o	wn Use Only) 9/23/24 Meeting Date: TBD
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50 Commercial Street, Suite 2S Manchester, NH 03101 603.668.8223 www.fando.com

September 25, 2024

Mr. Jay Minkarah Acting Town Planner Town of Hudson 12 School Street Hudson, NH 03051

RE: Town of Hudson Planning Board Review
19 Library Street Subdivision Plan
Tax Map 182, Lot 111, Acct. #1350-576
Fuss & O'Neill Reference No. 20030249.2420

Dear Mr. Minkarah:

Fuss & O'Neill, Inc. has reviewed the first submission of the materials received on September 18, 2024, related to the above-referenced project. Authorization to proceed was received on September 18, 2024. A list of items reviewed is enclosed. The scope of our review is based on the Subdivision Plan Review Codes, Stormwater Codes, Driveway Review Codes, Sewer Use Ordinance 77, Zoning Regulations, and criteria outlined in the CLD Consulting Engineers Proposal approved September 16, 2003, revised September 20, 2004, June 4, 2007, September 3, 2008, and October 2015.

We have included a copy of Fuss & O'Neill's evaluation of the checklist for your reference. We note that several items could not be verified by Fuss & O'Neill and require action by the Town.

The project consists of subdividing an existing lot and creating a two (2)-lot subdivision out of the 0.62-acre site. The lots are proposed to be serviced by municipal water and sewer systems. No new roadways are proposed as part of the subdivision plan.

The following items are noted:

1. Administrative and Subdivision Review Codes (HR 276 & HR 289)

- a. Hudson Regulation (HR) 276-7. The applicant has not noted any waivers requested on the plan set.
- b. HR 276-11.B.(6). The applicant has not provided the owner's signature on the plan set. A location for a future signature has been provided.
- c. HR 276-11.1.B.(13). The applicant has not shown any signs on the plan set.
- d. HR 276-11.1.B.(14). The applicant has provided a note stating that no exterior lighting is proposed on the site.
- e. HR 276-11.B.(16). The applicant has not shown all driveways, parking areas and travel ways within 200 feet of the site.
- f. HR 276-11.1.B.(17) & (18). The applicant has not provided existing or proposed contours on the plan set. We note that some spot grades are provided but it is not clear if those grades are existing or proposed grading.

Connecticut Massachusetts Maine New Hampshire New York Rhode Island Vermont

Mr. Jay Minkarah September 25, 2024 Page 2 of 3



- g. HR 276-11.B.(20). The applicant has not provided the height of the existing buildings on the plan set.
- h. HR 276-11.B.(25). The applicant has proposed the driveway for lot 111 to be within the side setback area.
- i. HR 289-18.X. and 289-28.G. The applicant has shown the existing sidewalk on the plan set. We note that due to the removal of the existing driveway and installation of 2 new driveways, the applicant should coordinate with the Town regarding the extent of sidewalk replacement in this area. Details should be provided for the sidewalk installation and driveway interface.
- j. HR 289-22. The applicant has not proposed any specific open spaces on the plan set.
- k. HR 289-26.B.(3). The applicant has not shown any existing easements on the plan set.
- I. HR 289-17.B.(10). The locus map provided on the plan set does not match the required scale and does not show any information other than lot lines and right-of-way lines.

2. Driveway Review Codes (HR 193-10)

- a. HR 193-10.A. & 193-10.E. The applicant has shown the location of a proposed driveway for each proposed lot on the plan set. The applicant has not provided any sight distance information on the plan set.
- b. HR 193-10.C. The applicant should provide grading for the driveways and connection to the existing roadway to be sure there are not any drainage or ponding issues.
- c. HR 193-10.J. The applicant has not included a driveway detail on the plan set.

3. Roadway Design

a. HR 289-18. The applicant is not proposing any new roadways or changes to the existing roads.

4. Drainage Design /Stormwater Management (HR 289-20.C. /Chapter 290)

a. HR 289-20. and 290-3.A.(1). The applicant has not shown any drainage improvements on the plans. The applicant has not provided a stormwater report or any drainage calculations in the package received for review.

5. Zoning (HR 334)

- a. HR 334-14 The applicant has not noted any building heights on the plan set but has noted the existing dwelling at lot 111 is 2-1/2 stories and the proposed dwelling at lot 11-002 is 2 stories.
- b. HR 334-20. The site is located in the Town Residential (TR) District. The applicant should note if the proposed use is single family residential.
- c. HR 334-27. The applicant has proposed lot sizes, frontages and setbacks that meet the minimum requirements of the Town Residential (TR) District in Attachment 4 of the Ordinance. We note that the existing dwelling on lot 111 is partially within the existing setback area.
- d. HR 334-33. The applicant has noted that no wetlands were observed on the site.
- e. HR 334-62. There are no sign installations proposed as a part of this project.
- f. HR 334-83. The applicant should confirm if the site is located in a designated flood hazard area.

Mr. Jay Minkarah September 25, 2024 Page 3 of 3



6. Sewer/Water Design/Conflicts & Utility Design/Conflicts (HR 276-13.E.)

- a. HR 276-13.A. The applicant has not shown the location of any electric, telephone, television or other utility services on the plan set.
- b. HR 276-13.E. The applicant has noted that the site will be serviced by Town water and sewer but has not shown any existing or proposed connections on the plans. We also note no details were provided for those utility connections.
- c. HR 276-15. The applicant should add a Dig Safe logo and phone number to the plan set.

7. Erosion Control/Wetland Impacts

- a. HR 290-6. The applicant has not shown any proposed erosion and sedimentation control measures on the plan set.
- b. The Town should reserve the right to require additional erosion control measures.

8. State and Local Permits

- a. The applicant should note the need for any permits on the plan set.
- b. Additional local permitting may be required.

9. Other

a. No other comments at this time.

Please feel free to call if you have any questions.

Very truly yours,

Steven W. Reichert, PE

It light

SWR:elc

Enclosure

cc: Town of Hudson Engineering Division – File
Boudreau Land Surveying, PLLC – scott@boudreauls.net



Scott Boudreau, LLS 961 2 Beatrice Lane Newmarket, NH 03857 Phone: (603)659-3468 scott@boudreauls.net

September 30, 2024

Mr. Jay Minkarah Acting Town Planner Town of Hudson 12 School Street Hudson, NH 03051

RE: Response to Comments from Elvis Dhiima, Town Engineer Town of Hudson 19 Library Street Subdivision Plan Tax Map 182, Lot 111

Dear Mr. Minkarah:

Please find my responses in blue to the comments prepared by Elvis Dhima below:

- 1. Applicant shall provide proposed water and sewer stubs in addition to sewer cleanout and water curb stop This has been shown on Sheet C1.
- 2. Applicant shall provide information regarding the existing water and sewer services for the lot Existing water and sewer is shown on Sheet C1 based on visible utilities observed during the survey, and GIS information provided by the Engineering Department.
- 3. Applicant shall provide plan and provide for both proposed driveways A plan and profile is shown for each proposed driveway on Sheet C2.
- 4. _Applicant needs to show a 5 foot minimum distance between the property line and proposed driveway

 This has been addressed on Sheet C1 with a dimension showing the 5' distance between the proposed driveway and the proposed property line.

Sincerely,

Scott D. Boudreau

NH Licensed Land Surveyor #961 NH Subsurface Designer #1528



Scott Boudreau, LLS 961 2 Beatrice Lane Newmarket, NH 03857 Phone: (603)659-3468 scott@boudreauls.net

September 30, 2024

Mr. Jay Minkarah Acting Town Planner Town of Hudson 12 School Street Hudson, NH 03051

RE: Response to Fuss & O'Neill Reference No. 20030249.2420

Town of Hudson Planning Board Review 19 Library Street Subdivision Plan

Tax Map 182, Lot 111, Acct. #1350-576

Dear Mr. Minkarah:

Please find my responses in blue to the comments prepared by Fuss & O'Neill below:

The following items are noted:

1. Administrative and Subdivision Review Codes (HR 276 & HR 289)

a. Hudson Regulation (HR) 276-7. The applicant has not noted any waivers requested on the plan set.

No Action

b. HR 276-11.B.(6). The applicant has not provided the owner's signature on the plan set. A location for a future signature has been provided.

No Action

c. HR 276-11.1.B.(13). The applicant has not shown any signs on the plan set.

No signs are proposed

d. HR 276-11.1.B.(14). The applicant has provided a note stating that no exterior lighting is proposed on the site.

No Action

e. HR 276-11.B.(16). The applicant has not shown all driveways, parking areas and travel ways within 200 feet of the site.

Driveways and roads have been shown within 200' on Sheet C2 of the plan set showing the Site Distance Profiles for both proposed driveways.

f. HR 276-11.1.B.(17) & (18). The applicant has not provided existing or proposed contours on the plan set. We note that some spot grades are provided but it is not clear if those grades are existing or proposed grading.

Existing spot grades have been shown on the surveyed premises since the site has little elevation variation. Contour lines have been added to Sheet C2 for Site Distances.

g. HR 276-11.B.(20). The applicant has not provided the height of the existing buildings on the plan set.

The building height has been added to the note for the existing structure on Sheet C1.

h. HR 276-11.B.(25). The applicant has proposed the driveway for lot 111 to be within the side setback

area.

Per the town engineer, there is a 5' minimum distance between the driveway and property line. A dimension has been added to the plan of Sheet C1 to show compliance.

i. HR 289-18.X. and 289-28.G. The applicant has shown the existing sidewalk on the plan set. We note that due to the removal of the existing driveway and installation of 2 new driveways, the applicant should coordinate with the Town regarding the extent of sidewalk replacement in this area. Details should be provided for the sidewalk installation and driveway interface.

Note 15 on Sheet C1 has been added stating "Applicant shall coordinate with the town regarding proposed driveway installation and sidewalk replacement".

j. HR 289-22. The applicant has not proposed any specific open spaces on the plan set.

No Action

k. HR 289-26.B.(3). The applicant has not shown any existing easements on the plan set.

No Action

I. HR 289-17.B.(10). The locus map provided on the plan set does not match the required scale and does not show any information other than lot lines and right-of-way lines.

The locus map has been revised to show the 1" = 1,000' requirement.

2. Driveway Review Codes (HR 193-10)

a. HR 193-10.A. & 193-10.E. The applicant has shown the location of a proposed driveway for each proposed lot on the plan set. The applicant has not provided any sight distance information on the plan set.

Site distances and profiles have been provided on Sheet C2 for both proposed driveways.

b. HR 193-10.C. The applicant should provide grading for the driveways and connection to the existing roadway to be sure there are not any drainage or ponding issues.

Driveway Profiles have been provided on Sheet C2.

c. HR 193-10.J. The applicant has not included a driveway detail on the plan set.

Note 3 was added to the Proposed Driveway Notes on Sheet C2 describing the required driveway material.

3. Roadway Design

a. HR 289-18. The applicant is not proposing any new roadways or changes to the existing roads.

No Action

4. Drainage Design /Stormwater Management (HR 289-20.C. /Chapter 290)

a. HR 289-20. and 290-3.A.(1). The applicant has not shown any drainage improvements on the plans. The applicant has not provided a stormwater report or any drainage calculations in the package received for review.

No Action

5. Zoning (HR 334)

a. HR 334-14 The applicant has not noted any building heights on the plan set but has noted the existing dwelling at lot 111 is 2-1/2 stories and the proposed dwelling at lot 11-002 is 2 stories.

Added the building height to the existing structure on Sheet C1

b. HR 334-20. The site is located in the Town Residential (TR) District. The applicant should note if the proposed use is single family residential.

Note 8 has been revised on Sheet C1 to show proposed use as Single Family Residential.

c. HR 334-27. The applicant has proposed lot sizes, frontages and setbacks that meet the minimum requirements of the Town Residential (TR) District in Attachment 4 of the Ordinance. We note that the existing dwelling on lot 111 is partially within the existing setback area.

No Action

d. HR 334-33. The applicant has noted that no wetlands were observed on the site.

No Action

e. HR 334-62. There are no sign installations proposed as a part of this project.

No Action

f. HR 334-83. The applicant should confirm if the site is located in a designated flood hazard area.

Note 10 has been added to Sheet C1 confirming that no part of the site is located within a flood hazard area.

6. Sewer/Water Design/Conflicts & Utility Design/Conflicts (HR 276-13.E.)

a. HR 276-13.A. The applicant has not shown the location of any electric, telephone, television or other utility services on the plan set.

No Action

b. HR 276-13.E. The applicant has noted that the site will be serviced by Town water and sewer but has not shown any existing or proposed connections on the plans. We also note no details were provided for those utility connections.

Proposed connections and stubs have been added to Sheet C1 for water and sewer.

c. HR 276-15. The applicant should add a Dig Safe logo and phone number to the plan set. The Dig Safe logo has been added to the Title Page.

7. Erosion Control/Wetland Impacts

a. HR 290-6. The applicant has not shown any proposed erosion and sedimentation control measures on the plan set.

No Action

b. The Town should reserve the right to require additional erosion control measures.

No Action

8. State and Local Permits

a. The applicant should note the need for any permits on the plan set.

No Action

b. Additional local permitting may be required.

No Action

Sincerely,

Scott D. Boudreau

NH Licensed Land Surveyor #961

NH Subsurface Designer #1528



TOWN OF HUDSON

Planning Board



Timothy Malley, Chairman

2 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

CAP FEE WORKSHEET - 2024

Proposea	ITE Use #1:	Single Fami	ly	
Proposed	Building Area (s	square footage):	N/A	S.F
CAP FEE	S: (ONE CHEC	K NEEDED)		
1.	(Bank 09) 2070-701	Traffic Improvements	\$ 2,216.00)
2.	(Bank 09) 2050-182	Recreation	\$ 400.00	
3.	(Bank 09) 2080-051	School	\$ 3,578.00)
			\$ 6,194.00	

Brooke Dubowik

Planning Administrative Aid II

DIRECT ABUTTERS

Tax Map 182 Lot 111-1 Daniel & Kathryn Contini 17 Library Street Hudson, NH 03051

Tax Map 182 Lot 112 Sarah K. & Jason S. Nich 13 School Street Hudson, NH 03051

Tax Map 182 Lot 113 Raymond Patrick Richard 11 School Street Hudson, NH 03051

Tax Map 182 Lot 115 Diana M. Lavertue 13 Chase Street Hudson, NH 03051

Tax Map 182 Lot 116 Shawna D. Wilkins 11 Chase Street Hudson, NH 03051

Tax Map 182 Lot 129 St. John The Evangelist Church 153 Ash Street Manchester, NH 03104

ABUTTERS WITHIN 200'

Tax Map 182 Lot 101 Town of Hudson 20 Library Street Hudson, NH 03051

Tax Map 182 Lot 102 Town of Hudson School District 20 Library Street Hudson, NH 03051

Tax Map 182 Lot 110 Town of Hudson School District 20 Library Street Hudson, NH 03051

Tax Map 182 Lot 114
Alexandra Mead & Gregory Donovan
Plate
15 Chase Street

Tax Map 182 Lot 117 Sean T. McDougal 9 Chase Street Hudson, NH 03051

Hudson, NH 03051

Tax Map 182 Lot 130 Timothy A. Parker 26 Library Street Hudson, NH 03051

Tax Map 182 Lot 131 Peter Desalvo 4A Water Street Hudson, NH 03051

Tax Map 182 Lot 148 William Davila & Melissa Pettit 28 Library Street Hudson, NH 03051



	OWNER SIGNATURE	<u>DATE</u>			
[APPROVED BY THE HUDSON, NH PLANNING BOARD				
	DATE OF MEETING:				
		SIGNATU	JRE DATE:		
		SIGNATU	IRE DATE:		
	SUBDIVISIONS ARE VALID FOR TWO YEARS FROM THE DATE OF PLANNING BOARD MEETING FINAL APPROVAL. FOR AN APPLICANT TO GAIN AN EXEMPTION FROM ALL SUBSEQUENT CHANGES IN SUBDIVISION REGULATIONS, SITE PLAN REGULATIONS AND CHANGES TO THE ZONING ORDINANCE, SEE NH RSA 674:39.				

PROPOSED SUBDIVISION

FOR

LIBRARY STREET, LLC

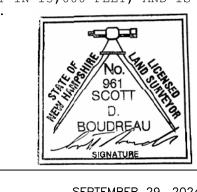
(TAX MAP 182 LOT 111) 19 LIBRARY STREET HUDSON, NH 03051



LEGEND

■ BOUND FOUND
■ IRON ROD TO BE SET WITH IDENTIFICATION CAP
"ILLS 961" UNLESS OTHERWISE NOTED ON PLAN
Ø — UTILITY POLE
⑤ — SEWER MANHOLE
⑥ — DRAIN MANHOLE
⑥ — CATCH BASIN
▷ — WATER VALVE
♠ — BENCHMARK
Θ — BOUNDARY LINE
— ABUTTER LINE
— ABUTTER LINE
— RIGHT-OF-WAY
— EDGE OF PAVEMENT
— BUILDING SETBACK LINE
— S — S — EXISTING SEWER
— W — EXISTING SEWER
— PROPOSED SEWER
— PROPOSED WATER

I CERTIFY THAT THIS SURVEY AND PLAN WERE PREPARED BY ME OR THOSE UNDER MY DIRECT SUPERVISION AND FALLS UNDER THE URBAN SURVEY CLASSIFICATION OF THE NH CODE OF ADMINISTRATIVE RULES OF THE BOARD OF LICENSURE FOR LAND SURVEYORS. I CERTIFY THAT THIS SURVEY IS THE RESULT OF AN ACTUAL FIELD SURVEY USING A TOTAL STATION, HAVING A RELATIVE ERROR OF CLOSURE OF LESS THAN 1 FOOT IN 15,000 FEET, AND IS CORRECT TO THE BEST OF MY KNOWLEDGE



SEPTEMBER 29, 2024 DATE

TITLESHEET NO.SUBDIVISION PLANC1PLAN AND PROFILEC2

DRAWN BY: SDB

DATE: SEPTEMBER 29, 2024

CHECKED BY:

DRAWING NAME: 24032A

JOB NAME: 24032

SHEET: COVER



